

**JUNE 21, 2016
MCLEOD COUNTY
BOARD MEETING WILL
BE HELD AT
THE GLENCOE CITY
CENTER
1107 11TH STREET E
GLENCOE, MN**

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
JUNE 21, 2016**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:08 CONSENT AGENDA*

- A. May 31, 2016 Meeting Minutes and Synopsis.
- B. June 7, 2016 Meeting Minutes and Synopsis.
- C. June 3, 2016 Auditor's Warrants.
- D. June 10, 2016 Auditor's Warrants.
- E. June 13, 2016 Auditor's Warrants.
- F. Approve Confession of Judgment for Gerald Jackson on Property ID 22.060.4770 in the City of Glencoe.
- G. Adopt Resolution 16-CB-23 to authorize the submission of the Minnesota Snowmobile Trails Assistance Program Maintenance and Grooming Application for Fiscal Year 2016-2017. This is an annual renewal process for the Crow River Sno Pro's to make application to the Minnesota Department of Natural Resources for the Minnesota Snowmobile Trails Assistance Program Maintenance and Grooming Application fiscal year 2016-2017. Cindy Schultz Ford, Auditor-Treasurer has been the fiscal officer for the Sno Pro's since 1995.
- H. Approve gambling permit for Gopher Campfire Club, 24718 County Road 7, Hutchinson, MN to conduct a raffle on August 14, 2016. The application is acknowledged with no waiting period.
- I. Approve gambling permit for Truhaven Ranch, Inc., 23677 Cable Avenue, Winsted, MN to conduct a raffle on November 5, 2016. The application is acknowledged with no waiting period.
- J. Sign contract to allow NAC to connect remotely to support and maintain HVAC systems. This is our standard contract for remote connectivity for a vendor. This will allow them to help anytime remotely in order to resolve issues quickly.
- K. Sign contract to allow Integra, our VOIP phone vendor to connect remotely to support and maintain the VOIP phone system and appliances. This is our standard contract for remote connectivity for a vendor. This will allow them remotely connect to help anytime in order to resolve issues quickly.
- L. Approve up to \$1,800.00 from Solid Waste budget to purchase food for the Solid Waste Agricultural Bag Event scheduled for June 29, 2016.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS*

6 9:10 CONTEGRITY – Construction Manager Sam Lauer

A. Construction Update.

7 9:15 ENVIRONMENTAL SERVICES – Environmentalist Roger Berggren and Environmental Technician Emily Gable

A. Update on 2015 & 2016 AIS (Aquatic Invasive Species) program.

8 9:30 PUBLIC HEARING - County Ditch 20

- Items to be discussed and considered include:*
 - Approve Minutes from October 22, 2015 Drainage Authority Meeting
 - Report of completed contract by Project Engineer, Chuck Vermeersch, SEH, Inc.
 - Discussion from interested parties
 - Approve additional supply quantities and connecting existing title to new tile \$1,649.50
 - Authorize final payment of \$43,740.25 to the contractor (Hjerpe Contracting, Inc.)
 - Approve Resolution 16-CB-24 for financing repair project
 - Establish terms and interest rate of payment for repair – later date
 - Appoint Ditch Viewers
 - Other items of business as deemed necessary

9 9:50 INFORMATION TECHNOLOGY – Director Vince Traver

A. Consider approval to pay the maintenance for our ESRI Arcview map software (quote 25739095) from ESRI at a cost of \$10,400.00 with funding coming from the compliance fund.*

This software is used by the GIS, Environmental Services, and Law Enforcement agencies for purposes of creating land records information and the use of maps.

10 9:55 HUMAN RESOURCES – Director Mary Jo Wieseler

- A. Consider June 14, 2016 Personnel Committee Recommendations.*
- B. Review of changes to employee schedules as requested by Commissioner Nagel.

11 10:05 SOLID WASTE – Coordinator Sarah Young

A. Consider approval of the revised quote from Vik's Landscaping & Lawncare (Hutchinson, MN) to build a glass enclosure on the north side of the Material

Recovery Facility to contain debris from processing at a cost of \$25,347.00 with funding coming from the Abatement Fund.*

Additional quote received: Vos Construction (Green Isle, MN) \$48,900.00.

12 10:10 AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford

- A. Consider adoption of Resolution 16-CB-25 to authorize an increase in the imprest balance from \$2,500.00 to \$10,000.00 for the designated checking account with Security Bank and Trust Company for McLeod County Treasurer, Motor Vehicle – Driver’s License from McLeod County Reserves, General Fund, Unassigned Fund Balance using County Wide Account Number 01003.6350.*

13 10:15 RECONVENE JUNE 13, 2016 BOARD OF APPEALS AND EQUALIZATION

- A. Consider appeal of Donald Albrecht

- Parcel 10.009.0300
- Parcel 10.010.0325
- Parcel 10.015.0700
- Parcel 10.016.0100

- B. Consider appeal of Lyle Winterfeldt

- Parcel 10.016.0400
- Parcel 10.016.0500
- Parcel 10.017.0500
- Parcel 10.017.0600
- Parcel 10.020.0200
- Parcel 10.020.0300

14 ADJOURN JUNE 13, 2016 BOARD OF APPEALS AND EQUALIZATION

15 10:30 MCLEOD COUNTY HISTORICAL SOCIETY – Executive Director Lori Pickell-Stangel

- A. Consider tabled request from May 31st board meeting for approval of a McLeod County Historic Partnership Community Outreach position at a cost of \$20,267.00.*

16 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since June 7, 2016.
- A. Consider setting a closed session with the Board to discuss 2017 labor negotiations.*
- B. Consider authorizing Pat Melvin to attend the 2016 International City/County Management Association’s annual conference in Kansas City September 25-28. Costs

- include use of County vehicle and gas, early bird conference registration fee of \$655, one half of the room costs for three nights lodging at \$139 and other incidentals.*
- C. Set SWAC meeting date for July 27th 9:30 AM at Large Conference Room at the Solid Waste Building.*
 - D. Consider approval of proposed July 5th Workshop.*
 - E. Discuss counties participation in 2016/2017 State Auditor's Performance Measures Program.
 - F. Discuss McLeod Citizens Beside the Badge event to be held Tuesday, June 21st at the McLeod County Fairgrounds.
 - G. McLeod County employee picnic, Wednesday, July 20th 11:00 AM-1:00 PM at Oak Leaf Park.

OTHER

Open Forum
Press Relations

RECESS

Next board meeting July 5, 2016 at 9:00 a.m. at the Glencoe City Center.

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING MINUTES – May 31, 2016**

CALL TO ORDER

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Paul Wright at the Glencoe City Center. Commissioners Shimanski, Nagel and Krueger were present. Commissioner Nies had an excused absence. County Administrator Patrick Melvin, Administrative Assistant, Donna Rickeman, County Attorney Michael Junge and County Auditor-Treasurer Cindy Schultz were also present.

PLEDGE OF ALLEGIANCE

At the request of the Board Chair, all present recited the Pledge of Allegiance.

EMPLOYEE RECOGNITION

Appreciation of Detective Joe Oliver's dedicated service and presentation of a plaque in appreciation for his eighteen years of service to the McLeod County Sheriff's Department from March 16, 1998 through June 1, 2016.

CONSIDERATION OF AGENDA ITEMS

- A) Add under Administration Item C: Consider affirming the prior approval of the McLeod County Welfare and Social Services Committee to enable access of the Health and Human Services (HHS) Building Bond funds as structural enhancement to the building for the window tinting that has been installed for up to \$4,000.00.

Krueger/Nagel motion carried unanimously to approve the agenda as revised.

CONSENT AGENDA

- A) May 17, 2016 Meeting Minutes and Synopsis.
- B) May 13, 2016 Auditor's Warrants.
- C) May 20, 2016 Auditor's Warrants.
- D) Approve an application and permit for a 2 day temporary on-sale liquor license for Hutchinson Center for the Arts for the Minnesota Pottery Festival for their event being held on July 23-24, 2016 on the grounds of Clay Coyote Pottery & Gallery, 17614 240th St., Hutchinson, MN.

Shimanski/Krueger motion carried unanimously to approve the consent agenda.

PAYMENT OF BILLS – COMMISSIONER WARRANT LIST

General Revenue	\$60,875.28
Road & Bridge	\$17,282.88
Solid Waste	\$14,733.96
Human Service Fund	\$512.00
Special Revenue Fund	\$1,170.00

Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$94,574.12 from the aforementioned funds.

INFORMATION TECHNOLOGY – Director Vince Traver

- A) Vince Traver requested approval to purchase two Engineering workstations for \$1,199.00 each Quote AAAQ80376 from Bytespeed (Moorhead, MN) and one standard desktop pc from state contract for \$629.00 for the Environmental Services office with funding coming from the Compliance Fund.

The quoted machines beat the state contract price. The pcs are up for renewal and the Environmental office use their pcs for Land Records data. Combining two pcs into one so only replace three instead of the four Environmental Services currently have.

Nagel/Krueger motion carried unanimously to approve the purchase of two Engineering workstations for \$1,199.00 each Quote AAAQ80376 from Bytespeed (Moorhead, MN) and one standard desktop pc from state contract for \$629.00 for the Environmental Services office with funding coming from the Compliance Fund.

DEPARTMENT OF NATURAL RESOURCES – Supervisor Joe Stangel

- A) Joe Stangel notified the board Pheasants Forever has received an appropriation from the Legislature as recommended by the Lessard-Sams Outdoor Heritage Council to purchase an 8.74-acre State Wildlife Management Area (WMA) within your county described as: Township 114 North, Range 29 West.

The owner of this property is very interested in seeing their land conserved as wildlife habitat and available for public use.

Whereas, a county board resolution is required for MN-DNR Wildlife Management Area direct acquisitions, donations of WMA land by conservation groups like Pheasants Forever utilizing Lessard-Sams Outdoor Heritage (Legacy) Council funding requires county board notification. State

of Minnesota PILT payments will be made to McLeod County when this parcel becomes state WMA land. Pheasants Forever intend to donate this parcel to the Minnesota DNR, Section of Wildlife as Bakers Lake WMA Addition in Penn Township.

Wright/Krueger motion carried unanimously to acknowledge notification from Department of Natural Resources on appropriation from the Legislature as recommended by the Lessard-Sams Outdoor Heritage Council to purchase an 8.74-acre State Wildlife Management Area (WMA).

PUBLIC HEARING - County Ditch 26 and County Ditch 27

- A) Justin Black, SEH Project Manager, was present to answer any questions related to the timeline of County Ditch 26 & 27 which are as follows:
- The Drainage Authority approved repair of County Ditch No. 26 and County Ditch No. 27 in April of 2015.
 - SEH, Inc. was appointed as the Engineer and ordered to examine drainage system and make a repair report.
 - Drainage Authority received and approved the Engineer's Report, determined the findings and ordered the repair on said drainage ditches on Tuesday, February 16, 2016.
 - Repair bids were accepted on May 11, 2016.

Repair bids included: Ed Rettman Jr. Excavating (Hutchinson, MN) \$78,893.30; Wuetherich Drainage, Inc. (Norwood Young America, MN) \$83,250.00; Rickert Excavating, Inc. (Glencoe, MN) \$85,976.25; Hutton Inc. (West Concord, MN) \$134,308.75; Northland Excavating, Inc. (Buffalo, MN) \$165,745.00; Luedtke Contracting (Hutchinson, MN) \$165,750.00; Selly Excavating, Inc. (Le Center, MN) \$169,735.00; Hodgman Drainage Company, Inc. (Claremont, MN) \$202,275.00.

Shimanski/Krueger motion carried unanimously to award bid to Ed Rettman Jr. Excavating (Hutchinson, MN) at \$78,893.30.

Wright/Krueger motion carried unanimously to adopt Resolution 16-CB-20 relating to financing of certain proposed projects to be undertaken by the county establishing compliance with reimbursement bond regulations under the internal revenue code.

Wright/Shimanski motion carried unanimously to approve Supplemental Letter of Agreement with Short Elliot Henderson Inc. (SEH) with scope of project to include construction administration, construction staking and construction observation.

MCLEOD COUNTY HISTORICAL SOCIETY – Executive Director Lori Pickell-Stangel

- A) Lori Pickell-Stangel requested approval of a McLeod County Historic Partnership Community Outreach position at a cost of \$20,267.00.

The McLeod County Historical Society received a legacy fund grant to help them form a collaborative partnership between the county historical society and similar community groups in the county. The original grant was for one year only, and to help fund the position to get the ball rolling on collaborative efforts between the groups.

The goal is to have the position an ongoing one, especially as many communities would like to start their own historic groups or have help with preservation or grant writing. After further research, it was determined that legacy funds cannot fund ongoing positions, ongoing funding would have to come through the county.

Krueger/Shimanski motion carried unanimously to table until June 21st board meeting until further details of the position can be discussed.

COUNTY ADMINISTRATION

- A) Pat Melvin requested consideration of May 24, 2016 Budget Recommendations.

1. Consider options for funding part-time seasonal position to assist with elections in Auditor-Treasurer Department.

Recommendation: Auditor-Treasurer will cover part-time seasonal position expenses with annual budget savings which are the result of being understaffed and wage differences. Additional funding if need needed will be considered.

Shimanski/Krueger motion carried unanimously to allow Auditor-Treasurer to cover part-time seasonal position expenses with annual budget savings which are the result of being understaffed and wage differences.

2. Discussion with Public Health regarding budget options.

Public Health Director Jennifer Hauser reviewed with the Committee some options for reducing the 2017 Public Health budget.

- B) Pat Melvin requested approval of upcoming June workshop agenda items including: Long-range county goals and long-range Human Resource goals. After further discussion the following items were added: Agricultural Bag

Program at Solid Waste, Trailblazer discussion, excessive soil loss complaints and additional details in regards to fluctuation in hours of employees.

Nagel/Shimanski motion carried unanimously to approve June workshop agenda items as revised.

- C) Paul Wright requested approval to affirm prior approval of the McLeod County Welfare and Social Services Committee to enable access of the Health and Human Services (HHS) Building Bond funds as structural enhancement to the building for the window tinting that has been installed for up to \$4,000.00.

After further discussion, capital improvement funds cannot be used because the product does not have a useful life of 10 years or more. Funding for this project should come from the Social Services budget, therefore no board action was required.

Shimanski/Nagel motion carried unanimously to adjourn at 10:40 a.m. until 9:00 a.m. June 7, 2016 at the Glencoe City Center.

ATTEST:

Paul Wright, Board Chair

Patrick Melvin, County Administrator

McLEOD COUNTY
BOARD OF COMMISSIONERS
SYNOPSIS – May 31, 2016

1. Commissioners Wright, Shimanski, Krueger and Nagel were present.
2. Krueger/Nagel motion carried unanimously to approve the agenda as revised.
3. Shimanski/Krueger motion carried unanimously to approve the consent agenda including May 17, 2016 Meeting Minutes and Synopsis; May 13, 2016 Auditor's Warrants; May 20, 2016 Auditor's Warrants; Approve an application and permit for a 2 day temporary on-sale liquor license for Hutchinson Center for the Arts for the Minnesota Pottery Festival for their event being held on July 23-24, 2016 on the grounds of Clay Coyote Pottery & Gallery, 17614 240th St., Hutchinson, MN.
4. Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$94,574.12 from the aforementioned funds.
5. Nagel/Krueger motion carried unanimously to approve the purchase of two Engineering workstations for \$1,199.00 each Quote AAAQ80376 from Bytespeed (Moorhead, MN) and one standard desktop pc from state contract for \$629.00 for the Environmental Services office with funding coming from the Compliance Fund.
6. Wright/Krueger motion carried unanimously to acknowledge notification from Department of Natural Resources on appropriation from the Legislature as recommended by the Lessard-Sams Outdoor Heritage Council to purchase an 8.74-acre State Wildlife Management Area (WMA).
7. Shimanski/Krueger motion carried unanimously to award bid to Ed Rettman Jr. Excavating (Hutchinson, MN) at \$78,893.30.
8. Wright/Krueger motion carried unanimously to adopt Resolution 16-CB-20 relating to financing of certain proposed projects to be undertaken by the county establishing compliance with reimbursement bond regulations under the internal revenue code.
9. Wright/Shimanski motion carried unanimously to approve Supplemental Letter of Agreement with Short Elliot Henderson Inc. (SEH) with scope of project to include construction administration, construction staking and construction observation.
10. Krueger/Shimanski motion carried unanimously to table until June 21st board meeting until further details of the position can be discussed.
11. Shimanski/Krueger motion carried unanimously to allow Auditor-Treasurer to cover part-time seasonal position expenses with annual budget savings which are the result of being understaffed and wage differences.
12. Nagel/Shimanski motion carried unanimously to approve June workshop agenda items as revised.

Complete minutes are on file in the County Administrator's Office. The meeting adjourned at 10:40 a.m. until May 31, 2016.

Attest:

Paul Wright, Board Chair

Patrick Melvin, County Administrator

DRAFT

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING MINUTES – June 7, 2016**

CALL TO ORDER

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Paul Wright at the Glencoe City Center. Commissioners Nies, Shimanski, Nagel and Krueger were present. County Administrator Patrick Melvin, Administrative Assistant Donna Rickeman, County Attorney Michael Junge and County Auditor-Treasurer Cindy Schultz were also present.

PLEDGE OF ALLEGIANCE

At the request of the Board Chair, all present recited the Pledge of Allegiance.

CONSIDERATION OF AGENDA ITEMS

Nies/Nagel motion carried unanimously to approve the agenda.

CONSENT AGENDA

- A) May 27, 2016 Auditor's Warrants.
- B) Approve Preliminary Plat / Final Plat 16-01 requested by Ryan Ritchie for a 1-Lot Preliminary / Final Plat to be known as HBA Properties and to rezone this property to "R-1". Included is a request to vacate an easement highlighted in yellow on the Preliminary Plat. Upon approval of the Title Opinion by the County Attorney, this plat will then be recorded. This property is located in Section 26 of Hutchinson Township. The Board of Hutchinson Township unanimously recommended approval on May 12, 2016. The Planning Advisory Commission unanimously recommended approval on May 25, 2016.
- C) Approve Conditional Use Permit 16-15 requested by Hansen Gravel on property owned by Travis Peterson for the for the expansion and continued gravel mining operation with crushing and stockpiling on a 14.57 AC site within the Crow River shore land area for a period of another 5 years. Restoration is taking place as the mining takes place. After mining has been completed the restoration will be used for wildlife habitat purposes. This property is located within the S ½ of the NE ¼ of Section 31 in Rich Valley Township.

The Rich Valley Township Board unanimously recommended approval on May 11, 2016. The Planning Advisory Commission unanimously recommended approval on May 25, 2016 with the following conditions:

1. The hours of operation are 7:00 a.m. to 6:00 p.m., Monday through Friday.
2. A letter of credit or bond in the amount of \$14,500.00 shall be submitted to the Zoning Office prior to the County Board meeting on June 7, 2016.
3. No wetland or floodplain impacts shall take place unless prior approval from any agency with jurisdiction.
4. All MPCA Permits shall be maintained.
5. Applicant shall apply for a DNR Dewatering Permit, if needed.
6. All gravel pit conditions shall be adhered to, such as maintain the haul route and applying appropriate dust control measures along with the Reclamation Proposal Form as submitted.

Applicant shall notify Zoning Office as restoration takes place so an inspection can be made.

Nies/Krueger motion carried unanimously to approve the consent agenda.

PAYMENT OF BILLS – COMMISSIONER WARRANT LIST

General Revenue	\$35,812.29
Road & Bridge	\$1,795.64
Solid Waste	\$53,429.41
County Ditch Fund	\$528.00

Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$91,565.34 from the aforementioned funds.

MCLEOD FOR TOMORROW – Program Coordinator Tasha Schiedel

- A) Tasha Schiedel presented a brief recap of the year and thanked the Commissioners for their support of the program. The following are the 2016 Graduates and Sponsors:

Beth Jerabek – Glencoe Silver Lake Schools
Carol Stark - Citizens Bank and Trust
Daniel Tienter - City of Winsted
Dawn Hammond - McLeod County Public Health
Diana Klabunde - City of Brownton
Don Johnson - Twin Cities and Western Railroad (TCWR)
Eric Levine - City of Hutchinson
Jeff Shurtleff - Twin Cities and Western Railroad (TCWR)

Jeff Streich - Midwest Industrial Tool Grinding, Inc. (MITGI)
Kristin Graham - McLeod County Recorder's Office
Mae Fors – United Farmers' Cooperative
Rebecca Mariscal - Glencoe News
Russell Fellbaum - McLeod County Highway Department
Sandy Johnson - McLeod County Social Services
Sharon Hoese - Gert and Erma's
Sonia Ewald - Spartan Staffing
Tim Gratke - City of Hutchinson
Terri Healy - McLeod County Public Health

AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford

- A) Cindy Schultz Ford requested approval to purchase two 42” doors with sidelights for the Commercial Building at the Fairgrounds from Crow River Glass (Hutchinson, MN) at a cost of \$4,950.00 plus sales tax with funding from the 2016 Fairgrounds budget.

Nagel/Nies motion carried unanimously to approve the purchase of two 42” doors with sidelights for the Commercial Building at the Fairgrounds from Crow River Glass (Hutchinson, MN) at a cost of \$4,950.00 plus sales tax with funding from the 2016 Fairgrounds budget.

- B) Cindy Schultz Ford requested approval to set Final Hearing for County Ditch #20 on June 21, 2016 at 9:30 a.m.

It was brought to the board's attention that an error has been found with about 100 acres of benefits recorded with County Ditch #20 that are actually benefits that need to be recorded with County Ditch #22. It was determined to have the board move forward with the current benefits already approved by the board but realize the mistake will have to be corrected in the future.

Nagel/Krueger motion carried unanimously to approve setting Final Hearing for County Ditch #20 on June 21, 2016 at 9:30 a.m.

- C) Cindy Schultz Ford requested adoption of Resolution 16-CB-21 to establish the McLeod County Ballot Board.

Minnesota Statute 203B.121, subd 1 requires the governing body of each county, municipality, and school district with responsibility to accept and reject absentee ballots must, establish a Ballot Board.

Shimanski/Krueger motion carried unanimously to adopt Resolution 16-CB-21 to establish the McLeod County Ballot Board.

- D) Cindy Schultz Ford requested approval of agreement between the State of Minnesota acting through its Office of the Secretary of State and the McLeod County Auditor-Treasurer's Office effective July 1, 2016 through September 30, 2016 to act as a Deputy Recount Official designated by the Secretary of State pursuant to Minnesota Rules, part 8235.0200 for the 2016 Primary Election and will conduct a recount as necessary of the votes cast in the county.

Wright/Shimanski motion carried unanimously to approve agreement between the State of Minnesota acting through its Office of the Secretary of State and the McLeod County Auditor-Treasurer's Office effective July 1, 2016 through September 30, 2016 to act as a Deputy Recount Official designated by the Secretary of State pursuant to Minnesota Rules, part 8235.0200 for the 2016 Primary Election and will conduct a recount as necessary of the votes cast in the county.

- E) Cindy Schultz Ford requested approval of agreement between the State of Minnesota acting through its Office of the Secretary of State and the McLeod County Auditor-Treasurer's Office effective November 1, 2016 through December 31, 2016 to act as a Deputy Recount Official designated by the Secretary of State pursuant to Minnesota Rules, part 8235.0200 for the 2016 General Election and will conduct a recount as necessary of the votes cast in the county.

Shimanski/Nagel motion carried unanimously to approve agreement between the State of Minnesota acting through its Office of the Secretary of State and the McLeod County Auditor-Treasurer's Office effective November 1, 2016 through December 31, 2016 to act as a Deputy Recount Official designated by the Secretary of State pursuant to Minnesota Rules, part 8235.0200 for the 2016 General Election and will conduct a recount as necessary of the votes cast in the county.

- F) Cindy Schultz Ford requested approval to purchase refreshments and snacks for 2016 Election Judge Trainings and State Primary and General Election Nights at a cost not to exceed \$500.00.

Nies/Nagel motion carried unanimously to approve the purchase of refreshments and snacks for 2016 Election Judge Trainings and State Primary and General Election Nights at a cost not to exceed \$500.00.

- G) Cindy Schultz Ford requested approval to purchase a new Ricoh MP C6004 (color copier/printer/scanner/fax) from Metro Sales, Inc. (Richfield, MN) at a cost of \$16,525 (State Contract) with funding coming from the Compliance Fund.

There will be a \$500 credit for a trade in value.

Nies/Shimanski motion carried unanimously to approve the purchase of a new Ricoh MP C6004 (color copier/printer/scanner/fax) from Metro Sales, Inc. (Richfield, MN) at a cost of \$16,525 (State Contract) with funding coming from the Compliance Fund.

PLANNING AND ZONING – Administrator Larry Gasow

- A) Larry Gasow requested approval of Conditional Use Permit 16-14 requested by Lois Ernst to operate a home occupation of an events center in an existing remodeled barn to host weddings, receptions and other such events with catered in food and beverages. There will be portable bathroom units brought on-site; no SSTS or plumbing is needed. This property is located in the agricultural district. It is an existing farmstead with existing accessory buildings and located within Section 3 of Bergen Township.

The Bergen Township Board unanimously recommended approval on May 12, 2016. The Planning Advisory Commission unanimously recommended approval on May 25, 2016 with the following conditions:

1. The venue shall have a 11 PM closing time.
2. Proof of insurance shall be provided to the Zoning Office prior to any Land Use Permits being issued.
3. Engineered design plans shall be submitted at the time of making land use permit applications.
4. All waste hauling shall be performed by licensed waste haulers.
5. If a holding tank is needed for waste water the applicant shall work with the Environmental Services Office.
6. Applicant shall take proper security measures for safety purposes.
7. Applicant shall obtain permits as required by other State, Federal and Local Agencies.

Krueger/Nagel motion carried unanimously to approve Conditional Use Permit 16-14 requested by Lois Ernst to operate a home occupation of an events center in an existing remodeled barn to host weddings, receptions and other such events with catered in food and beverages.

COUNTY ADMINISTRATION

- A) Pat Melvin requested consideration of Personnel Committee recommendation to authorize Administration to replace the full time building maintenance position due to a retirement.

Shimanski/Krueger motion carried unanimously to approve Personnel Committee recommendation to authorize Administration to replace the full time building maintenance position due to a retirement.

B) Pat Melvin requested adoption of Resolution 16-CB-22 allowing Southwest Minnesota Housing Partnership to administer the Rental Rehabilitation Deferred Loan (RDDL) Pilot Program on behalf of Minnesota Housing (MHFA) in McLeod County.

The Minnesota Housing Rental Rehabilitation Deferred Loan (RRDL) provides zero interest deferred loans of up to \$300,000 through local administrators around the state.

Wright/Nies motion carried unanimously to adopt Resolution 16-CB-22 allowing Southwest Minnesota Housing Partnership to administer the Rental Rehabilitation Deferred Loan (RDDL) Pilot Program on behalf of Minnesota Housing (MHFA) in McLeod County.

C) Pat Melvin requested consideration of Building Committee recommendation to partner with the City of Glencoe for upgrades to the sewer line underneath the proposed Judd Avenue by paying up to a maximum of \$8,000.00 of the \$42,767.50.

Krueger/Wright motion carried unanimously to approve Building Committee recommendation to partner with the City of Glencoe for upgrades to the sewer line underneath the proposed Judd Avenue by paying up to a maximum of \$8,000.00 of the \$42,767.50.

Nies/Shimanski motion carried unanimously to recess at 10:10 a.m. until 6:00 p.m. June 13, 2016 at the Glencoe City Center.

ATTEST:

Paul Wright, Board Chair

Patrick Melvin, County Administrator

McLEOD COUNTY
BOARD OF COMMISSIONERS
SYNOPSIS – June 7, 2016

1. Commissioners Wright, Nies, Shimanski, Krueger and Nagel were present.
2. Nies/Nagel motion carried unanimously to approve the agenda.
3. Nies/Krueger motion carried unanimously to approve the consent agenda including May 27, 2016 Auditor's Warrants; Approve Preliminary Plat / Final Plat 16-01 requested by Ryan Ritchie for a 1 -Lot Preliminary / Final Plat to be known as HBA Properties and to rezone this property to "R-1"; Approve Conditional Use Permit 16-15 requested by Hansen Gravel on property owned by Travis Peterson for the for the expansion and continued gravel mining operation with crushing and stockpiling on a 14.57 AC site within the Crow River shore land area for a period of another 5 years.
4. Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$91,565.34 from the aforementioned funds.
5. Nagel/Nies motion carried unanimously to approve the purchase of two 42" doors with sidelights for the Commercial Building at the Fairgrounds from Crow River Class (Hutchinson, MN) at a cost of \$4,950.00 plus sales tax with funding from the 2016 Fairgrounds budget.
6. Nagel/Krueger motion carried unanimously to approve setting Final Hearing for County Ditch #20 on June 21, 2016 at 9:30 a.m.
7. Shimanski/Krueger motion carried unanimously to adopt Resolution 16-CB-21 to establish the McLeod County Ballot Board.
8. Wright/Shimanski motion carried unanimously to approve agreement between the State of Minnesota acting through its Office of the Secretary of State and the McLeod County Auditor-Treasurer's Office effective July 1, 2016 through September 30, 2016 to act as a Deputy Recount Official designated by the Secretary of State pursuant to Minnesota Rules, part 8235.0200 for the 2016 Primary Election and will conduct a recount as necessary of the votes cast in the county.
9. Shimanski/Nagel motion carried unanimously to approve agreement between the State of Minnesota acting through its Office of the Secretary of State and the McLeod County Auditor-Treasurer's Office effective November 1, 2016 through December 31, 2016 to act as a Deputy Recount Official designated by the Secretary of State pursuant to Minnesota Rules, part 8235.0200 for the 2016 General Election and will conduct a recount as necessary of the votes cast in the county.
10. Nies/Nagel motion carried unanimously to approve the purchase of refreshments and snacks for 2016 Election Judge Trainings and State Primary and General Election Nights at a cost not to exceed \$500.00.
11. Nies/Shimanski motion carried unanimously to approve the purchase of a new Ricoh MP C6004 (color copier/printer/scanner/fax) from Metro Sales, Inc.

(Richfield, MN) at a cost of \$16,525 (State Contract) with funding coming from the Compliance Fund.

12. Krueger/Nagel motion carried unanimously to approve Conditional Use Permit 16-14 requested by Lois Ernst to operate a home occupation of an events center in an existing remodeled barn to host weddings, receptions and other such events with catered in food and beverages.
13. Shimanski/Krueger motion carried unanimously to approve Personnel Committee recommendation to authorize Administration to replace the full time building maintenance position due to a retirement.
14. Wright/Nies motion carried unanimously to adopt Resolution 16-CB-22 allowing Southwest Minnesota Housing Partnership to administer the Rental Rehabilitation Deferred Loan (RDDL) Pilot Program on behalf of Minnesota Housing (MHFA) in McLeod County.
15. Krueger/Wright motion carried unanimously to approve Building Committee recommendation to partner with the City of Glencoe for upgrades to the sewer line underneath the proposed Judd Avenue by paying up to a maximum of \$8,000.00 of the \$42,767.50.

Complete minutes are on file in the County Administrator's Office. The meeting recessed at 10:10 a.m. until June 13, 2016.

