

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
JANUARY 19, 2016**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

Recognition of Secretary III Marla Thissen's retirement and presentation of a plaque in appreciation for his eleven years of service to the McLeod County Parks/Extension Department from February 18, 2004 through January 19, 2016.

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:08 CONSENT AGENDA*

- A. January 5, 2016 Meeting Minutes and Synopsis.
- B. December 31, 2015 Auditor's Warrants.
- C. January 8, 2015 Auditor's Warrants.
- D. Approve annual renewal of McLeod County Public Health Nursing Services Hispanic Outreach Worker Contract (Carmen Patino) at a rate of \$30.23/hour effective January 1, 2016-December 31, 2016.
- E. Sign Service Agreement with NU-Telecom (Hutchinson, MN) to install Wi-Fi service throughout the fairgrounds including parking lots. The Board approved a quote from NU-Telecom on 11/3/15 but did not sign the contract at the time.
- F. Accept the CY2016 Adult Mental Health – Community Support Program grant allocation of \$111,680 (no change for past several years) and comply with appropriate financial reporting.
- G. Accept the CY2016 Adult and Children's Crisis Response Service grant allocation in partnership with Carver and Scott Counties of \$971,405.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS*

6 9:10 PUBLIC HEALTH – Director Jennifer Hauser

- A. Consider approval of Memorandum of Understanding (MOU) that outlines roles and responsibilities for coordination and collaboration between McLeod County Public Health and Heartland Community Action Agency Head Start.*

The purpose of this agreement is to improve coordination and collaboration on behalf of the children and families who are being served by McLeod County Public Health and Heartland Community Action Agency Head Start, and create and maintain a meaningful partnership that provides outreach and services to families residing in McLeod County. Both McLeod County Public Health and Head Start are committed to serving low income children and families.

McLeod County Public Health primary roles and responsibilities include:

- Refer age-eligible children
- Provide health education as requested
- Display Head Start information in the Public Health waiting areas

7 9:15 HUMAN RESOURCES – Director Mary Jo Wieseler

- A. Consider approval to updates of the Personnel Policy.*

8 9:25 ADMINISTRATION – Building Maintenance Supervisor/Purchasing Coordinator Scott Grivna

- A. Consider approval to replace climate control system in the data center from Foster Mechanical (Hutchinson, MN) for a cost of \$19,450.*

Additional quote: NAC Mechanical & Electrical Services (Vadnais Heights, MN) \$26,500.

9 9:30 AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford

- A. Consider setting Public Hearing of the Ditch Authority on County Ditch #26 and County Ditch #27 for February 16 at 10:30 a.m. to receive and review Engineer’s Report.*
- B. Consider adoption of Resolution 16-CB-04 authorizing and approving the issuance and the sale of commercial development revenue refunding bonds (Southwest Initiative Foundation Project), Series 2016; fixing the form and specifications thereof; directing their issuance and delivery and providing for their payment.*

10 9:50 INFORMATION TECHNOLOGY – Director Vince Traver

- A. Consider approval for the Compliance fund to pay for upgrading the technology in the North Complex Large Meeting Room from Tierney Brothers (State Contract #10599) for \$32,007.51.*

The compliance fund committee has approved the cost of the upgrade. A quote for just replacing the projector and some programming of the controller is \$6,564.05. The overhead projector went out in the room and to take advantage of the new functionality of today’s projector models we have to upgrade everything in the room. Recommendation is to upgrade everything to take advantage of that new technology. This conference room is used for a wide variety of presentations and DHS ITV training.

11 10:00 DAVID DROWN ASSOCIATES – Shannon Sweeney

- A. Authorize setting a Public Hearing for 9:30 a.m. February 16 to consider a County tax diversion to assist the City of Stewart to build a new road to serve the truck traffic for Form A Feed.*

12 10:10 SOLID WASTE – Recycling Manager Don Hopp

- A. Presentation of retrofit cost summary.
- B. Presentation of year end Materials Recovery Facility tons shipped for 2015.

13 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
- Commissioner reports of committee meetings attended since January 5, 2016.

- A. Consider January 4, 2016 Budget Recommendations.*
- B. Consider approval of up to \$200 for lunch at the January 27th meeting for Agricultural Plastic Recycling Forum which will be held at Solid Waste Facility.*
- C. Consider approval of a revised Memorandum of Agreement (MOA) for the North Fork Crow River Water Planning Partnership.*
- D. Update on proposed February Workshop.
- E. Discuss appointments for 2016 Committees.

OTHER

Open Forum
Press Relations

RECESS

Next board meeting February 2, 2016 at 9:00 a.m. in the County Boardroom.