

**AUGUST 30, 2016  
MCLEOD COUNTY  
BOARD MEETING WILL  
BE HELD AT  
THE GLENCOE CITY  
CENTER  
1107 11<sup>TH</sup> STREET E  
GLENCOE, MN**

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING AGENDA  
AUGUST 30, 2016**

**1 9:00 CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**2 9:03 CONSIDERATION OF AGENDA ITEMS\***

**3 9:08 CONSENT AGENDA\***

- A. August 16, 2016 Meeting Minutes and Synopsis.
- B. August 12, 2016 Auditor's Warrants.
- C. August 19, 2016 Auditor's Warrants.
- D. August 22, 2016 Auditor's Warrants.
- E. Approve Highway Department 2015 Annual Report.
- F. Approve Pat Melvin's mid-year performance evaluation summary.

**4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST\***

**5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS\***

**6 9:10 RECORDERS OFFICE – Recorder Lynn Ette Schrupp**

- A. Consider approval to purchase software and services for LandScan, Land Notification, Interface with A/T IFS and Interface with GeoMoose from TriMin Government Systems (Roseville, MN) at a cost of \$75,600 with funding coming from the Recorders Technology and Modernization Funds.\*

**7 9:15 INFORMATION TECHNOLOGY – Director Vince Traver**

- A. Consider approval to purchase a new flatbed scanner for the Records office from Information Systems Corporation (Fargo, ND) at a cost of \$10,945 with funding coming from the Recorders Technology Fund.\*

The current scanner hardware and software is no longer supported by the manufacturer. The scanner has a scratch on the glass that cannot be fixed, no parts can be purchased for it and it doesn't work with the new pcs and operating system. ISC is our current image support company and has recommended this scanner as well as shown the Scanner model is being used by other counties.

- B. Consider approval to send out Request for Proposals for a new Security/Surveillance system.\*

The County Attorney has reviewed the document and it's ready to be released to the public for responses. There currently are four access reader systems that run and are managed individually, one Honeywell and three Kerisys systems. Goal is to have one solution for better management and administration. Currently there are no access readers for the courthouse so it's long been noted we will need to add an access system after the remodel. Currently have numerous camera systems that Information Technology would like to get under one centralized system, as well as adding cameras in the courthouse.

**8 9:25 VETERAN SERVICES – Veteran Services Officer Jim Lauer and Assistant Veteran Services Officer Cassasndra Carrigan**

- A. Consider approval to transfer 2005 Sprinter Passenger Van from Veteran Services to the County Fleet with consideration in the amount of \$5,000.00 to be paid to the Veterans Van Replacement Fund from the Central Services Capital Assets Fund.\*

Once the 2016 Ford Flex authorized for purchase per County Board action on March 01, 2016 was placed into operation, guidance was to be sought for the disposition of the 2005 Sprinter Passenger Van purchased with Special Fund dollars. The new vehicle has been operating since July 17, 2016. The County fleet manager and Zoning staff have test driven the Sprinter and recommend it be transferred from Veteran Services to the County Fleet with consideration in the amount of \$5,000.00 to be paid to the Veterans Van Replacement Fund from the Central Services Capital Assets Fund.

- B. Beyond the Yellow Ribbon Annual Report.

**9 9:35 PUBLIC HEALTH – Director Jennifer Hauser**

- A. Consider approval of the 2017 Minnesota Uninsured and Underinsured Adult Vaccine Program Annual Provider Agreement, between the Minnesota Department of Health and McLeod County Public Health.\*

The Minnesota Department of Health, with federal funding, is providing vaccines to uninsured and underinsured adults (19 years and older) throughout the state. Local public health agencies and clinics were selected through an application process and will participate in this program to provide vaccinations to eligible adults October 1, 2016 - September 30, 2017. This program is referred to as UUAV (uninsured and underinsured adult vaccine).

**10 9:40 PARKS – Director Al Koglin**

- A. Consider approval to hire Foster Mechanical (Hutchinson, MN) to replace 2 air conditioner units in the commercial building at a cost of \$6,120 with funding coming from the 2016 fairground budget.\*

Additional quotes received: AE Mechanical (Hutchinson, MN) \$6,874.68 and Mikolichek Plumbing (Winsted, MN) \$9,360.

- B. Consider tabled request from August 16<sup>th</sup> board meeting for adoption of Resolution 16-CB-29 Support for the Legacy Grant application for the Dakota Rail Trail.\*

## 11 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
  - Commissioner reports of committee meetings attended since August 16, 2016.
- A. Consider approval of the recommendation from McLeod/Sibley/Trailblazer Health Insurance Pool to increase health insurance premiums by 12%.\*
  - B. Consider setting a closed meeting on September 3 following the Board meeting with the Board to discuss 2017 negotiations.\*
  - C. Consider approval of August 23, 2016 Budget Committee recommendations.\*
  - D. Consider dismissal of excessive soil loss complaint against Parcel ID #09.027.0150.\*
  - E. Consider September 6, 2016 Board Workshop agenda. \*
  - F. Consider approval to hire a Solid Waste Director and Recycling Floor Lead.\*

## OTHER

Open Forum  
Press Relations

## RECESS

Next board meeting September 6, 2016 at 9:00 a.m. at the Glencoe City Center.