Attest:

Paul Wright, Board Chair

Patrick Melvin, County Administrator

***** McLeod County IFS *****



POOL
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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

***** McLeod County IFS *****



POOL
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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 GENERAL REVENUE FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
3	2811 CNA GROUP LONG TERM CARE 01-000-000-0000-2048		535.18	LONG TERM CARE GENERAL FUND 06/01/2016 06/30/2016		Long Term Care Payable
	2811 CNA GROUP LONG TERM CARE		535.18		1 Transactions	
0	DEPT Total:		535.18	...	1 Vendors	1 Transactions
13	DEPT			COURT ADMINISTRATOR'S		
	4583 JONES & MAGNUS LLC					
12	01-013-000-0000-6273	AP 4	60.00	COURT APPT MM PR-11-2016	3145	Court Appt Atty-Other
8	01-013-000-0000-6273	AP 4	135.00	COURT APPT SR P4-06-136	3146	Court Appt Atty-Other
10	01-013-000-0000-6273	AP 4	382.50	COURT APPT CF PR-06-318	3148	Court Appt Atty-Other
11	01-013-000-0000-6273	AP 4	292.50	COURT APPT CF PR-06-318	3478	Court Appt Atty-Other
9	01-013-000-0000-6273	AP 4	120.00	COURT APPT SR P4-06-136	3739	Court Appt Atty-Other
13	01-013-000-0000-6273	AP 4	135.00	COURT APPT MM PR-11-2016	3743	Court Appt Atty-Other
	4583 JONES & MAGNUS LLC		1,125.00		6 Transactions	
	3217 WACKER-HANJANI/JULIE					
52	01-013-000-0000-6273		180.00	COURT APPOINT CA	FA-10-418	Court Appt Atty-Other
	3217 WACKER-HANJANI/JULIE		180.00		1 Transactions	
13	DEPT Total:		1,305.00	COURT ADMINISTRATOR'S	2 Vendors	7 Transactions
76	DEPT			CENTRAL SERVICES-COUNTY WIDE		
	1886 BMO					
56	01-076-000-0000-6205		161.80	USPS	9909	Postage And Postal Box Rental
	1886 BMO		161.80		1 Transactions	
	5918 CENTURY LINK					
44	01-076-000-0000-6203		55.78	CIRCUIT CHARGE	66XCD6-S-16136	Communications
	5918 CENTURY LINK		55.78		1 Transactions	
	5906 CENTURYLINK					
42	01-076-000-0000-6203		307.47	LOCAL SVC	313623769	Communications
41	01-076-000-0000-6203		2,458.97	LOCAL SVC	314019358	Communications
	5906 CENTURYLINK		2,766.44		2 Transactions	

***** McLeod County IFS *****



POOL
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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
45	5771 NU-TELECOM 01-076-000-0000-6203		1,484.37	EXT PRI SW B1 06/01/2016 06/30/2016	81762614	Communications
	5771 NU-TELECOM		1,484.37	1 Transactions		
76	DEPT Total:		4,468.39	CENTRAL SERVICES-COUNTY WIDE	4 Vendors	5 Transactions
91	DEPT 1886 BMO			COUNTY ATTORNEY'S		
60	01-091-000-0000-6245 1886 BMO		40.00 40.00	COURTS/USDC-MN	1643 1 Transactions	Dues And Registration Fees
91	DEPT Total:		40.00	COUNTY ATTORNEY'S	1 Vendors	1 Transactions
101	DEPT 1886 BMO			COUNTY RECORDER'S		
57	01-101-000-0000-6245 1886 BMO		40.00 40.00	U OF MN	9909 1 Transactions	Dues And Registration Fees
101	DEPT Total:		40.00	COUNTY RECORDER'S	1 Vendors	1 Transactions
103	DEPT 1886 BMO			COUNTY ASSESSOR'S		
59	01-103-000-0000-6402		12.60	AMAZON	9891	Office Supplies
58	01-103-000-0000-6450 1886 BMO		22.86 35.46	BEEN VERIFIED	9891 2 Transactions	Subscriptions
103	DEPT Total:		35.46	COUNTY ASSESSOR'S	1 Vendors	2 Transactions
111	DEPT 1886 BMO			COURTHOUSE BUILDING		
61	01-111-000-0000-6425		39.98	MENARDS	1650	Repair And Maintenance Supplies
62	01-111-000-0000-6425		59.10	MENARDS	1650	Repair And Maintenance Supplies
64	01-111-000-0000-6425 1886 BMO		19.61 118.69	A-1 LOCK	1650 3 Transactions	Repair And Maintenance Supplies

***** McLeod County IFS *****



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #
				On Behalf of Name
111 DEPT Total:		118.69	COURTHOUSE BUILDING	1 Vendors 3 Transactions
112 DEPT			NORTH COMPLEX BUILDING	
1886 BMO				
63 01-112-000-0000-6425		55.60	MENARDS	1650 Repair And Maintenance Supplies
1886 BMO		55.60		1 Transactions
112 DEPT Total:		55.60	NORTH COMPLEX BUILDING	1 Vendors 1 Transactions
116 DEPT			HEALTH AND HUMAN SERVICES BUILDII	
3342 SOLAR SHEILD				
40 01-116-000-0000-6350		3,415.00	WINDOW TINT	43546 Other Services & Charges
3342 SOLAR SHEILD		3,415.00		1 Transactions
116 DEPT Total:		3,415.00	HEALTH AND HUMAN SERVICES BUILI	1 Vendors 1 Transactions
201 DEPT			COUNTY SHERIFF'S OFFICE	
1886 BMO				
65 01-201-201-0000-6336		6.43	MCDONALDS	1577 Meals, Lodging, Parking & Miscellaneous
66 01-201-201-0000-6336		14.58	APPLEBEES	1577 Meals, Lodging, Parking & Miscellaneous
67 01-201-201-0000-6336		14.36	BOULDER TAP HOUSE	1577 Meals, Lodging, Parking & Miscellaneous
68 01-201-201-0000-6336		5.65	CAMP RIPLEY	1577 Meals, Lodging, Parking & Miscellaneous
69 01-201-201-0000-6336		7.98	CAMP RIPLEY	1577 Meals, Lodging, Parking & Miscellaneous
70 01-201-201-0000-6336		5.65	CAMP RIPLEY	1577 Meals, Lodging, Parking & Miscellaneous
71 01-201-000-0000-6402		56.95	AMAZPN	1585 Office Supplies
72 01-201-000-0000-6402		195.00	EASY TO GET WIRELESS	1585 Office Supplies
73 01-201-000-0000-6402		14.98	AMAZON	1585 Office Supplies
74 01-201-201-0000-6360		375.00	PAYPAL	1593 Training - Administration
1886 BMO		696.58		10 Transactions
1160 MCLEOD COUNTY AUDITOR TREASURER				
14 01-201-000-0000-6327		18.00	#133 LICENSE PLATE FEE	General Auto Maintenance
15 01-201-000-0000-6327		12.00	#131 LICENSE PLATE FEE	General Auto Maintenance
1160 MCLEOD COUNTY AUDITOR TREASURER		30.00		2 Transactions
5771 NU-TELECOM				
31 01-201-000-0000-6203		143.68	111-2290 SPEC ACC VOICE	81762430 Communications

06/01/2016 06/30/2016

***** McLeod County IFS *****



POOL
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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
5771 NU-TELECOM		143.68	1 Transactions	
201 DEPT Total:		870.26	COUNTY SHERIFF'S OFFICE	3 Vendors 13 Transactions
251 DEPT			COUNTY JAIL	
1886 BMO				
78 01-251-000-0000-6268		36.00	AMAZON	1528 Medical Aid To Prisoners
80 01-251-000-0000-6268		7.47	AMAZON	1528 Medical Aid To Prisoners
81 01-251-000-0000-6268		15.99	WALGREENS	1528 Medical Aid To Prisoners
79 01-251-000-0000-6460		46.08	AMAZON	1528 Jail Supplies
76 01-251-000-0000-6360		9.66	RUBY AT RUTGERS BAY	1536 Training
77 01-251-000-0000-6360		9.66	RUBY AT RUTGERS BAY	1536 Training
1886 BMO		124.86		6 Transactions
251 DEPT Total:		124.86	COUNTY JAIL	1 Vendors 6 Transactions
485 DEPT			COUNTY PUBLIC HEALTH NURSING	
1886 BMO				
144 01-485-472-0000-6350		8.86	WALMART	0955 Other Services & Charges
146 01-485-472-0000-6350		9.96	CASHWISE	0955 Other Services & Charges
147 01-485-472-0000-6350		200.66	CASHWISE	0955 Other Services & Charges
145 01-485-472-0000-6612		779.95	TMOBILE	0955 Captial - \$100-\$5,000 (Inventory)
93 01-485-000-0000-6245		300.00	WPY ONLINE EVENT	9556 Dues And Registration Fees
90 01-485-000-0000-6350		157.98	USASERVICEDOGS	9556 Other Services & Charges
89 01-485-000-0000-6364		144.16	CASHWISE	9556 County Employee Wellness Committee
94 01-485-000-0000-6364		4.99	CASEYS	9556 County Employee Wellness Committee
87 01-485-000-0000-6402		56.97	MENARDS	9556 Office Supplies
88 01-485-000-0000-6402		47.94	WALMART	9556 Office Supplies
91 01-485-000-0000-6402		25.99	SALLY BEAUTY	9556 Office Supplies
95 01-485-000-0000-6402		26.59	WALMART	9556 Office Supplies
96 01-485-000-0000-6402		9.98	MENARDS	9556 Office Supplies
86 01-485-000-0000-6451		69.70	AMAZON.COM	9556 Books
92 01-485-000-0000-6451		288.85	CHANNING BETE	9556 Books
82 01-485-000-0000-6245		140.00	EB 2016 MINNESOTA WOR	9564 Dues And Registration Fees
83 01-485-000-0000-6336		236.86	INN ON LAKE SUPERIOR	9564 Meals, Lodging, Parking & Miscellaneous
84 01-485-000-0000-6336		11.05	CANAL PARK BREWING	9564 Meals, Lodging, Parking & Miscellaneous
85 01-485-000-0000-6336		12.16	GREEN MILL	9564 Meals, Lodging, Parking & Miscellaneous

***** McLeod County IFS *****



POOL
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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
1886 BMO		2,532.65	19 Transactions	
485 DEPT Total:		2,532.65	COUNTY PUBLIC HEALTH NURSING	1 Vendors 19 Transactions
520 DEPT			COUNTY PARK'S	
1886 BMO				
97 01-520-000-0000-6350		11.00	WALMART	1684 Other Services & Charges
1886 BMO		11.00		1 Transactions
5771 NU-TELECOM				
46 01-520-000-0000-6203		51.73	PIEPENBURG 587-2082	81762614 Communications
			06/01/2016 06/30/2016	
5771 NU-TELECOM		51.73		1 Transactions
520 DEPT Total:		62.73	COUNTY PARK'S	2 Vendors 2 Transactions
603 DEPT			COUNTY EXTENSION	
1886 BMO				
98 01-603-000-0000-6351		7.52	WALMART	1668 After School Program
99 01-603-000-0000-6351		12.33	WALMART	1668 After School Program
100 01-603-000-0000-6351		24.70	WALMART	1668 After School Program
101 01-603-000-0000-6351		6.43	RUNNINGS	1668 After School Program
102 01-603-000-0000-6351		14.76	WALMART	1668 After School Program
103 01-603-000-0000-6351		24.41	WALMART	1668 After School Program
104 01-603-000-0000-6351		8.36	TARGET	1668 After School Program
1886 BMO		98.51		7 Transactions
603 DEPT Total:		98.51	COUNTY EXTENSION	1 Vendors 7 Transactions
615 DEPT			ISTS COMMITTEE	
1886 BMO				
105 01-615-000-0000-6350		449.56	U OF M BOOKSTORES	1668 Other Services & Charges
1886 BMO		449.56		1 Transactions
615 DEPT Total:		449.56	ISTS COMMITTEE	1 Vendors 1 Transactions
1 Fund Total:		14,151.89	GENERAL REVENUE FUND	70 Transactions

***** McLeod County IFS *****



POOL
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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
4	2811 CNA GROUP LONG TERM CARE 03-000-000-0000-2048		131.01	LONG TERM CARE HIGHWAY FUND 06/01/2016 06/30/2016		Long Term Care Payable
	2811 CNA GROUP LONG TERM CARE		131.01	1 Transactions		
0	DEPT Total:		131.01	...	1 Vendors	1 Transactions
310	DEPT			HIGHWAY MAINTENANCE		
	1886 BMO					
115	03-310-000-0000-6568		70.34	WALMART	9937	Safety Code Regulations
	1886 BMO		70.34	1 Transactions		
310	DEPT Total:		70.34	HIGHWAY MAINTENANCE	1 Vendors	1 Transactions
330	DEPT			HIGHWAY ADMINISTRATION		
	1886 BMO					
116	03-330-000-0000-6245		515.00	MN TRANSPORT ALLIANCE	9929	Dues And Registration Fees
108	03-330-000-0000-6205		3.25	USPS	9937	Postage And Postal Box Rental
110	03-330-000-0000-6205		1.57	USPS	9937	Postage And Postal Box Rental
111	03-330-000-0000-6205		1.36	CASHWISE	9937	Postage And Postal Box Rental
112	03-330-000-0000-6205		6.45	USPS	9937	Postage And Postal Box Rental
114	03-330-000-0000-6205		47.89	CASHWISE	9937	Postage And Postal Box Rental
109	03-330-000-0000-6245		14.34	AMAZON	9937	Dues And Registration Fees
113	03-330-000-0000-6336		100.00	ARROWWOOD RESORT	9937	Meals, Lodging, Parking & Miscellaneous
	1886 BMO		689.86	8 Transactions		
330	DEPT Total:		689.86	HIGHWAY ADMINISTRATION	1 Vendors	8 Transactions
340	DEPT			HIGHWAY EQUIPMENT MAINTENANCE		
	1886 BMO					
107	03-340-000-0000-6425		225.12	HITCHFINDER	9945	Repair And Maintenance Supplies
	1886 BMO		225.12	1 Transactions		
340	DEPT Total:		225.12	HIGHWAY EQUIPMENT MAINTENANCE	1 Vendors	1 Transactions
3	Fund Total:		1,116.33	ROAD & BRIDGE FUND		11 Transactions

***** McLeod County IFS *****



POOL
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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
391 DEPT				
1886 BMO				
151 05-391-000-0000-6243		16.58	CASHWISE 1551	Public Education
153 05-391-000-0000-6561		549.58	WWW1800CEILINGCOM 1551	Repair And Maintenance-Other
1886 BMO		566.16	2 Transactions	
391 DEPT Total:		566.16	SOLID WASTE TIP FEE 1 Vendors	2 Transactions
393 DEPT				
1886 BMO				
150 05-393-000-0000-6402		21.32	HUTCHINSON HARDWARE 1551	Office Supplies
1886 BMO		21.32	1 Transactions	
664 LENTSCH TRUCKING				
54 05-393-000-0000-6269		3,320.00	RECYCLED MATL SHIPPING	Contracts
55 05-393-000-0000-6269		145.00	RECYCLABLES PICKED UP	Contracts
664 LENTSCH TRUCKING		3,465.00	2 Transactions	
393 DEPT Total:		3,486.32	MATERIALS RECOVERY FACILITY 2 Vendors	3 Transactions
397 DEPT				
1886 BMO				
149 05-397-000-0000-6410		413.74	ZORO TOOLS 1544	Building And Safety Supplies
152 05-397-000-0000-6410		12.00-	PAYPAL 1551	Building And Safety Supplies
1886 BMO		401.74	2 Transactions	
397 DEPT Total:		401.74	HOUSEHOLD HAZARDOUS WASTE 1 Vendors	2 Transactions
5 Fund Total:		4,454.22	SOLID WASTE FUND	7 Transactions

***** McLeod County IFS *****



POOL
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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT			INCOME MAINTENANCE		
	1886 BMO					
126	11-420-600-0002-6336		110.24	RUTTGRS	9531	Meals Lodging & Parking - Director
	1886 BMO		110.24		1 Transactions	
	2811 CNA GROUP LONG TERM CARE					
5	11-420-000-0000-2048		210.41	LONG TERM CARE WELFARE FUND		Long Term Care Payable
				06/01/2016 06/30/2016		
	2811 CNA GROUP LONG TERM CARE		210.41		1 Transactions	
420	DEPT Total:		320.65	INCOME MAINTENANCE	2 Vendors	2 Transactions
430	DEPT			INDIVIDUAL AND FAMILY SOCIAL SERVI		
	1886 BMO					
129	11-430-000-0000-6810		20.00-	CREDIT APPLE ITUNES	0930	Refunds And Reimbursements
133	11-430-709-0008-6359		140.95	SHOPKO	0930	CWTCM Dedicated
128	11-430-710-1160-6040		75.00	CASEYS	0930	Social Service Transportation
130	11-430-710-1160-6040		50.00	CASEYS	0930	Social Service Transportation
131	11-430-710-1160-6040		100.00	SUPER AMERICA	0930	Social Service Transportation
132	11-430-710-1160-6040		200.00	HOLIDAY STORE	0930	Social Service Transportation
134	11-430-710-1160-6040		45.00	CASEYS	0930	Social Service Transportation
135	11-430-710-1160-6040		50.00	SUPER AMERICA	0930	Social Service Transportation
121	11-430-709-0008-6245		100.00	SCOTT COUNTY REGIONAL TRAINING	0940	Dues and Registration Fees - MH Unit
123	11-430-709-0200-6098		57.92	CRAFTS DIRECT	0940	Other Social Services
118	11-430-740-4890-6048		60.00	SUPER AMERICA	0940	Child MH Respite Care Tri-County Grant
117	11-430-741-4030-6071		5.90	WALMART	0940	Client Outreach - CSP
119	11-430-741-4030-6071		88.76	WALMART	0940	Client Outreach - CSP
122	11-430-741-4030-6071		47.33	CRAFTS DIRECT	0940	Client Outreach - CSP
120	11-430-763-6410-6078		83.86	X10.COM	0940	CADI Waiver - Adult Supplies and Equip
127	11-430-700-0002-6336		257.20	RUTTGRS	9531	Meals Lodging & Parking - Director
124	11-430-710-1980-6062		122.80	DUNDEE NURSERY & FLORAL	9531	Foster Care Licensing & Resource Develop
125	11-430-710-1980-6062		45.12	CASHWISE	9531	Foster Care Licensing & Resource Develop
	1886 BMO		1,509.84		18 Transactions	
	2811 CNA GROUP LONG TERM CARE					
6	11-430-000-0000-2048		103.02	LONG TERM CARE INC MAINT FUND		Long Term Care Payable
				06/01/2016 06/30/2016		
	2811 CNA GROUP LONG TERM CARE		103.02		1 Transactions	

***** McLeod County IFS *****



POOL
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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
430	DEPT Total:		INDIVIDUAL AND FAMILY SOCIAL SER	2 Vendors	19 Transactions
11	Fund Total:		HUMAN SERVICE FUND		21 Transactions

***** McLeod County IFS *****



POOL
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20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
622 DEPT			COUNTY DITCH # 8	
2042 HJERPE CONTRACTING INC				
47 20-622-000-0000-6302		2,794.64	CD 8 REPAIR WEST SIDE OF DITCH	5804 Construction And Repairs
2042 HJERPE CONTRACTING INC		2,794.64	1 Transactions	
622 DEPT Total:		2,794.64	COUNTY DITCH # 8	1 Vendors 1 Transactions
635 DEPT			COUNTY DITCH #22	
2272 RINGQUIST/RON				
33 20-635-000-0000-6302		258.66	REDETERMINATION MILES 479	Construction And Repairs
34 20-635-000-0000-6302		607.50	REDETERMINATION GIS TECH 4.5	Construction And Repairs
2272 RINGQUIST/RON		866.16	2 Transactions	
635 DEPT Total:		866.16	COUNTY DITCH #22	1 Vendors 2 Transactions
637 DEPT			COUNTY DITCH #26	
9825 SHORT ELLIOTT HENDRICKSON INC				
35 20-637-000-0000-6302		910.27	ENGINEERING WORK CD#26	312707 Construction And Repairs
37 20-637-000-0000-6302		405.07	ENGINEERING CD #26	314887 Construction And Repairs
9825 SHORT ELLIOTT HENDRICKSON INC		1,315.34	2 Transactions	
637 DEPT Total:		1,315.34	COUNTY DITCH #26	1 Vendors 2 Transactions
638 DEPT			COUNTY DITCH #27	
9825 SHORT ELLIOTT HENDRICKSON INC				
36 20-638-000-0000-6302		4,330.23	ENGINEERING WORK CD #27	312707 Construction And Repairs
38 20-638-000-0000-6302		1,926.93	ENGINEERING WORK CD #27	314887 Construction And Repairs
9825 SHORT ELLIOTT HENDRICKSON INC		6,257.16	2 Transactions	
638 DEPT Total:		6,257.16	COUNTY DITCH #27	1 Vendors 2 Transactions
646 DEPT			COUNTY DITCH #36	
2973 RICKERT EXCAVATING INC				
49 20-646-000-0000-6302		917.34	CD 36 BR 60 TILE REPAIR	831 Construction And Repairs
2973 RICKERT EXCAVATING INC		917.34	1 Transactions	

***** McLeod County IFS *****



POOL
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20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #
On Behalf of Name				
646 DEPT Total:		917.34	COUNTY DITCH #36	1 Vendors 1 Transactions
667 DEPT			JOINT DITCH #8 MCS	
2272 RINGQUIST/RON				
32 20-667-000-0000-6302		2,156.25	REDETERMINATION 28.75 HOURS	Construction And Repairs
2272 RINGQUIST/RON		2,156.25	1 Transactions	
667 DEPT Total:		2,156.25	JOINT DITCH #8 MCS	1 Vendors 1 Transactions
669 DEPT			JUDICIAL DITCH #9 MCLEOD	
9825 SHORT ELLIOTT HENDRICKSON INC				
39 20-669-000-0000-6302		422.00	ENGINEERING WORK JD #9	315183 Construction And Repairs
9825 SHORT ELLIOTT HENDRICKSON INC		422.00	1 Transactions	
669 DEPT Total:		422.00	JUDICIAL DITCH #9 MCLEOD	1 Vendors 1 Transactions
20 Fund Total:		14,728.89	COUNTY DITCH FUND	10 Transactions

***** McLeod County IFS *****



POOL
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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
15 DEPT		LAW LIBRARY		
6 MATTHEW BENDER & CO INC				
51 25-015-000-0000-6451		177.10	MN STEIN ON PROBATE REL#13	83208089 Books
50 25-015-000-0000-6451		1,039.36	DUNNELL MN DIGEST 2016 SUPP PK	83464484 Books
6 MATTHEW BENDER & CO INC		1,216.46	2 Transactions	
15 DEPT Total:		1,216.46	LAW LIBRARY	1 Vendors 2 Transactions
224 DEPT		NEW CANINE ACCOUNT		
1886 BMO				
75 25-224-000-0000-6350		87.97	RAY ALLEN MANUFACTURING	1601 Other Services & Charges
1886 BMO		87.97	1 Transactions	
224 DEPT Total:		87.97	NEW CANINE ACCOUNT	1 Vendors 1 Transactions
285 DEPT		E-911 SYSTEM MAINTENANCE - GRANT		
5771 NU-TELECOM				
30 25-285-000-0000-6203		588.30	587-0405 E-911	81762827 Communications - Telephone Equipment
			06/01/2016 06/30/2016	
5771 NU-TELECOM		588.30	1 Transactions	
285 DEPT Total:		588.30	E-911 SYSTEM MAINTENANCE - GRAN	1 Vendors 1 Transactions
611 DEPT		HI CREEK WATERSHED SEPTIC SYSTEM I		
5601 MN POLLUTION CONTROL AGENCY				
19 25-611-000-0000-6720		227.79	INTEREST LOAN SRF0105	Interest
21 25-611-000-0000-6720		615.93	INTEREST LOAN SRF0192	Interest
18 25-611-000-0000-6750		5,609.84	PRINCIPAL LOAN SRF0105	Principal
20 25-611-000-0000-6750		5,887.18	PRINCIPAL LOAN SRF0192	Principal
5601 MN POLLUTION CONTROL AGENCY		12,340.74	4 Transactions	
611 DEPT Total:		12,340.74	HI CREEK WATERSHED SEPTIC SYSTEM	1 Vendors 4 Transactions
616 DEPT		BC WATERSHED SEPTIC SYSTEM LOAN-i		
5601 MN POLLUTION CONTROL AGENCY				
23 25-616-000-0000-6720		974.95	INTEREST LOAN SRF0147	Interest
29 25-616-000-0000-6720		1,802.46	INTEREST LOAN SRF0248	Interest

***** McLeod County IFS *****



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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
				Paid On Bhf #	
22	25-616-000-0000-6750		11,766.72	PRINIPAL LOAN SRF0147	Principal
28	25-616-000-0000-6750		9,779.79	PRINCIPAL LOAN SRF0248	Principal
5601	MN POLLUTION CONTROL AGENCY		24,323.92	4 Transactions	
616	DEPT Total:		24,323.92	BC WATERSHED SEPTIC SYSTEM LOAN	1 Vendors 4 Transactions
619	DEPT			CROW RIVER SEPTIC SYSTEM LOANS-7	
2042	HJERPE CONTRACTING INC				
48	25-619-000-0000-6350		1,080.00-	OVER PAYMENT SEPTIC	Other Services & Charges
2042	HJERPE CONTRACTING INC		1,080.00-	1 Transactions	
5601	MN POLLUTION CONTROL AGENCY				
25	25-619-000-0000-6720		1,786.87	INTEREST LOAN SRF0196	Interest
27	25-619-000-0000-6720		2,798.02	INTEREST LOAN SRF0214	Interest
24	25-619-000-0000-6750		15,448.25	PRINCIPAL LOAN SRF0196	Principal
26	25-619-000-0000-6750		16,213.04	PRINCIPAL LOAN SRF0214	Principal
5601	MN POLLUTION CONTROL AGENCY		36,246.18	4 Transactions	
619	DEPT Total:		35,166.18	CROW RIVER SEPTIC SYSTEM LOANS-	2 Vendors 5 Transactions
694	DEPT			AQUATIC INVASIVE SPECIES	
1886	BMO				
106	25-694-000-0000-6350		26.00	SURVEY MONKEY	1668 AQUATIC INVASIVE SPECIES EXPENSE
1886	BMO		26.00	1 Transactions	
776	MCLEOD COUNTY AG ASSOCIATION				
43	25-694-000-0000-6243		200.00	AIS BOOTH RENTAL-MCLEOD FAIR	PUBLIC EDUCATION
776	MCLEOD COUNTY AG ASSOCIATION		200.00	1 Transactions	
694	DEPT Total:		226.00	AQUATIC INVASIVE SPECIES	2 Vendors 2 Transactions
885	DEPT			ESCROW DEPOSITS	
1639	MINNESOTA DEPARTMENT OF FINANCE				
154	25-885-000-0000-6350		1,185.08	NICOLE KROELLS 43-CR-14-1301	Other Services & Charges
1639	MINNESOTA DEPARTMENT OF FINANCE		1,185.08	1 Transactions	

***** McLeod County IFS *****



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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
885 DEPT Total:		1,185.08	ESCROW DEPOSITS	1 Vendors	1 Transactions
25 Fund Total:		75,134.65	SPECIAL REVENUE FUND		20 Transactions

***** McLeod County IFS *****



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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
853	DEPT			LOCAL PUBLIC HEALTH GRANT		
	1886 BMO					
142	82-853-000-0000-6265		500.18	GOTOCITRIX.COM	0955	Professional Services
137	82-853-000-0000-6353		10.62	WALMART	0955	Meeting Expense
139	82-853-000-0000-6353		60.00	CASEYS	0955	Meeting Expense
148	82-853-000-0000-6353		28.32	WALMART	0955	Meeting Expense
	1886 BMO		599.12			4 Transactions
	718 BUERKLE/RHONDA					
1	82-853-000-0000-6121		1,344.00	LPHG GRANT TIME		Personnel Wages
2	82-853-000-0000-6335		16.20	LPHG GRANT MILEAGE		Mileage Expense
	718 BUERKLE/RHONDA		1,360.20			2 Transactions
	2811 CNA GROUP LONG TERM CARE					
7	82-853-000-0000-2048		10.54	LONG TERM CARE CHS FUND		LONG TERM CARE PAYABLE
				06/01/2016 06/30/2016		
	2811 CNA GROUP LONG TERM CARE		10.54			1 Transactions
	56113 RIDGEWATER COLLEGE					
53	82-853-000-0000-6360		60.00	ROOM RENTAL CHS TRAINING	203886	Training
	56113 RIDGEWATER COLLEGE		60.00			1 Transactions
853	DEPT Total:		2,029.86	LOCAL PUBLIC HEALTH GRANT	4 Vendors	8 Transactions
856	DEPT			FPSP		
	1886 BMO					
136	82-856-000-0000-6265		750.00	DROP BOX	0955	Professional Services
143	82-856-000-0000-6265		65.00	WALMART	0955	Professional Services
	1886 BMO		815.00			2 Transactions
856	DEPT Total:		815.00	FPSP	1 Vendors	2 Transactions
859	DEPT			HEALTHY COMMUNITIES ACTIVITIES		
	1886 BMO					
138	82-859-000-0000-6353		87.19	SUBWAY	0955	Meeting Expense
140	82-859-000-0000-6353		67.49	CASEYS	0955	Meeting Expense
141	82-859-000-0000-6353		40.00	CASEYS	0955	Meeting Expense

***** McLeod County IFS *****



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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1886 BMO		194.68	3 Transactions		
859 DEPT Total:		194.68	HEALTHY COMMUNITIES ACTIVITIES	1 Vendors	3 Transactions
82 Fund Total:		3,039.54	COMMUNITY HEALTH SERVICE		13 Transactions

***** McLeod County IFS *****



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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
975 DEPT				
509 MINNESOTA DNR				
17 86-975-000-0000-6850		1,396.50		Collections For Other Agencies
			05/24/2016 05/31/2016	
509 MINNESOTA DNR		1,396.50	1 Transactions	
975 DEPT Total:		1,396.50	1 Vendors	1 Transactions
976 DEPT				
509 MINNESOTA DNR				
16 86-976-000-0000-6850		128.50		Collections For Other Agencies
			05/24/2016 05/31/2016	
509 MINNESOTA DNR		128.50	1 Transactions	
976 DEPT Total:		128.50	1 Vendors	1 Transactions
86 Fund Total:		1,525.00		2 Transactions
Final Total:		116,084.03	59 Vendors	154 Transactions

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	14,151.89	GENERAL REVENUE FUND	
	3	1,116.33	ROAD & BRIDGE FUND	
	5	4,454.22	SOLID WASTE FUND	
	11	1,933.51	HUMAN SERVICE FUND	
	20	14,728.89	COUNTY DITCH FUND	
	25	75,134.65	SPECIAL REVENUE FUND	
	82	3,039.54	COMMUNITY HEALTH SERVICE	
	86	1,525.00	TRUST & AGENCY FUND	
	All Funds	116,084.03	Total	Approved by,
			
			

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

***** McLeod County IFS *****



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
3028	MINNESOTA CHILD SUPPORT PAYMENT					
59	01-000-000-0000-2056		317.48	CHILD SUPPORT 05/15/2016 05/28/2016	001124208702	Child Support Garnishment Payable
61	01-000-000-0000-2056		117.67	CHILD SUPPORT 05/15/2016 05/28/2016	001436294701	Child Support Garnishment Payable
58	01-000-000-0000-2056		257.96	CHILD SUPPORT 05/15/2016 05/28/2016	001447664801	Child Support Garnishment Payable
60	01-000-000-0000-2056		130.13	CHILD SUPPORT 05/15/2016 05/28/2016	001499730601	Child Support Garnishment Payable
62	01-000-000-0000-2056		148.59	CHILD SUPPORT 05/15/2016 05/28/2016	001527027301	Child Support Garnishment Payable
63	01-000-000-0000-2056		327.64	CHILD SUPPORT 05/15/2016 05/28/2016	001530953002	Child Support Garnishment Payable
3028	MINNESOTA CHILD SUPPORT PAYMENT		1,299.47	6 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
112	01-000-000-0000-2045		66,691.55	MEDICAL PREMIUM GENERAL FUND 06/01/2016 06/30/2016		Health Insurance Payable
111	01-000-000-0000-2052		2,080.00	MEDICAL PREMIUM SELF PAY FUND 06/01/2016 06/30/2016		Cobra Health Insurance Payable
1874	MN COUNTIES INTERGOVERNMENTAL TI		68,771.55	2 Transactions		
0	DEPT Total:		70,071.02	...	2 Vendors	8 Transactions
13	DEPT			COURT ADMINISTRATOR'S		
11580	CENTURYLINK					
8	01-013-000-0000-6203		38.07	LONG DISTANCE 05/21/2016 06/20/2016	320439462	Communications
11580	CENTURYLINK		38.07	1 Transactions		
812	GAVIN WINTERS & LONG LTD					
19	01-013-000-0000-6272		123.75	COURT APPT HW/JW JV-15-139	20120122-000M	Court Appt Atty-Dep/Neg/Ter
23	01-013-000-0000-6272		11.25	COURT APPT CR/RB JV-14-110	20143205-000M	Court Appt Atty-Dep/Neg/Ter
17	01-013-000-0000-6273		37.50	COURT APPT GC FA-07-2679	20150117-000M	Court Appt Atty-Other
20	01-013-000-0000-6272		195.00	COURT APPT NV/DM/EE JV-15-62	20150150-000M	Court Appt Atty-Dep/Neg/Ter
24	01-013-000-0000-6272		82.50	COURT APPT JG/PG/CY JV-15-156	20150254-000M	Court Appt Atty-Dep/Neg/Ter
33	01-013-000-0000-6272		15.00	CRT APPT AG/MA/RM/DB JV-15-180	20150265-000M	Court Appt Atty-Dep/Neg/Ter
22	01-013-000-0000-6272		213.75	COURT APPT JK/CN JV-15-186	20150272-000M	Court Appt Atty-Dep/Neg/Ter



