

**NOVEMBER 1, 2016  
MCLEOD COUNTY  
BOARD MEETING WILL  
BE HELD AT  
THE GLENCOE CITY  
CENTER  
1107 11<sup>TH</sup> STREET E  
GLENCOE, MN**

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING AGENDA  
OCTOBER 18, 2016**

**1 9:00 CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**2 9:01 CONSIDERATION OF AGENDA ITEMS\***

**3 9:02 CONSENT AGENDA\***

- A. October 18, 2016 Meeting Minutes and Synopsis.
- B. October 14, 2016 Auditor's Warrants.
- C. October 14, 2016a Auditor's Warrants.
- D. October 18, 2016 Auditor's Warrants.
- E. October 21, 2016 Auditor's Warrants.
- F. Approve renewal of the Annual Support Plan between AWS (Chippewa Falls, WI) and McLeod County Solid Waste for the maintenance and product support of the scale software used to collect recycling and HHW data for the annual cost of \$2,500.
- G. Approve reinstatement of the Household Hazardous Waste Facility hours to Monday through Friday 8am to 4pm.
- H. Approve setting Solid Waste Advisory Committee (SWAC) meeting for November 14<sup>th</sup> @ 9:30am at the Solid Waste Facility.

**4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST\***

**5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS\***

**6 9:05 ROAD AND BRIDGE –Highway Engineer John Brunkhorst**

- A. Update on State Aid Projects 43-603-30, 43-603-31, and 43-615-14. These are 2017 reconstruction projects on County State Aid Highways 3 and 15.

An overview of the Right of Way acquisition process and an update on the current status of these projects will be presented.

**7 9:20 ENVIRONMENTAL SERVICES – Environmental Technician Emily Gable**

- A. Consider adoption of Resolution 16-CB-35 relating to the Minnesota Pollution Control Agency (MPCA) Clean Water Partnership; Authorizing the County to borrow up to \$300,000 from the MPCA and to lend money to eligible participants to fund projects for the control and abatement of water pollution (through the upgrade of failing septic systems).\*

Previous loans for septic upgrades within this watershed have been very successful; McLeod County has a need for this money to help homeowners with low-interest loan money for the replacement or upgrade of existing failing systems in the Crow River Watershed.

- B. Consider approval of general obligation note for the low-interest loan project (SRF 0306).\*

**8 9:25 HUMAN RESOURCES – Director Mary Jo Wieseler**

- A. Consider approval to hire a full-time Correctional Officer (grade 15) due to resignation.\*

**9 9:30 PIONEERLAND LIBRARY – Head Librarians Jackie Fountain and Katy Hilner**

- A. Pioneerland Update.

**10 9:45 JAIL – Administrator Kate Jones**

- A. Consider approval to implement an Upgrade on our Jail portion of the Sheriff's Office Records System. There is no cost for the upgrade itself, however Law Enforcement Technology Group (LETG) does have a cost for configuration and training up to \$5000.00.\*

LETG has been implementing their new jail module which is a much more robust and user friendly format throughout their customer base. McLeod County has been on the waiting list for this for over a year. This additional functionality will be covered under the same comprehensive maintenance and support plan which applies to the rest of the currently installed LETG solution. There are no additional maintenance costs with the upgrade.

**11 9:50 PARKS – Director Al Koglin**

- A. Consider approval to purchase a new Ferris 72 inch zero turn mower including trade in from L&P Supply (Hutchinson, MN) for \$5,500 with funding coming from the 2016 Parks budget.\*

Additional quote: Midwest Machinery Company (Glencoe, MN) including trade in of \$5,700.

**12 COUNTY ADMINISTRATION**

- Review of Commissioners Calendar
- Commissioner reports of committee meetings attended since October 18, 2016.

- A. Consider approval of the Association of Minnesota Counties (AMC) voting delegates.\*

**13 CLOSED MEETING**

- A. County Administrator Pat Melvin's Performance Evaluation.

**OTHER**

Open Forum

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING MINUTES – October 18, 2016**

**CALL TO ORDER**

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Paul Wright at the Glencoe City Center. Commissioners Nies, Shimanski, Nagel and Krueger were present. County Administrator Patrick Melvin, Administrative Assistant Donna Rickeman, County Attorney Michael Junge and County Auditor-Treasurer Cindy Schultz were also present.

**PLEDGE OF ALLEGIANCE**

At the request of the Board Chair, all present recited the Pledge of Allegiance.

**CONSIDERATION OF AGENDA ITEMS**

- A) Add under Administration Item D: Consider approval of a dental plan document amendment to include orthodontic services.
- B) Add under Administration Item E: Consider approval of revised rates for 2017 McLeod County vision insurance.
- C) Add under Administration Item F: Consider approval to hire Haugen Architecture Inc. (Hutchinson, MN) to design new bathhouse for Piepenburg Park.
- D) Add under Public Hearing Item B: Consider adopting Resolution 16-CB-34 authorizing issuance, awarding sale, prescribing the form and details and providing the payment of \$2,490,000 general obligation drainage bonds, Series 2016.

**Krueger/Shimanski motion carried unanimously to approve the agenda as revised.**

**CONSENT AGENDA**

- A) October 4, 2016 Meeting Minutes and Synopsis.
- B) September 30 2016 Auditor's Warrants.
- C) October 7, 2016 Auditor's Warrants.
- D) Approve renewal of maintenance agreement with Northland Business systems for the Sheriff's Office voice logger in the amount of \$3,540 with funding coming from 911 Funds.
- E) Approve annual renewal of the Video Conferencing system for the Emergency Operations Center/Sheriff's Office. The Platinum Managed Care Service

Contract is through MSpace, Inc. (Minneapolis, MN) in the amount of \$3,115.26 with funding coming from emergency management budget. The original video conferencing equipment was purchased by the Department of Public Safety – Division of Homeland Security & Emergency Management in September 2010. This maintenance contract is needed in order to have system serviced and maintained so that it runs effectively.

**Nies/Shimanski motion carried unanimously to approve the consent agenda.**

**PAYMENT OF BILLS – COMMISSIONER WARRANT LIST**

General Revenue Fund	\$116,094.33
Road & Bridge Fund	\$107,462.07
Solid Waste Fund	\$58,909.34
Human Service Fund	\$375.00
Trust & Agency Fund	\$1.36

**Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$282,842.10 from the aforementioned funds.**

**CONTEGRITY GROUP – Construction Manager Sam Lauer**

- A) Sam Lauer with Contegrity informed the Board that all the pre-cast cement for the first floor has been set. The next step is to get all the load-bearing walls erected and the roof joists in place. Once that work is complete, crews will begin tying the addition to the existing building.

The goal is to get the exterior envelope up and get it closed up by the end of November.

**PUBLIC HEALTH – Director Jennifer Hauser**

- A) Jennifer Hauser requested approval of a contract between McLeod County Public Health and Hutchinson Health from 11/1/2016 - 12/31/2017 for provision of the Public Health Nurse Liaison services which Hutchinson Health will pay two thirds of the salary and benefits and Public Health will pay one third. Total cost will be determined by the 2017 salary structure set by the County Board.

The Public Health Nurse Liaison position is a full-time McLeod County employee who is embedded at Hutchinson Health and works side by side with Hutchinson Health providers and staff as part of their team-based care model. This role serves as a liaison between Hutchinson Health, McLeod County PrimeWest Case Managers, Public Health and Social Services staff to ensure seamless and efficient coordination of health care, county programs

and community services. This reduces the costs of County-based health care and services, through decreased hospital re-admissions and unnecessary emergency room visits, and improved management of medical and mental health conditions.

A 2014 PrimeWest Community Reinvestment Grant provided the initial funding to establish and pilot this unique and innovative position. Because of the successes achieved in the past 15 months and the future opportunities to expand the scope and services of the Liaison position, Hutchinson Health has agreed to cover 2/3 of the cost of the salary and benefits for this full-time Public Health position. Public Health will cover the remaining 1/3 of the cost of the position.

**Nagel/Shimanski motion carried unanimously to approve a contract between McLeod County Public Health and Hutchinson Health from 11/1/2016 - 12/31/2017 for provision of the Public Health Nurse Liaison services which Hutchinson Health will pay two thirds of the salary and benefits and Public Health will pay one third.**

#### **ASSESSORS OFFICE – Assessor Sue Schulz**

- A) Sue Schulz requested approval of adjusted Joint Powers Agreement with Minnesota Counties Computer Cooperative (MCCC) which includes minor language changes.

**Nies/Nagel motion carried unanimously to approve adjusted Joint Powers Agreement with Minnesota Counties Computer Cooperative (MCCC) which includes minor language changes.**

- B) Sue Schulz requested reappointment as County Assessor as required by statute 273.061 effective January 1, 2017.

**Krueger/Nies motion carried unanimously to reappoint Sue Schulz as County Assessor as required by statute 273.061 effective January 1, 2017.**

#### **HUMAN RESOURCES – Director Mary Jo Wieseler**

- A) Mary Jo Wieseler requested consideration of October 11, 2016 Personnel Committee Recommendations.

1. Discuss Maintenance III opening at Highway Department.

**Recommendation: Hire full-time Maintenance III (grade 16) in Highway Department to fill vacancy due to retirement.**

**Shimanski/Krueger motion carried unanimously to hire full-time Maintenance III (grade 16) in Highway Department to fill vacancy due to retirement.**

2. Discuss vacancy at Fairgrounds for 14 hour per week year-round Fairgrounds Worker.

**Recommendation: Hire Fairgrounds Worker for 14 hours per week year round to fill vacancy due to resignation.**

**Shimanski/Nagel motion carried unanimously to hire Fairgrounds Worker for 14 hours per week year round to fill vacancy due to resignation.**

- B) Mary Jo Wieseler requested approval of Memorandum of Agreement with AFSCME regarding the change in grade for employee and temporary freezing of the incumbent's wage as discussed at September 20, 2016 Board meeting.

**Shimanski/Nies motion carried unanimously to approve Memorandum of Agreement with AFSCME regarding the change in grade for employee and temporary freezing of the incumbent's wage as discussed at September 20, 2016 board meeting.**

**Nagel/Krueger motion carried unanimously to re-open Public Hearing of 2017 ditch assessments.**

#### **PUBLIC HEARING – Continuation of 2017 Ditch Assessments**

- A) Consider adoption of Resolution 16-CB-34 authorizing issuance, awarding sale, prescribing the form and details and providing for payment of \$2,490,000 General Obligation Drainage Bonds Series 2016.

The County has undertaken to make repairs to County Ditch No. 20, County Ditch No. 22, County Ditch No. 26, and County Ditch No. 27, and improvements to the Marsh Project and County Ditch No. 33 in the Buffalo Creek Watershed District, pursuant to Minnesota Statutes, Chapter 103E (the Project), and all proceedings necessary to the undertaking and construction of the Project, and the levy of special assessments against the property benefited thereby and the issuance of bonds therefor have been duly and lawfully conducted pursuant to and in accordance with the provisions of Minnesota Statutes, Chapters 103E and 475. The Board of Commissioners hereby determines it is in the best interest of the County to authorize the issuance and sale of \$2,490,000 General Obligation Drainage Bonds, Series 2016 (the Bonds) to finance certain costs of the Project as provided in Minnesota Statutes, Section 103E.635, and to pay costs associated with the issuance of the Bonds.

**Krueger/Shimanski motion carried unanimously to adopt Resolution 16-CB-34 awarding sale of General Obligation Drainage Bonds to Security Bank & Trust Company (Glencoe, MN) at a total interest rate of 1.70%.**

**Nies/Krueger motion carried unanimously to issue payment of \$10,500 to Standard and Poor's Rating (Chicago, IL) who conducted the financial analysis of the drainage bond.**

- B) Cindy Schultz presented recommendations to the County Board for setting the 2017 ditch assessment amounts. McLeod County Board of Commissioners hereby orders the County Auditor-Treasurer to place an assessment on the following drainage systems for the said amount of years beginning for taxes payable in 2017 pursuant to Minnesota Statutes.

NO	DITCH NAME	ASSESSMENT PAY 2017	NO. OF YEARS
633	CD 20 Red	\$435,000	15
635	CD #22 Red	\$145,000	15
637	CD #26	\$130,000	15
638	CD #27	\$130,000	15
643	CD #33	\$760,000	15
	Marsh Project	\$1,020,000	15

**Nies/Krueger motion carried unanimously to approve of the County Auditor-Treasurer recommendations to place an assessment on the aforementioned drainage systems.**

**Nies/Shimanski motion carried unanimously to implement a 2% interest rate on the ditch levy assessments.**

**Nies/Nagel motion carried unanimously to close public hearing.**

## **COUNTY ADMINISTRATION**

- A) Pat Melvin requested approval of annual preventative maintenance agreement for the HVAC systems at the HATS Highway Shop with AREng Heating and Air Conditioning (Cokato, MN) for an annual fee of \$2,209.81.

Additional quote received: Trane (St. Paul, MN) \$4,077.

This agreement would be for the County Engineering/Admin/GIS wing of HATS and the County tempered storage mini split unit. The contract will remain in effect for 1 year and be negotiated thereafter on a year to year

basis. Trane has been providing this service since 2012 but due to price savings we recommend going with AREng.

**Wright/Nies motion carried unanimously to approve annual preventative maintenance agreement for the HVAC systems at the HATS Highway Shop with AREng Heating and Air Conditioning (Cokato, MN) for an annual fee of \$2,209.81.**

- B) Pat Melvin led discussion regarding priorities for restructuring based on priority list from an October 4<sup>th</sup> workshop. It was discussed and agreed upon that the top priorities for restructuring would be: cost and time savings, customer satisfaction and accountability.

Discussion on timeline led to an agreement to develop a plan within 6 months and review implications based on the plan.

- C) Pat Melvin notified the board of AMC District 7 Fall Meeting, Wednesday, November 2<sup>nd</sup> at 8:00 am in Truman.
- D) Pat Melvin requested approval of a dental plan document amendment to include orthodontic services.

**Wright/Nies motion carried unanimously to approve dental plan document amendment to include orthodontic services.**

- E) Pat Melvin requested approval of revised rates for 2017 McLeod County vision insurance.

**Nagel/Krueger motion carried unanimously to approve revised rates for 2017 McLeod County vision insurance.**

- F) Al Koglin requested approval to hire Haugen Architecture Inc. (Hutchinson, MN) to design new bathhouse for Piepenburg Park with funding coming from the 2017 Park budget.

Plan is to keep the current shell and remodel into 4 family bathrooms. Plan would need to be approved by the Department of Health.

**Nagel/Krueger motion carried unanimously to hire Haugen Architecture Inc. (Hutchinson, MN) to design new bathhouse for Piepenburg Park with funding coming from the 2017 Park budget.**

**Nies/Nagel motion carried unanimously to adjourn at 10:41 a.m. until 9:00 a.m. November 1, 2016 at the Glencoe City Center.**

ATTEST:

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Paul Wright, Board Chair

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Patrick Melvin, County Administrator

DRAFT

McLEOD COUNTY  
BOARD OF COMMISSIONERS  
SYNOPSIS – October 18, 2016

1. Commissioners Wright, Shimanski, Krueger, Nies and Nagel were present.
2. Krueger/Shimanski motion carried unanimously to approve the agenda as revised.
3. Nies/Shimanski motion carried unanimously to approve the consent agenda including October 4, 2016 Meeting Minutes and Synopsis; September 30, 2016 Auditor's Warrants; October 7, 2016 Auditor's Warrants; Approve renewal of maintenance agreement with Northland Business systems for the Sheriff's Office voice logger in the amount of \$3,540 with funding coming from 911 Funds; Approve annual renewal of the Video Conferencing system for the Emergency Operations Center/Sheriff's Office.
4. Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$282,842.10 from the aforementioned funds.
5. Nagel/Shimanski motion carried unanimously to approve a contract between McLeod County Public Health and Hutchinson Health from 11/1/2016 - 12/31/2017 for provision of the Public Health Nurse Liaison services which Hutchinson Health will pay two thirds of the salary and benefits and Public Health will pay one third.
6. Nies/Nagel motion carried unanimously to approve adjusted Joint Powers Agreement with Minnesota Counties Computer Cooperative (MCCC) which includes minor language changes.
7. Krueger/Nies motion carried unanimously to reappoint Sue Schulz as County Assessor as required by statute 273.061 effective January 1, 2017.
8. Shimanski/Krueger motion carried unanimously to hire full-time Maintenance III (grade 16) in Highway Department to fill vacancy due to retirement.
9. Shimanski/Nagel motion carried unanimously to hire Fairgrounds Worker for 14 hours per week year round to fill vacancy due to resignation.
10. Shimanski/Nies motion carried unanimously to approve Memorandum of Agreement with AFSCME regarding the change in grade for employee and temporary freezing of the incumbent's wage as discussed at September 20, 2016 board meeting.
11. Nagel/Krueger motion carried unanimously to re-open Public Hearing of 2017 ditch assessments.
12. Krueger/Shimanski motion carried unanimously to adopt Resolution 16-CB-34 awarding sale of General Obligation Drainage Bonds to Security Bank & Trust Company (Glencoe, MN) at a total interest rate of 1.70%.
13. Nies/Krueger motion carried unanimously to issue payment of \$10,500 to Standard and Poor's Rating (Chicago, IL) who conducted the financial analysis of the drainage bond.
14. Nies/Krueger motion carried unanimously to approve of the County Auditor-Treasurer recommendations to place an assessment on the aforementioned drainage systems.

15. Nies/Shimanski motion carried unanimously to implement a 2% interest rate on the ditch levy assessments.
16. Nies/Nagel motion carried unanimously to close public hearing.
17. Wright/Nies motion carried unanimously to approve annual preventative maintenance agreement for the HVAC systems at the HATS Highway Shop with AREng Heating and Air Conditioning (Cokato, MN) for an annual fee of \$2,209.81.
18. Wright/Nies motion carried unanimously to approve dental plan document amendment to include orthodontic services.
19. Nagel/Krueger motion carried unanimously to approve revised rates for 2017 McLeod County vision insurance.
20. Nagel/Krueger motion carried unanimously to hire Haugen Architecture Inc. (Hutchinson, MN) to design new bathhouse for Piepenburg Park with funding coming from the 2017 Park budget.

Complete minutes are on file in the County Administrator's Office. The meeting adjourned at 10:41 a.m. until November 1, 2016.

