

**JULY 5, 2016  
MCLEOD COUNTY  
BOARD MEETING WILL  
BE HELD AT  
THE GLENCOE CITY  
CENTER  
1107 11<sup>TH</sup> STREET E  
GLENCOE, MN**

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING AGENDA  
JULY 5, 2016**

**1 9:00 CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

Recognition of Dave Aul's retirement and presentation of a plaque in appreciation for his twenty years of service to the McLeod County Building Maintenance Department from April 8, 1996 through July 18, 2016.

**2 9:03 CONSIDERATION OF AGENDA ITEMS\***

**3 9:08 CONSENT AGENDA\***

- A. June 13, 2016 Board of Appeal & Equalization Meeting Minutes.
- B. June 21, 2016 Meeting Minutes and Synopsis.
- C. June 17, 2016 Auditor's Warrants.
- D. June 24, 2016 Auditor's Warrants.
- E. Approve Conditional Use Permit 16-16 requested by Kyle Peik for an accessory structure to be greater than 2,400 square feet (65' X 81' X 16') on a platted lot to be used for cold storage and to be located within 10.54 Acres - Deer Haven Acres, Lot-001 Block-001 in Section 2 of Collins Township. The Collins Township Board recommended approval on June 9, 2016. The Planning Advisory Committee unanimously recommended approval on June 22, 2016.

**4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST\***

**5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS\***

**6 9:15 ASSESSORS OFFICE - Assessor Sue Schulz**

- A. Tax court appeal discussion concerning Menards for payable 2013.\*
- B. Consider approval to hire an appraiser for tax court appeal with City West concerning the empty Telex building in Glencoe for payable year 2014.\*
- C. Consider approval to purchase folder inserter from Neopost to be used for bulk mailings for a cost of \$3087.00 with finding coming from the compliance fund.\*

**7 9:30 PUBLIC HEARING - County Ditch 22**

- Items to be discussed and considered include:\*
- Award bid
- Approve Resolution 16-CB-26

- Other items of business as deemed necessary

**8 9:45 MCLEOD COUNTY EMERGENCY FOOD SHELF – Executive Director Lennie Albers, Secretary Lloyd Graupmann, Board of Directors Mark Larson and Gene Seipel**

- A. McLeod County Emergency Food Shelf update.

**9 10:00 PUBLIC HEALTH – Director Jennifer Hauser**

- A. Consider approval of the Clinical Learning Experience Agreement between the State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Metropolitan State University and McLeod County Public Health.\*

This Agreement is effective when fully executed and shall remain in effect until 6/30/2021. The purpose of this Memorandum of Agreement is to outline the terms of the Public Health nursing clinical learning experience for Metropolitan State University and McLeod County Public Health.

**10 10:05 EXTENSION – Program Leader Nathan Winter**

- A. Consider approval to purchase a new copier from Metro Sales Inc. (Mankato, MN) at a cost of \$10,156.00 with funding coming from the 2016 Extension budget.\*

The current machine is 8 years old, and the office is charged per copy at a rate that is unsustainable for the County. In addition, the machine is no longer working at optimal levels, requiring heavier (and more expensive) paper, etc.

**11 10:10 ATTORNEYS OFFICE – County Attorney Mike Junge**

- A. Consider approval for Investigator Jim Nielsen to attend the United Council of Welfare Fraud (UCOWF) in Cleveland, OH October 18-20. Airfare, conference registration and lodging paid for by MN Fraud Investigators' Association.\*  
B. Yearly Report.

**12 COUNTY ADMINISTRATION**

- Review of Commissioners Calendar
  - Commissioner reports of committee meetings attended since June 21, 2016.
- A. Consider June 22, 2016 Budget Committee Recommendations.\*  
B. Notification of Association of Minnesota Counties Free Regional Buffer Workshops to be held in August.

**OTHER**

Open Forum

Press Relations

**RECESS**

Next board meeting July 19, 2016 at 9:00 a.m. at the Glencoe City Center.

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
MEETING MINUTES – JUNE 13, 2016  
Board of Appeal and Equalization**

**CALL TO ORDER**

The Board of Appeal and Equalization was called to order at 6:00 p.m. by County Auditor-Treasurer Cindy Schultz in the County Board Room. Commissioners Wright, Shimanski, Nagel, Nies and Krueger were present. County Assessor Sue Schulz, County Administrator Patrick Melvin and Administrative Assistant Donna Rickeman were also present.

**BOARD OF APPEAL AND EQUALIZATION OATH**

County Administrator Patrick Melvin administered the Board of Appeal and Equalization Oath to members of the Board of Appeal and Equalization.

**ELECTION OF CHAIRPERSON**

The County Auditor-Treasurer conducted the election for Board of Appeal and Equalization Chair.

**Nagel/Nies made a motion for Commissioner Wright as Board of Appeal and Equalization Chairperson.**

**Nagel ceased nominations and the motion for Commissioner Wright as Board of Appeal and Equalization Chairperson passed unanimously.**

**ELECTION OF VICE CHAIRPERSON**

Chair Paul Wright conducted the election of Board of Appeal and Equalization Vice Chairperson.

**Shimanski/Nagel made a motion for Commissioner Krueger as Board of Appeal and Equalization Vice Chairperson.**

**Shimanski ceased nominations and the motion for Commissioner Krueger as Board of Appeal and Equalization Vice Chairperson passed unanimously.**

**CONSIDERATION OF AGENDA ITEMS**

Add under Appearances by Public: Stephen & Kelli Reiner Parcel No. 06.017.0700, 06.020.0700 & 06.033.0200.

Add under Appearances by Public: Donald Albrecht Parcel No. 10.009.0300, 10.010.0325, 10.015.0700 & 10.016.0100.

Add under Appearances by Public: Lyle & Neil Winterfeldt Parcel No. 10.016.0400, 10.016.0500, 10.017.0500, 10.017.0600, 10.020.0200 & 10.020.0300.

Add under Assessors Recommendations: Darryl McDonald Parcel No. 23.002.1200.

**Nagel/Krueger motion carried unanimously to approve the agenda as revised.**

## **APPEARANCES BY PUBLIC**

Stephen & Kelli Reiner

Parcel No. 06.017.0700, 06.020.0700 & 06.033.0200 a classification change requested from 3A Commercial-Industrial to 4C(1) Seasonal Residential Recreational.

Per Minnesota Department of Revenue, classification 4C(1) requires the property must be devoted to temporary and seasonal residential occupancy for recreation purposes, and not devoted to commercial purposes for more than 250 days in the year preceding the year of assessment and property must provide recreational activities such as renting ice fishing houses, boats and motors, snowmobiles, downhill or cross-country ski equipment; provide marina services, launch services, or guide services; or sell bait and fishing tackle.

**Nagel/Schultz motion carried unanimously to maintain the classification of Parcel No. 06.017.0700, 06.020.0700 & 06.033.0200 at 3A.**

Donald Albrecht

Parcel No. 10.009.0300, 10.010.0325, 10.015.0700 & 10.016.0100 a reduction requested due to production value evaluated on assumption that property is well drained.

Lyle & Neil Winterfeldt

Parcel No. 10.016.0400, 10.016.0500, 10.017.0500, 10.017.0600, 10.020.0200 & 10.020.0300 a reduction requested due to production value evaluated on assumption that property is well drained.

It was requested by the Commissioners for both parties to bring their Farm Service Agency (FSA) paperwork in to the Assessor's Office for comparison to average crop yield in the area to determine possible reduction in value.

**Nies/Shimanski motion carried unanimously to recess Board of Appeal & Equalization meeting until June 21<sup>st</sup> at 10:15 AM to allow Donald Albrecht & Winterfeldt's to bring Farm Service Agency (FSA) paperwork in to the Assessor's Office.**

## **ASSESSOR RECOMMENDATIONS**

Elsie Evans

Parcel No. 01.023.0100. Assessor recommends change due to condition of the property. The value decreased from \$402,900 to \$382,900.

**Nagel/Shimanski motion carried unanimously to approve Assessors recommendation.**

Valley Brothers LLC

Parcel No. 20.050.0530. Assessor recommends change after viewing the property which has a gutted basement resulting in a value decrease from \$76,900 to \$68,700.

**Nies/Nagel motion carried unanimously to approve Assessors recommendation.**

Stephen Hansen

Parcel No. 23.056.0450. Assessor recommends change after viewing the property which is totally gutted resulting in a value decrease from \$166,900 to \$103,600.

**Nies/Schultz motion carried unanimously to approve Assessors recommendation.**

Darryl McDonald

Parcel No. 23.002.1200. Assessor recommends classification change from commercial to residential non-homestead.

**Nies/Nagel motion carried unanimously to approve Assessors recommendation.**

**Wright/Shimanski motion carried unanimously to recess the Board of Appeal and Equalization meeting at 7:40 p.m. until 10:15 on June 21, 2016.**

**Reconvene June 13, 2016 Board of Appeals and Equalization at 10:15 a.m. June 21, 2016.**

Consider appeal of Lyle Winterfeldt

- Parcel 10.016.0400
- Parcel 10.016.0500
- Parcel 10.017.0500
- Parcel 10.017.0600
- Parcel 10.020.0200

- Parcel 10.020.0300

Parcel No. 10.017.0600. Assessor recommends change after reviewing the Farm Service Agency (FSA) paperwork which revealed significant reductions in crop production resulting in a value decrease from \$86,600 to \$58,200.

Parcel No. 10.017.0500. Assessor recommends change after reviewing the Farm Service Agency (FSA) paperwork which revealed significant reductions in crop production resulting in a value decrease from \$203,800 to \$142,600.

Parcel No. 10.020.0300. Assessor recommends change after reviewing the Farm Service Agency (FSA) paperwork which revealed significant reductions in crop production resulting in a value decrease from \$446,300 to \$271,000.

**Nies/Nagel motion carried unanimously to approve Assessors recommendation.**

Consider appeal of Donald Albrecht

- Parcel 10.009.0300
- Parcel 10.010.0325
- Parcel 10.015.0700
- Parcel 10.016.0100

Assessor recommends no change in all parcels listed above having no Farm Service Agency (FSA) paperwork to review.

**Nies/Schultz motion carried to approve Assessors recommendation.**

**Roll Call Vote: Nies - Yes, Krueger - No, Nagel – Yes, Shimanski – Yes, Wright – Yes, Schultz - Yes.**

**Krueger/Nagel motion carried unanimously to adjourn the Board of Appeal and Equalization meeting for 2016 at 10:35 a.m.**

ATTEST

\_\_\_\_\_  
Paul Wright, Board Chair

\_\_\_\_\_  
Patrick Melvin, County Administrator

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING MINUTES – June 21, 2016**

**CALL TO ORDER**

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Paul Wright at the Glencoe City Center. Commissioners Nies, Shimanski, Nagel and Krueger were present. County Administrator Patrick Melvin, Administrative Assistant Donna Rickeman, County Attorney Michael Junge and County Auditor-Treasurer Cindy Schultz were also present.

**PLEDGE OF ALLEGIANCE**

At the request of the Board Chair, all present recited the Pledge of Allegiance.

**CONSIDERATION OF AGENDA ITEMS**

**Nies/Shimanski motion carried unanimously to approve the agenda.**

**CONSENT AGENDA**

- A) May 31, 2016 Meeting Minutes and Synopsis.
- B) June 7, 2016 Meeting Minutes and Synopsis.
- C) June 3, 2016 Auditor's Warrants.
- D) June 10, 2016 Auditor's Warrants.
- E) June 13, 2016 Auditor's Warrants.
- F) Approve Confession of Judgment for Gerald Jackson on Property ID 22.060.4770 in the City of Glencoe.
- G) Adopt Resolution 16-CB-23 to authorize the submission of the Minnesota Snowmobile Trails Assistance Program Maintenance and Grooming Application for Fiscal Year 2016-2017. This is an annual renewal process for the Crow River Sno Pro's to make application to the Minnesota Department of Natural Resources for the Minnesota Snowmobile Trails Assistance Program Maintenance and Grooming Application fiscal year 2016-2017.
- H) Approve gambling permit for Gopher Campfire Club, 24718 County Road 7, Hutchinson, MN to conduct a raffle on August 14, 2016. The application is acknowledged with no waiting period.
- I) Approve gambling permit for Truhaven Ranch, Inc., 23677 Cable Avenue, Winsted, MN to conduct a raffle on November 5, 2016. The application is acknowledged with no waiting period.
- J) Sign contract to allow NAC to connect remotely to support and maintain HVAC systems. This is our standard contract for remote connectivity for a

vendor. This will allow them to help anytime remotely in order to resolve issues quickly.

- K) Sign contract to allow Integra, our VOIP phone vendor to connect remotely to support and maintain the VOIP phone system and appliances. This is our standard contract for remote connectivity for a vendor. This will allow them remotely connect to help anytime in order to resolve issues quickly.
- L) Approve up to \$1,800.00 from Solid Waste budget to purchase food for the Solid Waste Agricultural Bag Event scheduled for June 29, 2016.

**Nies/Nagel motion carried unanimously to approve the consent agenda.**

**PAYMENT OF BILLS – COMMISSIONER WARRANT LIST**

General Revenue	\$127,926.55
Road & Bridge	\$71,040.74
Solid Waste	\$51,508.21
County Ditch Fund	\$5,472.50

**Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$255,948.00 from the aforementioned funds.**

**CONTEGRITY – Construction Manager Sam Lauer**

- A) Sam Lauer Construction Manager with Contegrity informed the Board of fill being brought back in this week. Next week footings will be dug and existing sewer will be removed and rerouted into building. Once footings are done the water main will be completed and then curb and gutter on Judd Avenue will be installed prior to Heat in the Street.

**ENVIRONMENTAL SERVICES – Environmental Technician Emily Gable**

- A) Emily Gable gave an update to the Board on the 2015 & 2016 AIS (Aquatic Invasive Species) program. The following items have already taken place to educate the public:
  - Worked with CLIMB Theater to do AIS presentations to schools to educate students
  - Advertised information on pump toppers at local gas stations
  - Held open house
  - Newspaper campaign
  - Worked with other counties to do a television commercial during fishing show
  - Conduct survey to analyze where people are getting information on AIS

Future items that will take place:

- Toilet paper containing AIS information at county parks and fairgrounds
- Install signs from the DNR at public water access points
- Work with bait shops to provide bag with AIS information
- Collaborating with Crow River Organization of Water (CROW) to produce water bottles to hand out during the fair

## **PUBLIC HEARING - County Ditch 20**

A) Chuck Vermeersch, SEH Project Manager, was present to answer any questions related to the timeline of County Ditch 20 which are as follows:

- Petition to repair County Ditch 20 was filed on February 18, 2015.
- SEH, Inc. was appointed as the Engineer and ordered to examine drainage system and make a repair report on March 3, 2015.
- Drainage Authority received and approved the Engineer's Report, determined the findings and ordered the repair on said drainage ditches on Tuesday, August 18, 2015.
- Repair bids were accepted on September 22, 2015.
- Drainage Authority awarded repair bid to Hjerpe Contracting, Inc., Hutchinson, Minnesota for the amount of \$379,368.01 on October 22, 2015.
- Repair of County Ditch 20 was completed by Hjerpe Contracting on May 31, 2016.

**Nies/Nagel motion carried unanimously to approve Minutes from October 22, 2015 Drainage Authority Meeting.**

**Nagel/Shimanski motion carried unanimously to authorize final payment of \$43,740.25 to Hjerpe Contracting, Inc.**

**Krueger/Nagel motion carried unanimously to adopt Resolution 16-CB-24 for financing repair project.**

**Nagel/Krueger motion carried unanimously to appoint Ron Ringquist, Brad Wick and John Dotolo as ditch viewers to re-determine benefits on County Ditch 20.**

## **INFORMATION TECHNOLOGY – Director Vince Traver**

A) Vince Traver requested approval to pay the maintenance for our ESRI Arcview map software (quote 25739095) from ESRI at a cost of \$10,400.00 with funding coming from the compliance fund.

This software is used by the GIS, Environmental Services, and Law Enforcement agencies for purposes of creating land records information and the use of maps.

**Wright/Shimanski motion carried unanimously to approve payment for the maintenance for our ESRI Arcview map software (quote 25739095) from ESRI at a cost of \$10,400.00 with funding coming from the compliance fund.**

#### **HUMAN RESOURCES – Director Mary Jo Wieseler**

A) Mary Jo Wieseler requested consideration of June 14, 2016 Personnel Recommendations.

1. Discuss vacancy at Solid Waste – Household Hazardous Waste.

**Recommendation: Hire full-time Household Hazardous Waste Manager (new classification) to replace Household Hazardous Waste Technician (grade 17) due to vacancy.**

**Shimanski/Krueger move to approve hiring a full-time Household Hazardous Waste Manager (new classification) to replace Household Hazardous Waste Technician (grade 17) due to vacancy.**

**Roll Call Vote: Nies - No, Krueger - Yes, Nagel – No, Shimanski – Yes, Wright – No.**

**Motion failed due to the recommendation of getting a Solid Waste structure in place prior to adding any new classifications to Solid Waste.**

**Recommendation: Work with Temp Agency to bring in temporary Recycling Operator for Solid Waste Department while current employee is on work restrictions.**

**Shimanski/Krueger motion carried unanimously to work with Temp Agency to bring in temporary Recycling Operator for Solid Waste Department while current employee is on work restrictions.**

2. Communications Officer (grade15) vacancy due to resignation.

**Recommendation: Hire full-time Communications Officer (grade 15) due to resignation.**

**Nagel/Shimanski motion carried unanimously to hire full-time Communications Officer (grade 15) due to resignation.**

3. Discuss Purchasing Power.

**Recommendation: Approve for employees to use Purchasing Power website to make purchases. Payroll deductions will be set up to pay for purchase through Minnesota Benefits Association.**

**Wright/Shimanski motion carried unanimously to approve employees to use Purchasing Power website to make purchases. Payroll deductions will be set up to pay for purchase through Minnesota Benefits Association.**

- B) Mar Jo Wieseler handed out information on staff reductions and changes as requested by Commissioner Nagel.

**SOLID WASTE – Coordinator Sarah Young**

- A) Sarah Young requested approval of revised quote from Vik's Landscaping & Lawncare (Hutchinson, MN) to build a glass enclosure on the north side of the Material Recovery Facility to contain debris from blowing at a cost of \$25,347.00 with funding coming from the Abatement Fund.

Additional quote received: Vos Construction (Green Isle, MN) \$48,900.00.

**Nies/Krueger motion carried unanimously to remove from agenda and review glass recycling at the upcoming Solid Waste Advisory Committee (SWAC) meeting scheduled for July 27<sup>th</sup> at 9:30 a.m.**

**AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford**

- A) Cindy Schultz Ford requested adoption of Resolution 16-CB-25 to authorize an increase in the imprest balance from \$2,500.00 to \$10,000.00 for the designated checking account with Security Bank and Trust Company for McLeod County Treasurer, Motor Vehicle – Driver's License from McLeod County Reserves, General Fund, and Unassigned Fund Balance using County Wide Account Number 01003.6350.

**Shimanski/Nies motion carried unanimously to adopt Resolution 16-CB-25 to authorize an increase in the imprest balance from \$2,500.00 to \$10,000.00 for the designated checking account with Security Bank and Trust Company for McLeod County Treasurer, Motor Vehicle – Driver's License from McLeod County Reserves, General Fund, and Unassigned Fund Balance using County Wide Account Number 01003.6350.**

**RECONVENE JUNE 13, 2016 BOARD OF APPEALS AND EQUALIZATION**

- A) Consider appeal of Lyle Winterfeldt

- Parcel 10.016.0400
- Parcel 10.016.0500
- Parcel 10.017.0500
- Parcel 10.017.0600
- Parcel 10.020.0200
- Parcel 10.020.0300

Parcel No. 10.017.0600. Assessor recommends change after reviewing the Farm Service Agency (FSA) paperwork which revealed significant reductions in crop production resulting in a value decrease from \$86,600 to \$58,200.

Parcel No. 10.017.0500. Assessor recommends change after reviewing the Farm Service Agency (FSA) paperwork which revealed significant reductions in crop production resulting in a value decrease from \$203,800 to \$142,600.

Parcel No. 10.020.0300. Assessor recommends change after reviewing the Farm Service Agency (FSA) paperwork which revealed significant reductions in crop production resulting in a value decrease from \$446,300 to \$271,000.

**Nies/Nagel motion carried unanimously to approve Assessors recommendation.**

B) Consider appeal of Donald Albrecht

- Parcel 10.009.0300
- Parcel 10.010.0325
- Parcel 10.015.0700
- Parcel 10.016.0100

Assessor recommends no change in all parcels listed above having no Farm Service Agency (FSA) paperwork to review.

**Nies/Schultz motion carried to approve Assessors recommendation.**

**Roll Call Vote: Nies - Yes, Krueger - No, Nagel – Yes, Shimanski – Yes, Wright – Yes, Schultz - Yes.**

**MCLEOD COUNTY HISTORICAL SOCIETY – Executive Director Lori Pickell-Stangel**

A) Lori Pickell-Stangel approval of tabled request from May 31<sup>st</sup> board meeting for approval of a McLeod County Historic Partnership Community Outreach position at a cost reduced from \$20,267.00 to \$12,945.00.

The new position will coordinate collaboration between the county and other historical organizations in the county, such as Historic Hutchinson and the Glencoe Historic Preservation Society. This request will fund the position until February 2017 and at that time will need to be reevaluated to check on status of progress towards goals of this position.

Further discussion was held in regards to the historical society's funding increases over the past 5 years. It is the goal of this position to pull in money for the county by landing grants for projects.

**Nagel/Nies motion carried to approve a McLeod County Historic Partnership Community Outreach position through February 2017 at a cost of \$12,945.00 with funding from the General Reserves Unassigned Fund balance.**

**Roll Call Vote: Nies - Yes, Krueger - No, Nagel – Yes, Shimanski – No, Wright – Yes.**

#### **COUNTY ADMINISTRATION**

- A) Pat Melvin requested approval to set a closed session with the Board to discuss 2017 labor negotiations following board meeting.

**Shimanski/Krueger motion carried unanimously to approve setting a closed session with the Board to discuss 2017 labor negotiations following board meeting.**

- B) Pat Melvin requested approval to attend the 2016 International City/County Management Association's annual conference in Kansas City September 25-28. Costs include use of County vehicle and gas, early bird conference registration fee of \$655, one half of the room costs for three nights lodging at \$139 and other incidentals.

**Nies/Nagel motion carried unanimously to approve County Administrator Pat Melvin to attend the 2016 International City/County Management Association's annual conference in Kansas City September 25-28.**

- C) Commissioner Wright requested setting a Solid Waste Advisory Committee (SWAC) meeting for July 27<sup>th</sup> 9:30 AM at Large Conference Room at the Solid Waste Building.

**Nagel/Shimanski motion carried unanimously to set Solid Waste Advisory Committee (SWAC) meeting for July 27<sup>th</sup> 9:30 AM at Large Conference Room at the Solid Waste Building.**

- D) Pat Melvin requested approval of upcoming July workshop agenda items including: Armored vehicle presentation, Glencoe Area Vitalization contract and temporary family health care dwellings (Grannpods).

**Nagel/Shimanski motion carried unanimously to approve July workshop agenda items.**

- E) Pat Melvin informed the board of the Performance Measurement Program which is voluntary. Counties and cities that choose to participate in the standard measures program must officially adopt and implement the ten minimum performance measures and system developed by the Council on Local Results and Innovation (Council). McLeod County plans on participating for 2017.

A county or city that elects to participate in the standard measures/performance measurement program is eligible for a reimbursement of \$0.14 per capita in local government aid, not to exceed \$25,000.

- F) Commissioner Shimanski requested approval to reduce the rental fee on the Agribition Building at the fairgrounds from \$300.00 to \$150.00 for the McLeod County Citizens Beside the Badge event to be held June 22<sup>nd</sup>.

**Shimanski/Kruger motion carried unanimously to approve the reduction of the rental fee on the Agribition Building at the fairgrounds from \$300.00 to \$150.00 for the McLeod County Citizens Beside the Badge event to be held June 22<sup>nd</sup>.**

- G) Pat Melvin informed the board of the upcoming employee picnic to be held on Wednesday, July 20<sup>th</sup> 11:00 AM-1:00 PM at Oak Leaf Park.

**Shimanski/Nagel motion carried unanimously to approve setting a workshop for July 19<sup>th</sup> to discuss McLeod County structure, long range planning and negotiations.**

**Shimanski/Nies motion carried unanimously to recess at 11:30 a.m. until 9:00 a.m. July 5, 2016 at the Glencoe City Center.**

ATTEST:

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Paul Wright, Board Chair

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Patrick Melvin, County Administrator

McLEOD COUNTY  
BOARD OF COMMISSIONERS  
SYNOPSIS – June 21, 2016

1. Commissioners Wright, Nies, Shimanski, Krueger and Nagel were present.
2. Nies/Shimanski motion carried unanimously to approve the agenda.
3. Nies/Nagel motion carried unanimously to approve the consent agenda including May 31, 2016 Meeting Minutes and Synopsis; June 7, 2016 Meeting Minutes and Synopsis; June 3, 2016 Auditor's Warrants; June 7, 2016 Auditor's Warrants; June 10, 2016 Auditor's Warrants; June 13, 2016 Auditor's Warrants; Approve Confession of Judgment for Gerald Jackson on Property ID 22.060.4770 in the City of Glencoe; Adopt Resolution 16-CB-23 to authorize the submission of the Minnesota Snowmobile Trails Assistance Program Maintenance and Grooming Application for Fiscal Year 2016-2017; Approve gambling permit for Gopher Campfire Club, 24718 County Road 7, Hutchinson, MN to conduct a raffle on August 14, 2016; Approve gambling permit for Truhaven Ranch, Inc., 23677 Cable Avenue, Winsted, MN to conduct a raffle on November 5, 2016; Sign contract to allow NAC to connect remotely to support and maintain HVAC systems; Sign contract to allow Integra, our VOIP phone vendor to connect remotely to support and maintain the VOIP phone system and appliances; Approve up to \$1,800.00 from Solid Waste budget to purchase food for the Solid Waste Agricultural Bag Event scheduled for June 29, 2016.
4. Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$255,948.00 from the aforementioned funds.
5. Nies/Nagel motion carried unanimously to approve Minutes from October 22, 2015 Drainage Authority Meeting.
6. Nagel/Shimanski motion carried unanimously to authorize final payment of \$43,740.25 to Hjerpe Contracting, Inc.
7. Krueger/Nagel motion carried unanimously to adopt Resolution 16-CB-24 for financing repair project.
8. Nagel/Krueger motion carried unanimously to appoint Ron Ringquist, Brad Wick and John Dotolo as ditch viewers to re-determine benefits on County Ditch 20.
9. Wright/Shimanski motion carried unanimously to approve payment for the maintenance for our ESRI Arcview map software (quote 25739095) from ESRI at a cost of \$10,400.00 with funding coming from the compliance fund.
10. Shimanski/Krueger move to approve hiring a full-time Household Hazardous Waste Manager (new classification) to replace Household Hazardous Waste Technician (grade 17) due to vacancy. Roll Call Vote: Nies - No, Krueger - Yes, Nagel – No, Shimanski – Yes, Wright – No. Motion failed due to the recommendation of getting a Solid Waste structure in place prior to adding any new classifications to Solid Waste.
11. Shimanski/Krueger motion carried unanimously to work with Temp Agency to bring in temporary Recycling Operator for Solid Waste Department while current employee is on work restrictions.

- 12.** Nagel/Shimanski motion carried unanimously to hire full-time Communications Officer (grade 15) due to resignation.
- 13.** Wright/Shimanski motion carried unanimously to approve employees to use Purchasing Power website to make purchases. Payroll deductions will be set up to pay for purchase through Minnesota Benefits Association.
- 14.** Nies/Krueger motion carried unanimously to remove from agenda and review glass recycling at the upcoming Solid Waste Advisory Committee (SWAC) meeting scheduled for July 27<sup>th</sup> at 9:30 a.m.
- 15.** Shimanski/Nies motion carried unanimously to adopt Resolution 16-CB-25 to authorize an increase in the imprest balance from \$2,500.00 to \$10,000.00 for the designated checking account with Security Bank and Trust Company for McLeod County Treasurer, Motor Vehicle – Driver’s License from McLeod County Reserves, General Fund, and Unassigned Fund Balance using County Wide Account Number 01003.6350.
- 16.** Nies/Nagel motion carried unanimously to approve Assessors recommendation.
- 17.** Nies/Schultz motion carried to approve Assessors recommendation. Roll Call Vote: Nies - Yes, Krueger - No, Nagel – Yes, Shimanski – Yes, Wright – Yes, Schultz - Yes.
- 18.** Nagel/Nies motion carried to approve a McLeod County Historic Partnership Community Outreach position through February 2017 at a cost of \$12,945.00 with funding from the General Reserves Unassigned Fund balance. Roll Call Vote: Nies - Yes, Krueger - No, Nagel – Yes, Shimanski – No, Wright – Yes.
- 19.** Shimanski/Krueger motion carried unanimously to approve setting a closed session with the Board to discuss 2017 labor negotiations following board meeting.
- 20.** Nies/Nagel motion carried unanimously to approve County Administrator Pat Melvin to attend the 2016 International City/County Management Association’s annual conference in Kansas City September 25-28.
- 21.** Nagel/Shimanski motion carried unanimously to set Solid Waste Advisory Committee (SWAC) meeting for July 27<sup>th</sup> 9:30 AM at Large Conference Room at the Solid Waste Building.
- 22.** Nagel/Shimanski motion carried unanimously to approve July workshop agenda items.
- 23.** Shimanski/Krueger motion carried unanimously to approve the reduction of the rental fee on the Agribition Building at the fairgrounds from \$300.00 to \$150.00 for the McLeod County Citizens Beside the Badge event to be held June 22<sup>nd</sup>.
- 24.** Shimanski/Nagel motion carried unanimously to approve setting a workshop for July 19<sup>th</sup> to discuss McLeod County structure, long range planning and negotiations.