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
26	01-013-000-0000-6272		COURT APPT CP/JD JV-15-189	20150276-000M	Court Appt Atty-Dep/Neg/Ter
29	01-013-000-0000-6272		COURT APPT JK/CN JV-15-186	20150315-000M	Court Appt Atty-Dep/Neg/Ter
28	01-013-000-0000-6272		COURT APPT CJ/BH/CR JV-15-196	20160036-000M	Court Appt Atty-Dep/Neg/Ter
31	01-013-000-0000-6272		COURT APPT NM/BG JV-16-23	20160051-000M	Court Appt Atty-Dep/Neg/Ter
34	01-013-000-0000-6272		COURT APPT JM/RM JV-16-39	20160064-000M	Court Appt Atty-Dep/Neg/Ter
27	01-013-000-0000-6272		COURT APPT VR/TM JV-16-40	20160069-000M	Court Appt Atty-Dep/Neg/Ter
30	01-013-000-0000-6272		CRT APPT TWB/RH/DE/CH JV-16-52	20160079-000M	Court Appt Atty-Dep/Neg/Ter
25	01-013-000-0000-6272		COURT APPT CT/JW JV-16-36	20160084-000M	Court Appt Atty-Dep/Neg/Ter
21	01-013-000-0000-6272		COURT APPT RT/MJ JV-16-54	20160089-000M	Court Appt Atty-Dep/Neg/Ter
32	01-013-000-0000-6272		COURT APPT KH/DM JV-16-20	20160105-000M	Court Appt Atty-Dep/Neg/Ter
18	01-013-000-0000-6272		COURT APPT JH/AV JV-16-53	20160110-000M	Court Appt Atty-Dep/Neg/Ter
812	GAVIN WINTERS & LONG LTD	2,062.50	18 Transactions		
283	GLENCOE LAW OFFICE				
40	01-013-000-0000-6272	251.25	COURT APPOINT MM/CC JV-16-1	827	Court Appt Atty-Dep/Neg/Ter
42	01-013-000-0000-6272	300.00	COURT APPOINT JM/RB JV-16-39	828	Court Appt Atty-Dep/Neg/Ter
41	01-013-000-0000-6272	255.00	COURT APPOINT KS/GS JV-16-9	829	Court Appt Atty-Dep/Neg/Ter
43	01-013-000-0000-6272	206.25	COURT APPT NV/DM/EE JV-16-70	830	Court Appt Atty-Dep/Neg/Ter
36	01-013-000-0000-6272	345.00	COURT APPOINT JW/CT JV-16-36	831	Court Appt Atty-Dep/Neg/Ter
38	01-013-000-0000-6272	225.00	COURT APPT SP/JR/BH JV-16-29	832	Court Appt Atty-Dep/Neg/Ter
39	01-013-000-0000-6272	303.75	COURT APPT CJ/BH/CR JV-15-196	833	Court Appt Atty-Dep/Neg/Ter
49	01-013-000-0000-6273	273.75	COURT APPOINT JT PR-16-284	834	Court Appt Atty-Other
48	01-013-000-0000-6273	120.00	COURT APPOINT DJ PR-16-384	835	Court Appt Atty-Other
50	01-013-000-0000-6273	146.25	COURT APPOINT PB PR-15-1786	836	Court Appt Atty-Other
44	01-013-000-0000-6272	273.75	COURT APPT JG/PG/VY JV-15-156	837	Court Appt Atty-Dep/Neg/Ter
35	01-013-000-0000-6272	2,421.45	COURT APPOINT HW/JW JV-15-183	838	Court Appt Atty-Dep/Neg/Ter
37	01-013-000-0000-6272	1,728.75	COURT APPOINT KT/LT JV-16-22	839	Court Appt Atty-Dep/Neg/Ter
45	01-013-000-0000-6272	120.00	COURT APPOINT AB/DN JV-15-119	840	Court Appt Atty-Dep/Neg/Ter
46	01-013-000-0000-6272	202.50	COURT APPOINT KS/IM JV-15-98	841	Court Appt Atty-Dep/Neg/Ter
47	01-013-000-0000-6272	206.25	COURT APPOINT AG/TM JV-15-209	842	Court Appt Atty-Dep/Neg/Ter
283	GLENCOE LAW OFFICE	7,378.95	16 Transactions		
13	DEPT Total:	9,479.52	COURT ADMINISTRATOR'S	3 Vendors	35 Transactions
41	DEPT		COUNTY AUDITOR-TREASURER'S		
935	AMERICAN SOLUTIONS FOR BUSINESS				
1	01-041-000-0000-6403	407.25	2016 HAND ASSEMBLY-MULTI PAGE	INV2582706	Printed Paper Supplies
935	AMERICAN SOLUTIONS FOR BUSINESS	407.25	1 Transactions		

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1 GENERAL REVENUE FUND

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
41	DEPT Total:		407.25	COUNTY AUDITOR-TREASURER'S	1 Vendors	1 Transactions
65	DEPT			INFORMATION SYSTEMS		
	2654 COMPAR INC					
81	01-065-000-0000-6404		1,107.00	UPS REPLACEMENT BATTERIES	IN15632-1	Computer Supplies
	2654 COMPAR INC		1,107.00	1 Transactions		
65	DEPT Total:		1,107.00	INFORMATION SYSTEMS	1 Vendors	1 Transactions
75	DEPT			CENTRAL SERVICES-CHARGE BACKS		
	1083 WEX BANK					
74	01-075-000-0000-6338		1,014.06	MAY 16 MOTOR POOL	45628008	Motor Pool Expenses
	1083 WEX BANK		1,014.06	1 Transactions		
75	DEPT Total:		1,014.06	CENTRAL SERVICES-CHARGE BACKS	1 Vendors	1 Transactions
76	DEPT			CENTRAL SERVICES-COUNTY WIDE		
	11580 CENTURYLINK					
7	01-076-000-0000-6203		662.17	LONG DISTANCE	320439462	Communications
				05/21/2016 06/20/2016		
	11580 CENTURYLINK		662.17	1 Transactions		
76	DEPT Total:		662.17	CENTRAL SERVICES-COUNTY WIDE	1 Vendors	1 Transactions
112	DEPT			NORTH COMPLEX BUILDING		
	4147 WEST CENTRAL SANITATION INC					
133	01-112-000-0000-6257		85.59	GARBAGE REMOVAL	10603192	Sewer, Water And Garbage
				05/01/2016 05/30/2016		
	4147 WEST CENTRAL SANITATION INC		85.59	1 Transactions		
112	DEPT Total:		85.59	NORTH COMPLEX BUILDING	1 Vendors	1 Transactions
117	DEPT			FAIRGROUNDS		
	5771 NU-TELECOM					
67	01-117-000-0000-6203		185.16	PHONE FOR MAY AND JUNE	81762834	Communications
				05/01/2016 06/30/2016		

***** McLeod County IFS *****



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5771	NU-TELECOM		185.16		1 Transactions	
117	DEPT Total:		185.16	FAIRGROUNDS	1 Vendors	1 Transactions
143	DEPT			LICENSE BUREAU		
3377	CATURA/DARRELL					
4	01-143-000-0000-6810		13.00	REFUND-OVERPAID		Refunds And Reimbursements
3377	CATURA/DARRELL		13.00		1 Transactions	
143	DEPT Total:		13.00	LICENSE BUREAU	1 Vendors	1 Transactions
201	DEPT			COUNTY SHERIFF'S OFFICE		
11580	CENTURYLINK					
9	01-201-000-0000-6203		64.21	LONG DISTANCE	320439462	Communications
				05/21/2016 06/20/2016		
11580	CENTURYLINK		64.21		1 Transactions	
1083	WEX BANK					
75	01-201-000-0000-6455		5,748.84	FUEL THROUGH 05/31/2016	45628583	Motor Fuels and Lubrication
1083	WEX BANK		5,748.84		1 Transactions	
201	DEPT Total:		5,813.05	COUNTY SHERIFF'S OFFICE	2 Vendors	2 Transactions
251	DEPT			COUNTY JAIL		
1083	WEX BANK					
76	01-251-000-0000-6455		482.60	FUEL	45625544	Motor Fuels And Lubrication
1083	WEX BANK		482.60		1 Transactions	
251	DEPT Total:		482.60	COUNTY JAIL	1 Vendors	1 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
11580	CENTURYLINK					
10	01-485-000-0000-6203		99.47	LONG DISTANCE	320439462	Communications
				05/21/2016 06/20/2016		
11580	CENTURYLINK		99.47		1 Transactions	

***** McLeod County IFS *****



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
485	DEPT Total:		COUNTY PUBLIC HEALTH NURSING	1 Vendors	1 Transactions
520	DEPT		COUNTY PARK'S		
	5906 CENTURYLINK				
6	01-520-000-0000-6203		525 CARETAKER OFFICE PHONE	313540758	Communications
5	01-520-000-0000-6203		525 SHOP	314102204	Communications
	5906 CENTURYLINK			2 Transactions	
520	DEPT Total:		COUNTY PARK'S	1 Vendors	2 Transactions
1	Fund Total:		GENERAL REVENUE FUND		56 Transactions



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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
51	3328 GURSTEL CHARGO PA 03-000-000-0000-2055		277.00	GARNISHMENT 05/15/2016 05/28/2016	683730	Garnishments Payable
	3328 GURSTEL CHARGO PA		277.00		1 Transactions	
113	1874 MN COUNTIES INTERGOVERNMENTAL TI 03-000-000-0000-2045		15,982.00	MEDICAL PREMIUM HIGHWAY FUND 06/01/2016 06/30/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		15,982.00		1 Transactions	
0	DEPT Total:		16,259.00	...	2 Vendors	2 Transactions
310	DEPT			HIGHWAY MAINTENANCE		
	8187 G & K SERVICES					
87	03-310-000-0000-6145		10.41	UNIFORM SERVICES-GLENCOE	1043469666	Uniform Allowance
83	03-310-000-0000-6145		24.30	UNIFORM SERVICES-SLATS	1043469668	Uniform Allowance
92	03-310-000-0000-6145		45.76	UNIFORM SERVICES-HATS	1043470850	Uniform Allowance
88	03-310-000-0000-6145		21.01	UNIFORM SERVICES-GLENCOE	1043475172	Uniform Allowance
84	03-310-000-0000-6145		30.05	UNIFORM SERVICES-SLATS	1043475174	Uniform Allowance
93	03-310-000-0000-6145		44.56	UNIFORM SERVICES-HATS	1043476344	Uniform Allowance
89	03-310-000-0000-6145		21.01	UNIFORM SERVICES-GLENCOE	1043480707	Uniform Allowance
85	03-310-000-0000-6145		24.30	UNIFORM SERVICES-SLATS	1043480709	Uniform Allowance
94	03-310-000-0000-6145		44.56	UNIFORM SERVICES-HATS	1043481887	Uniform Allowance
90	03-310-000-0000-6145		21.01	UNIFORM SERVICES-GLENCOE	1043486168	Uniform Allowance
86	03-310-000-0000-6145		29.10	UNIFORM SERVICES-SLATS	1043486170	Uniform Allowance
95	03-310-000-0000-6145		44.56	UNIFORM SERVICES-HATS	1043487341	Uniform Allowance
	8187 G & K SERVICES		360.63		12 Transactions	
	465 XCEL ENERGY					
101	03-310-000-0000-6254		35.29	TRAFFIC LIGHT 7 & CSAH 1	5100111308803	Intersection Lighting
104	03-310-000-0000-6254		10.47	TRAFFIC LIGHT CSAH 9 & 3	5102769397	Intersection Lighting
105	03-310-000-0000-6254		10.54	TRAFFIC LIGHT CSAH 1 & CR 56	5102769397	Intersection Lighting
106	03-310-000-0000-6254		10.68	TRAFFIC LIGHT CSAH 2 & 10	5102769397	Intersection Lighting
107	03-310-000-0000-6254		10.95	TRAFFIC LIGHT CSAH 1 & 10	5102769397	Intersection Lighting
108	03-310-000-0000-6254		7.87	TRAFFIC LIGHT CSAH 1 & 3	5102769397	Intersection Lighting
102	03-310-000-0000-6254		52.60	TRAFFIC LIGHT TH 7 & CSAH 9	5190682785	Intersection Lighting
103	03-310-000-0000-6254		47.81	TRAFFIC LIGHT TH 7 & CSAH 2	5190682785	Intersection Lighting

***** McLeod County IFS *****



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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
465 XCEL ENERGY		186.21	8 Transactions		
310 DEPT Total:		546.84	HIGHWAY MAINTENANCE	2 Vendors	20 Transactions
320 DEPT			HIGHWAY CONSTRUCTION		
3373 ID SIGN SOLUTIONS					
54 03-320-000-0000-6643		8,724.89	#1 INTERSECTION ID SIGNS	CP 15-000-03	County Road Construction
55 03-320-000-0000-6652		8,961.73	#1 INTERSECTION ID SIGNS	CP 15-000-03	WHEELAGE PROJECTS
3373 ID SIGN SOLUTIONS		17,686.62	2 Transactions		
320 DEPT Total:		17,686.62	HIGHWAY CONSTRUCTION	1 Vendors	2 Transactions
340 DEPT			HIGHWAY EQUIPMENT MAINTENANCE		
728 CRYSTEEL TRUCK					
82 03-340-000-0000-6610		5,593.83	MONROE CROSS CONVEYER	L26256	Capital - Over \$5,000 (Fixed Assets)
109 03-340-000-0000-6425		44.00	MECH SHOP SUPPLIES	LP173720	Repair And Maintenance Supplies
728 CRYSTEEL TRUCK		5,637.83	2 Transactions		
8187 G & K SERVICES					
91 03-340-000-0000-6145		10.60	UNIFORM SERVICES-SCHRUPP	1043469666	Uniform Allowance
8187 G & K SERVICES		10.60	1 Transactions		
32875 HUTCHINSON UTILITIES COMMISSION					
52 03-340-000-0000-6253		90.35	ELECTRIC TEMP STORAGE	31021-045101	Electricity
53 03-340-000-0000-6255		60.56	GAS TEMP STORAGE	31021-045101	Natural Gas
32875 HUTCHINSON UTILITIES COMMISSION		150.91	2 Transactions		
119 JOHN DEERE FINANCIAL					
56 03-340-000-0000-6425		81.96	PARTS	1258228	Repair And Maintenance Supplies
119 JOHN DEERE FINANCIAL		81.96	1 Transactions		
4147 WEST CENTRAL SANITATION INC					
97 03-340-000-0000-6257		24.45	GARBAGE REMOVAL-GLENCOE	10603188	Sewer, Water And Garbage Removal
96 03-340-000-0000-6257		24.45	GARBAGE REMOVAL-BROWNTON	10603189	Sewer, Water And Garbage Removal
98 03-340-000-0000-6257		67.25	GARBAGE REMOVAL-SLATS	10603207	Sewer, Water And Garbage Removal
4147 WEST CENTRAL SANITATION INC		116.15	3 Transactions		
1083 WEX BANK					

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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
77 03-340-000-0000-6455		551.65	UNLEADED FUEL MAY	45628719 Motor Fuels And Lubrication
79 03-340-000-0000-6455		10.83-	MISC PREV PER REBATE	45628719 Motor Fuels And Lubrication
78 03-340-000-0000-6567		992.61	DIESEL FUEL MAY	45628719 Diesel Fuel & Tax
1083 WEX BANK		1,533.43	3 Transactions	
465 XCEL ENERGY				
99 03-340-000-0000-6253		228.18	ELECTRIC SL 19955 FALCON AVE	5100101225915 Electricity
100 03-340-000-0000-6253		18.93	ELECTRIC LP SHOP 18454 CO RD 9	5147526707 Electricity
465 XCEL ENERGY		247.11	2 Transactions	
340 DEPT Total:		7,777.99	HIGHWAY EQUIPMENT MAINTENANCE	7 Vendors 14 Transactions
3 Fund Total:		42,270.45	ROAD & BRIDGE FUND	38 Transactions

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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
391	DEPT			SOLID WASTE TIP FEE		
11580	CENTURYLINK					
11	05-391-000-0000-6203		5.88	LONG DISTANCE	320439462	Communications
				05/21/2016 06/20/2016		
				1 Transactions		
11580	CENTURYLINK		5.88			
1874	MN COUNTIES INTERGOVERNMENTAL TI					
114	05-391-000-0000-2045		5,745.19	MEDICAL PREMIUM SW FUND		Health Insurance Payable
				06/01/2016 06/30/2016		
				1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI		5,745.19			
391	DEPT Total:		5,751.07	SOLID WASTE TIP FEE	2 Vendors	2 Transactions
393	DEPT			MATERIALS RECOVERY FACILITY		
11580	CENTURYLINK					
12	05-393-000-0000-6203		4.71	LONG DISTANCE	320439462	Communications
				05/21/2016 06/20/2016		
				1 Transactions		
11580	CENTURYLINK		4.71			
664	LENTSCH TRUCKING					
128	05-393-000-0000-6269		3,080.00	RECYCLED MATL SHIPPING		Contracts
129	05-393-000-0000-6269		820.00	RECYCLABLES PICKED UP		Contracts
664	LENTSCH TRUCKING		3,900.00		2 Transactions	
1160	MCLEOD COUNTY AUDITOR TREASURER					
130	05-393-000-0000-6350		14.50	REPLACEMENT PLATE FOR TRAILER		Other Services & Charges
1160	MCLEOD COUNTY AUDITOR TREASURER		14.50		1 Transactions	
1874	MN COUNTIES INTERGOVERNMENTAL TI					
115	05-393-000-0000-2045		3,138.81	MEDICAL PREMIUM MRF FUND		Health Insurance Payable
				06/01/2016 06/30/2016		
				1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI		3,138.81			
4170	WASTE MANAGEMENT OF WI MN					
131	05-393-000-0000-6257		1,075.46	GLASS FIND DISPOSAL	0013411-1702-4	Sewer, Water And Garbage Removal
132	05-393-000-0000-6257		1,602.90	RECYCLING RESIDUE GARBAGE	6921113-1593-7	Sewer, Water And Garbage Removal
4170	WASTE MANAGEMENT OF WI MN		2,678.36		2 Transactions	

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5 SOLID WASTE FUND

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
393	DEPT Total:		9,736.38	MATERIALS RECOVERY FACILITY	5 Vendors	7 Transactions
397	DEPT			HOUSEHOLD HAZARDOUS WASTE		
13	11580 CENTURYLINK 05-397-000-0000-6203		0.19	LONG DISTANCE 05/21/2016 06/20/2016	320439462	Communications
	11580 CENTURYLINK		0.19		1 Transactions	
116	1874 MN COUNTIES INTERGOVERNMENTAL TI 05-397-000-0000-2045		2,600.00	MEDICAL PREMIUM HHW FUND 06/01/2016 06/30/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		2,600.00		1 Transactions	
397	DEPT Total:		2,600.19	HOUSEHOLD HAZARDOUS WASTE	2 Vendors	2 Transactions
5	Fund Total:		18,087.64	SOLID WASTE FUND		11 Transactions

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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT			INCOME MAINTENANCE		
14	11580 CENTURYLINK 11-420-600-0010-6203		125.42	LONG DISTANCE 05/21/2016 06/20/2016	320439462	Communications/Postage
	11580 CENTURYLINK		125.42	1 Transactions		
117	1874 MN COUNTIES INTERGOVERNMENTAL TI 11-420-000-0000-2045		16,348.70	MEDICAL PREMIUM INC MAINT FUND 06/01/2016 06/30/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		16,348.70	1 Transactions		
420	DEPT Total:		16,474.12	INCOME MAINTENANCE	2 Vendors	2 Transactions
430	DEPT			INDIVIDUAL AND FAMILY SOCIAL SERVI		
15	11580 CENTURYLINK 11-430-700-0010-6203		292.64	LONG DISTANCE 05/21/2016 06/20/2016	320439462	Communications/Postage
	11580 CENTURYLINK		292.64	1 Transactions		
64	3028 MINNESOTA CHILD SUPPORT PAYMENT 11-430-000-0000-2056		276.88	CHILD SUPPORT 05/15/2016 05/28/2016	001486828601	Child Support Garnishment Payable
	3028 MINNESOTA CHILD SUPPORT PAYMENT		276.88	1 Transactions		
118	1874 MN COUNTIES INTERGOVERNMENTAL TI 11-430-000-0000-2045		52,627.30	MEDICAL PREMIUM WELFAR FUND 06/01/2016 06/30/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		52,627.30	1 Transactions		
430	DEPT Total:		53,196.82	INDIVIDUAL AND FAMILY SOCIAL SER	3 Vendors	3 Transactions
11	Fund Total:		69,670.94	HUMAN SERVICE FUND		5 Transactions

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20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
667 DEPT				
2271 DOTOLO/JOHN				
135 20-667-000-0000-6302		760.00	REDETERMINATION HOURS 19.00	Construction And Repairs
136 20-667-000-0000-6302		126.36	REDETERMINATION MILES 234	Construction And Repairs
2271 DOTOLO/JOHN		886.36	2 Transactions	
667 DEPT Total:		886.36	JOINT DITCH #8 MCS	1 Vendors 2 Transactions
669 DEPT				
9825 SHORT ELLIOTT HENDRICKSON INC				
137 20-669-000-0000-6302		7,145.80	ENGINEERING WORK JD #9	316179 Construction And Repairs
9825 SHORT ELLIOTT HENDRICKSON INC		7,145.80	1 Transactions	
669 DEPT Total:		7,145.80	JUDICIAL DITCH #9 MCLEOD	1 Vendors 1 Transactions
20 Fund Total:		8,032.16	COUNTY DITCH FUND	3 Transactions

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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
102	DEPT			COUNTY RECORDER'S COMPLIANCE FU		
57	1857 METRO SALES INC 25-102-000-0000-6610		12,895.00	COPIER-HWY	INV541218	Capital - Over \$5,000 (Fixed Assets)
	1857 METRO SALES INC		12,895.00	1 Transactions		
102	DEPT Total:		12,895.00	COUNTY RECORDER'S COMPLIANCE FI	1 Vendors	1 Transactions
220	DEPT			BOAT & WATER SAFETY-GRANT		
119	1874 MN COUNTIES INTERGOVERNMENTAL TI 25-220-000-0000-2045		19.61	MEDICAL PREMIUM BOAT & WATER 06/01/2016 06/30/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		19.61	1 Transactions		
220	DEPT Total:		19.61	BOAT & WATER SAFETY-GRANT	1 Vendors	1 Transactions
224	DEPT			NEW CANINE ACCOUNT		
120	1874 MN COUNTIES INTERGOVERNMENTAL TI 25-224-000-0000-2045		7.48	MEDICAL PREMIUM POSSE 06/01/2016 06/30/2016		HEALTH INSURANCE PAYABLE
	1874 MN COUNTIES INTERGOVERNMENTAL TI		7.48	1 Transactions		
224	DEPT Total:		7.48	NEW CANINE ACCOUNT	1 Vendors	1 Transactions
225	DEPT			MCLEOD COUNTY SHERIFFS POSSE		
69	2052 ROLFZEN/LUAINE 25-225-000-0000-6350		184.00	SEWING POSSE PATCHES		Other Services & Charges
	2052 ROLFZEN/LUAINE		184.00	1 Transactions		
72	4206 VIKING SIGN & GRAPHICS INC 25-225-000-0000-6350		96.64	6 POSSE SIGNS	H16-187	Other Services & Charges
73	25-225-000-0000-6350		6.64-	TAX EXEMPT	H16-187	Other Services & Charges
	4206 VIKING SIGN & GRAPHICS INC		90.00	2 Transactions		
225	DEPT Total:		274.00	MCLEOD COUNTY SHERIFFS POSSE	2 Vendors	3 Transactions
252	DEPT			JAIL CANTEEN ACCOUNT		
	5275 CARD SERVICES					

***** McLeod County IFS *****



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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3	25-252-000-0000-6460		18.80	VOLUNTEER SUPPLIES	CB408-1359	Jail Supplies
5275	CARD SERVICES		18.80	1 Transactions		
5771	NU-TELECOM					
68	25-252-000-0000-6460		108.87	CABLE	81761253	Jail Supplies
				06/01/2016 06/30/2016		
5771	NU-TELECOM		108.87	1 Transactions		
3213	SUBWAY					
70	25-252-000-0000-6350		104.26	VOLUNTEER MEETING SUPPLIES	1/A-246692	Other Services & Charges
3213	SUBWAY		104.26	1 Transactions		
252	DEPT Total:		231.93	JAIL CANTEEN ACCOUNT	3 Vendors	3 Transactions
285	DEPT			E-911 SYSTEM MAINTENANCE - GRANT		
719	BLUE EARTH COUNTY					
2	25-285-000-0000-6350		2,757.74	REGIONAL LOGGER		Other Services & Charges
719	BLUE EARTH COUNTY		2,757.74	1 Transactions		
285	DEPT Total:		2,757.74	E-911 SYSTEM MAINTENANCE - GRAN	1 Vendors	1 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
121	25-485-000-0000-2045		507.69	MEDICAL PREMIUM PW FUND		Health Insurance Payable
				06/01/2016 06/30/2016		
1874	MN COUNTIES INTERGOVERNMENTAL TI		507.69	1 Transactions		
485	DEPT Total:		507.69	COUNTY PUBLIC HEALTH NURSING	1 Vendors	1 Transactions
612	DEPT			SHORELAND-GRANT		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
122	25-612-000-0000-2045		23.99	MEDICAL PREMIUM SHORELAND FUND		Health Insurance Payable
				06/01/2016 06/30/2016		
1874	MN COUNTIES INTERGOVERNMENTAL TI		23.99	1 Transactions		
612	DEPT Total:		23.99	SHORELAND-GRANT	1 Vendors	1 Transactions

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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
613	DEPT			WATER RESOURCE MANAGEMENT-GRAN		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
123	25-613-000-0000-2045		38.98	MEDICAL PREMIUM WATER RESOURCE		Health Insurance Payable
				06/01/2016 06/30/2016		
	1874 MN COUNTIES INTERGOVERNMENTAL TI		38.98	1 Transactions		
613	DEPT Total:		38.98	WATER RESOURCE MANAGEMENT-GR	1 Vendors	1 Transactions
614	DEPT			WETLANDS ADMINISTRATION-GRANT		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
124	25-614-000-0000-2045		91.22	MEDICAL PREMIUM WETLANDS FUND		Health Insurance Payable
				06/01/2016 06/30/2016		
	1874 MN COUNTIES INTERGOVERNMENTAL TI		91.22	1 Transactions		
614	DEPT Total:		91.22	WETLANDS ADMINISTRATION-GRANT	1 Vendors	1 Transactions
617	DEPT			AG PROGRAMMING		
5896	DAIRYLAND LABORATORIES INC					
16	25-617-000-0000-6350		156.50	ALFALFA TESTING	S760-0-0516	Other Services & Charges
	5896 DAIRYLAND LABORATORIES INC		156.50	1 Transactions		
617	DEPT Total:		156.50	AG PROGRAMMING	1 Vendors	1 Transactions
807	DEPT			DESIGNATED FOR CAPITAL ASSETS		
1116	WOLD ARCHITECTS & ENGINEERS INC					
80	25-807-000-0000-6612		9,171.07	SECURITY IMPROVEMENT PLANNING	49522	Capital - \$100-\$5,000 (Inventory)
	1116 WOLD ARCHITECTS & ENGINEERS INC		9,171.07	1 Transactions		
807	DEPT Total:		9,171.07	DESIGNATED FOR CAPITAL ASSETS	1 Vendors	1 Transactions
886	DEPT			COUNTY FEEDLOT PROGRAM		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
125	25-886-000-0000-2045		874.79	MEDICAL PREMIUM FEEDLOT FUND		Health Insurance Payable
				06/01/2016 06/30/2016		
	1874 MN COUNTIES INTERGOVERNMENTAL TI		874.79	1 Transactions		

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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
886	DEPT Total:		874.79	COUNTY FEEDLOT PROGRAM	1 Vendors	1 Transactions
25	Fund Total:		27,050.00	SPECIAL REVENUE FUND		17 Transactions

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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
853 DEPT				
1874 MN COUNTIES INTERGOVERNMENTAL TI				
126 82-853-000-0000-2045		1,549.69		HEALTH INSURANCE PAYABLE
			06/01/2016 06/30/2016	
1874 MN COUNTIES INTERGOVERNMENTAL TI		1,549.69	1 Transactions	
853 DEPT Total:		1,549.69	1 Vendors	1 Transactions
859 DEPT				
3645 HUTCHINSON EVENT CENTER				
134 82-859-000-0000-6353		280.00		Meeting Expense
3645 HUTCHINSON EVENT CENTER		280.00	1 Transactions	
859 DEPT Total:		280.00	1 Vendors	1 Transactions
872 DEPT				
3240 THOMPSON/ANGELA				
71 82-872-000-0000-6350		9.62		Other Services & Charges
3240 THOMPSON/ANGELA		9.62	1 Transactions	
872 DEPT Total:		9.62	1 Vendors	1 Transactions
82 Fund Total:		1,839.31		3 Transactions

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POOL
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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
975 DEPT				DNR CLEARING ACCOUNT
509 MINNESOTA DNR				
66 86-975-000-0000-6850		844.50		DNR Collections For Other Agencies
				06/01/2016 06/06/2016
509 MINNESOTA DNR		844.50		1 Transactions
975 DEPT Total:		844.50		DNR CLEARING ACCOUNT 1 Vendors 1 Transactions
976 DEPT				GAME & FISH CLEARING ACCOUNT
509 MINNESOTA DNR				
65 86-976-000-0000-6850		62.00		G & F Collections For Other Agencies
				06/01/2016 06/06/2016
110 86-976-000-0000-6850		0.01		G & F Collections For Other Agencies
				05/03/2016 05/09/2016
509 MINNESOTA DNR		62.01		2 Transactions
976 DEPT Total:		62.01		GAME & FISH CLEARING ACCOUNT 1 Vendors 2 Transactions
86 Fund Total:		906.51		TRUST & AGENCY FUND 3 Transactions

***** McLeod County IFS *****



POOL
6/10/16 2:53PM
87 TAX & PENALTY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
980 DEPT		TAX COLLECTIONS		
3386 CHARLEEN G STARK TRUST B				
127 87-980-000-0000-6810		REIMB OVERPAYMENT	02.022.1300	Refunds And Reimbursements
3386 CHARLEEN G STARK TRUST B		1 Transactions		
980 DEPT Total:		135.00 TAX COLLECTIONS	1 Vendors	1 Transactions
87 Fund Total:		135.00 TAX & PENALTY FUND		1 Transactions
Final Total:		257,556.39 67 Vendors	137 Transactions	

***** McLeod County IFS *****

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	89,564.38	GENERAL REVENUE FUND	
	3	42,270.45	ROAD & BRIDGE FUND	
	5	18,087.64	SOLID WASTE FUND	
	11	69,670.94	HUMAN SERVICE FUND	
	20	8,032.16	COUNTY DITCH FUND	
	25	27,050.00	SPECIAL REVENUE FUND	
	82	1,839.31	COMMUNITY HEALTH SERVICE	
	86	906.51	TRUST & AGENCY FUND	
	87	135.00	TAX & PENALTY FUND	
	All Funds	257,556.39	Total	Approved by,
			
			

***** McLeod County IFS *****



POOL
6/13/16 9:18AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

***** McLeod County IFS *****



POOL
6/13/16 9:18AM
20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
622 DEPT			COUNTY DITCH # 8	
2042 HJERPE CONTRACTING INC				
1 20-622-000-0000-6302		1,080.00	CD 8 REPAIR WEST SIDE OF DITCH	5804 Construction And Repairs
2042 HJERPE CONTRACTING INC		1,080.00	1 Transactions	
622 DEPT Total:		1,080.00	COUNTY DITCH # 8	1 Vendors 1 Transactions
20 Fund Total:		1,080.00	COUNTY DITCH FUND	1 Transactions
Final Total:		1,080.00	1 Vendors	1 Transactions

***** McLeod County IFS *****

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	20	1,080.00	COUNTY DITCH FUND	
All Funds		1,080.00	Total	Approved by,
			
			

CONFESSION OF JUDGMENT FOR DELINQUENT REAL ESTATE TAXES

State of Minnesota
McLeod County

District Court
1st Judicial District

TO THE ADMINISTRATOR OF THE DISTRICT COURT OF MCLEOD COUNTY:

I, **Gerald Jackson**, owner of the following described parcel of real property located in McLeod County, Minnesota, to-wit:

Parcel ID # 22.060.4770

Municipality: CITY OF GLENCOE

Legal Description: BLOCK 079 LOTS 5 & 8 & 1/2 N-S VAC ALLEY
TOWN OF FRANKLIN

upon which there are delinquent taxes for the taxes payable year **2015 and prior years**, as follows:

Year	Taxes	Penalty	Interest*	Cost	Total
2015	224.10	0.00	8.00	16.01	248.11
2014	56.63	0.00	2.45	2.29	61.37
2013	1,150.00	115.00	321.24	20.00	1,606.24
2012	1,288.00	128.80	502.88	20.00	1,939.68
2011	1,186.00	118.60	596.06	20.00	1,920.66
2010	739.00	73.90	458.09	20.00	1,290.99
				Total	\$7,067.05

*Interest Figured Through **06/30/2016**

do hereby offer to confess judgment under M.S. 279.37 in the sum of **\$7,067.05** and waive all irregularities in the tax proceedings affecting such taxes and any defense or objections which I may have thereto, and direct judgment to be entered for the amount hereby confessed less the sum of **\$706.71** hereby tendered, being **one-tenth** of the amount of said delinquent taxes, penalties, interest, and costs.