Attest:

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Paul Wright, Board Chair

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Patrick Melvin, County Administrator

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund  
2 - Department (Totals by Dept) 2 - Page Break by Dept  
3 - Vendor Number  
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N



POOL  
10/14/16 9:36AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 GENERAL REVENUE FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5	DEPT			BOARD OF COUNTY COMMISSIONERS		
82	6412 VERIZON WIRELESS		35.01	CELL PHONE USE 10/03/2016 11/02/2016	58374352-00001	Communications
85	01-005-000-0000-6203		35.01	I PAD USE 10/03/2016 11/02/2016	58374352-00001	Communications
	6412 VERIZON WIRELESS		70.02	2 Transactions		
5	DEPT Total:		70.02	BOARD OF COUNTY COMMISSIONERS	1 Vendors	2 Transactions
13	DEPT			COURT ADMINISTRATOR'S		
37	411 DEPT OF HUMAN SERVICES SOS		750.00	REPEAT OFFENDER ASSESSMENT	1674337	Evaluations
	411 DEPT OF HUMAN SERVICES SOS		750.00	1 Transactions		
	283 GLENCOE LAW OFFICE					
42	01-013-000-0000-6272		341.25	COURT APPT VR/TM JV-16-40	937	Court Appt Atty-Dep/Neg/Ter
43	01-013-000-0000-6272		243.75	COURT APPT AP/RJ JV-16-140	938	Court Appt Atty-Dep/Neg/Ter
44	01-013-000-0000-6272		292.50	COURT APPT PH/JH JV-16-142	939	Court Appt Atty-Dep/Neg/Ter
38	01-013-000-0000-6273		435.00	COURT APPT LK PR-16-1322	940	Court Appt Atty-Other
45	01-013-000-0000-6272		255.00	CRT APPT JP/AC/LT/CT JV-16-99	941	Court Appt Atty-Dep/Neg/Ter
39	01-013-000-0000-6273		172.50	COURT APPT DJ PR-16-384	942	Court Appt Atty-Other
46	01-013-000-0000-6272		67.50	COURT APPT RA/DA/AB JV-16-116	943	Court Appt Atty-Dep/Neg/Ter
47	01-013-000-0000-6272		75.00	COURT APPT DW/BW JV-16-124	944	Court Appt Atty-Dep/Neg/Ter
41	01-013-000-0000-6272		588.75	CRT APPT NJ/EF/AC/JF JV-16-84	945	Court Appt Atty-Dep/Neg/Ter
40	01-013-000-0000-6273		37.50	COURT APPT JP PR-16-1064	946	Court Appt Atty-Other
48	01-013-000-0000-6272		123.75	CPOURT APPT MM/CC JV-16-1	947	Court Appt Atty-Dep/Neg/Ter
49	01-013-000-0000-6272		56.25	COURT APPT KS/GS JV-16-9	948	Court Appt Atty-Dep/Neg/Ter
50	01-013-000-0000-6272		93.75	COURT APPT CT/JW JV-16-36	949	Court Appt Atty-Dep/Neg/Ter
51	01-013-000-0000-6272		191.25	COURT AAPT JG/PG/CY JV-15-156	950	Court Appt Atty-Dep/Neg/Ter
52	01-013-000-0000-6272		722.13	COURT APPT KT/LT JV-16-22	951	Court Appt Atty-Dep/Neg/Ter
53	01-013-000-0000-6272		165.00	COURT APPT AB/DN JV-15-119	952	Court Appt Atty-Dep/Neg/Ter
54	01-013-000-0000-6272		146.25	COURT APPT CP/RB/RW JV-16-90	953	Court Appt Atty-Dep/Neg/Ter
55	01-013-000-0000-6272		60.00	COURT APPT KS/IM JV-15-98	954	Court Appt Atty-Dep/Neg/Ter
	283 GLENCOE LAW OFFICE		4,067.13	18 Transactions		
	377 THE LAW OFFICE OF TROY A SCOTTING					
66	01-013-000-0000-6273		142.50	COURT APPOINT	FA-10-734	Court Appt Atty-Other
67	01-013-000-0000-6273		37.50	COURT APPOINT	FA-16-1284	Court Appt Atty-Other



POOL  
10/14/16 9:36AM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
69	01-013-000-0000-6272		30.00	COURT APPOINT AG/TK	JV-15-209	Court Appt Atty-Dep/Neg/Ter
72	01-013-000-0000-6272		187.50	COURT APPOINT MM/CC	JV-16-1	Court Appt Atty-Dep/Neg/Ter
68	01-013-000-0000-6272		120.00	COURT APPOINT RA/DA/AB	JV-16-116	Court Appt Atty-Dep/Neg/Ter
71	01-013-000-0000-6272		315.00	COURT APPOINT SK/FW	JV-16-141	Court Appt Atty-Dep/Neg/Ter
74	01-013-000-0000-6272		15.00	COURT APPONT TWB/RH/DE/CH	JV-16-52	Court Appt Atty-Dep/Neg/Ter
73	01-013-000-0000-6272		195.00	COURT APPOINT CS/MB	JV-16-77	Court Appt Atty-Dep/Neg/Ter
70	01-013-000-0000-6272		225.00	COURT APPOINT PJ/JH	JV-16-88	Court Appt Atty-Dep/Neg/Ter
75	01-013-000-0000-6272		285.00	COURT APPOINT CP/RB/RW	JV-16-90	Court Appt Atty-Dep/Neg/Ter
377	THE LAW OFFICE OF TROY A SCOTTING		1,552.50	10 Transactions		
13	DEPT Total:		6,369.63	COURT ADMINISTRATOR'S	3 Vendors	29 Transactions
65	DEPT			INFORMATION SYSTEMS		
6412	VERIZON WIRELESS					
77	01-065-000-0000-6203		176.10	CELL PHONE USE 10/03/2016 11/02/2016	58374352-00001	Communications
6412	VERIZON WIRELESS		176.10	1 Transactions		
65	DEPT Total:		176.10	INFORMATION SYSTEMS	1 Vendors	1 Transactions
75	DEPT			CENTRAL SERVICES-CHARGE BACKS		
2469	SAMS CLUB					
103	01-075-000-0000-6402		144.80	D BATTERIES	60460020317553	Office Supplies
2469	SAMS CLUB		144.80	1 Transactions		
75	DEPT Total:		144.80	CENTRAL SERVICES-CHARGE BACKS	1 Vendors	1 Transactions
111	DEPT			COURTHOUSE BUILDING		
253	LIGHT & POWER COMMISSION					
221	01-111-000-0000-6253		10.81	ELECTRIC GARAGE 09/01/2016 09/30/2016	07-814100-00	Electricity
217	01-111-000-0000-6253		8,336.02	ELECTRIC CH 09/01/2016 09/30/2016	13-857000-00	Electricity
218	01-111-000-0000-6257		2,327.89	SEWER WATER 09/01/2016 09/30/2016	13-857000-00	Sewer, Water And Garbage
253	LIGHT & POWER COMMISSION		10,674.72	3 Transactions		
6412	VERIZON WIRELESS					

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
78		01-111-000-0000-6203		61.92	CELL PHONE USE	10/03/2016 11/02/2016	58374352-00001	Communications
	6412	VERIZON WIRELESS		61.92		1 Transactions		
115	4147	WEST CENTRAL SANITATION INC		238.76	8 YARD ROOL SERVICE		10706488	Sewer, Water And Garbage
	4147	WEST CENTRAL SANITATION INC		238.76		1 Transactions		
111	DEPT Total:			10,975.40	COURTHOUSE BUILDING		3 Vendors	5 Transactions
112	DEPT				NORTH COMPLEX BUILDING			
93	539	CENTER POINT ENERGY		517.00	GAS-NC	09/02/2016 10/04/2016	5987110-3	Natural Gas
	539	CENTER POINT ENERGY		517.00		1 Transactions		
222	253	LIGHT & POWER COMMISSION		2,075.21	ELECTRIC MC	09/01/2016 09/30/2016	15-800100-00	Electricity
223		01-112-000-0000-6257		660.05	SEWER WATER NC	09/01/2016 09/30/2016	15-800100-00	Sewer, Water And Garbage
	253	LIGHT & POWER COMMISSION		2,735.26		2 Transactions		
76	4147	WEST CENTRAL SANITATION INC		85.70	GARBAGE REMOVAL	09/01/2016 09/30/2016	10706487	Sewer, Water And Garbage
	4147	WEST CENTRAL SANITATION INC		85.70		1 Transactions		
112	DEPT Total:			3,337.96	NORTH COMPLEX BUILDING		3 Vendors	4 Transactions
116	DEPT				HEALTH AND HUMAN SERVICES BUILDII			
94	539	CENTER POINT ENERGY		351.59	GAS-HHS	09/02/2016 10/04/2016	6008184-1	Natural Gas
95		01-116-000-0000-6255		18.28	GAS-ANNEX		7484082-8	Natural Gas
	539	CENTER POINT ENERGY		369.87		2 Transactions		
	253	LIGHT & POWER COMMISSION						

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #
On Behalf of Name				
215 01-116-000-0000-6253		1,728.63	ELECTRIC HHS 09/01/2016 09/30/2016	02-803800-00 Electricity
216 01-116-000-0000-6257		757.12	SEWER WATER HHS 09/01/2016 09/30/2016	02-803800-00 Sewer, Water And Garbage Removal
219 01-116-000-0000-6253		354.90	ELECTRIC ANNEX 09/01/2016 09/30/2016	14-499800-00 Electricity
220 01-116-000-0000-6257		121.50	SEWER WATER 09/01/2016 09/30/2016	14-499800-00 Sewer, Water And Garbage Removal
253 LIGHT & POWER COMMISSION		2,962.15	4 Transactions	
4147 WEST CENTRAL SANITATION INC				
230 01-116-000-0000-6257		171.42	2 YARD ROLL SERVICE	10706486 Sewer, Water And Garbage Removal
4147 WEST CENTRAL SANITATION INC		171.42	1 Transactions	
116 DEPT Total:		3,503.44	HEALTH AND HUMAN SERVICES BUIL	3 Vendors 7 Transactions
117 DEPT			FAIRGROUNDS	
651 COMMISSIONER OF REVENUE				
13 01-117-000-0000-6303		175.00	SEPTEMBER USE TAX	Repair And Maintenance Services
14 01-117-000-0000-6350		23.00	SEPTEMBER USE TAX	Other Services & Charges
15 01-117-000-0000-6415		23.00	SEPTEMBER USE TAX	Cleaning Supplies
16 01-117-000-0000-6423		7.00	SEPTEMBER USE TAX	Landscaping Materials
17 01-117-000-0000-6425		44.00	SEPTEMBER USE TAX	Repair And Maintenance Supplies
18 01-117-000-0000-6455		1.00	SEPTEMBER USE TAX	Motor Fuels And Lubrication
651 COMMISSIONER OF REVENUE		273.00	6 Transactions	
117 DEPT Total:		273.00	FAIRGROUNDS	1 Vendors 6 Transactions
121 DEPT			VETERAN SERVICES	
6412 VERIZON WIRELESS				
79 01-121-000-0000-6203		17.37	CELL PHONE USE 10/03/2016 11/02/2016	58374352-00001 Communications
6412 VERIZON WIRELESS		17.37	1 Transactions	
121 DEPT Total:		17.37	VETERAN SERVICES	1 Vendors 1 Transactions
143 DEPT			LICENSE BUREAU	
46470 MINNESOTA UC FUND				

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POOL  
10/14/16 9:36AM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
198	01-143-000-0000-6177		QTR 3 2016-D DOMEIER	7970346	UNEMPLOYMENT COMPENSATION
46470	MINNESOTA UC FUND	77.47			
			1 Transactions		
143	DEPT Total:	77.47	LICENSE BUREAU	1 Vendors	1 Transactions
201	DEPT		COUNTY SHERIFF'S OFFICE		
539	CENTER POINT ENERGY				
96	01-201-000-0000-6255	24.34	GAS STORAGE	5987117-8	Natural Gas
			09/02/2016 10/04/2016		
539	CENTER POINT ENERGY	24.34		1 Transactions	
46470	MINNESOTA UC FUND				
199	01-201-000-0000-6177	6,617.00	QTR 3 2016-D BRENNHOFER	7970346	Unemployment Compensation
46470	MINNESOTA UC FUND	6,617.00		1 Transactions	
150	VERIZON WIRELESS				
104	01-201-000-0000-6203	235.85	SO CELL PHONE USAGE	9773009746	Communications
			10/03/2016 11/02/2016		
106	01-201-000-0000-6203	30.48	CO ATY CELL PHONE USAGE	9773009768	Communications
			10/03/2016 11/02/2016		
108	01-201-000-0000-6203	304.30	MSCO CELL PHONE USAGE	9773009768	Communications
			10/03/2016 11/02/2016		
109	01-201-000-0000-6203	809.92	MCSO AIR SOURCE CARDS	9773009768	Communications
			10/03/2016 11/02/2016		
107	01-201-000-9001-6350	26.02	BROWNTON PD AIR SOURCE CARDS	9773009768	Other Services & Charges-Brownton CI
			10/03/2016 11/02/2016		
110	01-201-000-9003-6350	140.04	GPD AUR SOURCE CARDS	9773009768	Other Services & Charges-Glencoe Compu
			10/03/2016 11/02/2016		
111	01-201-000-9004-6350	105.03	LPPD AIR SOURCE CARDS	9773009768	Other Services & Charges-Lp Computer
			10/03/2016 11/02/2016		
112	01-201-000-9005-6350	105.03	WPD AIR SOURCE CARDS	9773009768	Other Services & Charges-Winsted Compu
			10/03/2016 11/02/2016		
113	01-201-000-9006-6350	35.01	SLPD AIR SOURCE CARDS	9773009768	Other Services & Charges-Silver Lake
			10/03/2016 11/02/2016		
150	VERIZON WIRELESS	1,791.68		9 Transactions	
1083	WEX BANK				
90	01-201-000-0000-6455	5,013.36	FUEL THROUGH 09/30/2016	47063261	Motor Fuels and Lubrication

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POOL  
10/14/16 9:36AM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
1083 WEX BANK		5,013.36	1 Transactions	
201 DEPT Total:		13,446.38	COUNTY SHERIFF'S OFFICE	4 Vendors 12 Transactions
251 DEPT			COUNTY JAIL	
105 150 VERIZON WIRELESS 01-251-000-0000-6203		16.88	JAIL CELL PHONE USAGE 10/03/2016 11/02/2016	9773009746 Communications
150 VERIZON WIRELESS		16.88	1 Transactions	
80 6412 VERIZON WIRELESS 01-251-000-0000-6203		25.40	CELL PHONE USE 10/03/2016 11/02/2016	58374352-00001 Communications
6412 VERIZON WIRELESS		25.40	1 Transactions	
251 DEPT Total:		42.28	COUNTY JAIL	2 Vendors 2 Transactions
255 DEPT			COUNTY COURT SERVICES	
81 6412 VERIZON WIRELESS 01-255-000-0000-6203		39.00	CELL PHONE USE 10/03/2016 11/02/2016	58374352-00001 Communications
6412 VERIZON WIRELESS		39.00	1 Transactions	
255 DEPT Total:		39.00	COUNTY COURT SERVICES	1 Vendors 1 Transactions
485 DEPT			COUNTY PUBLIC HEALTH NURSING	
196 46470 MINNESOTA UC FUND 01-485-000-0000-6177		3,352.00	QTR 3 2016-T ENGFER	7970346 Unemployment Compensation
46470 MINNESOTA UC FUND		3,352.00	1 Transactions	
224 6412 VERIZON WIRELESS 01-485-000-0000-6203		420.12	WIRELESS CHARGES (CASE MGMT)	9773001546 Communications
225 01-485-000-0000-6203		35.01	WIRELESS CHARGES (SHIP)	9773001546 Communications
226 01-485-000-0000-6203		105.03	WIRELESS CHARGES (ADMIN)	9773001546 Communications
6412 VERIZON WIRELESS		560.16	3 Transactions	

POOL  
 10/14/16 9:36AM  
 1 GENERAL REVENUE FUND

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
485 DEPT Total:		3,912.16	COUNTY PUBLIC HEALTH NURSING	2 Vendors 4 Transactions
520 DEPT			COUNTY PARK'S	
651 COMMISSIONER OF REVENUE				
19 01-520-000-0000-6257		82.00	SEPTEMBER USE TAX	Sewer, Water And Garbage
20 01-520-000-0000-6303		107.00	SEPTEMBER USE TAX	Repair And Maintenance Services
21 01-520-000-0000-6423		3.00	SEPTEMBER USE TAX	Landscaping Materials
22 01-520-000-0000-6425		106.00	SEPTEMBER USE TAX	Repair And Maintenance Supplies
23 01-520-000-0000-6612		11.00	SEPTEMBER USE TAX	Capital - \$100-\$5,000 (Inventory)
651 COMMISSIONER OF REVENUE		309.00		5 Transactions
2825 MENARDS HUTCHINSON				
231 01-520-000-0000-6425		124.49	REPAIR INV #86159	ACCT#31550303 Repair And Maintenance Supplies
2825 MENARDS HUTCHINSON		124.49		1 Transactions
6412 VERIZON WIRELESS				
86 01-520-000-0000-6203		35.05	PARKS LM SHOP	58374352-00001 Communications
			10/03/2016	11/02/2016
6412 VERIZON WIRELESS		35.05		1 Transactions
520 DEPT Total:		468.54	COUNTY PARK'S	3 Vendors 7 Transactions
1 Fund Total:		42,853.55	GENERAL REVENUE FUND	83 Transactions



POOL  
10/14/16 9:36AM  
3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
310 DEPT		HIGHWAY MAINTENANCE			
8187 G & K SERVICES					
186 03-310-000-0000-6145		50.31	UNIFORM SERVICES-HATS	1043564631	Uniform Allowance
181 03-310-000-0000-6145		10.41	UNIFORM SERVICES-GLENCOE	1043569040	Uniform Allowance
187 03-310-000-0000-6145		50.31	UNIFORM SERVICES-HATS	1043570221	Uniform Allowance
182 03-310-000-0000-6145		21.01	UNIFORM SERVICES-GLENCOE	1043574569	Uniform Allowance
178 03-310-000-0000-6145		29.10	UNIFORM SERVICES-SLATS	1043574571	Uniform Allowance
188 03-310-000-0000-6145		50.31	UNIFORM SERVICES-HATS	1043575750	Uniform Allowance
183 03-310-000-0000-6145		21.01	UNIFORM SERVICES-GLENCOE	1043580125	Uniform Allowance
179 03-310-000-0000-6145		24.30	UNIFORM SERVICES-SLATS	1043580127	Uniform Allowance
189 03-310-000-0000-6145		51.51	UNIFORM SERVICES-HATS	1043581301	Uniform Allowance
184 03-310-000-0000-6145		21.01	UNIFORM SERVICES-GLENCOE	1043585633	Uniform Allowance
180 03-310-000-0000-6145		29.10	UNIFORM SERVICES-SLATS	1043585635	Uniform Allowance
190 03-310-000-0000-6145		50.31	UNIFORM SERVICES-HATS	1043586857	Uniform Allowance
177 03-310-000-0000-6145		24.30	UNIFORM SERVICES-SLATS	1043669042	Uniform Allowance
8187 G & K SERVICES		432.99	13 Transactions		
253 LIGHT & POWER COMMISSION					
193 03-310-000-0000-6254		14.90	TRAFFIC LIGHT CSAH 4 & CR 62	14-459100-00	Intersection Lighting
194 03-310-000-0000-6254		19.27	TRAFFIC LIGHT CSAH 15 & 3	14-606200-00	Intersection Lighting
253 LIGHT & POWER COMMISSION		34.17	2 Transactions		
465 XCEL ENERGY					
205 03-310-000-0000-6254		40.07	TRAFIC LIGHT 7 & CSAH 1	5100111308803	Intersection Lighting
208 03-310-000-0000-6254		11.81	TRAFIC LIGHT CSAH 9 & 3	5102769397	Intersection Lighting
209 03-310-000-0000-6254		11.32	TRAFFIC LIGHT CSAH 1 & CR 56	5102769397	Intersection Lighting
210 03-310-000-0000-6254		12.00	TRAFFIC LIGHT CSAH 2 & 10	5102769397	Intersection Lighting
211 03-310-000-0000-6254		12.00	TRAFFIC LIGHT CSAH 1 & 10	5102769397	Intersection Lighting
212 03-310-000-0000-6254		8.50	TRAFFIC LIGHT CSAH 1 & 3	5102769397	Intersection Lighting
206 03-310-000-0000-6254		64.26	TRAFFIC LIGHT TH 7 & CSAH 9	5190682785	Intersection Lighting
207 03-310-000-0000-6254		63.89	TRAFFIC LIGHT TH 7 & CSAH 2	5190682785	Intersection Lighting
465 XCEL ENERGY		223.85	8 Transactions		
310 DEPT Total:		691.01	HIGHWAY MAINTENANCE	3 Vendors	23 Transactions
330 DEPT			HIGHWAY ADMINISTRATION		
6412 VERIZON WIRELESS					
88 03-330-000-0000-6203		94.07	CELL PHONE USE	9773034659	Communications

10/03/2016 11/02/2016

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
6412 VERIZON WIRELESS		94.07	1 Transactions	
330 DEPT Total:		94.07	HIGHWAY ADMINISTRATION	1 Vendors 1 Transactions
340 DEPT			HIGHWAY EQUIPMENT MAINTENANCE	
539 CENTER POINT ENERGY				
173 03-340-000-0000-6255		0.54	GAS GLENCOE SHOP	5987115-2 Natural Gas
			09/02/2016 10/04/2016	
539 CENTER POINT ENERGY		0.54	1 Transactions	
32 CITY OF BROWNTON				
174 03-340-000-0000-6253		76.33	ELECTRIC	4440 Electricity
176 03-340-000-0000-6255		23.96	NATURAL GAS	4440 Natural Gas
175 03-340-000-0000-6257		40.65	WATER SEWER	4440 Sewer, Water And Garbage Removal
32 CITY OF BROWNTON		140.94	3 Transactions	
8187 G & K SERVICES				
185 03-340-000-0000-6145		10.60	UNIFORM SERVICE-SCHRUPP	1043569040 Uniform Allowance
8187 G & K SERVICES		10.60	1 Transactions	
119 JOHN DEERE FINANCIAL				
192 03-340-000-0000-6425		255.26	PARTS	1350914 Repair And Maintenance Supplies
119 JOHN DEERE FINANCIAL		255.26	1 Transactions	
6412 VERIZON WIRELESS				
89 03-340-000-0000-6203		70.04	SLATS & HWY SHOP	9773034659 Communications
			10/03/2016 11/02/2016	
6412 VERIZON WIRELESS		70.04	1 Transactions	
4147 WEST CENTRAL SANITATION INC				
201 03-340-000-0000-6257		24.49	GARBAGE REMOVAL-GLENCOE	10628496 Sewer, Water And Garbage Removal
200 03-340-000-0000-6257		24.49	GARBAGE REMOVAL-BROWNTON	10628497 Sewer, Water And Garbage Removal
202 03-340-000-0000-6257		67.35	GARBAGE REMOVAL-SLATS	10628512 Sewer, Water And Garbage Removal
4147 WEST CENTRAL SANITATION INC		116.33	3 Transactions	
465 XCEL ENERGY				
204 03-340-000-0000-6253		21.25	ELECTRIC LP SHOP	4147526707 Electricity
203 03-340-000-0000-6253		296.13	ELECTRIC SL 19955 FALCON AVE	5100101225915 Electricity