Complete minutes are on file in the County Administrator's Office. The meeting recessed at 11:30 a.m. until July 5, 2016.

Attest:

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Paul Wright, Board Chair

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Patrick Melvin, County Administrator

DRAFT

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



ROBECK  
6/17/16 2:20PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

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6/17/16 2:20PM  
1 GENERAL REVENUE FUND

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT		...			
1	1969 ASSURANT EMPLOYEE BENEFITS					
	01-000-000-0000-2051		4,243.98	DENTAL PREMIUM	233838	Dental Insurance Payable
				05/01/2016 05/31/2016		
2	01-000-000-0000-2054		98.00	DENTAL PREMIUM	233838	Cobra Dental Insurance Payable
				05/01/2016 05/31/2016		
	1969 ASSURANT EMPLOYEE BENEFITS		4,341.98			2 Transactions
85	1241 MADISON NATIONAL LIFE INSURANCE C					
	01-000-000-0000-2041		1,446.16	STD PREMIUM GENERAL FUND		Short Term Disability Payable
				06/01/2016 06/30/2016		
75	01-000-000-0000-2050		1,334.00	LTD PREMIUM GENERAL FUND		Long Term Disability Payable
				06/01/2016 06/30/2016		
	1241 MADISON NATIONAL LIFE INSURANCE C		2,780.16			2 Transactions
136	1360 MINNESOTA MUTUAL					
	01-000-000-0000-2049		1,404.42	LIFE PREMIUM GENERAL FUND		Life Insurance Payable
				06/01/2016 06/30/2016		
151	01-000-000-0000-2053		7.50	LIFE PREMIUM SELF PAY FUND		Cobra Life Insurance Payable
				06/01/2016 06/01/2016		
	1360 MINNESOTA MUTUAL		1,411.92			2 Transactions
158	3093 TRUSTMARK VOLUNTARY BENEFIT SOLI					
	01-000-000-0000-2049		1,593.44	JUNE BILLING		Life Insurance Payable
	3093 TRUSTMARK VOLUNTARY BENEFIT SOLI		1,593.44			1 Transactions
0	DEPT Total:		10,127.50	...	4 Vendors	7 Transactions
5	DEPT			BOARD OF COUNTY COMMISSIONERS		
165	6412 VERIZON WIRELESS					
	01-005-000-0000-6203		35.01	CELL PHONE USE	58774352-00001	Communications
				06/03/2016 07/02/2016		
168	01-005-000-0000-6203		35.01	I PAD USE	58774352-00001	Communications
				06/03/2016 07/02/2016		
	6412 VERIZON WIRELESS		70.02			2 Transactions
5	DEPT Total:		70.02	BOARD OF COUNTY COMMISSIONERS	1 Vendors	2 Transactions

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1 GENERAL REVENUE FUND

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
65	DEPT			INFORMATION SYSTEMS		
6412	VERIZON WIRELESS					
159	01-065-000-0000-6203		176.22	CELL PHONE USE 06/03/2016 07/02/2016	58774352-00001	Communications
6412	VERIZON WIRELESS		176.22	1 Transactions		
65	DEPT Total:		176.22	INFORMATION SYSTEMS	1 Vendors	1 Transactions
111	DEPT			COURTHOUSE BUILDING		
539	CENTER POINT ENERGY					
243	01-111-000-0000-6255		431.90	GASS BILL-CH ADDITIONAL 04/30/2016 05/31/2016	5969231-9	Natural Gas
11	01-111-000-0000-6255		514.76	GAS BILL CH 03/31/2016 04/30/2016	5969231-9	Natural Gas
539	CENTER POINT ENERGY		946.66	2 Transactions		
253	LIGHT & POWER COMMISSION					
70	01-111-000-0000-6253		10.88	ELECTRIC GARAGE 05/02/2016 06/01/2016	07-814100-00	Electricity
66	01-111-000-0000-6253		9,130.60	ELECTRIC CH 05/02/2016 06/01/2016	13-857000-00	Electricity
67	01-111-000-0000-6257		1,853.81	SEWER WATER CH 05/02/2016 06/01/2016	13-857000-00	Sewer, Water And Garbage
253	LIGHT & POWER COMMISSION		10,995.29	3 Transactions		
6412	VERIZON WIRELESS					
160	01-111-000-0000-6203		60.70	CELL PHONE USE 06/03/2016 07/02/2016	58774352-00001	Communications
6412	VERIZON WIRELESS		60.70	1 Transactions		
4147	WEST CENTRAL SANITATION INC					
172	01-111-000-0000-6257		238.42	8 YARD ROLL SERVICE 05/01/2016 05/31/2016	10603193	Sewer, Water And Garbage
4147	WEST CENTRAL SANITATION INC		238.42	1 Transactions		
111	DEPT Total:		12,241.07	COURTHOUSE BUILDING	4 Vendors	7 Transactions
112	DEPT			NORTH COMPLEX BUILDING		



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
12	539 CENTER POINT ENERGY 01-112-000-0000-6255		533.00	GAS BILL NC 05/04/2016 06/06/2016	5987110-3	Natural Gas
	539 CENTER POINT ENERGY		533.00	1 Transactions		
71	253 LIGHT & POWER COMMISSION 01-112-000-0000-6253		1,766.56	ELECTRIC NC 05/02/2016 06/01/2016	15-800100-00	Electricity
72	01-112-000-0000-6257		740.08	SEWER WATER NC 05/02/2016 06/01/2016	15-800100-00	Sewer, Water And Garbage
	253 LIGHT & POWER COMMISSION		2,506.64	2 Transactions		
112	DEPT Total:		3,039.64	NORTH COMPLEX BUILDING	2 Vendors	3 Transactions
116	DEPT			HEALTH AND HUMAN SERVICES BUILDII		
14	539 CENTER POINT ENERGY 01-116-000-0000-6255		354.62	GAS BILL HHS 05/04/2016 06/06/2016	6008184-1	Natural Gas
13	01-116-000-0000-6255		24.45	GAS BILL ANNEX 05/04/2016 06/06/2016	7484082-8	Natural Gas
	539 CENTER POINT ENERGY		379.07	2 Transactions		
64	253 LIGHT & POWER COMMISSION 01-116-000-0000-6253		2,228.10	ELECTRIC HHS 05/02/2016 06/01/2016	02-803800-00	Electricity
65	01-116-000-0000-6257		832.60	SEWER WATER 05/02/2016 06/01/2016	02-803800-00	Sewer, Water And Garbage Removal
68	01-116-000-0000-6253		394.26	ELECTRIC ANNEX 05/02/2016 06/01/2016	14-899800-00	Electricity
69	01-116-000-0000-6257		138.05	SEWER WATER ANNEX 05/02/2016 06/01/2016	14-899800-00	Sewer, Water And Garbage Removal
	253 LIGHT & POWER COMMISSION		3,593.01	4 Transactions		
171	4147 WEST CENTRAL SANITATION INC 01-116-000-0000-6257		171.17	2 YARD ROLL SERVICE 05/01/2016 05/31/2016	10603191	Sewer, Water And Garbage Removal
	4147 WEST CENTRAL SANITATION INC		171.17	1 Transactions		



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
116 DEPT Total:		4,143.25	HEALTH AND HUMAN SERVICES BUILT	3 Vendors 7 Transactions
117 DEPT			FAIRGROUNDS	
134 CITY OF HUTCHINSON				
175 01-117-000-0000-6257		173.61	WATER SEWER GARBAGE 05/01/2016 05/31/2016	13008200300 Sewer, Water And Garbage Removal
176 01-117-000-0000-6257		517.13	WATER SEWER GARBAGE 05/01/2016 05/31/2016	13008601200 Sewer, Water And Garbage Removal
177 01-117-000-0000-6257		131.39	WATER SEWER GARBAGE 05/01/2016 05/31/2016	13008601200 Sewer, Water And Garbage Removal
178 01-117-000-0000-6257		46.89	WATER SEWER GARBAGE 05/01/2016 05/31/2016	13008602000 Sewer, Water And Garbage Removal
134 CITY OF HUTCHINSON		869.02		4 Transactions
651 COMMISSIONER OF REVENUE				
33 01-117-000-0000-6303		42.00	MAY USE TAX	Repair And Maintenance Services
34 01-117-000-0000-6415		10.00	MAY USE TAX	Cleaning Supplies
35 01-117-000-0000-6425		4.00	MAY USE TAX	Repair And Maintenance Supplies
36 01-117-000-0000-6612		340.00	MAY USE TAX	Capital - \$100-\$5,000 (Inventory)
651 COMMISSIONER OF REVENUE		396.00		4 Transactions
32875 HUTCHINSON UTILITIES COMMISSION				
57 01-117-000-0000-6253		10.74	ELECTRIC 898 CENTURY AVE SW 04/28/2016 05/27/2016	436962-045052 Electricity
51 01-117-000-0000-6253		791.95	ELECTRIC GRANDSTAND 04/28/2016 05/27/2016	436972-045045 Electricity
52 01-117-000-0000-6253		673.96	ELECTRIC ADMIN BLDG 04/28/2016 05/27/2016	436973-045045 Electricity
53 01-117-000-0000-6253		295.44	ELECTRIC AGRIBITION 04/28/2016 05/27/2016	436974-045045 Electricity
60 01-117-000-0000-6255		354.43	GAS AGRIBITION 04/28/2016 05/27/2016	436974-045045 Natural Gas
54 01-117-000-0000-6253		260.03	ELECTRIC FAIRGROUNDS 04/28/2016 05/27/2016	436975-045045 Electricity
62 01-117-000-0000-6255		310.48	GAS FAIRGROUNDS 04/28/2016 05/27/2016	436975-045045 Natural Gas
55 01-117-000-0000-6253		26.88	ELECTRIC MAINT BLDG 04/28/2016 05/27/2016	436976-045045 Electricity
61 01-117-000-0000-6255		44.55	GAS MAINT BLDG	436976-045045 Natural Gas

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1 GENERAL REVENUE FUND

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
58	01-117-000-0000-6253		298.00	04/28/2016 05/27/2016 ELECTRIC 820 CENTURY AVE SW	436979-045045	Electricity
63	01-117-000-0000-6255		52.34	04/28/2016 05/27/2016 GAS 820 CENTURY AVE SW HOUSE	436979-045045	Natural Gas
56	01-117-000-0000-6253		30.20	04/28/2016 05/27/2016 ELECTRIC SIGN	436981-045045	Electricity
59	01-117-000-0000-6253		55.74	04/28/2016 05/27/2016 ELECTRIC 816 CENTRUY AVE SW	437020-045045	Electricity
32875	HUTCHINSON UTILITIES COMMISSION		3,204.74	04/28/2016 05/27/2016 13 Transactions		
169	6412 VERIZON WIRELESS 01-117-000-0000-6203		35.03	PARKS LP SHOP 06/03/2016 07/02/2016 1 Transactions	58774352-00001	Communications
173	4147 WEST CENTRAL SANITATION INC 01-117-000-0000-6257		446.27	CONTRACTED SERVICES 05/01/2016 05/31/2016 1 Transactions	10603190	Sewer, Water And Garbage Removal
117	DEPT Total:		4,951.06	FAIRGROUNDS	5 Vendors	23 Transactions
121	DEPT			VETERAN SERVICES		
161	6412 VERIZON WIRELESS 01-121-000-0000-6203		16.91	CELL PHONE USE 06/03/2016 07/02/2016 1 Transactions	58774352-00001	Communications
121	DEPT Total:		16.91	VETERAN SERVICES	1 Vendors	1 Transactions
201	DEPT			COUNTY SHERIFF'S OFFICE		
174	539 CENTER POINT ENERGY 01-201-000-0000-6255		24.22	GAS STORAGE 05/04/2016 06/06/2016 1 Transactions	5987117-8	Natural Gas
	539 CENTER POINT ENERGY		24.22			
	253 LIGHT & POWER COMMISSION					



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
183	01-201-000-0000-6253		168.62	ELECTRIC BAXTER AVE	01-802120-03	Electricity
	253 LIGHT & POWER COMMISSION		168.62			
	150 VERIZON WIRELESS					
184	01-201-000-0000-6203		235.16	SO CELL PHONE USAGE 05/03/2016 06/02/2016	9766406442	Communications
186	01-201-000-0000-6203		29.49	CO ATTY CELL PHONE USE 05/03/2016 06/02/2016	9766406463	Communications
188	01-201-000-0000-6203		310.87	MCSO CELL PHONE USAGE 05/03/2016 06/02/2016	9766406463	Communications
189	01-201-000-0000-6203		875.25	MCSO AIR SOURCE CARDS 05/03/2016 06/02/2016	9766406463	Communications
187	01-201-000-9001-6350		26.02	BROWNTON PD AIR SOURCE CARDS 05/03/2016 06/02/2016	9766406463	Other Services & Charges-Brownton CI
190	01-201-000-9003-6350		151.35	GPD AIR SOURCE CARDS 05/03/2016 06/02/2016	9766406463	Other Services & Charges-Glencoe Compu
191	01-201-000-9004-6350		105.03	LPPD AIR SOURCE CARDS 05/03/2016 06/02/2016	9766406463	Other Services & Charges-Lp Computer
192	01-201-000-9005-6350		105.03	WPD AIR SOURCE CARDS 05/03/2016 06/02/2016	9766406463	Other Services & Charges-Winsted Compu
193	01-201-000-9006-6350		35.01	SLPD AIR SOURCE CARDS 05/03/2016 06/02/2016	9766406463	Other Services & Charges-Silver Lake
	150 VERIZON WIRELESS		1,873.21		9 Transactions	
201	DEPT Total:		2,066.05	COUNTY SHERIFF'S OFFICE	3 Vendors	11 Transactions
251	DEPT			COUNTY JAIL		
	150 VERIZON WIRELESS					
185	01-251-000-0000-6203		16.91	JAIL CELL PHONE USAGE 05/03/2016 06/02/2016	9766406442	Communications
	150 VERIZON WIRELESS		16.91		1 Transactions	
	6412 VERIZON WIRELESS					
162	01-251-000-0000-6203		25.46	CELL PHONE USE 06/03/2016 07/02/2016	58774352-00001	Communications
	6412 VERIZON WIRELESS		25.46		1 Transactions	

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1 GENERAL REVENUE FUND

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
251 DEPT Total:		42.37	COUNTY JAIL	2 Vendors 2 Transactions
255 DEPT			COUNTY COURT SERVICES	
6412 VERIZON WIRELESS				
163 01-255-000-0000-6203		47.14	CELL PHONE USE	58774352-00001 Communications
			06/03/2016 07/02/2016	
6412 VERIZON WIRELESS		47.14		1 Transactions
255 DEPT Total:		47.14	COUNTY COURT SERVICES	1 Vendors 1 Transactions
485 DEPT			COUNTY PUBLIC HEALTH NURSING	
6412 VERIZON WIRELESS				
164 01-485-000-0000-6203		65.47	CELL PHONE USE	58774352-00001 Communications
			06/03/2016 07/02/2016	
245 01-485-000-0000-6203		420.12	WIRELESS CHARGES CASE MGMT	9764751034 Communications
246 01-485-000-0000-6203		35.01	WIRELESS CHARGES SHIP	9764751034 Communications
247 01-485-000-0000-6203		172.79	WIRELESS CHARGES ADMIN	9764751034 Communications
250 01-485-472-0000-6203		35.01	AIRCARD CHARGE CHS WIC	9764751034 Communications
6412 VERIZON WIRELESS		728.40		5 Transactions
485 DEPT Total:		728.40	COUNTY PUBLIC HEALTH NURSING	1 Vendors 5 Transactions
501 DEPT			CULTURE & RECREATION	
1304 PIONEERLAND LIBRARY SYSTEM				
152 01-501-000-0000-6877		48,554.25	2ND QTR ALLOCATION	Allocation-Pioneerland Library System
1304 PIONEERLAND LIBRARY SYSTEM		48,554.25		1 Transactions
501 DEPT Total:		48,554.25	CULTURE & RECREATION	1 Vendors 1 Transactions
520 DEPT			COUNTY PARK'S	
651 COMMISSIONER OF REVENUE				
37 01-520-000-0000-6303		1.00	MAY USE TAX	Repair And Maintenance Services
38 01-520-000-0000-6423		9.00	MAY USE TAX	Landscaping Materials
39 01-520-000-0000-6425		7.00	MAY USE TAX	Repair And Maintenance Supplies
651 COMMISSIONER OF REVENUE		17.00		3 Transactions
213 MCLEOD COOP POWER ASSN				
97 01-520-000-0000-6253		877.34	525 POWER	140900 Electricity

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 1 GENERAL REVENUE FUND

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
93	01-520-000-0000-6253		521 POWER	205200	Electricity
98	01-520-000-0000-6253		526 POWER HOUSE	416900	Electricity
96	01-520-000-0000-6253		524 POWER	424600	Electricity
95	01-520-000-0000-6253		523 POWER	483200	Electricity
94	01-520-000-0000-6253		522 POWER	518000	Electricity
99	01-520-000-0000-6253		526 POWER	572300	Electricity
213	MCLEOD COOP POWER ASSN				
		2,063.00		7 Transactions	
520	DEPT Total:	2,080.00	COUNTY PARK'S	2 Vendors	10 Transactions
1	Fund Total:	88,283.88	GENERAL REVENUE FUND		81 Transactions

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3 ROAD & BRIDGE FUND

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
3	1969 ASSURANT EMPLOYEE BENEFITS 03-000-000-0000-2051		550.00	DENTAL PREMIUM 05/01/2016 05/31/2016	233838	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		550.00	1 Transactions		
86	1241 MADISON NATIONAL LIFE INSURANCE C 03-000-000-0000-2041		153.72	STD PREMIUM HIGHWAY FUND 06/01/2016 06/30/2016		Short Term Disability Payable
76	03-000-000-0000-2050		167.30	LTD PREMIUM HIGHWAY FUND 06/01/2016 06/30/2016		Long Term Disability Payable
	1241 MADISON NATIONAL LIFE INSURANCE C		321.02	2 Transactions		
137	1360 MINNESOTA MUTUAL 03-000-000-0000-2049		437.12	LIFE PREMIUM HIGHWAY FUND 06/01/2016 06/30/2016		Life Insurance Payable
	1360 MINNESOTA MUTUAL		437.12	1 Transactions		
0	DEPT Total:		1,308.14	...	3 Vendors	4 Transactions
310	DEPT			HIGHWAY MAINTENANCE		
73	253 LIGHT & POWER COMMISSION 03-310-000-0000-6254		14.60	TRAFFIC LIGHT CSAH 4 & CR 62 05/02/2016 06/01/2016	14-459100-00	Intersection Lighting
74	03-310-000-0000-6254		18.11	TRAFFIC LIGHT CSAH 15 & 3 05/02/2016 06/01/2016	14-606200-00	Intersection Lighting
	253 LIGHT & POWER COMMISSION		32.71	2 Transactions		
100	213 MCLEOD COOP POWER ASSN 03-310-000-0000-6254		44.43	TRAFFIC LIGHT TH 212 & CSAH 1	861100	Intersection Lighting
101	03-310-000-0000-6254		40.55	TRAFFIC LIGHT TH 7 & CSAH 115	903000	Intersection Lighting
102	03-310-000-0000-6254		40.55	TRAFFIC LIGHT TH 15 & CSAH 18	903100	Intersection Lighting
103	03-310-000-0000-6254		43.72	TRAFFIC LIGHT CSAH 13 & 23	906900	Intersection Lighting
104	03-310-000-0000-6254		43.49	TRAFFIC LIGHT CSAH 2 & 3	907100	Intersection Lighting
105	03-310-000-0000-6254		43.02	TRAFFIC LIGHT CSAH 25 & 26	907200	Intersection Lighting
106	03-310-000-0000-6254		43.25	TRAFFIC LIGHT CSAH 7 & 115	907300	Intersection Lighting
107	03-310-000-0000-6254		43.84	TRAFFIC LIGHT CSAH 18 & 7	907400	Intersection Lighting
108	03-310-000-0000-6254		37.14	TRAFFIC LIGHT CSAH 2 & 22	907500	Intersection Lighting
109	03-310-000-0000-6254		43.02	TRAFFIC LIGHT CSAH 115 & 25W	907600	Intersection Lighting

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3 ROAD & BRIDGE FUND

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Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
110	03-310-000-0000-6254		43.72	TRAFFIC LIGHT CSAH 115 & 25E	907700	Intersection Lighting
111	03-310-000-0000-6254		42.78	TRAFFIC LIGHT 25 & 62	907800	Intersection Lighting
112	03-310-000-0000-6254		43.14	TRAFFIC LIGHT CSAH 4 & 11	907900	Intersection Lighting
113	03-310-000-0000-6254		43.14	TRAFFIC LIGHT CSAH 12 & 19	908000	Intersection Lighting
114	03-310-000-0000-6254		40.08	TRAFFIC LIGHT CSAH 115 & 14	908100	Intersection Lighting
115	03-310-000-0000-6254		40.79	TRAFFIC LIGHT CSAH 5 & 2	908200	Intersection Lighting
116	03-310-000-0000-6254		42.31	TRAFFIC LIGHT CSAH 5 & 31	908300	Intersection Lighting
117	03-310-000-0000-6254		46.90	TRAFFIC LIGHT CSAH 4 & 79	908400	Intersection Lighting
118	03-310-000-0000-6254		42.43	TRAFFIC LIGHT CSAH 7 & 79	908500	Intersection Lighting
119	03-310-000-0000-6254		54.89	TRAFFIC LIGHT TH 22 & CR 11	908701	Intersection Lighting
120	03-310-000-0000-6254		40.55	TRAFFIC LIGHT TH 15 & CR 32	917600	Intersection Lighting
121	03-310-000-0000-6254		40.67	TRAFFIC LIGHT TH 15 & CR 3	917700	Intersection Lighting
213	MCLEOD COOP POWER ASSN		944.41	22 Transactions		
310	DEPT Total:		977.12	HIGHWAY MAINTENANCE	2 Vendors	24 Transactions
330	DEPT			HIGHWAY ADMINISTRATION		
6412	VERIZON WIRELESS					
170	03-330-000-0000-6203		166.42	CELL PHONE USE	9766430998	Communications
				06/03/2016 07/02/2016		
6412	VERIZON WIRELESS		166.42	1 Transactions		
330	DEPT Total:		166.42	HIGHWAY ADMINISTRATION	1 Vendors	1 Transactions
340	DEPT			HIGHWAY EQUIPMENT MAINTENANCE		
539	CENTER POINT ENERGY					
15	03-340-000-0000-6255		87.76	GAS GLENCOE SHOP	59871115-2	Natural Gas
				05/04/2016 06/06/2016		
539	CENTER POINT ENERGY		87.76	1 Transactions		
32	CITY OF BROWNTON					
16	03-340-000-0000-6253		81.73	ELECTRIC		Electricity
18	03-340-000-0000-6255		81.41	NATURAL GAS		Natural Gas
17	03-340-000-0000-6257		49.50	WATER SEWER		Sewer, Water And Garbage Removal
32	CITY OF BROWNTON		212.64	3 Transactions		
1160	MCLEOD COUNTY AUDITOR TREASURER					
122	03-340-000-0000-6610		1,877.53	REG/TITLE/LICENSE/TAX		Capital - Over \$5,000 (Fixed Assets)

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 3 ROAD & BRIDGE FUND

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description
						Service Dates	Paid On Bhf #	On Behalf of Name
1160	MCLEOD COUNTY AUDITOR TREASURER				1,877.53			
	221 MIDWAY FORD					1 Transactions		
128	03-340-000-0000-6610				28,278.24	2016 FORD F150	108325	Capital - Over \$5,000 (Fixed Assets)
	221 MIDWAY FORD				28,278.24	1 Transactions		
340	DEPT Total:				30,456.17	HIGHWAY EQUIPMENT MAINTENANCE	4 Vendors	6 Transactions
3	Fund Total:				32,907.85	ROAD & BRIDGE FUND		35 Transactions



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
391	DEPT			SOLID WASTE TIP FEE		
4	1969 ASSURANT EMPLOYEE BENEFITS 05-391-000-0000-2051		220.00	DENTAL PREMIUM 05/01/2016 05/31/2016	233838	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		220.00	1 Transactions		
198	134 CITY OF HUTCHINSON 05-391-000-0000-6257		51.55	WATER SEWER	30850651000	Sewer, Water And Garbage Removal
	134 CITY OF HUTCHINSON		51.55	1 Transactions		
40	651 COMMISSIONER OF REVENUE 05-391-000-0000-6259		76.00	MAY USE TAX		Recycling
41	05-391-000-0000-6269		51.00	MAY USE TAX		Contracts
42	05-391-000-0000-6350		75.00	MAY USE TAX		Other Services & Charges
43	05-391-000-0000-6402		8.00	MAY USE TAX		Office Supplies
44	05-391-000-0000-6410		5.00	MAY USE TAX		Building And Safety Supplies
45	05-391-000-0000-6415		55.00	MAY USE TAX		Cleaning Supplies
	651 COMMISSIONER OF REVENUE		270.00	6 Transactions		
200	32875 HUTCHINSON UTILITIES COMMISSION 05-391-000-0000-6253		755.73	ELECTRIC 04/28/2016 05/27/2016	410076-027482	Electricity
203	05-391-000-0000-6255		295.41	GAS 04/28/2016 05/27/2016	410076-027482	Natural Gas
	32875 HUTCHINSON UTILITIES COMMISSION		1,051.14	2 Transactions		
87	1241 MADISON NATIONAL LIFE INSURANCE C 05-391-000-0000-2041		22.04	STD PREMIUM SW FUND 06/01/2016 06/30/2016		Short Term Disability Payable
77	05-391-000-0000-2050		13.20	LTD PREMIUM SW FUND 06/01/2016 06/30/2016		Long Term Disability Payable
	1241 MADISON NATIONAL LIFE INSURANCE C		35.24	2 Transactions		
138	1360 MINNESOTA MUTUAL 05-391-000-0000-2049		148.09	LIFE PREMIUM SW FUND 06/01/2016 06/30/2016		Life Insurance Payable
	1360 MINNESOTA MUTUAL		148.09	1 Transactions		
4147	WEST CENTRAL SANITATION INC					



Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
206	05-391-000-0000-6259		696.96	23486 230TH ST 05/01/2016 05/31/2016	10609354	Recycling
207	05-391-000-0000-6259		871.20	CO RD 9 S RECYCLING 05/01/2016 05/31/2016	10609354	Recycling
208	05-391-000-0000-6259		348.48	CO RD 9 OCC 05/01/2016 05/31/2016	10609354	Recycling
209	05-391-000-0000-6259		348.48	RECYCLING AMES ST 05/01/2016 05/31/2016	10609354	Recycling
210	05-391-000-0000-6259		69.70-	RECYCLING AMES ST 05/01/2016 05/31/2016	10609354	Recycling
211	05-391-000-0000-6259		348.48	14995 CO RD 7 RECYCLING 05/01/2016 05/31/2016	10609354	Recycling
212	05-391-000-0000-6259		174.24	14995 CO RD 7 OCC 05/01/2016 05/31/2016	10609354	Recycling
213	05-391-000-0000-6259		871.20	CO RD 7 RECYCLING 05/01/2016 05/31/2016	10609354	Recycling
214	05-391-000-0000-6259		174.24	CO RD 7 OCC 05/01/2016 05/31/2016	10609354	Recycling
215	05-391-000-0000-6259		871.20	305 MAIN ST RECYCLING 05/01/2016 05/31/2016	10609354	Recycling
216	05-391-000-0000-6259		348.48	305 MAIN ST OCC 05/01/2016 05/31/2016	10609354	Recycling
217	05-391-000-0000-6259		4,150.96	2385 HENNEPIN AVE RECYCLING 05/01/2016 05/31/2016	10609354	Recycling
218	05-391-000-0000-6259		348.48	208 1ST AVE RECYCLING 05/01/2016 05/31/2016	10609354	Recycling
219	05-391-000-0000-6259		871.20	208 1ST AVE OCC 05/01/2016 05/31/2016	10609354	Recycling
220	05-391-000-0000-6259		174.24	2944 110TH ST RECYCLING 05/01/2016 05/31/2016	10609354	Recycling
221	05-391-000-0000-6259		348.48	2944 110TH ST OCC 05/01/2016 05/31/2016	10609354	Recycling
222	05-391-000-0000-6259		174.24	11655 HWY 15 S RECYCLING 05/01/2016 05/31/2016	10609354	Recycling
223	05-391-000-0000-6259		45.00	840 CENTURY AVE RECYCLING 05/01/2016 05/31/2016	10609354	Recycling
224	05-391-000-0000-6259		670.00	TRIP CHARGES 05/01/2016 05/31/2016	10609354	Recycling
225	05-391-000-0000-6258		1,518.80	COUNTY & SCHOOL COLLECTION	10609451	School Recycling

