

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
MARCH 22, 2016**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:08 CONSENT AGENDA*

- A. March 1, 2016 Meeting Minutes and Synopsis.
- B. March 8, 2016 Meeting Minutes and Synopsis.
- C. March 3, 2016 Auditor's Warrants.
- D. March 4, 2016 Auditor's Warrants.
- E. March 11, 2016 Auditor's Warrants.
- F. March 14, 2016 Auditor's Warrants.
- G. Approve an agreement between McLeod County and Hildi Incorporated (Minneapolis, MN) for \$3,500 for actuarial services for 2016 and 2017 projected Other Post-Employment Benefits (OPEB) liability in accordance with General Accounting Standards Board (GASB) statements 43 and 45.
- H. Adopt Resolution 16-CB-13 National Telecommunications Week from April 10th through April 16th.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS*

6 9:10 ROAD AND BRIDGE –Highway Engineer John Brunkhorst

- A. Consider approval to purchase a 2017 M2-106 single axle Freightliner chassis from Istate Truck Center (Inver Grove Heights, MN) for \$66,848 (State Contract 77936) plus applicable tax/license with funding coming from 2016 capital budget.*
- B. Consider approval to purchase a HD Industries Pro Patch box model TCM 425-80 from Ruffridge-Johnson Equipment Co., Inc. (Minneapolis, MN) for \$67,945 (State Contract P-961(5)) with funding coming from 2016 capital budget.*
- C. Consider approval to purchase a Monroe MS 10318 18" cross conveyor with sand bag attachment from Crysteel Truck Equipment (Lake Crystal, MN) for \$5,593.83 (State Contract S-863(5)) with funding coming from 2016 capital budget.*
- D. Consider approval to sell a 1991 Freightliner patching truck with an HD Pro Patch box with 84,350 miles and 5900 hours on Minn Bid online auction.*

Minimum bid of \$12,000. This represents the trade value that has been offered.

- E. Consider approval to sell a 2002 HTC 12" cross conveyor on Minn Bid online auction.*
- F. Consider final acceptance and payment of \$58,738.76 to Duinick, Inc. (Prinsburg, MN) for SP 043-070-006 & SP 4304-90, Roundabout construction on CSAH 115/TH 15 in Hutchinson and pavement rehabilitation on TH 15.*

These projects were completed satisfactorily and final acceptance and payment is recommended.

- G. Consider bids and award of the following project(s) contingent upon approval from MnDOT Civil Rights Office:*
 - SP 043-604-014, bituminous reclamation and paving on CSAH 4
- H. Consider bids and award of the following project(s):*
 - CP 16-055-01, rehabilitation/paving on County Road 55 between CSAH 2 and CSAH 15
 - SAP 043-611-012, rehabilitation on County State Aid Highway 11 between TH 22 and CSAH 2

These projects are under our engineers estimate and award is recommended.

- I. Consider approval to hire Luedtke Contracting (Hutchinson, MN) for \$18,500 for driveway culvert installation on CP 16-055-01, reclamation and paving on CR 55.*

Additional quotes received: Hjerpe Contracting (Hutchinson, MN) \$21,675, Wuetherich Drainage (Norwood, MN) \$22,305, Juul Contracting (Hutchinson, MN) \$29,638.86.

The culverts were not included in the paving project because of the work type and cost savings we anticipated doing it separate.

7 9:25 CENTRAL MN JOBS AND TRAINING - Chief Executive Officer Barbara Chaffee

- A. 2016 Central MN Jobs and Training Update.

8 9:45 HUMAN RESOURCES – Director Mary Jo Wieseler

- A. Consider March 15, 2016 Personnel Committee Recommendations.*
- B. Consider approval for extension of Personal Leave for employee until April 13, 2016.*

9 9:55 AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford

- A. Consider adoption of Resolution 16-CB-12 temporary loan of \$613,800 from the General Revenue Fund to the Ditch Fund to cover negative County and Joint Ditch fund balances dated 12/31/15.*

The interest rate on these loans is to be set by the Board of Commissioners.

10 10:00 PLANNING AND ZONING – Administrator Larry Gasow

- A. Consider approval of Conditional Use Permit 16-03 requested by Brent Reiner of RiverView Aggregates for gravel mining, processing and stockpiling in two areas to be completed in phases on property owned by BAR Properties, LLC. The area to be mined consists of a total of 38.99 acres, proposed excavation Area No. 1 is described as 14.37 Acres. Area No. 2 is described as 24.62 acres, both in Section 4 of Lynn Township.*

The Board of Lynn Township recommended approval on February 9, 2016 with the following recommendations.

- 1) A bond or letter of credit in the amount of \$60,000 shall be provided to the Township for road maintenance in regards to 180th Street.
- 2) If an alternate haul route is required, applicant must contact the Board of Lynn Township.
- 3) Grading after 200 loads, dust control, survey, etc., as per township letter.

The Planning Advisory Committee recommended approval on February 24, 2016 with the following conditions:

- 1) Applicant shall have an easement recorded for road access on property owned by Mr. William Arndt.
- 2) Hours of operation are 7:00 AM to 7:00 PM Monday through Friday; 7:00 to 12N on Saturday.
- 3) A letter of credit or bond in the amount of \$39,000.00 shall be submitted to the Zoning Office before recording of the Order.
- 4) No wetland or floodplain impacts shall take place unless prior approval from any agency with jurisdiction.
- 5) There shall be no stockpiling within the floodplain area.
- 6) Applicant shall apply for a DNR Dewatering Permit, if needed.
- 7) All MPCA permits shall be maintained.
- 8) All gravel pit conditions shall be adhered to, such as maintain the haul route and applying appropriate dust control measures as required by Lynn Township.
- 9) There shall be no recycling of concrete or bituminous.
- 10) Applicant shall follow an orderly restoration plan with back sloping at a 4:1 grade to be restored into wildlife purposes.

The County Board of Commissioners tabled this request on March 8, 2016 to allow the applicant to define the haul route and to re-visit the Board of Lynn Township with findings of the proposed haul route to the north on private property to CR 14.

The Board of Lynn Township recommended approval at their regular March 8, 2016 meeting with additional recommendations, which are as follows:

- 1) No traffic on Walden at any time.
- 2) Dust coating shall be done by contractor along with grading as needed.
- 3) Truck hauling signs need to go up.
- 4) Speed limits need to be set
- 5) The hours of operation shall be 7:00 a.m. to 7:00 p.m.
- 6) A gate shall be installed for after hour safety.
- 7) Drive-ways will be looked at and work shall be done if needed.
- 8) Any changes, applicant shall re-visit the Board of Lynn Township.

11 10:10 BUILDING SERVICES – Building Maintenance Supervisor Scott Grivna

- A. Consider award of the HVAC temperature controls for the jail renovation and courthouse security project to NAC Mechanical & Electrical Services (Vadnais Heights, MN) for a total cost of \$ 177,833.94.*
- B. Clarification of cost savings for the building automation system for the Health and Human Services building from NAC Mechanical & Electrical Services (Vadnais Heights, MN).

12 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since March 8, 2016.
- A. Consider approval to set board meeting dates for 2017.*
 - B. Discuss board meeting options during jail renovation and courthouse security project.
 - C. Consider approval to enter into an agreement with CGI Communications for preparation and taping of a McLeod County video which can be accessed from a hyperlink on the McLeod County website and sign the letter indicating that CGI is a partner with McLeod County for this project at no cost.*

OTHER

Open Forum
Press Relations

RECESS

Next board meeting April 5, 2016 at 9:00 a.m. in the Hutchinson High School Auditorium.