I agree to pay the balance of such judgment in nine equal annual installments, with interest at the rate provided in M.S. 279.03 (**2016 equals 5%**) and payable annually on the installments remaining unpaid. Each annual installment is to be paid on or before December 31 of each year following the year in which this judgment is confessed.

I also agree to pay current taxes on said parcel each year before they become delinquent or within thirty days after final judgment in proceedings to contest such taxes under M.S. 278.01 to 278.13, inclusive.

06/06/2016
Date


Owner Signature

Address: 605 ELLIOTT AVE N

GLENCOE MN 55336

Telephone No.: 320-300-4489

Email Address: jackson.1957@live.com



County of McLeod

830 11th Street East
Glencoe, Minnesota 55336
FAX (320) 864-1809

COMMISSIONER RON SHIMANSKI
1st District
Phone (320) 327-0112
23808 Jet Avenue
Silver Lake, MN 55381
Ron.Shimanski@co.mcleod.mn.us

COMMISSIONER DOUG KRUEGER
2nd District
Phone (320) 864-5944
9525 County Road 2
Glencoe, MN 55336
Doug.Krueger@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT
3rd District
Phone (320) 587-7332
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER SHELDON NIES
4th District
Phone (320) 587-5117
1118 Jefferson Street South
Hutchinson, MN 55350
Sheldon.Nies@co.mcleod.mn.us

COMMISSIONER JOE NAGEL
5th District
Phone (320) 587-8693
20849 196th Road
Hutchinson, MN 55350
Joseph.Nagel@co.mcleod.mn.us

**COUNTY ADMINISTRATOR
PATRICK MELVIN**
Phone (320) 864-1363
830 11th Street East, Suite 110
Glencoe, MN 55336
Pat.Melvin@co.mcleod.mn.us

RESOLUTION 16-CB-23

AUTHORIZING SPONSORSHIP OF TRAILS OPERATED BY CROW RIVER SNO PRO'S

BE IT RESOLVED, that McLeod County acts as the legal sponsor for an application for funding to the State of Minnesota, Department of Natural Resources for Crow River Snowmobile Trails managed by Crow River Sno Pro's.

BE IT FURTHER RESOLVED, that upon approval of its application by the state, McLeod County may enter into an agreement with the State of Minnesota for the above referenced project and that it will comply with all applicable laws and regulations as stated in the agreement, and

BE IT FURTHER RESOLVED, that McLeod County authorizes the Crow River Sno Pro's to make application to the State of Minnesota, Department of Natural Resources for the "Minnesota Snowmobile Trails Assistance Program Maintenance and Grooming Application" for trail maintenance for FY 2016-2017, and

BE IT FURTHER RESOLVED, that Cindy Schultz Ford, McLeod County Auditor-Treasurer is authorized to sign such an agreement with the Department of Natural Resources, and

BE IT FURTHER RESOLVED, that Cindy Schultz Ford, McLeod County Auditor-Treasurer is hereby authorized to serve as the fiscal agent for the above referenced project.

Adopted this 21st day of June, 2016.

Paul Wright, Chairperson

Pat Melvin, County Administrator

**Working together, providing quality service, being fiscally responsible and
maintaining integrity through common sense decision making**

MCLEOD COUNTY IS AN EQUAL OPPORTUNITY EMPLOYER

MINNESOTA LAWFUL GAMBLING
LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)

Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.

Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Gopher Campfire Club Previous Gambling Permit Number: X-05730

Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____

Mailing Address: PO Box 336

City: Hutchinson State: MN Zip: 55350 County: McLeod

Name of Chief Executive Officer (CEO): Mark Bening

Daytime Phone: 320-583-0954 Email: mibening@mchsi.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):

Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
 60 Empire Drive, Suite 100 www.sos.state.mn.us
 St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Gopher Campfire Club

Address (do not use P.O. box): 24718 Co Rd 7

City or Township: Hutchinson Zip: 55350 County: McLeod

Date(s) of activity (for raffles, indicate the date of the drawing): August 14, 2016

Check each type of gambling activity that your organization will conduct:

Bingo* Paddlewheels* Pull-Tabs* Tipboards*

Raffle (total value of raffle prizes awarded for the calendar year: \$5,000.00)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LG220 Application for Exempt Permit

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; margin-top: 10px; text-align: center;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: <u>Maleod</u></p> <p>Signature of County Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p>
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CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Mark Bening Date: 06/13/2016
(Signature must be CEO's signature; designee may not sign)

Print Name: Mark Bening

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
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Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

a copy of your proof of nonprofit status, and

application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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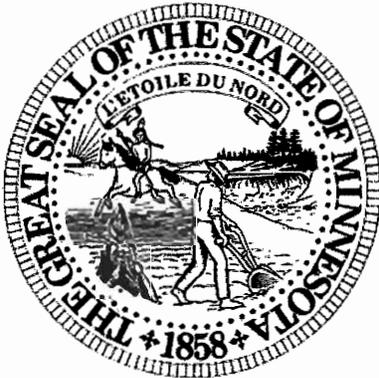
This form will be made available in alternative format (i.e. large print, braille) upon request.

**Office of the Minnesota Secretary of State
Certificate of Good Standing**

I, Steve Simon, Secretary of State of Minnesota, do certify that: The business entity listed below was filed pursuant to the Minnesota Chapter listed below with the Office of the Secretary of State on the date listed below and that this business entity is registered to do business and is in good standing at the time this certificate is issued.

Name: Gopher Campfire Club
Date Filed: 01/22/1931
File Number: 1388-NP
Minnesota Statutes, Chapter: 317A
Home Jurisdiction: Minnesota

This certificate has been issued on: 08/25/2015



Steve Simon

Steve Simon
Secretary of State
State of Minnesota

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

If total raffle prize value for the calendar year will be \$1,500 or less, contact the Licensing Specialist assigned to your county by calling 651-539-1900.

Application Fee (non-refundable)
Applications are processed in the order received. If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**.
Due to the high volume of exempt applications, payment of additional fees prior to 30 days before your event will not expedite service, nor are telephone requests for expedited service accepted.

ORGANIZATION INFORMATION

Organization Name: Truhaven Ranch, Inc Previous Gambling Permit Number: _____
 Minnesota Tax ID Number, if any: _____ Federal Employer ID Number (FEIN), if any: _____
 Mailing Address: 23677 Cable Ave
 City: Winsted State: MN Zip: 55395 County: McLeod
 Name of Chief Executive Officer (CEO): Candy Phillips
 Daytime Phone: 320-224-5454 Email: phillips1020@yahoo.com

NONPROFIT STATUS

Type of Nonprofit Organization (check one):
 Fraternal Religious Veterans Other Nonprofit Organization

Attach a copy of one of the following showing proof of nonprofit status:

(DO NOT attach a sales tax exempt status or federal employer ID number, as they are not proof of nonprofit status.)

A current calendar year Certificate of Good Standing
 Don't have a copy? Obtain this certificate from:
 MN Secretary of State, Business Services Division Secretary of State website, phone numbers:
 60 Empire Drive, Suite 100 www.sos.state.mn.us
 St. Paul, MN 55103 651-296-2803, or toll free 1-877-551-6767

IRS income tax exemption (501(c)) letter in your organization's name
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS toll free at 1-877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 1. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 2. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place): Truhaven Ranch
 Address (do not use P.O. box): 23677 Cable Ave
 City or Township: Winsted Zip: 55395 County: McLeod
 Date(s) of activity (for raffles, indicate the date of the drawing): Nov. 5, 2016

Check each type of gambling activity that your organization will conduct:
 Bingo* Paddlewheels* Pull-Tabs* Tipboards*
 Raffle (total value of raffle prizes awarded for the calendar year: \$20,000⁰⁰)

* **Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo. To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under **List of Licensees**, or call 651-539-1900.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT (required before submitting application to the Minnesota Gambling Control Board)

<p style="text-align: center;">CITY APPROVAL for a gambling premises located within city limits</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print City Name: _____</p> <p>Signature of City Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> <p>The city or county must sign before submitting application to the Gambling Control Board.</p> </div>	<p style="text-align: center;">COUNTY APPROVAL for a gambling premises located in a township</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print County Name: <u>McLeod</u></p> <p>Signature of County Personnel: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p> <p>TOWNSHIP (if required by the county) On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.213.)</p> <p>Print Township Name: _____</p> <p>Signature of Township Officer: _____</p> <p>_____</p> <p>Title: _____ Date: _____</p>
--	--

CHIEF EXECUTIVE OFFICER'S SIGNATURE (required)

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: Candy M Phillips Date: _____
(Signature must be CEO's signature; designee may not sign)

Print Name: Candy M Phillips

REQUIREMENTS	MAIL APPLICATION AND ATTACHMENTS
---------------------	---

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Financial report to be completed within 30 days after the gambling activity is done:
A financial report form will be mailed with your permit. Complete and return the financial report form to the Gambling Control Board.

Your organization must keep all exempt records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 2(f)).

Mail application with:

a copy of your proof of nonprofit status, and

application fee (non-refundable). If the application is postmarked or received 30 days or more before the event, the application fee is **\$100**; otherwise the fee is **\$150**. Make check payable to **State of Minnesota**.

To: Minnesota Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Questions?
Call the Licensing Section of the Gambling Control Board at 651-539-1900.

<p>Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the</p>	<p>application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-</p>	<p>ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.</p>
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This form will be made available in alternative format (i.e. large print, braille) upon request.

INTERNAL REVENUE SERVICE
P. O. BOX 2508
CINCINNATI, OH 45201

DEPARTMENT OF THE TREASURY

Employer Identification Number:

Date: JAN 14 2013

TRUHAVEN RANCH INC
23677 CABLE AVENUE
WINSTED, MN 55395

Contact Person:
JOY M MCCOY ID# 31495
Contact Telephone Number:
(877) 829-5500
Accounting Period Ending:
December 31
Public Charity Status:
170(b)(1)(A)(vi)
Form 990 Required:
Yes
Effective Date of Exemption:
October 29, 2010
Contribution Deductibility:
Yes
Addendum Applies:
No

Dear Applicant:

We are pleased to inform you that upon review of your application for tax exempt status we have determined that you are exempt from Federal income tax under section 501(c)(3) of the Internal Revenue Code. Contributions to you are deductible under section 170 of the Code. You are also qualified to receive tax deductible bequests, devises, transfers or gifts under section 2055, 2106 or 2522 of the Code. Because this letter could help resolve any questions regarding your exempt status, you should keep it in your permanent records.

Organizations exempt under section 501(c)(3) of the Code are further classified as either public charities or private foundations. We determined that you are a public charity under the Code section(s) listed in the heading of this letter.

Please see enclosed Publication 4221-PC, Compliance Guide for 501(c)(3) Public Charities, for some helpful information about your responsibilities as an exempt organization.

Letter 947 (DO/CG)

Policy and Procedure For Vendor Remote Access for Software Access

PURPOSE

This Procedure is an agreement between McLeod County, MN (The County), and NAC (The Vendor). The purpose of the agreement is to ensure the security of County systems and data is not compromised as a result of Vendor's remote access. Vendor requires access to the County communications network for remote support of the Alerton HVAC System application.

POLICY

The County allows Vendor controlled and restricted access to specific network resources for the specific purposes for remote support of the HVAC Equipment. The County reserves the right to disable any and all Vendor remote access at any time, solely at the discretion of the County and without consulting with Vendor. The County will notify Vendor's project manager in a timely manner if any access is disabled. The County will make reasonable efforts to maintain Vendor's network access to support Vendor's agreed upon project schedule. If Vendor is using a subcontractor, that subcontractor will need to have their own signed agreement with The County. The Vendor is in no way allowed to "reassign" their access right to any other vendor, subcontractor or consultant.

PROCEDURE

1. The County's security officer / IT Director or his/her designee must review all Vendor requests for any form of remote access. The Vendor must have a signed County Vendor Agreement on file with the County IT Department. Vendor must also be under contract with the County IT Department for support / implementation and be in good standing. No access will be allowed until the County's security officer / IT Director or his/her designee; have issued approval.
2. Vendor will maintain up-to-date industry standard anti-virus and network monitoring software on its equipment. Vendor remote access will be via a high-speed secure VPN connection to the County network. The County network will block any split tunneling of the VPN, remove all access to the remote user's local network or local drives, disable remote printing, and may time out after no more than ½ hour of non-use. Vendor access is allowed only by protocols specified by the County. The County will provide Vendor with licenses to any specific third party products, and administrative support services as necessary to configure and use such products to access its network.
3. Vendor access may be limited to business hours, and prior approval may be required for access off-hours. In all cases, Vendor will notify the County IT Department when it will be accessing the County network.
4. Remote access is not allowed to any County end user PC.
5. The County reserves the right to monitor / record any or all session of Vendor remote access at any time, without notification given to the Vendor.
6. Certain parts or segments of the County network may not be available for remote access due to Federal / State laws or rules, or deemed too high of a risk, by the County's security officer / IT Director or his/her designee.
7. The County reserves the right to modify this policy and procedure at any time.

NAC (Vendor)

Date

Title

Chairman County Board

Date

County Administrator

Date

Policy and Procedure For Vendor Remote Access for Software Access

PURPOSE

This Procedure is an agreement between McLeod County, MN (The County), and Integra (The Vendor). The purpose of the agreement is to ensure the security of County systems and data is not compromised as a result of Vendor's remote access. Vendor requires access to the County communications network for remote support of the VOIP phone system.

POLICY

The County allows Vendor controlled and restricted access to specific network resources for the specific purposes for remote support of the VOIP phone Equipment. The County reserves the right to disable any and all Vendor remote access at any time, solely at the discretion of the County and without consulting with Vendor. The County will notify Vendor's project manager in a timely manner if any access is disabled. The County will make reasonable efforts to maintain Vendor's network access to support Vendor's agreed upon project schedule. If Vendor is using a subcontractor, that subcontractor will need to have their own signed agreement with The County. The Vendor is in no way allowed to "reassign" their access right to any other vendor, subcontractor or consultant.

PROCEDURE

1. The County's security officer / IT Director or his/her designee must review all Vendor requests for any form of remote access. The Vendor must have a signed County Vendor Agreement on file with the County IT Department. Vendor must also be under contract with the County IT Department for support / implementation and be in good standing. No access will be allowed until the County's security officer / IT Director or his/her designee; have issued approval.
2. Vendor will maintain up-to-date industry standard anti-virus and network monitoring software on its equipment. Vendor remote access will be via a high-speed secure VPN connection to the County network. The County network will block any split tunneling of the VPN, remove all access to the remote user's local network or local drives, disable remote printing, and may time out after no more than ½ hour of non-use. Vendor access is allowed only by protocols specified by the County. The County will provide Vendor with licenses to any specific third party products, and administrative support services as necessary to configure and use such products to access its network.
3. Vendor access may be limited to business hours, and prior approval may be required for access off-hours. In all cases, Vendor will notify the County IT Department when it will be accessing the County network.
4. Remote access is not allowed to any County end user PC.
5. The County reserves the right to monitor / record any or all session of Vendor remote access at any time, without notification given to the Vendor.
6. Certain parts or segments of the County network may not be available for remote access due to Federal / State laws or rules, or deemed too high of a risk, by the County's security officer / IT Director or his/her designee.
7. The County reserves the right to modify this policy and procedure at any time.

Integra (Vendor)	Date	Title
Chairman County Board	Date	
County Administrator	Date	

Food Quotes for June 29th Meeting

Per Plate under 150 people

Per Plate over 150

Joannie's

\$10.50 + Tax & 10% grat.

\$9.50 + tax & 10% grat.

2 meat buffet:

Chicken in Wine Sauce, Seasoned Roast Beef/Pot Roast, Garlic Mashed Potatoes, Honey glazed Carrot, Tossed Salads/French or Ranch Dressing, Rolls, Butter Honey Glazed Chicken, Seasoned Pork with apples, baby red potatoes, seasoned corn, spring mix salad w/raspberry vinaigrette dressing, roll, butter

Both include All necessary disposable dinnerware, coffee, milk, water

Cash Wise

\$10.00 + tax

\$14.00 + tax

Menu Options:

Pasta Bar - caesar salad & garlic toast

Pulled Pork or turkey or Roast Beef, kettle chips, potato salad

2 meat buffet - Grilled chicken breast, pork chop in mushroom sauce, mashed potato w/ gravy, Steamed vegetable, bread

Includes Serviceware & condiments

Taqueria Del Buen Pastor

\$6 + tax

\$8 + tax

\$6 + tax

Small Chicken or Shredded beef Burrito

Large Chicken or Shredded beef Burrito

Taco Salad

Served in the paper boat or styrofoam togo container - Silverware & Napkin included

Lindy's Café

Unable to obtain quote since the phone number has been disconnected

Subway

\$6.00 + tax - 10% discount

6 inch subway, chips, and cookie box meal

Napkins & condiments included

auce



McLeod County Auditor-Treasurer

Cindy Schultz Ford

2391 Hennepin Ave. N.

Glencoe, MN 55336

(320) 864-1210 office (320) 864-3268 fax

E-mail: cindy.schultz@co.mcleod.mn.us

STATE OF MINNESOTA
COUNTY OF MCLEOD

BOARD OF COMMISSIONERS
MCLEOD COUNTY DITCH AUTHORITY

In the matter of
County Ditch No. 20
Repair Petition of Fox Ridge Farms, et-al

**NOTICE OF FINAL HEARING
ON REPAIR REPORT
PURSUANT TO 103E.555**

WHEREAS, on 18th day of February, 2015 a Petition to Repair County Ditch No. 20 was filed in the office of the County Auditor-Treasurer of McLeod County, Minnesota; and

WHEREAS, on 3rd day of March, 2015 SEH, Inc. was appointed as the Engineer in said proceedings and ordered to examine said drainage system and make a repair report and file report thereon with the office of the County Auditor-Treasurer of McLeod County; and

WHEREAS, on 18th day of August, 2015, the Drainage Authority received and approved the Engineer's Report, determined the findings and ordered the repair on said drainage ditch; and

WHEREAS, the notice of advertisement for bids to be received by the McLeod County Auditor-Treasurer until 10:00 a.m., September 22, 2015 for the furnishing of all labor and material for the repair of County Ditch No. 20 has been published as provided by law; and

WHEREAS, on 22nd day of September, 2015 repair bids were accepted, opened and tabulated at 10:00 a.m.; and

WHEREAS, on 22nd day of October, 2015, Drainage Authority awarded repair bid to Hjerpe Contracting, Inc., Hutchinson, Minnesota for the amount of \$379,368.01; and

WHEREAS, on 31st day of May, 2016 repair of County Ditch No. 20 was completed by Hjerpe Contracting Inc.

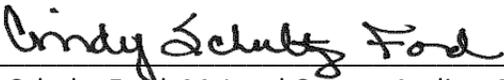
NOW, THEREFORE, TAKE NOTICE, that the final hearing on said Repair Petition will be held before the County Ditch Authority on **Tuesday, June 21, 2016 at 9:30 a.m.** in the **Glencoe City Center, South Ballroom, 1107 11th Street East, Glencoe, Minnesota.** Items to be discussed and considered include:

1. Report of completed contract by Project Engineer, Chuck Vermeersch, SEH, Inc.
2. Discussion from interested parties
3. Approve additional supply quantities and connecting existing tile to new tile \$1,649.50
4. Authorize final payment of \$43,740.25 to the contractor (Hjerpe Contracting, Inc.)
5. Approve Resolution 16-CB-24 for financing repair project
6. Establish terms and interest rate of payment for repair – later date
7. Appoint Ditch Viewers
8. Other Items of Business as Deemed Necessary

All interested persons are invited to attend and be heard in this matter.

If you have any questions, please contact the McLeod County Auditor-Treasurer's Office at 320-864-1210 or cindy.schultz@co.mcleod.mn.us.

Dated: June 6, 2016



Cindy Schultz Ford, McLeod County Auditor-Treasurer

Mailed: June 13, 2016
{M.S. 103E.555, subd 2}

NOTE THE LOCATION: GLENCOE CITY CENTER

**Public Hearing to Consider Awarding the Bid County Ditch #20
Drainage Authority
Minutes of Thursday, October 22, 2015**

CALL TO ORDER

The meeting of the County Ditch #20 Drainage Authority was called to order at 1:05 p.m. by Chair Paul Wright in the McLeod County Courthouse Lower Level County Board Room. Commissioners Doug Krueger, Paul Wright and Joe Nagel were present. Absent were Ron Shimanski and Sheldon Nies. County Attorney Michael Junge, Deputy County Auditor-Treasurer Connie Kurtzweg, Environmentalist Roger Berggren and Chuck Vermeersch of SEH were present as well.

CONSIDERATION OF AGENDA ITEMS

No additional considerations were brought before the Drainage Authority; agenda not revised.

PURPOSE OF HEARING

Chuck Vermeersch of SEH reviewed the bid history with receipt of seven (7) bids ranging from \$379,368.01 to \$518,340.00. The lowest bid was submitted by Hjerpe Contracting, Inc., and it was recommended to award Hjerpe Contracting, Inc. the bid. Motion made by Nagel and second by Krueger to award the bid to Hjerpe Contracting, Inc. Motion carried unanimously.

DISCUSSION ON INSPECTION ON PROJECT

Preconstruction Meeting is scheduled for 10:00 a.m. at the McLeod County Courthouse in the Lower Level County Board Room. Hjerpe Contracting, Inc. has notified an intent to begin the project on Monday in hopes of completing the boring portion of crossing the roadway while the weather is still cooperating.

CONSIDER BONDING FOR PROJECT

The Chair stated a presence to hear opinions or comments from the public in attendance. One person in attendance said she pays her bills as soon as she is able. Wright stated the 10 vs. 15 year cost calculates to \$49 and \$61 per acre, respectively. He has had response from the public that a 15 year schedule would be more palatable. Nagel stated there would be no penalty to pay the assessment early, and Wright stated payment could be made in 2015 with no interest owed.

- a. Bond Debt Service of 10 Years – Nagel stated he has been asked for 15 years, since the taxpayers could be facing additional increases with the school election passing and also mentioned the economic forecast of agriculture.
- b. Bond Debt Service of 15 Years – Junge stated it makes better financial sense to bond over amounts of \$10-15 million and included the possibility of bundling bonds with future projects.

SET 2016 DITCH ASSESSMENT

Motion made by Nagel and second by Krueger for \$40,000 ditch assessment for 2016 with an interest rate of 1%. Motion carried unanimously.

OTHER ITEMS OF BUSINESS AS DEEMED NECESSARY

No other items were brought before the Drainage Authority.

Motion made by Krueger and second by Nagel to adjourn at 1:17 p.m. Motion carried unanimously.

Cindy Schultz Ford
McLeod County Auditor-Treasurer

Paul Wright
McLeod County Board

Approved _____



Application for Payment
(Unit Price Contract)
No. Four

Eng. Project No.: MCLEO 131902

Location: McLeod County, Minnesota

Contractor <u>Hjerpe Contracting, Inc.</u>	Contract Date	<u>October 22, 2015</u>
<u>PO Box 517</u>		
<u>Hutchinson, MN 55350</u>	Contract Amount	<u>\$ 379,368.01</u>

Contract for Repair of McLeod County Ditch No. 20

Application Date <u>May 31, 2016</u>	For Period Ending <u>May 31, 2016</u>
--------------------------------------	---------------------------------------

Item No.	Item	Unit	Est. Quantity	Quantity to Date	Unit Price	Total Price
1	Clearing and Grubbing	LS	1.0	1.00	\$3,000.00	\$3,000.00
2	Remove and Replace Bituminous Driveway Surface	SY	100.0	45.00	\$67.00	\$3,015.00
3	12" Dual Wall HDPE Tile, Solid	LF	486.0	489.00	\$28.00	\$13,692.00
4	12" Dual Wall HDPE Tile, Perforated	LF	424.0	425.00	\$23.00	\$9,775.00
5	15" Dual Wall HDPE Tile, Perforated	LF	3,200.0	3,180.00	\$17.00	\$54,060.00
6	18" Dual Wall HDPE Tile, Perforated	LF	3,088.0	3,100.00	\$24.00	\$74,400.00
7	18" Class III RCP	LF	2,147.0	2,147.00	\$42.00	\$90,174.00
8	18" Class V RCP, Tongue in Groove, Bored and Jacked	LF	120.0	120.00	\$650.00	\$78,000.00
9	24" CMP End Section	Each	1.0	1.00	\$950.00	\$950.00
10	Construct Manhole Design 4007 (4) Casting Assembly, Neenah R-1642	LF	74.0	74.00	\$180.00	\$13,320.00
11	w/Concealed Pick Holes	Each	4.0	4.00	\$700.00	\$2,800.00
12	Surface Inlets	Each	6.0	4.00	\$750.00	\$3,000.00
13	Solid HDPE Risers with Cap	Each	4.0	4.00	\$550.00	\$2,200.00
14	Connect Existing Tile to New Tile (any size, estimated)	Each	12.0	21.00	\$600.00	\$12,600.00
15	Erosion Control Blanket Category 2	SY	400.0	0.00	\$2.00	\$0.00
16	Random Riprap Class 4 with Geotextile Filter	Ton	80.0	60.00	\$85.00	\$5,100.00
17	Barbed Wire Fence	LF	350.0	220.00	\$2.00	\$440.00
18	Salvage and Install Wood Fence	LF	30.0	30.00	\$5.00	\$150.00
19	Traffic Control	LS	1.0	1.00	\$3,000.00	\$3,000.00
20	Strip/Replace Topsoil	LS	1.0	1.00	\$0.01	\$0.01
21	Seeding, Mix No. 350	SY	4,000.0	4,861.00	\$0.25	\$1,215.25
22	Sediment Control Log Type Straw	LF	100.0	100.00	\$2.00	\$200.00
23	Type 1 Mulch and Disc Anchoring	Ton	3.0	3.00	\$150.00	\$450.00
24	Silt Fence, Preassembled	LF	300.0	255.00	\$2.00	\$510.00
25	Crushed Rock (Pipe Foundation) MnDOT 3149.2H	CY	200.0	125.00	\$0.01	\$1.25
26	Transplant 8'-12' Coniferous Tree	Each	2.0	3.00	\$550.00	\$1,650.00
27	Exploratory Excavation	Hour	10.0	19.00	\$385.00	\$7,315.00
Total Amount Earned						<u>\$381,017.51</u>

Application for Payment (continued)

Total Contract Amount	<u>\$379,368.01</u>	Total Amount Earned	\$ <u>381,017.51</u>
		Material Suitably Stored on Site, Not Incorporated into Work	\$ _____
Contract Change Order No.	<u>One</u>	Percent Complete	<u>N/A (Time)</u>
Contract Change Order No.	_____	Percent Complete	_____
Contract Change Order No.	_____	Percent Complete	_____
Less Previous Applications:		GROSS AMOUNT DUE	\$ <u>381,017.51</u>
AFP No. 1: <u>\$225,166.85</u>	AFP No. 6: _____	LESS <u>0</u> % RETAINAGE	\$ _____
AFP No. 2: <u>39,369.48</u>	AFP No. 7: _____	AMOUNT DUE TO DATE	\$ <u>381,017.51</u>
AFP No. 3: <u>72,740.93</u>	AFP No. 8: _____	LESS PREVIOUS APPLICATIONS	\$ <u>337,277.26</u>
AFP No. 4: _____	AFP No. 9: _____	AMOUNT DUE THIS APPLICATION	\$ <u>43,740.25</u>
AFP No. 5: _____			

CONTRACTOR'S AFFIDAVIT

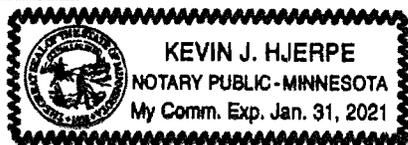
The undersigned Contractor hereby swears under penalty of perjury that (1) all previous progress payments received from the Owner on account of work performed under the Contract referred to above have been applied by the undersigned to discharge in full all obligations of the undersigned incurred in connection with work covered by prior Applications for Payment under said contract, **Repair of McLeod County Ditch No. 20, McLeod County, Minnesota**, and (2) all material and equipment incorporated in said Project or otherwise listed in or covered by this Application for Payment and free and clear of all liens, claims, security interests and encumbrances.

Date 5-31-16, 2016 Hjerpe Contracting, Inc.
(Contractor)

COUNTY OF McLeod)
STATE OF Minnesota) SS By Kurt Hjerpe
(Name and Title)

Before me on this 31st day of May, 2016, personally appeared Kurt H. Hjerpe known to be, who being duly sworn did depose and say that he is the President (office) of the Contractor above mentioned that he executed the above Application for Payment and Affidavit on behalf of said Contractor; and that all of the statements contained therein are true, correct and complete.

My Commission expires



[Signature]
(Notary Public)

The undersigned has checked the Contractor's Application for Payment shown above. A part of this Application is the Contractor's Affidavit stating that all previous payments to him under this contract have been applied by him to discharge in full all of his obligations in connecting with the work by all prior Applications for Payment.

In accordance with the Contract, the undersigned recommends approval of payment to the Contractor for the Amount due.

Short Elliott Hendrickson Inc.

[Signature]

By Charles J. Vermeersch, PE

Date May 31, 2016

McLeod County, Minnesota

By _____

Date _____

McLeod County CD #20
Fox Ridge Farms ETAL Petition for Repair
 Petition for Repair of Established Drainage System

DATE OF PETITION: 2/18/2015

CONSTRUCTION CONTRACT AWARDED TO: Hjerpe Contracting, Inc.

STATEMENT OF EXPENDITURES:

IFS Account Activity as of 06/10/2016

<i>Year</i>	<i>Engineering Fees</i>	<i>Construction Costs</i>	<i>Legal Notices</i>	<i>Postage</i>	<i>Total Expenses</i>
2015	\$41,141.82	\$264,536.33	\$194.76	\$82.08	\$305,954.99
2016	\$1,385.00	\$72,740.93	\$0.00	\$0.00	\$74,125.93
TOTALS	\$42,526.82	\$337,277.26	\$194.76	\$82.08	\$380,080.92

UNPAID EXPENDITURES:

06/13/2016	\$0.00	\$0.00	\$0.00	\$40.74	\$40.74
Contractor	\$0.00	\$43,740.25	\$0.00	\$0.00	\$43,740.25
TOTALS	\$0.00	\$43,740.25	\$0.00	\$40.74	\$43,780.99

TOTAL REPAIR COSTS AS OF 06/10/2016 TO CD #20 \$423,861.91

NOTE: Expenditure Details are on file in the McLeod County Auditor-Treasurer's Office.

