

**JUNE 7, 2016
MCLEOD COUNTY
BOARD MEETING WILL
BE HELD AT
THE GLENCOE CITY
CENTER
1107 11TH STREET E
GLENCOE, MN**

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
JUNE 7, 2016**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:08 CONSENT AGENDA*

- A. May 27, 2016 Auditor's Warrants.
- B. Approve Preliminary Plat / Final Plat 16-01 requested by Ryan Ritchie for a 1 -Lot Preliminary / Final Plat to be known as HBA Properties and to rezone this property to "R-1". Included is a request to vacate an easement highlighted in yellow on the Preliminary Plat. Upon approval of the Title Opinion by the County Attorney, this plat will then be recorded. This property is located in Section 26 of Hutchinson Township. The Board of Hutchinson Township unanimously recommended approval on May 12, 2016. The Planning Advisory Commission unanimously recommended approval on May 25, 2016.
- C. Approve Conditional Use Permit 16-15 requested by Hansen Gravel on property owned by Travis Peterson for the for the expansion and continued gravel mining operation with crushing and stockpiling on a 14.57 AC site within the Crow River shore land area for a period of another 5 years. Restoration is taking place as the mining takes place. After mining has been completed the restoration will be used for wildlife habitat purposes. This property is located within the S ½ of the NE ¼ of Section 31 in Rich Valley Township.

The Rich Valley Township Board unanimously recommended approval on May 11, 2016. The Planning Advisory Commission unanimously recommended approval on May 25, 2016 with the following conditions:

- 1. The hours of operation are 7:00 a.m. to 6:00 p.m., Monday through Friday.
- 2. A letter of credit or bond in the amount of \$14,500.00 shall be submitted to the Zoning Office prior to the County Board meeting on June 7, 2016.
- 3. No wetland or floodplain impacts shall take place unless prior approval from any agency with jurisdiction.
- 4. All MPCA Permits shall be maintained.
- 5. Applicant shall apply for a DNR Dewatering Permit, if needed.
- 6. All gravel pit conditions shall be adhered to, such as maintain the haul route and applying appropriate dust control measures along with the Reclamation Proposal Form as submitted.
- 7. Applicant shall notify Zoning Office as restoration takes place so an inspection can be made.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS*

6 9:10 MCLEOD FOR TOMORROW – Program Coordinator Tasha Schiedel

A. Yearly update.

2016 Graduates and Sponsors include:

Beth Jerabek - GSL
Carol Stark - Citizens Bank and Trust
Daniel Tienter - City of Winsted
Dawn Hammond - McLeod County Public Health
Diana Klabunde - City of Brownton
Don Johnson - Twin Cities and Western Railroad (TCWR)
Eric Levine - City of Hutchinson
Jeff Shurtleff - TCWR
Jeff Streich - Midwest Industrial Tool Grinding, Inc. (MITGI)
Kristin Graham - McLeod County Recorder
Mae Fors - UFC
Rebecca Mariscal - Glencoe News
Russell Fellbaum - McLeod County Highway Department
Sandy Johnson - McLeod County Social Services
Sharon Hoese - Gert and Erma's
Sonia Ewald - Spartan Staffing
Tim Gratke - City of Hutchinson
Terri Healy - McLeod County Public Health

7 9:15 AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford

- A. Consider approval to purchase two 42" doors with sidelights for the Commercial Building at the Fairgrounds from Crow River Class (Hutchinson, MN) at a cost of \$4,950.00 plus sales tax with funding from the 2016 Fairgrounds budget.*
- B. Consider setting Final Hearing for County Ditch #20 on June 21, 2016 at 9:30 a.m.*
- C. Consider adoption of Resolution 16-CB-21 to establish the McLeod County Ballot Board.*

M.S. 203B.121, subd 1 requires the governing body of each county, municipality, and school district with responsibility to accept and reject absentee ballots must, establish a Ballot Board.

- D. Consider approval of agreement between the State of Minnesota acting through its Office of the Secretary of State and the McLeod County Auditor-Treasurer's Office effective July 1, 2016 through September 30, 2016 to act as a Deputy Recount Official designated by the Secretary of State pursuant to Minnesota Rules,

part 8235.0200 for the 2016 Primary Election and will conduct a recount as necessary of the votes cast in the county.*

- E. Consider approval of agreement between the State of Minnesota acting through its Office of the Secretary of State and the McLeod County Auditor-Treasurer's Office effective November 1, 2016 through December 31, 2016 to act as a Deputy Recount Official designated by the Secretary of State pursuant to Minnesota Rules, part 8235.0200 for the 2016 General Election and will conduct a recount as necessary of the votes cast in the county.*
- F. Consider approval to purchase refreshments and snacks for 2016 Election Judge Trainings and State Primary and General Election Nights not to exceed \$500.00.*
- G. Consider approval to purchase a new Ricoh MP C6004 (color copier/printer/scanner/fax) from Metro Sales, Inc. (Richfield, MN) at a cost of \$16,525 (State Contract) with funding coming from the Compliance Fund.*

There will be a \$500 credit for a trade in value.

8 10:00 PLANNING AND ZONING – Administrator Larry Gasow

- A. Consider approval of Conditional Use Permit 16-14 requested by Lois Ernst to operate a home occupation of an events center in an existing remodeled barn to host weddings, receptions and other such events with catered in food and beverages. There will be portable bathroom units brought on-site; no SSTS or plumbing is needed. This property is located in the agricultural district. It is an existing farmstead with existing accessory buildings and located within Section 3 of Bergen Township.*

The Bergen Township Board unanimously recommended approval on May 12, 2016. The Planning Advisory Commission unanimously recommended approval on May 25, 2016 with the following conditions:

1. The venue shall have a PM closing time.
2. Proof of insurance shall be provided to the Zoning Office prior to any Land Use Permits being issued.
3. Engineered design plans shall be submitted at the time of making land use permit applications.
4. All waste hauling shall be performed by licensed waste haulers.
5. If a holding tank is needed for waste water the applicant shall work with the Environmental Services Office.
6. Applicant shall take proper security measures for safety purposes.
7. Applicant shall obtain permits as required by other State, Federal and Local Agencies.

9 COUNTY ADMINISTRATION

- Review of Commissioners Calendar

- Commissioner reports of committee meetings attended since May 31, 2016.
 - A. Consider Personnel Committee recommendation to authorize Administration to replace the full time building maintenance position due to a retirement.*
 - B. Consider approval of resolution 16-CB-22 allowing Southwest Minnesota Housing Partnership to administer the Rental Rehabilitation Deferred Loan (RDDL) Pilot Program on behalf of Minnesota Housing (MHFA) in McLeod County.*
 - C. Consider Building Committee recommendation to partner with the City of Glencoe by paying up to a maximum of \$8,000.00 of the \$42,767.50 for upgrades to the sewer line underneath the proposed Judd Avenue.*

OTHER

Open Forum
Press Relations

RECESS

Next board meeting (Board of Appeals) June 13, 2016 at 6:00 p.m. at the Glencoe City Center.