

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
MEETING MINUTES – January 5, 2016**

**CALL TO ORDER**

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Paul Wright in the County Board Room. Commissioners Nies, Shimanski, Nagel and Krueger were present. County Administrator Patrick Melvin, Administrative Assistant, Donna Rickeman, County Attorney Michael Junge and County Auditor-Treasurer Cindy Schultz were also present.

**PLEDGE OF ALLEGIANCE**

At the request of the Board Chair, all present recited the Pledge of Allegiance.

**CONSIDERATION OF AGENDA ITEMS**

**Nies/Krueger motion carried unanimously to approve the agenda.**

**CONSENT AGENDA**

A) December 29, 2015 Meeting Minutes and Synopsis.

**Nagel/Shimanski motion carried unanimously to approve the consent agenda.**

**ADJOURN**

**Nies/Shimanski motion carried unanimously to adjourn for 2015 sine die.**

**CALL TO ORDER**

County Administrator Patrick Melvin called the 2016 organizational meeting to order.

Commissioners Wright, Nies, Shimanski, Krueger and Nagel were present.

**ELECTION OF BOARD CHAIR**

County Administrator Patrick Melvin requested nominations for the 2016 Board Chair. Commissioner Nies nominated Commissioner Paul Wright for Board Chair for 2016.

**Nies/Nagel motion carried unanimously to cease nominations and cast a unanimous ballot for Commissioner Paul Wright as Board Chair for 2016.**

## **ELECTION OF VICE CHAIR**

Board Chair Paul Wright requested nominations for the 2016 Vice Chair. Commissioner Wright nominated Commissioner Ron Shimanski for Board Vice Chair for 2016.

**Wright/Nagel motion carried unanimously to cease nominations and cast a unanimous ballot for Commissioner Ron Shimanski as Board Vice Chair for 2016.**

## **INTRODUCTION OF NEW EMPLOYEE**

Darcy Cole started employment as the 4H Coordinator on January 4, 2016.

## **RECOGNITION**

Recognition of Nathan Winter for the Extension Educator of the Year Award.

Recognition of the McLeod County Sheriff's Office for passing the Police Officer Standards and Training review.

Recognition of William Hard for his dedicated service on the McLeod County Planning Advisory Commission, January 2007 through December 2015.

## **CONSIDERATION OF AGENDA ITEMS**

**Nies/Krueger motion carried unanimously to approve the agenda.**

## **CONSENT AGENDA**

- A) December 24, 2015 Auditor's Warrants.
- B) Approve Employee Dishonesty and Faithful Performance of Duty Coverage bonds for officers and employees.
- C) Adopt Resolution 16-RB01-03 designating the McLeod County website as the official publication for transportation projects.
- D) Approve Confession of Judgment for Ryan Redden & Heather J Shaw on Property ID 20.055.0100 in the City of Stewart.

**Nies/Shimanski motion carried unanimously to approve the consent agenda.**

## **PAYMENT OF BILLS – COMMISSIONER WARRANT LIST**

General Revenue	\$103,222.10
Road & Bridge	\$400.00

Solid Waste	\$945.06
Special Revenue Fund	\$20,708.54

**Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$125,275.70 from the aforementioned funds.**

**JAIL RENOVATION & COURTHOUSE SECURITY – Contegrity Group  
Construction Manager Larry Filippi and Wold Architect John McNamara**

- A) Larry Filippi and John McNamara requested authorization to advertise for bids on the jail renovation and security project.

Current timeline of project includes:

- Plans available on January 15<sup>th</sup>
- 3-1/2 week leadtime for bids to be received
- Bid opening on February 11<sup>th</sup> at 2:00 PM
- Presentation and possible bid awards February 16<sup>th</sup> at 10:00 AM

There will be about 30 different categories that will be going out for bid. McLeod County will be eligible for a tax rebate for purchases made from contractors.

**Nies/Krueger motion carried unanimously to authorize the advertisement for bids on the jail renovation and security project.**

**AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz**

- A) Cindy Schultz requested adoption of Resolution 16-CB-01 authorizing the McLeod County Auditor-Treasurer to designate depositories.

According to the McLeod County Investment Policy manual the County Board must authorize the County Auditor-Treasurer to designate depositories for the new year.

**Shimanski/Krueger motion carried unanimously to adopt Resolution 16-CB-01 authorizing the McLeod County Auditor-Treasurer to designate depositories.**

- B) Cindy Schultz requested adoption of Resolution 16-CB-02 waiving three uncollected Worthless or Dishonored Checks totaling \$101.25.

**Krueger/Shimanski motion carried unanimously to adopt Resolution 16-CB-02 waiving three uncollected Worthless or Dishonored Checks totaling \$101.25.**

- C) Cindy Schultz requested approval of an agreement between McLeod County and the State of Minnesota, Office of the State Auditor for services provided pursuant to Minn. Statute § 6.48 with McLeod County for the audit of year ending December 31, 2015.