PETITIONERS of CD 20 Repair of Existing Drainage System:

Fox Ridge Farms LLLP by Mark Ludowese, LeRoy Barrick and Emmet McCormick
 16890 621st Avenue, Stewart, MN 55385



County of McLeod

830 11th Street East
Glencoe, Minnesota 55336
FAX (320) 864-1809

COMMISSIONER RON SHIMANSKI

1st District
Phone (320) 327-0112
23808 Jet Avenue
Silver Lake, MN 55381
Ron.Shimanski@co.mcleod.mn.us

COMMISSIONER DOUG KRUEGER

2nd District
Phone (320) 864-5944
9525 County Road 2
Glencoe, MN 55336
Doug.Krueger@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT

3rd District
Phone (320) 587-7332
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER SHELDON NIES

4th District
Phone (320) 587-5117
1118 Jefferson Street South
Hutchinson, MN 55350
Sheldon.Nies@co.mcleod.mn.us

COMMISSIONER JOE NAGEL

5th District
Phone (320) 587-8693
20849 196th Road
Hutchinson, MN 55350
Joseph.Nagel@co.mcleod.mn.us

COUNTY ADMINISTRATOR

PATRICK MELVIN
Phone (320) 864-1363
830 11th Street East, Suite 110
Glencoe, MN 55336
Pat.Melvin@co.mcleod.mn.us

RESOLUTION NO. 16-CB-24

RESOLUTION RELATING TO FINANCING OF CERTAIN PROPOSED PROJECTS TO BE UNDERTAKEN BY THE COUNTY; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

BE IT RESOLVED by the Board of Commissioners of McLeod County, Minnesota (the “County”), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the “Regulations”) dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the County for project expenditures made by the County prior to the date of issuance.

(b) The Regulations generally require that the County make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of bonds within 60 days after payment of the expenditures, that the bonds be issued and the reimbursement allocation be made from the proceeds of such bonds within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the bonds.

(c) The County desires to comply with requirements of the Regulations with respect to certain project hereinafter identified.

2. Official Intent Declaration.

(a) The County proposes to undertake the following project and to make original expenditures with respect thereto prior to the issuance of reimbursement bonds, and reasonably expects to issue reimbursement bonds for such project in the maximum principal amounts shown below:

<u>Project</u>	<u>Maximum Amount of Bonds Expected to be Issued for Project</u>
Repair Project County Ditch 20	\$450,000

(b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the County will not seek reimbursement for any original expenditures with respect to the foregoing projects paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the reimbursement bonds.

3. Budgetary Matters. As of the date hereof, there are no County funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the projects, other than pursuant to the issuance of the reimbursement bonds. Consequently, it is not expected that the issuance of the reimbursement bonds will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The McLeod County Auditor-Treasurer shall be responsible for making the “reimbursement allocations” described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the reimbursement bonds to reimburse the source of temporary financing used by the County to make payment of the original expenditures relating to the projects. Each reimbursement allocation shall be made within 30 days of the date of issuance of the reimbursement bonds, shall be evidenced by an entry on the official books and records of the County maintained for the reimbursement bonds and shall specifically identify the original expenditures being reimbursed.

Dated this 21st day of June 2016.

Paul Wright, Chairperson

Patrick Melvin, County Administrator



Esri Inc
380 New York Street
Redlands CA 92373

Subject: Renewal Quotation

Date: 05/28/2016
To: Vincent Traver
Organization: County of McLeod
Information Technology
Fax #: 320-864-3410 **Phone #:** 320-864-1204

From: Pete Bennett
Fax #: 909-307-3083 **Phone #:** 888-377-4575 Ext. 2063
Email: pbennett@esri.com

Number of pages transmitted
(including this cover sheet): 4

Quotation #25739095
Document Date: 05/28/2016

Please find the attached quotation for your forthcoming term. Keeping your term current may entitle you to exclusive benefits, and if you choose to discontinue your coverage, you will become ineligible for these valuable benefits and services.

If your quote is regarding software maintenance renewal, visit the following website for details regarding the maintenance program benefits at your licensing level
<http://www.esri.com/apps/products/maintenance/qualifying.cfm>

All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your coverage at a later date.

Please note: Certain programs and license types may have varying benefits. Complimentary User Conference registrations, software support, and software and data updates are not included in all programs.

Customers who have multiple copies of certain Esri licenses may have the option of supporting some of their licenses with secondary maintenance.

For information about the terms of use for Esri products as well as purchase order terms and conditions, please visit
<http://www.esri.com/legal/licensing/software-license.html>

If you have any questions or need additional information, please contact Customer Service at 888-377-4575 option 5.



esri[®] 380 New York Street
 Redlands, CA 92373
 Phone: 888-377-45752063
 Fax #: 909-307-3083

Quotation

Date: 05/28/2016

Quotation Number: 25739095

Contract Number: 2014MPA1154

Send Purchase Orders To:

Environmental Systems Research Institute, Inc.
 380 New York Street
 Redlands, CA 92373-8100
 Attn: Pete Bennett

Please include the following remittance address on your Purchase Order:

Environmental Systems Research Institute, Inc.
 File #54630
 Los Angeles, CA 90074-4630

County of McLeod
 Information Technology
 Courthouse
 830 11th St E Ste 111
 Glencoe MN 55336

Attn: Vincent Traver

Customer Number: 122965

For questions regarding this document, please contact Customer Service at 888-377-4575.

Item	Qty	Material#	Unit Price	Extended Price
10	1	86497 ArcGIS for Desktop Standard Concurrent Use Primary Maintenance Start Date: 08/27/2016 End Date: 08/26/2017	1,500.00	1,500.00
1010	8	87192 ArcGIS for Desktop Basic Single Use Primary Maintenance Start Date: 08/27/2016 End Date: 08/26/2017	400.00	3,200.00
2010	2	87193 ArcGIS for Desktop Basic Single Use Secondary Maintenance Start Date: 08/27/2016 End Date: 08/26/2017	300.00	600.00
3010	51	97444 ArcGIS Engine Single Use without Extension Maintenance Start Date: 08/27/2016 End Date: 08/26/2017	100.00	5,100.00

This quotation is good for 90 days.

Any estimated sales and/or use tax has been calculated as of the date of this quotation and is merely provided as a convenience for your organization's budgetary purposes. Esri reserves the right to adjust and collect sales and/or use tax at the actual date of invoicing. If your organization is tax exempt or pays state taxes directly, then prior to invoicing, your organization must provide Esri with a copy of a current tax exemption certificate issued by your state's taxing authority for the given jurisdiction.

Esri may charge a fee to cover expenses related to any customer requirement to use a proprietary vendor management, procurement, or invoice program.

Issued By: Pete Bennett

Ext: 2063

[CSBATCHDOM]

To expedite your order, please reference your customer number and this quotation number on your purchase order.



esri[®]

380 New York Street
Redlands, CA 92373
Phone: 888-377-45752063
Fax #: 909-307-3083

Quotation

Page 2

Date: 05/28/2016

Quotation Number: 25739095

Contract Number: 2014MPA1154

Item Qty Material#

Unit Price

Extended Price

Item Subtotal	10,400.00
Estimated Tax	0.00
Total	\$ 10,400.00

DUNS/CEC: 06-313-4175 CAGE: 0AMS3



esri[®]

380 New York Street
Redlands, CA 92373
Phone: 888-377-45752063
Fax #: 909-307-3083

Quotation

Page 3

Date: 05/28/2016 **Quotation No:** 25739095 **Customer No:** 122965 **Contract No:** 2014MPA1154

Item	Qty	Material#	Unit Price	Extended Price
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IF YOU WOULD LIKE TO RECEIVE AN INVOICE FOR THIS MAINTENANCE QUOTE YOU MAY DO ONE OF THE FOLLOWING:

- RESPOND TO THIS EMAIL WITH YOUR AUTHORIZATION TO INVOICE
- SIGN BELOW AND FAX TO 909-307-3083
- FAX YOUR PURCHASE ORDER TO 909-307-3083
- EMAIL YOUR PURCHASE ORDER TO Service@esri.com

REQUESTS VIA EMAIL OR SIGNED QUOTE INDICATE THAT YOU ARE AUTHORIZED TO OBLIGATE FUNDS FOR YOUR ORGANIZATION AND THAT YOUR ORGANIZATION DOES NOT REQUIRE A PURCHASE ORDER.

If there are any changes required to your quotation, please respond to this email and indicate any changes in your invoice authorization.

If you choose to discontinue your support, you will become ineligible for support benefits and services. All maintenance fees from the date of discontinuation will be due and payable if you decide to reactivate your support coverage at a later date.

This transaction is governed exclusively by the terms of your signed agreement with Esri, if any, or, where applicable, Esri's standard terms and conditions at www.esri.com/legal; such terms are incorporated in this quotation by reference. Acceptance is limited to the terms of this quotation. Federal government entities and government prime contractors authorized under FAR 51.1 may purchase under the terms of Esri's GSA Federal Supply Schedule. State of California government entities may purchase under the terms of <http://www.esri.com/~ /media/Files/Pdfs/legal/pdfs/addendums/california.pdf>, titled Addendum to State of California Purchases. Esri objects to and expressly rejects any different or additional terms contained in any purchase order, offer or confirmation sent or to be sent by buyer.

In order to expedite processing, please reference the quotation number and any/all applicable Esri contract number(s) (e.g. MPA, ELA, SmartBuy, GSA, BPA) on your ordering document.

By signing below, you are authorizing Esri to issue a software support invoice in the amount of \$_____ plus sales tax, if applicable.

Please check one of the following:

I agree to pay any applicable sales tax.

I am tax exempt. Please contact me if Esri does not have my current exempt information on file.

Signature of Authorized Representative

Date

Name (Please Print)

Title

Personnel Committee

Tuesday, June 14, 2016

Lg Conf Room Room - North Complex

AGENDA

A. Discuss vacancy at Solid Waste – Household Hazardous Waste

Recommendation: Hire full-time Household Hazardous Waste Manager (new classification) to replace Household Hazardour Waste Technician (grade 17) due to vacancy.

Recommendation: Work with Temp Agency to bring in temporary Recycling Operator for Solid Waste Department while current employee is on work restrictions.

B. Communicatons Officer (grade15) vacancy due to resignation

Recommendation: Hire full-time Communications Officer (grade 15) due to resignation

C. Discuss Purchasing Power

Recommendation: Approve for employees to use Purchasing Power website to make purchases. Payroll deductions will be set up to pay for purchase through Minnesota Benefits Association.

Note: Recruitment is being done to hire Recycling Operator (grade 11) instead of Truck Driver (grade 12) that was approved Dec 15, 2015 due to lack of qualified applicants.

*Please note that the Committee Chairperson has responsibility to invite staff
not copied on this Agenda and expected to attend the meeting.*

CC: All Commissioners
All Department Heads
Mary Jo Wieseler
Pat Melvin



McLeod County Solid Waste
1065 5th Ave SE
Hutchinson MN 55350

Solid Waste – Glass Conveyor Enclosure – Amended w/ Footings

- 2x6' Untreated wall framing with doubled top & bottom plates
- Bottom plate to be treated & wrapped
- LamBeam Trusses with a 2:12 pitch roof w/ dormer for conveyor
- Install white steel sheeting full length (14') on North & West walls
- Install white steel sheeting on ceiling with ridgevent cap
- Install 12'x12' Roll Up style door on east side
- Sheeted OSB on interior walls to seal the wall cavities
- Pour frost footings on all sides of structure, excluding wall abutting building.
- Footing Dimensions: 18" x 20" base, 4' x 10" rise to reach ground level, 4' x 10" rise above ground
- ½" Rebar embedment in footing

Original Project Cost \$12,390.00

Amendments & Engineering Changes Required

- Roof changes to meet engineering
- Changes in the way the roofline is adjoined to existing building
- Footing changes, larger base, taller & thicker walls
- Full cement floor
- Engineering, permit & Inspections

Amendments & Changes Costs \$12,980.00

Total Project Cost \$25,370.00

Vik's Landscaping proposes to perform the above services and provide the following materials for the above named customer at the prices quoted herein and pursuant to the terms and conditions of the proposal. This proposal is VOID if not accepted within 30 days. All materials subject to manufacture specified warrantee. Vik's warrantees all craftsmanship for 5 years and plant materials for 1 year. Customer is responsible for watering plant & seed materials unless other agreed upon.

Customer:

Date:

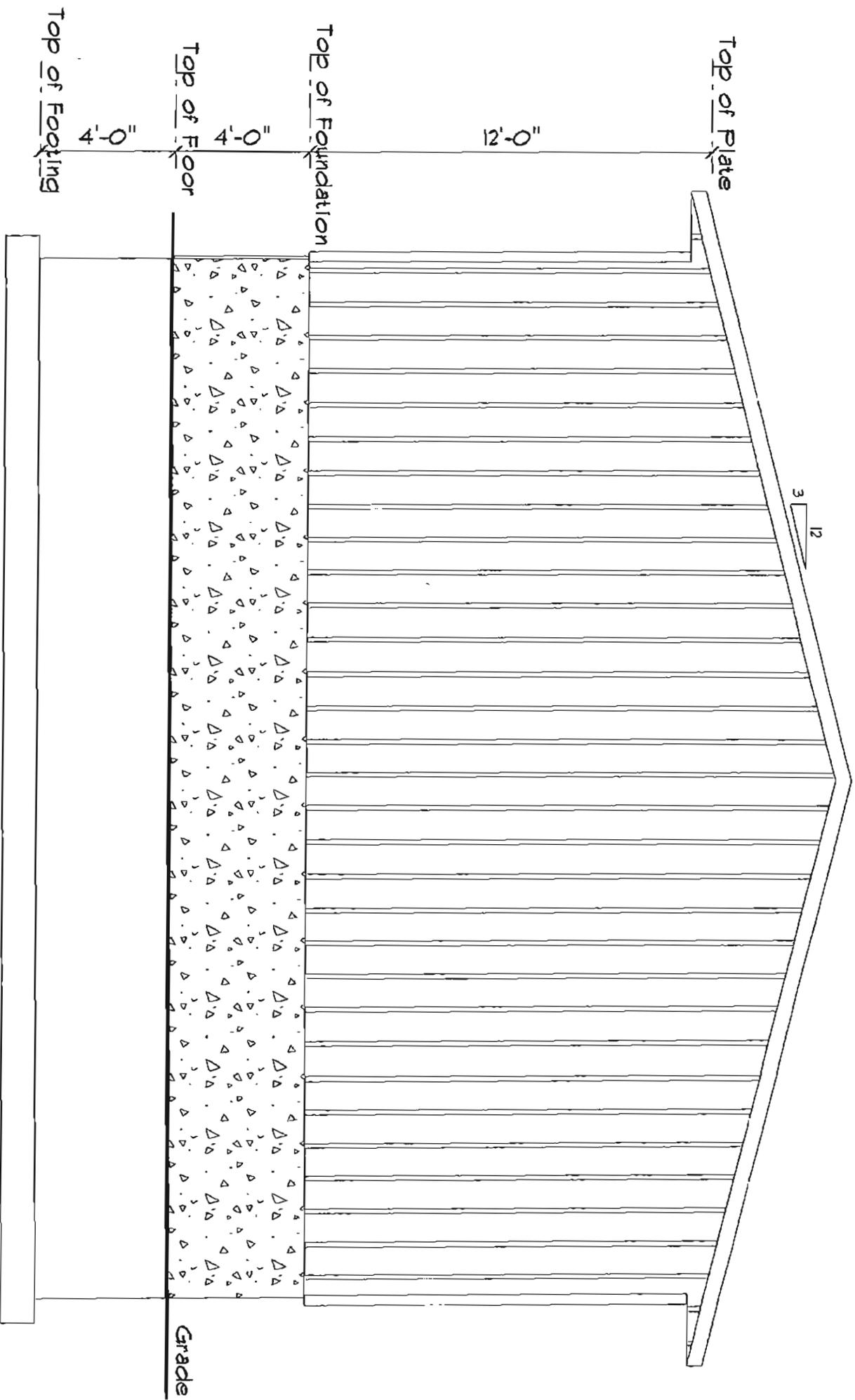
Contractor:

Brandon Vik – Operations Manager

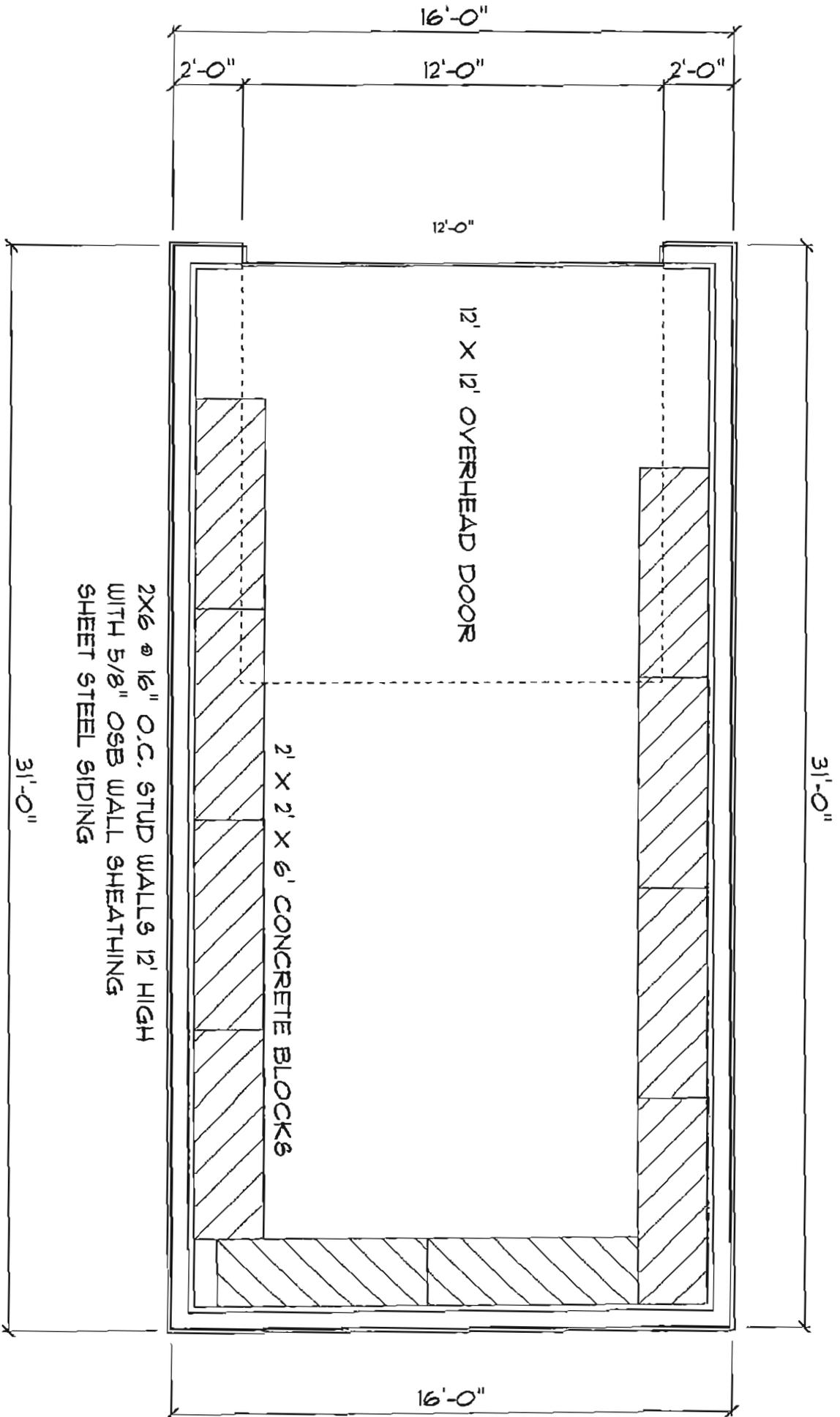


FRONT ELEVATION

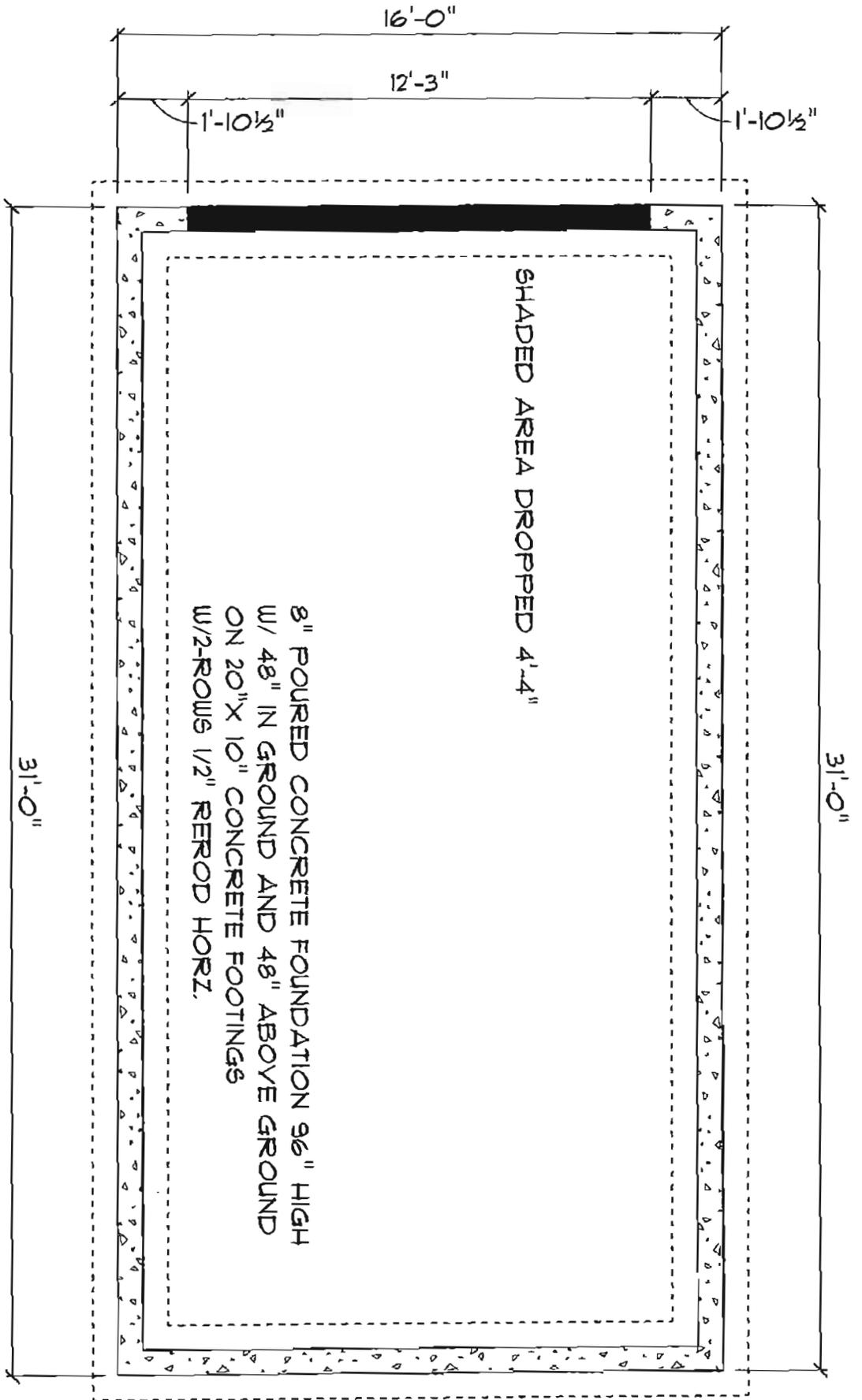




SIDE ELEVATION



WALL LAYOUT



FOUNDATION PLAN

From: Pat Vos [mailto:Pat@vosconstruction.com]
Sent: Monday, March 28, 2016 9:15 AM
To: Don Hopp
Subject: RE: Paper Enclosure

Hi Donny,

Well I don't have the formal quote put together but here's our price and the attached revised drawings. And a couple notes below. Hopefully this is what you're looking for or is applies to our competition. Let me know if you'd like things revised
Total = \$48,500.

Notes:

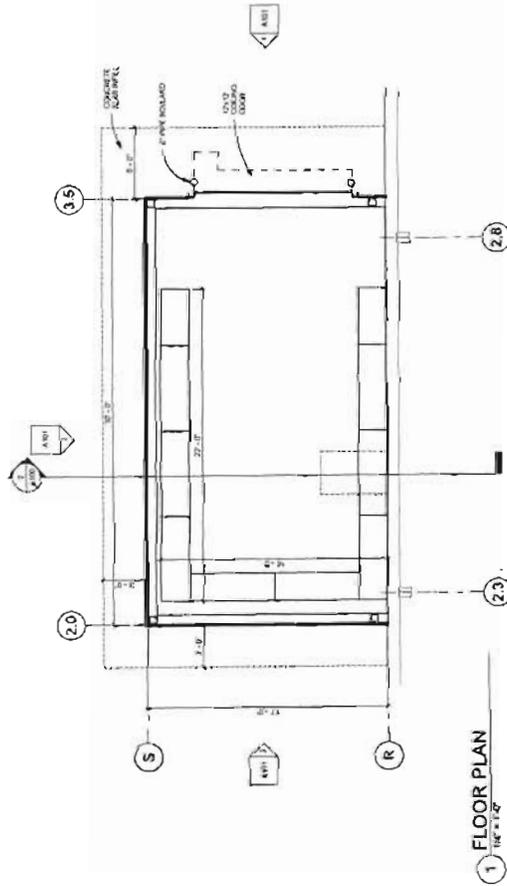
- Everything noted on the attached drawings, concrete, excavations, overhead door, steel erected
- Building is unfinished
- Ceiling door is unfinished, manually operated and installed on the exterior side of the building.
- Structural design has been reviewed by licensed engineer
- Precast bunkers moved and provided by others.
- Mechanical and electrical is by others.
- Due to excavations we included patching asphalt back in with concrete. Thought this may prove to be more durable and easier for time considerations.
- Note that the glass breaker will have to be down during parts of construction.

Since there's such a cost difference between this option and our original, I'd try to push for the first one. It would still be frost protected. ..just not with a continuous insulation
Hope this helps. Call to discuss when you have some time... and let me know if you need a formal proposal

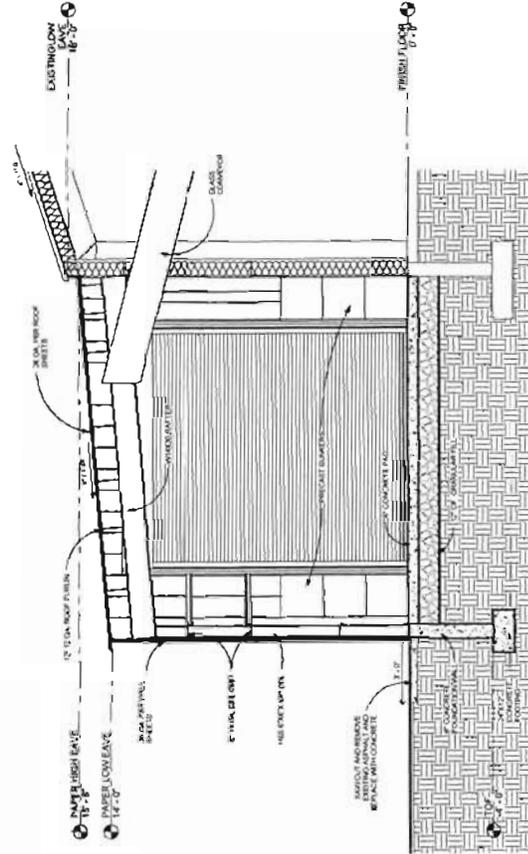
Thanks

Patrick Vos LEED AP | Project Manager
Vos Construction, Inc. Commercial & Industrial Builders
C: 612.968.3773 O: 507.326.7901 F: 507.326.3551
19065 57th Ave., Green Isle, MN 55338
www.vosconstruction.com | pat@vosconstruction.com

MCRF - PAPER ENCLOSURE



1 FLOOR PLAN
1/16" = 1'-0"



2 Section 2
3/8" = 1'-0"

MCRF - PAPER ENCLOSURE
HAMBURG, MINNESOTA

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VOS
Construction, Inc.
COMMERCIAL & INDUSTRIAL BUILDINGS

1000 PINE AVE. SUITE 100
HAMBURG, MN 55030
TEL: 763-885-1111
WWW.VOSCONSTRUCTION.COM

PROJECT NO.	20000
OWNER	PHYSICIAN
DATE	08/14/19
DESIGN PROJECT NO.	
DATE	
DESCRIPTION	

TITLE PAGE

A100

HUTCHINSON, MINNESOTA



County of McLeod

830 11th Street East
Glencoe, Minnesota 55336
FAX (320) 864-1809

COMMISSIONER RON SHIMANSKI

1st District
Phone (320) 327-0112
23808 Jet Avenue
Silver Lake, MN 55381
Ron.Shimanski@co.mcleod.mn.us

COMMISSIONER DOUG KRUEGER

2nd District
Phone (320) 864-5944
9525 County Road 2
Glencoe, MN 55336
Doug.Krueger@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT

3rd District
Phone (320) 587-7332
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER SHELDON NIES

4th District
Phone (320) 587-5117
1118 Jefferson Street South
Hutchinson, MN 55350
Sheldon.Nies@co.mcleod.mn.us

COMMISSIONER JOE NAGEL

5th District
Phone (320) 587-8693
20849 196th Road
Hutchinson, MN 55350
Joseph.Nagel@co.mcleod.mn.us

COUNTY ADMINISTRATOR

PATRICK MELVIN
Phone (320) 864-1363
830 11th Street East, Suite 110
Glencoe, MN 55336
Pat.Melvin@co.mcleod.mn.us

RESOLUTION 16-CB-25

IMPREST FUND MCLEOD COUNTY TREASURER MOTOR VEHICLE – DRIVER'S CHECKING ACCOUNT AT SECURITY BANK AND TRUST

WHEREAS, on May 22, 2007 Resolution 07-CB-35 the County Board formalized the existence of the imprest checking account with Security Bank and Trust Company for McLeod County Treasurer, Motor Vehicle – Driver's License; and

WHEREAS, the said designed checking account is used as a depository for the License Center, Motor Vehicle – Driver's License daily activity as a holding account; and

WHEREAS, daily a warrant is drafted from said designated checking account and deposited with the State Treasurer of Minnesota, Deputy Registrar of Glencoe, for daily taxes and fees collected on behalf of the State of Minnesota; and

WHEREAS, on May 22, 2007 the McLeod County Board of Commissioner unanimously approved increasing the imprest balance from \$1,000.00 to \$2,500.00 with the anticipation of personal checks presented by customers with non-sufficient funds (NSF) in their checking account; and

WHEREAS, the McLeod County Auditor-Treasurer, Cindy Schultz Ford completed the documents for the State of Minnesota, Department of Public Safety to allow for acceptance of credit cards from the following companies; VISA, MasterCard, and Discover in the License Center effective August 1, 2016; and

WHEREAS, the current \$2,500.00 imprest balance will not be sufficient in said designated checking account to cover the three day float before the credit card funds are received from the credit card companies; and

WHEREAS, the McLeod County Auditor-Treasurer, Cindy Schultz Ford requests the McLeod County Board of Commissioner to approve an increase to the imprest balance from \$2,500.00 to \$10,000.00 for said designated checking account with Security Bank and Trust Company for McLeod County Treasurer, Motor Vehicle – Driver's License.

**Working together, providing quality service, being fiscally responsible and
maintaining integrity through common sense decision making**

NOW, THEREFORE, BE IT RESOLVED, the McLeod County Board of Commissioners hereby authorize to increase the imprest balance from \$2,500.00 to \$10,000.00 for said designated checking account with Security Bank and Trust Company for McLeod County Treasurer, Motor Vehicle – Driver’s License from McLeod County Reserves, General Fund, Unassigned Fund Balance using County Wide Account Number 01003.6350.

Adopted this 21st day of June, 2016.

Paul Wright, Chairperson

Pat Melvin, County Administrator



ICMA 2016 | SEPT 25-28

KANSAS CITY

102nd ANNUAL CONFERENCE

AT THE CROSSROADS
Celebrating Legacy, Defining the Future



Registration opens June 2
at icma.org/conference

SAVE THE MOST — Register by July 14

An Invitation from ICMA's President



We're goin' to Kansas City, Kansas City here we come—and you're invited to join us!

Kansas City is rolling out its royal red carpet to welcome ICMA for its 102nd Annual Conference on September 25–28, and I'm inviting you to join us there. Known as the “Paris of the Plains” for its many boulevards and nearly two hundred fountains, Kansas City beckons us to experience its vast array of cultural, artistic, athletic, musical, and culinary attractions.

