

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
MARCH 1, 2016**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:08 CONSENT AGENDA*

- A. February 16, 2016 Meeting Minutes and Synopsis.
- B. February 12, 2016 Auditor's Warrants.
- C. February 19, 2016 Auditor's Warrants.
- D. Approve a renewal of Consumption & Display Permit for Major Avenue Hunt Club Inc. in Glencoe from April 1, 2016 through March 31, 2017.
- E. Adopt Resolution 16-CB-09 2015 Gifts and Contributions.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS*

6 9:10 ROAD AND BRIDGE – Assistant Highway Engineer Phil Schmalz

- A. Consider approval of Master Client Agreement and corresponding Work Order with Stonebrooke Engineering (Burnsville, MN) for engineering services related to replacement of bridge 43001 on Hamlet Avenue in Glencoe Township.*

The Board authorized hiring Stonebrooke Engineering at the 2/16/16 Board meeting. These are the formal contract documents from the consultant.

- B. Consider approval to purchase a 2016 Ford F-150 crew cab pickup for \$28,278.24 (State Contract) plus applicable tax/license from Midway Ford (Roseville, MN).*

This equipment is in our 2016 capital budget. This pickup would replace a 2004 4x4 Chevy crew cab with 123,000 miles used by engineering that will be transferred to maintenance.

- C. Consider approval to transfer a 2000 GMC regular cab pickup with 118,000 miles to the Parks Department for use at the Fairgrounds.*

- D. Consider approval of the 2016 highway and bridge construction plan.*

This list represents the construction projects planned for this year. We will bring the full 5-Year plan to the Board at a future meeting.

- E. Consider authorizing Engineer to proceed with letting dates for the following projects:*
- CP 16-000-01, Countywide pavement marking
 - CP 16-000-02, Countywide sealcoating
 - SP 043-604-014, rehabilitation on County State Aid Highway 4 between CSAH 3 and TH 7
 - SAP 043-703-001, rehabilitation on County State Aid Highway 103 in Biscay
 - CP 16-055-01, rehabilitation/paving on County Road 55 between CSAH 2 and CSAH 15
 - SAP 043-611-012, rehabilitation on County State Aid Highway 11 between TH 22 and CSAH 2
 - CP 16-054-01, cement stabilization project on CR 54
 - SAP 43-624-001, box culvert replacement on CSAH 24, north of CSAH 11

These are the road and bridge projects programmed for 2016.

7 9:20 SHERIFFS OFFICE – Deputy Sheriff Tim Langenfeld

- A. Consider approval to purchase a colored copier on State Bid from Metro Sales (Minneapolis, MN) for the amount \$13,840 plus shipping costs.*

8 9:25 UNIVERSITY OF MINNESOTA – Local Government Outreach Coordinator Peter Lindstrom

- A. Consider approval of Port Authority of the City of St Paul Property Assessed Clean Energy Program (PACE OF MN) Joint Powers Agreement and corresponding Resolution 16-CB-11.*

9 9:35 SOCIAL SERVICES – Social Services Director Gary Sprynczynatyk

- A. Consider approval of 2016 Contract with TriMin for Integrated Financial System Platform Independent (IFSpi). Rate: \$4,528 for Social Services; \$4,387 for Auditor-Treasurer effective 01/01/2016 – 12/31/2018.*

This item was brought up with the McLeod County Welfare and Social Service Committee, but pulled from the agenda as it includes costs and programming associated with the Auditor-Treasurer's Department as well as the Social Services Department. Costs for 2017 and 2018 are not yet known.

10 9:40 ASSESSORS OFFICE – Assessor Sue Schulz

- A. Consider approval of settlement offer for Monica Hanson – parcel number 23.273.0010 for payable year 2015 and abating payable 2016.*

11 9:50 JAIL – Administrator Kate Jones

- A. Consider approval to renew contract with Turnkey Corrections and add addendums for the purchase and installation of video visitation capable kiosks into the current housing units for a total cost of \$15,960 with funding coming from the 2016 jail budget.*

Turnkey will install a total of 10 kiosks- 2 at no cost and the remaining 8 at \$1995 each. This does not include the pricing to pull electric or Cat cable. 5 kiosks will be installed prior to the expansion project starting. These kiosks will be untouched by the expansion project as well as the new units and public visiting area that will be installed with the project.

Onsite visiting area in the jail will be inaccessible with the start of the expansion project and will be turned into a programming classroom after the project. The only available visiting method will be through the use of video visitation. The jail has been exploring this option for a while and did have 2 video modules through the phone vendor for a period of time. Those were limited to video only. The kiosks through Turnkey will allow for commissary orders, video visits (onsite and off), and messaging options for inmates. These are all additions that will enable more efficient operations in the jail for both staff and inmates.

12 9:55 VETERAN SERVICES – Veteran Services Officer Jim Lauer

- A. Consider approval to purchase a 2016 Ford Flex SEL utilizing State Contract #72045 from Nelson Auto Center (Fergus Falls, MN) with total costs including delivery not to exceed \$30,519.31 plus tax and license fees with funding coming from the veteran van fund.*

This vehicle will replace the current 2005 Dodge Sprinter Veterans van which currently has in excess of 335,000 miles.

- B. Consider adoption of Resolution 16-CB-10 Operational Enhancement Grant Program in the amount of \$10,000 to be used for unbudgeted outreach.*

The Minnesota State Legislature has established enhancement grants to augment normal operating budgets of the county veteran's service office to improve outreach to the county's veteran population; assist in the re-integration of combat veterans into society; enhance collaboration with other social service agencies or community organizations and to reduce homelessness among veterans.

13 10:00 HUMAN RESOURCES – Director Mary Jo Wieseler

- A. Consider approval to hire a full-time Eligibility Worker (grade 15) in Social Services due to a resignation.*
- B. Consider approval to hire a full-time Accounting Technician (grade 11) in Social Services due to a resignation.*

- C. Consider approval to hire an Emergency Employee to assist Social Services during the recruitment of the full-time Accounting Technician. (The length of employment will be no longer than 67 days and the employee will not be entitled to vacation, holiday pay, sick leave or insurance and will be paid for hours actually worked).*

14 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since February 16, 2016.
- A. Discuss Student Government Day.
 - B. Discuss board meeting options during jail renovation and courthouse security project.
 - C. Update on proposed March 8th Workshop.

OTHER

Open Forum
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RECESS

Next board meeting March 8, 2016 at 9:00 a.m. in the County Boardroom.