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
465	XCEL ENERGY		2 Transactions		
340	DEPT Total:		HIGHWAY EQUIPMENT MAINTENANCE	7 Vendors	12 Transactions
3	Fund Total:		ROAD & BRIDGE FUND		36 Transactions



POOL  
10/14/16 9:36AM  
5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Invoice #	Account/Formula Description
			Paid On Bhf #	On Behalf of Name
391 DEPT		SOLID WASTE TIP FEE		
651 COMMISSIONER OF REVENUE				
24 05-391-000-0000-6269		82.00		Contracts
25 05-391-000-0000-6415		5.00		Cleaning Supplies
26 05-391-000-0000-6612		146.00		Capital - \$100-\$5,000 (Inventory)
651 COMMISSIONER OF REVENUE		233.00		
			3 Transactions	
32875 HUTCHINSON UTILITIES COMMISSION				
98 05-391-000-0000-6253		839.07		Electricity
			08/30/2016 09/29/2016	
101 05-391-000-0000-6255		24.42		Natural Gas
			08/30/2016 09/29/2016	
32875 HUTCHINSON UTILITIES COMMISSION		863.49		
			2 Transactions	
4147 WEST CENTRAL SANITATION INC				
116 05-391-000-0000-6258		1,533.55		School Recycling
126 05-391-000-0000-6258		6.91		School Recycling
138 05-391-000-0000-6258		6.91		School Recycling
4147 WEST CENTRAL SANITATION INC		1,547.37		
			3 Transactions	
391 DEPT Total:		2,643.86		
			3 Vendors	8 Transactions
393 DEPT		MATERIALS RECOVERY FACILITY		
651 COMMISSIONER OF REVENUE				
27 05-393-000-0000-6259		176.00		Recycling
28 05-393-000-0000-6269		2,062.00		Contracts
29 05-393-000-0000-6402		1.00		Office Supplies
30 05-393-000-0000-6410		10.00		Building And Safety Supplies
31 05-393-000-0000-6560		241.00		Repair And Maintenance-Equipment
32 05-393-000-0000-6561		141.00		Repair And Maintenance-Other
651 COMMISSIONER OF REVENUE		2,631.00		
			6 Transactions	
32875 HUTCHINSON UTILITIES COMMISSION				
97 05-393-000-0000-6253		3,449.50		Electricity
			08/30/2016 09/29/2016	
100 05-393-000-0000-6255		100.41		Natural Gas
			08/30/2016 09/29/2016	
32875 HUTCHINSON UTILITIES COMMISSION		3,549.91		
			2 Transactions	

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4170	WASTE MANAGEMENT OF WI MN					
114	05-393-000-0000-6257		625.86	GLASS FIND DISPOSAL	13885-1702-9	Sewer, Water And Garbage Removal
4170	WASTE MANAGEMENT OF WI MN		625.86	1 Transactions		
4147	WEST CENTRAL SANITATION INC					
117	05-393-000-0000-6259		30.80	RURAL RDU COLLECTION	10712822	Recycling
118	05-393-000-0000-6259		138.60	BISCAY COLLECTION	10712822	Recycling
119	05-393-000-0000-6259		973.28	BROWNTON COLLECTION	10712822	Recycling
120	05-393-000-0000-6259		72.24	BROWNTON MUD COLLECTION	10712822	Recycling
121	05-393-000-0000-6259		6,889.96	GLENCOE COLLECTION	10712822	Recycling
122	05-393-000-0000-6259		281.22	GLENCOE MUD COLLECTION	10712822	Recycling
123	05-393-000-0000-6259		6.91	VALET 1609 KNIGHT	10712822	Recycling
124	05-393-000-0000-6259		18,319.84	HUTCHINSON COLLECTION	10712822	Recycling
125	05-393-000-0000-6259		3,384.96	HUTCHINSON MUD COLLECTION	10712822	Recycling
127	05-393-000-0000-6259		6.91	VALET 1119 LEWIS	10712822	Recycling
128	05-393-000-0000-6259		6.91	VALET 1169 OAKWOOD	10712822	Recycling
129	05-393-000-0000-6259		6.91	VALET 201 4TH	10712822	Recycling
130	05-393-000-0000-6259		6.91	VALET 266 1ST AVE	10712822	Recycling
131	05-393-000-0000-6259		6.91	VALET 336 HWY 7	10712822	Recycling
132	05-393-000-0000-6259		6.91	VALET 362 SCHOOL	10712822	Recycling
133	05-393-000-0000-6259		6.91	VALET 510 MONROE	10712822	Recycling
134	05-393-000-0000-6259		13.82	VALET 546 SCHOOL	10712822	Recycling
135	05-393-000-0000-6259		6.91	VALET 556 LYNN	10712822	Recycling
136	05-393-000-0000-6259		6.91	VALET 561 GLEN	10712822	Recycling
137	05-393-000-0000-6259		6.91	VALET 656 JUUL	10712822	Recycling
139	05-393-000-0000-6259		6.91	VALET 926 HASSAN	10712822	Recycling
140	05-393-000-0000-6259		6.91	VALET 968 HAYDEN	10712822	Recycling
141	05-393-000-0000-6259		6.91	VALET 168 HAYDEN	10712822	Recycling
142	05-393-000-0000-6259		6.91	VALET 495 OTTER	10712822	Recycling
143	05-393-000-0000-6259		6.91	VALET 1023 L EWIS	10712822	Recycling
144	05-393-000-0000-6259		13.82	VALET 1127 LEWIS	10712822	Recycling
145	05-393-000-0000-6259		6.91	VALET 1223 BRADFORD	10712822	Recycling
146	05-393-000-0000-6259		6.91	VALET 1229 BRADFORD	10712822	Recycling
147	05-393-000-0000-6259		6.91	VALET 132 COLLEGE	10712822	Recycling
148	05-393-000-0000-6259		6.91	VALET 168 FLORIDA	10712822	Recycling
149	05-393-000-0000-6259		6.91	VALET 177 4TH	10712822	Recycling
150	05-393-000-0000-6259		6.91	VALET 325 WASHINGTON	10712822	Recycling
151	05-393-000-0000-6259		6.91	VALET 332 HWY 7	10712822	Recycling
152	05-393-000-0000-6259		6.91	VALET 352 SCHOOL	10712822	Recycling

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POOL  
10/14/16 9:36AM  
5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
153	05-393-000-0000-6259		6.91	VALET 384 LARSON	10712822	Recycling
154	05-393-000-0000-6259		6.91	VALET 420 GROVE	10712822	Recycling
155	05-393-000-0000-6259		6.91	VAELT 430 GROVE	10712822	Recycling
156	05-393-000-0000-6259		6.91	VALET 435 WASHINGTON	10712822	Recycling
157	05-393-000-0000-6259		6.91	VALET 450 DALE	10712822	Recycling
158	05-393-000-0000-6259		6.91	VALET 456 SHADY	10712822	Recycling
159	05-393-000-0000-6259		6.91	VALET 512 KAY	10712822	Recycling
160	05-393-000-0000-6259		6.91	VALET 539 HURON	10712822	Recycling
161	05-393-000-0000-6259		6.91	VALET 1005 PRAIRIE	10712822	Recycling
162	05-393-000-0000-6259		2,060.52	LESTER PRAIRIE COLLECTION	10712822	Recycling
163	05-393-000-0000-6259		10.32	LESTER PRAIRIE MUD COLLECTION	10712822	Recycling
164	05-393-000-0000-6259		6.91	VALET 200 JUNIPER	10712822	Recycling
165	05-393-000-0000-6259		437.36	PLATO COLLETION	10712822	Recycling
166	05-393-000-0000-6259		13.82	VALET 8 & 16 MCLEOD	10712822	Recycling
167	05-393-000-0000-6259		1,096.48	SILVER LAKE COLLECTION	10712822	Recycling
168	05-393-000-0000-6259		61.92	SILVER LAKE MUD COLLECTION	10712822	Recycling
169	05-393-000-0000-6259		6.91	VALET 313 GROVE	10712822	Recycling
170	05-393-000-0000-6259		714.56	STEWART COLLECTION	10712822	Recycling
171	05-393-000-0000-6259		2,885.96	WINSTED COLLECTION	10712822	Recycling
172	05-393-000-0000-6259		103.20	WINSTED MUD COLLECTION	10712822	Recycling
4147	WEST CENTRAL SANITATION INC		37,744.53	54 Transactions		
393	DEPT Total:		44,551.30	MATERIALS RECOVERY FACILITY	4 Vendors	63 Transactions
397	DEPT			HOUSEHOLD HAZARDOUS WASTE		
651	COMMISSIONER OF REVENUE					
33	05-397-000-0000-6259		37.00	SEPTEMBER USE TAX		Recycling
34	05-397-000-0000-6350		3.00	SEPTEMBER USE TAX		Other Services & Charges
35	05-397-000-0000-6402		5.00	SEPTEMBER USE TAX		Office Supplies
36	05-397-000-0000-6410		41.00	SEPTEMBER USE TAX		Building And Safety Supplies
651	COMMISSIONER OF REVENUE		86.00	4 Transactions		
32875	HUTCHINSON UTILITIES COMMISSION					
99	05-397-000-0000-6253		372.92	ELECTRIC 08/30/2016 09/29/2016	00410076-02748	Electricity
102	05-397-000-0000-6255		10.86	GAS 08/30/2016 09/29/2016	00410076-02748	Natural Gas
32875	HUTCHINSON UTILITIES COMMISSION		383.78	2 Transactions		

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
397	DEPT Total:		HOUSEHOLD HAZARDOUS WASTE	2 Vendors	6 Transactions
5	Fund Total:		SOLID WASTE FUND		77 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Invoice #	Account/Formula Description
			Paid On Bhf #	On Behalf of Name
420 DEPT				INCOME MAINTENANCE
46470 MINNESOTA UC FUND				
195 11-420-600-0007-6177		824.00	7970346	UNEMPLOYMENT COMPENSATION
46470 MINNESOTA UC FUND		824.00		1 Transactions
6412 VERIZON WIRELESS				
83 11-420-600-0010-6203		383.91	58374352-00001	Communications/Postage
6412 VERIZON WIRELESS		383.91		10/03/2016 11/02/2016
				1 Transactions
420 DEPT Total:		1,207.91		INCOME MAINTENANCE 2 Vendors 2 Transactions
430 DEPT				INDIVIDUAL AND FAMILY SOCIAL SERVI
46470 MINNESOTA UC FUND				
197 11-430-709-0000-6177		744.00	7970346	Unemployment Compensation
46470 MINNESOTA UC FUND		744.00		1 Transactions
6412 VERIZON WIRELESS				
84 11-430-700-0010-6203		164.52	58374352-00001	Communications/Postage
6412 VERIZON WIRELESS		164.52		10/03/2016 11/02/2016
				1 Transactions
430 DEPT Total:		908.52		INDIVIDUAL AND FAMILY SOCIAL SER 2 Vendors 2 Transactions
11 Fund Total:		2,116.43		HUMAN SERVICE FUND 4 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
255	DEPT			COUNTY COURT SERVICES		
58	977 MIDWEST MONITORING & SURVEILLANC					
	25-255-000-0000-6350		31.75	SEPT LAB/UA		Other Services & Charges
	977 MIDWEST MONITORING & SURVEILLANC		31.75		1 Transactions	
255	DEPT Total:		31.75	COUNTY COURT SERVICES	1 Vendors	1 Transactions
807	DEPT			DESIGNATED FOR CAPITAL ASSETS		
91	1116 WOLD ARCHITECTS & ENGINEERS INC					
	25-807-000-0000-6610		4,862.01	SECURITY IMPROVEMENT PLANNING	50949	Capital - Over \$5,000 (Fixed Assets)
	1116 WOLD ARCHITECTS & ENGINEERS INC		4,862.01		1 Transactions	
807	DEPT Total:		4,862.01	DESIGNATED FOR CAPITAL ASSETS	1 Vendors	1 Transactions
886	DEPT			COUNTY FEEDLOT PROGRAM		
191	5251 INFORMATION SYSTEMS CORP					
	25-886-000-0000-6612		949.00	CANON COLOR SCANNER	24286	Capital - \$100-\$5,000 (Inventory)
	5251 INFORMATION SYSTEMS CORP		949.00		1 Transactions	
886	DEPT Total:		949.00	COUNTY FEEDLOT PROGRAM	1 Vendors	1 Transactions
25	Fund Total:		5,842.76	SPECIAL REVENUE FUND		3 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
853 DEPT				LOCAL PUBLIC HEALTH GRANT
718 BUERKLE/RHONDA				
213 82-853-000-0000-6121		1,008.00		LPHG GRANT TIME Personnel Wages
214 82-853-000-0000-6203		46.07		LPHG COMMUNICATIONS Communications
718 BUERKLE/RHONDA		1,054.07		2 Transactions
6412 VERIZON WIRELESS				
228 82-853-000-0000-6203		35.01		1 AIRCARD CHARGES (CHS) 9773001546 Communications
6412 VERIZON WIRELESS		35.01		1 Transactions
853 DEPT Total:		1,089.08		LOCAL PUBLIC HEALTH GRANT 2 Vendors 3 Transactions
854 DEPT				WIC
6412 VERIZON WIRELESS				
229 82-854-000-0000-6203		35.01		AIRCARD CHARGE (CHS WIC) 9773001546 COMMUNICATIONS
6412 VERIZON WIRELESS		35.01		1 Transactions
854 DEPT Total:		35.01		WIC 1 Vendors 1 Transactions
862 DEPT				SHIP
222 MEEKER COUNTY TREASURER				
57 82-862-000-0000-6850		6,807.33		JULY SHIP 2016 Collections For Other Agencies
222 MEEKER COUNTY TREASURER		6,807.33		1 Transactions
314 SIBLEY COUNTY TREASURER				
64 82-862-000-0000-6850		5,566.92		JULY SHIP 2016 Collections For Other Agencies
314 SIBLEY COUNTY TREASURER		5,566.92		1 Transactions
862 DEPT Total:		12,374.25		SHIP 2 Vendors 2 Transactions
866 DEPT				EMERGENCY PREPAREDNESS TO BIOTER
6412 VERIZON WIRELESS				
87 82-866-000-0000-6203		27.35		CELL PHONE USE 58374352-00001 COMMUNICATIONS
				10/03/2016 11/02/2016
227 82-866-000-0000-6203		35.01		1 AIRCARD CHARGES (EP) 9773001546 COMMUNICATIONS
6412 VERIZON WIRELESS		62.36		2 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
866	DEPT Total:		EMERGENCY PREPAREDNESS TO BIOTI	1 Vendors	2 Transactions
872	DEPT		CHILD & TEEN CHECKUPS (C&TC)		
	222 MEEKER COUNTY TREASURER				
56	82-872-000-0000-6850	18,502.00	2ND QTR C&TC 2016		Collections For Other Agencies
	222 MEEKER COUNTY TREASURER	18,502.00		1 Transactions	
	314 SIBLEY COUNTY TREASURER				
65	82-872-000-0000-6850	21,484.71	2ND QTR C&TC 2016		Collections For Other Agencies
	314 SIBLEY COUNTY TREASURER	21,484.71		1 Transactions	
872	DEPT Total:	39,986.71	CHILD & TEEN CHECKUPS (C&TC)	2 Vendors	2 Transactions
82	Fund Total:	53,547.41	COMMUNITY HEALTH SERVICE		10 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
205	DEPT			CARRY CONCEAL PERMIT		
92	3781 BUREAU OF CRIMINAL APPREHENSION 86-205-000-0000-6850		1,075.00	PERMIT TO CARRY 07/01/2016 09/30/2016	43-000050	Collections For Other Agencies
	3781 BUREAU OF CRIMINAL APPREHENSION		1,075.00		1 Transactions	
205	DEPT Total:		1,075.00	CARRY CONCEAL PERMIT	1 Vendors	1 Transactions
833	DEPT			MORTGAGE REGISTRY TAX		
60	1004 MINNESOTA DEPARTMENT OF REVENUE 86-833-000-0000-6850		32,574.40	SEPTEMBER MTG REG		Collections For Other Agencies
	1004 MINNESOTA DEPARTMENT OF REVENUE		32,574.40		1 Transactions	
833	DEPT Total:		32,574.40	MORTGAGE REGISTRY TAX	1 Vendors	1 Transactions
834	DEPT			DEED TAX		
61	1004 MINNESOTA DEPARTMENT OF REVENUE 86-834-000-0000-6850		41,330.38	SEPTEMBER DEED TAX		Collections For Other Agencies
	1004 MINNESOTA DEPARTMENT OF REVENUE		41,330.38		1 Transactions	
834	DEPT Total:		41,330.38	DEED TAX	1 Vendors	1 Transactions
935	DEPT			REAL ESTATE ASSURANCE-REGISTERED		
1	3411 COMMISSIONER OF FINANCE 86-935-000-0000-6850		181.50	REGISTERED LAND 09/01/2016 09/30/2016		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		181.50		1 Transactions	
935	DEPT Total:		181.50	REAL ESTATE ASSURANCE-REGISTERE	1 Vendors	1 Transactions
938	DEPT			WELL CERTIFICATES		
59	3442 MINNESOTA DEPARTMENT OF HEALTH 86-938-000-0000-6850		1,020.00	3RD QTR 2016 WELL DISCLOSURES		Collections For Other Agencies
	3442 MINNESOTA DEPARTMENT OF HEALTH		1,020.00		1 Transactions	
938	DEPT Total:		1,020.00	WELL CERTIFICATES	1 Vendors	1 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
939	DEPT			STATE SURCHARGE 3%		
2	3411 COMMISSIONER OF FINANCE 86-939-000-0000-6850		5,292.00	REGISTRARS FEES 09/01/2016 09/30/2016	5292.00	Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		5,292.00	1 Transactions		
939	DEPT Total:		5,292.00	STATE SURCHARGE 3%	1 Vendors	1 Transactions
940	DEPT			VITAL RECORDS SURCHARGE-BIRTH&D		
3	3411 COMMISSIONER OF FINANCE 86-940-000-0000-6850		2,828.00	BIRTH/DEATH SURCHARGE 09/01/2016 09/30/2016		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		2,828.00	1 Transactions		
940	DEPT Total:		2,828.00	VITAL RECORDS SURCHARGE-BIRTH&	1 Vendors	1 Transactions
950	DEPT			BIRTH RECORD SURCHARGE		
4	3411 COMMISSIONER OF FINANCE 86-950-000-0000-6850		1,060.00	BIRTH RECORD SURCHARGE 09/01/2016 09/30/2016		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		1,060.00	1 Transactions		
950	DEPT Total:		1,060.00	BIRTH RECORD SURCHARGE	1 Vendors	1 Transactions
952	DEPT			CHILDREN'S TRUST FUND SURCHARGE-		
5	3411 COMMISSIONER OF FINANCE 86-952-000-0000-6850		318.00	CHILDREN SURCHARGE 09/01/2016 09/30/2016		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		318.00	1 Transactions		
952	DEPT Total:		318.00	CHILDREN'S TRUST FUND SURCHARGE	1 Vendors	1 Transactions
954	DEPT			MARRIAGE LICENSE		
6	3411 COMMISSIONER OF FINANCE 86-954-000-0000-6850		1,155.00	MARR LIC SURCHARGE 09/01/2016 09/30/2016		Collections For Other Agencies
7	86-954-000-0000-6850		102.00	MARR LIC SUPRVD VISIT 09/01/2016 09/30/2016		Collections For Other Agencies

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
8	86-954-000-0000-6850		68.00	MARR LIC/MN ENABLE 09/01/2016 09/30/2016		Collections For Other Agencies
9	86-954-000-0000-6850		525.00	MARR LIC/DISPL HOME REG 09/01/2016 09/30/2016		Collections For Other Agencies
10	86-954-000-0000-6850		130.00	MARR LIC/COUPLES ON BRINK 09/01/2016 09/30/2016		Collections For Other Agencies
232	86-954-000-0000-6850		105.00	MARR LIC/COUPLES ON BRINK 09/01/2016 09/30/2016		Collections For Other Agencies
3411	COMMISSIONER OF FINANCE		2,085.00		6 Transactions	
954	DEPT Total:		2,085.00	MARRIAGE LICENSE	1 Vendors	6 Transactions
956	DEPT			SALES TAX		
12	651 COMMISSIONER OF REVENUE 86-956-000-0000-6850		1,577.00	SEPTEMBER SALES TAX (22,938)		Collections For Other Agencies
	651 COMMISSIONER OF REVENUE		1,577.00		1 Transactions	
956	DEPT Total:		1,577.00	SALES TAX	1 Vendors	1 Transactions
966	DEPT			HUTCHINSON CITY SALES TAX		
11	651 COMMISSIONER OF REVENUE 86-966-000-0000-6850		53.00	SEPT HUTCHINSON TAX (10,600)		Collections For Other Agencies
	651 COMMISSIONER OF REVENUE		53.00		1 Transactions	
966	DEPT Total:		53.00	HUTCHINSON CITY SALES TAX	1 Vendors	1 Transactions
975	DEPT			DNR CLEARING ACCOUNT		
63	509 MINNESOTA DNR 86-975-000-0000-6850		248.00	DNR 10/04/2016 10/11/2016		Collections For Other Agencies
	509 MINNESOTA DNR		248.00		1 Transactions	
975	DEPT Total:		248.00	DNR CLEARING ACCOUNT	1 Vendors	1 Transactions
976	DEPT			GAME & FISH CLEARING ACCOUNT		
62	509 MINNESOTA DNR 86-976-000-0000-6850		68.00	G & F 10/04/2016 10/11/2016		Collections For Other Agencies

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 9:36AM  
86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
509	MINNESOTA DNR		68.00	1 Transactions	
976	DEPT Total:		68.00	GAME & FISH CLEARING ACCOUNT	1 Vendors 1 Transactions
86	Fund Total:		89,710.28	TRUST & AGENCY FUND	19 Transactions
	Final Total:		243,431.54	79 Vendors	232 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	42,853.55	GENERAL REVENUE FUND	
	3	1,696.17	ROAD & BRIDGE FUND	
	5	47,664.94	SOLID WASTE FUND	
	11	2,116.43	HUMAN SERVICE FUND	
	25	5,842.76	SPECIAL REVENUE FUND	
	82	53,547.41	COMMUNITY HEALTH SERVICE	
	86	89,710.28	TRUST & AGENCY FUND	
	All Funds	243,431.54	Total	Approved by, .....
				.....
				.....