The Greater Kansas City Region has a long and celebrated heritage of professional local government management dating back to the L. P. Cookingham “reform era” of the early 1940s. Effective local government management is evidenced in the diverse and inviting quality of life represented by beautiful parks and open space recreational facilities, world-class art and history museums, championship sports teams, and renowned musical venues—all of which you can experience through the convenience of the newly launched Ride KC Streetcar that propels residents and visitors through downtown from Union Station to the River Market.

The Conference Planning and Host Committees have put together a stimulating program featuring exceptional keynote speakers; enriching professional development tracks; and multiple opportunities for networking, personal renewal, and family time. The exciting lineup of keynote speakers will challenge us to think critically about the issues in the forefront of the profession. In keeping with my priorities this year, the Conference Planning Committee has created an educational program that cultivates diversity and inclusiveness in government. A host of ICMA University workshops and forums, combined with exemplary field demonstrations, will showcase local and international best practices. Offering something to spark everyone's intellectual curiosity, this program will appeal to new and emerging leaders, midcareer and seasoned professionals alike.

As a conference location, Kansas City promises to offer plenty of opportunities for personal and professional growth in a setting that has been touted as one of “America's Favorite Cities.” Whether your interests take you to the Crossroads Art District, the Negro Leagues Baseball Museum, or the Harry S. Truman Library and Museum in nearby Independence, the 102nd ICMA Annual Conference will surely be one to remember. Mark your calendars today for September 25–28 and join me in goin' to Kansas City!

A handwritten signature in black ink that reads "Pat Martel". The signature is fluid and cursive.

Pat Martel
ICMA President
City Manager, Daly City, California



Conference Planning Committee Welcome



On behalf of the 2016 Conference Planning Committee, it is our pleasure to invite you to the Greater Kansas City Region to participate in ICMA's 102nd Annual Conference.

The committee met last November with one goal in mind: to design a program offering the information and skills you need to lead your organization and community through the challenges we are facing now and in the years ahead. Committee members focused on our responsibility to be innovative in building stronger communities, especially during times of disruptive change, increasing incivility, and a lack of trust in government. The committee also emphasized creating a program that cultivates diversity and inclusiveness in government.



At this year's conference, you will discover many fresh approaches to local government leadership and management. Daily keynote speakers will offer provocative and insightful ideas, the educational sessions will engage and enlighten, and the social program will entertain you with the many highlights of the Greater Kansas City Region.

The impact of learning from and engaging with colleagues from around the United States and the world is enormous, and the sense of context and perspective that ICMA's conference provides is invaluable. The conference will be a great place to reenergize and catch up with colleagues, as well as the place to sample the "greatest barbecue in the world." Please reserve September 25-28 for this annual opportunity to build relationships and bond with the world's leading local government experts and practitioners.

Join us in September in Kansas City!

A handwritten signature in black ink that reads "David Ellis".

David Ellis
Conference Planning Committee Co-Chair
Deputy County Manager
Wake County, North Carolina

A handwritten signature in black ink that reads "Maria Hurtado".

Maria Hurtado
Conference Planning Committee Co-Chair
Assistant City Manager
Oxnard, California



Program Overview

During the first 100 years of ICMA's history, Annual Conference attendees have picked up thousands of innovative ideas and practical strategies for managing local governments in challenging environments while enjoying opportunities for professional and personal renewal and networking. With an overall theme of **"At the Crossroads: Celebrating Legacy, Defining the Future,"** this year's event looks ahead to ICMA's second century by featuring a program developed by the 2016 Conference Planning Committee that supports the abundance of educational, information-sharing, and networking offerings you have come to expect.

To help you fulfill your commitment to career-long learning and lead your community in today's complex environment, this year's conference again offers a variety of opportunities, including stimulating daily keynote presentations, informative concurrent educational and Solutions Track sessions, interactive roundtable discussions, films related to local government issues, skill-building ICMA University workshops and forums, and assorted field demonstrations. Engaging session formats, room sets, and presentation styles, combined with the use of social media and other technologies, will maximize your opportunities to network and exchange ideas with your colleagues.

Concurrent Educational Sessions



In addition to sessions offered by ICMA's projects, affiliates, and partners, this year's conference will feature educational sessions addressing the challenges facing local government managers in five **theme tracks** developed by the 2016 Conference Planning Committee:

- Building Stronger Communities during Disruptive Change
- Civic Trust in an Uncivil Society
- Creating a Culture of Innovation to Improve Core Services
- Don't Take It Personally: The Manager-Individual Dichotomy
- Local Government Management 2025

The conference program also includes **career tracks** of educational sessions designed specifically for

- Assistant and Deputy Managers
- County Managers
- Small-Community Managers
- Senior Managers/ICMA Credentialed Managers

ARE YOU UNABLE TO ATTEND THE CONFERENCE IN PERSON?

If you cannot attend the conference in person, this is your opportunity to continue your learning on your own time.

The 2016 Virtual ICMA Annual Conference will take place during the on-site event, September 25–28. ICMA will broadcast over the Internet live, streaming video of 18 educational sessions, including video and synced PowerPoint presentations, plus all four keynote sessions.



Although the Virtual Conference is not a substitute for the "on-the-ground" skill-building, networking, and social opportunities that ICMA's Annual Conference offers, it will enable you to access the same quality content and experience the conference highlights. Look for the **V** icon throughout this program to identify sessions that will be part of the Virtual Conference.

To get the most out of this benefit, for just one fee you can use the 2016 Virtual Conference to share professional development with your staff. This cost-effective method of providing ongoing education to your staff is a win-win for everybody!

Register online at icma.org/conference.

Learning Lounge



colleagues on a variety of topics.

Stop by the conference's Learning Lounge and join a small audience at your choice of short, interactive presentations on focused topics (listed on page 12) that will stir your curiosity. The lounge will also host an **Experts Bar**, where you can get one-on-one advice from in-the-know

Afternoon Featured Speakers



After lunch on Monday and Tuesday, enjoy an inspirational presentation from the afternoon's featured speakers, experts in their fields who are noted for their presentation skills and will speak on topics related directly to the conference's themes. See page 9 for the list of this year's featured speakers.

Roundtable Discussions



other expert with a strong interest or expertise in these nuts-and-bolts issues.

The conference's popular series of roundtable discussions offers attendees an opportunity to meet face-to-face and share ideas, opinions, and solutions on a variety of issues important to professional managers. Each discussion will be facilitated by an ICMA member or

ICMA University Forums



Sunday afternoon and three on Wednesday morning. Enrollment in each forum is limited to 250 participants and requires preregistration, although the cost is included in the main conference registration fee. (See pages 13–14 for detailed descriptions of the forums.)

ICMA University forums are a hybrid of the traditional concurrent educational sessions and the ICMA University workshops. Similar to a workshop, each forum is designed to be highly interactive and skill building in nature. This year, seven forums will be offered—four on

Greening the ICMA Annual Conference

In support of ICMA's commitment to environmental sustainability, abridged information about the conference is included in this issue of *PM*. Complete details are posted at icma.org/conference, where online registration and the housing bureau open June 2.



ICMA University Workshops



Attendees seeking an in-depth, skill-building experience can preregister for one or more of the half-day ICMA University workshops that will be offered in conjunction with the conference (see pages 24–25). The workshops are limited in enrollment to ensure a highly interactive experience related directly to the ICMA University practice groups considered essential to effective local government management. Payment of a separate workshop registration fee at the time of preregistration covers materials and instructor expenses.

Attendees seeking an in-depth, skill-building experience can preregister for one or more of the half-day ICMA University workshops that will be offered in conjunction with the conference (see pages 24–25). The workshops are limited in enrollment to ensure a highly

Field Demonstrations



The opportunities for professional growth and networking will extend beyond the meeting rooms of the Kansas City Convention Center to include a series of educational field demonstrations and site visits highlighting the most innovative projects in area local governments (see pages 22–23).

Exhibit Hall



At the exhibits in the ICMA Exhibit Hall—many directly related to the educational sessions—you can examine products and services that will help you deliver public services more effectively and cost-efficiently. The exhibit hall hosts the popular **Solutions Track** sessions, which present case studies of local governments that have overcome challenges through innovative public-private partnerships. Read more about this year's exhibit hall on pages 15–17.

At the exhibits in the ICMA Exhibit Hall—many directly related to the educational sessions—you can examine products and services that will help you deliver public services more effectively and cost-efficiently. The exhibit hall hosts the popular **Solutions Track** sessions, which



AICP CM Credits

ICMA has registered with the American Planning Association's professional institute, the American Institute of Certified Planners (AICP), to provide Certification Maintenance (CM) credits for approved programs at ICMA's 2016 Annual Conference.

Certification
Maintenance

Visit icma.org/conference to learn which specific workshops, sessions, and other activities have been approved through AICP's review process.

LOCAL Government 201

Take Your Career TO THE NEXT LEVEL

Gain the competitive advantage for yourself and your community with **Local Government 201**, a four-part seminar series at the conference. Designed to help experienced professionals stay current and emerging leaders get up to speed, this engaging series will share innovative ideas and insights that you can put into action in your communities.

Enter these sessions into your ICMA Conference planner and get ready to sharpen your skills and propel your career to the next level. See session descriptions on page 11.

- › **Session One: Building an XYZ Culture in Local Government**
Monday, Sept. 26, 9:45–11 a.m.
- › **Session Two: Budget Engagement That Works**
Monday, Sept. 26, 2:30–3:40 p.m.
- › **Session Three: Best Practices in Building a Culturally Diverse and Inclusive Workforce**
Tuesday, Sept. 27, 11 a.m.–12:15 p.m.
- › **Session Four: Social Media: Telling the Story of Local Government**
Tuesday, Sept. 27, 2–3:10 p.m.

PRESENTERS:



Felicia L. Logan

Director, Leadership Development, ICMA

Session One: Building an XYZ Culture in Local Government



Greg Stopka

Alliance for Innovation



Doug Mathews

Chief Communications Director,
Austin, Texas



Joshua A. Smith

City Manager, Hamilton, Ohio

Session Two: Budget Engagement That Works



Gary Kent

Commissioner of Corporate Services and
CFO, Mississauga, Ontario, Canada

Session Three: Best Practices in Building a Culturally Diverse and Inclusive Workforce



ICMA President Pat Martel

City Manager, Daly City, California

Session Four: Social Media: Telling the Story of Local Government



Kevin Knutson

Regional Vice President,
Management Partners



Chris Hernandez

Director of City Communications,
Kansas City, Missouri

Keynote Speakers



Soledad O'Brien

Sunday, September 25, 3–5 p.m. 

The Opening General Session of ICMA's 102nd Annual Conference will feature a presentation by award-winning journalist, documentarian, news anchor, producer, and philanthropist **Soledad O'Brien**. One of the most recognized names in broadcasting, Soledad has reported breaking news from around the globe and has produced highly regarded documentaries on the most important stories facing the world today, including her critically acclaimed series "Black in America" and "Latino in America." She is also chairman of Starfish Media Group, a multiplatform media production and distribution company dedicated to uncovering and producing empowering personal stories that take a look at the challenging and often divisive issues of race, class, wealth, poverty, and opportunity.



David Brooks

Monday, September 26, 8:30–9:30 a.m. 

A keen observer of the American way of life and a savvy analyst of present-day politics and foreign affairs, *New York Times* columnist and PBS commentator **David Brooks** has a gift for bringing audiences face-to-face with the spirit of our times with humor, insight, and quiet passion. In his newest book, *The Road to Character*, David explains why selflessness leads to greater success. He tells the story of ten great lives that illustrate how character is developed and how we can all strive to build rich inner lives marked by humility and moral depth, even in a society that emphasizes success and external achievement.



Bob Chapman

Tuesday, September 27, 8:30–9:30 a.m. 

Bob Chapman imagines a world full of caring work environments in which people can discover and share their gifts and feel a genuine sense of satisfaction for their contributions. In such a world, people leave work each day fulfilled and thus are better spouses, fathers, mothers, sons, daughters, neighbors, and citizens of the world. Bob knows such a world is possible because his commitment to people-centric leadership made it a reality at global capital equipment firm Barry-Wehmiller, where he is chairman and CEO. As detailed in his new book *Everybody Matters: The Extraordinary Power of Caring for Your People Like Family*, Bob shares the story of Barry-Wehmiller's transformation into a thriving people-first organization and provides insight into transforming your own workplace into someplace extraordinary.



Vernice Armour

Wednesday, September 28, 8:30–10:30 a.m. 

ICMA's Celebration of Service to the Profession culminates with an inspiring presentation by "FlyGirl" **Vernice Armour**. A model of passion, focus, and commitment, Vernice propelled herself from beat cop to combat pilot in a record-breaking three years, becoming the U.S. Marine Corps'—and America's—first African-American female pilot. Describing her warp-speed success as "zero to breakthrough," Vernice shares her philosophy and process to help leaders harness the power of a "breakthrough mentality" to propel their organizations to success through mentoring, leveraging functional and individual diversity for strategic advantage, and creating breakthroughs for teams.

Educational Sessions

Concurrent educational sessions do not require preregistration.

Concurrent educational sessions that are being developed from ideas generated by the 2016 Conference Planning Committee are listed below, along with sessions being planned in conjunction with ICMA projects and affiliates. Session descriptions are subject to change as speakers are being engaged over the summer. ICMA University Practice Group numbers (noted in italics after the description) are attributed to many sessions.

Theme Tracks

Building Stronger Communities during Disruptive Change

Surprise! How to Engage and Partner with Others When the Unexpected Happens

Monday, Sept. 26, 9:45–11 a.m.

Local government professionals are sometimes faced with unforeseen disruptions in the form of a natural disaster, a public safety crisis, or some other calamity. Often in such cases, purposeful civic engagement is needed to help communities recover and move on. Come to this session to hear tips from your colleagues on whom to partner with and how to engage. 4, 8, 13

Increasing the Odds of City/County Manager Success: Lessons from the Cal-ICMA Survival Skills Project

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

In an effort that ultimately involved over 250 city and county managers, Cal-ICMA sought to identify the most significant professional challenges that managers face and to recommend strategies to address them. This session will explore the identified challenges while highlighting how both individual

managers and our professional associations can effectively respond to those issues. 13

How to Prepare for and Recover from Community Crisis

Tuesday, Sept. 27, 3:30–4:40 p.m.

Headlines are filled with towns dealing with crisis. Crises, man-made or natural, can strike at any time, and we are generally unprepared when they do, lacking comprehensive crisis plans to deal with them. Learn about advanced planning and keys to survival. 3, 4, 13

Civic Trust in an Uncivil Society

Promoting Civic Trust by Addressing Misinformation and Disinformation

Monday, Sept. 26, 12:45–2 p.m.

This session will show managers several approaches to correcting and overcoming misinformation or disinformation. 8

Maintaining Trust through Civil Customer Service

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

How can we stay calm and on message when others are being uncivil? How can we use each interaction with people to build a foundation of trust? This session will focus on best practices in customer service strategies—such as when and how to respond to social media incivil-

ity—as a way to demonstrate that local government is responsive and accessible. 8, 14

Creating a Culture of Innovation to Improve Core Services

Introducing Innovations to the Organization

Monday, Sept. 26, 2:30–3:40 p.m.

Innovations require buy-in and acceptance from employees in order to be successfully implemented. We'll break down the strategic planning process for introducing a new innovation and discuss how to create a sense of investment in a new project as it is implemented. 6

Creating a Culture of Innovation

Tuesday, Sept. 27, 2–3:10 p.m.

As times change, so too must the way we do business. This session will explore how managers can foster a culture of innovation and develop processes that get the work done. We'll show how LEAN and Six Sigma can help you achieve your goals. 6

Success and Failure in Implementing Strategic Plans

Tuesday, Sept. 27, 3:30–4:40 p.m.

Panelists will introduce a scholarly overview of what works (and what doesn't) in the implementation of strategic plans. Two practitioners then share their experiences with implementation, discussing

 Virtual Conference Sessions

successful practices as well as past missteps and the lessons learned. 13

Don't Take It Personally: The Manager-Individual Dichotomy

Prioritizing Professional and Personal Priorities

Monday, Sept. 26, 9:45–11 a.m.

This session will offer universal strategies and techniques for managing your highest priorities given limits on your organization, community, and time. 18

Mindfulness and Meditation Techniques

Monday, Sept. 26, 2:30–3:40 p.m.

Mindfulness and meditation techniques enable people to combat the effects that stress has on the body and mind. Attendees will learn how to “live in the moment,” which will help them improve their effectiveness and decision-making skills. 18

Local Government Management 2025

The Path to the C Suite: Preparing and Engaging Women for Top Management Roles

Monday, Sept. 26, 9:45–11 a.m.

Women make up over 50% of the general population, but the percentage of women in top management roles is well below that mark. While the number of women in the pipeline is far more encouraging, the challenge is to ensure that this emerging contingent of professionals moves up. Come to discuss this

issue and hear from managers who are effectively preparing and engaging women in top local government management positions. 1, 9

Can't Buy My Love

Tuesday, Sept. 27, 3:30–4:40 p.m.

What are people looking for in a public sector career now that stability, pension, benefits, and pay aren't the same motivators that they used to be? Brand your organization to attract the talent you need. Learn a new pitch, and sell your organization to top candidates without using money. 12, 13

Career Tracks

Assistant and Deputy Managers

The Assistant's Dilemma: Stepping Stone or Career Path

Monday, Sept. 26, 12:45–2 p.m.

The advantages of serving as assistant manager have been touted in recent years. Not surprisingly, many professionals have chosen to remain in these positions. This session will explore this trend, along with decision making that a long-tenured assistant often confronts involving career next steps.

Going from #1 to #2

Tuesday, Sept. 27, 2–3:10 p.m.

Many managers go from being the city manager in a small town to being the assistant in a larger town. This session will examine what that transition entails

and what you can expect if you're thinking of making the move to assume a subordinate role in local government.

County Managers

How Counties Promote Regional Economic Development

Monday, Sept. 26, 12:45–2 p.m.

Highlighting new ways of thinking about economic development, this session will show how a regional approach can result in new infrastructure to support broadband deployment or improved transportation. It will also present steps for initiating and facilitating processes to create economic development for all. 3

Small-Community Managers

Balancing the Hat Rack

Monday, Sept. 26, 12:45–2 p.m.

Local government staff in small communities often wear multiple hats. Does this have an impact on how they perform their various responsibilities? Is the possibility of burnout something to be concerned about? This session will offer tips on keeping employees well-rounded, cross-trained, and “fresh.” 1, 12, 18

Rethinking How Small Communities Deliver Services

Tuesday, Sept. 27, 2–3:10 p.m.

Local governments are coping with dwindling resources, including reduced state

AFTERNOON FEATURED SPEAKERS



The Zone of Possibility

Monday, September 26, 12:45–2 p.m.

Known for her authenticity, charismatic leadership, and tireless commitment to women's advocacy and leadership development, **Patti Phillips** is CEO of the National Association of Collegiate Women Administrators (NACWAA) based in Kansas City. Also an acclaimed speaker, Patti believes there are no limits on what individuals can achieve, and personally lives it. Don't miss her passionate presentation on coaching people to be confident, purposeful, and successful “Possibilitarians.”



Leadership Team or Management Team? Is There a Difference?

Tuesday, September 27, 2–3:10 p.m.

Professor emeritus of the University of Kansas School of Public Affairs and Administration, **John Nalbandian** is a former city council member and mayor; the recipient of numerous awards for his teaching, research, and service; and a beloved contributor to the professional development of many ICMA members. Join John for a stimulating presentation on the contemporary trends in local government and leadership challenges for city/county managers and department heads.

Educational Sessions, *cont.*

and federal support. What potential revenue sources are as yet untapped? This session will focus on how small communities create partnerships and collaborate to deliver core services. 3, 4

Senior Managers/ICMA Credentialed Managers

The Cookingham Legacy and the Future of the Profession

Monday, Sept. 26, 12:45–2 p.m.

L. P. Cookingham is an iconic figure in local government management. His reforms of the Kansas City government beginning in the 1940s helped shape the expectations of our profession. Join ICMA executive director Bob O'Neill and a distinguished panel to discuss the legacy of the reform era and the relevant characteristics of the profession in a new century.

All about Council-Manager Relations

Monday, Sept. 26, 2:30–3:40 p.m.

Get solid advice about how to establish mutual respect and clarify roles, effectively develop interpersonal and communication competencies, and conduct productive new councilmember orientations and retreats. Even get advice for those times when things don't work out so well. This session will draw from a forthcoming e-publication by the presenters. 14

Leadership in Times of Crisis: President Truman and Dropping the A-Bomb

Tuesday, Sept. 27, 2–3:10 p.m.

Using a historical event as the basis for conversations on what went right, what went wrong, and why, this session will engage attendees in a discussion of the events and decisions that led to the bombing of Hiroshima in 1945, particularly Truman's role as decision maker. In so doing, it will help them examine their own approaches and effectiveness should they be confronted with a "step-up moment." 6, 18

Annual, Program, and Affiliate Sessions

Alliance for Innovation

Accelerating Innovation

Tuesday, Sept. 27, 3:30–4:40 p.m.

Everyone is giddy about innovation. It is a learned process that requires a shift in thinking. But how do we turn it from a mantra to a value deeply woven into the fabric of our organizations? Join the Alliance for Innovation to learn more about the innovation process, the critical role that leadership plays, and ways to access your organization's readiness to build an innovative culture. 6

Eldon Fields Colloquium

All That Jazz: A Review of Today's Academic Research

Monday, Sept. 26, 2:30–3:40 p.m.

This year's colloquium will feature three highly respected University of Kansas faculty members sharing their latest research on sustainability, equity in education, and the impact of organizational rules and policies on diverse employee populations. After their brief presentations, attendees will be invited to join the discussion. 4, 9, 6

International Hispanic Network

Building Diverse Leadership in Your Community and Your Organization

Tuesday, Sept. 27, 2–3:10 p.m.

Leadership matters. In light of dramatic demographic changes, it is important that we openly discuss our obligation to welcome and embrace our growing diversity and engage all sectors of our communities in creating partnerships and building leadership capacity. 1, 9

Ethics

Building an Ethical Culture

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

Why create, nurture, and promote an ethical culture in your organization? Because a committed adherence to ethical principles will allow our govern-

ments to operate more efficiently and effectively, to attract and retain the best employees, and to earn the "benefit of the doubt" during times of crisis. Learn about practical, comprehensive approaches to implement successful ethics programs. 17

Local Government 201: Taking It to the Next Level

Building an XYZ Culture in Local Government

Monday, Sept. 26, 9:45–11 a.m.

The XYZ Factor isn't a place or a company or an age. It's a new kind of culture in which innovation, accessibility, and transparency are the norm and employees are challenged, engaged, and excited to produce. It's an environment created on the principles of the millennial generation to foster intergenerational productivity in a new kind of office culture. Simply put, XYZ companies have an "it" factor that helps them rise above the competition and earns them recognition as "do something" organizations. 1, 6

Budget Engagement That Works

Monday, Sept. 26, 2:30–3:40 p.m.

Perhaps there is no bigger decision that elected officials must make than approving the annual budget. To help you get the most out of your budget engagement process, this Mississauga, Ontario, Canada, case study will offer practical strategies for engaging the public, integrating staff into the process, facilitating the conversations that need to happen among staff and the leadership team, ensuring that elected officials have all the right information, and making the process simple and engaging. 10

Best Practices in Building a Culturally Diverse and Inclusive Workforce

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

ICMA and our members are committed to ensuring that local governments and the association reflect the diversity of the communities we serve. Professional local government management

must attract and cultivate a diverse and talented group of individuals dedicated to the highest ideals of public service. Join this session to explore workable strategies for building a culturally diverse profession and a local government staff that reflects the whole community. 9, 12

Social Media: Telling the Story of Local Government

Tuesday, Sept. 27, 3:30–4:40 p.m.

Social media has revolutionized the way that governments communicate with their constituents and each other. The benefits of social media far outweigh the risks, but local governments need to put some time and thought into creating a social media strategy before embarking on an engagement effort, and they must revisit that strategy as it evolves. 16

ICMA Programs

Building the Foundation for Resilient Communities

Monday, Sept. 26, 9:45–11 a.m.

How can cities set up systems that will help them adapt, grow, and thrive in the face of chronic stresses and acute shocks? Come learn about some of the tangible steps that cities are taking to ensure a more resilient future for their residents.

Trending in Smart Cities: What Makes a Community “Smart”?

Monday, Sept. 26, 12:45–2 p.m.

We’re hearing a lot about smart cities these days, but what does that involve exactly? In this session, we’ll look at the hot topics, issues, and trends pertaining to smart cities, as well as at the technologies that local governments need to have at the ready to be “smart.”

The Manager’s Role in Advancing Public Health Efforts

Monday, Sept. 26, 2:30–3:40 p.m.

The role of local government in achieving public health goals has never been more important. This session will highlight how local government professionals can contribute to the development of healthy communities, improving the quality of life for all residents.

Meeting the Workforce Challenges of Tomorrow

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

Business as usual is unlikely to succeed in attracting and retaining the people governments need. Changing demographics, an improving labor market, and legacy benefit costs require new strategies to address the challenges ahead. This session will explore practical steps that local governments can take to compete for talent and gain a reputation as employers of choice.

Actionable Data, Actual Results

Tuesday, Sept. 27, 2–3:10 p.m.

Anyone can measure, but few can target that measurement effectively enough to drive real change. Kansas City, Missouri, has implemented a range of initiatives that facilitate data-driven decisions and public engagement. From KCStat to Bloomberg What Works Cities to reimaged citizen surveys and even arts-based data outreach, city staff will discuss how using data has achieved results.

Keynote Breakouts

The Road to Character

Monday, Sept. 26, 9:45–11 a.m.

Join Monday’s keynote speaker, David Brooks, to continue a discussion of lives marked by humility and moral depth, even in a society that emphasizes success and external achievement.

Truly Human Leadership

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

Join Tuesday’s keynote speaker, Bob Chapman, to continue a discussion of his Truly Human Leadership philosophy.

Women in Management

Women’s Issues Are Everyone’s Issues: You Can Make Your Organization a Better Place to Work

Monday, Sept. 26, 2:30–3:40 p.m.

Paid leave, flexible work schedules, cross-training, and other tactics can be incorporated into your organization’s benefits program. These benefits are critical to attracting and retaining talented women as well as millennials and men. If the work environment is improved for women, it will improve for all.



Patience, Planning, and Process: Investment Strategies for the Future

Monday, Sept. 26, 9:45–11 a.m.

During the past few years, stock and bond markets have offered rewards for patient plan participants. However, identifying new opportunities may now be more of a challenge. Please join ICMA-RC’s chief investment officer and a panel of experts to learn what factors might shape investment strategies and decision making in 2016 and beyond. 18

Planning for Your Future? Meeting with a Financial Planning Expert

Monday, Sept. 26, 10 a.m.–5 p.m.

Tuesday, Sept. 27, 9:30 a.m.–4 p.m.

Do you have a financial plan for your future? Have you saved for a rainy day? Do you know how much money you’ll need in retirement? ICMA-RC’s Certified Financial Planner™ professionals will be providing individual consultations to help you with your financial planning needs. Space is limited so be sure to sign up for your consultation at the ICMA-RC booth as soon as possible.



Health Care Reform in 2016 and Beyond

Tuesday, Sept. 27, 11 a.m.–12:15 p.m.

The Affordable Care Act has affected the way that health care is purchased, delivered, and consumed in the United States. As health care reform continues to evolve, it’s essential that employers remain on top of their compliance obligations in this highly regulated environment. Employers may also leverage reform to help improve the productivity and health of their workforce.

Learning Lounge

Learning Lounge sessions do not require preregistration.

Don't feel like attending a 75-minute presentation? Then stop by the conference's Learning Lounge and join a small audience at your choice of short, interactive presentations on the following focused topics that will stir your curiosity. The lounge will also host an **Experts Bar**, where you can get one-on-one advice on topics such as résumé design.

Learning Lounge Topics

- Broadband and Its Local Government Impacts
- Building Relationships of Trust between the Community and Police
- Building Sustainable Leadership: Borrowing from Within
- Creative Resident Engagement: This Ain't No Town Hall Meeting
- Enhancing the Customer Experience for Businesses
- Incorporating Community Livability Values into the Entire Workforce
- Moving to the Cloud and Other IT Improvements for Small Communities
- Public Engagement Success: Raising the Bar on Accountability, Transparency, and Citizen Engagement
- So You Think You're Succession Planning?
- Targeted Neighborhood Revitalization
- The How's and Why's of Police-Community Relations and Diversity
- Unifying City and County Governments in Kansas: A Case Study
- Your Charts Suck!

FILM SERIES

Films do not require preregistration.

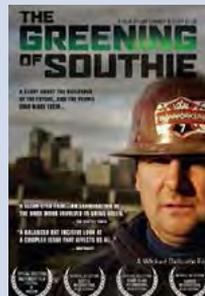


California High: The Great Marijuana Debate

Monday, Sept. 26
9:45–10:45 a.m.

Tuesday, Sept. 27
11 a.m.–noon

This film presents a balanced look at the controversy over the legalization of marijuana. It explores the disputes over the medical value of marijuana and the impact that legalization will have on usage. This is a debate with no easy answers.



The Greening of Southie

Monday, Sept. 26
12:45–2 p.m.

Tuesday, Sept. 27
2–3:15 p.m.

Set on the streets of South Boston, this film is the story of a revolutionary Green Building and the union teams who bring it to life. The building is a leader in the field of environmentally friendly design, but building green has its challenges. When things on the building start to go wrong, the young development team has to keep the project from unraveling.



Just Eat It: A Food Waste Story

Monday, Sept. 26
2:30–3:45 p.m.

Tuesday, Sept. 27
3:30–4:45 p.m.

Filmmakers dive into the issue of waste from farm, through retail, all the way to the back of their own fridge. In a nation where one in ten people is food insecure, the images on the screen of squandered groceries are both shocking and strangely compelling. This film is equal parts education and entertainment.

ICMA University Forums

Register for ICMA University forums online at icma.org/conference.

ICMA University forums are a hybrid of the traditional conference educational sessions and the ICMA University workshops. Because they are designed to be highly interactive and skill building in nature, the forums are limited in enrollment to 250 participants. Although there is no fee to participate in a forum beyond the main conference registration fee, preregistration is required because of the ceiling on enrollment, and early registration is recommended. ICMA University Practice Group numbers (noted in italics after the description) are attributed to each forum.

Design Thinking

Sunday, Sept. 25, 12:45–2:45 p.m.

How does design influence engagement, culture, and innovation? Design Thinking focuses on developing a deep understanding of the customer experience and of how customers interact with your service or product. Use Design Thinking principles to breathe life back into customer engagement. Learn how others have created innovative services using a Design Thinking process, and participate in a hands-on activity that demonstrates that process. 4, 6

Forum Leader: Kathy Lang, IT manager, San José, California

Got ESP?

Sunday, Sept. 25, 12:45–2:45 p.m.

Leading and managing a community and staff can be an all-consuming challenge. In today's local government, managers must know the difference between leading and managing and how to do both effectively. With significant experience teaching the principles and techniques discussed in the ICMA book *Effective Supervisory Practices*, forum leaders will share their expertise, tips, and strategies to help you bring practical supervisory training to your jurisdiction. 1

Forum Leaders: Hyacinth Bryant, senior human resources development manager;

James Merriweather, labor and employee relations manager; and Walter Mobley, human resources development manager, Department of Human Resources, Atlanta, Georgia

Persuasion and Influence

Sunday, Sept. 25, 12:45–2:45 p.m.

City and county leaders must be convincing issue advocates, able to present their vision persuasively in order to have their ideas implemented and their programs supported. While rare, this ability is vital in a wide variety of contexts with councilmembers, commissioners, employees, citizens, managers, boards,



ICMA University Forums, *cont.*

and other stakeholders and agencies. In this forum, participants will learn how to create powerful presentations and compelling messages that motivate and inspire using research-based, field-tested skills. 15

Forum Leaders: Peter A. Glaser, PhD, consultant, and Susan R. Glaser, PhD, consultant, Glaser & Associates, Eugene, Oregon

Talking about Equality, Race, and Diversity: Getting Comfortable with Uncomfortable Conversations

Sunday, Sept. 25, 12:45–2:45 p.m.