McLEOD COUNTY  
BOARD OF COMMISSIONERS  
SYNOPSIS – August 16, 2016

1. Commissioners Wright, Shimanski, Krueger and Nagel were present.
2. Nagel/Krueger motion carried unanimously to approve the agenda.
3. Nagel/Krueger motion carried unanimously to approve the consent agenda including August 2, 2016 Meeting Minutes and Synopsis; August 3, 2016 Auditor's Warrants; August 5, 2016 Auditor's Warrants; August 8, 2016 Auditor's Warrants; Approve Mining Conditional Use Permit 16-17 applied for by Thomas and LaMae Maiers for continued excavation of gravel mining, to include crushing, stockpiling, and recycling of concrete and bituminous material within the existing surveyed area; Approve payment to McLeod County Dare and Hunger Free McLeod Backpack programs in an amount not to exceed \$5,000 for the Penny per Pound program for PET plastic collected from March 2015 to February 2016; Approve renewal of Abatement Facility License for the Waste Management Demolition Landfill to operate as a demolition disposal facility from July 1, 2016 to June 30<sup>th</sup>, 2017; Approve renewal of Abatement Facility License for Spruce Ridge Resource Management Facility to operate as a recycling, MSW, and demolition disposal facility from July 1, 2016 to June 30<sup>th</sup>, 2017; Approve the change to paper drive rebate program to reflect a 60% rebate for less than 5 tons, 65% rebate for 5-10 tons, and a 70% rebate for fiber exceeding 10 tons per event; Approve submittal of an Environment Assistance grant to the MPCA, from Solid Waste, to assist in waste handling and processing for agricultural and other problem materials; Approve School Nursing Contract between McLeod County Public Health and New Discoveries Montessori Academy (Hutchinson, MN) to provide 4 hours/week of Registered Nursing Services for 38 weeks @ \$40/hour for the 2016-2017 School Year; Approve School Nursing Contract between McLeod County Public Health and Lester Prairie School District #424 to provide 6 hours/week of Registered Nursing Services for 38 weeks @ \$40/hour for the 2016-2017 School Year; Approve School Nursing Contract between McLeod County Public Health and New Century Academy (Hutchinson, MN) to provide 4 hours/week of Registered Nursing Services for 38 weeks @ \$40/hour for the 2016-2017 School Year; Appoint Donna Rickeman to replace Pat Melvin on Wellness Committee.
4. Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$302,894.49 from the aforementioned funds.
5. Shimanski/Wright motion carried unanimously to rescind Resolution 16-RB04-15 which was approved on April 5, 2016.
6. Wright/Krueger motion carried unanimously to adopt Resolution 16-RB04-15-REV for the jurisdictional State Aid road transfer of County State Aid Highway 25 in the City of Hutchinson in accordance with the cooperative agreement that was approved on 9/6/11.

7. Wright/Shimanski motion carried unanimously to approve the MnDOT Agreement 1026236 and corresponding Resolution 16-RB08-28 for federal participation in preliminary engineering for SP 43-070-014, County Road Safety Plan Update.
8. Shimanski/Nagel motion carried unanimously to approve contract agreement between Metropolitan Area Agency on Aging, Inc. and McLeod County Public Health for the provision of Living Well with Chronic Conditions: Chronic Disease Self-Management workshops which will be staffed by McLeod County Public Health.
9. Shimanski/Nagel motion carried unanimously to approve Memorandum of Understanding between Grand Canyon University College of Nursing and McLeod County Public Health to fulfill the Public Health Nursing clinical experience for graduate student Beth Jerabek.
10. Wright/Krueger motion carried unanimously to hire a firm to design the rebuilding of main bathhouse at the campgrounds in Piepenburg Park at a cost not to exceed \$10,000.
11. Nagel/Paul motion carried to table until August 30<sup>th</sup> board meeting until further details of the maintenance cost can be evaluated. Roll Call Vote: Krueger - No, Nagel – Yes, Shimanski – Yes, Wright – Yes.
12. Nagel/Shimanski motion carried unanimously to approve out-of-state travel for Barb Rieger – Software Specialist, Leah Moll – Dispatcher and Loni Schroeder – Correctional Officer to attend the Users Conference for law enforcement software (Zuercher, formally LETG) in Sioux Falls, South Dakota, September 14th through September 16th, 2016.
13. Wright/Shimanski motion carried unanimously to approve the replacement of the existing Trane BAS at the North Complex with Alerton from NAC Mechanical & Electrical Services (Vadnais Heights, MN) for a cost of \$16,950.00 with funding coming from County Buildings Major Repairs.
14. Wright/Nagel motion carried unanimously to approve the purchase of an Uninterrupted Power Supply (UPS) Redundant Battery Cabinet from Mitsubishi Electric (Minneapolis, MN) for a cost of \$15,460.00 with funding coming from Information Technology Capital Equipment Budget.
15. Shimanski/Krueger motion carried unanimously to approve Rezoning Application 16-01 for Frank Kaczmarek and Gerald Kasella to rezone a 2.62 acre tract of an existing platted lot from Agricultural to Highway Business in order to construct a mini-storage unit.
16. Wright/Krueger motion carried unanimously to approve the purchase of a ZW3000 Screw Compactor with precrusher for processing expanded polystyrene (EPS) from Zero Waste (Stephensville, TX) for a total project cost of \$53,425.00 with funding of \$50,000 coming from a grant from the Foam Packaging Institute.
17. Nagel/Shimanski motion carried unanimously to approve of State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension Joint Powers Agreement on behalf of its County Attorney and Sheriff and adoption of corresponding Resolution 16-CB-30.

18. Nagel/Shimanski motion carried unanimously to approve of Court Data Services Subscriber Amendment to CJDN Subscriber Amendment.
19. Wright/Nagel motion carried unanimously to adopt Resolution 16-CB-31 authorizing Social Service Director as authorized representative to sign Joint Powers Agreement with Department of Public Safety, Bureau of Criminal Apprehension (BCA) and Social Service Supervisor as authorized representative designee.
20. Shimanski/Nagel motion carried unanimously to hire full-time Public Health Nurse (grade 24) or Registered Nurse (grade 22) to fill the vacancy of the Licensed Practical Nurse (grade 15).
21. Shimanski/Wright motion carried unanimously to hire full-time Social Service Supervisor (grade 27).
22. Wright/Krueger motion carried unanimously to hire a Household Hazardous Waste Lead (grade 20).
23. Shimanski/Nagel motion carried unanimously to approve Memorandum of Agreement for MNPEA regarding the schedule for Communication Officers.
24. Wright/Nagel motion carried unanimously to approve Program Agreement between University of Minnesota and McLeod County/McLeod for Tomorrow for the Leadership Program, September 2016 – May 2017.