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 11:23AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/14/16 11:23AM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
485 DEPT				COUNTY PUBLIC HEALTH NURSING
295 STATE OF MN TREASURER				
1 01-485-000-0000-6359		5,188.62		3RD 1/4/2016 MNCARE TAX
295 STATE OF MN TREASURER		5,188.62		1 Transactions
485 DEPT Total:		5,188.62		COUNTY PUBLIC HEALTH NURSING 1 Vendors 1 Transactions
1 Fund Total:		5,188.62		GENERAL REVENUE FUND 1 Transactions
Final Total:		5,188.62		1 Vendors 1 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	5,188.62	GENERAL REVENUE FUND	
	All Funds	5,188.62	Total	Approved by, .....
				.....
				.....

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/18/16 4:02PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/18/16 4:02PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 GENERAL REVENUE FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
3028	MINNESOTA CHILD SUPPORT PAYMENT					
3	01-000-000-0000-2056		317.48	CHILD SUPPORT 09/18/2016 10/01/2016	001124208702	Child Support Garnishment Payable
5	01-000-000-0000-2056		117.67	CHILD SUPPORT 09/18/2016 10/01/2016	001436294701	Child Support Garnishment Payable
2	01-000-000-0000-2056		257.96	CHILD SUPPORT 09/18/2016 10/01/2016	001447664801	Child Support Garnishment Payable
4	01-000-000-0000-2056		130.13	CHILD SUPPORT 09/18/2016 10/01/2016	001499730601	Child Support Garnishment Payable
6	01-000-000-0000-2056		148.59	CHILD SUPPORT 09/18/2016 10/01/2016	001527027301	Child Support Garnishment Payable
7	01-000-000-0000-2056		327.64	CHILD SUPPORT 09/18/2016 10/01/2016	001530953002	Child Support Garnishment Payable
3028	MINNESOTA CHILD SUPPORT PAYMENT		1,299.47	6 Transactions		
0	DEPT Total:		1,299.47	...	1 Vendors	6 Transactions
1	Fund Total:		1,299.47	GENERAL REVENUE FUND		6 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/18/16 4:02PM  
3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			...		
	3328 GURSTEL CHARGO PA					
1	03-000-000-0000-2055		277.00	GARNISHMENT	683730	Garnishments Payable
				09/18/2016 10/01/2016		
	3328 GURSTEL CHARGO PA		277.00	1 Transactions		
0	DEPT Total:		277.00	...	1 Vendors	1 Transactions
3	Fund Total:		277.00	ROAD & BRIDGE FUND		1 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/18/16 4:02PM  
11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
			Amount		
430	DEPT				INDIVIDUAL AND FAMILY SOCIAL SERVI
	3028 MINNESOTA CHILD SUPPORT PAYMENT				
8	11-430-000-0000-2056		276.88	001486828601	Child Support Garnishment Payable
					09/18/2016 10/01/2016
	3028 MINNESOTA CHILD SUPPORT PAYMENT		276.88		1 Transactions
430	DEPT Total:		276.88	1 Vendors	1 Transactions
11	Fund Total:		276.88		HUMAN SERVICE FUND 1 Transactions
	Final Total:		1,853.35	3 Vendors	8 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	1,299.47	GENERAL REVENUE FUND	
	3	277.00	ROAD & BRIDGE FUND	
	11	276.88	HUMAN SERVICE FUND	
	All Funds	1,853.35	Total	Approved by, .....
				.....
				.....

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/21/16 12:14PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
13 DEPT		COURT ADMINISTRATOR'S		
5485 DOHERTY SCHOOLER/TIFFANY				
50 01-013-000-0000-6272		COURT APPOINT AR/DR	JV-16-157	Court Appt Atty-Dep/Neg/Ter
49 01-013-000-0000-6272		COURT APPOINT SG/ES	JV-16-161	Court Appt Atty-Dep/Neg/Ter
51 01-013-000-0000-6272		COURT APPOINT JG/PG/CY	JV-16-49	Court Appt Atty-Dep/Neg/Ter
48 01-013-000-0000-6272		COURT APPOINT KS/GS	JV-16-9	Court Appt Atty-Dep/Neg/Ter
5485 DOHERTY SCHOOLER/TIFFANY	1,155.00	4 Transactions		
4583 JONES & MAGNUS LLC				
52 01-013-000-0000-6273	150.00	COURT APPT C FIEDLER PR-06-318	8404	Court Appt Atty-Other
53 01-013-000-0000-6273	217.50	COURT APPT M MABLE PR-11-2016	8405	Court Appt Atty-Other
54 01-013-000-0000-6273	37.50	COURT APPT M MEYER P1-95-2	8406	Court Appt Atty-Other
55 01-013-000-0000-6273	97.50	COURT APPT S RANNOV P4-06-136	8408	Court Appt Atty-Other
57 01-013-000-0000-6273	74.50	COURT APPT C MURTHA P5-03-986	8581	Court Appt Atty-Other
56 01-013-000-0000-6273	135.00	COURT APPT D BAYERL 13772	8593	Court Appt Atty-Other
4583 JONES & MAGNUS LLC	712.00	6 Transactions		
3146 MELCHERT HUBERT SJODIN PLLP				
69 01-013-000-0000-6272	326.25	COURT APPT RT/MJ JV-16-54	128249	Court Appt Atty-Dep/Neg/Ter
70 01-013-000-0000-6272	67.50	COURT APPT HS/RR JV-16-75	128256	Court Appt Atty-Dep/Neg/Ter
71 01-013-000-0000-6272	232.50	COURT APPT CP/RB/RW JV-16-90	128257	Court Appt Atty-Dep/Neg/Ter
66 01-013-000-0000-6273	90.00	COURT APPT B.P.W. FA-08-1558	128342	Court Appt Atty-Other
62 01-013-000-0000-6273	757.50	COURT APPT D DOLEZAL PR-15-353	128348	Court Appt Atty-Other
67 01-013-000-0000-6272	165.00	COURT APPT AB/DN JV-15-119	128351	Court Appt Atty-Dep/Neg/Ter
63 01-013-000-0000-6273	285.00	COURT APPT S.A.M. FA-10-677	128358	Court Appt Atty-Other
64 01-013-000-0000-6273	30.00	COURT APPT J.E.G. FA-15-892	128359	Court Appt Atty-Other
65 01-013-000-0000-6273	127.50	COURT APPT T EBERT PR-16-1111	128362	Court Appt Atty-Other
68 01-013-000-0000-6272	292.50	COURT APPT SK/FW JV-16-141	128363	Court Appt Atty-Dep/Neg/Ter
3146 MELCHERT HUBERT SJODIN PLLP	2,373.75	10 Transactions		
6440 MELCHERT HUBERT SJODIN PLLP				
60 01-013-000-0000-6272	735.00	CRT APPT NJ/EF/AC/JF JV-16-84	128113	Court Appt Atty-Dep/Neg/Ter
59 01-013-000-0000-6272	165.00	COURT APPT AA/CA JV-16-102	128119	Court Appt Atty-Dep/Neg/Ter
58 01-013-000-0000-6272	150.00	COURT APPT JF/LB JV-15-90	128279	Court Appt Atty-Dep/Neg/Ter
61 01-013-000-0000-6273	225.00	COURT APPT NMB FA-16-1121	128280	Court Appt Atty-Other
6440 MELCHERT HUBERT SJODIN PLLP	1,275.00	4 Transactions		
13 DEPT Total:	5,515.75	COURT ADMINISTRATOR'S	4 Vendors	24 Transactions



POOL

10/21/16 12:14PM

1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
41	DEPT				COUNTY AUDITOR-TREASURER'S					
77	963	MINNESOTA STATE AUDITOR		16,761.00	AUDIT ENDING 12/31/2015	08/24/2016 09/20/2016	64594		Contracts	
		01-041-000-0000-6269								
	963	MINNESOTA STATE AUDITOR		16,761.00		1 Transactions				
41	DEPT Total:			16,761.00	COUNTY AUDITOR-TREASURER'S		1 Vendors		1 Transactions	
85	DEPT				ELECTIONS					
6	6141	DS SOLUTIONS INC		987.00	GENERAL TEST DECK & SPREADSHEET		11478		Other Services & Charges	
		01-085-000-0000-6350								
	6141	DS SOLUTIONS INC		987.00		1 Transactions				
	8599	ELECTION SYSTEMS & SOFTWARE INC								
7		01-085-000-0000-6350		410.00	BASE CHARGE M100		980815		Other Services & Charges	
8		01-085-000-0000-6350		410.00	ERM FILE SETUP		980815		Other Services & Charges	
9		01-085-000-0000-6350		58.60	BALLOT TYPES 1		980815		Other Services & Charges	
10		01-085-000-0000-6350		163.80	PRECINCTS 28		980815		Other Services & Charges	
11		01-085-000-0000-6350		329.00	BALLOT FACES 28		980815		Other Services & Charges	
12		01-085-000-0000-6350		84.30	CONTESTS 6		980815		Other Services & Charges	
13		01-085-000-0000-6350		93.60	CANDIDATE 16		980815		Other Services & Charges	
14		01-085-000-0000-6350		928.20	MEDIA BURN M100 84		980815		Other Services & Charges	
15		01-085-000-0000-6350		150.00	ERM STATE UTILITY		980815		Other Services & Charges	
16		01-085-000-0000-6350		282.80	AUTOMARK LANGUAGE SETUP		980815		Other Services & Charges	
17		01-085-000-0000-6350		128.80	AUTOMARK CANDIATES 16		980815		Other Services & Charges	
18		01-085-000-0000-6350		17.25	AUTOMARK POITICAL PARTIES 3		980815		Other Services & Charges	
19		01-085-000-0000-6350		81.20	AUTOMARK CONTESTS 7		980815		Other Services & Charges	
20		01-085-000-0000-6350		324.80	AUTOMARK BALLOT FACES 28		980815		Other Services & Charges	
21		01-085-000-0000-6350		29.53	FREIGHT		980815		Other Services & Charges	
22		01-085-000-0000-6402		242.38	TOTE BIN DS200 BALLOTS		983758		Office Supplies	
	8599	ELECTION SYSTEMS & SOFTWARE INC		3,734.26		16 Transactions				
	46486	MINNESOTA HUMAN SERVICES								
73		01-085-000-0000-6407		155.63	VOTER REG CARDS 565		A300IC431631		State Voter Registration Cards	
	46486	MINNESOTA HUMAN SERVICES		155.63		1 Transactions				
	3014	SEACHANGE PRINTING & MARKETING SF								
95		01-085-000-0000-6403		4,913.50	OFFICIAL BALLOTS 15,850		10246		Printed Paper Supplies	
96		01-085-000-0000-6403		403.00	ABSENTEE BALLOTS 1,300		10246		Printed Paper Supplies	



POOL  
10/21/16 12:14PM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
97	01-085-000-0000-6403		131.75	MAIL BALLOTS 425	10246	Printed Paper Supplies
98	01-085-000-0000-6403		217.00	TEST BALLOTS 700	10246	Printed Paper Supplies
99	01-085-000-0000-6403		217.00	CODING BALLOTS 700	10246	Printed Paper Supplies
100	01-085-000-0000-6403		90.52	PRE MARKED CODING BALLOTS 292	10246	Printed Paper Supplies
101	01-085-000-0000-6403		17.36	SAMPLE BALLOTS 56	10246	Printed Paper Supplies
102	01-085-000-0000-6403		1,595.00	BALLOT STYLES 29	10246	Printed Paper Supplies
103	01-085-000-0000-6403		156.60	EXTRACTED UOCCAIVA FILES 29	10246	Printed Paper Supplies
104	01-085-000-0000-6403		156.60	WEB SITE EXTRACTION 29	10246	Printed Paper Supplies
105	01-085-000-0000-6403		185.00	PUBLICATION BALLOT	10246	Printed Paper Supplies
106	01-085-000-0000-6403		184.21	FREIGHT	10246	Printed Paper Supplies
78	01-085-000-0000-6350		2,519.00	2016 GENERAL ELECTION	17991	Other Services & Charges
3014	SEACHANGE PRINTING & MARKETING SF		10,786.54	13 Transactions		
85	DEPT Total:		15,663.43	ELECTIONS	4 Vendors	31 Transactions
111	DEPT			COURTHOUSE BUILDING		
539	CENTER POINT ENERGY					
1	01-111-000-0000-6255		496.24	GAS BILL CH 08/31/2016 09/30/2016	5969231-9	Natural Gas
539	CENTER POINT ENERGY		496.24	1 Transactions		
111	DEPT Total:		496.24	COURTHOUSE BUILDING	1 Vendors	1 Transactions
117	DEPT			FAIRGROUNDS		
134	CITY OF HUTCHINSON					
2	01-117-000-0000-6257		186.63	WATER SEWER GARBAGE 09/01/2016 09/30/2016	13008200300	Sewer, Water And Garbage Removal
3	01-117-000-0000-6257		554.41	WATER SEWER GARBAGE 09/01/2016 09/30/2016	13008600400	Sewer, Water And Garbage Removal
4	01-117-000-0000-6257		103.43	WATER SEWER GARBAGE 09/01/2016 09/30/2016	13008601200	Sewer, Water And Garbage Removal
5	01-117-000-0000-6257		46.89	WATER SEWER GARBAGE 09/01/2016 09/30/2016	13008602000	Sewer, Water And Garbage Removal
134	CITY OF HUTCHINSON		891.36	4 Transactions		
32875	HUTCHINSON UTILITIES COMMISSION					
31	01-117-000-0000-6253		38.66	ELECTRIC 898 CENTURY AVE SW 08/30/2016 09/29/2016	436962-045052	Electricity

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/21/16 12:14PM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
25	01-117-000-0000-6253		1,039.89	ELECTRIC GRANSTAND 08/30/2016 09/29/2016	436972-045045	Electricity
26	01-117-000-0000-6253		839.21	ELECTRIC ADMIN BUILDING 08/30/2016 09/29/2016	436973-045045	Electricity
27	01-117-000-0000-6253		344.15	ELECTRIC AGRIBITION 08/30/2016 09/29/2016	436974-045045	Electricity
34	01-117-000-0000-6255		127.11	GAS AGRIBITION 08/30/2016 09/29/2016	436974-045045	Natural Gas
28	01-117-000-0000-6253		259.51	ELECTRIC FAIRGROUNDS 08/30/2016 09/29/2016	436975-045045	Electricity
29	01-117-000-0000-6253		63.16	ELECTRIC MAINT BUILDING 08/30/2016 09/29/2016	436976-045045	Electricity
35	01-117-000-0000-6255		33.83	GAS MAINT BUILDING 08/30/2016 09/29/2016	436976-045045	Natural Gas
36	01-117-000-0000-6255		121.49	GAS FAIRGROUNDS 08/30/2016 09/29/2016	436978-045045	Natural Gas
32	01-117-000-0000-6253		416.31	ELECTRIC 820 CENTURY AVE SW 08/30/2016 09/29/2016	436979-045045	Electricity
37	01-117-000-0000-6255		33.83	GAS 820 CENTURY AVE SW HOUSE 08/30/2016 09/29/2016	436979-045045	Natural Gas
30	01-117-000-0000-6253		38.76	ELECTRIC SIGN 08/30/2016 09/29/2016	436981-045045	Electricity
33	01-117-000-0000-6253		201.00	ELECTRIC 816 CENTURY AVE SW 08/30/2016 09/29/2016	437020-045045	Electricity
32875	HUTCHINSON UTILITIES COMMISSION		3,556.91	13 Transactions		
4147	WEST CENTRAL SANITATION INC					
108	01-117-000-0000-6257		446.90	CONTRACTED SERVICES 09/01/2016 09/30/2016	10706485	Sewer, Water And Garbage Removal
4147	WEST CENTRAL SANITATION INC		446.90	1 Transactions		
117	DEPT Total:		4,895.17	FAIRGROUNDS	3 Vendors	18 Transactions
201	DEPT			COUNTY SHERIFF'S OFFICE		
253	LIGHT & POWER COMMISSION					
38	01-201-000-0000-6253		154.28	ELECTRIC BAXTER AVE	01-802120-03	Electricity
253	LIGHT & POWER COMMISSION		154.28	1 Transactions		
1160	MCLEOD COUNTY AUDITOR TREASURER					

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POOL  
10/21/16 12:14PM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
47	01-201-000-0000-6350		ICR #16-2949 2006 PONTIAC G6		Other Services & Charges
	1160 MCLEOD COUNTY AUDITOR TREASURER		1 Transactions		
201	DEPT Total:		COUNTY SHERIFF'S OFFICE	2 Vendors	2 Transactions
255	DEPT		COUNTY COURT SERVICES		
	231 MINNESOTA DEPARTMENT OF CORRECT				
72	01-255-000-0000-6265		1ST HALF 2016 SALARIES	371237	Professional Services
		153,645.62	01/01/2016 06/30/2016		
	231 MINNESOTA DEPARTMENT OF CORRECT		1 Transactions		
255	DEPT Total:		COUNTY COURT SERVICES	1 Vendors	1 Transactions
520	DEPT		COUNTY PARK'S		
	213 MCLEOD COOP POWER ASSN				
44	01-520-000-0000-6253		525 POWER	140900	Electricity
40	01-520-000-0000-6253		521 POWER	205200	Electricity
45	01-520-000-0000-6253		526 POWER HOUSE	416900	Electricity
43	01-520-000-0000-6253		524 POWER	424600	Electricity
42	01-520-000-0000-6253		523 POWER	483200	Electricity
41	01-520-000-0000-6253		522 POWER	518000	Electricity
46	01-520-000-0000-6253		526 POWER	572300	Electricity
	213 MCLEOD COOP POWER ASSN		7 Transactions		
520	DEPT Total:		COUNTY PARK'S	1 Vendors	7 Transactions
1	Fund Total:		GENERAL REVENUE FUND		85 Transactions