Unrest is laden with anger, fueled by social media, and on the rise. With headlines full of stories about social unrest, we need to be prepared to engage proactively with citizens in our communities. Through frank conversations with leaders in recent high-profile situations, this forum aims to give managers the tools they'll need to engage in productive dialogue with organizers, activists, businesses, and citizens so as to bring about meaningful and systematic change. 2, 9

Forum Leader: David Ellis, deputy county manager, Wake County, North Carolina

Communities Leveraging Disruptive Change: What Are Your Disruptors, and How Will You Leverage Them?

Wednesday, Sept. 28, 10:45 a.m.–12:45 p.m.

Social unrest, wildfires, floods, mass shootings, drinking water contamination, municipal bankruptcy—these are just a few of the disruptive events that communities must be prepared to face. Join this interactive session where attendees will work together to identify areas of emerging change that are likely to disrupt their communities and will leave with examples of solutions for promoting social stability and preventing social unrest. Forum presenters will also provide examples of disruptive issues on a global scale. 2, 3

Forum Leader: Fred Presley, town manager, West Warwick, Rhode Island

Creating a Sustainable and Resilient Community

Wednesday, Sept. 28, 10:45 a.m.–12:45 p.m.

Every day, local government leaders are faced with competing priorities. Where does a sustainable, resilient community rank? Empower yourself with a good foundation of sustainability and resiliency

knowledge, and see how you can put it to use in your community. Interact with peers grappling with the same issues; learn what our survey research shows; and get connected to relevant networks, resources, and other information that will support you on your quest for a sustainable, resilient community. 2

Forum Leader: Andrea Fox, director, Center for Sustainable Communities, ICMA, Washington, D.C.

You Run Things (Except at Council Meetings): How to Assist Your Elected Officials with Meeting Management

Wednesday, Sept. 28, 10:45 a.m.–12:45 p.m.

Rules work best when everyone knows and follows them. Knowing the rules for meetings can make sessions more efficient and effective. Learn the basics of Robert's Rules of Order, including the flowchart for a motion and tips for debate and decorum. Learn what works and how to bring civility back to meetings in a train-the-trainer format. 2

Forum Leader: Margaret Norris, municipal management consultant, Municipal Technical Advisory Service, University of Tennessee, Knoxville, Tennessee



The ICMA conference is one of the best and most organized conferences I've ever been to.

The workshops are terrific, but I especially enjoy the first-rate keynote speakers. I learn so much during the conference that my head hurts (in a good way). The social events are a great way to network and have fun with my colleagues. I am the manager of a small town and I appreciate the many learning tracks for small-town managers. I know my town benefits from the information I bring back and I am reinvigorated to try new things.

—**Tonya Galbraith**, town manager
McCordsville, Indiana (population 4,981)

Educational Exhibits and Solutions Track Sessions

Solutions Track sessions do not require preregistration.

The exhibit hall is an integral part of the learning and professional development that takes place at the Annual Conference. With over 150 companies exhibiting this year, it enables attendees to explore the breadth and depth of local government services and products available in today's world.

Solutions Track Sessions

Managing E-Hostility

Monday, Sept. 26, 9:45–10:45 a.m.

As governments offer an increasing number of online forums for citizens to provide feedback to government leaders, they are encountering an increasing amount of feedback that's hostile, obscene, off-topic (e.g., advertisements), etc. This session will highlight case studies and offer best practices for managing e-hostility. Presented by **Peak Democracy**.

Smart Communities Are Defined by the Technology They Use

Monday, Sept. 26, 9:45–10:45 a.m.

Learn how to use the technology you already have to build your smart community. In this session, Esri will show you how to share information almost instantaneously, increase your communication and collaboration, and solve your challenges. Presented by ICMA Strategic Partner **Esri**.

The Politics of Parking

Monday, Sept. 26, 9:45–10:45 a.m.

Finding a Smart Parking solution that has widespread support can be a difficult. Amir Sedadi, retired assistant general manager of the Los Angeles Department

of Transportation, will discuss the challenges that Los Angeles experienced when seeking to modernize its parking policies, and he will present tactics that managers can use to gain endorsements and support for their smart parking solutions. Presented by ICMA Strategic Partner **IPS Group, Inc.**

How Cities Are Using Technology to Improve Service Delivery

Monday, Sept. 26, 11:15 a.m.–12:15 p.m.

Learn how current technology is going well beyond the old "workflows" model. Modern platforms are uniting in multiple departments to create "organizational processes" that reinforce accountability, achieve predefined outcomes, communicate with customers, and provide managers with predictive data. Presented by ICMA Strategic Partner **Plante & Moran, LLC**.

Next Generation Financials: Bringing Location-Based Data to Your General Ledger

Monday, Sept. 26, 11:15 a.m.–12:15 p.m.

Matching business data with geographic areas and analyzing the results is inefficient. However, our partnership with Esri allows GovSense to bring valuable spatial data to the general ledger (GL). Learn how a true cloud-based solution powers the next-generation GL, improving operations



In addition to the exhibitors, the educational content in the exhibit hall is top-notch. With topics chosen by Conference Planning Committee members and select Strategic Partners, the Solutions Track sessions continue to be popular, highly attended cornerstones of the hall. Featuring case study-based presentations about local governments that have overcome challenges through innovative public-private partnerships, these sessions offer insight into some of the latest innovations in local government management.

Also in the exhibit hall is the ICMA Pavilion, where you can check out all that ICMA has to offer its members. ICMA staff will be available to answer your questions. Visit the Internet Express station conveniently located in the hall to check your e-mail, stay on top of office business, or surf the web. The exhibit hall gets better and better every year!

Educational Exhibits and Solutions Track Sessions, *cont.*

and transparency. Presented by ICMA Strategic Partner **GovSense**.

Using Analytics to Grow Tourism Market Share

Monday, Sept. 26, 11:15 a.m.–12:15 p.m.

For cities to succeed in their tourism marketing efforts, they must take a strategic approach. This session will give you a better understanding of how local governments can successfully recruit visitors by using analytics. Presented by ICMA Strategic Partner **Buxton**.

Improving the Financial Reality of Your Parks, Recreation, and Sports Facilities

Monday, Sept. 26, 12:30–1:30 p.m.

Parks and recreation assets are often managed according to outdated assumptions. Many communities fail to fully use these assets, resulting in higher-than-necessary expenses for lower-than-desired outcomes. This session will introduce strategies for evaluating and modernizing the management of parks and recreation assets. Presented by ICMA Strategic Partner **The Sports Facilities Advisory | The Sports Facilities Management**.

The American Model for Public-Private Partnerships

Monday, Sept. 26, 12:30–1:30 p.m.

The American Model is an innovative approach to public-private partnerships that provides cost savings by taking

advantage of both tax-exempt bond financing and private sector development expertise. This session will present two case studies and review how the model works. Presented by the **National Development Council**.

Improving the Customer Experience with Technology: Not Just “How?” but “Why?”

Monday, Sept. 26, 12:30–1:30 p.m.

Successfully implementing a new enterprise technology project requires effective business process analysis, change management skills, and “buy-in.” In this session, San Diego County will discuss its national, award-winning enterprise technology project, which consolidated permitting technology from multiple agencies and platforms into a single system, achieving dramatic customer service improvements. Presented by ICMA Strategic Partner **Accela**.

Citizen as Sensor: Improving Public Safety through Smartphone Technology

Monday, Sept. 26, 1:45–2:45 p.m.

Police departments are always looking for new ways to engage citizens to improve public safety. Learn how the Miami-Dade police department developed a smartphone app that deputizes its 2.5 million residents, allowing them to report on crimes and share data with Miami’s real-time crime center. Presented by ICMA Strategic Partner **Microsoft**.

Creating an Open Data Strategy That Works: The Next Generation for Open Data

Monday, Sept. 26, 1:45–2:45 p.m.

Opening your data not only fosters internal collaboration and innovation but also gives outside organizations information that helps them understand your community’s needs. Join Esri to learn how to build an open data strategy that benefits your entire community. Presented by ICMA Strategic Partner **Esri**.

IT Strategic Planning: Maximizing IT Bang for the Budget

Monday, Sept. 26, 1:45–2:45 p.m.

Balancing budget requirements with the need to invest in expensive IT infrastructure to provide services is difficult. This session discusses IT strategic planning with an eye on the potential leveraging of infrastructure investments via cloud computing and interlocal agreements. Presented by ICMA Strategic Partner **Lurie, LLP**.

Moving beyond Midweek Meetings: Public Engagement in the 21st Century

Monday, Sept. 26, 3–4 p.m.

Innovative governments are complementing public meetings with online technologies that augment and diversify citizen engagement in such areas as general plans and policy updates. This session will highlight case studies and best practices for using these online tools. Presented by **Peak Democracy**.





The Connected Officer: Bringing the Internet of Things (IoT) to Law Enforcement

Monday, Sept. 26, 3–4 p.m.

This session will explore how cloud-connected sensor devices are providing new crime-fighting tools and real-time situational awareness for law enforcement. We'll demonstrate how data from cameras, license plate readers, and drones are used to investigate crime and improve officer safety. Presented by ICMA Strategic Partner **Microsoft**.

Transparency Practices in the Real World

Monday, Sept. 26, 3–4 p.m.

Financial transparency is a major initiative for thousands of local governments across the country. Transparency breaks down information silos, facilitating data-driven decisions and building trust in government. Learn how to unlock the full potential of transparency by adopting new technologies. Presented by **OpenGov**.

How to Immediately Lessen the Inequalities in Your Community

Tuesday, Sept. 27, 9:45–10:45 a.m.

Do members of your community have equal access to services? Learn how Esri's solutions can make immediate improvements in the availability of your community's services. Presented by ICMA Strategic Partner **Esri**.

Improving the Budget Process in the Era of Connected Government

Tuesday, Sept. 27, 9:45–10:45 a.m.

Budgeting is a critical activity in government, but the process is manual and time-consuming. However, a new collaborative network is transforming the budget process. Learn how governments are making this process more efficient and increasing citizen trust in

their organizations. Presented by ICMA Strategic Partner **OpenGov**.

Transforming the Moments: How to Improve the Interaction between Government and Its Constituents

Tuesday, Sept. 27, 9:45–10:45 a.m.

To effectively serve constituents, governments deem technology to be an essential ingredient. But how do you determine what technology to use and where? This session will analyze classic constituent-government interactions and suggest key technology projects to serve them. Presented by ICMA Strategic Partner **OnBase by Hyland**.

Doing More with Less

Tuesday, Sept. 27, 11 a.m.–noon

It's a mantra we hear all the time: local government needs to do more with less. And as citizens become more accustomed to easy access to information from and friendly interaction with the private sector, they demand the same from their government. How can governments serve these needs in a cost-effective way? Presented by ICMA Strategic Partner **Socrata**.

Investing in Small Businesses for the Long Term

Tuesday, Sept. 27, 11 a.m.–noon

Small businesses create jobs, generate tax revenue, and attract more businesses to a community. A successful loan fund can have lasting benefits for your community. This session will detail two long-term loan funds and discuss why they have been successful. Presented by the **National Development Council**.

Social Media Monitoring for Proactive Policing

Tuesday, Sept. 27, 11 a.m.–noon

Law enforcement is rapidly embracing social media as a powerful new tool in

investigating and preventing criminal activity. This session will explore how intelligence developed through effective listening to social media can have a significantly positive impact on police operations. Presented by ICMA Strategic Partner **Microsoft**.

Building Analytics and Smart Street Lighting: Saving Money, Saving Lives

Tuesday, Sept. 27, 12:45–1:45 p.m.

This session will highlight current technologies in building analytics and smart street lighting. These technologies have empowered municipalities in the areas of "big data" collection, police and fire safety, and energy efficiency while creating revenue streams. Presented by **ICONICS, MacDonald-Miller, and PLANLED**.

Transforming Blighted Communities

Tuesday, Sept. 27, 12:45–1:45 p.m.

When addressing vacant and abandoned properties, communities face several challenges, such as declining property values, increased cost of police and fire protection, and code enforcement. Come hear about innovative strategies for eradicating blight and placing communities on the road to recovery. Presented by **SecureView USA**.

Upgrading Grant Processes to Meet Federal Requirements

Tuesday, Sept. 27, 12:45–1:45 p.m.

As federal requirements grow in quantity and complexity, organizations that receive federal grant funding will soon need to reevaluate their existing grant management processes in order to adhere to new expectations. Presented by **AmpliFund Public Sector**.

Special Sessions

Special sessions do not require preregistration unless otherwise noted.

Speed Coaching

Sunday, Sept. 25, 10–11:45 a.m.

This session is free but requires preregistration.

Speed Coaching is back again! If you have career questions or want to get or give fresh perspectives, attend this session. Space is limited, but registration is complimentary for this high-energy coaching and networking event. We also need coaches!

County Administrators' Idea Exchange

Sunday, Sept. 25, 12:45–2:45 p.m.

The National Association of County Administrators (NACA) will host an idea exchange—an informal roundtable discussion for county administrators to discuss issues that are important to county governance.

A Connected Approach to Holistic Well-Being

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

Are you getting the most value from your benefits? Learn best practices in programs to increase employee health and productivity and decrease employee sick leave while improving your bottom line.

Applying ICMA's Code of Ethics to Council-Manager Relationships: MPA Student Session

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

Led by ICMA Midwest regional director David Limardi and Prof. Kurt Thurmaier, this session will provide students with a chance to collaborate with students in other programs to

discuss ethical issues in local government. After the session, students are encouraged to continue discussions and networking over lunch.

Economic and Workforce Development for Cities

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

A city that strives to create a more sustainable environment can do so by leveraging innovation that focuses on what is vital to communities, including clean energy, workforce development, intelligent infrastructure, digitalization, STEM education, economic development, use of local suppliers, and job creation.

Gearing Up for FirstNet

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

Make sure your jurisdiction is positioned to take full advantage of FirstNet, a nationwide broadband network for public safety. This innovative technology is expected to revolutionize the delivery of public safety services as we know them. This session will explain what you can do to be on the leading edge of this change, and to influence the design and operation of the network to ensure that it meets your jurisdiction's needs at an affordable cost.

Get a Taste of Harvard Kennedy School Senior Executives in State and Local Government Program

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

Hear about the renowned and intense program directly from past graduates and ICMA scholarship recipients. Learn

how the program can enhance your career, help you better serve your community, and offer real-world solutions that can enrich your residents' lives. This session is brought to you by The Ferguson Group and eCivis, sponsors of the Harvard Kennedy School Scholarship.

ICMA Coaching Program and State Partners: Annual Planning Meeting

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

ICMA and its state partners in the ICMA Coaching Program will review the past year and plan the educational webinars for 2017. States will share information on how they are using coaching resources to benefit their members and develop local programs. Also learn how you can tap the ICMA Career Services and other resources available through the state associations.

Leadership ICMA Capstone Report: Peer-to-Peer Technical Assistance

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

The Leadership ICMA Class of 2016 has been hard at work assisting local governments with creating vibrant downtowns; establishing open data platforms to foster open, transparent, and accessible government; producing flexible work arrangement policies; and developing a cost-benefit analysis for implementing a Nutrient Reduction Program. Learn about their experiences and how what they learned can be useful to you.



Why Is Gender Balance in Your Organization Important? Because It's 2016!

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

The evidence is clear: inclusive cultures with gender diversity in leadership get better results. Still, women aren't proportionately represented in the upper ranks of business or the public sector. The problem has come with a big price tag in terms of lost productivity and financial success, but solving it will have a huge payoff. Panelists will discuss successful strategies for creating a more gender-balanced organization.

Executive Recruiters Tell All

Monday, Sept. 26, 4–5 p.m.

No secret goes untold during this special session in which executive recruiters will share their experiences and provide insights into the job-search process.

Managers as Faculty

Monday, Sept. 26, 4–5 p.m.

This session is for every manager who feels called upon to help develop the next generation of managers, whether as a guest lecturer in a college classroom or as an adjunct or full-time faculty member in a graduate MPA program. Join this informal discussion and share your experiences, exchange ideas, and learn where to find and how to use teaching resources.

President's Colloquium

Monday, Sept. 26, 4–5 p.m.

Don't miss this annual opportunity to share in a discussion on a topic of importance to ICMA's president.

Solar Powering America by Recognizing Communities: SPARC Action!

Monday, Sept. 26, 4–5 p.m.

Join ICMA and the Solar Foundation to learn about the new U.S. Department of

Energy-funded Solar Powering America by Recognizing Communities (SPARC) program, which establishes a national designation for leading solar communities and empowers other communities through technical assistance. Attend the session and receive help completing your designation application.

What's Up at the State House?

Monday, Sept. 26, 4–5 p.m.

Local government leaders must keep track of developments at the state level. This session will highlight trends in the issues of greatest concern to managers.

3D Data for a 4G Public

Tuesday, Sept. 27, 12:30–1:45 p.m.

Does your performance reporting consist of pages of lackluster spreadsheets in a hard-copy report? How do you bring

Special International Workshop

International Development Academy

Friday, Sept. 23, 2–6 p.m.; Saturday, Sept. 24, 9 a.m.–4 p.m.

Preregistration is required, and there is an additional registration fee for this multiday event: \$350 for ICMA members; \$400 for nonmembers.

Are you looking for ways to make a contribution beyond the boundaries of your community? Do you have knowledge and experience that could be applied to the challenges of developing, transitional, conflict-affected countries and fragile states? Led by ICMA staff and members who have extensive international development experience, this intensive one-and-a-half-day workshop will help you understand the challenges and benefits of strengthening local governance overseas. The session will examine the expectations of the donor community and the local governments and other entities we support. ICMA members who have made the transition to international work will discuss what you need to be prepared. For further information, contact Isabelle Bully-Omictin at iomictin@icma.org.





Special Sessions, *cont.*

those data to life in a way that reaches the mobile generation? This session will focus on visual analytics, geographic mapping, interactive apps, and dashboards.

Being a Great Coach and a Winning Player

Tuesday, Sept. 27, 12:30–1:45 p.m.

With women and minorities occupying a fraction of city manager roles, it is critical for the profession to increase efforts to encourage, prepare, and grow new talent

to manage our cities, towns, and counties. Learn how you can be a catalyst to bring forth the best in others. This session will be especially helpful for members and state associations interested in one-on-one coaching skills and opportunities.

Game of Life: Play It Right—Season 5

Tuesday, Sept. 27, 12:30–1:45 p.m.

Join us for this interactive and engaging “game show” that will teach you how to maximize the way you live and save.

Subject matter experts in health and wellness and finance will provide information we all need to know as we work, play, and live the Game of Life.

Managing Local Government Technology

Tuesday, Sept. 27, 12:30–1:45 p.m.

Sponsored by the ICMA-Hyland Advisory Panel on Technology Content, this session will highlight leading practices for making sound decisions about local government technology.

SPECIAL MEETINGS

Special meetings do not require preregistration.

Member Task Force and Committee Meetings

Sunday, Sept. 25, 8:30–11:30 a.m.

Most ICMA member task forces and committees will meet on Sunday morning; some groups will meet longer than others. Task force and committee members will receive communications this summer providing further details.

Regional Meetings

Sunday, Sept. 25, 11:30 a.m.–12:30 p.m.

ICMA members from the five U.S. regions will meet with their regional vice presidents to discuss key organizational issues and initiatives and to share information on activities within the region. State officers and members active in their state associations are encouraged to participate in an interactive discussion with their regional vice presidents on the

ICMA Executive Board, ICMA Liaisons, and Senior Advisors to continue the dialogue on strong partnerships between ICMA and state associations.

International Affiliate Organizations

Monday, Sept. 26, 2:30–4:30 p.m.

Representatives of the affiliates report on issues facing local governments in their countries and explore ways to work with ICMA and the other affiliates.

Early-Career Professionals Meeting

Monday, Sept. 26, 4–5 p.m.

If you are a young professional and want to develop your leadership and management capacity, this meeting is for you. Meet current participants and coaches and learn about the Emerging Leaders Development Program, the Leadership ICMA program, the Mid-Career Manager

Institute, and other ICMA opportunities. These programs can also help fulfill your professional development requirements as outlined in the guidelines for Tenet 8 of the ICMA Code of Ethics.

Annual Business Meeting

Tuesday, Sept. 27, 9:45–10:45 a.m.

The annual business meeting will feature reports from the ICMA president, ICMA executive director, and ICMA-RC president.

State Secretariat Meeting

Tuesday, Sept. 27, 12:30–2 p.m.

State association staff are invited to meet with colleagues to find out how services are provided in different states. Bring along your latest conference ideas, Strategic Partner program tips, newsletter suggestions, and professional development initiatives.

Special Events

Register for special events online at icma.org/conference except as noted.

Luncheon for Women in Professional Local Government Management

Sunday, Sept. 25, 12:45–2:45 p.m.



U.S. Treasurer **Rosa (Rosie) Gumataotao Rios** understands what it means to lead a large and dynamic agency while balancing

family and work. As the 43rd Treasurer of the United States, Rosie has direct oversight over the U.S. Mint, the Bureau of Engraving and Printing, and Fort Knox. She is a key liaison with the Federal Reserve, and serves as a senior advisor to the Secretary of the Treasury in the areas of community development and public engagement. Rosie is also very familiar with local government, having served the cities of Fremont, Oakland, and San Francisco, California, in executive management for economic development. A strong role model for women leaders and those aspiring to leadership positions, Rosie, a graduate of Harvard University, is passionate about supporting women in their careers and will share her insights on “Leading with Confidence.” \$40

ICMA/ELGL Networking Event

Sunday, Sept. 25, 7–9 p.m.

This event is free but requires preregistration.

We’re partnering again with the Emerging Local Government Leaders network and ICMA student chapters. Mix and mingle with managers, up-and-comers, students, and everyone in between. All are invited to the networking mixer Sunday evening following the Opening General Session. Wear your name badge and bring your business cards! The event is free, but registration is required as space is limited. Look for a pre-mixer students-only happy hour! RSVP: icma.org/icmaelglmixer.

Inspirational Breakfast

Monday, Sept. 26, 7–8:15 a.m.



Norton N. Bonaparte Jr. has served in the realm of city management for most of his career. As a professional and an academic, he has

demonstrated his commitment to working in local government. He serves on several boards and has taught graduate courses in public management at Rutgers University and undergraduate courses in management at National Louis Universi-

ty’s School of Management and Business. Appointed in September 2011 as the first African-American city manager of Sanford, Florida, Norton was thrust into the national spotlight following the shooting death of Florida teen Trayvon Martin. He will share how he was able to endure the impact of the shooting, the trial, the verdict, and beyond. \$35

Assistants’ Luncheon

Monday, Sept. 26, 11:15 a.m.–12:30 p.m.

How do you know if you’re ready to move up to the city manager position? What skills do you need to advance? What unique challenges might you face on your journey? Should you consider staying in the ACM role? Hear from your colleagues on these questions and more at this year’s Assistants’ Luncheon, where everyone is welcome. \$40

Assistants’ Forum

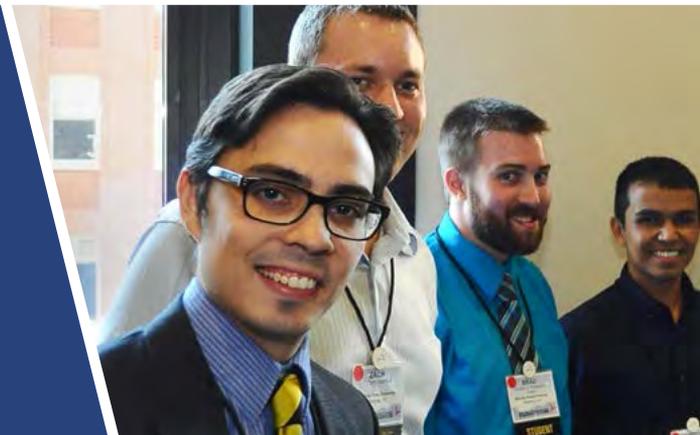
Monday, Sept. 26, 4–5:15 p.m.

Thinking about moving up to your first manager job? Hear from professionals who became managers within the last year. Find out about their transition and the problems/challenges they encountered. Receive tips and advice on how to prepare for and what to expect during your transition from #2 to #1.

Assistants’ Exchange Program

The Conference Host Committee is offering an Assistants’ Exchange Program on **Friday, September 23**, prior to the ICMA Annual Conference. This opportunity will involve spending the day as the guest of a participating local government in the greater Kansas City area.

The exchange program is open to all assistants who are ICMA members. Selections will be made on a first-come, first-served basis, but efforts will be made to accommodate as many participants as feasible. Visit the Assistants’ Exchange Program page of icma.org/conference for information on how to apply.



Field Demonstrations

Register for field demonstrations online at icma.org/conference.

Preparing for the Worst in the Best Way: Kansas City, Missouri, Emergency Operations Center

Sunday, Sept. 25, 12:45–2:15 p.m.

The Kansas City, Missouri, Emergency Operations Center (EOC) is a state-of-the-art facility designed to bring together city departments and response partners from all levels of government, community organizations, and volunteer groups during large-scale emergencies and disasters. Discover how recent technological upgrades use emerging tools to allow for greater situational awareness and more efficient and effective incident response. Discuss with staff how the EOC was designed with adaptability in mind to ensure continuity of services in an array of adverse operating environments. *The bus trip takes 10 minutes. \$20.*

Repurposing Municipal Farm: Partnerships Supporting Urban Agriculture

Sunday, Sept. 25, 12:45–2:15 p.m.

Kansas City, Missouri, has owned Municipal Farm since 1911. Comprising over 400 acres, the farm has been the home of the city's tuberculosis hospital, women's reformatory, and municipal correctional institution. After the jail was demolished in 2009, city staff embarked on a planning initiative

to outline the community's vision for the farm's future. The outcome—the Municipal Farm Sustainable Reuse Plan—involved an integrated development strategy that embraced agriculture as a viable option. Because prior uses also included a working farm, this strategy was fully supported by the neighborhood. Through partnerships with Kansas City Community Gardens, BoysGrow, Hy-Vee, Heartland Conservation Alliance, EPA, and others, the city is working toward fully implementing the community's vision. This tour is outdoors and requires walking through natural habitat. *The bus trip takes 15 minutes. \$20.*

Impacts of Transit: Exploring Kansas City's Crossroads and River Market Neighborhood

Monday, Sept. 26, 9:45 a.m.–12:15 p.m.

Ride the streetcar line and learn how it has directly led to over \$1 billion in economic development in Downtown Kansas City—from the revitalization efforts in the historic River Market area to the developing entrepreneurial tech hub in the Crossroads District. City staff will discuss how the momentum from this transit-oriented development led to the creation of public-private partnerships that spawned a smart city corridor along the streetcar route. *The bus trip takes 5 minutes. \$20.*

Leadership in Storm-Water Management: Green Infrastructure in KCMO

Monday, Sept. 26, 9:45 a.m.–12:15 p.m.

Kansas City's Overflow Control Program has been recognized for its innovative focus on green infrastructure to address the city's combined sewer overflow issues. Learn how Water Services collaborated with city departments and utilities to transform an 80-year-old neighborhood by installing more than 130 green infrastructure solutions to capture storm water. Through the construction of rain gardens, bioretention, cascades, and pervious pavement, Water Services not only addressed storm-water issues but also improved the safety, aesthetics, and walkability of the neighborhood. The project, which highlights ways to foster community involvement, neighborhood revitalization, and natural resource education, was designated Kansas City's first "Green Neighborhood." *The bus trip takes approximately 5 minutes. \$20.*

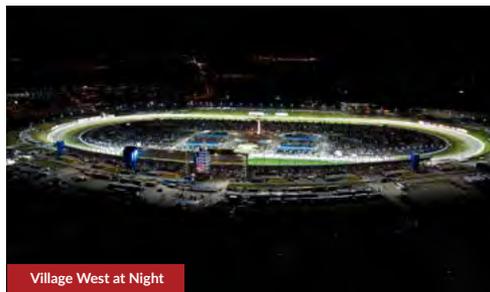
The Ennovation Center: Culinary and BizTech Incubator

Monday, Sept. 26, 12:45–4 p.m.

The Independence Regional Ennovation Center stands as an excellent example of the rebirth of a community's stranded and vacant property into a



Municipal Farm



Village West at Night



KCMO Streetcar



Green Infrastructure



Village West Entrance Landscape



Overland Park Farmer's Market

viable and vibrant business incubator. Opened in 2010, the Ennovation Center currently hosts over 55 companies and features commercial kitchen and business-technology incubators. This community redevelopment and business support translates to any size community. *The bus trip takes approximately 25 minutes. \$20.*

Village West: Premiere Economic Development

Monday, Sept. 26, 12:45–4 p.m.

Visit the hottest tourism area in the Midwest and the most successful economic development project in Kansas. Village West is home to the Kansas Speedway NASCAR track, the number one Major League soccer stadium in the world, the world's tallest waterslide, and world-class shopping and dining. Learn how the Unified Government of Wyandotte County/Kansas City, Kansas, pioneered the use of unique financing tools and public-private partnerships

to turn acres of mostly open fields into a destination attraction that draws 10 million visitors a year and generates \$700 million in retail sales. *The bus trip takes 25 minutes. \$20.*

Urban Redevelopment: Leveraging Public-Private Partnerships in Kansas City

Tuesday, Sept. 27, 12:45–3:15 p.m.

Tour a repurposed school site and a mixed-use neighborhood to learn how Kansas City engaged outside partners to create two of the most noteworthy developments in the city. Hear from city staff about how they used public investment to leverage over \$100 million in private and institutional investment to turn a "bad neighborhood" into the city's hottest neighborhood project. Learn how Kansas City repurposed a 100-year-old school building into 44 apartments and reenergized the surrounding neighborhood. *The bus trip takes 15 minutes. \$20.*

Downtown Overland Park: Attracting a Crowd

Tuesday, Sept. 27, 12:45–4 p.m.

Like many first-tier suburbs, Overland Park has a downtown area dating from the early 1900s that has struggled to remain economically relevant as suburban development has become more auto-oriented and growth has pushed south. A shift in strategy over the past 10 years has created an area with an array of unique entrepreneurial businesses, a burgeoning art scene, a popular Farmer's Market, and \$90 million of mixed-use redevelopment projects under construction. Join city staff and business leaders to learn how public investment, a new development approach, social media-based marketing, and a bit of luck have turned this area around. This tour is partially outdoors and requires walking. *The bus trip takes 20 minutes. \$20.*

SPECIAL COMMUNITY VALUE FIELD DEMO

Giving the Basics: Make a Difference

Tuesday, Sept. 27, 12:45–3:15 p.m.

New this year, the Host Committee is organizing an opportunity for conference attendees to donate personal care products—basic items not covered by government assistance programs—to people in need in the Kansas City area. (Watch for *Conference Update* messages with information on what and where to donate.) Participants in the field demo will travel to an underground cave storage area, help package the donated items, and learn how Giving the Basics collects and disperses human dignity items to food pantries and major school districts across the region. *The bus trip takes 5 minutes. There is no charge for this field demo.*



ICMA University Workshops

Register for ICMA University Workshops online at icma.org/conference.

ICMA University workshops offer interactive, intensive training designed to develop skills and enhance knowledge. They support ICMA members' commitment to career-long learning by addressing the ICMA Practices for Effective Local Government Leadership. Instructors are selected for their knowledge of the topic, understanding of local government issues, and proven ability to effectively teach adults. Visit the ICMA University workshops page at icma.org/conference for descriptions of each workshop.

Asking Your Police and Fire Chiefs the Right Questions

Saturday, Sept. 24, 8:30 a.m.–noon

Practice Group: 3

Workshop Leaders: Leonard Matarese, director of research and project development, and Tom Wiczorek, executive director, Center for Public Safety Management, LLC, Washington, D.C.

How to Build Public Trust through Online Citizen Engagement

Saturday, Sept. 24, 8:30 a.m.–noon

Practice Groups: 2, 4, 7, 9

Workshop Leader: Mike Cohen, cofounder, Peak Democracy, Trinidad, California

Leading Change/HPO

Saturday, Sept. 24, 8:30 a.m.–noon

Practice Groups: 1, 6

Workshop Leader: Brian Bosshardt, deputy county manager, Los Alamos, New Mexico

Moving Forward with Data

Saturday, Sept. 24, 8:30 a.m.–noon

Practice Groups: 3, 5, 6

Workshop Leader: Michelle Kobayashi, vice president, National Research Center, Inc., Boulder, Colorado

Talent Management: The Next Phase of Succession Planning

Saturday, Sept. 24, 8:30 a.m.–noon

Practice Group: 1

Workshop Leader: Patrick Ibarra, cofounder and partner, The Mejorando Group, Glendale, Arizona

Tools for the Balancing Act: Exploring Local Government Success Criteria and Understanding the Psychological Characteristics That Define Leaders

Saturday, Sept. 24, 8:30 a.m.–noon

Practice Groups: 1, 2, 6, 14, 18

Workshop Leaders: Robert Kiely, city manager, Lake Forest, Illinois; David Limardi, ICMA Midwest regional director, Highland Park, Illinois

Leadership Skills for Managing Wicked Problems

Saturday, Sept. 24, 8:30 a.m.–noon

Sunday, Sept. 25, 8:30 a.m.–noon

Practice Group: 6

Workshop Leader: Mike Huggins, principal, Civic Praxis, Eau Claire, Wisconsin

Advanced Listening Skills That Distinguish You as a Leader

Saturday, Sept. 24, 1–4:30 p.m.