Complete minutes are on file in the County Administrator's Office. The meeting recessed at 11:02 a.m. until August 30, 2016.

Attest:

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Paul Wright, Board Chair

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Patrick Melvin, County Administrator

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING MINUTES – August 16, 2016**

**CALL TO ORDER**

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Paul Wright at the Glencoe City Center. Commissioners Shimanski, Nagel and Krueger were present. Commissioner Nies had an excused absence. County Administrator Patrick Melvin, Administrative Assistant Donna Rickeman and County Attorney Michael Junge were also present.

**PLEDGE OF ALLEGIANCE**

At the request of the Board Chair, all present recited the Pledge of Allegiance.

**CONSIDERATION OF AGENDA ITEMS**

**Nagel/Krueger motion carried unanimously to approve the agenda.**

**CONSENT AGENDA**

- A) August 2, 2016 Meeting Minutes and Synopsis.
- B) August 3, 2016 Auditor's Warrants.
- C) August 5, 2016 Auditor's Warrants.
- D) August 8, 2016 Auditor's Warrants.
- E) Approve Mining Conditional Use Permit 16-17 applied for by Thomas and LaMae Maiers for continued excavation of gravel mining, to include crushing, stockpiling, and recycling of concrete and bituminous material within the existing surveyed area. The restoration will be used for wildlife purposes. This property is located in Section 30 of Collins Township.

The Collins Township Board recommended approval at their meeting on June 14, 2016. The Preston Lake Township Board has no opposition. The McLeod County Planning Commission recommended approval on July 27, 2016 with the following conditions:

- 1) A \$10,000 bond shall list both Preston Lake Township and Collins Township.
- 2) The hours of operation shall be 6:00 AM to 8:00 P.M.
- 3) No wetland or floodplain impacts shall take place unless prior approval from any agency with jurisdiction.
- 4) All MPCA Permits shall be maintained.

- 5) All gravel pit conditions shall be adhered to, such as maintaining the haul route and applying appropriate dust control measures.
- 6) Applicant shall follow restoration plan with backsloping at a 4:1 grade.
- 7) Applicant shall notify Zoning Office as restoration takes place so an inspection can be made.
- F) Approve payment to McLeod County Dare and Hunger Free McLeod Backpack programs in an amount not to exceed \$5,000 for the Penny per Pound program for PET plastic collected from March 2015 to February 2016.
- G) Approve renewal of Abatement Facility License for the Waste Management Demolition Landfill to operate as a demolition disposal facility from July 1, 2016 to June 30<sup>th</sup>, 2017.
- H) Approve renewal of Abatement Facility License for Spruce Ridge Resource Management Facility to operate as a recycling, MSW, and demolition disposal facility from July 1, 2016 to June 30<sup>th</sup>, 2017.
- I) Approve the change to paper drive rebate program to reflect a 60% rebate for less than 5 tons, 65% rebate for 5-10 tons, and a 70% rebate for fiber exceeding 10 tons per event.
- J) Approve submittal of an Environment Assistance grant to the MPCA, from Solid Waste, to assist in waste handling and processing for agricultural and other problem materials.
- K) Approve School Nursing Contract between McLeod County Public Health and New Discoveries Montessori Academy (Hutchinson, MN) to provide 4 hours/week of Registered Nursing Services for 38 weeks @ \$40/hour for the 2016-2017 School Year.
- L) Approve School Nursing Contract between McLeod County Public Health and Lester Prairie School District #424 to provide 6 hours/week of Registered Nursing Services for 38 weeks @ \$40/hour for the 2016-2017 School Year.
- M) Approve School Nursing Contract between McLeod County Public Health and New Century Academy (Hutchinson, MN) to provide 4 hours/week of Registered Nursing Services for 38 weeks @ \$40/hour for the 2016-2017 School Year.
- N) Appoint Donna Rickeman to replace Pat Melvin on Wellness Committee.

**Nagel/Krueger motion carried unanimously to approve the consent agenda.**

**PAYMENT OF BILLS – COMMISSIONER WARRANT LIST**

General Revenue Fund	\$72,866.18
Road & Bridge Fund	\$81,182.74
Solid Waste Fund	\$148,788.58
Special Revenue Fund	\$56.99

**Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$302,894.49 from the aforementioned funds.**

**CONTEGRITY GROUP – Construction Manager Sam Lauer**

- A) Sam Lauer with Contegrity informed the Board following the heavy rains; crew only lost the next day of work with no damages. Currently in the middle of doing footings and foundation with water proofers coming next week. Steel is being made and will be available for delivery in a couple weeks. Precast is in production and set for delivery September 12<sup>th</sup>.

Excavators are working on Judd Avenue. All utilities will be hooked up and pressure tested with curb and gutter put in by the end of the month.

**ROAD AND BRIDGE – Engineer John Brunkhorst**

- A) John Brunkhorst requested approval to rescind Resolution 16-RB04-15 which was approved on April 5, 2016.

**Shimanski/Wright motion carried unanimously to rescind Resolution 16-RB04-15 which was approved on April 5, 2016.**

- B) John Brunkhorst requested adoption of Resolution 16-RB04-15-REV for the jurisdictional State Aid road transfer of County State Aid Highway 25 in the City of Hutchinson in accordance with the cooperative agreement that was approved on 9/6/11.