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5 SOLID WASTE FUND

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4147	WEST CENTRAL SANITATION INC		13,284.66	05/01/2016 05/31/2016 20 Transactions		
391	DEPT Total:		15,060.68	SOLID WASTE TIP FEE	7 Vendors	33 Transactions
393	DEPT			MATERIALS RECOVERY FACILITY		
1969	ASSURANT EMPLOYEE BENEFITS					
5	05-393-000-0000-2051		138.00	DENTAL PREMIUM	233838	Dental Insurance Payable
				05/01/2016 05/31/2016 1 Transactions		
1969	ASSURANT EMPLOYEE BENEFITS		138.00			
134	CITY OF HUTCHINSON					
197	05-393-000-0000-6257		295.79	WATER SEWER	30850650200	Sewer, Water And Garbage Removal
	134 CITY OF HUTCHINSON		295.79		1 Transactions	
651	COMMISSIONER OF REVENUE					
46	05-393-000-0000-6243		21.00	MAY USE TAX		Public Education
47	05-393-000-0000-6259		27.00	MAY USE TAX		Recycling
48	05-393-000-0000-6269		1,001.00	MAY USE TAX		Contracts
49	05-393-000-0000-6560		21.00	MAY USE TAX		Repair And Maintenance-Equipment
50	05-393-000-0000-6561		1,100.00	MAY USE TAX		Repair And Maintenance-Other
651	COMMISSIONER OF REVENUE		2,170.00		5 Transactions	
32875	HUTCHINSON UTILITIES COMMISSION					
199	05-393-000-0000-6253		3,106.88	ELECTRIC	410076-027482	Electricity
				04/28/2016 05/27/2016		
202	05-393-000-0000-6255		1,214.45	GAS	410076-027482	Natural Gas
				04/28/2016 05/27/2016 2 Transactions		
32875	HUTCHINSON UTILITIES COMMISSION		4,321.33			
1241	MADISON NATIONAL LIFE INSURANCE C					
88	05-393-000-0000-2041		26.00	STD PREMIUM MRF FUND		Short Term Disability Payable
				06/01/2016 06/01/2016		
78	05-393-000-0000-2050		20.14	LTD PREMIUM MRF FUND		Long Term Disability Payable
				06/01/2016 06/30/2016 2 Transactions		
1241	MADISON NATIONAL LIFE INSURANCE C		46.14			
1360	MINNESOTA MUTUAL					
139	05-393-000-0000-2049		72.85	LIFE PREMIUM MRF FUND		Life Insurance Payable



Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1360	MINNESOTA MUTUAL		72.85	06/01/2016 06/30/2016 1 Transactions		
4147	WEST CENTRAL SANITATION INC					
226	05-393-000-0000-6259		30.50	RURAL RDU COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
227	05-393-000-0000-6259		137.25	BISCAY COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
228	05-393-000-0000-6259		963.80	BROWNTON COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
229	05-393-000-0000-6259		71.40	BROWNTON MUD COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
230	05-393-000-0000-6259		6,822.85	GLENCOE COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
231	05-393-000-0000-6259		277.95	GLENCOE MUD COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
232	05-393-000-0000-6259		18,141.40	HUTCHINSON COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
233	05-393-000-0000-6259		3,345.60	HUTCHINSON MUD COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
234	05-393-000-0000-6259		2,040.45	LESTER PRAIRIE COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
235	05-393-000-0000-6259		10.20	LESTER PRAIRIE MUD COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
236	05-393-000-0000-6259		433.10	PLATO COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
237	05-393-000-0000-6259		1,085.80	SILVER LAKE COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
238	05-393-000-0000-6259		61.20	SILVER LAKE MUD COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
239	05-393-000-0000-6259		707.60	STEWART COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
240	05-393-000-0000-6259		2,857.85	WINSTED COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
241	05-393-000-0000-6259		102.00	WINSTED MUD COLLECTION 05/01/2016 05/31/2016	10609451	Recycling
242	05-393-000-0000-6259		61.56	VALET SERVICE 05/01/2016 05/31/2016	10609451	Recycling

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5 SOLID WASTE FUND

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
4147	WEST CENTRAL SANITATION INC		37,150.51		17 Transactions	
393	DEPT Total:		44,194.62	MATERIALS RECOVERY FACILITY	7 Vendors	29 Transactions
397	DEPT			HOUSEHOLD HAZARDOUS WASTE		
32875	HUTCHINSON UTILITIES COMMISSION					
201	05-397-000-0000-6253		335.88	ELECTRIC 04/28/2016 05/27/2016	410076-027482	Electricity
204	05-397-000-0000-6255		131.29	GAS 04/28/2016 05/27/2016	410076-027482	Natural Gas
32875	HUTCHINSON UTILITIES COMMISSION		467.17		2 Transactions	
1241	MADISON NATIONAL LIFE INSURANCE C					
89	05-397-000-0000-2041		37.92	STD PREMIUM HHW FUND 06/01/2016 06/01/2016		Short Term Disability Payable
79	05-397-000-0000-2050		22.60	LTD PREMIUM HHW FUND 06/01/2016 06/30/2016		Long Term Disability Payable
1241	MADISON NATIONAL LIFE INSURANCE C		60.52		2 Transactions	
1360	MINNESOTA MUTUAL					
140	05-397-000-0000-2049		21.91	LIFE PREMIUM HHW FUND 06/01/2016 06/30/2016		Life Insurance Payable
1360	MINNESOTA MUTUAL		21.91		1 Transactions	
397	DEPT Total:		549.60	HOUSEHOLD HAZARDOUS WASTE	3 Vendors	5 Transactions
5	Fund Total:		59,804.90	SOLID WASTE FUND		67 Transactions

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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT			INCOME MAINTENANCE		
6	1969 ASSURANT EMPLOYEE BENEFITS 11-420-000-0000-2051		747.82	DENTAL PREMIUM 05/01/2016 05/31/2016	233838	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		747.82	1 Transactions		
90	1241 MADISON NATIONAL LIFE INSURANCE C 11-420-000-0000-2041		243.14	STD PREMIUM INC MAINT FUND 06/01/2016 06/01/2016		Short Term Disability Payable
80	11-420-000-0000-2050		129.26	LTD PREMIUM INC MAINT FUND 06/01/2016 06/30/2016		Long Term Disability Payable
	1241 MADISON NATIONAL LIFE INSURANCE C		372.40	2 Transactions		
141	1360 MINNESOTA MUTUAL 11-420-000-0000-2049		459.61	LIFE PREMIUM INC MAINT FUND 06/01/2016 06/01/2016		Life Insurance Payable
	1360 MINNESOTA MUTUAL		459.61	1 Transactions		
166	6412 VERIZON WIRELESS 11-420-600-0010-6203		209.21	CELL PHONE USE 06/03/2016 07/02/2016	58774352-00001	Communications/Postage
	6412 VERIZON WIRELESS		209.21	1 Transactions		
420	DEPT Total:		1,789.04	INCOME MAINTENANCE	4 Vendors	5 Transactions
430	DEPT			INDIVIDUAL AND FAMILY SOCIAL SERVI		
7	1969 ASSURANT EMPLOYEE BENEFITS 11-430-000-0000-2051		3,200.18	DENTAL PREMIUM 05/01/2016 05/31/2016	233838	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		3,200.18	1 Transactions		
91	1241 MADISON NATIONAL LIFE INSURANCE C 11-430-000-0000-2041		1,069.66	STD PREMIUM WELFATE FUND 06/01/2016 06/01/2016		Short Term Disability Payable
81	11-430-000-0000-2050		476.08	LTD PREMIUM WELFARE FUND 06/01/2016 06/30/2016		Long Term Disability Payable
	1241 MADISON NATIONAL LIFE INSURANCE C		1,545.74	2 Transactions		
	1360 MINNESOTA MUTUAL					

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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
142	11-430-000-0000-2049		LIFE PREMIUM WELFARE FUND		Life Insurance Payable
			06/01/2016 06/01/2016		
1360	MINNESOTA MUTUAL	1,810.03		1 Transactions	
6412	VERIZON WIRELESS				
167	11-430-700-0010-6203	488.18	CELL PHONE USE	58774352-00001	Communications/Postage
			06/03/2016 07/02/2016		
6412	VERIZON WIRELESS	488.18		1 Transactions	
430	DEPT Total:	7,044.13	INDIVIDUAL AND FAMILY SOCIAL SER	4 Vendors	5 Transactions
11	Fund Total:	8,833.17	HUMAN SERVICE FUND		10 Transactions

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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
102	DEPT			COUNTY RECORDER'S COMPLIANCE FUI		
205	2589 SHI INTERNATIONAL CORP					
	25-102-000-0000-6612		629.00	LENOVO DESKTOP-ENV	B05042268	Capital - \$100-\$5,000 (Inventory)
	2589 SHI INTERNATIONAL CORP		629.00	1 Transactions		
102	DEPT Total:		629.00	COUNTY RECORDER'S COMPLIANCE FI	1 Vendors	1 Transactions
121	DEPT			VETERAN SERVICES		
244	5400 NELSON AUTO CENTER					
	25-121-000-0000-6610		30,519.31	VETERANS VAN PURCHASE	MCLEOD2016-V	Capital - Over \$5,000 (Fixed Assets)
	5400 NELSON AUTO CENTER		30,519.31	1 Transactions		
121	DEPT Total:		30,519.31	VETERAN SERVICES	1 Vendors	1 Transactions
220	DEPT			BOAT & WATER SAFETY-GRANT		
180	42 HITE HARDWARE AND PAINT					
	25-220-000-0000-6425		109.21	PTF COIL/PLIERS/QUICK LINK	624523	Repair And Maintenance Supplies
	42 HITE HARDWARE AND PAINT		109.21	1 Transactions		
143	1360 MINNESOTA MUTUAL					
	25-220-000-0000-2049		0.06	LIFE PREMIUM BOAT & WATER		Life Insurance Payable
				06/01/2016 06/01/2016		
	1360 MINNESOTA MUTUAL		0.06	1 Transactions		
220	DEPT Total:		109.27	BOAT & WATER SAFETY-GRANT	2 Vendors	2 Transactions
224	DEPT			NEW CANINE ACCOUNT		
82	1241 MADISON NATIONAL LIFE INSURANCE C					
	25-224-000-0000-2050		0.38	LTD PREMIUM CANINE		LONG TERM DISABILITY PAYABLE
				06/01/2016 06/30/2016		
	1241 MADISON NATIONAL LIFE INSURANCE C		0.38	1 Transactions		
144	1360 MINNESOTA MUTUAL					
	25-224-000-0000-2049		0.34	LIFE PREMIUM POSSE		LIFE INSURANCE PAYABLE
				06/01/2016 06/01/2016		
	1360 MINNESOTA MUTUAL		0.34	1 Transactions		

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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
224 DEPT Total:		0.72	NEW CANINE ACCOUNT	2 Vendors	2 Transactions
255 DEPT			COUNTY COURT SERVICES		
977 MIDWEST MONITORING & SURVEILLANC					
129 25-255-000-0000-6350		59.00	MAY LAB/UA FEES		Other Services & Charges
977 MIDWEST MONITORING & SURVEILLANC		59.00		1 Transactions	
255 DEPT Total:		59.00	COUNTY COURT SERVICES	1 Vendors	1 Transactions
285 DEPT			E-911 SYSTEM MAINTENANCE - GRANT		
161 INDEPENDENT EMERGENCY SERVICES					
181 25-285-000-0000-6610		87,727.16	911 PHONE PJCT 60% 2ND PAYMENT	080968	Capital - Computer Hardware Over \$5,000
182 25-285-000-0000-6610		63,295.50	911 PHONE PJCT MAINT & SUPPORT	080973	Capital - Computer Hardware Over \$5,000
161 INDEPENDENT EMERGENCY SERVICES		151,022.66		2 Transactions	
285 DEPT Total:		151,022.66	E-911 SYSTEM MAINTENANCE - GRAN	1 Vendors	2 Transactions
485 DEPT			COUNTY PUBLIC HEALTH NURSING		
1969 ASSURANT EMPLOYEE BENEFITS					
8 25-485-000-0000-2051		49.00	DENTAL PREMIUM	233838	Dental Insurance Payable
			05/01/2016 05/31/2016		
1969 ASSURANT EMPLOYEE BENEFITS		49.00		1 Transactions	
1241 MADISON NATIONAL LIFE INSURANCE C					
83 25-485-000-0000-2050		11.70	LTD PREMIUM PRIME WEST FUND		Long Term Disability Payable
			06/01/2016 06/30/2016		
1241 MADISON NATIONAL LIFE INSURANCE C		11.70		1 Transactions	
1360 MINNESOTA MUTUAL					
145 25-485-000-0000-2049		8.50	LIFE PREMIUM PRIME WEST		Life Insurance Payable
			06/01/2016 06/01/2016		
1360 MINNESOTA MUTUAL		8.50		1 Transactions	
485 DEPT Total:		69.20	COUNTY PUBLIC HEALTH NURSING	3 Vendors	3 Transactions
612 DEPT			SHORELAND-GRANT		
1360 MINNESOTA MUTUAL					
146 25-612-000-0000-2049		5.82	LIFE PREMIUM SHORELAND FUND		Life Insurance Payable

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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
1360 MINNESOTA MUTUAL		5.82	06/01/2016 06/01/2016 1 Transactions	
612 DEPT Total:		5.82	SHORELAND-GRANT	1 Vendors 1 Transactions
613 DEPT			WATER RESOURCE MANAGEMENT-GRAN	
1360 MINNESOTA MUTUAL				
147 25-613-000-0000-2049		9.20	LIFE PREMIUM WATER RESOURCE	Life Insurance Payable
			06/01/2016 06/01/2016 1 Transactions	
1360 MINNESOTA MUTUAL		9.20		
613 DEPT Total:		9.20	WATER RESOURCE MANAGEMENT-GR	1 Vendors 1 Transactions
614 DEPT			WETLANDS ADMINISTRATION-GRANT	
1360 MINNESOTA MUTUAL				
148 25-614-000-0000-2049		22.11	LIFE PREMIUM WETLANDS FUND	Life Insurance Payable
			06/01/2016 06/01/2016 1 Transactions	
1360 MINNESOTA MUTUAL		22.11		
614 DEPT Total:		22.11	WETLANDS ADMINISTRATION-GRANT	1 Vendors 1 Transactions
886 DEPT			COUNTY FEEDLOT PROGRAM	
1969 ASSURANT EMPLOYEE BENEFITS				
9 25-886-000-0000-2051		44.50	DENTAL PREMIUM	233838 Dental Insurance Payable
			05/01/2016 05/31/2016 1 Transactions	
1969 ASSURANT EMPLOYEE BENEFITS		44.50		
1360 MINNESOTA MUTUAL				
149 25-886-000-0000-2049		29.29	LIFE PREMIUM FEEDLOT FUND	Life Insurance Payable
			06/01/2016 06/01/2016 1 Transactions	
1360 MINNESOTA MUTUAL		29.29		
886 DEPT Total:		73.79	COUNTY FEEDLOT PROGRAM	2 Vendors 2 Transactions
25 Fund Total:		182,520.08	SPECIAL REVENUE FUND	17 Transactions

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74 FORFEITED TAX FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
987 DEPT				FORFEITED TAX SALE
134 CITY OF HUTCHINSON				
179 74-987-000-0000-6350		4.03	705 PARK ISLAND DR SW	27910701000 Other Services & Charges
			05/01/2016 05/31/2016	
134 CITY OF HUTCHINSON		4.03	1 Transactions	
987 DEPT Total:		4.03	FORFEITED TAX SALE	1 Vendors 1 Transactions
74 Fund Total:		4.03	FORFEITED TAX FUND	1 Transactions



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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
852 DEPT		PROJECT HARMONY GRANT		
222 MEEKER COUNTY TREASURER				
124 82-852-000-0000-6850		13,895.00	1ST QTR 2016 PROJECT HARMONY	Collections For Other Agencies
222 MEEKER COUNTY TREASURER		13,895.00	1 Transactions	
314 SIBLEY COUNTY TREASURER				
154 82-852-000-0000-6850		4,007.89	1ST QTR 2016 PROJECT HARMONY	Collections For Other Agencies
314 SIBLEY COUNTY TREASURER		4,007.89	1 Transactions	
6412 VERIZON WIRELESS				
248 82-852-000-0000-6203		35.01	IPAD PROJECT HARMONY	Communications
6412 VERIZON WIRELESS		35.01	1 Transactions	
852 DEPT Total:		17,937.90	PROJECT HARMONY GRANT	3 Vendors 3 Transactions
853 DEPT		LOCAL PUBLIC HEALTH GRANT		
1969 ASSURANT EMPLOYEE BENEFITS				
10 82-853-000-0000-2051		115.00	DENTAL PREMIUM	DENTAL INSURANCE PAYABLE
			05/01/2016 05/31/2016	
1969 ASSURANT EMPLOYEE BENEFITS		115.00	1 Transactions	
718 BUERKLE/RHONDA				
194 82-853-000-0000-6121		1,680.00	LPHG GRANT TIME	Personnel Wages
196 82-853-000-0000-6203		23.13	LPHG COMMUNICATIONS	Communications
195 82-853-000-0000-6335		32.40	LPHG GRANT MILEAGE	Mileage Expense
718 BUERKLE/RHONDA		1,735.53	3 Transactions	
1241 MADISON NATIONAL LIFE INSURANCE C				
92 82-853-000-0000-2041		26.80	STD PREMIUM SHNFP FUND	SHORT TERM DISABILITY PAYABLE
			06/01/2016 06/01/2016	
84 82-853-000-0000-2050		11.90	LTD PREMIUM CHS FUND	LONG TERM DISABILITY PAYABLE
			06/01/2016 06/30/2016	
1241 MADISON NATIONAL LIFE INSURANCE C		38.70	2 Transactions	
222 MEEKER COUNTY TREASURER				
126 82-853-000-0000-6855		13,921.01	1ST QTR LPH 2016	Chs
125 82-853-000-0000-6871		8,540.05	1ST QTR TANF 2016	Tanf
222 MEEKER COUNTY TREASURER		22,461.06	2 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
150	1360 MINNESOTA MUTUAL 82-853-000-0000-2049		102.43	LIFE PREMIUM CHS FUND 06/01/2016 06/01/2016		LIFE INSURANCE PAYABLE
	1360 MINNESOTA MUTUAL		102.43		1 Transactions	
156	314 SIBLEY COUNTY TREASURER 82-853-000-0000-6855		10,479.61	1ST QTR LPH 2016		Chs
155	82-853-000-0000-6871		4,860.42	1ST QTR TANF 2016		Tanf
	314 SIBLEY COUNTY TREASURER		15,340.03		2 Transactions	
249	6412 VERIZON WIRELESS 82-853-000-0000-6203		35.01	1 AIRCARD CHARGES CHS	9764751034	Communications
	6412 VERIZON WIRELESS		35.01		1 Transactions	
853	DEPT Total:		39,827.76	LOCAL PUBLIC HEALTH GRANT	7 Vendors	12 Transactions
854	DEPT			WIC		
123	222 MEEKER COUNTY TREASURER 82-854-000-0000-6856		12,516.44	APRIL WIC 2016		Wic
	222 MEEKER COUNTY TREASURER		12,516.44		1 Transactions	
153	314 SIBLEY COUNTY TREASURER 82-854-000-0000-6856		7,143.80	APRIL WIC 2016		Wic
	314 SIBLEY COUNTY TREASURER		7,143.80		1 Transactions	
854	DEPT Total:		19,660.24	WIC	2 Vendors	2 Transactions
862	DEPT			SHIP		
127	222 MEEKER COUNTY TREASURER 82-862-000-0000-6850		5,589.24	MARCH SHIP 2016		Collections For Other Agencies
	222 MEEKER COUNTY TREASURER		5,589.24		1 Transactions	
157	314 SIBLEY COUNTY TREASURER 82-862-000-0000-6850		4,659.04	MARCH SHIP 2016		Collections For Other Agencies
	314 SIBLEY COUNTY TREASURER		4,659.04		1 Transactions	
862	DEPT Total:		10,248.28	SHIP	2 Vendors	2 Transactions

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
<u>On Behalf of Name</u>				
82 Fund Total:		87,674.18	COMMUNITY HEALTH SERVICE	19 Transactions

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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
833	DEPT			MORTGAGE REGISTRY TAX		
	1004 MINNESOTA DEPARTMENT OF REVENUE					
130	86-833-000-0000-6850		26,404.79	MAY MTG REG		Collections For Other Agencies
132	86-833-000-0000-6850		23,764.31	JUNE ACCELERATED MTG REG		Collections For Other Agencies
	1004 MINNESOTA DEPARTMENT OF REVENUE		50,169.10		2 Transactions	
833	DEPT Total:		50,169.10	MORTGAGE REGISTRY TAX	1 Vendors	2 Transactions
834	DEPT			DEED TAX		
	1004 MINNESOTA DEPARTMENT OF REVENUE					
131	86-834-000-0000-6850		32,331.95	MAY DEED TAX		Collections For Other Agencies
133	86-834-000-0000-6850		29,098.76	JUNE ACCELERATED DEED TAX		Collections For Other Agencies
	1004 MINNESOTA DEPARTMENT OF REVENUE		61,430.71		2 Transactions	
834	DEPT Total:		61,430.71	DEED TAX	1 Vendors	2 Transactions
935	DEPT			REAL ESTATE ASSURANCE-REGISTERED		
	3411 COMMISSIONER OF FINANCE					
20	86-935-000-0000-6850		115.50	REGISTERED LAND		Collections For Other Agencies
				05/01/2016 05/31/2016		
	3411 COMMISSIONER OF FINANCE		115.50		1 Transactions	
935	DEPT Total:		115.50	REAL ESTATE ASSURANCE-REGISTERE	1 Vendors	1 Transactions
939	DEPT			STATE SURCHARGE 3%		
	3411 COMMISSIONER OF FINANCE					
21	86-939-000-0000-6850		4,725.00	REGISTRARS FEES		Collections For Other Agencies
				05/01/2016 05/31/2016		
	3411 COMMISSIONER OF FINANCE		4,725.00		1 Transactions	
939	DEPT Total:		4,725.00	STATE SURCHARGE 3%	1 Vendors	1 Transactions
940	DEPT			VITAL RECORDS SURCHARGE-BIRTH&D		
	3411 COMMISSIONER OF FINANCE					
22	86-940-000-0000-6850		2,444.00	BIRTH/DEATH SURCHARGE		Collections For Other Agencies
				05/01/2016 05/31/2016		

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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #
3411 COMMISSIONER OF FINANCE		2,444.00	1 Transactions	On Behalf of Name
940 DEPT Total:		2,444.00	VITAL RECORDS SURCHARGE-BIRTH&	1 Vendors 1 Transactions
950 DEPT			BIRTH RECORD SURCHARGE	
3411 COMMISSIONER OF FINANCE				
23 86-950-000-0000-6850		1,070.00	BIRTH RECORD SURCHARGE	Collections For Other Agencies
			05/01/2016 05/31/2016	
3411 COMMISSIONER OF FINANCE		1,070.00	1 Transactions	
950 DEPT Total:		1,070.00	BIRTH RECORD SURCHARGE	1 Vendors 1 Transactions
952 DEPT			CHILDREN'S TRUST FUND SURCHARGE-	
3411 COMMISSIONER OF FINANCE				
24 86-952-000-0000-6850		321.00	CHILDREN SURCHARGE	Collections For Other Agencies
			05/01/2016 05/31/2016	
3411 COMMISSIONER OF FINANCE		321.00	1 Transactions	
952 DEPT Total:		321.00	CHILDREN'S TRUST FUND SURCHARGE	1 Vendors 1 Transactions
954 DEPT			MARRIAGE LICENSE	
3411 COMMISSIONER OF FINANCE				
25 86-954-000-0000-6850		935.00	MARR LIC SURCHARGE	Collections For Other Agencies
			05/01/2016 05/31/2016	
26 86-954-000-0000-6850		78.00	MARR LIC SUPRVD VISIT	Collections For Other Agencies
			05/01/2016 05/31/2016	
27 86-954-000-0000-6850		52.00	MARR LIC/MN ENABLE	Collections For Other Agencies
			05/01/2016 05/31/2016	
28 86-954-000-0000-6850		425.00	MARR LIC/DISPL HOME REG	Collections For Other Agencies
			05/01/2016 05/31/2016	
29 86-954-000-0000-6850		90.00	MARR LIC/HEALTHY MARR	Collections For Other Agencies
			05/01/2016 05/31/2016	
30 86-954-000-0000-6850		85.00	MARR LIC/COUPLES ON BRINK	Collections For Other Agencies
			05/01/2016 05/31/2016	
3411 COMMISSIONER OF FINANCE		1,665.00	6 Transactions	
954 DEPT Total:		1,665.00	MARRIAGE LICENSE	1 Vendors 6 Transactions

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
956	DEPT			SALES TAX		
32	651 COMMISSIONER OF REVENUE 86-956-000-0000-6850		1,940.00	MAY SALES TAX (28,218)		Collections For Other Agencies
	651 COMMISSIONER OF REVENUE		1,940.00	1 Transactions		
956	DEPT Total:		1,940.00	SALES TAX	1 Vendors	1 Transactions
965	DEPT			HUTCHINSON CITY LODGING TAX 3%		
19	134 CITY OF HUTCHINSON 86-965-000-0000-6850		3.79	MAY LODGING TAX		Collections For Other Agencies
	134 CITY OF HUTCHINSON		3.79	1 Transactions		
965	DEPT Total:		3.79	HUTCHINSON CITY LODGING TAX 3%	1 Vendors	1 Transactions
966	DEPT			HUTCHINSON CITY SALES TAX		
31	651 COMMISSIONER OF REVENUE 86-966-000-0000-6850		59.00	MAY HUTCHINSON TAX (11,800)		Collections For Other Agencies
	651 COMMISSIONER OF REVENUE		59.00	1 Transactions		
966	DEPT Total:		59.00	HUTCHINSON CITY SALES TAX	1 Vendors	1 Transactions
975	DEPT			DNR CLEARING ACCOUNT		
135	509 MINNESOTA DNR 86-975-000-0000-6850		755.00	DNR		Collections For Other Agencies
	509 MINNESOTA DNR		755.00	06/07/2016 06/13/2016 1 Transactions		
975	DEPT Total:		755.00	DNR CLEARING ACCOUNT	1 Vendors	1 Transactions
976	DEPT			GAME & FISH CLEARING ACCOUNT		
134	509 MINNESOTA DNR 86-976-000-0000-6850		101.00	G & F		Collections For Other Agencies
	509 MINNESOTA DNR		101.00	06/07/2016 06/13/2016 1 Transactions		
976	DEPT Total:		101.00	GAME & FISH CLEARING ACCOUNT	1 Vendors	1 Transactions

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
86 Fund Total:		124,799.10	TRUST & AGENCY FUND	20 Transactions



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87 TAX & PENALTY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
980 DEPT		TAX COLLECTIONS		
503 BUFFALO CREEK WATERSHED DISTRICT				
313 87-980-000-0000-6850		40,415.40 JUNE CURRENT SETTLEMENT		Collections For Other Agencies
314 87-980-000-0000-6850		322.83 JUNE DELINQUENT SETTLEMENT		Collections For Other Agencies
503 BUFFALO CREEK WATERSHED DISTRICT		40,738.23	2 Transactions	
390 CITY OF BISCAY				
253 87-980-000-0000-6847		9,004.60 JUNE CURRENT SETTLEMENT		Collections For Cities
254 87-980-000-0000-6847		1,300.81 JUNE DELINQUENT SETTLEMENT		Collections For Cities
390 CITY OF BISCAY		10,305.41	2 Transactions	
32 CITY OF BROWNTON				
263 87-980-000-0000-6847		222,138.46 JUNE CURRENT SETTLEMENT		Collections For Cities
264 87-980-000-0000-6847		8,435.90 JUNE DELINQUENT SETTLEMENT		Collections For Cities
265 87-980-000-0000-6847		668.32 SPECIAL ASSMT CODED WRONG		Collections For Cities
32 CITY OF BROWNTON		231,242.68	3 Transactions	
4917 CITY OF GLENCOE				
251 87-980-000-0000-6847		1,385,182.58 JUNE CURRENT SETTLEMENT		Collections For Cities
252 87-980-000-0000-6847		4,785.50 JUNE DELINQUENT SETTLEMENT		Collections For Cities
4917 CITY OF GLENCOE		1,389,968.08	2 Transactions	
134 CITY OF HUTCHINSON				
261 87-980-000-0000-6847		44,479.39 JUNE DELINQUENT SETTLEMENT		Collections For Cities
262 87-980-000-0000-6847		3,722,391.52 JUNE CURRENT SETTLEMENT		Collections For Cities
134 CITY OF HUTCHINSON		3,766,870.91	2 Transactions	
10359 CITY OF LESTER PRAIRIE				
259 87-980-000-0000-6847		338,754.48 JUNE CURRENT SETTLEMENT		Collections For Cities
260 87-980-000-0000-6847		5,777.60 JUNE DELINQUENT SETTLEMENT		Collections For Cities
10359 CITY OF LESTER PRAIRIE		344,532.08	2 Transactions	
391 CITY OF PLATO				
257 87-980-000-0000-6847		106,563.62 JUNE CURRENT SETTLEMENT		Collections For Cities
258 87-980-000-0000-6847		1,895.11 JUNE DELINQUENT SETTLEMENT		Collections For Cities
391 CITY OF PLATO		108,458.73	2 Transactions	
315 CITY OF SILVER LAKE				
273 87-980-000-0000-6847		860.40 SPECAIL ASSMT CODED WRONG		Collections For Cities

