

**JUNE 21, 2016
MCLEOD COUNTY
BOARD MEETING WILL
BE HELD AT
THE GLENCOE CITY
CENTER
1107 11TH STREET E
GLENCOE, MN**

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
JUNE 21, 2016**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:08 CONSENT AGENDA*

- A. May 31, 2016 Meeting Minutes and Synopsis.
- B. June 7, 2016 Meeting Minutes and Synopsis.
- C. June 3, 2016 Auditor's Warrants.
- D. June 10, 2016 Auditor's Warrants.
- E. June 13, 2016 Auditor's Warrants.
- F. Approve Confession of Judgment for Gerald Jackson on Property ID 22.060.4770 in the City of Glencoe.
- G. Adopt Resolution 16-CB-23 to authorize the submission of the Minnesota Snowmobile Trails Assistance Program Maintenance and Grooming Application for Fiscal Year 2016-2017. This is an annual renewal process for the Crow River Sno Pro's to make application to the Minnesota Department of Natural Resources for the Minnesota Snowmobile Trails Assistance Program Maintenance and Grooming Application fiscal year 2016-2017. Cindy Schultz Ford, Auditor-Treasurer has been the fiscal officer for the Sno Pro's since 1995.
- H. Approve gambling permit for Gopher Campfire Club, 24718 County Road 7, Hutchinson, MN to conduct a raffle on August 14, 2016. The application is acknowledged with no waiting period.
- I. Approve gambling permit for Truhaven Ranch, Inc., 23677 Cable Avenue, Winsted, MN to conduct a raffle on November 5, 2016. The application is acknowledged with no waiting period.
- J. Sign contract to allow NAC to connect remotely to support and maintain HVAC systems. This is our standard contract for remote connectivity for a vendor. This will allow them to help anytime remotely in order to resolve issues quickly.
- K. Sign contract to allow Integra, our VOIP phone vendor to connect remotely to support and maintain the VOIP phone system and appliances. This is our standard contract for remote connectivity for a vendor. This will allow them remotely connect to help anytime in order to resolve issues quickly.
- L. Approve up to \$1,800.00 from Solid Waste budget to purchase food for the Solid Waste Agricultural Bag Event scheduled for June 29, 2016.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS*

6 9:10 CONTEGRITY – Construction Manager Sam Lauer

A. Construction Update.

7 9:15 ENVIRONMENTAL SERVICES – Environmentalist Roger Berggren and Environmental Technician Emily Gable

A. Update on 2015 & 2016 AIS (Aquatic Invasive Species) program.

8 9:30 PUBLIC HEARING - County Ditch 20

- Items to be discussed and considered include:*
- Approve Minutes from October 22, 2015 Drainage Authority Meeting
- Report of completed contract by Project Engineer, Chuck Vermeersch, SEH, Inc.
- Discussion from interested parties
- Approve additional supply quantities and connecting existing title to new tile \$1,649.50
- Authorize final payment of \$43,740.25 to the contractor (Hjerpe Contracting, Inc.)
- Approve Resolution 16-CB-24 for financing repair project
- Establish terms and interest rate of payment for repair – later date
- Appoint Ditch Viewers
- Other items of business as deemed necessary

9 9:50 INFORMATION TECHNOLOGY – Director Vince Traver

A. Consider approval to pay the maintenance for our ESRI Arcview map software (quote 25739095) from ESRI at a cost of \$10,400.00 with funding coming from the compliance fund.*

This software is used by the GIS, Environmental Services, and Law Enforcement agencies for purposes of creating land records information and the use of maps.

10 9:55 HUMAN RESOURCES – Director Mary Jo Wieseler

- A. Consider June 14, 2016 Personnel Committee Recommendations.*
- B. Review of changes to employee schedules as requested by Commissioner Nagel.

11 10:05 SOLID WASTE – Coordinator Sarah Young

A. Consider approval of the revised quote from Vik's Landscaping & Lawncare (Hutchinson, MN) to build a glass enclosure on the north side of the Material

Recovery Facility to contain debris from processing at a cost of \$25,347.00 with funding coming from the Abatement Fund.*

Additional quote received: Vos Construction (Green Isle, MN) \$48,900.00.

12 10:10 AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford

- A. Consider adoption of Resolution 16-CB-25 to authorize an increase in the imprest balance from \$2,500.00 to \$10,000.00 for the designated checking account with Security Bank and Trust Company for McLeod County Treasurer, Motor Vehicle – Driver’s License from McLeod County Reserves, General Fund, Unassigned Fund Balance using County Wide Account Number 01003.6350.*

13 10:15 RECONVENE JUNE 13, 2016 BOARD OF APPEALS AND EQUALIZATION

- A. Consider appeal of Donald Albrecht

- Parcel 10.009.0300
- Parcel 10.010.0325
- Parcel 10.015.0700
- Parcel 10.016.0100

- B. Consider appeal of Lyle Winterfeldt

- Parcel 10.016.0400
- Parcel 10.016.0500
- Parcel 10.017.0500
- Parcel 10.017.0600
- Parcel 10.020.0200
- Parcel 10.020.0300

14 ADJOURN JUNE 13, 2016 BOARD OF APPEALS AND EQUALIZATION

15 10:30 MCLEOD COUNTY HISTORICAL SOCIETY – Executive Director Lori Pickell-Stangel

- A. Consider tabled request from May 31st board meeting for approval of a McLeod County Historic Partnership Community Outreach position at a cost of \$20,267.00.*

16 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since June 7, 2016.
- A. Consider setting a closed session with the Board to discuss 2017 labor negotiations.*
- B. Consider authorizing Pat Melvin to attend the 2016 International City/County Management Association’s annual conference in Kansas City September 25-28. Costs

include use of County vehicle and gas, early bird conference registration fee of \$655, one half of the room costs for three nights lodging at \$139 and other incidentals.*

- C. Set SWAC meeting date for July 27th 9:30 AM at Large Conference Room at the Solid Waste Building.*
- D. Consider approval of proposed July 5th Workshop.*
- E. Discuss counties participation in 2016/2017 State Auditor's Performance Measures Program.
- F. Discuss McLeod Citizens Beside the Badge event to be held Tuesday, June 21st at the McLeod County Fairgrounds.
- G. McLeod County employee picnic, Wednesday, July 20th 11:00 AM-1:00 PM at Oak Leaf Park.

OTHER

Open Forum
Press Relations

RECESS

Next board meeting July 5, 2016 at 9:00 a.m. at the Glencoe City Center.