MnDOT has informed us that the road needs to be described to the centerline rather than the right of way limits, which was how the original resolution was worded.

**Wright/Krueger motion carried unanimously to adopt Resolution 16-RB04-15-REV for the jurisdictional State Aid road transfer of County State Aid Highway 25 in the City of Hutchinson in accordance with the cooperative agreement that was approved on 9/6/11.**

- C) John Brunkhorst requested approval of MnDOT Agreement 1026236 and corresponding Resolution 16-RB08-28 for federal participation in preliminary engineering for SP 43-070-014, County Road Safety Plan Update.

This project will update the County Road Safety Plan (CRSP) which was done in 2010-2011. 16 Counties are planned to be a part of this CRSP update. The 2010-2011 CRSP was prepared as part of the Minnesota statewide highway safety planning process. The Plan was data driven, with a goal to

reduce severe crashes by documenting at-risk locations, identifying effective safety improvement strategies and better positioning the county to compete for available safety funds. McLeod County's Plan included a description of the Safety Emphasis Areas, Identification of a short list of high priority, low-cost Safety Strategies and documentation of at-risk locations along the County's highway system that are considered candidates for safety investment.

Estimated Project cost: \$100,000

Federal Funds - \$80,000

State Aid Funds - \$20,000

**Wright/Shimanski motion carried unanimously to approve the MnDOT Agreement 1026236 and corresponding Resolution 16-RB08-28 for federal participation in preliminary engineering for SP 43-070-014, County Road Safety Plan Update.**

**PUBLIC HEALTH –Director Jennifer Hauser**

- A) Jennifer Hauser requested approval of contract agreement between Metropolitan Area Agency on Aging, Inc. and McLeod County Public Health for the provision of Living Well with Chronic Conditions: Chronic Disease Self-Management (CDSM) workshops which will be staffed by McLeod County Public Health. The term of this agreement will commence on July 6, 2016 and continue until November 15, 2017.

CDSM helps individuals with chronic conditions learn how to manage and improve their health. The program focuses on challenges that are common to individuals living with any chronic condition, such as pain management, nutrition, exercise, medication use, emotions, and communicating with doctors.

Research shows that persons who complete this program have improved symptom management, more active lives, less depression, better quality of life and fewer sick days, along with lower medical costs compared to those who have not completed the program.

Public Health has been providing these workshops in the community since 2011. We have charged a nominal fee of \$5.00 per participant.

With this contract, Public Health has an opportunity to be reimbursed \$125 per participant through Minnesota River Area Agency on Aging (MNRAAA) grant. This will help to cover staffing costs and allow for more outreach. MNRAAA is working with insurance companies with the goal that by the end of this grant period there will be ongoing insurance reimbursement.

**Shimanski/Nagel motion carried unanimously to approve contract agreement between Metropolitan Area Agency on Aging, Inc. and McLeod County Public Health for the provision of Living Well with Chronic Conditions: Chronic Disease Self-Management workshops which will be staffed by McLeod County Public Health.**

- B) Jennifer Hauser requested approval of Memorandum of Understanding between Grand Canyon University College of Nursing and McLeod County Public Health to fulfill the Public Health Nursing clinical experience for graduate student Beth Jerabek.

The purpose of this Memorandum of Agreement is to outline the terms of the Public Health Nursing clinical learning experience for Grand Canyon University and Health Care Professions student, Beth Jerabek, and McLeod County Public Health and Jennifer Hauser to work collaboratively to fulfill the clinical field experience requirements for the Masters of Nursing degree. The time periods will be mutually arranged and agreed upon by the preceptor/mentor and the student within the field experience course dates.

**Shimanski/Nagel motion carried unanimously to approve Memorandum of Understanding between Grand Canyon University College of Nursing and McLeod County Public Health to fulfill the Public Health Nursing clinical experience for graduate student Beth Jerabek.**

#### **PARKS – Director Al Koglin**

- A) Al Koglin requested approval to hire firm to design the rebuilding of main bathhouse at the campgrounds in Piepenburg Park.

Bathhouse is over 30 years old. Plan is to keep the current shell and remodel into 4 family bathrooms. Plan would need to be approved by the Department of Health.

**Wright/Krueger motion carried unanimously to hire a firm to design the rebuilding of main bathhouse at the campgrounds in Piepenburg Park at a cost not to exceed \$10,000.**

- B) Al Koglin requested adoption of Resolution 16-CB-29 Support for the Legacy Grant application for the Dakota Rail Trail.

The Dakota Rail Trail grant application is for the construction of 18 miles of paved, multi-use trail between the McLeod/Carver County line and the City of Hutchinson in McLeod County along the Dakota Rail corridor. This year

the county is not responsible to contribute any matching funds. It is estimated that paving 18 miles will cost approximately \$ \$3,220,997.70.

As part of the application McLeod County would assure the Dakota Rail Trail will be maintained for a period of no less than 20 years. Wright County's cost is \$750-\$1,000 per mile for trail maintenance including mowing, spraying and clean up.

**Nagel/Paul motion carried to table until August 30<sup>th</sup> board meeting until further details of the maintenance cost can be evaluated.**

**Roll Call Vote: Krueger - No, Nagel – Yes, Shimanski – Yes, Wright – Yes.**

#### **SHERIFFS OFFICE – Chief Deputy Sheriff Tim Langenfeld**

- A) Tim Langenfeld requested approval of out-of-state travel for Barb Rieger – Software Specialist, Leah Moll – Dispatcher and Loni Schroeder – Correctional Officer to attend the Users Conference for law enforcement software (Zuercher, formally LETG) in Sioux Falls, South Dakota, September 14th through September 16th, 2016. There is no charge to attend conference, only expenses will be lodging, some meals and mileage at an estimated cost of \$900.00.