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
			<u>Paid On Bhf #</u>	
274 87-980-000-0000-6847		253,309.11	JUNE CURRENT SETTLEMENT	Collections For Cities
275 87-980-000-0000-6847		14,937.29	JUNE DELINQUENT SETTLEMENT	Collections For Cities
315 CITY OF SILVER LAKE		269,106.80	3 Transactions	
324 CITY OF STEWART				
270 87-980-000-0000-6847		241,554.50	JUNE CURRENT SETTLEMENT	Collections For Cities
271 87-980-000-0000-6847		16,867.54	JUNE DELINQUENT SETTLEMENT	Collections For Cities
272 87-980-000-0000-6847		229.36	SPECAIL ASSMT CODED WRONG	Collections For Cities
324 CITY OF STEWART		258,651.40	3 Transactions	
362 CITY OF WINSTED				
255 87-980-000-0000-6847		618,115.48	JUNE CURRENT SETTLEMENT	Collections For Cities
256 87-980-000-0000-6847		5,492.88	JUNE DELINQUENT SETTLEMENT	Collections For Cities
362 CITY OF WINSTED		623,608.36	2 Transactions	
504 HIGH ISLAND WATERSHED DISTRICT				
315 87-980-000-0000-6850		96.94	JUNE DELINQUENT SETTLEMENT	Collections For Other Agencies
316 87-980-000-0000-6850		16,268.08	JUNE CURRENT SETTLEMENT	Collections For Other Agencies
504 HIGH ISLAND WATERSHED DISTRICT		16,365.02	2 Transactions	
5039 HUTCHINSON EDA				
266 87-980-000-0000-6847		76,851.23	JUNE CURRENT SETTLEMENT	Collections For Cities
267 87-980-000-0000-6847		695.58	JUNE DELINQUENT SETTLEMENT	Collections For Cities
5039 HUTCHINSON EDA		77,546.81	2 Transactions	
2961 HUTCHINSON HRA				
268 87-980-000-0000-6847		78,414.15	JUNE CURRENT SETTLEMENT	Collections For Cities
269 87-980-000-0000-6847		685.73	JUNE DELINQUENT SETTLEMENT	Collections For Cities
2961 HUTCHINSON HRA		79,099.88	2 Transactions	
953 MID MINNESOTA DEVELOPMENT COMM				
311 87-980-000-0000-6850		293.02	JUNE DELINQUENT SETTLEMENT	Collections For Other Agencies
312 87-980-000-0000-6850		33,350.33	JUNE CURRENT SETTLEMENT	Collections For Other Agencies
953 MID MINNESOTA DEVELOPMENT COMM		33,643.35	2 Transactions	
5845 SCHOOL DISTRICT OF BLH 2159				
305 87-980-000-0000-6849		3,041.24	JUNE DELINQUENT SETTLEMENT	Collections For School Districts
5845 SCHOOL DISTRICT OF BLH 2159		3,041.24	1 Transactions	



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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
304	494 SCHOOL DISTRICT OF GFW 2365 87-980-000-0000-6849		1,692.42	JUNE DELINQUENT SETTLEMENT		Collections For School Districts
	494 SCHOOL DISTRICT OF GFW 2365		1,692.42		1 Transactions	
309	1576 SCHOOL DISTRICT OF GSL 2859 87-980-000-0000-6849		19,963.51	JUNE DELINQUENT SETTLEMENT		Collections For School Districts
	1576 SCHOOL DISTRICT OF GSL 2859		19,963.51		1 Transactions	
310	492 SCHOOL DISTRICT OF HLWW 2687 87-980-000-0000-6849		6,035.75	JUNE DELINQUENT SETTLEMENT		Collections For School Districts
	492 SCHOOL DISTRICT OF HLWW 2687		6,035.75		1 Transactions	
308	488 SCHOOL DISTRICT OF HUTCHINSON 042 87-980-000-0000-6849		35,026.30	JUNE DELINQUENT SETTLEMENT		Collections For School Districts
	488 SCHOOL DISTRICT OF HUTCHINSON 042		35,026.30		1 Transactions	
307	489 SCHOOL DISTRICT OF LESTER PRAIRIE (C 87-980-000-0000-6849		8,218.11	JUNE DELINQUENT SETTLEMENT		Collections For School Districts
	489 SCHOOL DISTRICT OF LESTER PRAIRIE (C		8,218.11		1 Transactions	
306	493 SCHOOL DISTRICT OF LITCHFIELD 0465 87-980-000-0000-6849		3.62	JUNE DELINQUENT SETTLEMENT		Collections For School Districts
	493 SCHOOL DISTRICT OF LITCHFIELD 0465		3.62		1 Transactions	
276	172 TOWN OF ACOMA 87-980-000-0000-6848		134,682.30	JUNE CURRENT SETTLEMENT		Collections For Townships
277	87-980-000-0000-6848		1,059.23	JUNE DELINQUENT SETTLEMENT		Collections For Townships
	172 TOWN OF ACOMA		135,741.53		2 Transactions	
278	475 TOWN OF BERGEN 87-980-000-0000-6848		2,037.77	JUNE DELINQUENT SETTLEMENT		Collections For Townships
279	87-980-000-0000-6848		100,066.95	JUNE CURRENT SETTLEMENT		Collections For Townships
	475 TOWN OF BERGEN		102,104.72		2 Transactions	
280	476 TOWN OF COLLINS 87-980-000-0000-6848		76,270.67	JUNE CURRENT SETTLEMENT		Collections For Townships
281	87-980-000-0000-6848		1,707.58	JUNE DELINQUENT SETTLEMENT		Collections For Townships
	476 TOWN OF COLLINS		77,978.25		2 Transactions	

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
501 TOWN OF GLENCOE				
282 87-980-000-0000-6848		224.94	JUNE DELINQUENT SETTLEMENT	Collections For Townships
283 87-980-000-0000-6848		47,141.97	JUNE CURRENT SETTLEMENT	Collections For Townships
501 TOWN OF GLENCOE		47,366.91	2 Transactions	
478 TOWN OF HALE				
284 87-980-000-0000-6848		90,063.43	JUNE CURRENT SETTLEMENT	Collections For Townships
285 87-980-000-0000-6848		1,452.69	JUNE DELINQUENT SETTLEMENT	Collections For Townships
478 TOWN OF HALE		91,516.12	2 Transactions	
497 TOWN OF HASSAN VALLEY				
286 87-980-000-0000-6848		831.23	JUNE DELINQUENT SETTLEMENT	Collections For Townships
287 87-980-000-0000-6848		78,588.15	JUNE CURRENT SETTLEMENT	Collections For Townships
497 TOWN OF HASSAN VALLEY		79,419.38	2 Transactions	
438 TOWN OF HELEN				
288 87-980-000-0000-6848		98,004.25	JUNE CURRENT SETTLEMENT	Collections For Townships
289 87-980-000-0000-6848		73.06	JUNE DELINQUENT SETTLEMENT	Collections For Townships
438 TOWN OF HELEN		98,077.31	2 Transactions	
479 TOWN OF HUTCHINSON				
290 87-980-000-0000-6848		362.90	JUNE DELINQUENT SETTLEMENT	Collections For Townships
291 87-980-000-0000-6848		59,741.12	JUNE CURRENT SETTLEMENT	Collections For Townships
479 TOWN OF HUTCHINSON		60,104.02	2 Transactions	
480 TOWN OF LYNN				
292 87-980-000-0000-6848		71,369.01	JUNE CURRENT SETTLEMENT	Collections For Townships
293 87-980-000-0000-6848		255.80	JUNE DELINQUENT SETTLEMENT	Collections For Townships
480 TOWN OF LYNN		71,624.81	2 Transactions	
481 TOWN OF PENN				
294 87-980-000-0000-6848		115.01	JUNE DELINQUENT SETTLEMENT	Collections For Townships
295 87-980-000-0000-6848		56,147.15	JUNE CURRENT SETTLEMENT	Collections For Townships
481 TOWN OF PENN		56,262.16	2 Transactions	
482 TOWN OF RICH VALLEY				
296 87-980-000-0000-6848		33,103.98	JUNE CURRENT SETTLEMENT	Collections For Townships
297 87-980-000-0000-6848		178.62	JUNE DELINQUENT SETTLEMENT	Collections For Townships

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



ROBECK  
6/17/16 2:20PM  
87 TAX & PENALTY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u> <u>On Behalf of Name</u>
482 TOWN OF RICH VALLEY		33,282.60	2 Transactions	
483 TOWN OF ROUND GROVE				
298 87-980-000-0000-6848		164.78	JUNE DELINQUENT SETTLEMENT	Collections For Townships
299 87-980-000-0000-6848		48,439.87	JUNE CURRENT SETTLEMENT	Collections For Townships
483 TOWN OF ROUND GROVE		48,604.65	2 Transactions	
484 TOWN OF SUMTER				
300 87-980-000-0000-6848		60,389.99	JUNE CURRENT SETTLEMENT	Collections For Townships
301 87-980-000-0000-6848		81.56	JUNE DELINQUENT SETTLEMENT	Collections For Townships
484 TOWN OF SUMTER		60,471.55	2 Transactions	
485 TOWN OF WINSTED				
302 87-980-000-0000-6848		705.55	JUNE DELINQUENT SETTLEMENT	Collections For Townships
303 87-980-000-0000-6848		101,666.87	JUNE CURRENT SETTLEMENT	Collections For Townships
485 TOWN OF WINSTED		102,372.42	2 Transactions	
980 DEPT Total:		8,389,045.12	TAX COLLECTIONS	35 Vendors 66 Transactions
87 Fund Total:		8,389,045.12	TAX & PENALTY FUND	66 Transactions
Final Total:		8,973,872.31	145 Vendors	316 Transactions



\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

POOL  
6/24/16 1:55PM  
1 GENERAL REVENUE FUND

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
1	1969 ASSURANT EMPLOYEE BENEFITS					
	01-000-000-0000-2051		3,488.11	DENTAL PREMIUM 06/01/2016 06/30/2016	C234588	Dental Insurance Payable
2	01-000-000-0000-2054		98.00	DENTAL PREMIUM 06/01/2016 06/30/2016	C234588	Cobra Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		3,586.11	2 Transactions		
49	3028 MINNESOTA CHILD SUPPORT PAYMENT					
	01-000-000-0000-2056		317.48	CHILD SUPPORT 05/29/2016 06/11/2016	001124208702	Child Support Garnishment Payable
51	01-000-000-0000-2056		117.67	CHILD SUPPORT 05/29/2016 06/11/2016	001436294701	Child Support Garnishment Payable
48	01-000-000-0000-2056		257.96	CHILD SUPPORT 05/29/2016 06/11/2016	001447664801	Child Support Garnishment Payable
50	01-000-000-0000-2056		130.13	CHILD SUPPORT 05/29/2016 06/11/2016	001499730601	Child Support Garnishment Payable
52	01-000-000-0000-2056		148.59	CHILD SUPPORT 05/29/2016 06/11/2016	001527027301	Child Support Garnishment Payable
53	01-000-000-0000-2056		327.64	CHILD SUPPORT 05/29/2016 06/11/2016	001527027301	Child Support Garnishment Payable
	3028 MINNESOTA CHILD SUPPORT PAYMENT		1,299.47	6 Transactions		
0	DEPT Total:		4,885.58	...	2 Vendors	8 Transactions
3	DEPT			COUNTY WIDE		
	1160 MCLEOD COUNTY AUDITOR TREASURER					
98	01-003-000-0000-6350		7,500.00	INCREASE IMPREST FUND		Other Services & Charges
	1160 MCLEOD COUNTY AUDITOR TREASURER		7,500.00	1 Transactions		
3	DEPT Total:		7,500.00	COUNTY WIDE	1 Vendors	1 Transactions
13	DEPT			COURT ADMINISTRATOR'S		
	9555 CONKEL/JEANNE M V					
19	01-013-000-0000-6272		206.25	COURT APPOINT CP/JD	JV-15-189	Court Appt Atty-Dep/Neg/Ter
20	01-013-000-0000-6272		131.25	COURT PPOINT CJ/BH/CR	JV-15-196	Court Appt Atty-Dep/Neg/Ter
21	01-013-000-0000-6272		26.25	COURT APPOINT KW/MW/TJ	JV-16-37	Court Appt Atty-Dep/Neg/Ter
16	01-013-000-0000-6273		333.60	COURT APPOINT N IDE	PR-10-747	Court Appt Atty-Other



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
18 01-013-000-0000-6273		82.50	COURT APPOINT R SOMERVILLE	PR-15-1499 Court Appt Atty-Other
14 01-013-000-0000-6273		7.50	COURT APPOINT L CARLSON	PR-16-300 Court Appt Atty-Other
17 01-013-000-0000-6273		530.82	COURT APPOINT A ALSLEBEN	PR-16-350/390 Court Appt Atty-Other
13 01-013-000-0000-6273		356.35	COURT APPOINT R STOKKE	PR-16-531 Court Appt Atty-Other
15 01-013-000-0000-6273		460.35	COURT APPOINT G HEMMANN	PR-16-540 Court Appt Atty-Other
9555 CONKEL/JEANNE M V		2,134.87	9 Transactions	
5485 DOHERTY SCHOOLER/TIFFANY				
22 01-013-000-0000-6272		135.00	COURT APPOINT EW/JW/SJ	JV-15-175 Court Appt Atty-Dep/Neg/Ter
23 01-013-000-0000-6272		187.50	COURT APPOINT NA/MA	JV-15-207 Court Appt Atty-Dep/Neg/Ter
5485 DOHERTY SCHOOLER/TIFFANY		322.50	2 Transactions	
4583 JONES & MAGNUS LLC				
27 01-013-000-0000-6273		311.25	COURT APPT CF PR-06-318	6154 Court Appt Atty-Other
26 01-013-000-0000-6273		112.50	COURT APPT MM PR-11-2016	6155 Court Appt Atty-Other
25 01-013-000-0000-6273		105.00	COURT APPOINT MM P1-95-2	6156 Court Appt Atty-Other
24 01-013-000-0000-6273		307.50	COURT APPOINT SR PR-06-136	6157 Court Appt Atty-Other
4583 JONES & MAGNUS LLC		836.25	4 Transactions	
3146 MELCHERT HUBERT SJODIN PLLP				
37 01-013-000-0000-6273		307.50	CRT APPT TWB/RH/DE/CH JV-16-52	126029 Court Appt Atty-Other
38 01-013-000-0000-6273		127.50	COURT APPT JH/AV JV-16-53	126030 Court Appt Atty-Other
39 01-013-000-0000-6272		232.50	COURT APPT RT/MJ JV-15-54	126031 Court Appt Atty-Dep/Neg/Ter
33 01-013-000-0000-6273		427.50	COURT APPT J KABLE PR-16-536	126092 Court Appt Atty-Other
40 01-013-000-0000-6272		15.00	COURT APPT MS/TS JV-15-154	126094 Court Appt Atty-Dep/Neg/Ter
34 01-013-000-0000-6273		262.50	COURT APPT BPW FA-08-1558	126095 Court Appt Atty-Other
32 01-013-000-0000-6273		172.50	COURT APP A POULIOT PR-16-543	126100 Court Appt Atty-Other
41 01-013-000-0000-6272		165.00	COURT APPT AB/DN JV-15-119	126106 Court Appt Atty-Dep/Neg/Ter
42 01-013-000-0000-6272		315.00	COURT APPT CJ/BH/CR JV-15-196	126110 Court Appt Atty-Dep/Neg/Ter
43 01-013-000-0000-6272		390.00	COURT APPT KH/DM JV-15-11	126113 Court Appt Atty-Dep/Neg/Ter
44 01-013-000-0000-6272		360.00	COURT APPT KW/MW/TJ JV-16-37	126115 Court Appt Atty-Dep/Neg/Ter
35 01-013-000-0000-6273		30.00	COURT APPT KP FA-16-700	126116 Court Appt Atty-Other
36 01-013-000-0000-6273		90.00	COURT APPT JS FA-16-438	126120 Court Appt Atty-Other
3146 MELCHERT HUBERT SJODIN PLLP		2,895.00	13 Transactions	
6440 MELCHERT HUBERT SJODIN PLLP				
46 01-013-000-0000-6272		405.00	COURT APPT RH/LH JV-12-205	125963 Court Appt Atty-Dep/Neg/Ter
45 01-013-000-0000-6272		210.00	COURT APPT LJ/CR JV-15-22	126046 Court Appt Atty-Dep/Neg/Ter

POOL  
6/24/16 1:55PM  
1 GENERAL REVENUE FUND

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
6440 MELCHERT HUBERT SJODIN PLLP		615.00	2 Transactions		
377 THE LAW OFFICE OF TROY A SCOTTING					
77 01-013-000-0000-6273		37.50	COURT APPOINT	FA-13-1109	Court Appt Atty-Other
75 01-013-000-0000-6273		105.00	COURT APPOINT	FA-14-169	Court Appt Atty-Other
78 01-013-000-0000-6273		37.50	COURT APPOINT	FA-16-590	Court Appt Atty-Other
76 01-013-000-0000-6273		37.50	COURT APPOINT	FA-16-704	Court Appt Atty-Other
79 01-013-000-0000-6273		22.50	COURT APPOINT	FA-16-705	Court Appt Atty-Other
71 01-013-000-0000-6272		120.00	COURT APPOINT HP/CW	JV-14-243	Court Appt Atty-Dep/Neg/Ter
73 01-013-000-0000-6272		187.50	COURT APPOINT SW/JW	JV-15-182	Court Appt Atty-Dep/Neg/Ter
70 01-013-000-0000-6272		37.50	COURT APPOINT NA/MA	JV-15-207	Court Appt Atty-Dep/Neg/Ter
68 01-013-000-0000-6272		240.00	COURT APPOINT AG/TK	JV-15-209	Court Appt Atty-Dep/Neg/Ter
69 01-013-000-0000-6272		157.50	COURT APPOINT MM/CC	JV-16-1	Court Appt Atty-Dep/Neg/Ter
74 01-013-000-0000-6272		255.00	COURT APPOINT TWB/RH/DE/CH	JV-16-52	Court Appt Atty-Dep/Neg/Ter
72 01-013-000-0000-6272		187.50	COURT APPOINT CS/MB	JV-16-77	Court Appt Atty-Dep/Neg/Ter
377 THE LAW OFFICE OF TROY A SCOTTING		1,425.00	12 Transactions		
13 DEPT Total:		8,228.62	COURT ADMINISTRATOR'S	6 Vendors	42 Transactions
1 Fund Total:		20,614.20	GENERAL REVENUE FUND		51 Transactions

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3 ROAD & BRIDGE FUND

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT			...		
3	1969 ASSURANT EMPLOYEE BENEFITS 03-000-000-0000-2051		550.00	DENTAL PREMIUM 06/01/2016 06/30/2016	C234588	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		550.00	1 Transactions		
28	3328 GURSTEL CHARGO PA 03-000-000-0000-2055		277.00	GARNISHMENT 05/29/2016 06/11/2016	683730	Garnishments Payable
	3328 GURSTEL CHARGO PA		277.00	1 Transactions		
0	DEPT Total:		827.00	...	2 Vendors	2 Transactions
310	DEPT			HIGHWAY MAINTENANCE		
88	473 COMMISSIONER OF TRANSPORTATION 03-310-000-0000-6303		4,000.00	BRIDGE MAINTENANCE ON CR 25	03506W001	Repair And Maintenance Services
	473 COMMISSIONER OF TRANSPORTATION		4,000.00	1 Transactions		
310	DEPT Total:		4,000.00	HIGHWAY MAINTENANCE	1 Vendors	1 Transactions
3	Fund Total:		4,827.00	ROAD & BRIDGE FUND		3 Transactions

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POOL  
6/24/16 1:55PM  
5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
391	DEPT			SOLID WASTE TIP FEE		
4	1969 ASSURANT EMPLOYEE BENEFITS 05-391-000-0000-2051		220.00	DENTAL PREMIUM 06/01/2016 06/30/2016	C234588	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		220.00	1 Transactions		
391	DEPT Total:		220.00	SOLID WASTE TIP FEE	1 Vendors	1 Transactions
393	DEPT			MATERIALS RECOVERY FACILITY		
5	1969 ASSURANT EMPLOYEE BENEFITS 05-393-000-0000-2051		138.00	DENTAL PREMIUM 06/01/2016 06/30/2016	C234588	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		138.00	1 Transactions		
93	4170 WASTE MANAGEMENT OF WI MN 05-393-000-0000-6257		605.85	GLASS FIND DISPOSAL	0013459-1702-3	Sewer, Water And Garbage Removal
94	05-393-000-0000-6257		2,551.03	RECYCLING RESIDUE GARBAGE	6925013-1593-5	Sewer, Water And Garbage Removal
	4170 WASTE MANAGEMENT OF WI MN		3,156.88	2 Transactions		
393	DEPT Total:		3,294.88	MATERIALS RECOVERY FACILITY	2 Vendors	3 Transactions
5	Fund Total:		3,514.88	SOLID WASTE FUND		4 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT			INCOME MAINTENANCE		
6	1969 ASSURANT EMPLOYEE BENEFITS 11-420-000-0000-2051		747.78	DENTAL PREMIUM 06/01/2016 06/30/2016	C234588	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		747.78	1 Transactions		
420	DEPT Total:		747.78	INCOME MAINTENANCE	1 Vendors	1 Transactions
430	DEPT			INDIVIDUAL AND FAMILY SOCIAL SERVI		
7	1969 ASSURANT EMPLOYEE BENEFITS 11-430-000-0000-2051		3,275.22	DENTAL PREMIUM 06/01/2016 06/30/2016	C234588	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		3,275.22	1 Transactions		
54	3028 MINNESOTA CHILD SUPPORT PAYMENT 11-430-000-0000-2056		276.88	CHILD SUPPORT 05/29/2016 06/11/2016	001486828601	Child Support Garnishment Payable
	3028 MINNESOTA CHILD SUPPORT PAYMENT		276.88	1 Transactions		
430	DEPT Total:		3,552.10	INDIVIDUAL AND FAMILY SOCIAL SER	2 Vendors	2 Transactions
11	Fund Total:		4,299.88	HUMAN SERVICE FUND		3 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
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20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
633 DEPT		COUNTY DITCH #20		
2042 HJERPE CONTRACTING INC				
97 20-633-000-0000-6302		43,740.25	PAYMENT #4 FINAL	Construction And Repairs
2042 HJERPE CONTRACTING INC		43,740.25	1 Transactions	
633 DEPT Total:		43,740.25	COUNTY DITCH #20	1 Vendors 1 Transactions
635 DEPT		COUNTY DITCH #22		
9825 SHORT ELLIOTT HENDRICKSON INC				
92 20-635-000-0000-6302		4,200.00	ENGINEERING WORK CD#22	312588 Construction And Repairs
9825 SHORT ELLIOTT HENDRICKSON INC		4,200.00	1 Transactions	
635 DEPT Total:		4,200.00	COUNTY DITCH #22	1 Vendors 1 Transactions
20 Fund Total:		47,940.25	COUNTY DITCH FUND	2 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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6/24/16 1:55PM  
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
15	DEPT			LAW LIBRARY		
31	6 MATTHEW BENDER & CO INC 25-015-000-0000-6451		191.10	MN CIVIL PRACTICE REL#18	83785825	Books
	6 MATTHEW BENDER & CO INC		191.10	1 Transactions		
99	3408 RELX INC 25-015-000-0000-6451		259.00	LEXISNEXIS SUBSCRIPT APRIL 16	3090534726	Books
100	25-015-000-0000-6451		259.00	LEXISNEXIS SUBSCRIPT MAY 16	3090568114	Books
	3408 RELX INC		518.00	2 Transactions		
80	358 WEST PAYMENT CENTER 25-015-000-0000-6451		125.00	WEST INFORMATION CHARGES	834091311	Books
	358 WEST PAYMENT CENTER		125.00	1 Transactions		
15	DEPT Total:		834.10	LAW LIBRARY	3 Vendors	4 Transactions
102	DEPT			COUNTY RECORDER'S COMPLIANCE FUI		
12	2703 BYTESPEED LLC 25-102-000-0000-6612		2,398.00	BYTESPEED ENGINEERING	INV0105989	Capital - \$100-\$5,000 (Inventory)
	2703 BYTESPEED LLC		2,398.00	1 Transactions		
102	DEPT Total:		2,398.00	COUNTY RECORDER'S COMPLIANCE FI	1 Vendors	1 Transactions
121	DEPT			VETERAN SERVICES		
47	1160 MCLEOD COUNTY AUDITOR TREASURER 25-121-000-0000-6245		2,024.50	TITLE & REG FOR VET VAN		DUES AND REGISTRATION FEES
	1160 MCLEOD COUNTY AUDITOR TREASURER		2,024.50	1 Transactions		
121	DEPT Total:		2,024.50	VETERAN SERVICES	1 Vendors	1 Transactions
220	DEPT			BOAT & WATER SAFETY-GRANT		
8	1969 ASSURANT EMPLOYEE BENEFITS 25-220-000-0000-2051		1.84	DENTAL PREMIUM	C234588	Dental Insurance Payable
				06/01/2016 06/30/2016		
	1969 ASSURANT EMPLOYEE BENEFITS		1.84	1 Transactions		

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
6/24/16 1:55PM  
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #
				On Behalf of Name
220 DEPT Total:		1.84	BOAT & WATER SAFETY-GRANT	1 Vendors 1 Transactions
485 DEPT			COUNTY PUBLIC HEALTH NURSING	
1969 ASSURANT EMPLOYEE BENEFITS				
9 25-485-000-0000-2051		49.00	DENTAL PREMIUM	C234588 Dental Insurance Payable
			06/01/2016 06/30/2016	
1969 ASSURANT EMPLOYEE BENEFITS		49.00		1 Transactions
485 DEPT Total:		49.00	COUNTY PUBLIC HEALTH NURSING	1 Vendors 1 Transactions
694 DEPT			AQUATIC INVASIVE SPECIES	
3404 MARC POLISH ASSOCIATES LLC				
29 25-694-000-0000-6241		960.00	CUSTOM PRINTED BATH TISSUE	15856 PRINTING AND PUBLISHING
30 25-694-000-0000-6241		73.62	SHIPPING	15856 PRINTING AND PUBLISHING
3404 MARC POLISH ASSOCIATES LLC		1,033.62		2 Transactions
694 DEPT Total:		1,033.62	AQUATIC INVASIVE SPECIES	1 Vendors 2 Transactions
886 DEPT			COUNTY FEEDLOT PROGRAM	
1969 ASSURANT EMPLOYEE BENEFITS				
10 25-886-000-0000-2051		44.50	DENTAL PREMIUM	C234588 Dental Insurance Payable
			06/01/2016 06/30/2016	
1969 ASSURANT EMPLOYEE BENEFITS		44.50		1 Transactions
886 DEPT Total:		44.50	COUNTY FEEDLOT PROGRAM	1 Vendors 1 Transactions
25 Fund Total:		6,385.56	SPECIAL REVENUE FUND	11 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
6/24/16 1:55PM  
82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
852 DEPT				PROJECT HARMONY GRANT
688 BUERKLE/PATTY				
90 82-852-000-0000-6350		200.00		GIFT CARDS Other Services & Charges
688 BUERKLE/PATTY		200.00	1 Transactions	
852 DEPT Total:		200.00		PROJECT HARMONY GRANT 1 Vendors 1 Transactions
853 DEPT				LOCAL PUBLIC HEALTH GRANT
1969 ASSURANT EMPLOYEE BENEFITS				
11 82-853-000-0000-2051		115.00		DENTAL PREMIUM C234588 DENTAL INSURANCE PAYABLE
			06/01/2016 06/30/2016	
1969 ASSURANT EMPLOYEE BENEFITS		115.00	1 Transactions	
853 DEPT Total:		115.00		LOCAL PUBLIC HEALTH GRANT 1 Vendors 1 Transactions
862 DEPT				SHIP
5576 BACHMAN/MARY				
95 82-862-000-0000-6121		980.00		SHIP GRANT TIME Personnel Wages
5576 BACHMAN/MARY		980.00	1 Transactions	
862 DEPT Total:		980.00		SHIP 1 Vendors 1 Transactions
82 Fund Total:		1,295.00		COMMUNITY HEALTH SERVICE 3 Transactions