POOL  
10/21/16 12:14PM  
3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
310 DEPT		HIGHWAY MAINTENANCE			
213 MCLEOD COOP POWER ASSN					
114 03-310-000-0000-6254		49.73	TRAFFIC LIGHT TH 212 & CSAH 1	861100	Intersection Lighting
115 03-310-000-0000-6254		43.68	TRAFFIC LIGHT TH 7 & CSAH 115	903000	Intersection Lighting
116 03-310-000-0000-6254		43.95	TRAFFIC LIGHT TH 15 & CSAH 18	903100	Intersection Lighting
117 03-310-000-0000-6254		48.35	TRAFFIC LIGHT CSAH 13 & 23	906900	Intersection Lighting
118 03-310-000-0000-6254		48.49	TRAFFIC LIGHT CSAH 2 & 3	907100	Intersection Lighting
119 03-310-000-0000-6254		47.25	TRAFFIC LIGHT CSAH 25 & 26	907200	Intersection Lighting
120 03-310-000-0000-6254		47.66	TRAFFIC LIGHT 7 & 115	907300	Intersection Lighting
121 03-310-000-0000-6254		48.63	TRAFFIC LIGHT CSAH 18 & 7	907400	Intersection Lighting
122 03-310-000-0000-6254		38.86	TRAFFIC LIGHT CSAH 2 & 22	907500	Intersection Lighting
123 03-310-000-0000-6254		47.11	TRAFFIC LIGHT CSAH 115 & 25W	907600	Intersection Lighting
124 03-310-000-0000-6254		48.49	TRAFFIC LIGHT CSAH 115 & 25E	907700	Intersection Lighting
125 03-310-000-0000-6254		46.98	TRAFFIC LIGHT CSAH 25 & 62	907800	Intersection Lighting
126 03-310-000-0000-6254		47.53	TRAFFIC LIGHT CSAH 4 & 11	907900	Intersection Lighting
127 03-310-000-0000-6254		47.53	TRAFFIC LIGHT CSAH 12 & 19	908000	Intersection Lighting
128 03-310-000-0000-6254		44.09	TRAFFIC LIGHT CSAH 115 & 14	908100	Intersection Lighting
129 03-310-000-0000-6254		43.95	TRAFFIC LIGHT CSAH 5 & 2	908200	Intersection Lighting
130 03-310-000-0000-6254		46.15	TRAFFIC LIGHT CSAH 5 & 31	908300	Intersection Lighting
131 03-310-000-0000-6254		51.38	TRAFFIC LIGHT CSAH 4 & 79	908400	Intersection Lighting
132 03-310-000-0000-6254		46.43	TRAFFIC LIGHT CSAH 7 & 79	908500	Intersection Lighting
133 03-310-000-0000-6254		64.44	TRAFFIC LIGHT TH 22 & CR 11	908701	Intersection Lighting
134 03-310-000-0000-6254		43.68	TRAFFIC LIGHT TH 15 & CR 32	917600	Intersection Lighting
135 03-310-000-0000-6254		43.68	TRAFFIC LIGHT TH 15 & CR 3	917700	Intersection Lighting
213 MCLEOD COOP POWER ASSN		1,038.04	22 Transactions		
310 DEPT Total:		1,038.04	HIGHWAY MAINTENANCE	1 Vendors	22 Transactions
320 DEPT			HIGHWAY CONSTRUCTION		
252 WM MUELLER & SONS INC					
111 03-320-000-0000-6643		24,402.93	PAYMENT #3 CP 16-055-01	16-055-01	County Road Construction
110 03-320-000-0000-6643		23,524.01	PAYMENT #3 043-611-012	611-012	County Road Construction
252 WM MUELLER & SONS INC		47,926.94	2 Transactions		
320 DEPT Total:		47,926.94	HIGHWAY CONSTRUCTION	1 Vendors	2 Transactions
340 DEPT			HIGHWAY EQUIPMENT MAINTENANCE		
119 JOHN DEERE FINANCIAL					

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/21/16 12:14PM  
3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
112 03-340-000-0000-6425		200.00	PARTS	1350420 Repair And Maintenance Supplies
113 03-340-000-0000-6425		148.00	PARTS	1350420 Repair And Maintenance Supplies
119 JOHN DEERE FINANCIAL		348.00	2 Transactions	
340 DEPT Total:		348.00	HIGHWAY EQUIPMENT MAINTENANCE 1 Vendors	2 Transactions
3 Fund Total:		49,312.98	ROAD & BRIDGE FUND	26 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/21/16 12:14PM  
20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
635	DEPT			COUNTY DITCH #22 REDETERMINED		
86	9825 SHORT ELLIOTT HENDRICKSON INC 20-635-000-0000-6302		2,324.45	ENGINEERING WORK CD #22	320948	Construction And Repairs
87	20-635-000-0000-6302		923.70	ENGINEERING WORK CD #22	322463	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		3,248.15	2 Transactions		
635	DEPT Total:		3,248.15	COUNTY DITCH #22 REDETERMINED	1 Vendors	2 Transactions
637	DEPT			COUNTY DITCH #26		
88	9825 SHORT ELLIOTT HENDRICKSON INC 20-637-000-0000-6302		857.54	ENGINEERING WORK CD #26	321171	Construction And Repairs
90	20-637-000-0000-6302		203.16	ENGINEERING WORK CD #26	322669	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		1,060.70	2 Transactions		
637	DEPT Total:		1,060.70	COUNTY DITCH #26	1 Vendors	2 Transactions
638	DEPT			COUNTY DITCH #27		
89	9825 SHORT ELLIOTT HENDRICKSON INC 20-638-000-0000-6302		4,079.36	ENGINEERING WORK CD #27	321171	Construction And Repairs
91	20-638-000-0000-6302		966.44	ENGINEERING WORK CD #27	322669	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		5,045.80	2 Transactions		
638	DEPT Total:		5,045.80	COUNTY DITCH #27	1 Vendors	2 Transactions
669	DEPT			JUDICIAL DITCH #9 MCLEOD		
92	9825 SHORT ELLIOTT HENDRICKSON INC 20-669-000-0000-6302		5,765.60	ENGINEERING WORK JD #9	320949	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		5,765.60	1 Transactions		
669	DEPT Total:		5,765.60	JUDICIAL DITCH #9 MCLEOD	1 Vendors	1 Transactions
20	Fund Total:		15,120.25	COUNTY DITCH FUND		7 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/21/16 12:14PM  
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
15 DEPT		LAW LIBRARY		
358 WEST PAYMENT CENTER				
109 25-015-000-0000-6451		125.00	WEST INFORMATION CHARGES	834802353 Books
			09/01/2016 09/30/2016	
358 WEST PAYMENT CENTER		125.00	1 Transactions	
15 DEPT Total:		125.00	LAW LIBRARY	1 Vendors 1 Transactions
255 DEPT		COUNTY COURT SERVICES		
3310 HALDEN/HAROLD B				
24 25-255-000-0000-6350		300.00	POLYGRAPH EXAMINATION AL	Other Services & Charges
3310 HALDEN/HAROLD B		300.00	1 Transactions	
255 DEPT Total:		300.00	COUNTY COURT SERVICES	1 Vendors 1 Transactions
619 DEPT		CROW RIVER SEPTIC SYSTEM LOANS-7		
2495 MASTERBUILT CONSTRUCTION INC				
39 25-619-000-0000-6350		12,300.00	SEPTIC SYSTEM C BULL	1067 Other Services & Charges
2495 MASTERBUILT CONSTRUCTION INC		12,300.00	1 Transactions	
619 DEPT Total:		12,300.00	CROW RIVER SEPTIC SYSTEM LOANS-7	1 Vendors 1 Transactions
807 DEPT		DESIGNATED FOR CAPITAL ASSETS		
9825 SHORT ELLIOTT HENDRICKSON INC				
93 25-807-000-0000-6610		780.00	JAIL ADDITIONAL STAKING	321170 Capital - Over \$5,000 (Fixed Assets)
94 25-807-000-0000-6610		624.00	JAIL ADDITIONAL STAKING	322673 Capital - Over \$5,000 (Fixed Assets)
9825 SHORT ELLIOTT HENDRICKSON INC		1,404.00	2 Transactions	
807 DEPT Total:		1,404.00	DESIGNATED FOR CAPITAL ASSETS	1 Vendors 2 Transactions
25 Fund Total:		14,129.00	SPECIAL REVENUE FUND	5 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/21/16 12:14PM  
82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
862 DEPT			SHIP		
1478 GEISLINGER/DARLA					
136 82-862-000-0000-6350		6,550.61	SHIP PARTNER EXPENSES		Other Services & Charges
1478 GEISLINGER/DARLA		6,550.61	1 Transactions		
11930 GFW SCHOOLS					
23 82-862-000-0000-6350		4,250.91	SHIP PARTNER EXPENSE	1664	Other Services & Charges
11930 GFW SCHOOLS		4,250.91	1 Transactions		
2747 VIVID IMAGE INC					
107 82-862-000-0000-6265		2,000.00	SHIP MEDIA/COMMUNICATIONS SVC	9193	Professional Services
2747 VIVID IMAGE INC		2,000.00	1 Transactions		
862 DEPT Total:		12,801.52	SHIP	3 Vendors	3 Transactions
82 Fund Total:		12,801.52	COMMUNITY HEALTH SERVICE		3 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
10/21/16 12:14PM  
86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
975 DEPT				
509 MINNESOTA DNR				
76 86-975-000-0000-6850		539.00		Collections For Other Agencies
			10/12/2016 10/17/2016	
509 MINNESOTA DNR		539.00	1 Transactions	
975 DEPT Total:		539.00	1 Vendors	1 Transactions
976 DEPT				
509 MINNESOTA DNR				
75 86-976-000-0000-6850		62.00		Collections For Other Agencies
			10/12/2016 10/17/2016	
509 MINNESOTA DNR		62.00	1 Transactions	
976 DEPT Total:		62.00	1 Vendors	1 Transactions
86 Fund Total:		601.00		2 Transactions



POOL  
10/21/16 12:14PM  
87 TAX & PENALTY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
980	DEPT			TAX COLLECTIONS		
74	125 MINNESOTA DEPARTMENT OF REVENUE 87-980-000-0000-6850		725,492.21	50% STATE GENERAL TAX		Collections For Other Agencies
	125 MINNESOTA DEPARTMENT OF REVENUE		725,492.21		1 Transactions	
82	5845 SCHOOL DISTRICT OF BLH 2159 87-980-000-0000-6849		17,071.63	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
	5845 SCHOOL DISTRICT OF BLH 2159		17,071.63		1 Transactions	
83	494 SCHOOL DISTRICT OF GFW 2365 87-980-000-0000-6849		10,408.22	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
	494 SCHOOL DISTRICT OF GFW 2365		10,408.22		1 Transactions	
85	1576 SCHOOL DISTRICT OF GSL 2859 87-980-000-0000-6849		519,834.51	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
	1576 SCHOOL DISTRICT OF GSL 2859		519,834.51		1 Transactions	
84	492 SCHOOL DISTRICT OF HLWW 2687 87-980-000-0000-6849		232,954.98	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
	492 SCHOOL DISTRICT OF HLWW 2687		232,954.98		1 Transactions	
79	488 SCHOOL DISTRICT OF HUTCHINSON 04 87-980-000-0000-6849		1,313,948.83	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
	488 SCHOOL DISTRICT OF HUTCHINSON 04		1,313,948.83		1 Transactions	
80	489 SCHOOL DISTRICT OF LESTER PRAIRIE C 87-980-000-0000-6849		157,105.68	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
	489 SCHOOL DISTRICT OF LESTER PRAIRIE C		157,105.68		1 Transactions	
81	493 SCHOOL DISTRICT OF LITCHFIELD 0465 87-980-000-0000-6849		172.88	50% ESTIMATED TAX SETTLEMENT		Collections For School Districts
	493 SCHOOL DISTRICT OF LITCHFIELD 0465		172.88		1 Transactions	
980	DEPT Total:		2,976,988.94	TAX COLLECTIONS	8 Vendors	8 Transactions
87	Fund Total:		2,976,988.94	TAX & PENALTY FUND		8 Transactions
	Final Total:		3,268,535.87	41 Vendors	136 Transactions	

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	199,582.18	GENERAL REVENUE FUND	
	3	49,312.98	ROAD & BRIDGE FUND	
	20	15,120.25	COUNTY DITCH FUND	
	25	14,129.00	SPECIAL REVENUE FUND	
	82	12,801.52	COMMUNITY HEALTH SERVICE	
	86	601.00	TRUST & AGENCY FUND	
	87	2,976,988.94	TAX & PENALTY FUND	
	All Funds	3,268,535.87	Total	Approved by, .....
				.....
				.....

October 6, 2016

Sarah Young  
McLeod County Solid Waste  
1065 5th Ave SE  
Hutchinson, MN 55350  
Phone: (320) 484-4319  
E-mail: sarah.young@co.mcleod.mn.us

**Please select an option: \_**  
 Renew ASP Plan  
 Cancel ASP Plan

## **AWS Inc. Quotation**

**Quotation # KM 10.6.16 McLeod County Solid Waste**

**Interact Software Annual Support Plan (ASP):**

**Part #: 4000-00003**

By renewing your ASP, you will receive the following benefits:

- First priority service. ASP customers receive assistance before non-ASP customers
- A maximum of 25 hours of phone and e-mail support during normal business hours (Monday – Friday, 7:00 am – 6:00 pm CST). Customers with ASPs tend to have the most efficient systems because they don't hesitate to call for support for fear of being charged for the service.
- Discounted rate of \$112.00 per hour for additional support time versus \$140.00 per hour for non-ASP customers. Customers without an ASP plan will pay \$140.00 per hour per incident and will need to provide a credit card at the time of service before any customer support is provided.
- Support of peripheral devices (printers, etc.) purchased from AWS Inc.
- Free maintenance storage program. If you would like to participate, please send AWS your backups and we will keep a copy of the most current database at our facility for emergency purposes. Send the backup file either by U.S. mail or by emailing it to [Kris.M@aws.com](mailto:Kris.M@aws.com).
- Free Interact “point updates” within the same release version (i.e. from version 5.3 to version 5.5) upon request.
- Discounted price on Interact “version upgrades” (i.e. from version 3 or 4 to version 5).
  - No software license charge for Annual Support Plan customers (average savings of \$4,500.00)
  - Database conversion charges apply at a discounted rate and on-site service if needed
- 20% discount on the following services:
  - On-site training, support, and services
  - Modified and custom reports
  - AWS in-house repair of equipment (excludes repairs by manufacturer)

**Annual Support Plan Cost: \$2,500.00**

*(sales tax, if apply, is not included in the price listed above)*

**Annual Support Plan Period: November 1, 2016 – October 31, 2017**

**If you no longer wish to participate in the Annual Support Plan, please mark “Cancel” on the top of this quote, sign, and email/fax to my attention immediately.**

**Prices:**

All price quotes are valid for (30) days from the quotation date. All prices are quoted in US dollars.

**Payment Terms:**

*Please do not pay from this quotation.* An invoice will be generated and mailed or faxed to you once we receive the signed quotation/purchase order. A 1.5% convenience fee will be charged for payments made using a credit card.

Should any further questions arise, please do not hesitate to contact me at (715) 726-0691.

Sincerely,



Kris McDonald  
Operations Manager  
AWS  
kris.m@awsys.com  
www.awsys.com

**Please initial “each page” then sign and email/fax the entire copy of this quotation to [kris.m@awsys.com](mailto:kris.m@awsys.com) / 715-257-0583.**

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

Print name: \_\_\_\_\_

Purchase Order #: \_\_\_\_\_

Quotation #: *KM 10.6.16 McLeod County Solid Waste*

**Please complete the following information in order to update our records:**

Billing Address:	Shipping Address (If different from Billing):
1065 5th Avenue SE Hutchinson, MN 55350	

Contact Person for Billing Questions:	Sarah Young
Contact Person’s Phone Number:	320-484-4319
Contact Person’s Fax Number:	320-484-4317
Contact Person’s E-mail Address:	sarah.young@co.mcleod.mn.us

# ***AWS Statement of Terms and Conditions***

This document defines the terms and conditions between  
AWS and its customers, effective 6/17/2016

1. **USE:** Notwithstanding any terms to the contrary, agreed upon in writing by AWS and its customer, each customer order shall be deemed to be under the Terms and Conditions as described herein.
2. **DELIVERY:** Delivery schedules will be quoted on a case-by-case basis, please refer to the Delivery section on the quote. Lead-time will begin when the signed quote, purchase order and down payment is received and approved at AWS's home office. AWS will use its best efforts to accomplish delivery by the indicated delivery date. However, AWS will not be liable for any expenses or damages incurred as a result of actual delivery after such delivery date.
3. **SHIPPING:** Customer agrees to pay the appropriate freight charges for all shipments from AWS's office. Customer assumes risk of loss of, or damage to, the shipment from the time of delivery to a carrier at AWS's point of shipment.
4. **ACCEPTANCE:** The acknowledgement of Customer's purchase order shall constitute AWS's agreement on the prices specified therein, and Customer's agreement to accept delivery of product.
5. **PRICE:** All price quotes are valid for thirty days from the quotation date. The prices do not include travel and living expenses, shipping costs, any federal, state or local excise, sales, property, use or similar taxes, all of which shall be paid by the Customer, if applicable. All prices are quoted in US dollars.
6. **PAYMENT:** Terms of payment are included on the quote; please refer to the Payment Terms section. If not specified, payment is due thirty days net from date of invoice. Terms of payment for destinations outside the United States and Canada are net cash by irrevocable letter of credit or by payment with, or in advance of, order.
7. **DELINQUENCIES:** AWS reserves the right to delay or suspend service if Customer's account is delinquent or past due. This applies to both phone support and on-site service calls.
8. **CUSTOMER RESPONSIBILITIES:** To assure a smooth installation, the Customer shall provide the requirements as stated on the System Requirements and Responsibilities, Computer Specifications, and the Scope of Work or Cycle of Operations included in the quote.
9. **SERVICE OF PRODUCT:** All AWS products are to be serviced at AWS's manufacturing facility, unless written agreements specify otherwise. All products to be serviced must be freight pre-paid, both in-warranty and out-of-warranty. Reshipment from AWS will be via UPS ground, unless specific instructions are given otherwise. In-warranty return shipping charges shall be paid by AWS. Out-of-warranty return shipping charges shall be paid by the Customer. Premium delivery surcharges shall be borne by the Customer. A return material authorization (RMA) number must appear on all product returned to AWS. If on-site service is required, please see item 11. Billable Service Calls.
10. **PROPRIETARY SOFTWARE:** AWS owns, solely and exclusively, all rights title and interest in the Interact software, modules and database. AWS restricts the use, inspection of source code, modification of source code, and redistribution. If Customer wishes to directly access the Interact database, Customer must agree to and sign an AWS Interact Database Agreement.
11. **WARRANTY:** For a period of one (1) year after the date of installation, AWS warrants the product to be free from defects in material and workmanship. Expressly excluded from AWS's obligations are any damages to or failure of the System caused by other than latent defects in the design or manufacture of the equipment compromising the System, and reasonable wear-and-tear resulting from normal use. Conditions not covered by this warranty include, but are not limited to, misuse, negligence, accident, theft or unexplained loss, abuse, abnormal temperature or other environmental extremes, unsuitable electrical conditions, fire, flood, lightning, wind, acts of God or public enemy, or improper wiring, installation, repair or alteration by anyone other than AWS. Failure of the Customer to use the System according to the instructions provided by AWS shall void the warranty provided herein.
12. **BILLABLE SERVICE CALLS:** All on-site service calls by an AWS technician will be billable to Customer. Service call rates are available upon request. Charges will include, but are not limited to, labor, materials, travel and living expenses.
13. **LIMITATION/DISCLAIMER OF LIABILITY:** AWS shall not be liable for any indirect, incidental, special or consequential damages, loss or expense (including, but not limited to loss of use, revenue, or profit), directly or indirectly arising from Customer's use of, or inability to use, the System either separately or in combination with other systems, or for personal injury or loss or destruction of other property, or from any other cause. Customer hereby assumes and will bear the entire risk of direct and consequential loss or damage to the System or any part thereof from the time of delivery to a carrier at AWS's point of shipment. Customer shall indemnify AWS against and hold AWS harmless from any and all claims, actions, suits, proceeds, costs, expenses, damages and liabilities, including attorney's fees claimed by any person, organization, association, or otherwise arising out of, or relating to the System, use, possession, operation and/or condition, thereof, arising out of any event on or after the date of delivery of the System to the installation location.
14. **ADDITIONAL INSTALLATION AND CONSTRUCTION CHANGES:** AWS has estimated the cost of the system and the cost of installation of the system based upon a reasonable review of the installation location. However, should the installation of the system require additional material, labor or construction, either: a) not originally estimated because of hidden or unknown conditions, or b) which Customer may request or desire, or that may be necessary to accommodate the system or move or change any existing equipment, Customer agrees to pay all the additional charges associated with required material and work. Additional labor will be charged if site callbacks are necessary due to delays caused by other equipment providers. AWS will make reasonable efforts to notify Customer if additional installation or related charges will be incurred, however, because the information may not be known by AWS until the actual installation is underway, lack of notification of Customer by AWS shall not alter Customer's obligation and agreement to pay all such additional charges. Additionally, Customer hereby agrees to pay any additional installation or related charges incurred by AWS which are related to any delay or stoppage of work caused by the customer.
15. **CUSTOMER'S RIGHT TO CANCEL, CHANGE ORDER, REFUND:** Customer shall have the right to terminate a purchase agreement unilaterally for a period of three (3) days after AWS's acceptance of an order. Thereafter, Customer may cancel its order, reduce quantities, revise specifications or extend schedules only by written agreement with AWS. Customer may be liable for reasonable cancellation charges including, but not limited to, restocking fees, freight charges, employee labor charges and any materials or equipment special ordered for Customer which cannot be returned already incurred and commitments made by Seller. Customer must return the software to AWS within (60) days from date of purchase agreement in order to receive a refund of the software license(s) fee from AWS. NO REFUNDS will be issued after 60 days. Under no conditions does termination of the software license entitle you to a refund, in whole or part, of any amount you paid for labor and support charges.



## **ACQUISITION INFORMATION FOR PROPERTY OWNERS**

A primary responsibility of the City Public Works Department/County Highway Department is the administration, planning, construction, maintenance, and safety control of the City/County street/highway system.

In carrying out this responsibility the acquisition of privately owned real property is sometimes necessary. The purpose of this brochure is to inform those individuals whose land must be acquired, of their rights under Minnesota law and to provide information about the acquisition process.