This is the Software provider for the Sheriff's Office and all the Police Departments in the county. Zuercher's mail office is located in the South Dakota. In the past, this conference was held in St. Cloud.

**Nagel/Shimanski motion carried unanimously to approve out-of-state travel for Barb Rieger – Software Specialist, Leah Moll – Dispatcher and Loni Schroeder – Correctional Officer to attend the Users Conference for law enforcement software (Zuercher, formally LETG) in Sioux Falls, South Dakota, September 14th through September 16th, 2016.**

#### **BUILDING SERVICES – Building Maintenance Supervisor Scott Grivna**

- A) Scott Grivna requested approval to replace the existing Trane BAS at the North Complex with Alerton from NAC Mechanical & Electrical Services (Vadnais Heights, MN) for a cost of \$16,950.00 with funding coming from County Buildings Major Repairs.

**Wright/Shimanski motion carried unanimously to approve the replacement of the existing Trane BAS at the North Complex with Alerton from NAC Mechanical & Electrical Services (Vadnais Heights, MN) for a cost of \$16,950.00 with funding coming from County Buildings Major Repairs.**

- B) Scott Grivna requested approval to purchase an Uninterrupted Power Supply (UPS) Redundant Battery Cabinet from Mitsubishi Electric (Minneapolis, MN) for a cost of \$15,460.00 with funding coming from Information Technology Capital Equipment Budget.

Additional quote received: DC Group (Charles, Kentucky) \$13,195.43 which does not include an electrician for all electrical work.

**Wright/Nagel motion carried unanimously to approve the purchase of an Uninterrupted Power Supply (UPS) Redundant Battery Cabinet from Mitsubishi Electric (Minneapolis, MN) for a cost of \$15,460.00 with funding coming from Information Technology Capital Equipment Budget.**

#### **PLANNING & ZONING –Assistant Administrator Marc Telecky**

- A) Marc Telecky requested approval of Rezoning Application 16-01 for Frank Kaczmarek and Gerald Kasella to rezone a 2.62 acre tract of an existing platted lot from Agricultural to Highway Business in order to construct a mini-storage unit. The property is serviced by County Road 2, adjacent to the Luce Line Trail and located within 2 miles of the City of Silver Lake. The property is described as Lot 001, Block 001 of Condon Subdivision in Section 27 of Hale Township.

Per the McLeod County Zoning Ordinance, mini-storage and warehousing is a permitted use within the Highway Business District. Hale Township recommended approval July 14, 2016. The Planning Advisory Committee unanimously recommended approval July 27, 2016.

**Shimanski/Krueger motion carried unanimously to approve Rezoning Application 16-01 for Frank Kaczmarek and Gerald Kasella to rezone a 2.62 acre tract of an existing platted lot from Agricultural to Highway Business in order to construct a mini-storage unit. The property is serviced by County Road 2, adjacent to the Luce Line Trail and located within 2 miles of the City of Silver Lake.**

#### **SOLID WASTE – Coordinator Sarah Young**

- A) Sarah Young requested approval purchase a ZW3000 Screw Compactor with precrusher for processing expanded polystyrene (EPS) from Zero Waste (Stephensville, TX) for a total project cost of \$53,425.00 with funding of \$50,000 coming from a grant from the Foam Packaging Institute.

Pricing includes purchase, installation, training, delivery, and electrical upgrades.

It is estimated that the cost savings will be \$3,500-\$7,000 per year of disposal fees. Currently not getting any revenue from this material but once compacted can sell to businesses in Minnesota or Iowa with value of \$25/ton.

**Wright/Krueger motion carried unanimously to approve the purchase of a ZW3000 Screw Compactor with precrusher for processing expanded polystyrene (EPS) from Zero Waste (Stephensville, TX) for a total project cost of \$53,425.00 with funding of \$50,000 coming from a grant from the Foam Packaging Institute.**

**ATTORNEYS OFFICE – Attorney Mike Junge**

- A) Mike Junge requested approval of State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension Joint Powers Agreement on behalf of its County Attorney and Sheriff and adoption of corresponding Resolution 16-CB-30.

**Nagel/Shimanski motion carried unanimously to approve of State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension Joint Powers Agreement on behalf of its County Attorney and Sheriff and adoption of corresponding Resolution 16-CB-30.**

- B) Mike Junge requested approval of Court Data Services Subscriber Amendment to CJDN Subscriber Amendment.

**Nagel/Shimanski motion carried unanimously to approve of Court Data Services Subscriber Amendment to CJDN Subscriber Amendment.**

**SOCIAL SERVICES – Director Gary Sprynczynatyk**

- A) Gary Sprynczynatyk requested adoption of Resolution 16-CB-31 authorizing Social Service Director as authorized representative to sign Joint Powers Agreement with Department of Public Safety, Bureau of Criminal Apprehension (BCA) and Social Service Supervisor as authorized representative designee.

**Wright/Nagel motion carried unanimously to adopt Resolution 16-CB-31 authorizing Social Service Director as authorized representative to sign Joint Powers Agreement with Department of Public Safety, Bureau of Criminal Apprehension (BCA) and Social Service Supervisor as authorized representative designee.**

## COUNTY ADMINISTRATION

A) Pat Melvin requested consideration of August 2, 2016 Personnel Recommendations.

1. Discuss hiring a full-time Public Health Nurse (grade 24) or Registered Nurse (grade 22) to replace a Licensed Practical Nurse (grade 15 ) due to resignation.

**Recommendation:** Hire full-time Public Health Nurse (grade 24) or Registered Nurse (grade 22) to fill the vacancy of the Licensed Practical Nurse (grade 15). The budget difference will be made up by the PHN or RN receiving reimbursement for home visits which we were not receiving with the LPN visits. And the PHN or RN will be able to do a larger range of duties.