POOL  
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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
920	DEPT			SCHOOL DISTRICT-CURRENT		
64	5845 SCHOOL DISTRICT OF BLH 2159 86-920-000-0000-6850		378.43	2016 TAX TRANSMISSION & DIST		Collections For Other Agencies
	5845 SCHOOL DISTRICT OF BLH 2159		378.43	1 Transactions		
65	494 SCHOOL DISTRICT OF GFW 2365 86-920-000-0000-6850		463.38	2016 TAX TRANSMISSION & DIST		Collections For Other Agencies
	494 SCHOOL DISTRICT OF GFW 2365		463.38	1 Transactions		
67	1576 SCHOOL DISTRICT OF GSL 2859 86-920-000-0000-6850		3,718.79	2016 TAX TRANSMISSION & DIST		Collections For Other Agencies
	1576 SCHOOL DISTRICT OF GSL 2859		3,718.79	1 Transactions		
66	492 SCHOOL DISTRICT OF HLWW 2687 86-920-000-0000-6850		603.70	2016 TAX TRANSMISSION & DIST		Collections For Other Agencies
	492 SCHOOL DISTRICT OF HLWW 2687		603.70	1 Transactions		
60	488 SCHOOL DISTRICT OF HUTCHINSON 04 86-920-000-0000-6850		4,278.34	2016 TAX TRANSMISSION & DIST		Collections For Other Agencies
	488 SCHOOL DISTRICT OF HUTCHINSON 04		4,278.34	1 Transactions		
62	489 SCHOOL DISTRICT OF LESTER PRAIRIE (C 86-920-000-0000-6850		750.37	2016 TAX TRANSMISSION & DIST		Collections For Other Agencies
	489 SCHOOL DISTRICT OF LESTER PRAIRIE (C		750.37	1 Transactions		
63	493 SCHOOL DISTRICT OF LITCHFIELD 0465 86-920-000-0000-6850		1.45	2016 TAX TRANSMISSION & DIST		Collections For Other Agencies
	493 SCHOOL DISTRICT OF LITCHFIELD 0465		1.45	1 Transactions		
920	DEPT Total:		10,194.46	SCHOOL DISTRICT-CURRENT	7 Vendors	7 Transactions
964	DEPT			STATE GENERAL TAX M.S.276.11;276.1		
57	125 MINNESOTA DEPARTMENT OF REVENUE 86-964-000-0000-6850		7,365.22	2016 EXCEL ENERGY		Collections For Other Agencies
	125 MINNESOTA DEPARTMENT OF REVENUE		7,365.22	1 Transactions		
964	DEPT Total:		7,365.22	STATE GENERAL TAX M.S.276.11;276.	1 Vendors	1 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
6/24/16 1:55PM  
86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
975	DEPT			DNR CLEARING ACCOUNT		
	3410 CLUNIS/HOLLY					
91	86-975-000-0000-6810		27.00	REFUND REGISTRATION		REFUNDS AND REIMBURSEMENTS
	3410 CLUNIS/HOLLY		27.00		1 Transactions	
	509 MINNESOTA DNR					
59	86-975-000-0000-6850		708.50	DNR		Collections For Other Agencies
				06/14/2016 06/20/2016		
	509 MINNESOTA DNR		708.50		1 Transactions	
975	DEPT Total:		735.50	DNR CLEARING ACCOUNT	2 Vendors	2 Transactions
976	DEPT			GAME & FISH CLEARING ACCOUNT		
	509 MINNESOTA DNR					
58	86-976-000-0000-6850		44.00	G & F		Collections For Other Agencies
				06/14/2016 06/20/2016		
	509 MINNESOTA DNR		44.00		1 Transactions	
976	DEPT Total:		44.00	GAME & FISH CLEARING ACCOUNT	1 Vendors	1 Transactions
86	Fund Total:		18,339.18	TRUST & AGENCY FUND		11 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
6/24/16 1:55PM  
87 TAX & PENALTY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
980	DEPT			TAX COLLECTIONS		
3414	DENMAN/MICHAEL					
96	87-980-000-0000-6810		743.00	OVERPAYMENT OF TAXES	05.029.0300	Refunds And Reimbursements
3414	DENMAN/MICHAEL		743.00	1 Transactions		
125	MINNESOTA DEPARTMENT OF REVENUE					
56	87-980-000-0000-6850		6,951.37	JUNE DELINQUENT SETTLEMENT		Collections For Other Agencies
125	MINNESOTA DEPARTMENT OF REVENUE		6,951.37	1 Transactions		
980	DEPT Total:		7,694.37	TAX COLLECTIONS	2 Vendors	2 Transactions
982	DEPT			MISCELLANEOUS TAX COLLECTIONS		
32	CITY OF BROWNTON					
84	87-982-000-0000-6850		1,695.73	2016 1ST HALF HRA SETTLEMENT		Collections For Other Agencies
32	CITY OF BROWNTON		1,695.73	1 Transactions		
4917	CITY OF GLENCOE					
89	87-982-000-0000-6850		4,005.59	2016 1ST HALF HRA SETTLEMENT		Collections For Other Agencies
4917	CITY OF GLENCOE		4,005.59	1 Transactions		
134	CITY OF HUTCHINSON					
55	87-982-000-0000-6850		13,377.77	2016 HHRA SETTLEMENT		Collections For Other Agencies
134	CITY OF HUTCHINSON		13,377.77	1 Transactions		
10359	CITY OF LESTER PRAIRIE					
85	87-982-000-0000-6850		855.22	2016 1ST HALF HRA SETTLEMENT		Collections For Other Agencies
10359	CITY OF LESTER PRAIRIE		855.22	1 Transactions		
315	CITY OF SILVER LAKE					
86	87-982-000-0000-6850		444.14	2016 1ST HALF HRA SETTLEMENT		Collections For Other Agencies
315	CITY OF SILVER LAKE		444.14	1 Transactions		
324	CITY OF STEWART					
87	87-982-000-0000-6850		951.66	2016 1ST HALF HRA SETTLEMENT		Collections For Other Agencies
324	CITY OF STEWART		951.66	1 Transactions		
5845	SCHOOL DISTRICT OF BLH 2159					
82	87-982-000-0000-6850		17.00	2016 1ST HALF HRA SETTLEMENT		Collections For Other Agencies

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
6/24/16 1:55PM  
87 TAX & PENALTY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5845	SCHOOL DISTRICT OF BLH 2159		17.00		1 Transactions	
81	1576 SCHOOL DISTRICT OF GSL 2859 87-982-000-0000-6850		1,036.71	2016 1ST HALF HRA SETTLEMENT		Collections For Other Agencies
	1576 SCHOOL DISTRICT OF GSL 2859		1,036.71		1 Transactions	
61	488 SCHOOL DISTRICT OF HUTCHINSON 04: 87-982-000-0000-6850		4,996.18	2016 HHRA SETTLEMENT		Collections For Other Agencies
	488 SCHOOL DISTRICT OF HUTCHINSON 04:		4,996.18		1 Transactions	
83	489 SCHOOL DISTRICT OF LESTER PRAIRIE C 87-982-000-0000-6850		126.35	2016 1ST HALF HRA SETTLEMENT		Collections For Other Agencies
	489 SCHOOL DISTRICT OF LESTER PRAIRIE C		126.35		1 Transactions	
982	DEPT Total:		27,506.35	MISCELLANEOUS TAX COLLECTIONS	10 Vendors	10 Transactions
87	Fund Total:		35,200.72	TAX & PENALTY FUND		12 Transactions
	Final Total:		142,416.67		55 Vendors	100 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	20,614.20	GENERAL REVENUE FUND	
	3	4,827.00	ROAD & BRIDGE FUND	
	5	3,514.88	SOLID WASTE FUND	
	11	4,299.88	HUMAN SERVICE FUND	
	20	47,940.25	COUNTY DITCH FUND	
	25	6,385.56	SPECIAL REVENUE FUND	
	82	1,295.00	COMMUNITY HEALTH SERVICE	
	86	18,339.18	TRUST & AGENCY FUND	
	87	35,200.72	TAX & PENALTY FUND	
	All Funds	142,416.67	Total	Approved by, .....
				.....
				.....

**MCLEOD COUNTY BOARD  
AGENDA REQUEST**

Board meeting date:	<u>7/5/2016</u>	Originating department:	<u>Planning &amp; Zoning</u>
Consent or regular agenda:	<u>Consent</u>	Preferred agenda time:	_____
Amount of time needed:	_____	Funding source (if applicable):	_____
Contact person for more info:	<u>Marc Telecky, Ext 1213</u>	Are funds in Dept. budget:	_____
Representative (present at the meeting to discuss):	_____		

---

**MOTION REQUESTED:**

Approve Conditional Use Permit 16-16 requested by Kyle Peik for an accessory structure to be greater than 2,400 square feet (65' X 81' X 16') on a platted lot to be used for cold storage and to be located within 10.54 Acres - Deer Haven Acres, Lot-001 Block-001 in Section 2 of Collins Township.

---

**JUSTIFICATION FOR MOTION:**

The Collins Township Board recommended approval on June 9, 2016. The Planning Advisory Committee unanimously recommended approval on June 22, 2016.

# McLeod County Planning Commission Staff Report

**To:** McLeod County Planning Commission

**Prepared By:** Marc Telecky

**Application:** CUP 16-16

**Date:** June 13, 2016 – Meeting Date: June 22, 2016

## GENERAL INFORMATION

### Brief Description

Kyle Peik is requesting to construct a 65' x 81' x 18'H pole shed with overhangs/lean-to on a platted lot. Mr. Peik's lot is 10.54 acres, but is a platted lot, thus requiring a conditional use permit for any detached structure larger than 2400 square feet in size.

**Applicant:** Kyle Peik  
20268 120<sup>th</sup> St.  
Hutchinson, MN 55350  
P.I.D.# 03.063.0010

**Requested Action:** Conditional Use Permit for an accessory building larger than 2400 square feet on a platted lot or other described lot 10 acres or less.

**Lot Size:** 10.54 acres Lot 1 Block 1 Deer Haven Acres

**Existing Zoning:** "A" Agricultural

**Location:** Section 2 Collins Township

**Existing Land Use:** Rural Residential and Agricultural

**Adjacent Land Use  
And Zoning:** Agricultural

**Zoning History:** NA

**Applicable Ordinance** McLeod County Zoning Ordinance Section 7 & 17

### SPECIAL INFORMATION

**Public Utilities:** NA

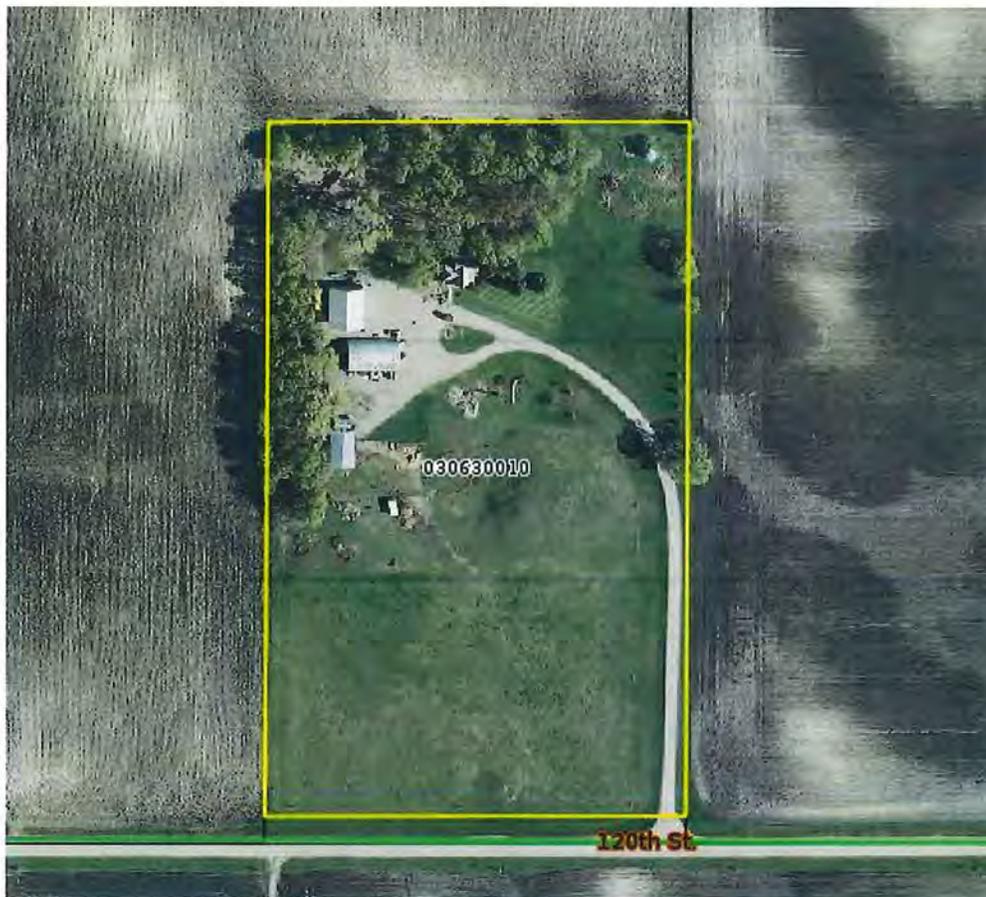
**Public Services:** Individual Sewage Treatment System

**Transportation:** 120<sup>th</sup> St.

**Physical Characteristics:** Platted lot

**Analysis:**

The applicant would like to construct a building larger than 2400 square feet on a platted lot. This building request does not impose undue hardship on adjacent properties and thus appears to fit with the area. The building would be used for personal storage. If the property changed owners and the use of the building changed to a more intensified use, a new conditional use permit may need to be applied for.



**Recommendations:** Staff does not have concerns with this request.

Cc: Kyle Peik -- Applicant

# McLeod County, MN - Map



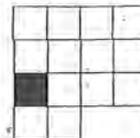
Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data.  
The data is meant for reference purposes only and should not be used for official decisions.  
If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.

*This information is to be used for reference purposes only.*

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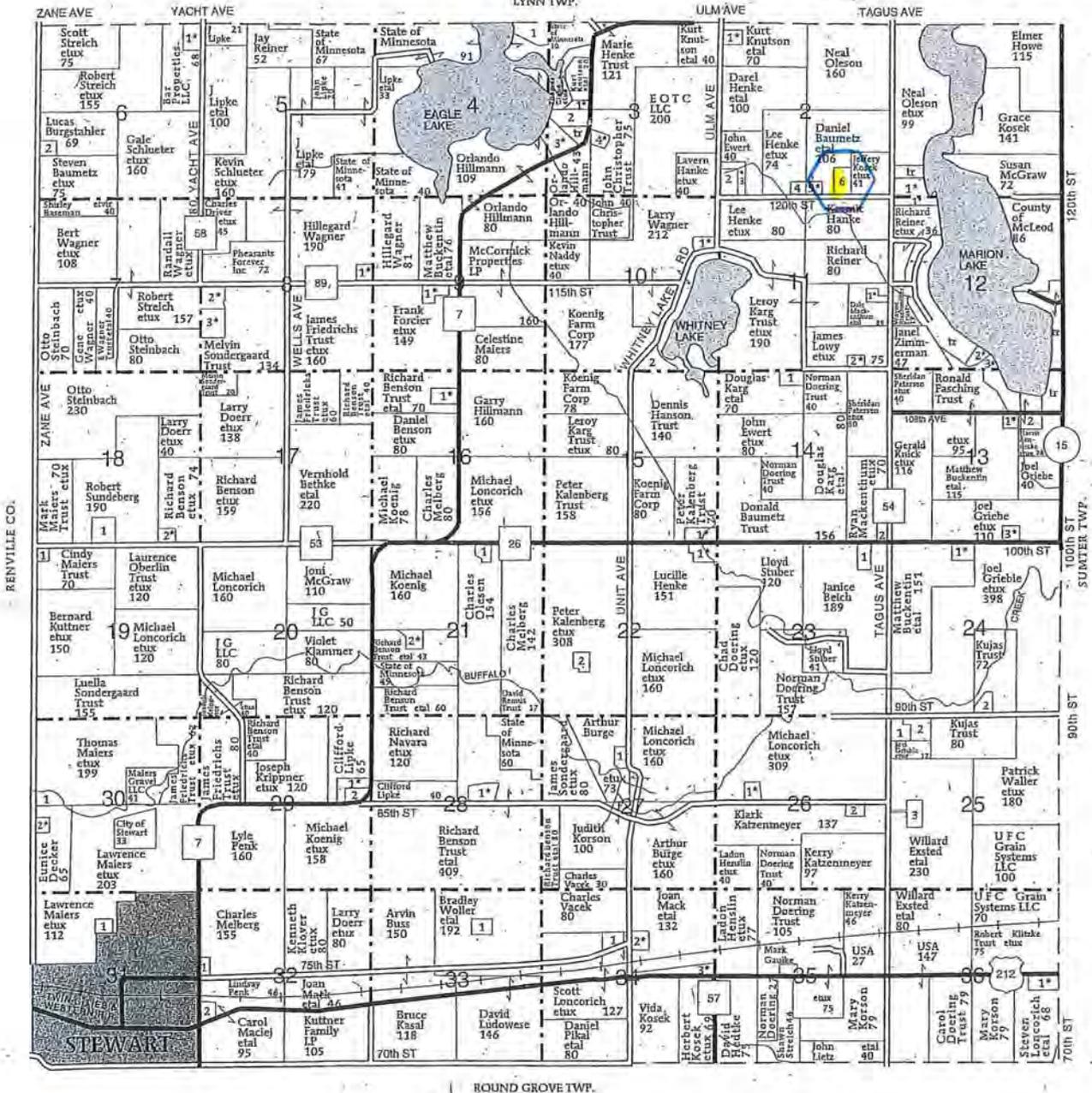
CUP 16-16  
Kyle Peik



T-115-N

COLLINS PLAT

R-30-W



**COLLINS TOWNSHIP**

**SECTION 1**

- 1. Kosek, Jeffery 17

**SECTION 2**

- 1. Elder, Jamie 6
- 2. Betker, Gordon 11
- 3. Betker, Gordon 10
- 4. Rickeman, Neil 6
- 5. Hanke, Kevin 5
- 6. Peik, Kyle 11

**SECTION 3**

- 1. Asche, Gary 5
- 2. Willemssen, Christopher 13
- 3. Leohrer, Michael 15
- 4. Betker, John 5

**SECTION 4**

- 1. Bell, Pamela 13

**SECTION 6**

- 1. Dahlman, Alan 12
- 2. Thunstrom, Sandra 6

**SECTION 8**

- 1. Wagner, Darryle 8
- 2. Fredrickson, Alan 12
- 3. Streich, Robert 14

**SECTION 9**

- 1. Krenik, Steven 11

**SECTION 10**

- 1. Johnson, Sharon 8
- 2. Hanson Trust, Dennis 11

**SECTION 11**

- 1. Trimbo, Roger 5
- 2. Crooks, Gary 5

**SECTION 12**

- 1. Kosek, Jeffery 9
- 2. Bentz, Kenneth 6
- 3. Bentz, David 10

**SECTION 13**

- 1. Farenbaugh, Glenn 5
- 2. Brownton Rod & Gun Club 10

**SECTION 14**

- 1. Schmidt, Jon 8
- 2. Shultz, Casey 10

**SECTION 15**

- 1. Schwarze, Allen 10

**SECTION 16**

- 1. Maurer, Larry 10

**SECTION 18**

- 1. Fulkerson, Gwendolyn 10
- 2. Benson, Doyle 6

**SECTION 19**

- 1. Reed, Kari 5

**SECTION 21**

- 1. Loncorich, Scott 6
- 2. Benson, David 8

**SECTION 22**

- 1. Klinkner, David 9
- 2. Stresman, Harold 7

**SECTION 23**

- 1. Hahn, Jonathan 7

**SECTION 24**

- 1. Buckentin, Christopher 9

**SECTION 25**

- 1. Midwest Wireless Communication 11
- 2. Roosevelt Broadcasting Co 11

**SECTION 26**

- 1. Kirchoff, Cassie 10
- 1. Krzmarzick, Nathan 7
- 2. Woods, Mary 6

**SECTION 27**

- 1. Burge, Lyle 7

**SECTION 28**

- 1. Stellmach, William 11

**SECTION 29**

- 1. Vinkemeier, Wayne 10

**SECTION 30**

- 1. Decker, Eunice 8

**SECTION 31**

- 1. Haugen, Lawrence 5

**SECTION 32**

- 1. Form A Feed Inc 5

**SECTION 33**

- 1. Penk, Lindsay 5

**SECTION 34**

- 1. Penk, Rose 5

**SECTION 35**

- 1. Woller, Bradley 8

**SECTION 36**

- 1. Doering, Alex 24
- 2. Schmid, Patrick 8
- 3. Streich, Marjorie 6



## **Mail Processing Solution**

McLeod County - North Complex

Steve Jacobson  
Account Manager  
800-747-2870, EXT# 2104  
s.jacobson@neopost.com  
Neopost Great Plains

Issued:  
5/20/2016

Valid until:  
7/20/2016

### **Statement of Confidentiality**

This proposal and supporting materials contain confidential and proprietary business information of Neopost USA. These materials may be printed or photocopied for use in evaluating the proposed project, but are not to be shared with other parties.



## DS-35

Desktop Folder/Inserter

### Product Overview



- Intuitive full-color touchscreen with simple wizard-based setup and 15 job presets
- Ultra-compact, quiet and modern design that fits in any office environment
- Folds multiple documents, adds a BRE and inserts the package into a #10 or 6" x 9.5" envelope
- Operational efficiency that's ten times faster than by hand
- Secure'n Feed® double document detection ensures accurate envelope contents
- Using daily mail mode, just walk up and drop in a document set to get a ready-to-mail envelope

### Additional Features

Processing speed up to 1,350 envelopes/hr.

2 sheet feeders and 1 insert/BRE feeder

Automatic thickness adjusting feeders

Cascade feeding (feeder linking)

Tip-to-tip envelope sealing

Standard document sizes: Letter, legal

Document feeder capacity: 100 sheets

Insert feeder capacity: 100 BREs

Envelope feeder capacity: 100

Fold types: Letter, single, double parallel

Folding capacity: 3 sheets tri-folded, 5 sheets single folded, 2 sheets double parallel folded

Resettable counter

### System Dimensions

Measurements (Length x Depth x Height)	26" x 17" x 22"
Weight	81 lbs.





## SOLUTION SUMMARY

Mcleod County - North Complex

DS35 - 2 1/2 Station Folder/Insertter

NOTE: First year of Maintenance is FREE

## PURCHASE PRICING

Valid until:  
7/20/2016

Equipment & Software	\$ 3,087.00
Annual Maintenance Agreement	\$ 534.00
Annual Subscription Services	\$ 0.00

## COMMENTS

State of MN WSCA Contract Pricing Includes: Equipment, Maintenance Agreement, Shipping, Installation and training.





# McLeod County Auditor-Treasurer

## *Cindy Schultz Ford*

2391 Hennepin Ave. N.  
Glencoe, MN 55336

(320) 864-1210 office (320) 864-3268 fax

E-mail: [cindy.schultz@co.mcleod.mn.us](mailto:cindy.schultz@co.mcleod.mn.us)

STATE OF MINNESOTA

BOARD OF COMMISSIONERS

COUNTY OF MCLEOD

MCLEOD COUNTY DITCH AUTHORITY

In the matter of  
County Ditch No. 22  
Repair Petition of Gene H. Freed

**NOTICE OF HEARING  
ON REPAIR REPORT  
PURSUANT TO 103E.715**

**WHEREAS**, on the 18<sup>th</sup> day of June, 2015 a Petition to Repair County Ditch No. 22 was filed in the office of the County Auditor-Treasurer of McLeod County, Minnesota, and

**WHEREAS**, on the 7<sup>th</sup> day of July, 2015, the Drainage Authority accepted the petition to Repair County Ditch No. 22, and

**WHEREAS**, on the 18<sup>th</sup> day of August, 2015, SEH, Inc. was appointed as the Engineer in said proceedings and ordered to examine said drainage system and make a repair report and file a report thereon with the office of the County Auditor-Treasurer of McLeod County, and

**WHEREAS**, on the 17<sup>th</sup> day of May, 2016, Drainage Authority received and approved the Engineer's Report, determined the findings and ordered the repair on said drainage ditches, and

**WHEREAS**, on the 27<sup>th</sup> day of June, 2016, repair bids were accepted, opened and tabulated at 10:00 a.m.

**NOW, THEREFORE, TAKE NOTICE**, that a meeting to award bid for repair project on County Ditch #22 will be held before the Drainage Authority on **Tuesday, July 5, 2016 at 9:30 a.m.** in the **Glencoe City Center, South Ballroom, 1107 11<sup>th</sup> Street East, Glencoe, Minnesota**. Items to be discussed and considered include:

1. Award Bid
2. Approve Resolution 16-CB-26
3. Other Items of Business as Deemed Necessary

All interested persons are invited to attend and be heard in this matter.

If you have any questions, please contact the McLeod County Auditor-Treasurer's Office at 320-864-1210 or [cindy.schultz@co.mcleod.mn.us](mailto:cindy.schultz@co.mcleod.mn.us).

Dated: June 27, 2016

A handwritten signature in black ink that reads "Cindy Schultz Ford".

Cindy Schultz Ford, McLeod County Auditor-Treasurer

**NOTE THE LOCATION: GLENCOE CITY CENTER**



TABULATION OF BIDS

<b>Repair of McLeod County Ditch No. 22</b> <b>McLeod County, Minnesota</b> <b>SEH No.: MCLEO 134728</b> <b>Bid Date: 10:00 a.m., Monday, June 27, 2016</b>				Engineer's Estimate  \$128,530.00		<b>Hutton Inc.</b> <b>18136 575th Street</b> <b>West Concord, MN 55985</b> <b>\$79,189.50</b>		Wuetherich Drainage Inc. 13380 Hwy 5 & 25 South NYA, MN 55368 \$87,795.00	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	8" Dual Wall HDPE Tile, Perforated	LF	450.0	\$18.00	\$8,100.00	\$8.53	\$3,838.50	\$9.50	\$4,275.00
2	12" Dual Wall HDPE Tile, Perforated	LF	2,660.0	\$23.00	\$61,180.00	\$13.85	\$36,841.00	\$17.00	\$45,220.00
3	24" Steel Casing Pipe (Min. 0.3125" Wall Thickness) (Bored & Jacked)	LF	75.0	\$450.00	\$33,750.00	\$290.00	\$21,750.00	\$300.00	\$22,500.00
4	12" Dual Wall HDPE Tile, Solid, Carrier Pipe in Casing	LF	100.0	\$23.00	\$2,300.00	\$34.50	\$3,450.00	\$37.00	\$3,700.00
5	Furnish and Install 8-inch Surface Inlets	Each	6.0	\$800.00	\$4,800.00	\$375.00	\$2,250.00	\$200.00	\$1,200.00
6	Connect Existing Tile to New Tile (any size, estimated)	Each	8.0	\$840.00	\$6,720.00	\$425.00	\$3,400.00	\$200.00	\$1,600.00
7	Traffic Control	LS	1.0	\$2,600.00	\$2,600.00	\$1,500.00	\$1,500.00	\$1,500.00	\$1,500.00
8	Strip/Replace Topsoil	LS	1.0	\$4,000.00	\$4,000.00	\$3,600.00	\$3,600.00	\$2,400.00	\$2,400.00
9	Seeding, Mix No. 350	SY	500.0	\$2.00	\$1,000.00	\$1.75	\$875.00	\$2.00	\$1,000.00
10	Erosion Control Blanket Category 2	SY	500.0	\$3.00	\$1,500.00	\$1.15	\$575.00	\$2.00	\$1,000.00
11	Sediment Control Log Type Straw	LF	60.0	\$3.00	\$180.00	\$1.50	\$90.00	\$20.00	\$1,200.00
12	Silt Fence, Preassembled	LF	300.0	\$3.00	\$900.00	\$0.90	\$270.00	\$4.00	\$1,200.00
13	Exploratory Excavation	Hour	5.0	\$300.00	\$1,500.00	\$150.00	\$750.00	\$200.00	\$1,000.00
<b>TOTAL BID PRICE</b>					<b>\$128,530.00</b>		<b>\$79,189.50</b>		<b>\$87,795.00</b>



TABULATION OF BIDS

<b>Repair of McLeod County Ditch No. 22</b> <b>McLeod County, Minnesota</b> <b>SEH No.: MCLEO 134728</b> <b>Bid Date: 10:00 a.m., Monday, June 27, 2016</b>				<b>Ellingson Drainage</b> 56113 State Hwy 56 West Concord, MN 55985 \$96,640.00		<b>Ag Tech Drainage</b> 40536 US Hwy 71 Sauk Centre, MN 56378 \$106,874.00		<b>Brey Tiling</b> 3032 County Road 11 Marshall, MN 56258 \$124,610.00	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	8" Dual Wall HDPE Tile, Perforated	LF	450.0	\$12.00	\$5,400.00	\$7.70	\$3,465.00	\$12.50	\$5,625.00
2	12" Dual Wall HDPE Tile, Perforated	LF	2,660.0	\$19.00	\$50,540.00	\$11.80	\$31,388.00	\$16.00	\$42,560.00
3	24" Steel Casing Pipe (Min. 0.3125" Wall Thickness) (Bored & Jacked)	LF	75.0	\$330.00	\$24,750.00	\$485.00	\$36,375.00	\$566.00	\$42,450.00
4	12" Dual Wall HDPE Tile, Solid, Carrier Pipe in Casing	LF	100.0	\$14.00	\$1,400.00	\$11.80	\$1,180.00	\$45.00	\$4,500.00
5	Furnish and Install 8-inch Surface Inlets	Each	6.0	\$515.00	\$3,090.00	\$141.00	\$846.00	\$1,000.00	\$6,000.00
6	Connect Existing Tile to New Tile (any size, estimated)	Each	8.0	\$500.00	\$4,000.00	\$250.00	\$2,000.00	\$1,000.00	\$8,000.00
7	Traffic Control	LS	1.0	\$950.00	\$950.00	\$500.00	\$500.00	\$2,500.00	\$2,500.00
8	Strip/Replace Topsoil	LS	1.0	\$3,200.00	\$3,200.00	\$26,000.00	\$26,000.00	\$5,500.00	\$5,500.00
9	Seeding, Mix No. 350	SY	500.0	\$1.30	\$650.00	\$2.00	\$1,000.00	\$3.50	\$1,750.00
10	Erosion Control Blanket Category 2	SY	500.0	\$1.40	\$700.00	\$3.00	\$1,500.00	\$3.00	\$1,500.00
11	Sediment Control Log Type Straw	LF	60.0	\$2.25	\$135.00	\$4.50	\$270.00	\$30.00	\$1,800.00
12	Silt Fence, Preassembled	LF	300.0	\$1.75	\$525.00	\$4.50	\$1,350.00	\$4.50	\$1,350.00
13	Exploratory Excavation	Hour	5.0	\$260.00	\$1,300.00	\$200.00	\$1,000.00	\$215.00	\$1,075.00
<b>TOTAL BID PRICE</b>					<b>\$96,640.00</b>		<b>\$106,874.00</b>		<b>\$124,610.00</b>



TABULATION OF BIDS

<b>Repair of McLeod County Ditch No. 22</b> <b>McLeod County, Minnesota</b> <b>SEH No.: MCLEO 134728</b> <b>Bid Date: 10:00 a.m., Monday, June 27, 2016</b>				Hodgman Drainage Company, Inc. PO Box 205 Claremont, MN 55924 \$135,648.50		R & R Excavating, Inc. 1149 Hwy 22 South Hutchinson, MN 55350 \$147,038.93		Northdale Construction Co., Inc. 9760 71st Street NE Albertville, MN 55301 \$171,911.00	
Item No.	Item	Unit	Est. Quantity	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	8" Dual Wall HDPE Tile, Perforated	LF	450.0	\$13.25	\$5,962.50	\$14.88	\$6,696.00	\$18.00	\$8,100.00
2	12" Dual Wall HDPE Tile, Perforated	LF	2,660.0	\$19.10	\$50,806.00	\$28.95	\$77,007.00	\$27.50	\$73,150.00
3	24" Steel Casing Pipe (Min. 0.3125" Wall Thickness) (Bored & Jacked)	LF	75.0	\$575.00	\$43,125.00	\$489.53	\$36,714.75	\$565.00	\$42,375.00
4	12" Dual Wall HDPE Tile, Solid, Carrier Pipe in Casing	LF	100.0	\$20.75	\$2,075.00	\$31.33	\$3,133.00	\$43.00	\$4,300.00
5	Furnish and Install 8-inch Surface Inlets	Each	6.0	\$475.00	\$2,850.00	\$1,057.49	\$6,344.94	\$900.00	\$5,400.00
6	Connect Existing Tile to New Tile (any size, estimated)	Each	8.0	\$225.00	\$1,800.00	\$1,011.61	\$8,092.88	\$940.00	\$7,520.00
7	Traffic Control	LS	1.0	\$5,000.00	\$5,000.00	\$1,571.18	\$1,571.18	\$21,000.00	\$21,000.00
8	Strip/Replace Topsoil	LS	1.0	\$10,885.00	\$10,885.00	\$1,714.53	\$1,714.53	\$1,500.00	\$1,500.00
9	Seeding, Mix No. 350	SY	500.0	\$10.00	\$5,000.00	\$0.28	\$140.00	\$3.10	\$1,550.00
10	Erosion Control Blanket Category 2	SY	500.0	\$10.00	\$5,000.00	\$1.40	\$700.00	\$3.50	\$1,750.00
11	Sediment Control Log Type Straw	LF	60.0	\$7.00	\$420.00	\$2.24	\$134.40	\$7.35	\$441.00
12	Silt Fence, Preassembled	LF	300.0	\$6.00	\$1,800.00	\$1.68	\$504.00	\$5.25	\$1,575.00
13	Exploratory Excavation	Hour	5.0	\$185.00	\$925.00	\$857.25	\$4,286.25	\$650.00	\$3,250.00
<b>TOTAL BID PRICE</b>					<b>\$135,648.50</b>		<b>\$147,038.93</b>		<b>\$171,911.00</b>



# County of McLeod

830 11th Street East  
Glencoe, Minnesota 55336  
FAX (320) 864-1809

**COMMISSIONER RON SHIMANSKI**

1st District  
Phone (320) 327-0112  
23808 Jet Avenue  
Silver Lake, MN 55381  
[Ron.Shimanski@co.mcleod.mn.us](mailto:Ron.Shimanski@co.mcleod.mn.us)

**COMMISSIONER DOUG KRUEGER**

2nd District  
Phone (320) 864-5944  
9525 County Road 2  
Glencoe, MN 55336  
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**COMMISSIONER PAUL WRIGHT**

3<sup>rd</sup> District  
Phone (320) 587-7332  
15215 County Road 7  
Hutchinson, MN 55350  
[Paul.Wright@co.mcleod.mn.us](mailto:Paul.Wright@co.mcleod.mn.us)

**COMMISSIONER SHELDON NIES**

4th District  
Phone (320) 587-5117  
1118 Jefferson Street South  
Hutchinson, MN 55350  
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**COMMISSIONER JOE NAGEL**

5th District  
Phone (320) 587-8693  
20849 196<sup>th</sup> Road  
Hutchinson, MN 55350  
[Joseph.Nagel@co.mcleod.mn.us](mailto:Joseph.Nagel@co.mcleod.mn.us)

**COUNTY ADMINISTRATOR**

**PATRICK MELVIN**  
Phone (320) 864-1363  
830 11<sup>th</sup> Street East, Suite 110  
Glencoe, MN 55336  
[Pat.Melvin@co.mcleod.mn.us](mailto:Pat.Melvin@co.mcleod.mn.us)

## RESOLUTION NO. 16-CB-26

### RESOLUTION RELATING TO FINANCING OF CERTAIN PROPOSED PROJECTS TO BE UNDERTAKEN BY THE COUNTY; ESTABLISHING COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE

**BE IT RESOLVED** by the Board of Commissioners of McLeod County, Minnesota (the “County”), as follows:

1. Recitals.

(a) The Internal Revenue Service has issued Section 1.150-2 of the Income Tax Regulations (the “Regulations”) dealing with the issuance of bonds, all or a portion of the proceeds of which are to be used to reimburse the County for project expenditures made by the County prior to the date of issuance.