This is an annual agreement with the Minnesota State Auditor to perform audit services for year ended December 31, 2015.

**Nies/Nagel motion carried unanimously to an agreement between McLeod County and the State of Minnesota, Office of the State Auditor for services provided pursuant to Minn. Statute § 6.48 with McLeod County for the audit of year ending December 31, 2015.**

### **ESTABLISHMENT OF COMMITTEES**

- A) A list of Commissioners and associated committees was presented to the County Board by Donna Rickeman for approval of changes to the Commissioners serving on each committee for 2016.

The following were changes made during the meeting:

- Replace Joe Nagel with Doug Krueger on AMC Environmental & Natural Resource Policy Committee
- Replace Sheldon Nies with Joe Nagel on AMC Public Safety Policy Committee
- Replace Doug Krueger with Sheldon Nies on AMC Transportation Policy Committee
- Replace Sheldon Nies with Ron Shimanski on Department Head Committee
- Replace Ron Shimanski with Doug Krueger on Minnesota Rural Counties Caucus
- Replace Paul Wright with Doug Krueger on Personnel Committee

**Krueger/Nagel motion carried unanimously to approve the 2016 Commissioner's Committee appointments with the above changes.**

**Shimanski/Krueger motion carried unanimously to set a maximum of 2 three year terms on the Trails Committee.**

**Nies/Krueger motion carried unanimously to appoint Jim Lauer as Veterans Services Officer for a 4 year term.**

**Shimanski/Nagel motion carried unanimously to appoint Larry Gasow as Zoning Administrator for a 4 year term.**

## PANNING AND ZONING – Administrator Larry Gasow

- A) Larry Gasow requested approval of Conditional Use Permit 15-20 requested by Geronimo Wind LLC on behalf of Andromeda Community Solar Gardens, LLC of Edina, MN on property owned by Cecil and Lindal Martin for the Essential Services of a community solar garden array system.

The design will be a 5 megawatt (MW) solar farm consisting of five 1 MW solar gardens. It is proposed to utilize typical photovoltaic panels, central inverters and linear axis tracking system or a fixed-tilt tracking system. The area will have a 6' security fence with 1' of barbed wire, weather station and gravel access. It will generate enough energy to power 1,000 homes annually and avoid the emission of 6.057 metric tons of carbon annually. The project will interconnect to Xcel Energy's existing distribution system near the project. This property is located in Section 36 of Winsted Township on two parcels (20 acres each) for a total of 40 acres.

Winsted Township recommended denial on December 10, 2015 due to the need for further information regarding vegetative management, project manager contact, and a decommissioning plan, all of which were addressed at the Planning Advisory Commission meeting on December 23, 2015.

The Planning Advisory Committee recommended approval on December 23, 2015 with the following conditions:

1. Proof of Insurance shall be provided to the Zoning Office prior to any permits being issued.
2. A Bond or Letter of Credit in the amount of \$20,000 per megawatt (5 MW @ \$20,000 = \$100,000) shall be provided to the Zoning Office prior to any permits being issued.
3. Contact person for weed control and other concerns shall be identified.
4. A landscape buffer plan and vegetative management plan shall be provided to the Zoning Office.
5. Applicant shall meet all NPDES Permit requirements.
6. Agricultural Fencing with two strands of barbed wire shall be installed for site security.

**Krueger/Shimanski motion carried unanimously to approve Conditional Use Permit 15-20 requested by Geronimo Wind LLC on behalf of Andromeda Community Solar Gardens, LLC of Edina, MN on property owned by Cecil and Lindal Martin for the Essential Services of a community solar garden array system.**

## COUNTY ADMINISTRATION

- A) Pat Melvin requested approval to award the official McLeod County legal newspaper for 2016 and second publication of 2015 McLeod County Financial Statement.

<b>McLeod County bids for 2016 Official Newspaper</b>		
	<b>Hutchinson Leader</b>	<b>McLeod Publishing</b>
Line length in Picas	10.25	10.6
Line per inch	9	9
Length of LCA in Points	90	102
Cost per column inch	\$5.08	\$2.50
2 <sup>nd</sup> Publication Insertion Rate	\$0.05	Official Newspaper

Nies/Krueger motion carried unanimously to award the 2016 legal newspaper to McLeod Publishing at a cost per column inch of \$2.50 and award of the 2015 McLeod County Financial Statement to Hutchinson Leader at an insertion rate of \$0.05.

Krueger/Shimanski motion carried unanimously to recess at 10:29 a.m. until 9:00 a.m. January 19, 2016 in the County Boardroom.

ATTEST:

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Paul Wright, Board Chair

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Patrick Melvin, County Administrator