**Shimanski/Nagel motion carried unanimously to hire full-time Public Health Nurse (grade 24) or Registered Nurse (grade 22) to fill the vacancy of the Licensed Practical Nurse (grade 15).**

2. Discuss filling vacancy for part-time (28 hours) Social Worker (grade 22) in Social Services.

**Recommendation:** Hold off in filling the position for 3-4 months and re-evaluate the caseload at that time.

3. Discuss re-classifying 2 incumbents in Social Services.

**Recommendation:** Re-classify employees in the Office Support Specialist, Sr. (grade 11) and Family Service Aide II (grade 15) to Case Aide (grade 14) to reflect more accurately the duties performed by the staff that has evolved over the years.

After further discussion, the Personnel Committee will bring this back to the board at a later date to re-evaluate.

4. Discuss additional Social Services Supervisor position.

**Recommendation:** Hire full-time Social Service Supervisor (grade 27). This is a new position to reallocate the workload and number of staff each of the Social Service Supervisors will supervise.

**Shimanski/Wright motion carried unanimously to hire full-time Social Service Supervisor (grade 27).**

5. Discuss Director position for Resource Management Division.

**Recommendation: Hire Recycling Floor Lead (grade 17) and Household Hazardous Waste Lead (grade 20).**

Further discussion was had in regards to hiring a Resource Manager and Recycling Floor Lead (grade 17). It was determined that further discussion will take place in regards to these positions.

**Wright/Krueger motion carried unanimously to hire a Household Hazardous Waste Lead (grade 20).**

6. Discuss Memorandum of Agreement for MNPEA - Communication Officer/Correctional Officer Unit.

**Recommendation: Approve Memorandum of Agreement for MNPEA regarding the schedule for Communication Officers.**

Under the Fair Labor Standards Act (FLSA) there can be certain exemptions to the normal requirement of paying overtime to non-exempt employees after 40 hours worked per week. Employees can be scheduled to work on an 2080 Plan – allowing employees to work an average of 40 hours per week over a 52-week period. Currently it was determined that our Communication Officers were being scheduled based on this exemption but we did not have approval from the MNPEA Union. This MOA will correct this. The penalty for this would be to pay overtime to affected employees for the hours that they should have received overtime for, for a look back period of 2 years. This total cost has been calculated to be \$13,842.10, which is in the Sheriff Department budget.

**Shimanski/Nagel motion carried unanimously to approve Memorandum of Agreement for MNPEA regarding the schedule for Communication Officers.**

- B) Pat Melvin requested approval of Program Agreement between University of Minnesota and McLeod County/McLeod for Tomorrow for the Leadership Program, September 2016 – May 2017.

**Wright/Nagel motion carried unanimously to approve Program Agreement between University of Minnesota and McLeod County/McLeod for Tomorrow for the Leadership Program, September 2016 – May 2017.**

- C) Pat Melvin informed the Board that McLeod County has received a dividend payment of \$65,666 for Worker's Compensation and \$76,243 for Property/Casualty from Minnesota Counties Intergovernmental Trust

(MCIT) for the 2015 coverage year. The County is fortunate to have a collaborative organization like MCIT that returns insurance money not spent throughout the year and rewards Counties for taking steps to be proactive and limit losses.

D) Pat Melvin notified the Board of the annual McLeod County employee pork chop feed, Thursday, September 1<sup>st</sup> 11:00 AM-1:00 PM at North Complex.

**Nagel/Krueger motion carried unanimously to recess at 11:02 a.m. until 9:00 a.m. August 30, 2016 at the Glencoe City Center.**

ATTEST:

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Paul Wright, Board Chair

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Patrick Melvin, County Administrator

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 GENERAL REVENUE FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
136	1241 MADISON NATIONAL LIFE INSURANCE C 01-000-000-0000-2041		1,485.64	STD PREMIUM GENERAL FUND 08/01/2016 08/31/2016		Short Term Disability Payable
126	01-000-000-0000-2050		1,324.83	LTD PREMIUM GENERAL FUND 08/01/2016 08/31/2016		Long Term Disability Payable
	1241 MADISON NATIONAL LIFE INSURANCE C		2,810.47		2 Transactions	
181	1360 MINNESOTA MUTUAL 01-000-000-0000-2049		1,653.84	LIFE PREMIUM GENERAL FUND 08/01/2016 08/31/2016		Life Insurance Payable
196	01-000-000-0000-2053		12.50	LIFE PREMIUM SELF PAY FUND 08/01/2016 08/31/2016		Cobra Life Insurance Payable
	1360 MINNESOTA MUTUAL		1,666.34		2 Transactions	
165	1874 MN COUNTIES INTERGOVERNMENTAL TI 01-000-000-0000-2045		82,253.69	MEDICAL PREMIUM GENERAL FUND 08/01/2016 08/31/2016		Health Insurance Payable
164	01-000-000-0000-2052		2,600.00	MEDICAL PREMIUM SELF PAY FUND 08/01/2016 08/31/2016		Cobra Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		84,853.69		2 Transactions	
233	3515 STOECKMAN/EDWIN 01-000-000-0000-2057		19.75	OVER CHARGED MV	0255CTD	Tolerance Collection
	3515 STOECKMAN/EDWIN		19.75		1 Transactions	
199	3093 TRUSTMARK VOLUNTARY BENEFIT SOLI 01-000-000-0000-2049		1,536.66	AUGUST BILLING		Life Insurance Payable
	3093 TRUSTMARK VOLUNTARY BENEFIT SOLI		1,536.66		1 Transactions	
0	DEPT Total:		90,886.91	...	5 Vendors	8 Transactions
5	DEPT			BOARD OF COUNTY COMMISSIONERS		
240	6412 VERIZON WIRELESS 01-005-000-0000-6203		35.01	CELL PHONE USE 08/03/2016 09/02/2016	58371352-00001	Communications
243	01-005-000-0000-6203		35.01	I PAD USE 08/03/2016 09/02/2016	58371352-00001	Communications