(b) The Regulations generally require that the County make a declaration of its official intent to reimburse itself for such prior expenditures out of the proceeds of a subsequently issued series of bonds within 60 days after payment of the expenditures, that the bonds be issued and the reimbursement allocation be made from the proceeds of such bonds within the reimbursement period (as defined in the Regulations), and that the expenditures reimbursed be capital expenditures or costs of issuance of the bonds.

(c) The County desires to comply with requirements of the Regulations with respect to certain project hereinafter identified.

2. Official Intent Declaration.

(a) The County proposes to undertake the following project and to make original expenditures with respect thereto prior to the issuance of reimbursement bonds, and reasonably expects to issue reimbursement bonds for such project in the maximum principal amounts shown below:

**Project**

**Maximum Amount of Bonds  
Expected to be Issued for Project**

Repair Project County Ditch 22

\$125,000

(b) Other than (i) de minimis amounts permitted to be reimbursed pursuant to Section 1.150-2(f)(1) of the Regulations or (ii) expenditures constituting preliminary expenditures as defined in Section 1.150-2(f)(2) of the Regulations, the County will not seek reimbursement for any original expenditures with respect to the foregoing projects paid more than 60 days prior to the date of adoption of this resolution. All original expenditures for which reimbursement is sought will be capital expenditures or costs of issuance of the reimbursement bonds.

3. Budgetary Matters. As of the date hereof, there are no County funds reserved, pledged, allocated on a long term basis or otherwise set aside (or reasonably expected to be reserved, pledged, allocated on a long term basis or otherwise set aside) to provide permanent financing for the original expenditures related to the projects, other than pursuant to the issuance of the reimbursement bonds. Consequently, it is not expected that the issuance of the reimbursement bonds will result in the creation of any replacement proceeds.

4. Reimbursement Allocations. The McLeod County Auditor-Treasurer shall be responsible for making the “reimbursement allocations” described in the Regulations, being generally the transfer of the appropriate amount of proceeds of the reimbursement bonds to reimburse the source of temporary financing used by the County to make payment of the original expenditures relating to the projects. Each reimbursement allocation shall be made within 30 days of the date of issuance of the reimbursement bonds, shall be evidenced by an entry on the official books and records of the County maintained for the reimbursement bonds and shall specifically identify the original expenditures being reimbursed.

Dated this 5<sup>th</sup> day of July, 2016.

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Paul Wright, Chairperson

---

Patrick Melvin, County Administrator

**Business Office & Distribution Site**  
**808 E 12<sup>th</sup> Street E**  
**Glencoe MN 55336**  
**320-864-2088**  
**Email: glencoe@mcleodemergencyfoodshelf.org**  
**www.mcleodemergencyfoodshelf.org**

**Distribution Site**  
**498 Hwy 7 E**  
**Hutchinson MN 55350**  
**320-587-4796**



**Mission Statement**

Alleviate hunger situations for McLeod County residents and provide information for services beyond immediate relief.

July 2016

Dear McLeod County Administration,

Per your invitation to submit a budget proposal, we respectfully submit the following information for your consideration in the 2017 McLeod County budgeting process.

Background: McLeod Emergency Food Shelf (MEFS) serves any and all needy patrons out of McLeod County’s 34,898 residents who may be seeking assistance in satisfying food security as well as other basic needs and/or services. In 2015, over 5,432 people used MEFS at least once. That equals to slightly more than 15% of McLeod County residents who wondered where their next meal was coming from. MEFS also partners with numerous local social service agencies which provide additional service and support during times of need.

**We are located at 498 Highway 7 East in Hutchinson and at 808 E 12<sup>th</sup> Street in Glencoe.** Service to any current resident of McLeod County takes place Monday through Friday at both locations.

Since 2009, MEFS has had the distinction of being listed by Hunger Solutions as a “Blue Ribbon Food Shelf”. MEFS has obtained the Smart Givers Seal of Approval by the Charities Review Council for Public Disclosure, Governance, Financial Activity and Fundraising standards and practices. Charities Review Council currently acknowledges and lists MEFS program expense breakdown of 96.7% for food program distribution and 3.3% for administration expense.

The table below is a summary of our services and resulting finances for our 501(c)(3) non-profit organization:

YEAR	POUNDS OF FOOD DISTRIBUTED	NUMBER OF PEOPLE SERVED	NET INCOME Or (LOSS)
2010	272,045	3,415	\$19,013.17
2011	386,345	4,310	(\$39,901.92)
2012	460,312	4,665	(\$49,889.21) *
2013	521,257	5,013	(\$75,885.82)
2014	578,313	5,575	(\$48,263.31)
2015	550,543	5,432	(\$53,485.66)

\*In 2012 we received a bequest from Geraldine Tews which has allowed us to meet the unprecedented usage following the 2008-09 economic recession. Receiving funding from bequests is not typical for MEFS and thus we cannot predict receiving any more for future planning purposes. Currently the balance of that bequest (approximately \$480,000) is our reserve to be able to handle situations such as a major county wide natural disaster or large local industry shutting down. We must also maintain our food purchasing power to supplement inventory when donations are low.

**Board of Directors**

Barb Jenneke  
*President*

Kay Hultgren  
*Vice President*

Lloyd Graupmann  
*Secretary*

Greg Troska  
*Treasurer*

Kenneth Merrill  
 Deborah Walkes  
 Gene Seipel  
 Mark Larson  
 Jerilyn Shearer  
 Cory Gallagher  
 Lori Thul  
 Rick Rose

**Staff**

Lennie Albers  
*Executive Director*

Chantel Robb  
*Site Manager, Hutchinson*

Erin Holker  
*Site Assistant, Hutchinson*

Beth Weseloh  
*Site Assistant, Glencoe*

**Open Hours:**

M, T, W, F – 8 am to 1 pm  
 & TH 3:00 pm to 8:00 pm

**Grocery Distribution:**

M, T, W, F  
 8:30 am to 12:30 pm  
 & TH 3:30 pm to 7:30 pm



**Business Office & Distribution Site**808 E 12<sup>th</sup> Street E

Glencoe MN 55336

320-864-2088

Email: [glencoe@mcleodemergencyfoodshelf.org](mailto:glencoe@mcleodemergencyfoodshelf.org)[www.mcleodemergencyfoodshelf.org](http://www.mcleodemergencyfoodshelf.org)**Distribution Site**

498 Hwy 7 E

Hutchinson MN 55350

320-587-4796

**Mission Statement**

Alleviate hunger situations for McLeod County residents and provide information for services beyond immediate relief.

Because of the unprecedented growth of food distributions (more than doubling from 2010 to 2015) MEFS purchases additional food from 2<sup>nd</sup> Harvest Heartland Food Bank and local supermarkets to meet the rising needs. In 2015 nearly \$118,000 was spent in the purchase of additional foods. MEFS purchases perishable foods (nutritious but often, most expensive) such as meat, cheese, fresh produce, and eggs to supplement the traditional non-perishable donated items. In an effort to provide dignity & client choice in accordance with our distribution procedures, these purchases have forced us to begin spending our previous reserves to the point that we only have the remaining bequest money. Despite fairly static donation levels the rising cost to provide service to the increased number of people in need has made it necessary to run years of deficits. Without the bequest, we would have had to severely restrict our services and assistance. Looking ahead, we understand it would not be wise to continue to spend down the remaining bequest to zero.

We have received support from the county in previous years but are now requesting a greater commitment. Our fixed cost for facilities rental is \$34,850 per year with heat/electricity totaling approximately \$9,250 from our anticipated \$235,000 cash flow. Our request is to be included in the county budget at \$44,000 to cover these costs which represent less than 20% of our total cash flow allocations.

The MEFS Board of Directors recognizes the importance of financial planning to ensure continued viability and longevity of the organization's mission and developed five additional focused based groups targeting specific fundraising options including Legacy Planning, General Expense Reductions, Electronic Giving, Corporate Sponsorship & Employee Giving.

It is our hope that such a request will highlight the needs as well as our desire to continue providing dignified food security so afforded through community support and engagement.

Thank you for your consideration,

Barb Jenneke - President, McLeod Emergency Food Shelf Board of Directors

Lloyd Graupmann – Secretary, McLeod Emergency Food Shelf Board of Directors

Lennie Albers – Executive Director, McLeod Emergency Food Shelf

**Board of Directors**

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*President*

Kay Hultgren

*Vice President*

Lloyd Graupmann

*Secretary*

Greg Troska

*Treasurer*

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*Site Assistant, Glencoe***Open Hours:***M, T, W, F – 8 am to 1 pm**& TH 3:00 pm to 8:00 pm***Grocery Distribution:***M, T, W, F**8:30 am to 12:30 pm**& TH 3:30 pm to 7:30 pm*

McLeod Emergency Food Shelf (MEFS) is an exempt organization as described by the Internal Revenue Code under Section 501(c)(3). FEIN# 41-1470696. Donations are tax deductible as no goods or services were provided or exchanged for the stated contribution. MEFS is committed to donor privacy rights and does not sell, trade, or share donor personal information without donor consent. MEFS maintains esteemed stewardship of donations, documenting 96.7% of funds for food program distribution and 3.3% for program administration.



**ANNUAL MCLEOD EMERGENCY FOOD SHELF OPERATION SUMMARY**  
**Year: 2015**

<i>Accountant's Annual Report</i>		
1	Total Expense	\$ 69,747.51
2	Food (Dollars spent on food purchases)	\$117,727.31
3	Food Service Wages (our staff)	\$ 48,171.30
4	Total Cash Flow Out (add lines 1,2 & 3 above)	\$235,646.12
5	Total Income (Pounds of Donated Food + cash)	643,371.46
6	Donated Food Received (pounds)	461,211
7	Total Income (Cash only) subtract line 6 from line 5	\$182,160.46
8	<b>Net Income or (Loss)</b> (Subtract line 4 from line 7)	(\$53,485.66)
<i>Lennie's Summary</i>		
9	Total individual people served (non-duplicated)	5,432
10	% of County served = line 9 times 100/ 34,898	15.5 %
11	Total people served (counts multiple visits)	18,049
12	Number of Households served	1,790
13	% of Households that visited 4 times or less	75%
14	Age group with largest increase in usage	Age 65 & up
15	Total pounds of Food given out (includes Donations, TEFAP & Purchased Food)	550,543
16	Number of meals served @ 1.3 pounds each	423,495
17	Total number of hours worked by volunteers	8,251
18	# of volunteers (Glencoe & Hutchinson site)	100
<b>McLeod Emergency Food Shelf uses 96.7% of income on Food Program Distribution and only 3.3% on Administration per Charties Review Council data</b>		

**McLeod Emergency Food Shelf**  
**Statement of Revenues and Expenses - Cash Basis**  
 January through December 2015

Cash Basis

	Jan - Dec 15	Jan - Dec 14	
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
6	Donated Food	416,372.00	440,263.00
	Donated Food - TEFAP	44,839.00	14,657.00
<b>Donations</b>			
	Business Donations	28,293.22	26,935.29
	Church Organizations	3,132.55	5,154.18
	Churches	16,069.04	28,619.68
	Designated Grant for Sign	800.00	0.00
	Individual Donations	77,110.15	79,212.19
	Non-Profit Organization	26,858.56	33,054.69
	United Way	809.05	646.17
	<b>Total Donations</b>	<b>153,072.57</b>	<b>173,622.20</b>
<b>Interest Income (CD's, Saving)</b>			
	Interest-Cert. of Dep.	0.00	106.40
	Interest Income Checking	35.41	80.24
	Interest Income Savings	46.35	91.26
	<b>Total Interest Income (CD's, Saving)</b>	<b>81.76</b>	<b>277.90</b>
<b>Investment Income</b>			
	Amortization of Bond Premium	-466.96	-162.51
	Bond Accretion	6.83	4.52
	Dividend Income	5,227.89	3,599.84
	Interest Income	2,767.05	3,573.09
	Long Term Capital Gains	8,602.00	33,213.33
	Short Term Capital Gains	3,949.23	3,026.59
	Trust Fees	-4,751.80	-4,735.83
	<b>Total Investment Income</b>	<b>15,334.24</b>	<b>38,519.03</b>
<b>Other Receipts</b>			
	Food Bank	2,761.80	2,628.77
	State/Grant Funds	10,910.09	16,395.53
	<b>Total Other Receipts</b>	<b>13,671.89</b>	<b>19,024.30</b>
5	<b>Total Income</b>	<b>643,371.46</b>	<b>686,363.43</b>
<b>Expense</b>			
	Accounting	3,150.35	3,488.15
	Admin. Wages	5,275.77	9,199.92
	Dues & Memberships	570.00	686.55
	Electric	8,966.91	8,108.77
	Heat	283.91	390.95
	Insurance	3,885.00	4,449.00
	Miscellaneous	50.00	110.00
	Office Expense	2,205.47	4,441.90
<b>Payroll Tax Expense</b>			
	FICA Expense	3,313.72	3,915.57
	FUTA Expense	181.80	137.70
	Medicare Expense	774.99	915.74
	SUTA Expense	1,320.14	378.93
	<b>Total Payroll Tax Expense</b>	<b>5,590.65</b>	<b>5,347.94</b>
	Postage	1,331.72	988.80
	Professional Fees	0.00	1,427.20
	Rent	34,800.00	34,350.00
	Repair & Maintenance	587.57	12,020.72
	Telephone	3,050.16	2,826.49
1	<b>Total Expense</b>	<b>69,747.51</b>	<b>87,836.39</b>
	<b>Net Ordinary Income</b>	<b>573,623.95</b>	<b>598,527.04</b>
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
2	Don. Food Given Out	461,211.00	454,920.00
	Food	117,727.31	137,916.02
3	Food Svc Wages	48,171.30	53,954.33
	<b>Total Other Expense</b>	<b>627,109.61</b>	<b>646,790.35</b>

**McLeod Emergency Food Shelf**  
**Statement of Revenues and Expenses - Cash Basis**  
January through December 2015

Cash Basis

	Jan - Dec 15	Jan - Dec 14
Net Other Income	-627,109.61	-646,790.35
 Net Income	<u>-53,485.66</u>	<u>-48,263.31</u>

**Note: For accounting purposes each pound of food is considered equal to one dollar.**

**MCLEOD EMERGENCY FOOD SHELF  
FINANCIAL STATEMENT**

**For the Twelve Months Ended  
December 31, 2015 & 2014**

**SCHAD, LINDSTRAND AND SCHUTH, LTD.  
Certified Public Accountants  
320-864-6166**

**STATE OF MINNESOTA**  
**MINNESOTA STATE COLLEGES AND UNIVERSITIES**  
**MEMORANDUM OF AGREEMENT**  
**BETWEEN**  
**METROPOLITAN STATE UNIVERSITY**  
**AND**  
**MCLEOD COUNTY PUBLIC HEALTH**

This Agreement is entered into between the State of Minnesota, acting through its Board of Trustees of the Minnesota State Colleges and Universities, on behalf of Metropolitan State University (hereinafter “the University”) and McLeod County Public Health, 1805 Ford Ave North, Glencoe, MN 55336 (hereinafter “the Facility”). This Agreement, and any amendments and supplements thereto, shall be interpreted pursuant to the laws of the State Of Minnesota.

**WITNESSETH THAT:**

WHEREAS, the University has established programs for qualified students pursuing undergraduate and advanced degrees; and

WHEREAS, the Board of Trustees of the Minnesota State Colleges and Universities is authorized by Minnesota Statutes, Chapter 136F to enter into agreements regarding academic programs and has delegated this authority to the University; and

WHEREAS, the Facility can provide suitable clinical practice to meet the educational needs of the programs of the University; and

WHEREAS, it is in the general interest of the Facility to assist in educating persons to be qualified or better qualified personnel; and

WHEREAS, the University and the Facility desire to cooperate in furnishing a clinical experience for students in the programs of the University.

NOW, THEREFORE, it is Mutually Agreed By and Between The Parties:

**I. UNIVERSITY RESPONSIBILITIES**

- A. The University, which is accredited by the North Central Association of Colleges and Secondary Schools, is responsible for offering programs that award degrees or certificates in Nursing. These programs are subject to meeting the criteria for professional accreditation by the National League for Nursing or the Commission on Collegiate Nursing Education. The University is also responsible for offering a program in Drug and Alcohol Counseling.

- B. The University faculty will be responsible for planning, directing and evaluating the students' learning experience at the Facility. The University faculty will participate in any orientation activities required by the Facility.
- C. The University will provide the Facility, at its request, with objectives for the clinical experience program. Implementation of those objectives will be accomplished by the University in cooperation with the Facility's designated representative.
- D. The University will inform its faculty and students of the Facility's policies and regulations that are related to the clinical experience program at the Facility.
- E. The University will inform the students who are participating in the clinical experience program that they are encouraged to carry their own health insurance and are responsible for carrying their own professional liability insurance if professional liability insurance is not provided by the University.
- F. The University will maintain a record of students' health examinations and current immunizations and shall obtain students' permission to submit data regarding their health status to the Facility.
- G. The University agrees and represents that it will require all students to have completed a criminal background study conducted in accordance with applicable law and regulations as a pre-condition to participation in the clinical experience. University will not assign a student to the Facility if his/her background study documents ineligibility to have direct contact with Facility's patients or residents under applicable law or regulations. If requested, University shall provide the Facility with documentation regarding the completion or results of the background study pursuant to the written consent of the subject.

## **II. FACILITY RESPONSIBILITIES**

- A. The Facility will maintain current accreditation by the Joint Commission on Accreditation of Health Care Organizations (d/b/a "The Joint Commission") or any other appropriate and required accrediting body. In the event that the Facility is not required to be accredited, the Facility will ensure that all personnel supervising the clinical experience of the University's students will have current licensure and certification as required by their specialty.
- B. The Facility is responsible for the safety and quality of care provided to its patients by the students who are participating in the clinical experience program at the Facility. In order to effectively fulfill that duty, it is agreed that Facility has ultimate control over all persons involved in the program and may immediately terminate the participation in the program of any of the students enrolled in the program where an emergency exists involving health and safety; and in all other (non-emergency) instances, Facility shall consult with the University before taking any action to terminate the participation of a student.

- C. The Facility will provide the University with a copy of its policies and regulations which relate to the clinical experience program.
- D. The Facility will permit the University faculty and students to use its patient care and patient service facilities for clinical instruction according to a mutually-approved plan.
- E. The Facility will allow a reasonable amount of Facility staff time for orientation and meeting with University faculty and students, for the purpose of planning and for such other assistance as shall be mutually agreeable.
- F. When available, physical space such as offices, conference rooms, and classrooms of the Facility may be used by the University faculty and students who are participating in the clinical experience program.
- G. The University faculty and students participating in the clinical experience program will be permitted to use the Facility's library in accordance with the Facility's policies.
- H. The Facility will make locker or cloak room facilities available for the University faculty and students during assigned clinical experience program hours. These facilities may be shared by other faculty and students.
- I. The Facility assumes no responsibility for the cost of meals, uniforms, housing, parking or health care of University faculty and students who are participating in the clinical experience program. The Facility will permit University faculty and students who are participating in the clinical experience program to use any cafeteria on the same basis as employees of the Facility. The Facility will permit University faculty to use Facility parking spaces under the same policies governing Facility personnel.
- J. The Facility recognizes that it is the policy of the University to prohibit discrimination and ensure equal opportunities in its educational programs, activities, and all aspects of employment for all individuals regardless of race, color, creed, religion, gender, national origin, sexual orientation, veteran's status, marital status, age, disability, status with regard to public assistance, or inclusion in any group or class against which discrimination is prohibited by federal, state, or local laws and regulations. The Facility agrees to adhere to this policy in implementing this Agreement.

### **III. MUTUAL RESPONSIBILITIES**

- A. The University and the Facility assume joint responsibility for the orientation of the University faculty and students to Facility policies and regulations before the clinical experience program begins.
- B. Personnel of the University and the Facility will communicate regarding planning, development, implementation, and evaluation of the clinical experience program. The communication may include but not be limited to:

- (1) Communication to familiarize Facility personnel with the clinical experience programs' philosophy, goals and curriculum;
  - (2) Communication to familiarize the University faculty with the Facility's philosophy, policy and program expectations;
  - (3) Communication to keep both parties and the parties' personnel who are assigned to the clinical experience program informed of changes in philosophy, policies and any new programs which are contemplated;
  - (4) Communication about jointly planning and sponsoring in-service or continuing education programs (if appropriate);
  - (5) Communication to identify areas of mutual need or concern;
  - (6) Communication to seek solutions to any problems which may arise in the clinical experience programs; and
  - (7) Communication to facilitate evaluation procedures which may be required for approval or accreditation purposes or which might improve patient care or the University's curriculum.
- C. The University and the Facility assume joint responsibility for the orientation of the University faculty to Facility policies and regulations before the University assigns its faculty to the Facility.
- D. The parties shall arrange the details of supervision for University students prior to the clinical experience. All personnel assigned to supervise students shall have valid current licensure and/or certification in their field, as appropriate.

#### **IV. STUDENT REQUIREMENTS**

- A. Each student will be required, as a condition for participation in the clinical experience program, to submit the results of a health examination to the University and, if requested, to the Facility, to verify that no health problems exist which would jeopardize student or patient welfare. The health examination shall include an update of required immunizations. The health examination shall include a Mantoux test or chest x-ray and verification of immunity for rubeola and rubella. A list of those students with positive Mantoux or negative rubeola/rubella results may, at the request of the Facility, be provided to the Facility.
- B. Students participating in the clinical experience program shall be encouraged to carry their own health insurance.

- C. Students participating in the clinical experience program shall be responsible for carrying their own professional liability insurance if professional liability insurance is not provided by the University.

**V. AMERICANS WITH DISABILITIES ACT (ADA) COMPLIANCE**

The Facility agrees that in fulfilling the duties of this Agreement, the Facility is responsible for complying with the American with Disabilities Act, 42 U.S.C. Chapter 12101 et seq., and any regulations promulgated to the Act. The University is not responsible for issues or challenges related to compliance with the ADA beyond its own routine use of facilities, services and other areas covered by the ADA.

**VI. HIPAA**

- A. Solely for the purposes of defining the students' and faculty roles in relation to the use and disclosure of the Facility's protected health information, the University and faculty engaged in activities pursuant to this Agreement are members of the Facility workforce, as that term is defined in 45 CFR 160.103. The University students and faculty are not, and shall not be construed to be, employees of Facility.
- B. The University shall cooperate with Facility in complying with its obligations as a HIPAA covered entity, including, but not limited to, complying with its policies and procedures under the HIPAA Privacy Regulations, 45 CFR parts 160 and 164. Prior to placement at Facility, the University shall instruct its students and faculty to comply with Facility's policies and procedures governing the use and disclosure of individually identifiable health information.

**VII. EMERGENCY MEDICAL CARE & INFECTIOUS DISEASE EXPOSURE**

- A. Any emergency medical care available at the Facility will be available to University faculty and students. University faculty and students will be responsible for payment of charges attributable to their individual emergency medical care at either the Facility or the University.
- B. Any University faculty member or student who is injured or becomes ill while at the Facility shall immediately report the injury or illness to the Facility and receive treatment (if available) at the Facility as a private patient or obtain other appropriate treatment as they choose. Any hospital or medical costs arising from such injury or illness shall be the sole responsibility of the University faculty member or student who receives the treatment and not the responsibility of the Facility or the University.
- C. The Facility shall follow, for University faculty and students exposed to an infectious disease at the Facility during the clinical experience program, the same policies and procedures which the Facility follows for its employees.

- D. University faculty and students contracting an infectious disease during the period of time they are assigned to or participating in the clinical experience program must report the fact to their University and to the Facility. Before returning to the Facility, such a University faculty member or student must submit proof of recovery to the University or Facility, if requested.

**VIII. LIABILITY**

Each party agrees that it will be responsible for its own acts and the results thereof to the extent authorized by law and shall not be responsible for the acts of the other party and the results thereof. The University's liability shall be governed by the Minnesota Tort Claims Act, Minnesota Statutes § 3.736, and other applicable laws.

**IX. TERM OF AGREEMENT**

This Agreement is effective on **7/1/2016**, or when fully executed, whichever occurs later, and shall remain in effect until **6/30/2021**. This Agreement may be terminated by either party at any time upon one year written notice to the other party. Termination by the Facility shall not become effective with respect to students then participating in the clinical experience program.

**X. FINANCIAL CONSIDERATION**

- A. The University and the Facility shall each bear their own costs associated with this Agreement and no payment is required by either the University or the Facility to the other party, except that, where applicable, the Facility shall pay the tuition and other educational fees of students it places in the clinical experience program.
- B. The Facility is not required to reimburse the University faculty or students for any services rendered to the Facility or its patients pursuant to this Agreement.

**XI. AMENDMENTS**

Any amendment to this Agreement shall be in writing and signed by authorized officers of each party.

**XII. ASSIGNMENT**

Neither the University nor the Facility shall assign or transfer any rights or obligations under this Agreement without the prior written consent of the other party.

**XIII. STATE AUDIT**

The books, records, documents and accounting procedures and practices of the Facility relevant to this Agreement shall be subject to examination by the University and the Minnesota Legislative Auditor.

**XIV. DATA PRIVACY**

- A. The Facility and University must comply with the Minnesota Government Data Practices Act, Minnesota Statutes Chapter 13, as it applies to all data provided by the University in accordance with this contract, and as it applies to all data, created, collected, received, stored, used, maintained, or disseminated by the Facility in accordance with this contract. The civil remedies of Minnesota Statute §13.08 apply to the release of the data referred to in this clause by either the Facility or the University.
- B. In the event the Facility receives a request to release the data referred to in this clause, the Facility must immediately notify the University. The University will give the Facility instructions concerning the release of the data to the requesting party before the data is released.
- C. The parties additionally acknowledge that the Family Educational Rights and Privacy Act, 20 U.S.C. 1232g and 34 C.F.R. 99, apply to the use and disclosure of education records that are created or maintained under this agreement.