Practice Group: 14

Workshop Leader: Rosetta Hillary, principal, Hillary and Associates, Annapolis, Maryland

BreakThrough Conflict

Saturday, Sept. 24, 1–4:30 p.m.

Practice Group: 15

Workshop Leaders: Peter A. Glaser, PhD, consultant, and Susan R. Glaser, PhD, consultant, Glaser & Associates, Eugene, Oregon

Workshop Fees, Registration, and Location

Because workshops are not supported by conference registration fees and must be self-supporting, there is an additional registration fee (\$195) for each half-day workshop unless otherwise noted. This fee covers the cost of handouts and certificates; audiovisual equipment rental; refreshments; instructor travel, lodging, and honoraria; and any other costs specific to the workshops.

Preregistration is required, and early registration is recommended as enrollment in each workshop is limited to between 30 and 50 participants to allow for maximum interaction with the instructor and other participants. All workshops will take place on Saturday and Sunday at the Kansas City Convention Center. To register for workshops, go to icma.org/conference.

Building Customer Service into Local Government Customer Service

Saturday, Sept. 24, 1–4:30 p.m.

Practice Groups: 1, 4, 14

Workshop Leader: Cory Fleming, 311/CRM program director, ICMA, Westbrook, Maine

Changed for Good: Leading Transformation in Your Organization and Your Community

Saturday, Sept. 24, 1–4:30 p.m.

Practice Groups: 1, 6

Workshop Leader: Michelle Poché-Flaherty, president, City on a Hill Consulting, Potomac, Maryland

Fatal Flaws of a Council-Manager Relationship

Saturday, Sept. 24, 1–4:30 p.m.

Practice Groups: 1, 2, 4, 8, 9, 13, 17, 18

Workshop Leader: George B. Cuff, president, Cuff & Associates, Spruce Grove, Alberta, Canada

From Typewriters to iPads

Saturday, Sept. 24, 1–4:30 p.m.

Practice Group: 7

Workshop Leader: Patrick Ibarra, co-founder and partner, The Mejorado Group, Glendale, Arizona

Building a Better Dashboard

Sunday, Sept. 25, 8:30 a.m.–noon

Practice Groups: 5, 15

Workshop Leaders: Gerald Young, technology, analysis, and user support coordinator, ICMA Center for Performance Analytics, Washington, D.C.

Collaborative Leadership: Hardwiring Teamwork and Innovation

Sunday, Sept. 25, 8:30 a.m.–noon

Practice Groups: 1, 14

Workshop Leaders: Peter A. Glaser, PhD, consultant, and Susan R. Glaser, PhD, consultant, Glaser & Associates, Eugene, Oregon

Gov 2.0: What Public Leaders Need to Know

Sunday, Sept. 25, 8:30 a.m.–noon

Practice Group: 8

Workshop Leaders: Pete Peterson, executive director, and Ashley Trim, assistant director, Davenport Institute for Public Engagement and Civic Leadership, Pepperdine University, Malibu, California

Implementing Effective Supervisory Practices in Your Organization

Sunday, Sept. 25, 8:30 a.m.–noon

Practice Group: 1

Workshop Leaders: Hyacinth Bryant, senior human resources development manager; James Merriweather, labor and employee relations manager; and Walter Mobley, human resources development manager, Department of Human Resources, Atlanta, Georgia

Skillfully Building Common Ground

Sunday, Sept. 25, 8:30 a.m.–noon

Practice Groups: 6, 18

Workshop Leader: Deborah Roberts, professor, University of Virginia, Charlottesville, Virginia

Mindfulness

Sunday, Sept. 25, 8–10 a.m.

Practice Group: 18

This workshop is offered through the generous support of ICMA's Strategic Partner **Cigna**. There is no fee.

"ICMA-RC Overview": Understanding Your Retirement Options

Sunday, Sept. 25, 10 a.m.–noon

This workshop is offered through the generous support of ICMA's Strategic Partner **ICMA-RC**. There is no fee.



Annual ICMA Leadership Institute

Sunday, Sept. 25, 8:30 a.m.–noon

The ICMA Annual Leadership Institute provides an opportunity to connect members across generations and experience levels who share an interest in and commitment to leadership development.

The institute requires a separate registration fee of \$195. Preregistration is required and early registration is recommended as space is very limited. Preference will be given to ICMA Senior Executive Institute (SEI) graduates, leadership development program graduates, senior credentialed managers, and first-time administrators. Because of the highly interactive nature of this session, registration will be limited to 45 participants.

Building Aspirational Communities That Embrace Cultural Competence and Regional Citizenship

The Leadership Institute's goal is to challenge the participant to think about place making according to Kurt Lewin's sage advice, "There is nothing as practical as a good theory!" Contrary to common workshop practice, this workshop will not focus on skill building. Rather, it will assist you in building conceptual maps to help make sense of the sustainability and place-making challenges that local government managers face in terms of threshold and aspirational levels of thinking and acting, cultural competence as an element of social justice and community sustainability, and the relationship between "regional citizenship" and sustainable communities that embrace cultural competence and social justice.

Practice Group 2

Institute Convener: John Nalbandian, professor emeritus of public administration, University of Kansas, Lawrence, Kansas

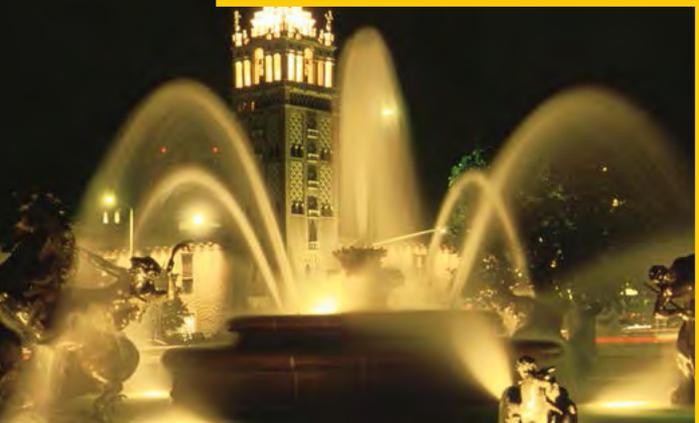


ICMA 2016 | SEPT 25-28
KANSAS CITY
102nd ANNUAL CONFERENCE

The history of Kansas City began in the 19th century when Frenchmen from St. Louis moved up the Missouri River to trap for furs and trade with the Native Americans. Straddling the border between Missouri and Kansas at the confluence of the Kansas and Missouri Rivers, Kansas City became a strategic point for commerce and security. Kansas City, Missouri, traces its beginnings to 1821, when Missouri was admitted to the Union. The original charter establishing the council-manager form of government was passed in 1925. Since World War II, the Great Kansas City Region has grown and prospered in many ways. With a population of over 2,000,000, the metro area now comprises parts of fourteen counties overlapping the two states.

Kansas City is friendly, fun loving, spirited, and casual. It's cultural without being pretentious—a colorful and vibrant area filled with award-winning museums and attractions, a lively arts community, and a heavy dose of Midwestern hospitality. Even if you've never been here before, you'll feel right at home. Whether it's the scent of smoldering BBQ luring you to a plate of ribs, the sweet echo of jazz promising an evening of entertainment, or the spray of fountains teasing you to kick off your shoes and make a splash, you'll sense inspiration in the air—and find it along every boulevard.

Broaden your professional horizons at the 102nd Annual Conference and then enjoy the sights, sounds, and experiences of Kansas City!



Social and Partners Program



Kirk Davis

On behalf of the 2016 Conference Host Committee, we are pleased to welcome you to the 102nd Annual ICMA Conference in the Greater Kansas City Region.

Kansas City is a world-class city. Located in the heart of the Midwest, we are proud to offer our own brand of moxie: Midwestern grit and determination strengthened by community, culture, and class. Kansas City also has deep roots in professional management, beginning with the “Dean of City Managers,” L. P. Cookingham.

Kansas City exceeds both New York City and San Francisco in number of square miles—and we make every single mile count. In 2014, the *Huffington Post* named Kansas City the “coolest city to visit right now,” and in 2012 Kansas City was the only U.S. city to make Frommer’s “Top Destinations” list.

As America’s most centrally located major metropolitan area, Kansas City provides a convenient location for both leisure and business travelers. Our geographic setting means that Kansas City is not only easily accessible by interstates and highways, but also a quick flight from just about anywhere in the United States. And this accessibility contributes to the city’s undeniable energy, whether that energy is nurtured by a national touring act stopping in for a one-time performance, a family reunion looking for the perfect midway meeting point, or the meeting planner trying to please everyone.

During your visit, we hope you will take the time to enjoy some of Kansas City’s major attractions, such as the Kauffman Center for the Performing Arts, the National World War I Museum, the Nelson-Atkins Museum of Art, the American Jazz Museum, the Negro Leagues Baseball Museum, and the College Basketball Experience.

We are honored to host you here in Kansas City, the heart of our nation. From our roots in blues and barbecue to our current standing as a leader in innovation and entrepreneurship, you will see that Kansas City is the nation’s creative crossroads. Please visit us online at visitkc.com to discover all that Kansas City has to offer you.

Sincerely,



Patrick Klein

Handwritten signature of Kirk Davis in blue ink.

Kirk Davis
Host Committee Co-Chair
City Manager (Retired)
Gladstone, Missouri

Handwritten signature of Penny Post oak Ferguson in blue ink.

Penny Post oak Ferguson
Host Committee Co-Chair
Deputy County Manager
Johnson County, Kansas

Handwritten signature of Patrick Klein in blue ink.

Patrick Klein
Host Committee Co-Chair
Assistant City Manager
Kansas City, Missouri

Evening Highlights

Purchase tickets for evening events online at icma.org/conference except as noted.

SATURDAY EVENING RECEPTION

18th and Vine Block Party

Saturday, Sept. 24, 5:30–7:30 p.m.

As luck would have it, two of the city's most acclaimed museums are under one roof in the 18th and Vine district. A frequent stop for visiting celebrities and dignitaries, the Negro Leagues Baseball Museum chronicles the stars and stories of America's favorite pastime from the leagues' origin after the Civil War to their demise in the 1960s. Next door is what the *New York Times* called "an interactive paradise"—the American Jazz Museum, with its many listening stations, touch-screen adventures, and custom-mixing soundboards. Experience a true flashback to Kansas City's past at the place where music enthusiasts travel from all areas to visit the Blue Room and see the historical displays. Keep your eyes peeled for Charlie Parker's saxophone, a gift to the museum from former president Bill Clinton.

Upon entering the museum atrium, guests will enjoy a street party outside the two museums and take in the history, some of Kansas City's finest BBQ and entertainment, complemented by the district's signature beers and other local beverages. Docents in character attire will be available to speak to and entertain guests throughout the evening.

Adults, \$30; youth ages 6–16, \$20; under 6 free. Price includes hors d'oeuvres, venue rental, entertainment, transportation, coordination, and gratuities. Visit the Host Desk in the convention center before the party for restaurant information and dinner reservations.

SUNDAY WELCOMING RECEPTION

A Taste of KC

Sunday, Sept. 25, 5–7 p.m.

Experience the "essence" of Kansas City with the opening of the ICMA Exhibit Hall in the Kansas City Convention Center. Delight in the flavors that make the region famous.

The cost of the reception is included with the conference registration fee. Tickets for complimentary registrants are \$40 for adults and \$30 for youth ages 6–16; children under 6 come for free. Price includes hors d'oeuvres, entertainment, coordination, and gratuities. Visit the Host Desk in the convention center before the party for restaurant information and dinner reservations.

MONDAY EVENING EVENTS

Affiliate, Alumni, and State Association Receptions and Dinners

Monday, Sept. 26, 5:30–7:30 p.m.

Receptions will be held in the Kansas City Marriott Downtown Hotel. Tickets are not required for affiliate, alumni, and state receptions.

To arrange a room for a Monday evening reception, contact Felicia Littky (flittky@icma.org, 202-962-3656) by July 1. If you are planning a state or affiliate organization dinner for Monday evening and need restaurant suggestions, please contact Jenny Wilson with Visit Kansas City at jwilson@visitKC.com, 816-691-3832.

TUESDAY EVENING EVENTS

A Toast to Bob O'Neill

Tuesday, Sept. 27, 5–6:30 p.m.

Before heading off to ICMA's Tuesday evening party at KC Live!, stop by a special reception in the convention center to celebrate Bob O'Neill's leadership as ICMA's executive director since 2002. Toast Bob's rich contributions to the profession and ICMA members as he ventures into the next chapter of his life—and what a Life, Well Run it is!

Adults, \$20; youth, \$10. Price includes two drinks (beer, wine, or soft drinks) and light snacks.



KC Live!

Tuesday, Sept. 27, 6:30–10:30 p.m.

This is the place to be on Tuesday night—at the Midwest's premier entertainment destination! An entire city block with two levels of world-class restaurants, taverns, and nightspots, KC Live! is where Kansas City goes to play. Party with your colleagues at the conference's final social celebration—our very own KC Live! Block Party. Dance the night away to live entertainment, and indulge in a "Taste of Kansas City," where area restaurateurs will showcase a sampling of their menus. Experience the heart of the city with an all-access pass to all things KC. KC Live! also features a full concert stage, where the country's premier musicians and bands perform throughout the year.

Adults, \$35; youth, \$25. Price includes dinner, venue rental, entertainment, production, coordination, and gratuities.



Negro Leagues Baseball Museum



KC Live!



The American Jazz Museum

Tours

Purchase tours online directly from Wellington by going to the “Tours” section of icma.org/conference.

The tour program is separate from other conference offerings and is outsourced to **Wellington**, which organizes and conducts the tours, and sets pricing and participation minimums. Pricing includes transportation, admissions, guides, and taxes. If you prefer to explore the area on your own, check out the Host Committee’s On-Your-Own Guide, browse through the Visitor Center in the convention center, or stop by the Host Desk for advice.

Kauffman Stadium

Saturday, Sept. 24, 9:30 a.m.–noon
Sunday, Sept. 25, 9:30 a.m.–noon
Monday, Sept. 26, 9:30 a.m.–noon

Get a behind-the-scenes look at Kauffman Stadium, home of the 2015 World Series Champion Kansas City Royals. In addition to the largest hi-definition video board in the game, “The K” features the unique Outfield Plaza, the Royals Hall of Fame, an interactive kids area and the Rivals Sports Bar. This tour will take you to areas not normally open to the public including the Royals dugout, the Crown Club, and the visitors’ clubhouse.
Adults, \$81; youth, \$75

Nelson-Atkins Museum of Art

Saturday, Sept. 24, 12:45–2:45 p.m.
Wednesday, Sept. 28, 9:45 a.m.–noon
Every visit to the Nelson-Atkins Museum of Art offers new and exciting discoveries. The featured exhibitions bring the museum’s outstanding collection of art together with works from private collections and world-renowned art institutions. In 2007, *Time* magazine ranked the museum’s new Bloch Building number

1 on its list of “The 10 Best (New and Upcoming) Architectural Marvels” from around the globe. Dive into the collections with the docent guide or peruse the exhibits on your own.
Adults/youth, \$65

Kansas City Orientation Tour

Saturday, Sept. 24, 2–5 p.m.
Sunday, Sept. 25, 9 a.m.–noon

Kansas City will take the first-time visitor by surprise. Rolling hills, tree-lined boulevards, parks, and fountains combine to make it one of America’s most attractive cities. This narrated excursion presents both a historical and a present-day look at Kansas City. Highlights include Lewis and Clark Point, Quality Hill, Union Station, Liberty Memorial, the Power & Light District, and Country Club Plaza.
Adults/youth, \$70

National World War I Museum and Memorial

Sunday, Sept. 25, 10 a.m.–12:30 p.m.
Wednesday, Sept. 28, 1–3:30 p.m.

The National WWI Museum is America’s only museum dedicated to sharing the

stories of the Great War through the eyes of those who lived it. The expert tour guide will take you on an extraordinary emotional and historical tour highlighted by interactive displays, eyewitness testimonies, films, and one of the largest collections of WWI artifacts in the world.
Adults \$60; youth, \$55

KC Barbecue Food Tour

Sunday, Sept. 25, 11 a.m.–1:30 p.m.
Tuesday, Sept. 27, 1–2:30 p.m.

The roots of barbecue in Kansas City run deep. From its street-vendor beginnings to its wealth of over 100 specialty restaurants today, Kansas City unquestionably offers the best BBQ in the world! You will travel through the city sampling BBQ from well-known establishments and “hidden gem” joints. Guests will taste each restaurant’s best smoked meats as well as accompanying side dishes.
Adults/youth, \$85

Art and Cultural Segway Tour

Monday, Sept. 26, 12:30–3:15 p.m.

Kansas City is a mecca for artists and art enthusiasts. As we glide around the



Kauffman Stadium



Nelson-Atkins Museum of Art



Downtown Kansas City



Boulevard Brewing Co.



Weston, MO



Truman Library and Museum

Tours, cont.

cultural center of the city, including the historic Westport neighborhood, the Nelson-Atkins Museum of Art, and Country Club Plaza, we will take in the local architecture, art, and landscape. *Adults/youth, \$65*

Harry S. Truman Presidential Library and Museum

Monday, Sept. 26, 12:30–4:30 p.m.

The Truman Library & Museum recounts the life of America's 33rd president. Its collection chronicles the Missourian's private life and political career, with exhibits depicting such events as his decision to drop the atomic bomb, the advents of the Cold War, and the recognition of Israel. President Truman and his wife, Bess, are buried in the museum's courtyard. Expert guides will take you through the president's life and discuss his impact on our country. *Adult/youth, \$55*

Boulevard Brewery

Monday, Sept. 26, 3–5 p.m.

Enjoy a guided tour of this world-renowned production facility. Learn about the company's history, its brewing process, and its philosophy. In the Tasting Room you can sample a variety of Boulevard beers. *Adults/youth, \$65*

Weston, Missouri

Tuesday, Sept. 27, 9 a.m.–3 p.m.

Enjoy a slice of America's heritage, including antebellum homes, museums and exhibits, tobacco barns, orchards, educational farms, an award-winning winery, the old distillery, and an operating brewery at the site of the oldest brewery west of the Hudson River dating back to 1842. Be entertained with early Civil War vignettes that bring history alive. Peruse the

local shops and take in the history of the area's homes and churches. Enjoy lunch on your own at one of Weston's dining establishments. Drive time is 50 minutes each way. *Adult/youth, \$75*

Gangster Tour

Tuesday, Sept. 27, 10–11:30 a.m.

This tour puts you hot on the trail of this city's most notorious Goodfellas. "Johnny Holiday" shares stories about "Boss Tom" Pendergrast and points out where speakeasies and gambling halls once operated, where mobsters once lived and worked, and where major turf wars took place. You'll be immersed in the melodrama of mob homes and hangouts and infamous crimes, such as the Union Station massacre, where bullet holes can still be seen. *Adult/youth, \$75*



Every local government manager needs a chance to interact with peers and experience sessions on best practices and hot topics in municipal management. This is what the ICMA Annual Conference offers.

A time to realize we are not alone in this field and the number of resources and colleagues that are out there to offer a word of advice, an ear to listen, and a story to tell seems almost endless. This is what I gain from attending the annual ICMA conference. It gives me a chance to recharge my local government management battery and spend time with colleagues from all over the world. It reinvigorates my passion for the job and reinforces that I am doing the job I was meant to do: serving the people of my community and making a difference in their daily lives.

—*Rebecca L. Fleury, city manager
Battle Creek, Michigan (population 51,848)*



SPORTS

Golf Tournament

Sunday, Sept. 25, 6 a.m.–2 p.m.
(8 a.m. start time)

Get ready to play one of the premier golf courses in the Midwest—“The Deuce”—at The National. Tom Watson’s design team carved the incredible layout, whose rolling hills, beautiful lakes, and elevation changes offer a challenge to all levels of players. Prizes will be awarded for the longest drive and the longest putt. Club rentals are available for a fee from the course. The Host Committee will contact you before the conference about partner preferences and club rentals.
\$135. Ticket price includes greens fees, transportation, breakfast, lunch, a goodie bag, prizes, range ball, and a golf cart.

Yoga

Sunday, Sept. 25–Tuesday, Sept. 27,
6:30–7:30 a.m.

Stretching, strengthening, and breathing are great ways to ease into your day. Join your colleagues for daily yoga in the Kansas City Marriott Downtown Hotel. A KCMO Parks and Recreation instructor will lead you in an invigorating workout that will strengthen your body, improve your flexibility, and prepare your mind for another bustling conference day.
\$20. Ticket price includes 3 morning yoga classes.

5K Run/Walk

Sunday, Sept. 25, 7:30–11 a.m.
(8:30 a.m. race start)

ICMA joins the University of Missouri–Kansas City Alumni Association for its 4th Annual Regalia Run. Participants will take in sites on the beautiful UMKC campus and its surrounding neighbor-

hoods. The Regalia Run is chip-timed, and all participants will receive a finisher’s medal. A special area will be set up for ICMA runners so we can mix and mingle before and after the race. Proceeds from the Regalia Run support scholarships for UMKC students.
\$35. Ticket price includes race registration, awards, access to all race festivities, transportation, snacks, and race t-shirt.

Breakout KC Escape Room

Sunday, Sept. 25, 7:30–10:30 p.m.

Breakout KC is a new entertainment experience in Kansas City’s River Market neighborhood. The goal is to escape from a locked room by working together as a team. The team must figure out the room’s riddles and escape within 60 minutes. Open for only a couple of months, Breakout KC is already one of the top tourism attractions in the city.
\$28. Ticket price includes admission, transportation via Ride KC Streetcar, appetizers, and beverages.

Basketball Shootout at the College Basketball Experience

Monday, Sept. 26, 3–5 p.m.



Bring your gear or come as you are and show off your college allegiance by participating in ICMA’s Basketball Shootout

at the College Basketball Experience (CBE). Housing the National Collegiate Basketball Hall of Fame, the CBE is one of the many successes of Kansas City’s Downtown Revitalization Project. It is not a place to go and look; instead, you go to “experience” the game of college basketball. The shootout consists of various contests, including a 3-point competition and knockout. This event is for everyone. Participants are not required to compete, but they will earn individual medals and team awards by representing their favorite colleges. So come to participate, cheer on your colleagues, or simply enjoy the CBE on your own during this private event.
\$15. Ticket price includes National Collegiate Basketball Hall of Fame admission, food and beverage, and individual and team awards for shootout participants.

Tennis

Tuesday, Sept. 27, 1–4 p.m.

Enjoy an afternoon of organized tennis play on courts at the Plaza Tennis Center (PTC) located in the heart of historic Country Club Plaza. It features 14 outdoor lit courts in addition to locker rooms, showers, a pro shop, practice boards, and a restaurant. The afternoon will feature a variety of singles and gender- and/or mixed-doubles play at every skill level. The round-robin format will allow you to meet multiple competitors and then relax at courtside to eat and drink. The Host Committee will contact you before the conference about partner preferences.
\$20. Ticket price includes court fees, tennis pro, tennis balls, refreshments, and transportation.

Partners' Program

ICMA's Partners' Program recognizes the significant role that the partner and family play in the success of a local government professional's career. In addition to the events described below, partner conference registration includes a ticket to the Sunday Welcoming Reception, attendance at any of the general educational and keynote sessions, and access to the exhibit hall. Stop by the Partners' Registration and Reconnection area to find old friends and make new ones. Visit the ICMA Member Partners' page at icma.org.

PARTNERS' BRUNCH AND EDUCATIONAL SESSION

Clutter-Nomics: Clear Your Way to a Better Life

Monday, Sept. 26, 10 a.m.–12:30 p.m.

This session is free but requires preregistration.



Does your clutter cost you time, money, and peace of mind? Clutter is a silent killer, a disease that sucks the "joy"

out of life and traps us in a never-ending cycle of emotional, physical, spiritual, and psychological pain. In our busy, overbooked lives, we all struggle to find harmony apart from that clutter. Back by popular demand, **Kathleen Ronald** will share her decluttering "system" so that we can reap the deeply transformative rewards of clearing clutter out of our lives on all levels. Come and receive powerful tools that you can implement immediately to enhance your life.

Speaker: Kathleen Ronald, business growth expert, life coach, and president, Speaktacular, Los Angeles, California

PARTNERS' SERVICE PROJECT

Tuesday, Sept. 27, 10 a.m.–12:30 p.m.

This activity is free but requires preregistration.

Join ICMA members' partners on our yearly local service project. We will be serving at Harvesters, the region's only food bank. In Harvesters' 26-county service area, one in seven people is food insecure. Children are often among those most in need of food.

Harvesters feeds 141,500 people every month, thanks to its dedicated volunteers, whose collective goal is not just to feed the hungry but to end the hunger. They also offer nutrition education classes to kids, teens, and adults. If you would like to make a difference in the lives of those in need, please register to join us for the service project to Harvesters – The Community Food Network. Partners will be sorting and packaging food that will go out in the community. Feel free to bring one canned good as a donation; one can per volunteer would increase donations by over 5,000 pounds a month. Comfortable clothes are recommended, and *closed-toe shoes are required.*

Partners' Conference Assistance Program

Has your partner **never** attended an ICMA Annual Conference but would like to? Then this may be an opportunity of special interest to you. Have your partner (or a member's partner who also has never attended the ICMA Annual Conference) apply for a scholarship with the Partners' Conference Assistance Program. Applications are being accepted for this year's program, which provides the partner of an ICMA member with a scholarship and complimentary conference registration. Only partners of ICMA members who have never attended the ICMA Annual Conference are eligible. The partner must complete the Partners' Conference Assistance Program application, expressing his or her interest in attending the conference, and must submit the application online at webapps.icma.org/forms/partnersprogram by **July 15, 2016**. Winners will be selected on August 8, 2016.

SOCIAL MEDIA



Follow us on Facebook at <https://www.facebook.com/ICMAORG>; "like us," and click on the Conference Event and tell us if you are coming to Kansas City, and see who is attending.



Twitter: @ICMAevents, use #icma2016 in your tweets.

Inside Info

Attire and Temperature

Kansas City's weather in September is typically beautiful. Average daytime temperatures range in the mid-70s to low 80s, and nighttime temperatures range in the upper 50s to low 60s, but make sure to check the extended forecast before leaving home. September is also normally a relatively dry month for Kansas City; however, it's always a good idea when traveling to be prepared for the occasional shower. Casual attire is the norm for sessions, tours, and most ticketed evening events. Don't forget to bring a light jacket or coat to beat the evening chill. Only a few of the finest restaurants require coat and tie; otherwise, relax and be informal.

Location of Conference Events

Located at 301 West 13th Street, the Kansas City Convention Center is the site for most of the ICMA conference activities. The Monday evening state/alumni/affiliate receptions and a number of other meetings/events will be held at the Kansas City Marriott Downtown Hotel, one block from the convention center.

Restaurants

When it comes to great food, Kansas City has made its mark: KC barbecue, KC strip. Even the cuisine that doesn't bear its moniker is known to possess a uniquely KC twist that makes it something special. It's a restaurant scene that embodies the city's many cultural influences, from indigenous flavor and home-style cooking to fusion foods and beyond. Steak houses, barbecue, Mexican, Italian, Chinese, Mediterranean, fine dining, coffee shops—you name it, KC has it. The only question is, what sounds good to you?

Getting around in Kansas City

Kansas City's downtown is safe and easy to navigate. Seven conference hotels are within walking distance of the convention center; two others in the Crown Center neighborhood are served by the free Ride KC Streetcar. Consult the final conference program for details and instructions concerning hotel busing for evening social events.

Traveling to Kansas City

As America's most centrally located major metropolitan area, Kansas City is

easy to get to. There are 400 daily flights with nonstop service to 43 destinations. Kansas City International Airport (MCI), conveniently located 20–25 minutes by car/taxi from the Kansas City Convention Center, offers a variety of flight and ground transportation options. A taxi trip will cost roughly \$40 (tip not included); a shuttle costs roughly \$15 each way. If you need personal attention in booking your travel, you may contact ICMA's travel manager, Katie Walters, at Corporate Traveler at 267-606-4284, or e-mail Katie.Walters@corporatetraveler.us and identify the meeting name: ICMA Annual Conference. Note that Corporate Traveler does not handle hotel reservations for the conference. Contact the ICMA Housing Bureau for hotel reservations at icma.org/conference.

Carpooling/Shared Travel

Coordinate travel and learn about other money-saving ideas within the ICMA Annual Conference "Group," icma.org/conferencegroup.



Sponsors

ICMA and the 2016 Conference Host Committee would like to recognize and thank the following contributors who had made a financial commitment to ICMA's Annual Conference as of April 2016.

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Board Workshop

July 5, 2016

Following Board Meeting

AGENDA

- A. Armored vehicle presentation
- B. Glencoe Area Vitalization Initiative contract
- C. Temporary family health care dwellings (Granypods)

CC: Commissioners
Department Heads

The Program

In 2010, the Legislature created the Council on Local Results and Innovation. In February 2011, the Council released a standard set of ten performance measures for counties and ten performance measures for cities that will aid residents, taxpayers, and state and local elected officials in determining the efficacy of counties and cities in providing services and measure residents' opinions of those services. In February of 2012, the Council created a comprehensive performance measurement system for cities and counties to implement. In 2013, the Council revised the performance measures and clarified the system requirements to increase participation in the program.

Participation by Cities and Counties

Participation in the standard measures program by a city or a county is voluntary. Counties and cities that choose to participate in the standard measures program must officially adopt and implement the ten minimum performance measures and system developed by the Council.

Benefits

A county or city that elects to participate in the standard measures/performance measurement program is eligible for a reimbursement of \$0.14 per capita, not to exceed \$25,000 and is also exempt from levy limits under sections 275.70 to 275.74 for taxes payable in the following calendar year, if levy limits are in effect. However, participation in the standard measures/performance measurement program does not exempt a county or city from the new 2013 property tax levy limits, which are found in a different section of law.

Reporting Requirements

In order to receive the per capita reimbursement and levy limit exemption, counties and cities must.

File a report with the Office of the State Auditor by July 1. This report will consist of:

- 1) A resolution approved by the city council or county board declaring that
 - The city/county has adopted and implemented the minimum 10 performance measures from each applicable service category and the system developed by the Council on Local Results and Innovation (PDF format).
 - The city/county will report the results of the measures to its residents before the end of the calendar year through publication, direct mailing, posting on the entity's website, or through a public hearing at which the budget and levy will be discussed and public input allowed (PDF format).
- 2) A document showing the actual results of the performance measures adopted by the city/county (PDF format).

Performance Measurement System Documents

- Sample Resolution For Cities/Counties Participating For The First Time (MS Word document, 41k)
- Sample Resolution For Cities/Counties In The Second Year Of Program Or After (MS Word document, 41k)
- Performance Measures for Cities (pdf, 95k)
- Performance Measures for Counties (pdf, 91k)
- Performance Measurement System Requirements (pdf, 80k)

Further Questions



RSVP by
June 27 to
Atty's
Office

McLeod County Employee Picnic

Wednesday, July 20, 2016

11:00 a.m. - 1:00 p.m.

Oak Leaf Park Shelter #2, Glencoe



Menu

Taco in a Bag

Fruit

Cookies

Rootbeer floats



There is no charge for employees to attend
\$5.00 for non-employees



Hosted by the County
Attorney's Office



RSVP by
June 27 to
Atty's Office

Name: _____

Dept: _____



- Yes, I will be attending the employee picnic and am a County employee.
(No charge to attend)
- Yes, I will be attending the picnic. I am not a County employee. I have
enclosed \$5.00. (Please make checks payable to Employee Enrichment Committee)



Please RSVP to County Attorney's Office by **June 27, 2016**.

(On the day of the picnic if you cannot attend, please notify our office so we know you will not be coming.)