Under Minnesota law, the City/County may acquire property by gift, direct purchase, or eminent domain proceedings.

### **EARLY CONTACT**

Before the City/County is in a position to acquire your property, a survey crew will request permission to enter your land to obtain information for the development of the proposed improvement.

A field title agent will contact you to learn the nature and interest of involved parties in the land.

### **DETERMINATION OF JUST COMPENSATION**

A valuation of your real property will be made before negotiations are started. (Real property is defined as the rights and interests possessed in land and generally whatever is erected, or growing upon, or affixed to, land.) You, or a representative you designate, will be given an opportunity to accompany the appraiser on his/her inspection of your property. This provides you an opportunity to point out any unusual or hidden features your property may possess.

In preparing the appraisal, the appraiser may not consider an increase or decrease in the value of your property, prior to the date of valuation, which results from the highway project or the likelihood that your property will be acquired for the project. However, any physical deterioration within your reasonable control will be considered in the valuation of your property.

The valuation is based primarily on studies of recent sales of property in the vicinity of your property.

The City/County will review the completed valuation(s). Based on this review, the City/County will establish the amount it believes to be just compensation to be offered for the property.

### **DIRECT PURCHASE**

The City/County will make a prompt offer to purchase the property for the full amount it has determined to be just compensation. A written statement will be provided to you which will include the amount offered and an explanation of the basis for determining this amount. In cases where only a part of the property is to be acquired, the statement will separate the amount of compensation to be paid for the property being acquired and the amount (if any) for damages to the remainder. If the acquisition leaves you with an uneconomic remnant, the City/County must offer to purchase it.



## STATE AID FOR LOCAL TRANSPORTATION ACQUISITION INFORMATION FOR PROPERTY OWNERS

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June 2007

The City/County will not take any action that would coerce you into accepting its offer. Prohibited actions include advancing the time of condemnation, deferring negotiations or condemnation, or postponing the deposit of funds in court for your use.

You will have 60 days to consider the offer. To aid in your decision you may wish to secure your own appraisal. Minnesota law provides for reimbursement by the City/County in an amount not to exceed \$1,500.00 for the actual cost of an appraisal of property acquired by direct purchase.

Reimbursement cannot be made, however, until your property is acquired.

If you elect to accept the offer, you will be asked to sign instruments granting the City/County the right to purchase your property. The City/County will at its own expense furnish all documents necessary to complete the sale, make the necessary examination of title, and record the instruments of conveyance.

After the documents have been recorded, payment will be processed. If there is a mortgage and all or a major portion of the property is being acquired, a separate check payable to the mortgagee will be drawn for the amount of the balance on the mortgage plus interest to the date of payment. When the checks are ready for delivery, one check will be mailed to the mortgagee, who will in turn give the City/County a satisfaction of mortgage to be recorded. The check for the amount of the balance due you will then be mailed.

If only a part of your property is to be acquired, the City/County will ask for a partial release of the mortgage. The check will be mailed to you; you and your mortgagee must then agree on a distribution of the money. Any fee charged by the mortgagee for issuing a partial release or a prepayment penalty must be borne by you. When your property is acquired you will be furnished a claim form in which you may request reimbursement for fees charged by your mortgagee for a partial release or prepayment penalty. In some cases, the city/county will pass these fees directly to the mortgagee.

If all or a major portion of your property is being acquired, it will be necessary that all current and delinquent real estate taxes, as well as all special assessments, be paid in full. If only a small portion of your property is being acquired, any delinquent taxes must be paid, although in some instances the City/County may be able to record the documents notwithstanding current real estate taxes due. The City/County can advise you on payment of taxes due. The City/County will make every reasonable effort to avoid litigation by acquiring your property through direct negotiation.

### POSSESSION

If you must move because your home has been acquired, or if you must relocate your business or farm operation because of the acquisition of your property, you will be given at least 90 days written advance notice of the date by which you are required to move. If you have to move from your home, a decent, safe and sanitary replacement dwelling must be available to you, on a nondiscriminatory basis, prior to your displacement.

You are not required to surrender possession of your property until:

1. You have been paid the agreed purchase price, or



2. A deposit has been made with the court, for your benefit, in an amount not less than the City/County approved appraisal, or the amount of the award of compensation in a condemnation proceeding. This deposit can be withdrawn.

Once the City/County has acquired your property, it may decide to rent it, subject to termination on short notice. The amount of rent charged you, or another tenant, will not exceed the fair rental value of the property to a short-term occupier.

#### DONATIONS

You may make a gift or donation of the property, or any part of it, or of any of the compensation paid for it, to the City/County.

You have the right to receive just compensation for the acquisition of the property if it is desired.

You are also entitled to have an appraisal made of the property along with an offer of just compensation.

However, you may release the City/County from either or both of the obligations. It is your option.

#### CONDEMNATION

If agreement cannot be reached on the purchase of your property the City/County will acquire your property by the exercise of the power of eminent domain. If a situation such as this does occur, the City/County will institute formal condemnation proceedings.

Under eminent domain procedures, the court appointed commissioners may, in their discretion, allow reasonable appraisal fees not to exceed \$1,500 for single or two family residential property or \$5,000 for other properties (See [M.S. 117.085](#)).

#### BUILDINGS, STRUCTURES AND IMPROVEMENTS - SINGLE OWNERSHIP

When the City/County obtains an interest in your land, it must acquire at least an equal interest in any buildings, structures or improvements located on the acquired land, if they are required to be removed or if the highway project will adversely affect them.

#### TENANT-OWNED BUILDINGS, STRUCTURES AND IMPROVEMENTS

The City/County is required to pay for property as if it were in a single ownership, and the contributory value of a tenant's improvements will be paid. In other words, if you are a tenant who owns a building, structure or improvement on land required for public purposes, the offer made by the City/County to the landowner will include either the fair market value which your building, structure or improvement contributes to the real property or the fair market value of the building, structure or improvement for removal from the real property, whichever is greater. As a tenant owning any buildings, structures or improvements on real property you must reach agreement with the landowner as to your share of the settlement.

#### REIMBURSEMENT OF LITIGATION EXPENSES

If any one of the three following conditions exist, the City/County must reimburse you for your reasonable costs, disbursements, and expenses, including reasonable attorney, appraisal, and



## STATE AID FOR LOCAL TRANSPORTATION ACQUISITION INFORMATION FOR PROPERTY OWNERS

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June 2007

engineering fees which you have actually incurred. Such litigation expenses are reimbursable only under these conditions:

1. If the City/County starts a condemnation action, but the court decides that the City/County does not have authority to acquire your property by condemnation, or
2. If the City/County starts a condemnation action and abandons it, or
3. If you, as owner, successfully maintain an inverse condemnation proceeding. (Inverse condemnation is a legal process by which an owner brings suit against the City/County to prove that they have taken compensable property rights without payment of just compensation).

### REIMBURSEMENT OF INCIDENTAL EXPENSES

You are entitled to be reimbursed for fair and reasonable expenses you necessarily incurred for:

1. Recording fees, transfer taxes, and similar expenses incidental to conveying your real property to the acquiring agency.
2. Penalty costs for prepayment of any pre-existing, recorded mortgage, entered into in good faith, encumbering your property.
3. The pro-rata portion of prepaid real property taxes that can be reimbursed in accordance with state law.

### APPEALS

You may file a written appeal with the City/County in any case in which you believe that we have failed to properly determine your eligibility for, or the amount of, a payment required for those expenses incidental to transfer of title to us or certain litigation expenses as mentioned above. The City/County shall consider all written appeals, regardless of form.

In filing an appeal you have the right to be represented by legal counsel or other representative in connection with the appeal, but solely at your own expense. In making an appeal you shall be permitted to inspect and copy all materials pertinent to the appeal, except materials that are classified as confidential by the City/County. Reasonable conditions may be imposed upon right to inspect, consistent with applicable laws.

### SUMMARY AND CONCLUSION

What is stated here is brief and general. If you desire more information, you may request assistance from the City/County Engineer.

City/County Engineer: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone No: \_\_\_\_\_

**NOTE:** This sample guide is appropriate for all acquisitions. However, if relocation is involved, the property owner must be informed of additional rights and benefits. If relocation is involved, the acquiring agency should contact the Mn/DOT District Right of Way Engineer for the additional information to be furnished to the property owner.



# County of McLeod

830 11th Street East  
Glencoe, Minnesota 55336  
FAX (320) 864-1809

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**COMMISSIONER RON SHIMANSKI**

1st District  
Phone (320) 327-0112  
23808 Jet Avenue  
Silver Lake, MN 55381  
[Ron.Shimanski@co.mcleod.mn.us](mailto:Ron.Shimanski@co.mcleod.mn.us)

**COMMISSIONER DOUG KRUEGER**

2nd District  
Phone (320) 864-5944  
9525 County Road 2  
Glencoe, MN 55336  
[Doug.Krueger@co.mcleod.mn.us](mailto:Doug.Krueger@co.mcleod.mn.us)

**COMMISSIONER PAUL WRIGHT**

3<sup>rd</sup> District  
Phone (320) 587-7332  
15215 County Road 7  
Hutchinson, MN 55350  
[Paul.Wright@co.mcleod.mn.us](mailto:Paul.Wright@co.mcleod.mn.us)

**COMMISSIONER SHELDON NIES**

4th District  
Phone (320) 587-5117  
1118 Jefferson Street South  
Hutchinson, MN 55350  
[Sheldon.Nies@co.mcleod.mn.us](mailto:Sheldon.Nies@co.mcleod.mn.us)

**COMMISSIONER JOE NAGEL**

5th District  
Phone (320) 587-8693  
20849 196<sup>th</sup> Road  
Hutchinson, MN 55350  
[Joseph.Nagel@co.mcleod.mn.us](mailto:Joseph.Nagel@co.mcleod.mn.us)

**COUNTY ADMINISTRATOR**

**PATRICK MELVIN**  
Phone (320) 864-1363  
830 11<sup>th</sup> Street East, Suite 110  
Glencoe, MN 55336  
[Pat.Melvin@co.mcleod.mn.us](mailto:Pat.Melvin@co.mcleod.mn.us)

[Crow River SSTS Restoration Project]

MCLEOD COUNTY, MINNESOTA

## RESOLUTION 16-CB-35

RELATING TO THE MINNESOTA POLLUTION CONTROL AGENCY  
CLEAN WATER PARTNERSHIP; AUTHORIZING THE COUNTY TO  
BORROW MONEY FROM THE MINNESOTA POLLUTION CONTROL  
AGENCY AND TO LEND MONEY TO ELIGIBLE PARTICIPANTS AND  
ELIGIBLE LENDERS TO FUND PROJECTS FOR THE CONTROL AND  
ABATEMENT OF WATER POLLUTION

BE IT RESOLVED by the County Board of Commissioners of McLeod County, Minnesota (the "Sponsor"), as follows:

Section 1. Authorization and Findings.

1.1. The Sponsor, a political subdivision of the State of Minnesota, is authorized and empowered by the provisions of Minnesota Statutes, Sections 103F.701 to 103F.761, as amended (the "Act"), to borrow money from the Minnesota Pollution Control Agency (the "MPCA") for the purpose of funding a revolving loan program under the Minnesota Clean Water Partnership, as provided in the Act. The Sponsor proposes to enter into a financing agreement (the "MPCA Agreement") with the MPCA pursuant to which the Sponsor shall borrow money from the MPCA (the "MPCA Loan") from time to time and lend the proceeds thereof to persons entitled to receive such loans under the MPCA Agreement ("Eligible Participants"), or may agree that loans to the Eligible Participants will be made by local lending institutions ("Eligible Lenders"), such loans to be documented by loan agreements between the Sponsor and each Eligible Participant or Eligible Lender (the "Project Loan Agreements"), in furtherance of the "Project Work Plan" as provided in the MPCA Agreement. The Sponsor may at any time determine to make project loans directly to Eligible Participants, rather than through Eligible Lenders, and in such case the references herein to Eligible Lenders and Project Loan Agreements shall be deemed to refer to Eligible Participants and the loan agreements between the Sponsor and the Eligible Participant.

1.2. The Sponsor is authorized to borrow money and issue its general obligation note (the "Note") to the MPCA under the Act, in evidence of the MPCA Loan. Under the Act, no election is required to authorize the

issuance of the Note, and the Note shall not constitute an indebtedness of the Sponsor within the meaning of any constitutional or statutory provisions or limitations. The Chairperson and County Administrator are hereby authorized to approve the final terms of the Note, and their execution and delivery of the Note shall evidence such approval. The terms of the Note, as so executed and delivered, shall be deemed to be incorporated herein by reference.

1.3. The Sponsor intends to make loans in amounts which will require the Sponsor to issue the Note in an aggregate principal amount not exceeding \$600,000, but recognizes that the MPCA Agreement referred to in Section 1.02 hereof permits the Sponsor to draw up to \$300,000 on the Note at this time. The remaining \$300,000 (or so much thereof as may be required) principal amount of the Note may be drawn only when the Sponsor and the MPCA have executed a new or amended MPCA Agreement permitting additional amounts to be drawn on the Note.

1.4. The execution and delivery of the MPCA Agreement, the form of which is attached hereto as Exhibit A, is, in all respects, hereby authorized, approved and confirmed, and the Chairperson and County Administrator are hereby authorized and directed to execute and deliver the MPCA Agreement in the form and content attached hereto as Exhibit A, with such changes as the Sponsor's Attorney deems appropriate and approves, for and on behalf of the Sponsor. The Chairperson and County Administrator are hereby further authorized and directed to implement and perform the covenants and obligations of the Sponsor as set forth in or required by the MPCA Agreement.

1.5. The execution and delivery of the Project Loan Agreements and the pledging of the loan payments thereunder for the security of the Note and the interest thereon shall be, and they are, in all respects, hereby authorized, approved and confirmed, and the Chairperson and County Administrator are hereby authorized and directed to execute and deliver, from time to time, the Project Loan Agreements in such form and content as the County Attorney deems appropriate and approves, for and on behalf of the Sponsor. The Chairperson and County Administrator are hereby authorized to approve the final terms of each Project Loan Agreement, and their execution and delivery of such Project Loan Agreement shall evidence such approval.

1.6. Capitalized terms used but not defined herein shall have the meanings given thereto in the MPCA Agreement.

## Section 2. The Note.

2.01. The Sponsor has determined that it is necessary and expedient that the Sponsor issue at this time a Note to be designated "General Obligation Note (MPCA) (Crow River SSTS Restoration Project), Series 2016" (the "Note") to provide moneys to lend to Eligible Participants or Eligible Lenders through the Project Loan Agreements from time to time as the Sponsor shall determine. Pursuant to the Project Loan Agreements, Eligible Participants are required to use the proceeds of the Loan for costs of projects permitted under the MPCA Agreement, and the Eligible Lenders are obligated to use the proceeds of the Lender Loans to make loans to Eligible Participants, as defined in the Project Loan Agreements. The Note shall be substantially in the form attached hereto as Exhibit B; the aggregate principal amount of the Note shall not exceed \$600,000; provided that only \$300,000 may be drawn under the Note until authorized by a new or amended MPCA Agreement. The principal balance of the Note from time to time shall be an amount equal to the aggregate of all MPCA Loan advances theretofore made under the MPCA Agreement, less the amount of any principal repayments or redemptions theretofore made under Sections 2.02 or 2.03 hereof. If the full amount of the MPCA Loan has not been advanced under the MPCA Agreement by June 15, 2020, or such later date as may be provided in a new or amended MPCA Agreement, the MPCA shall, under the provisions of the MPCA Agreement, reduce the principal amount of the MPCA Loan to an amount equal to the total loan amount then and theretofore advanced, and shall prepare and provide to the Sponsor revised Repayment

Schedules for the MPCA Loan. Upon such action by the MPCA, the aggregate principal amount of the Note shall be limited to the principal amount of the corresponding MPCA Loan, and the revised Repayment Schedules shall be deemed to have replaced and superseded the payment schedule of the Note set forth in Section 2.02(c).

2.2. (a) The Note shall bear a date of original issue as of the date of its execution and delivery to the MPCA.

(b) The Note shall bear interest from its date of original issue at an interest rate of 2% per annum, unless any payment provided for in paragraph (c) below is not paid when due, in which case the principal balance of the Note shall bear interest at the rate of 4% per annum, commencing on the day following the date on which such payment was due and continuing until the date on which payment in full thereof is actually received by the MPCA.

(c) The principal balance of the Note, plus the interest which has accrued on the Note at an interest rate of 2% per annum shall be payable in semiannual installments of \$17,289.58 each, payable on June 15 and December 15 in each year, commencing June 15, 2020 (the "Note Payment Dates"). If the Sponsor satisfies the conditions specified in Sections 1.03 and 2.01, and draws amounts in excess of \$300,000 on the MPCA Loan, the schedule and amounts of the semiannual installments shall be amended as provided in the new or amended MPCA Agreement. Interest, if any, which has accrued on the Note at a rate in excess of 2% per annum shall be payable on each Note Payment Date in addition to the regularly scheduled payment of principal and interest on the Note.

2.3. The principal balance of the Note is subject to redemption and prior payment at the option of the Sponsor on any date, upon not less than thirty (30) days written notice to the MPCA, in whole or in part in such amounts as the Sponsor may determine at a redemption price equal to the principal amount being redeemed, together with any accrued interest to the redemption date. If less than all of the principal balance is to be redeemed and prepaid, the Sponsor may elect, in the notice of redemption, to reduce the amount of or eliminate specified semiannual payments; if the Sponsor does not specify otherwise, any partial prepayment will be applied to reduce the amount of the semiannual payments in inverse order of their due dates. Partial redemptions and prepayments shall be made in increments of \$1,000 principal amounts and in minimum amounts of \$1,000.

Section 3. Granting Clauses. The Sponsor, in order to secure the payment of the principal of and interest (if any) on the Note and the performance and observance of each and all of the covenants and conditions herein and therein contained, and for and in consideration of the premises and of the purchase and acceptance of the Note by the MPCA, and for other good and valuable considerations, the receipt whereof is hereby acknowledged, by these presents does hereby grant, bargain, sell, assign, transfer, convey, warrant, pledge and set over, unto the MPCA and to its successors a lien on, security interest in and pledge of the interests of the Sponsor in all Project Loan Agreements hereafter entered into between the Sponsor and Eligible Participants or Eligible Lenders in connection with Loans authorized hereby, and all payments of principal, premium (if any) and interest thereon, and all proceeds thereof. If the Sponsor shall well and truly pay or cause to be paid the principal of the Note and the interest, if any, due or to become due thereon, at the times and in the manner mentioned in this Resolution and the Note, or shall provide for the payment thereof by depositing with the MPCA sums sufficient to pay the entire amount due or to become due thereon, and shall well and truly keep, perform and observe all the covenants and conditions pursuant to the terms of the MPCA Agreement and this Resolution, to be kept, performed and observed by it and shall pay to the MPCA all sums of money due or to become due to it in accordance with the terms and provisions hereof; then upon such final payment the lien, security interest and other rights hereby granted shall cease, determine and be void.

#### Section 4. Application of Note Proceeds and Other Moneys; Loan Fund; and Loans.

4.1. The proceeds of the Note shall be equal to, and deemed to be received by the Sponsor at the same time as, the advances of the corresponding MPCA Loan under the corresponding MPCA Agreement. Such proceeds shall be deposited, as received, in the Loan Fund, which is hereby established as a separate bookkeeping account on the books of the Sponsor. Once each month, the Sponsor will determine the amount necessary to fund Loans to Eligible Participants or Eligible Lenders based on Project Loan Agreements entered into subsequent to the

last request by the Sponsor for an MPCA Loan advance under the MPCA Agreement, and shall submit a request, in accordance with the MPCA Agreement, for an MPCA Loan advance in the amount necessary to fund such Loans.

4.2. Amounts on deposit in the Loan Fund shall be used to make Loans to Eligible Participants or Eligible Lenders in accordance with Project Loan Agreements, or to pay the principal and interest on the Note. No amounts in the Loan Fund which are required to be disbursed to an Eligible Participant or Eligible Lender under a Project Loan Agreement may be used to pay principal or interest on the Note.

Each Loan shall be made in accordance with the terms of a Project Loan Agreement and the MPCA Agreement. The interest rate and repayment terms of the Loans shall be determined by the Sponsor in accordance with the MPCA Agreement and applicable rules of the MPCA. The proceeds of each Loan must be expended for eligible costs under the Program (including any applicable federal law) and the MPCA Agreement.

Amounts on deposit in the Loan Fund shall be disbursed by the Sponsor pursuant to Participant or Lender Request. The Sponsor shall have no obligation to see to the proper application of the proceeds of the Loans.

#### Section 5. Funds and Accounts.

5.01. There are hereby established the following Funds and Accounts:

- (a) Loan Fund, as described in Section 4.02 hereof; and
- (b) Note Fund, as described in Section 5.02 hereof.