**XV. INSURANCE**

- A. Each party, at its sole expense and at all times during the term of this Agreement, shall secure and maintain the following insurances (or comparable coverage under a program of self-insurance) covering itself and its employees who perform any work, duties or obligations in connection with this Agreement:
- B. Commercial General Liability Insurance:
  - (1) The University will maintain Commercial General Liability insurance in conformance with the Tort Claims limits set forth in Minn. Stat. § 3.736, subd. 4, with limits not less than \$500,000.00 per person and \$1,500,000.00 per occurrence for bodily injury and property damage.
  - (2) The Facility will maintain Commercial General Liability insurance with limits not less than \$2,000,000 per occurrence and \$2,000,000 annual aggregate for bodily injury and property damage.
- C. Professional Liability Insurance:
  - (1) The University will maintain Professional Liability insurance for participating students (and faculty, if applicable) or cause any student participating in the program to maintain Professional Liability insurance, with limits not less than \$2,000,000 each claim and \$3,000,000 aggregate.
  - (2) The Facility will maintain Professional Liability insurance covering itself and its employees, agents or assigns with limits not less than \$2,000,000 each claim and \$3,000,000 aggregate.

- (3) If insurance covered by claims-made policies is discontinued, then extended reporting period coverage must be obtained and evidence of such coverage shall be provided to the other party.

D. Additional Conditions:

- (1) An Umbrella or Excess Liability insurance policy may be used to supplement the Facility's policy limits to satisfy the full policy limits required by the Agreement.
- (2) Each party shall provide to the other party upon request certificates of insurance or self-insurance evidencing the required coverage.
- (3) If Facility receives a cancellation notice from an insurance carrier affording coverage herein, Facility agrees to notify the State of Minnesota within five (5) business days with a copy of the cancellation notice, unless Facility's policy(ies) contain a provision that coverage afforded under the policy(ies) will not be cancelled without at least thirty (30) days advance written notice to the University.
- (4) Each party, at its sole expense, shall provide and maintain workers' compensation insurance as such party may be required to obtain by law. The University is self-insured for Workers' Compensation purposes, and any such insurance extends only to employees of the University, not to students.

**THE REMAINDER OF THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK**

**IN WITNESS WHEREOF**, the parties have caused this Agreement to be duly executed intending to be bound thereby.

**APPROVED FACILITY: McLeod County Public Health**

Facility certifies that the appropriate person(s) have executed the Agreement on behalf of Facility as required by applicable articles, by-laws, resolutions, or ordinances.

By (authorized signature)
Title:
Date:

By (authorized signature)
Title:
Date:

**METROPOLITAN STATE UNIVERSITY:**

By:
Bruce Biser, Vice President, Administration and Finance
Date:

By:
Shonda Craft, Acting Dean, College of Health, Community & Professional Studies
Date:

**AS TO FORM AND EXECUTION:**

By:
Anthony Roan, Associate Vice President, Financial Management
Date:

# METRO SALES INC.

<input type="checkbox"/>	Minneapolis / St. Paul	<input type="checkbox"/>	Fargo
<input type="checkbox"/>	Rochester	<input type="checkbox"/>	Duluth
<input type="checkbox"/>	Owatonna	<input type="checkbox"/>	Winona
<input checked="" type="checkbox"/>	Mankato	<input type="checkbox"/>	Hibbing
<input type="checkbox"/>	St. Cloud	<input type="checkbox"/>	Brainerd

## MACHINE SALES ORDER AND SECURITY AGREEMENT

INSTALL DATE 7/1/2016	<input checked="" type="checkbox"/> NEW CUSTOMER <input type="checkbox"/> CURRENT CUST	CUST NO. 101887	PO #	SALES REP. NO. & NAME Andrew Larson	MAIN PHONE NO. 320/864-5551
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SHIP TO	McLeod County U of M Extension Office	CHARGE TO	Mccleod County Central Services
	840 Century Avenue		830 11Th St E Ste 10
	Hutchinson, MN 55350		Glencoe MN 55336
			Customer #

QTY. ORD.	PRODUCT NO	I.D. #	DESCRIPTION	UNIT PRICE	AMOUNT
1	MP C4504-RS		RICOH MP C4504		\$ 7,537.00
1	Frgt75		Freight		
1	006428MIU		ESP XG-PCS-15D		
1	416544		Paper Feed Unit PB3160		\$ 590.00
1	417587		Bridge Unit BU3070		\$ 129.00
1	417504		PostScript3 Unit Type M19		\$ 342.00
1	416548		LCIT RT3030 (1,500 sheets)		\$ 729.00
1	417483		Finisher SR3210		\$ 829.00

## SUPPLIES

1	841849		Black Print Cartridge MP C6003		
1	841850		Yellow Print Cartridge MP C6003		
1	841851		Magenta Print Cartridge MP C6003		
1	841852		Cyan Print Cartridge MP C6003		

<b>SPECIAL INSTRUCTIONS</b> <i>State of Minnesota Contract purchase price of \$10,156.00. All black and white pages billed at \$0.0105 per page per the State of Minnesota Contract. All color pages billed at \$0.0625 per the State of Minnesota Contract. Cancel maintenance agreement on ID R0198. Pick up, return, and hard drive overwrite is included for ID R0198.</i>	EQUIPMENT TOTAL	\$ 10,156.00
	SUPPLY TOTAL	
	DELIVERY	
	SUBTOTAL	\$ 10,156.00
	TAX %	Exempt
	TOTAL	\$ 10,156.00
	LESS DOWN PAYMENT	
	BALANCE DUE	\$ 10,156.00
EXEMPT CERTIFICATE ATTACHED		

**CREDIT TERMS** SERVICE CHARGE OF 1% PER MONTH (12% PER ANNUM) OR HIGHEST LEGAL RATE, WILL BE CHARGED ON ALL PAST DUE ACCOUNTS

<b>Discontinued Products:</b> Metro Sales guarantees the availability of parts, labor, supplies and maintenance until  Date _____ Signature _____	<b>McLeod County Central Services</b>
	CUSTOMER'S AUTHORIZED SIGNATURE & TITLE <input checked="" type="checkbox"/>

This Machine Sales Order and Security Agreement is Customer's legal agreement to purchase all items specified above, and includes all terms contained on this page and the reverse, and in any schedules and addenda referenced herein (collectively, "Agreement"). Customer accepts this Agreement without modification. Any modification by Customer is deemed rejected by Metro Sales, Inc. A fax signature by Customer shall be as binding as an original. If Customer faxes or returns only part of the Agreement to Metro Sales, Inc., Customer agrees that it is bound by the entire Agreement.

## MACHINE PICK-UP INFORMATION

Make/Model	_____	ID/Serial #	_____	INITIALS	_____
------------	-------	-------------	-------	----------	-------

\*NOTE: CUSTOMER WARRANTS THAT THE EQUIPMENT IS FREE OF ANY LIENS, SECURITY INTERESTS & ENCUMBRANCES.

## SECURITY AGREEMENT FOR THE PURCHASE OF EQUIPMENT ONLY

This Machine Sales Order and Security Agreement is Customer's legally binding agreement to purchase the items specified on the front of this Agreement, and includes the following additional terms and conditions:

THE CUSTOMER AND METRO SALES, INC. HEREBY WARRANT, REPRESENT AND AGREE THAT:

1. Metro Sales, Inc. (hereinafter referred to as "Metro Sales") agrees to extend credit to Customer or to otherwise arrange for the purchase of the items specified on the front of this Agreement (which items are hereinafter referred to as the "Equipment"), subject to the terms herein.

2. Customer will use the Equipment in a lawful manner consistent with this Agreement.

3. Customer will at any time or times hereafter execute such financing statements or other instruments and perform such acts as Metro Sales may request to establish and maintain a valid security interest in the Equipment.

4. Customer will not sell, lease, mortgage, conceal or otherwise transfer the Equipment without the written consent of Metro Sales at any time during which any part of the purchase price of the Equipment remains due and owing to Metro Sales and shall: (a) disclose to Metro Sales at its request the location of the Equipment and permit Metro Sales to inspect the Equipment at all reasonable times; (b) keep the Equipment in good repair; (c) keep the Equipment insured for its full value against loss by fire, theft, or other casualty or hazard; (d) permit all payments of loss under such insurance on the Equipment to be applied first to all indebtedness owed by Customer to Metro Sales; and for such purpose Customer does hereby assign all such payments to Metro Sales; (e) pay promptly when due all taxes on, and all bills for repairing, servicing, improving, insuring or storing the Equipment; and (f) prevent and avoid any attachment, garnishment of or seizure of the Equipment by others and (g) prevent any adjudication of bankruptcy by or against, or appointment of a receiver or other liquidator for, Customer.

5. Legal title to the Equipment shall remain in Metro Sales until all sums payable under this Agreement and any other Contracts (as defined in Section 7 below) are fully paid in cash, whereupon, said legal title shall pass to Customer. No obligation of Customer or any co-signer or guarantor shall be released by any transfer or extension of the time of payment of this Agreement or by any transfer, loss of or damage to the Equipment.

6. Customer shall be in default under this Agreement upon the happening of any of the following events: (a) nonpayment, when due, of any amount payable on any of Customer's payment obligations with respect to the Equipment, or failure to observe or perform any term hereof; (b) if any covenant, warranty or representation herein shall prove to be untrue in any material respect; (c) Customer becomes insolvent or unable to pay debts as they mature or makes an assignment for the benefit of creditors, or any proceeding is instituted by or against Customer alleging that such Customer is insolvent or unable to pay debts as they mature; (d) entry of any judgment against Customer; (e) dissolution, merger or consolidation, or transfer of a substantial part of the capital stock or property of a Customer which is a corporation, limited liability company, limited liability partnership, or other business entity; or (f) if Metro Sales deems itself insecure for any reason with respect to its ability to collect from Customer any indebtedness with respect to the Equipment, or to protect the Equipment at any time during which Customer is indebted to Metro Sales with respect to said Equipment.

7. In the event of a default by Customer, Metro Sales shall have the right, at its option and without demand or notice, to declare all or any part of Customer's payment obligations with respect to the Equipment immediately due and payable. In addition to the rights and remedies granted hereby, Metro Sales may also: (a) exercise all of the rights and remedies of a secured Party under the Uniform Commercial Code or any other applicable law; (b) take possession of the Equipment and for that purpose enter the premises where the Equipment may be, thereby terminating all of Customer's right in the Equipment; and (c) obtain all necessary insurance, pay the premiums thereon, and pay any taxes, liens and encumbrances on the Equipment, and any such payments made by Metro Sales with interest thereon at the highest legal allowed by law shall be repaid to Metro Sales by the Customer.

In the event of Customer's default, Customer agrees to deliver and make the Equipment available to Metro Sales at a place or places acceptable to Metro Sales. Customer further agrees to pay all costs and expenses of Metro Sales, including attorneys' fees, incurred in the collection of any indebtedness of Customer with respect to the Equipment, or incurred in the repossession, transportation, storage or repair of the Equipment; and to pay any expenses or attorneys' fees otherwise incurred in the enforcement of any Metro Sales' rights hereunder, regardless of whether a lawsuit is commenced. Metro Sales shall not be liable to Customer for any damages or losses sustained by Customer as the result of the enforcement by Metro Sales of any of its rights or remedies hereunder, and Customer hereby waives all defenses to Metro Sales's enforcement of its rights hereunder. In any instance where Metro Sales and Customer have entered into more than one Machine Sales Order and Security Agreement (hereinafter, collectively, "Contract[s]"), Customer's default under any one such Contract shall constitute a default under all such Contracts and Metro Sales shall be entitled to enforce its remedies for Customer's default under this Agreement and under each such Contract.

8. If any notification of intended disposition of any of the Equipment is required by law, such notification shall be deemed reasonably and properly given if mailed at least ten (10) days before such disposition, postage prepaid, addressed to the Customer at its last known address.

9. Waiver of any default hereunder by Metro Sales shall not constitute a waiver of any other default or of the same or similar default on a later occasion. No delay or failure by Metro Sales to exercise any right or remedy shall be a waiver of such right or remedy, and no single or partial exercise by Metro Sales of any right or remedy shall preclude other or further exercise thereof or the exercise of any other right or remedy at any other time.

10. This Agreement and all rights and obligations hereunder, including matters of construction, validity and performance, shall be governed by the laws of the State of Minnesota. If any part of this Agreement shall be adjudged invalid, the remainder shall be enforced to the maximum extent permitted by law.

11. If more than one party signs this Agreement, the term "Customer" shall mean all signing parties and each of them, and all such parties shall be jointly and severally obligated hereunder. All rights of Metro Sales shall inure to the benefit of its successors and assigns, and all obligations of Customer shall bind Customer's heirs, executors, administrators, successors and assigns.

7/5

Michael Junge

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**From:** Jim Nielsen <sp212@hutchtel.net>  
**Sent:** Friday, June 17, 2016 5:29 PM  
**To:** Michael Junge  
**Subject:** Out of state travel request

To Mike Junge and members of the McLeod County Board:

Dear Sirs,

I am now Vice President of the MN Fraud Investigator's Association (MFIA). Our organization is associated with a national organization, the United Council of Welfare Fraud (UCOWF). As MFIA Vice President, I am asked to attend the national UCOWF conference in Cleveland, OH. this year. It is three days of conference/training Oct 18-20, 2016. My airfare, conference registration and lodging are paid for by MFIA.

From the UCOWF website <http://www.ucowf.net> :

***The Public Role of UCOWF***

***The United Council on Welfare Fraud is an organization whose primary goal is to strengthen the integrity of our public assistance programs. We do that by providing our members with a variety of training and collaboration tools to improve their ability to identify, investigate, prosecute, and recoup fraud committed against the public assistance programs in North America.***

Thanks for your consideration of my request,

Jim Nielsen  
Investigator  
McLeod County Attorney's Office

# Annual Report

2015

McLeod County  
Attorney's Office

**2015 FELONY AND GROSS MISDEMEANOR ADULT CRIMINAL CHARGES**

Aggravated Stalking.....	1
Assault.....	39
Burglary.....	10
Contributing to the Delinquency of a Minor.....	1
Criminal Damage to Property.....	8
Criminal Sexual Conduct.....	11
Criminal Vehicular Operation.....	3
Driver's License Violations.....	22
Driving While Impaired Offenses.....	46
Drug Offenses.....	40
Escape from Custody (EHM).....	1
Failure to Register as a Predatory Offender.....	6
Financial Transaction Card Fraud.....	2
Firearm/Weapon Offenses.....	4
Fleeing a Peace Officer in a Motor Vehicle.....	3
Furnish and/or Sale of Alcohol to a Minor.....	5
Giving False Information to a Peace Officer.....	4
Identity Theft.....	1
Indecent Exposure.....	2
Interference with an Emergency Call.....	5
Issuance of a Dishonored Check.....	2
Malicious Punishment of a Child.....	1
No Proof of Insurance.....	7
Obstructing Legal Process.....	6
Possession of Pornography Involving Minors.....	4
Possession/Receiving Stolen Property.....	6
School Bus Stop Arm.....	1
Solicitation of a Child/Communication of Sexually Explicit Material.....	2
Terroristic Threats.....	1
Theft.....	23
Using Artificial Light to Locate Animals.....	1
Violation of an OFP or Restraining Order.....	8

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<b>Total Number of Charges in 2015:</b>	<b>276</b>
Total Number of Charges in 2014:	258

<b>Total Number of Males Charged in 2015:</b>	<b>144</b>
Total Number of Males Charged in 2014:	147

<b>Total Number of Females Charged in 2015:</b>	<b>60</b>
Total Number of Females Charged in 2014:	49

Investigation Files.....	0
Extradition Files .....	5

**2015 WELFARE FRAUD CASES**

Misdemeanors.....	1
Gross Misdemeanors and Felonies .....	9
Investigations Closed Without Charges Filed .....	12
Pending Investigations as of December 31, 2015 .....	10

**2015 SOCIAL SERVICES MISCELLANEOUS**

Termination of Parental Rights .....	9 cases involving 12 children
Commitments.....	22
Guardianships/Conservatorships.....	3
CHIPS (Child Protection) .....	34 cases involving 58 children
Permanency.....	11 cases involving 14 children
Medical Assistance Claims (\$95,219.46) .....	69
2014 (\$137,805.94)	
MCSS Appeals.....	8
(Permanency – 1; Termination of Parental Rights – 2; Maltreatment – 5)	

## 2015 MISDEMEANOR AND PETTY MISDEMEANOR CHARGES

Allow Unlicensed Driver .....	2
Assault/Domestic Assault .....	10
Careless/Reckless Driving/Inattentive Driving .....	12
Child Restraint .....	4
Criminal Damage to Property .....	2
Disorderly Conduct .....	7
Driving After Cancellation, Suspension, or Revocation.....	67
DNR Violations .....	6
Driving Under the Influence .....	29
Expired Tabs/No Plates/Fail to Transfer Title .....	15
Fail to Move Over for Emergency Vehicle.....	1
Fail to Yield/Fail to Stop at Stop Sign.....	5
Give False Information to Peace Officer .....	2
Leave Scene of Accident .....	2
Littering.....	1
Log Book/Medical Card Expired.....	6
Misc. Driving Offenses or DL Violations.....	10
Motor Vehicle Equipment Violations.....	7
No Insurance/No Proof of Insurance .....	73
No Minnesota License .....	15
No Seatbelt.....	8
Open Bottle .....	9
Possession of a Small Amount of Marijuana and/or Drug Paraphernalia .....	26
Public Nuisance .....	1
School Bus Stop Arm Violation .....	3
Speed .....	75
Texting While Driving.....	1
Theft.....	6
Trespassing .....	1
Underage Consumption/Possession of Alcohol/Underage Drink & Drive.....	26
Unsafe Passing.....	2
Violation of a No Contact Order .....	4
Zoning or Ordinance Violations .....	2

Totals:	2015 Charges	440
	2014 Charges	416
	2013 Charges	337
	2012 Charges	329
	2011 Charges	349
	2010 Charges	288
	2009 Charges	280
	2008 Charges	391
	2007 Charges	418

McLeod County Attorney's Office  
2015 MISDEMEANORS AND PETTY MISDEMEANORS

Cases opened as:

- \* Complaint Summons - 56
- \* Complaint Warrant - 95
- \* Arraignment - 102
- \* Pre-Trial - 21
- \* Court Trial - 16

Total number of cases opened:

2015.....290  
2014.....293  
2013.....240  
2012.....244  
2011.....267  
2010.....230  
2009.....209  
2008.....291  
2007.....331  
2006.....429  
2005.....319

Males charged in 2015:           211  
Females charged in 2015:       79  
Businesses charged in 2015:     0

## 2015 JUVENILE CHARGES

Assault/Domestic Assault .....	10
Burglary .....	2
Careless Driving/Reckless Driving .....	8
Controlled Substance Sale .....	3
Criminal Sexual Conduct.....	11
Curfew.....	3
Damage to Property .....	2
Disorderly Conduct.....	24
Driving After Suspension/Revocation .....	4
DWI/Underage Drink and Drive.....	1
Fail to Drive With Due Care .....	5
Fleeing a Police Officer .....	3
Minor Consumption/Possession of Alcohol .....	24
Miscellaneous Charges .....	3
Motor Vehicle Tampering .....	1
No Driver's License .....	7
No Insurance .....	12
Possession of Dangerous Weapon .....	1
Possession of Drug Paraphernalia.....	12
Possession/Use of Tobacco.....	5
Possession and/or Sale of Drugs.....	17
Receive/Possession of Stolen Property .....	3
Seatbelt.....	1
Speeding.....	7
Stop Sign/Light Violations .....	4
Theft/Shoplifting.....	21
Truancy .....	2
Vehicle Equipment Violations.....	2
Violate Provisional License.....	7

Total Charges 205

## 2015 JUVENILE SUMMARY

### Charges

	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
Total Number of Juveniles	161	176	202	233	221	262	223	332	365	400
Total Number of Boys Charged	101	131	133	130	145	170	160	221	255	286
Total Number of Girls Charged	60	45	69	103	76	92	63	111	110	114
Total Number of Charges	205	231	247	286	271	327	261	443	413	495

### 2015 Juvenile Summary by Age

<u>Age</u>	<u>Total</u>
12	1
13	9
14	12
15	33
16	42
17	64

**Total: 161**

## 2015 Diversion List

Disorderly Conduct	1
Minor Consumption	14
Possession of Marijuana	2
Possession of Drug Paraphernalia	1
Property Damage	1
Tobacco	3
Theft/Shoplifting	<u>16</u>
<b>Total</b>	<b>38</b>

Total # of Diversions	<u>2014</u>	<u>2013</u>	<u>2012</u>	<u>2011</u>	<u>2010</u>	<u>2009</u>	<u>2008</u>	<u>2007</u>
	51	47	85	72	91	107	23	128

## APPEALS TO THE MINNESOTA SUPREME COURT

1. State of Minnesota v. David Muniz Bustos
  - David Muniz Bustos was charged in February of 2012 for the murder of Dominga Limon which occurred on February 21, 2012.
  - The trial was held before the McLeod County District Court in February of 2013 and the defendant was convicted of murder in the first degree for committing the murder of Dominga Limon during an incident of domestic abuse where there was a past pattern of domestic abuse. The defendant was also convicted of intentional murder in the second degree.
  - Appellant David Muniz Bustos appealed his conviction and sentence to the Minnesota Supreme Court.
  - Oral argument was heard by the Court on February 3, 2014.
  - In an order dated April 1, 2015, the Supreme Court reversed Defendant's conviction on the first degree murder count. The second degree murder count was affirmed.
  - On August 7, 2015, Defendant was sentenced to serve 391 months in prison on the second degree murder count. The State agreed to dismiss the first degree murder charge.
  
2. State of Minnesota v. David Ford McMurray
  - On February 6, 2012, David Ford McMurray was charged for unlawful possession of methamphetamine for an offense that occurred in Hutchinson, McLeod County, Minnesota.
  - On April 5, 2012, a contested evidentiary hearing was held before The Honorable Thomas McCarthy and the defendant moved to suppress the physical evidence and statement of David McMurray.
  - The Court denied David McMurray's motion to suppress the drugs located in the defendant's residence, but granted the defendant's motion to suppress his statement.
  - A trial was held before The Honorable Thomas McCarthy on June 12, 2012, and the defendant was found guilty of controlled substance crime in the third degree and sentenced to a prison term of 24 months.
  - On September 16, 2013, the Minnesota Court of Appeals affirmed the conviction and sentence of the defendant.
  - On November 26, 2013, the Minnesota Supreme Court granted review.
  - The issue was whether the Minnesota Constitution grants a right of privacy in garbage placed at the curb for collection. The United States Constitution does not grant a right of privacy in that situation.
  - Oral argument was held before the Minnesota Supreme Court on April 9, 2014.
  - In an order dated March 11, 2015, the Minnesota Supreme Court affirmed Defendant's conviction, holding that garbage placed at the curb for pickup is not afforded any greater protection by the Minnesota Constitution than the U.S. Constitution.

3. State of Minnesota v. Toby Earl Johnson

- On July 21, 1999, Toby Earl Johnson and others murdered Randy Pool at his residence in Hutchinson, McLeod County, Minnesota, and dumped his body into the backwaters of the Clearwater River in rural Wright County, Minnesota.
- On September 22, 1999, Johnson was indicted by a McLeod County Grand Jury of first degree murder while committing a kidnapping.
- On April 10, 2000, Toby Johnson pleaded guilty to aiding and abetting first degree murder and was sentenced to life imprisonment with the possibility of parole after 30 years on May 26, 2000, by Judge Thomas McCarthy.
- On April 18, 2002, the Minnesota Supreme Court affirmed the District Court's conviction and sentence of the defendant.
- On February 2, 2015, Defendant filed a motion for postconviction relief, arguing that his sentence should be declared unlawful because it was excessive in length or severity and disproportionate to the crime charged.
- This matter was pending as of December 31, 2015.

4. State of Minnesota v. Rogelio Santillana, Jr.

- On November 2, 2012, Santillana's vehicle was stopped for speeding and he was subsequently charged on November 5, 2012, with refusal to submit to chemical testing.
- On March 19, 2013, a court trial was held and the defendant was convicted of Count I – felony DWI for refusal to submit to chemical testing. This was a felony offense because the defendant had at least three prior convictions for DWI within the prior ten years.
- The defendant was convicted and sentenced to 48 months in prison, which was stayed on the condition that he serve county jail time and serve a period of probation.
- This matter was appealed to the Minnesota Court of Appeals and the defendant argued that the evidence was insufficient for the officer to require a PBT test and that the request to require the defendant to submit to a chemical test was unlawful since a search warrant was not obtained.
- On June 2, 2014, the Minnesota Court of Appeals affirmed the conviction of the defendant.
- The defendant petitioned the Minnesota Supreme Court for further review. The Minnesota Supreme Court granted the petition for further review.
- This matter was pending as of December 31, 2015.

## APPEALS TO THE MINNESOTA COURT OF APPEALS

1. State of Minnesota v. Rogelio Santillana, Jr.
  - On November 2, 2012, Santillana's vehicle was stopped for speeding and he was subsequently charged on November 5, 2012, with refusal to submit to a chemical test.
  - On March 19, 2013, a court trial was held and the defendant was convicted of felony DWI for refusing to submit to chemical testing. This was a felony offense because the defendant had at least three prior convictions for DWI within the prior ten years.
  - The defendant was convicted and sentenced to 48 months in prison, which was stayed on the condition that he serve 222 days in the McLeod County Jail, complete a chemical dependency evaluation and follow through on the recommendations, and the defendant was placed on probation for a period of seven years.
  - Defendant appealed, arguing that the evidence was insufficient for the officer to require a PBT test and that the request to require the defendant to submit to a chemical test was unlawful since a search warrant was not obtained.
  - On June 2, 2014, the Minnesota Court of Appeals affirmed the defendant's conviction.
  - The defendant requested further review by the Supreme Court and his request was granted. The appeal was pending as of December 31, 2015.
  
2. State of Minnesota v. Joe Maria Vento
  - Joe Maria Vento was charged with domestic assault for an offense that occurred on July 6, 2014.
  - The defendant entered a plea of guilty and was sentenced on September 12, 2014, to one year of probation, 30 days jail, a domestic abuse evaluation, and to follow through on the recommendations of the evaluation.
  - The defendant attempted to withdraw his plea, and his request to withdraw his plea was denied.
  - The defendant appealed the denial of his request to withdraw his guilty plea.
  - In an order dated October 19, 2015, the Court of Appeals affirmed Defendant's conviction.
  
3. State of Minnesota v. Sunil Sapatnekar
  - On May 24, 2013, Sunil Sapatnekar was charged with felony theft from Winsted area farmers in the amount of over \$60,000.00 for his involvement as the owner of Winsted Elevator.
  - Defendant was found guilty at a jury trial on June 3, 2014, and on September 15, 2014, Defendant was placed on probation for a period of five years. The defendant was ordered to serve 60 days in the McLeod County Jail, serve 15 days of sentence to service work, have no use or possession of alcohol or drugs, and pay prosecution costs in the amount of \$1,585.00. The defendant was also ordered to pay over \$50,000 in restitution to the victims.

- Defendant appealed his conviction to the Minnesota Court of Appeals, arguing among other things that there was insufficient evidence to prove his intent to commit theft, or that he had committed a theft at all.
  - In an order dated August 31, 2015, the Court of Appeals affirmed Defendant's conviction.
4. State of Minnesota v. William Joseph Rurup
- On April 10, 2014, William Rurup was charged with controlled substance crime in the second degree for possessing at least 6 but not more than 25 grams of methamphetamine.
  - The defendant had a court trial before the McLeod County District Court, and on August 13, 2014, was found guilty and ordered to serve 60 months in prison.
  - Defendant appealed to the Minnesota Court of Appeals, arguing that the district court erred in finding that his garbage was placed at the curb for pickup when it was searched, and therefore the search warrant that was used in this case was not valid.
  - In an order dated December 7, 2015, the Court of Appeals affirmed Defendant's conviction.
5. Loncorich, et al, Relators v. Buss, et al, and McLeod Co. Board of Commissioners, et al
- Relators claimed that the Conditional Use Permit ("CUP") granted to Defendants Buss allowing them to operate a new feedlot in the Hutchinson Joint Planning Area was arbitrary and contrary to law.
  - Relators claimed that the lack of a manure management plan and other items required by the McLeod County Feedlot Ordinance necessarily meant that the County Board failed to take a hard look at the CUP application as required by law.
  - Briefs were submitted and oral argument was held on May 21, 2015.
  - In an order dated August 17, 2015, the Court of Appeals affirmed the County Board's decision to grant the CUP.
6. State of Minnesota v. Brandon James Schroeder
- On January 30, 2014, Brandon Schroeder was charged with second-degree sale of a controlled substance, for selling methamphetamine to a police informant three times over a period of two months.
  - A jury trial was held on November 21, 2014, and Defendant was found guilty and sentenced to serve 36 months in prison.
  - Defendant appealed his conviction to the Minnesota Court of Appeals, arguing that there was insufficient evidence to prove he was not entrapped by the police informant, and that the informant's cell phone should have been provided to the defense.
  - In an order dated November 23, 2015, the Court of Appeals affirmed Defendant's conviction.

7. In the Matter of the Welfare of the Child of S.V.
  - S.V.'s parental rights to her first two children were involuntarily terminated in 1999, and S.V. bore another child in October of 2011.
  - When the new child was two years old, S.V. continually smoked methamphetamine, and after an intervention, S.V. disappeared on a two-month methamphetamine binge while the child was in foster care.
  - McLeod County filed a petition to terminate S.V.'s parental rights, and the district court granted the county's petition after a trial.
  - S.V. appealed to the Minnesota Court of Appeals, arguing that there was insufficient evidence to terminate S.V.'s parental rights and also that the county failed to make reasonable efforts towards reunification between S.V. and her child.
  - In an order dated July 13, 2015, the Minnesota Court of Appeals affirmed S.V.'s termination of parental rights.
  
8. State of Minnesota v. Timothy Swan
  - Timothy Swan was charged with criminal sexual conduct in the first degree on May 1, 2014.
  - Before trial, Defendant challenged the statute of limitations for the charge, arguing that because a very similar crime had been reported to law enforcement in 2004, the nine-year statute of limitations had run. The district court found that the statute of limitations had not run, because the crime reported to law enforcement in 2004 differed from the presently charged crime.
  - Defendant was found guilty by the district court on November 18, 2014, and sentenced to 144 months in prison.
  - Defendant appealed his conviction to the Minnesota Court of Appeals, arguing that there was insufficient evidence to prove he was guilty of the charged crime, and that the statute of limitations had run.
  - This matter was pending as of December 31, 2015.
  
9. State of Minnesota v. Justin Joecks
  - On March 10, 2015, Justin Joecks was charged with second degree possession of a controlled substance, and with being a convicted felon in possession of a firearm.
  - Before trial, Defendant challenged the basis for the stop, arguing that the officer lacked reasonable, articulable suspicion to pull him over. The district court found that the officer had the requisite suspicion, and denied Defendant's motion.
  - Defendant was found guilty by the district court on May 18, 2015, and sentenced to 60 months in prison.
  - Defendant appealed his conviction to the Minnesota Court of Appeals, arguing that the officer lacked reasonable, articulable suspicion to stop his vehicle.
  - This matter was pending as of December 31, 2015.

10. State of Minnesota v. Nicole Kroells

- Nicole Kroells was charged with second degree possession of a controlled substance on August 27, 2014.
- Before trial, Defendant challenged the search of her vehicle following her arrest, arguing that the method used by law enforcement to discover the narcotics in her vehicle was unlawful. The district court denied Defendant's motion.
- On January 26, 2015, Defendant was found guilty by the district court, and sentenced to 45 months in prison.
- Defendant appealed her conviction to the Minnesota Court of Appeals, arguing that the search of her vehicle by law enforcement was improper.
- This matter was pending as of December 31, 2015.

11. State of Minnesota v. Ryan Becker

- On March 4, 2014, Ryan Becker was charged with first degree possession of a controlled substance.
- Before trial, Defendant challenged the search of a duffel bag that was located in an open field near where Defendant was arrested on an outstanding warrant. The district court denied the motion.
- Defendant was found guilty by the district court on November 3, 2014, and sentenced to 84 months in prison.
- Defendant appealed his conviction to the Minnesota Court of Appeals, arguing that the search of the duffel bag was improper.
- This matter was pending as of December 31, 2015.

12. State of Minnesota v. Ryan Becker

- On May 6, 2013, Ryan Becker was charged with possession of substances with the intent to manufacture methamphetamine.
- Defendant pled guilty on January 22, 2014, and was sentenced to 120 days in jail.
- Following his conviction, Defendant challenged the over \$30,000 of restitution requested by the City of Lester Prairie as a result of the pollution abatement of Defendant's home that took place to remove the presence of harmful chemicals in the home that rendered it unlivable.
- The district court found a sufficient connection between the crime Defendant was convicted of, and the loss sustained by the City of Lester Prairie.
- Defendant appealed the district court's order to the Minnesota Court of Appeals.
- This matter was pending as of December 31, 2015.

13. State of Minnesota v. Steven Bashans

- On February 3, 2015, Steven Bashans was charged with being a felon in possession of a firearm and receiving stolen property as a felony.
- Defendant pled guilty on April 9, 2015, and was sentenced to 60 months in prison.
- Defendant appealed his conviction to the Minnesota Court of Appeals, arguing that his guilty plea was based on a mistake in the law and also claiming that he received ineffective assistance of counsel.
- This matter was pending as of December 31, 2015.

14. State of Minnesota v. Edwin Dlugopolski

- On October 21, 2014, Edwin Dlugopolski was charged with fifth degree possession of a controlled substance.
- Defendant was found guilty at a jury trial on April 29, 2015, and subsequently sentenced to 17 months in prison.
- Defendant appealed his conviction to the Minnesota Court of Appeals. The appeal issues have not yet been identified by the defendant.
- This matter was pending as of December 31, 2015.

15. State of Minnesota v. David Bustos

- David Bustos was charged in February of 2012 for the murder of Dominga Limon which occurred on February 21, 2012.
- The trial was held before the McLeod County District Court in February of 2013 and the defendant was convicted of murder in the first degree for committing the murder of Dominga Limon during an incident of domestic abuse where there was a past pattern of domestic abuse. The defendant was also convicted of intentional murder in the second degree.
- Appellant David Muniz Bustos appealed his conviction and sentence to the Minnesota Supreme Court.
- Oral argument was heard by the Court on February 3, 2014.
- In an order dated April 1, 2015, the Supreme Court reversed Defendant's conviction of First Degree Murder. The Second Degree Murder conviction was affirmed.
- On August 7, 2015, Defendant was sentenced to serve 391 months in prison on the Second Degree Murder charge.
- Defendant appealed his conviction to the Minnesota Court of Appeals, arguing that the sentence imposed was excessive.
- This matter is pending as of December 31, 2015.

16. State of Minnesota v. Amy Conant

- Amy Conant was charged with second degree possession of a controlled substance on February 10, 2015.
- Before trial, Defendant challenged the stop of her person, the subsequent search of her purse, and the search of Defendant's vehicle following her arrest. The district court denied Defendant's motion.
- Defendant was found guilty by the district court on July 21, 2015, and sentenced to 97 days in local jail and supervised probation for a period of ten years.
- Defendant appealed her conviction to the Minnesota Court of Appeals.
- This matter was pending as of December 31, 2015.

## OTHER APPEALS

1. Gary Bernard Wessling v. Terry Sandquist, et. al.
  - On January 17, 2013, Petitioner Gary Wessling was pulled over and suspected of DWI. Petitioner refused to submit to chemical testing at the jail.
  - Petitioner moved to dismiss the charge on the basis that the statute criminalizing test refusal was unconstitutional. The district court denied Defendant's motion.
  - On October 30, 2013, a court trial was held on stipulated evidence and the defendant was convicted of second-degree test refusal, a gross misdemeanor, for refusing to submit to chemical testing. Defendant was ordered to serve 45 days in the McLeod County jail and placed on supervised probation for a period of two years.
  - Petitioner appealed the district court's order, and on December 12, 2014, the Minnesota Court of Appeals affirmed the defendant's conviction.
  - Petitioner appealed to the Minnesota Supreme Court, which granted further review of Petitioner's case. On February 11, 2015, the Minnesota Supreme Court affirmed Defendant's conviction.
  - Petitioner then petitioned the Minnesota Federal District Court for a writ of habeas corpus, arguing that the evidentiary ruling by the district court denied him the due process of law.
  - This matter was pending as of December 31, 2015.

## REAL ESTATE TAX APPEALS

1. Second Century Housing v. County of McLeod
  - Second Century Housing owns the Oaks Assisted Living Facility on the south side of Hutchinson.
  - Second Century Housing has appealed taxes payable in 2010, 2011, 2012, 2013, 2014, and 2015.
  - The appeal for taxes payable in 2012 has been dismissed.
  - The appeals for taxes payable in 2010, 2011, 2013, 2014, and 2015 are pending.
  
2. Pines of Hutchinson LLC v. County of McLeod
  - Pines of Hutchinson owns the Pines Senior Living Facility on the south side of Hutchinson.
  - Pines of Hutchinson has appealed taxes payable in 2010, 2011, 2012, 2013, 2014, and 2015.
  - The appeal for taxes payable in 2012 has been dismissed.
  - The appeals for taxes payable in 2010, 2011, 2013, 2014, and 2015 are pending.
  
3. S J & F Enterprises v. County of McLeod
  - S J & F owns industrial property on the south side of the city of Winsted and has appealed the valuation for taxes payable in 2012, 2013, 2014, and 2015.
  - The appeal for 2012 was dismissed the day before trial by the taxpayer.
  - The appeals for taxes payable in 2013, 2014, and 2015 are pending.
  
4. Lester Prairie Properties LLC v. County of McLeod
  - Lester Prairie Properties owns a lumberyard in Lester Prairie and has appealed the valuation for taxes payable in 2012 and 2013.
  - These matters were pending before the Minnesota Tax Court as of December 31, 2015.
  
5. Central National Bank v. County of McLeod
  - Central National Bank owns commercial property near the intersection of Highway 7 and California Street near the Victorian Inn in Hutchinson.
  - Central National Bank has appealed the valuation of the property for taxes payable in 2013.
  - This matter was pending before the Minnesota Tax Court as of December 31, 2015.
  
6. GJW Group v. County of McLeod
  - GJW Group owns the mobile home park in Glencoe located near 12<sup>th</sup> Street and Prior Street on the south side of the railroad tracks.
  - GJW Group has appealed the valuation for taxes payable in 2013, 2014, and 2015.
  - These matters were pending before the Minnesota Tax Court as of December 31, 2015.

7. Menard Inc. v. County of McLeod
  - Menard owns a commercial home improvement store in Hutchinson.
  - Menard has appealed the valuation of the property for taxes payable in 2013, 2014, 2015, and 2016.
  - These matters were pending before the Minnesota Tax Court as of December 31, 2015.
  
8. City West Holdings LLC v. County of McLeod
  - City West Holdings owns the old Telex building in Glencoe and has appealed the valuation of the property for taxes payable in 2014 and 2015.
  - These matters were pending before the Minnesota Tax Court as of December 31, 2015.
  
9. Super Valu/Inland Hutchinson LLC v. County of McLeod
  - Super Valu/Inland Hutchinson owns commercial property in Hutchinson and has appealed the valuation of the property for taxes payable in 2014 and 2015.
  - These matters were pending before the Minnesota Tax Court as of December 31, 2015.
  
10. Jon and Cindy Bock v. County of McLeod
  - Jon and Cindy Bock own residential property in the city of Hutchinson.
  - The Bocks appealed the valuation of the property for taxes payable in 2015.
  - The parties reached an agreement to reduce the valuation from \$183,800.00 to \$142,900.00.
  - This agreement was approved by the Minnesota Tax Court on March 19, 2015, and is completed.
  
11. Shopko – Glencoe v. County of McLeod
  - Shopko – Glencoe owns a retail store in Glencoe and has appealed the valuation of the property for taxes payable in 2015 and 2016.
  - These matters were pending before the Minnesota Tax Court as of December 31, 2015.
  
12. Shopko – Hutchinson v. County of McLeod
  - Shopko – Hutchinson owns a retail establishment in Hutchinson and has appealed the valuation of the property for taxes payable in 2015 and 2016.
  - These matters were pending before the Minnesota Tax Court as of December 31, 2015.
  
13. Best Buy v. County of McLeod
  - Best Buy owns commercial property in Hutchinson and has appealed the valuation of the property for taxes payable in 2015.
  - This matter was pending before the Minnesota Tax Court as of December 31, 2015.
  
14. Brandon Luthens v. County of McLeod
  - Brandon Luthens owns agricultural property in Hassen Valley, Helen, and Hutchinson Townships in rural Hutchinson and has appealed the classification of the property for taxes payable in 2015.
  - This matter was pending before the Minnesota Tax Court as of December 31, 2015.

15. Monica Hanson v. County of McLeod

- Monica Hanson owns an apartment unit in the city of Hutchinson and has appealed the valuation of the property for taxes payable in 2015.
- This matter was pending before the Minnesota Tax Court as of December 31, 2015.

16. Northern Natural Gas Company v. Commissioner of Revenue

- Northern Natural Gas owns gas pipelines throughout the State of Minnesota and has appealed the valuation of its property for taxes payable in 2016.
- This matter was pending before the Minnesota Tax Court as of December 31, 2015.

17. CenterPoint Energy v. Commissioner of Revenue

- CenterPoint Energy owns utility lines throughout the State of Minnesota and has filed an appeal for its valuation for taxes payable in 2016.
- This matter was pending before the Minnesota Tax Court as of December 31, 2015.

## SEXUALLY DANGEROUS PERSON COMMITMENTS

### 1. In the Matter of the Civil Commitment of M.M. as a Sexually Dangerous Person

- M.M. was indefinitely committed as a sexually dangerous person by the McLeod County District Court in 1995.
- M.M. is a three time convicted sex offender and has sexually abused approximately 36 children, by his admission.
- M.M. has been attending sex offender inpatient treatment at the Moose Lake Sex Offender Treatment Program continuously since 1995.
- In September of 2014, M.M. petitioned for a transfer to a less restrictive facility.
- Litigation occurred throughout 2015 and is pending as of December 31, 2015.

### 2. In the Matter of the Civil Commitment of M.K. as a Sexually Dangerous Person

- M.K. is a five time convicted sex offender.
- M.K. refused sex offender treatment while in prison.
- Nearing M.K.'s release from prison, he was referred to McLeod County for possible civil commitment as a sexually dangerous person.
- In 2009, McLeod County commenced a civil commitment petition and M.K. agreed to civil commitment as a sexually dangerous person for an indefinite period of time.
- In 2015, M.K. filed a petition to be transferred to a less restrictive facility, and litigation of that petition is pending.

### 3. In the Matter of the Civil Commitment of W.O. as a Sexually Dangerous Person

- In 2010, McLeod County filed a petition to commit W.O. indefinitely as a sexually dangerous person.
- W.O. is a three time convicted sex offender, and has admitted sexually abusing 15 – 20 young children.
- W.O. was incarcerated in prison from 1991 until November of 2010, and McLeod County filed its commitment petition prior to W.O.'s release from prison.
- In 2011, the McLeod County District Court indefinitely committed W.O. as a sexually dangerous person.
- In 2015, W.O. filed a petition for provisional discharge from civil commitment, and litigation of that petition is pending.

## MENTALLY ILL AND DANGEROUS COMMITMENTS

### 1. In the Matter of the Civil Commitment of S.R. as Mentally Ill and Dangerous

- S.R. was indefinitely committed as mentally ill and dangerous by the McLeod County District Court in 2006 for stalking behavior.
- S.R. has been undergoing inpatient mental health treatment at the MN Security Hospital in St. Peter since his commitment in 2006.
- In 2015, S.R. petitioned for provisional discharge from civil commitment.
- A hearing was held on S.R.'s petition for provisional discharge in December of 2015.
- This matter is pending as of December 31, 2015.

### 2. In the Matter of the Civil Commitment of M.M. as Mentally Ill and Dangerous

- M.M. was incarcerated at Oak Park Heights prison from September of 2001 to December of 2011 for a first degree aggravated robbery conviction from McLeod County.
- Prior to his release from prison, the MN Department of Corrections requested the McLeod County Attorney's Office review for a possible civil commitment case because M.M. was mentally ill and engaged in stalking while in prison.
- A petition was filed with the McLeod County District Court on December 8, 2011, to indefinitely commit M.M. as mentally ill and dangerous.
- M.M. was indefinitely committed as mentally ill and dangerous by the McLeod County District Court.
- M.M. appealed his commitment to the Minnesota Court of Appeals, and his civil commitment was affirmed in February of 2013.
- M.M. has now petitioned for a transfer to a less restrictive treatment facility.
- Litigation of this petition is pending.

## CIVIL MATTERS

1. Dawn Mitchell v. McLeod County, et al
  - Dawn Mitchell brought an action against McLeod County because an individual in the McLeod County Sheriff's Department accessed her driver's license information on four or five occasions between January 2006 and March 2006.
  - On February 27, 2014, the United States District Judge Joan Erickson dismissed the Plaintiff's claims because she failed to state a claim and because the claims were brought outside of the four-year statute of limitations.
  - The Plaintiff appealed the dismissal of her action to the 8<sup>th</sup> Circuit Court of Appeals, which affirmed the ruling of the United States District Court Judge.
  - The Plaintiff has filed a petition for a writ of certiorari with the U.S. Supreme Court requesting permission to appeal to the U.S. Supreme Court.
  - This matter is pending as of December 31, 2015.
  
2. Misty Myers v. McLeod County, et al
  - Misty Myers brought an action against McLeod County and other counties because an individual from the McLeod County Sheriff's Department accessed her driver's license information on one occasion in April 2008.
  - A motion for summary judgment was heard by Judge Tunheim on October 1, 2014, and McLeod County was granted summary judgment.
  - This matter is completed as of December 31, 2015.
  
3. Jessica Kampschroer, formerly known as Jessica Miles, v. McLeod County, et al
  - Plaintiff brought an action against McLeod County and other counties because of unlawful access to her driver's license information.
  - Plaintiff alleges that McLeod County Sheriff's Department personnel accessed her driver's license information on four occasions between January 2007 and August 2007.
  - McLeod County was granted summary judgment by Federal District Court Judge Susan Richard Nelson on October 7, 2014.
  - The Plaintiff has appealed this matter to the 8<sup>th</sup> Circuit Federal Court.
  - This matter is pending as of December 31, 2015.
  
4. Charles Storlie Notice of Claim
  - Charles Storlie has filed a notice of claim and demand for settlement and alleges that the McLeod County Sheriff's Department improperly accessed his driver's license information.
  - The notice of claim was filed in September 2013.
  - No complaint has been filed, and therefore, this matter is considered closed as of December 31, 2015.
  
5. Natalie Nyhus v. McLeod County
  - Natalie Nyhus, formerly known as Natalie Kane, alleges that personnel from the McLeod County Sheriff's Department unlawfully accessed her driver's license data between December 2009 and January 2010 on five occasions.
  - The United States Federal District Court for Minnesota dismissed the action on November 7, 2014, because the Plaintiff failed to state a claim and many of the incidents took place outside of the four-year statute of limitations.
  - The appeal period on this matter has now lapsed and this matter is resolved as of December 31, 2015.

6. Timothy Sherno v. McLeod County, et al
  - Timothy Sherno alleges that McLeod County Sheriff's Department personnel improperly accessed his driver's license information on nine occasions in 2005 and 2006.
  - United States District Court Judge Joan Erickson dismissed the claims because they were outside of the statute of limitations and the Plaintiff failed to accurately state a claim. Judge Erickson's order was dated September 18, 2014.
  - The Plaintiff has appealed this matter to the United States Court of Appeals for the 8<sup>th</sup> Circuit.
  - This matter is pending as of December 31, 2015.
  
7. Brooke Nicole Bass v. McLeod County, et al
  - Brooke Nicole Bass brought this action under the driver's data privacy act in Federal District Court and alleges that McLeod County Sheriff's Department personnel improperly and unlawfully accessed her driver's license information on two occasions in July 2008.
  - On March 25, 2014, the United States District Court for the State of Minnesota dismissed the Plaintiff's claims.
  - The Plaintiff appealed the dismissal to the United States Court of Appeals for the 8<sup>th</sup> Circuit and the District Court ruling was affirmed.
  - The Plaintiff petitioned for a rehearing before the entire panel and her request was denied.
  - The Plaintiff has filed a petition for a writ of certiorari for permission to appeal this matter to the U.S. Supreme Court.
  - The petition for a writ of certiorari is pending as of December 31, 2015.
  
8. Alix Kendall v. McLeod County, et al
  - Alix Kendall brought this action under the driver's data privacy act in Federal District Court.
  - Alix Kendall alleges that McLeod County Sheriff's Department personnel improperly accessed her driver's license information on 47 occasions between 2004 and 2009.
  - The United States Federal District Court Judge for the District of Minnesota, David Doty, dismissed her claim for failure to state a claim and for the claims being outside of the statute of limitations. Judge Doty's order was dated August 13, 2014.
  - The Plaintiff has appealed the dismissal to the 8<sup>th</sup> Circuit Court of Appeals.
  - This matter is pending as of December 31, 2015.
  
9. Beverly Snow, et al v. McLeod County, et al
  - Beverly Snow brings this action against approximately 15 counties and many cities alleging that the governmental units improperly collected fees for a diversion program that was not authorized by law after she had been ticketed for a violation of Minnesota traffic laws.
  - The complaint was filed in March of 2014.
  - The Plaintiff requested that her claim be granted class action status, which was denied by the Wabasha County District Court.
  - The Plaintiff appealed this matter to the Minnesota Court of Appeals, which dismissed the appeal.
  - The Plaintiff then petitioned for further review with the Minnesota Supreme

Court, which was denied.

- This matter is still pending before the Wabasha County District Court as of December 31, 2015.

10. Material Recovery Facility Improvement

- McLeod County has contracted to construct an improvement to the Material Recovery Facility structure in Hutchinson to allow for single sort recovery of recycled products.
- This matter was completed in 2015.

11. County Ditch 20 and County Ditch 22

- The McLeod County Board of Commissioners decided that a redetermination of benefits and liabilities was necessary for County Ditch 20 and County Ditch 22.
- The redetermination of benefits has been completed and these matters are closed as of December 31, 2015.

12. Trevor Coon v. McLeod County, et al

- Trevor Coon has brought an action against McLeod County seeking damages for what he alleges was an unlawful search of his person that occurred on December 13, 2013.
- This matter was filed in the United States District Court for the District of Minnesota and is pending as of December 31, 2015.

13. Steven Meldahl v. McLeod County, et al

- Steven Meldahl alleges that personnel from the McLeod County Sheriff's Department unlawfully accessed his driver's license data in September 2003 on one occasion.
- This action was commenced in October 2014 and the Plaintiff's complaint was dismissed by Chief Judge John Tunheim of the United States District Court for the District of Minnesota in his order dated September 30, 2015.
- The appeal period is still pending as of December 31, 2015.

14. Claudia Meldahl v. McLeod County, et al

- Claudia Meldahl alleges that personnel from the McLeod County Sheriff's Department improperly accessed her driver's license information on three occasions between June 2006 and July 2007.
- Chief Judge John Tunheim of the United States District Court for the District of Minnesota dismissed the Plaintiff's claims as being outside of the statute of limitations in his order dated September 30, 2015.
- The appeal period for this matter is still pending as of December 31, 2015.

15. MP Nexlevel Locate Contract

- A dispute occurred regarding the bid of MP Nexlevel to provide locating services with McLeod County for the next twenty years.
- The parties reached an agreement under which MP Nexlevel agreed to pay McLeod County \$50,097.43 and McLeod County took over the location services.
- This matter is completed as of December 31, 2015.

16. McLeod County Highway Shop on Falcon Avenue and Highway 7
  - The contractor for the construction of the new McLeod County highway shop at the intersection of Falcon Avenue and Highway 7 in McLeod County failed to complete the project in a satisfactory manner and was requested to make repairs.
  - An inspection of the premises was conducted by an outside inspector and the contractor agreed to make repairs.
  - This matter is completed as of December 31, 2015.
  
17. Complaint against Michael Junge, McLeod County Attorney, with the Board of Professional Responsibility
  - Two criminal defendants filed a complaint with the Board of Professional Responsibility regarding the prosecution of a case.
  - The Board dismissed the complaints finding no investigation was warranted.
  
18. Juan Berenguer v. County of McLeod
  - Juan Berenguer alleges that McLeod County Sheriff's Department personnel unlawfully and improperly accessed his driver's license information.
  - The complaint was filed in April 2015 and is pending as of December 31, 2015.
  
19. Michael Thomas Montgomery v. Matthew Allen Wyatt, McLeod County Sheriff's Deputy
  - McLeod County Deputy Matthew Allen Wyatt was involved in an incident at a Quik Trip Store in Norwood-Young America, Minnesota, on April 17, 2015, during which it is alleged by the plaintiff that Matthew Wyatt unlawfully shot Michael Montgomery.
  - A notice of claim has been filed and no civil litigation has yet been commenced.
  - This matter is pending as of December 31, 2015.
  
20. Employee Termination
  - A termination was completed in 2015.
  - All other information regarding this matter is confidential since it is an employee personnel matter.
  
21. County Ditch 20 and County Ditch 22
  - There was an appeal by one property owner of the benefits that the person had for County Ditch 20.
  - A public hearing was held on January 20, 2015.
  - On February 25, 2015, a property owner notified the Board that he was appealing the determinations.
  - On December 8, 2015, the viewer recommended amending the benefits to the parcel.
  - On December 29, 2015, the matter was scheduled for a public hearing and the Board approved a reduction in the benefits.
  - The final order has not yet been approved and this matter is pending as of December 31, 2015.

## FORFEITURES - 2015

1. Michael Junge v. 1997 Pontiac Grand Am SE
  - The vehicle was seized during a drug related arrest
  - Forfeiture complete
  
2. Michael Junge v. \$532.00
  - The monies were seized during a drug related arrest
  - Forfeiture complete
  
3. Michael Junge v. 2000 Mercedes and \$1,533.00
  - The vehicle and monies were seized during a drug related arrest
  - Forfeiture complete
  
4. Michael Junge v. 1991 Ford Mustang and \$539.14
  - The vehicle and monies were seized during a drug related and DWI arrest
  - The forfeiture of the vehicle was contested
  - Forfeiture complete
  
5. Michael Junge v. 2011 Chevrolet Cruze
  - The vehicle was seized during a DWI arrest
  - The forfeiture was contested
  - Forfeiture complete
  
6. Michael Junge v. 1999 Chevrolet Tahoe
  - The vehicle was seized during a drug related arrest
  - Forfeiture complete
  
7. Michael Junge v. 2008 Chevrolet Equinox
  - The vehicle was seized during a drug related arrest
  - Forfeiture complete
  
8. Michael Junge v. 2005 Chrysler Sebring
  - The vehicle was seized during a DWI arrest
  - The forfeiture was contested
  - The Court dismissed the forfeiture
  - The vehicle was returned to the registered owner
  
9. Michael Junge v. \$400.00
  - The monies were seized during a drug related arrest
  - Forfeiture complete
  
10. Michael Junge v. Model 213 9mm "Norinco" handgun
  - The handgun was seized during a drug related arrest
  - Forfeiture complete

11. Michael Junge v. \$701.00 and Firearms
  - The monies and firearms were seized during a drug related arrest
  - Forfeiture complete
12. Michael Junge v. 1994 Toyota Corolla
  - The vehicle was seized during a fleeing a peace officer arrest
  - The forfeiture was contested
  - Forfeiture complete
13. Michael Junge v. 1998 Ford Expedition
  - The vehicle was seized during a DWI arrest
  - Forfeiture pending
14. Michael Junge v. \$380.00
  - The monies were seized during a drug related arrest
  - Forfeiture pending
15. Michael Junge v. 2013 Kia Optima
  - The vehicle was seized during a DWI arrst
  - Forfeiture pending
16. Michael Junge v. \$600.00
  - The monies were seized during a drug related arrest
  - Forfeiture pending
17. Michael Junge v. 2003 Dodge
  - The vehicle was seized during a DWI arrest
  - Forfeiture pending
18. Michael Junge v. 2010 Ford Flex
  - The vehicle was seized during a DWI arrest
  - The forfeiture was contested
  - Forfeiture pending
19. Michael Junge v. \$1,233.00 and Firearms
  - The monies and firearms were seized during a drug related arrest
  - The forfeiture was contested
  - Forfeiture pending

2015

CHILD SUPPORT REPORT

County Attorney's Hours Billed to Social Services:

Yearly:	Total of 268.3 hours
Amount:	\$28,555.25
Monthly:	Average of 22.35 hours per month
Amount:	\$2,379.60

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County Court Appearances: (OTSC's, Pre-trials, Motions, Stipulations, Motion/Orders To Dismiss)

329

Number of New Cases Opened in 2015

45

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Child Support Collections for 2015 \$4,854,833

Monthly Collection Average: \$404,569.41

Previous Years Total Collected

1990	\$1,241,383.33	2003	\$4,558,626.00
1991	\$1,536,356.00	2004	\$4,719,154.00
1992	\$1,917,865.90	2005	\$4,760,783.00
1993	\$1,613,648.00	2006	\$4,740,844.00
1994	\$2,002,905.45	2007	\$4,898,099.00
1995	\$2,161,169.81	2008	\$5,008,802.00
1996	\$2,425,500.89	2009	\$4,869,345.00
1997	\$2,587,869.00	2010	\$4,829,467.00
1998	\$2,713,249.00	2011	\$4,812,810.00
1999	\$3,553,190.00	2012	\$4,829,706.00
2000	\$3,763,601.00	2013	\$4,895,246.00
2001	\$4,121,706.00	2014	\$4,869,520.00
2002	\$4,364,292.00	2015	\$4,854,833.00

**Budget Committee Recommendations**

**Wednesday, June 22, 2016**

**2:30 PM, Auditor-Treas. Office**

**AGENDA**

- A) Consider quotes for installation of additional lighting for parking lot expansion at Health and Human Services Facility. August Electric Inc. of Kimball quoted \$17,300. AKO Electric out of Glencoe quoted \$9,997.25.

**Recommendation is to accept second bid for \$9,997.25 to be paid for from Health and Human Services bonding money.**

- B) Consider setting schedule for Budget Committee review of 2017 Department budgets. There was discussion about available dates for the Budget Committee to review the 2017 budgets and Administration will work to schedule meetings.

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*Please note that the Committee Chairperson has responsibility to invite staff  
not copied on this Agenda and expected to attend the meeting.*

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CC: All Commissioners  
Budget Committee members

## **RSVP for FREE Regional Buffer Workshops in August presented by Minnesota Local Government Water Roundtable**

The Association of Minnesota Counties (AMC), Minnesota Association of Soil and Water Conservation Districts (MASWCD), and Minnesota Association of Watershed Districts (MAWD), as members of the Minnesota Local Government Water Roundtable, are conducting regional buffer workshops in August.

**Each workshop will be held from 1:00 - 4:00 p.m. (Registration begins at 12:30 p.m.) at each of the following locations:**

- **August 1 - Rochester** (Wood Lake Meeting Center)
- **August 3 - Thief River Falls** (Ralph Engelstad Arena)
- **August 4 - Detroit Lakes** (MN State Community & Technical College)
- **August 8 - Mankato** (South Central College - Mankato)
- **August 10 - Grand Rapids** (Itasca Community College)
- **August 18 - Metro** (TBD)
- **August 22 - St. Cloud** (Holiday Inn)
- **August 29 - Marshall** (Southern MN State University)

The roundtable workshops will provide the latest buffer information for SWCD, County and Watershed District officials and staff. Agenda items will include overviews on the buffer law amendments, processes, timelines, DNR buffer mapping project and more. Representatives from the Minnesota Board of Water and Soil Resources and the Minnesota Department of Natural Resources will provide updates on statewide policies and mapping information.

**There is no charge to attend these workshops, but RSVP is required using this form.**

**We look forward to seeing you in August!**

If you have any questions, please contact [Jennifer Berquam](#), AMC Environment & Natural Resources Policy Analyst.