The Sponsor may also establish by resolution or otherwise within each Fund one or more separate Accounts or Subaccounts relating to a particular Loan or for other purposes,

5.2. Upon receipt of a payment of principal or interest on a Loan, the Sponsor shall deposit such principal and interest in the Note Fund. On or prior to each Note Payment Date, the Sponsor shall withdraw from the Note Fund and pay to the holder of the Note amounts sufficient to pay the principal and interest (if any) on the Note due on such Note Payment Date, including any principal of the Note which has been called for prior redemption.

5.3. For the prompt and full payment of the principal of and interest, if any, on the Note as such payments respectively become due, the full faith, credit and unlimited taxing powers of the Sponsor shall be and are hereby irrevocably pledged. It is, however, presently estimated that the revenues appropriated pursuant to Section 5.02 hereof will provide sums not less than 5% in excess of principal and interest on the Note when due, and therefore no tax levy is presently required.

Section 6. Particular Covenants of the Sponsor. The Sponsor covenants and agrees, so long as the Note shall be Outstanding and subject to the limitations on its obligations herein set forth, that: It will faithfully perform at all times any and all covenants, undertakings, stipulations and provisions contained in this Resolution and in the Note; and will promptly pay the principal of and interest, if any, on the Note on the dates, at the places and in the manner prescribed in the Note.

(a) All Loans to Eligible Participants or Eligible Lenders with the proceeds of the Note or from other funds in the Loan Fund shall be evidenced by Project Loan Agreements. The principal of and interest on the Loans shall be due and mature at the times and in the amounts and bear interest at the rates sufficient, with other available funds hereunder, to provide for payments, when due, of principal of and interest on the Note issued hereunder. The Sponsor shall diligently enforce, and take all reasonable steps, actions and proceedings necessary for the enforcement of, all terms, covenants and conditions of all Loans and all Project Loan Agreements with Eligible Participants or Eligible Lenders relating thereto.

(b) The Sponsor shall keep proper books of record and account in which complete and correct entries shall be made of its transactions relating to all Loans and payments and all Funds and Accounts and subaccounts established by this Resolution, which shall at all reasonable times be subject to inspection by the MPCA or their representatives duly authorized in writing.

(c) The Sponsor shall annually, on or before February 1 in each year, prepare and place on file a copy of an annual report for the preceding twelve-month period ended as of the preceding December 31, setting forth in reasonable detail:

(i) a schedule of Loans, Loan payments and the status of the Funds and Accounts established by this Resolution; and

(ii) a schedule of remaining payments and the principal balance of the Note outstanding at the end of such year, together with a statement of the amounts paid, redeemed and advanced during such year. The report shall also include statements as to a description of the nature of any defaults with respect to any of the Loans.

(e) The Sponsor shall not cause or permit any funds received under the Project Loan Agreements or held in any of the Funds or Accounts established hereunder to be applied in a manner which is in violation of any provisions of the Clean Water Act.

(f) The Sponsor will faithfully keep and observe all the terms, provisions and covenants contained in the MPCA Agreement, this Resolution and the Project Loan Agreements.

Section 7. Certification of Proceedings.

7.0F The County Administrator is hereby authorized and directed to file a certified copy of this resolution in the records of the Sponsor, together with such additional information as required, and to file a certified copy of this resolution with the County Administrator of the County in which the Sponsor is located and obtain from the County Administrator a certificate that the Note has been duly entered upon the County Administrator's bond register.

7.02. The officers of the Sponsor are hereby authorized and directed to prepare and furnish to the MPCA and to Dorsey & Whitney LLP, Bond Counsel, certified copies of all proceedings and records of the Sponsor relating to the Note and to the financial condition and affairs of the Sponsor, and such other affidavits, certificates and information as may be required to show the facts relating to the legality and marketability of the Note as they appear from the books and records under their custody and control or as otherwise known to them, and all such certified copies, certificates and affidavits, including any heretofore furnished, shall be deemed representations of the Sponsor to the facts recited herein.

Adopted: November 1, 2016.

Attest:

Chairperson \_\_\_\_\_

County Administrator \_\_\_\_\_

CERTIFICATE OF COUNTY AUDITOR AS TO  
REGISTRATION OF NOTE

The undersigned, being the duly qualified and acting County Auditor of McLeod County, hereby certifies that there has been filed with me a copy of a resolution duly adopted on \_\_\_\_\_, 2016, by the County Board of Commissioners of McLeod County, Minnesota, setting forth the form and details of the County's \$600,000 General Obligation Note (MPCA) (Crow River SSTS Restoration Project), Series 2016.

I further certify that the issue has been entered on my bond register as required by Minnesota Statutes, Sections 475.62 and 475.63.

WITNESS my hand and official seal on \_\_\_\_\_, 2016.

County Auditor

(SEAL)

GENERAL OBLIGATION NOTE (MPCA)  
(Crow River SSTS Restoration Project)

FOR VALUE RECEIVED, the undersigned, McLeod County, Minnesota (the "Sponsor"), promises to pay to the order of the Minnesota Pollution Control Agency (the "MPCA"), or its successors and assigns, the principal sum equal to the sum of the amounts entered on Schedule A hereto under "Total Amount Advanced," with interest on each such amount from the date such amount is advanced hereunder at the rate of 2% per annum on the unpaid principal balance until paid, unless any Note Payment provided for in Schedule B hereto is not paid when due, in which case the principal balance of this Note shall bear interest at the rate of 4% per annum, calculated on the basis of a 360-day year made up of 12 months of 30 days each, commencing on the day following the date on which such Note Payment was due and continuing until the date on which payment in full thereof is actually received by the MPCA. The principal balance of the Note and interest thereon at the rate of 2% per annum shall be payable in semiannual installments of \$17,289.58 each, payable on June 15 and December 15 in each year, commencing June 15, 2020 (the "Note Payment Dates"), all subject to revision as required by that certain Project Implementation Loan Agreement No. SRF0306 (the "MPCA Agreement"), and any replacement thereof or amendment thereto between the Sponsor and the MPCA. Interest, if any, which has accrued on the Note at a rate in excess of 2% per annum shall be payable on each Note Payment Date in addition to the regularly scheduled payment of principal and interest on the Note. Each installment shall be in the amount set forth opposite its due date in Schedule B hereto under "Total Note Payment." Upon each disbursement of Loan amounts to the Sponsor pursuant to the MPCA Agreement, the MPCA shall enter (or cause to be entered) the amount advanced on Schedule A under "Advances" and the total amount advanced under the MPCA Agreement, including such disbursement, under "Total Amount Advanced." The principal balance of this Note from time to time shall be equal to the Total Amount Advanced, less the total of all Note Payments then and theretofore made by the Sponsor, and less the amount of any redemptions of principal then or theretofore made as provided below. The MPCA shall prepare Schedule B and revised Schedules B, or cause Schedule B and revised Schedules B to be prepared, as provided in the MPCA Agreement. The maximum principal amount of the Note is \$600,000, but no more than \$300,000 may be advanced hereunder unless and until such additional advances are authorized by the MPCA Agreement.

All payments under this Note shall be payable at MPCA, 520 Lafayette Road, in St. Paul, Minnesota, or such other place as the MPCA may designate in writing.

This Note is issued pursuant to a resolution adopted by the Board of Commissioners of the Sponsor on \_\_\_\_\_, 2016 (the "Resolution"), by authority of and in strict conformity with the Constitution and laws of the State of Minnesota thereunto enabling, including Minnesota Statutes, Chapter 103D and Sections 103F.701 to 103F.761, as amended, and pursuant to the MPCA Agreement, the terms and provisions of which are incorporated herein by reference.

The principal balance of this Note is subject to redemption and prior payment at the option of the Sponsor on any date, upon not less than thirty (30) days written notice to the MPCA, in whole or in part in such amounts as the Sponsor may determine at a redemption price

equal to the principal amount being redeemed, together with any accrued interest to the redemption date. If less than all of the principal balance is to be redeemed and prepaid, the Sponsor may elect, in the notice of redemption, to reduce the amount of or eliminate specified semiannual payments; if the Sponsor does not specify otherwise, any partial prepayment will be applied to reduce the amount of the semiannual payments in inverse order of their due dates. Partial redemptions and prepayments shall be made in increments of \$1,000 principal amounts and in minimum amounts of \$1,000, and the MPCA shall revise Schedule B to reflect such partial redemptions and prepayments.

IT IS HEREBY CERTIFIED, RECITED, COVENANTED AND AGREED that all acts, conditions and things required by the Constitution and laws of the State of Minnesota to be done, to exist, to happen and to be performed preliminary to and in the issuance of this Note in order to make it a valid and binding general obligation of the Sponsor in accordance with its terms, have been done, do exist, have happened and have been performed as so required; that, prior to the issuance hereof the Sponsor has, in and by the Resolution and the MPCA Agreement, covenanted and agreed that it will enter into Project Loan Agreements, by which the proceeds of this Note will be lent to Eligible Participants or to Eligible Lenders to be reloaned to Eligible Participants for the purposes set forth in the MPCA Agreement; the repayments of principal and interest on the Loans are anticipated to be received at the times and in the amounts required to produce amounts adequate to pay all principal and interest, if any, when due on the Note, but this Note is a general obligation of the Sponsor and the full faith, credit and taxing powers of the Sponsor have been pledged to the payment of principal and interest when due, and ad valorem taxes, if necessary for such purpose, will be levied upon all taxable property in the Sponsor, without limitation as to rate or amount; that all proceedings relative to the improvements financed by this Note have been or will be taken according to law; that the issuance of this Note, together with all other indebtedness of the Sponsor outstanding on the date hereof and on the date of its actual issuance and delivery, does not cause the indebtedness of the Sponsor to exceed any constitutional or statutory limitation of indebtedness.

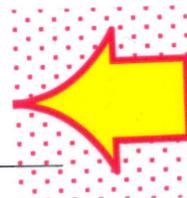
In the event of default in the payment of this Note and if the same is collected by an attorney at law, the Sponsor agrees to pay all costs of collection, including a reasonable attorney's fee.

The Sponsor hereby waives presentment for payment, demand, protest, notice of protest and notice of dishonor.

This Note and all instruments securing the same are to be construed according to the laws of the State of Minnesota. Signed this \_\_\_\_ day of \_\_\_\_\_, 2016.

Attest:

MCLEOD COUNTY, MINNESOTA



\_\_\_\_\_  
County Administrator

By:

\_\_\_\_\_  
Chairperson

SCHEDULE A

SCHEDULE OF AMOUNTS ADVANCED

<u>Date</u>	<u>Advances</u>	<u>Total Amount Advanced</u>	<u>Notation Made By</u>
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SCHEDULE B

<u>Date</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Loan Payment</u>
6/15/20	\$14,169.58	\$3,120.00	\$17,289.58
12/15/20	14,311.27	2,978.30	17,289.58
6/15/21	14,454.39	2,835.19	17,289.58
12/15/21	14,598.93	2,690.65	17,289.58
6/15/22	14,744.92	2,544.66	17,289.58
12/15/22	14,892.37	2,397.21	17,289.58
6/15/23	15,041.29	2,248.29	17,289.58
12/15/23	15,191.71	2,097.87	17,289.58
6/15/24	15,343.62	1,945.96	17,289.58
12/15/24	15,497.06	1,792.52	17,289.58
6/15/25	15,652.03	1,637.55	17,289.58
12/15/25	15,808.55	1,481.03	17,289.58
6/15/26	15,966.64	1,322.94	17,289.58
12/15/26	16,126.30	1,163.28	17,289.58
6/15/27	16,287.56	1,002.01	17,289.58
12/15/27	16,450.44	839.14	17,289.58
6/15/28	16,614.94	674.63	17,289.58
12/15/28	16,781.09	508.48	17,289.58
6/15/29	16,948.91	340.67	17,289.58
12/15/29	17,118.39	171.18	17,289.58



# McLeod County Commissioners

**Brownton & Glencoe: Jackee Fountain**

**Hutchinson & Winsted: Katy Hiltner**

# Library Spaces: Glencoe & Brownton

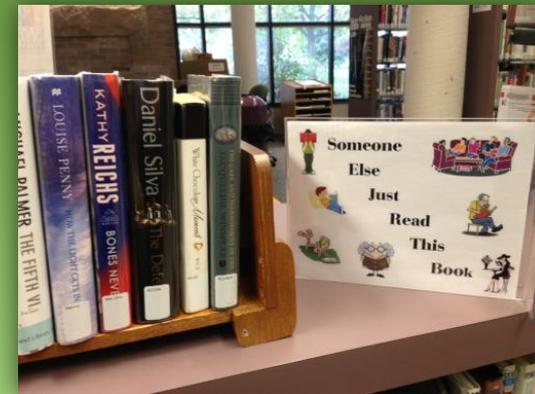


# Library Spaces: Hutchinson & Winsted





# Library Collections: Hutchinson & Winsted



# Library Technology



<http://www.brownton.lib.mn.us/>

<http://www.glencoe.lib.mn.us/>

<http://www.hutchinson.lib.mn.us/>

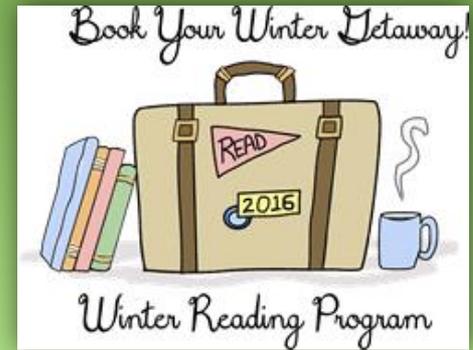
<http://www.winsted.lib.mn.us/>



# Adult Programming



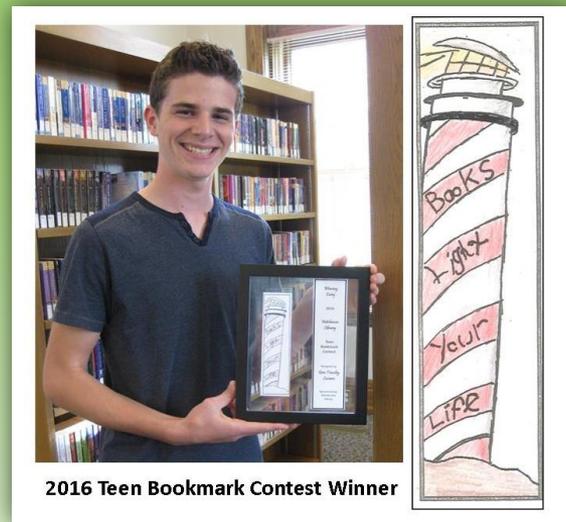
Presenter Natalie Warren



Author Frederick Blanch



# Teen Development

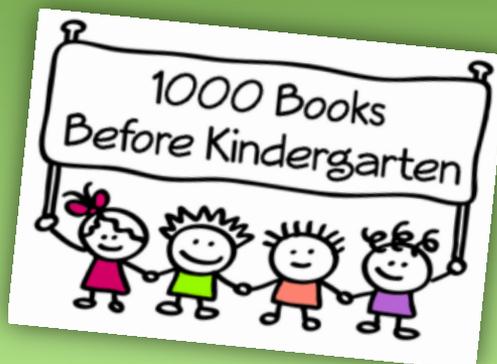


2016 Teen Bookmark Contest Winner

# Ongoing Children's Programming



# Family Programming



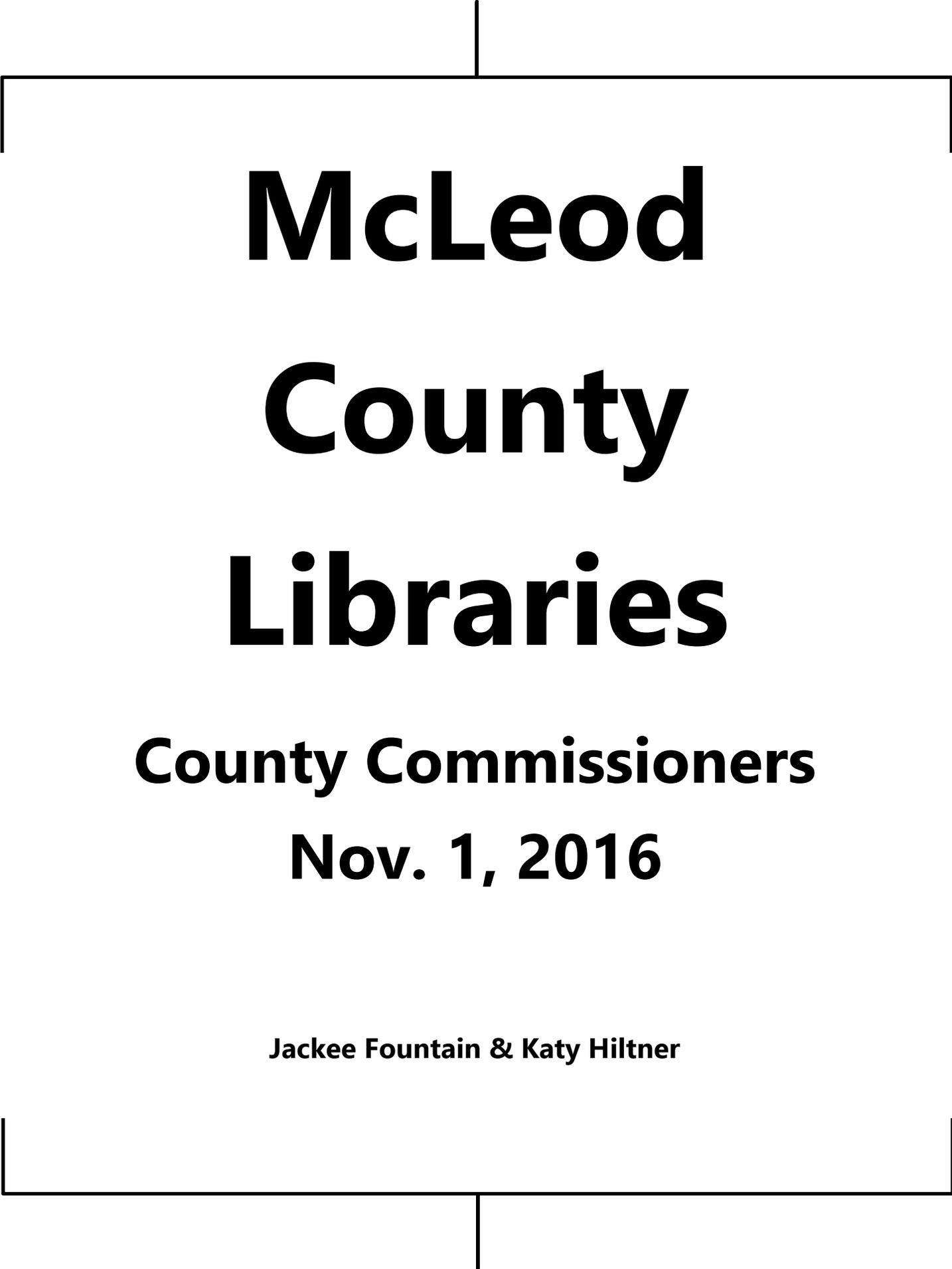
# Lifelong Learning Support



Photo taken by Hutchinson Leader

# Outreach & Partners





# **McLeod County Libraries**

**County Commissioners**

**Nov. 1, 2016**

**Jackee Fountain & Katy Hiltner**

# Brownton

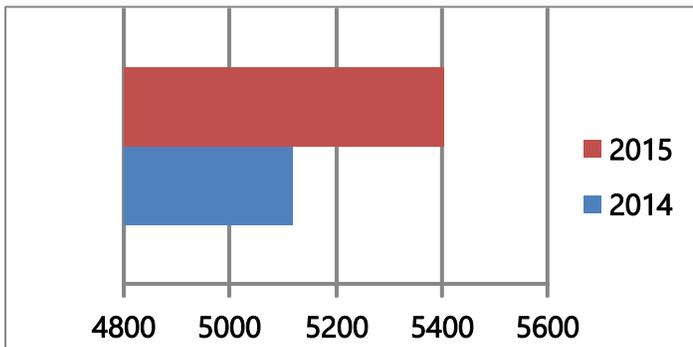
# Public Library

## Number of Cardholders:

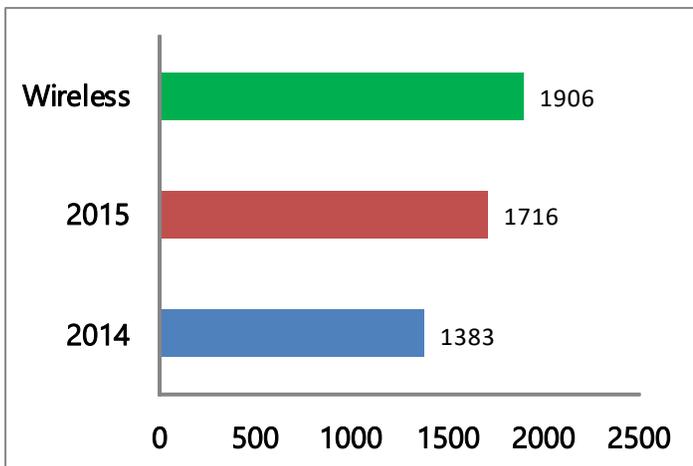


**Brownton: 724**  
**\*18 added in 2016**

## Library Visits



## Computer Use



## What Does the Brownton Library have to offer?

- Open 20 hours per week
- 4 Public NEW Computers
- Tablet Online Catalog
- 1 Laptop & 1 iPad

**\*\* Books, Audiobooks, DVD's  
 Magazines, E-books**

## \*\*Physical holdings (Owned Items)

**Brownton: 8,542**

## Programs 2015

**Children's Programs: 57**  
**Attendance: 353**  
**Young Adult's Programs: 13**  
**Attendance: 55**  
**Adult Programs: 12**  
**Attendance: 147**

=====  
**TOTAL PROGRAMS: 82**  
**TOTAL ATTENDANCE: 555**

## 2016 Goals of the Brownton Library

*Keep* collections up to date. *Build* TEEN book collection. *Provide* early literacy opportunities. *Expand* library space with area rug in hallway and chairs. *Update* library with a new table and chair set for Book Clubs and studying use.

# Glencoe

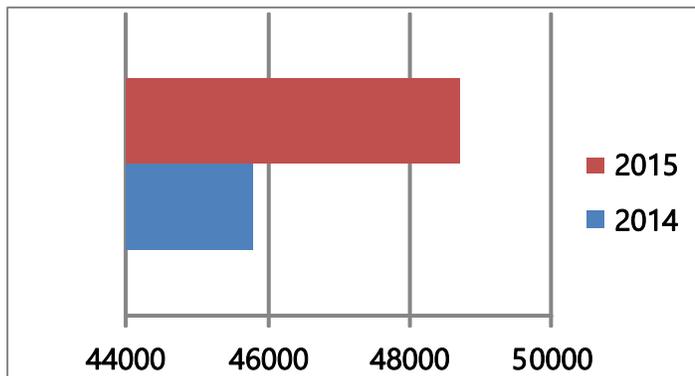
# Public Library

## Number of Cardholders:

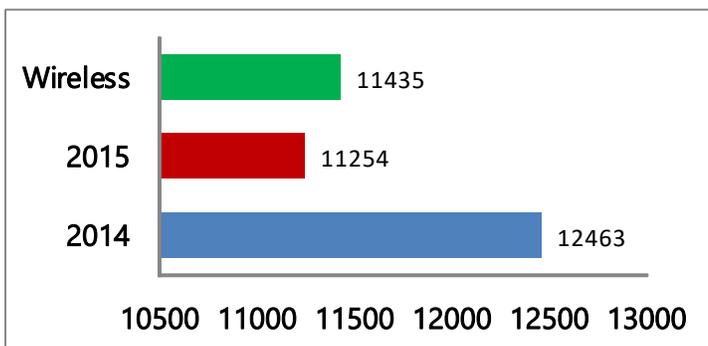


**Glencoe: 6,370**  
**\*210 added in 2016**

## Library Visits



## Computer Use



## What Does the Glencoe Library have to offer?

- Open 48 hours per week
- 13 Public NEW Computers
- 3 Online Catalogs (2 Tablets)
- 3 Laptops & 3 iPads
- Digital Microfilm Reader

**\*\* Books, Audiobooks, DVD's  
Magazines, E-books**

## \*\*Physical holdings (Owned Items)

**Glencoe: 37,112**

## Programs 2015

**Children's Programs: 227**

**Attendance: 3,348**

**Young Adult's Programs: 19**

**Attendance: 150**

**Adult Programs: 57**

**Attendance: 583**

=====

**TOTAL PROGRAMS: 303**

**TOTAL ATTENDANCE: 4,081**

## 2016 Goals of the Glencoe Library

*Keep collections up to date. Continue early literacy opportunities. Expand teen programming. Host outreach programs in the community. Develop One Book/One Community reading emphasis.*

# Hutchinson

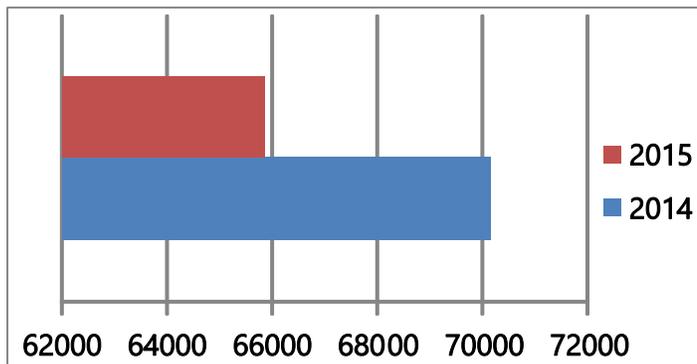
# Public Library

## Number of Cardholders:

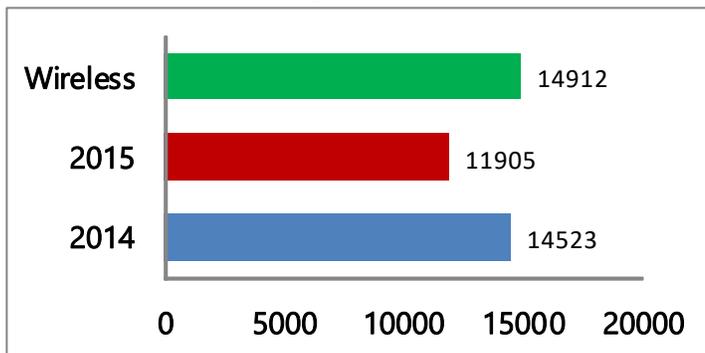


Hutchinson: 16,410  
\*428 added in 2016

## Library Visits



## Computer Use



## What Does the Hutchinson Library have to offer?

- Open 58 hours per week
- 9 Public Computers
- 2 Online Catalogs
- 2 Laptop & 5 iPads
- Digital Microfilm Reader

\*\* Books, Audiobooks, DVD's  
Magazines, E-books

## \*\*Physical holdings (Owned Items)

Hutchinson: 51,161

## Programs 2015

Children's Programs: 93  
Attendance: 5,204  
Young Adult's Programs: 17  
Attendance: 121  
Adult Programs: 45  
Attendance: 1,145

=====

TOTAL PROGRAMS: 155  
TOTAL ATTENDANCE: 6,470

## 2016 Goals of the Hutchinson Library

*Keep* collections up to date. *Increase* technology services. *Build* teen programming and teen book collection. *Maintain* and provide more early literacy opportunities. *Expand* outreach services in the community. *Strive* to provide a diversity of programs for all ages.

# Winsted

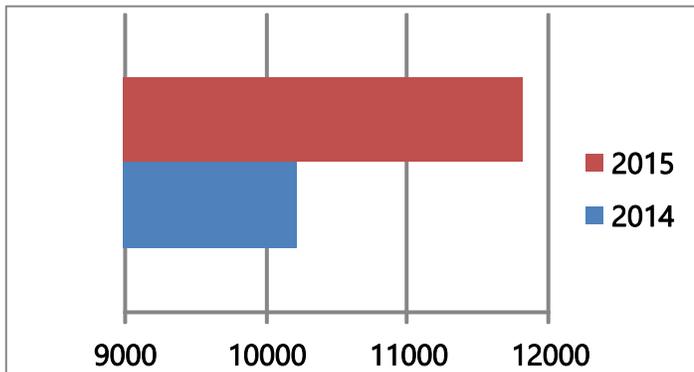
# Public Library

## Number of Cardholders:

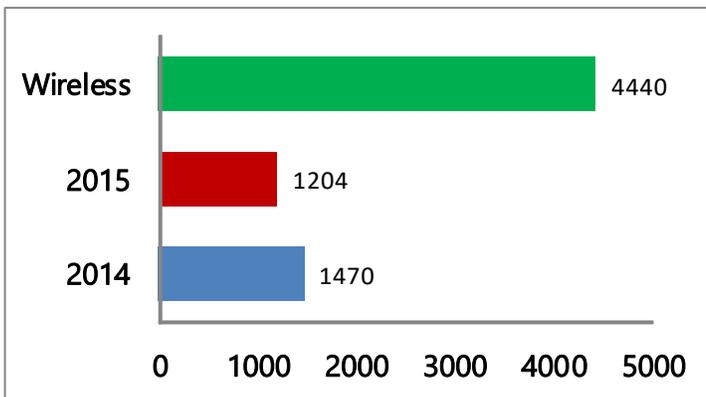


Winsted: 2,493  
\*81 added in 2016

## Library Visits



## Computer Use



## What Does the Winsted Library have to offer?

- Open 21 hours per week
- 2 Public Computers
- Online Catalog
- 1 Laptop & 1 iPad

\*\* Books, Audiobooks, DVD's  
Magazines, E-books

## \*\*Physical holdings (Owned Items)

Winsted: 11,533

## Programs 2015

Children's Programs: 55  
Attendance: 1,286  
Young Adult's Programs: 0  
Attendance: 0  
Adult Programs: 4  
Attendance: 439

=====

TOTAL PROGRAMS: 59  
TOTAL ATTENDANCE: 1,725

## 2016 Goals of the Winsted Library

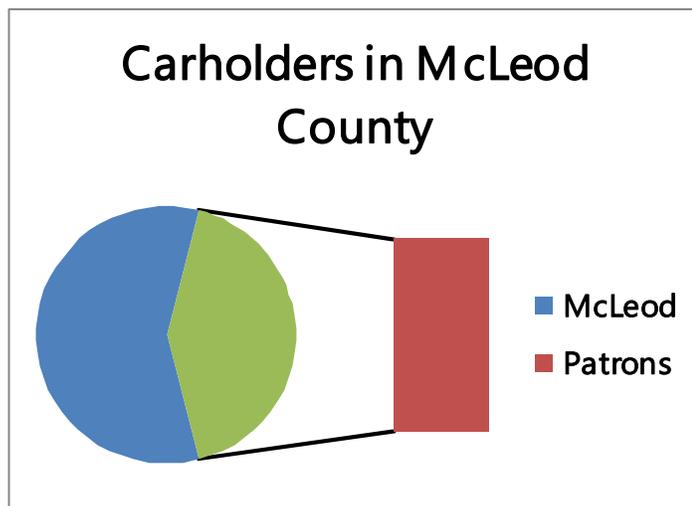
*Keep collections up to date. Increase technology services. Continue early literacy opportunities.*

# Totals

# McLeod County

Brownton = 724  
Glencoe = 6,370  
Hutchinson = 16,410  
Winsted = 2,493  
=====

**TOTALS = 25,997**



**42% of all county residents have a library card.**

## Total of McLeod Library items available including:

- Books
- Magazines
- Audiobooks
- Reference items
- DVD's

**= 108,348**

# ZUERCHER

## LETG Jail Upgrade Proposal

### McLeod County Sheriff's Office

**Dean Gutzke**

**651.259.6123**

**[dean.gutzke@zuerchertech.com](mailto:dean.gutzke@zuerchertech.com)**

Zuercher Technologies • 4509 W 58<sup>th</sup> Street • Sioux Falls, SD 57108  
605.274.6061 • 877.229.2205



Zuercher Technologies | 4509 W 58th Street | Sioux Falls, SD 57108  
605.274.6061 | 877.229.2205

October 17, 2016

Sheriff Scott Rehmann  
McLeod County Sheriff's Office  
801 East 10<sup>th</sup> Street  
Glencoe, MN 55336

Dear Sheriff Rehmann,

Zuercher Technologies is pleased to provide this LETG Jail Upgrade Proposal to the McLeod County Sheriff's Office (MCSO). As a follow up to our recent discussion, this proposal should provide the MCSO with the information necessary to move ahead with this project.

- The upgraded Jail software will fully integrate with the existing LETG system.
- This additional functionality will be covered under the same comprehensive maintenance and support plan which applies to the rest of the currently installed LETG solution. There are no additional maintenance costs.
- The upgraded Jail software has agency-specific configuration options and new features. There are one-time service costs associated with setup and training. These services ensure agencies will get the most benefit from the new software. A detailed description of these services is included.
- New products, interfaces, and features will be scheduled for development as soon as possible, but may take 6-9 months before being available.

We look forward to providing this additional functionality for the MCSO. Please let us know if you have any questions.

Sincerely,

Dean Gutzke  
Account Executive  
[dean.gutzke@zuerchertech.com](mailto:dean.gutzke@zuerchertech.com)  
651.259.6123

ZUERCHERTECH.COM

## Table of Contents

<b>Jail</b> .....	<b>1</b>
LETG Jail Software Upgrade Services .....	2
<b>Jail Upgrade Pricing</b> .....	<b>3</b>

### Non-Disclosure

This confidential document has been prepared by the sales division of Zuercher Technologies and contains ideas, concepts, methods and other proprietary information. Readers are to treat the information contained herein as confidential and may not copy or reproduce any of these materials for distribution outside of their organization without the written permission of Zuercher Technologies.



# Jail

LETG Jail is a comprehensive browser-based corrections management system. LETG Jail allows agencies to access critical inmate information in one convenient location. Booking, inmate movement, alerts, discipline, post logs, event scheduling, and many more activities are tracked in LETG Jail.

## Key Features:

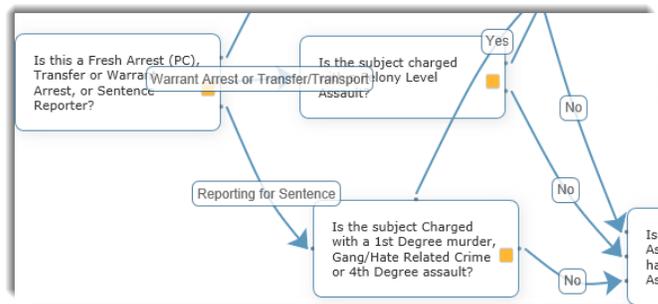
- Inmate booking wizard with customizable tab order
- Enhanced filtering on main Jail grid (filter by Pending Court, Prebook, In Custody, Awaiting Sentencing)
- Multiple integrations including fingerprint machines, VINE, SSA, dynamic imaging, inmate phone systems
- Integrated state and NCIC queries
- Pre-configured and ad-hoc population reporting
- Inmate event scheduling
- Visitation management and scheduling
- Jail incidents – Track incidents within the facility and send to RMS for follow up if needed
- Discipline management – Track rule violations, sanctions imposed, and appeals
- Multi-level permissions
- Single repository for inmate related information
- Custom dashboard
- Configurable Classification (Points vs. Flow) process
- Keep Separates notation
- Group Moves – Allows for single inmate moves or multiples at once
- Notifications – Be alerted to specific situations or events (e.g. Head-count checks, when an inmate has a razor checked-out, court dates)
- Supervisor approval process for overrides
- Configurable housing locations
- Calendar – See upcoming events for one or many inmates at a glance

MNI	Booking #	Name	Current Locale	Housing
1	1089	90667	Jail - Apod - Apod Low Risk - Jail - Apod - Apod	
2	2039301	89977	Jail - Dpod - D401	Jail - Dpod -

Main Screen

Date	Time	Inmates	Type	Status
09/07/16	10:30	1	Inbound	Active
09/07/16	12:00	1	Inbound	Active
09/07/16	12:00	1	Inbound	Active
09/07/16	12:00	1	Outgoing Warrant	Active
09/07/16	22:00	1	Inbound	Active

Dashboard Screen



Classification Screen

## LETG Jail Software Upgrade Services

While there are no software costs or maintenance fees associated with the upgrade, some one-time services are required in order to get the most value from the improved product. The configuration and training fee provides a designated project manager to assist the agency throughout the upgrade process.

LETG will create a new Jail Update site with a copy of the agency's data. Then a new notification service will be installed and configured on the agency's server. This allows the new Jail Update software to be configured in a training site environment.

A remote train-the-trainer session also comes included in the Jail Upgrade Services. The 3 to 4-hour session reviews the new software and configurable areas including classification, housing, dashboard, permissions, bonding agency, booking tabs, gang keep separates, post log, incident and discipline dashboard, and release types. A follow-up review training session of 2 to 3 hours will take place within a week of the original training. This training will also be performed remotely.

After the training is completed, the project manager will conduct a system review with the agency and schedule a time for migrating the Jail Update site into the agency system. It takes 2 to 4 hours to migrate the JMS and transfer the configurations. The RMS system will be unavailable during this time. Remote support will be available on the day of the upgrade.

Again, this combination of project management, configuration, and training provides a foundation for the agency to gain the full benefits and efficiencies of the new software.

## Jail Upgrade Pricing

Pricing provided in this document is valid for a period of not less than 180 days from publication.

Software	Comments	Unit	Qty	Price	Total
LETG Jail Server License Upgrade		Per Agency	1	Included	Included
Services	Comments	Unit	Qty	Price	Total
Jail Upgrade Configuration & Training (remote)			1	\$ 5,000	\$ 5,000
<b>Services Total</b>					<b>\$ 5,000</b>
TOTALS					Total
<b>Software Total</b>					<b>\$ -</b>
<b>Services Total</b>					<b>\$ 5,000</b>
<b>TOTAL</b>					<b>\$ 5,000</b>

\*Taxes are not included in the pricing. On-site services provided on a 'per day' basis may include both actual time spent on site as well as travel time to and from the site.\*



---

**Quote Summary**

**Prepared For:**

Mcleod County Parks  
 840 Century Ave Sw  
 Hutchinson, MN 55350  
 Business: 320-587-0770

**Prepared By:**

Ronald Mielke  
 Midwest Machinery Co.  
 4561 Hwy 212  
 Glencoe, MN 55336  
 Phone: 320-864-5571  
 rmielke@mmcjd.com

**Quote Id:** 14181085  
**Created On:** 12 October 2016  
**Last Modified On:** 12 October 2016  
**Expiration Date:** 18 November 2016

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**Equipment Summary**

	Selling Price	Qty	=	Extended
JOHN DEERE Z970R Commercial ZTrak	\$ 11,400.00	1	=	\$ 11,400.00

**Equipment Total**

**\$ 11,400.00**

---

**Trade In Summary**

	Qty	Each	Extended
2012 JOHN DEERE Z960A 34HP PRO 72" MIDZ CONV - 1TC960ADPCT030142	1	\$ 5,700.00	\$ 5,700.00
PayOff			\$ 0.00
Total Trade Allowance			\$ 5,700.00

**Trade In Total**

**\$ 5,700.00**

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**Quote Summary**

Equipment Total	\$ 11,400.00
Trade In	\$ (5,700.00)
SubTotal	\$ 5,700.00
Est. Service Agreement Tax	\$ 0.00
Total	\$ 5,700.00
Down Payment	(0.00)
Rental Applied	(0.00)
<b>Balance Due</b>	<b>\$ 5,700.00</b>

Salesperson : X \_\_\_\_\_

Accepted By : X \_\_\_\_\_

Quote Id: 14181085

---

Prepared For:  
**McLeod County Parks**

Prepared By: **Ronald Mielke**  
Midwest Machinery Co.  
4561 Hwy 212  
Glencoe, MN 55336  
Tel: 320-864-5571  
Fax: 320-864-4555  
Email: [rmielke@mmcj.com](mailto:rmielke@mmcj.com)

Date: 12 October 2016

Offer Expires: 18 November 2016



# Association of Minnesota Counties

October 21, 2016

The Association of Minnesota Counties Annual Conference is nearing. A few important details need to be taken care of, most important of which are the designated voting delegates from each county. Our records show the following persons as voting delegates for your county:

1. Doug Krueger, McLeod County Commissioner
2. Lynn Ete Schrupp, McLeod County Recorder
3. Ron Shimanski, McLeod County Commissioner
4. Gary Sprynczynatyk, McLeod County Social Services Director
5. John Brunkhorst, McLeod County Engineer
6. Patrick Melvin, McLeod County Administrator
7. Cindy Schultz, McLeod County Auditor-Treasurer
- 8.

## **AMC Bylaws - ARTICLE VIII**

### **ASSOCIATION DELEGATES AND DISTRICTS**

**Section 1. Association Delegates.** Each member county shall be entitled to a number of delegates equal to three more than the number of persons on the board of county commissioners of the member county. Delegates shall be appointed annually by the county board from among the officials and employees of the county. Each delegate so appointed shall be eligible to vote at any meeting of the Association or to be elected an officer or director of the Association.

We  
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ciate  
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y,

**November 4, 2016.** Please email me at [lkupacs@mncounties.org](mailto:lkupacs@mncounties.org), or fax the changes to 651-224-6540. If you do not respond by the deadline, we will assume that our records are correct and only those persons listed on this form will be eligible to vote at the AMC Annual Conference.

**Don't forget to showcase your county by donating a gift from your county for the door prize drawing, which will take place on the morning of Tuesday, December 6th.**

Thank you for your timely response and I look forward to seeing you at the Hyatt Minneapolis on December 5-6, 2016.