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
8/12/16 10:51AM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
6412 VERIZON WIRELESS		70.02	2 Transactions	
5 DEPT Total:		70.02	BOARD OF COUNTY COMMISSIONERS 1 Vendors	2 Transactions
13 DEPT			COURT ADMINISTRATOR'S	
2651 BACHMAN PRINTING				
1 01-013-000-0000-6350		387.13	COURT APPT PRINTING OF BRIEF 57473	Other Services & Charges
2651 BACHMAN PRINTING		387.13	1 Transactions	
9555 CONKEL/JEANNE M V				
42 01-013-000-0000-6272		153.75	COURT APPOINT CP/JD JV-15-189	Court Appt Atty-Dep/Neg/Ter
41 01-013-000-0000-6272		153.75	COURT APPOINT CJ/BH/CR JV-15-196	Court Appt Atty-Dep/Neg/Ter
43 01-013-000-0000-6272		75.00	COURT APPOINT KW/MW/TJ JV-16-37	Court Appt Atty-Dep/Neg/Ter
40 01-013-000-0000-6272		198.75	COURT APPOINT CP/RB/RW JV-16-90	Court Appt Atty-Dep/Neg/Ter
45 01-013-000-0000-6273		71.25	COURT APPOINT D LECHKO PR-09-847	Court Appt Atty-Other
46 01-013-000-0000-6273		7.50	COURT APPOINT K YEARKS PR-11-667	Court Appt Atty-Other
50 01-013-000-0000-6273		18.75	COURT APPOINT V WIGEN PR-15-815	Court Appt Atty-Other
51 01-013-000-0000-6273		199.44	COURT APPOINT R HENNING PR-16-1022	Court Appt Atty-Other
53 01-013-000-0000-6273		18.75	COURT APPOINT J HORSTMANN PR-16-1044	Court Appt Atty-Other
44 01-013-000-0000-6273		48.75	COURT APPOINT A ALSLEBEN PR-16-390	Court Appt Atty-Other
54 01-013-000-0000-6273		26.25	COURT APPOINT R STOKKE PR-16-531	Court Appt Atty-Other
49 01-013-000-0000-6273		171.60	COURT APPOINT S GULSO PR-16-570	Court Appt Atty-Other
48 01-013-000-0000-6273		7.50	COURT APPOINT B RICKERTSEN PR-16-756	Court Appt Atty-Other
52 01-013-000-0000-6273		45.00	COURT APPOINT A JANKOWSKI PR-16-868	Court Appt Atty-Other
55 01-013-000-0000-6273		93.75	COURT APPOINT G HEMMANN PR-16-937	Court Appt Atty-Other
47 01-013-000-0000-6273		157.50	COURT APPOINT J HORSTMANN PR-16-970	Court Appt Atty-Other
9555 CONKEL/JEANNE M V		1,447.29	16 Transactions	
812 GAVIN WINTERS & LONG LTD				
80 01-013-000-0000-6272		26.25	COURT APPT HW/JW JV-15-139	20120122-000M Court Appt Atty-Dep/Neg/Ter
81 01-013-000-0000-6272		506.25	COURT APPT NV/DM/EE JV-15-62	20150150-000M Court Appt Atty-Dep/Neg/Ter
79 01-013-000-0000-6272		82.50	COURT APPT JG/PG/CY JV-15-156	20150254-000M Court Appt Atty-Dep/Neg/Ter
74 01-013-000-0000-6272		187.50	COURT APPT CP/JD JV-15-189	20150276-000M Court Appt Atty-Dep/Neg/Ter
78 01-013-000-0000-6272		37.50	COURT APPT DL/CV JV-15-159	20150334-000M Court Appt Atty-Dep/Neg/Ter
76 01-013-000-0000-6272		93.75	COURT APPT CJ/BH/CR JV-15-196	20160036-000M Court Appt Atty-Dep/Neg/Ter
72 01-013-000-0000-6272		105.00	COURT APPT NM/BG JV-16-23	20160051-000M Court Appt Atty-Dep/Neg/Ter
75 01-013-000-0000-6272		15.00	COURT APPT VR/TM JV-16-40	20160069-000M Court Appt Atty-Dep/Neg/Ter
77 01-013-000-0000-6272		146.25	COURT APPT CT/JW JV-16-36	20160084-000M Court Appt Atty-Dep/Neg/Ter
82 01-013-000-0000-6272		15.00	COURT APPT RT/MJ JV-16-54	20160089-000M Court Appt Atty-Dep/Neg/Ter



Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
		Amount			
73	01-013-000-0000-6272	15.00	CRT APPT KH/DM JV-16-20/15-11	20160105-000M	Court Appt Atty-Dep/Neg/Ter
85	01-013-000-0000-6272	86.25	COURT APPT JH/AV JV-16-53	20160110-000M	Court Appt Atty-Dep/Neg/Ter
83	01-013-000-0000-6272	105.00	COURT APPT HS/RR JV-16-75	20160154-000M	Court Appt Atty-Dep/Neg/Ter
84	01-013-000-0000-6272	37.50	COURT APPT PJ/JH JV-16-88	20160155-000M	Court Appt Atty-Dep/Neg/Ter
71	01-013-000-0000-6272	127.50	COURT APPT CB/BW JV-16-95	20160179-000M	Court Appt Atty-Dep/Neg/Ter
812	GAVIN WINTERS & LONG LTD	1,586.25	15 Transactions		
283	GLENCOE LAW OFFICE				
87	01-013-000-0000-6273	198.75	COURT APPT J POLO PR-16-1064	878	Court Appt Atty-Other
86	01-013-000-0000-6273	390.00	COURT APPT D ANGELN PR-16-1012	879	Court Appt Atty-Other
88	01-013-000-0000-6272	1,260.00	COURT APPT KT/LT JV-16-22	880	Court Appt Atty-Dep/Neg/Ter
89	01-013-000-0000-6272	202.50	COURT APPT KS/GS JV-16-9	881	Court Appt Atty-Dep/Neg/Ter
90	01-013-000-0000-6272	562.50	COURT APPT NV/DM/EF JV-16-70	882	Court Appt Atty-Dep/Neg/Ter
91	01-013-000-0000-6272	135.00	COURT APPT CT/JW JV-16-36	883	Court Appt Atty-Dep/Neg/Ter
92	01-013-000-0000-6272	153.75	COURT APPT CJ/BH JV-15-196	884	Court Appt Atty-Dep/Neg/Ter
93	01-013-000-0000-6272	63.75	COURT APPT EW/JW/SJ JV-15-175	885	Court Appt Atty-Dep/Neg/Ter
94	01-013-000-0000-6272	180.00	COURT APPT JG/PG/CY JV-15-156	886	Court Appt Atty-Dep/Neg/Ter
95	01-013-000-0000-6272	292.50	COURT APPT AB/DN JV-15-119	887	Court Appt Atty-Dep/Neg/Ter
96	01-013-000-0000-6272	225.00	COURT APPT CP/RB/RW JV-16-90	888	Court Appt Atty-Dep/Neg/Ter
97	01-013-000-0000-6272	33.75	COURT APPT AG/TK JV-15-209	889	Court Appt Atty-Dep/Neg/Ter
283	GLENCOE LAW OFFICE	3,697.50	12 Transactions		
3146	MELCHERT HUBERT SJODIN PLLP				
147	01-013-000-0000-6272	18.75	CRT APPT TWB/RH/DE/CH JV-16-52	127024	Court Appt Atty-Dep/Neg/Ter
148	01-013-000-0000-6272	165.00	COURT APPT JH/AV JV-16-53	127025	Court Appt Atty-Dep/Neg/Ter
149	01-013-000-0000-6272	157.50	COURT APPT HS/RR JV-16-75	127035	Court Appt Atty-Dep/Neg/Ter
150	01-013-000-0000-6272	258.75	COURT APPT CP/RB/RW JV-16-90	127036	Court Appt Atty-Dep/Neg/Ter
162	01-013-000-0000-6273	90.00	COURT APPT J WOSKIE PR-16-40	127059	Court Appt Atty-Other
151	01-013-000-0000-6272	240.00	COURT APPT MS/TS JV-15-154	127061	Court Appt Atty-Dep/Neg/Ter
161	01-013-000-0000-6273	30.00	COURT APPT BPW FA-08-1558	127062	Court Appt Atty-Other
152	01-013-000-0000-6272	405.00	COURT APPT AB/DN JV-15-119	127071	Court Appt Atty-Dep/Neg/Ter
153	01-013-000-0000-6272	225.00	COURT APPT CJ/BH/CR JV-15-196	127074	Court Appt Atty-Dep/Neg/Ter
154	01-013-000-0000-6272	262.50	COURT APPT KH/DM JV-15-11	127077	Court Appt Atty-Dep/Neg/Ter
155	01-013-000-0000-6272	270.00	COURT APPT KW/MW/TJ JV-16-37	127079	Court Appt Atty-Dep/Neg/Ter
160	01-013-000-0000-6273	180.00	COURT APPT KP FA-16-700	127080	Court Appt Atty-Other
159	01-013-000-0000-6273	562.50	COURT APPT JS FA-16-438	127083	Court Appt Atty-Other
158	01-013-000-0000-6273	345.00	COURT APPT NF PR-16-910	127086	Court Appt Atty-Other
157	01-013-000-0000-6273	195.00	CFOURT APPT SAM FA-10-677	127087	Court Appt Atty-Other
156	01-013-000-0000-6273	150.00	COURT APPT JEG FA-15-892	127088	Court Appt Atty-Other

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 GENERAL REVENUE FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3146	MELCHERT HUBERT SJODIN PLLP		3,555.00		16 Transactions	
13	DEPT Total:		10,673.17	COURT ADMINISTRATOR'S	5 Vendors	60 Transactions
65	DEPT			INFORMATION SYSTEMS		
5251	INFORMATION SYSTEMS CORP					
117	01-065-000-0000-6321		8,432.00	IT MAINT FOR EDMS COMPONENTS	24225	Maintenance Agreements
5251	INFORMATION SYSTEMS CORP		8,432.00		1 Transactions	
6412	VERIZON WIRELESS					
234	01-065-000-0000-6203		176.22	CELL PHONE USE	58371352-00001	Communications
				08/03/2016 09/02/2016		
6412	VERIZON WIRELESS		176.22		1 Transactions	
65	DEPT Total:		8,608.22	INFORMATION SYSTEMS	2 Vendors	2 Transactions
111	DEPT			COURTHOUSE BUILDING		
6412	VERIZON WIRELESS					
235	01-111-000-0000-6203		73.73	CELL PHONE USE	58371352-00001	Communications
				08/03/2016 09/02/2016		
6412	VERIZON WIRELESS		73.73		1 Transactions	
4147	WEST CENTRAL SANITATION INC					
222	01-111-000-0000-6257		238.76	8 YARD ROLL SERVICE	10654902	Sewer, Water And Garbage
4147	WEST CENTRAL SANITATION INC		238.76		1 Transactions	
111	DEPT Total:		312.49	COURTHOUSE BUILDING	2 Vendors	2 Transactions
112	DEPT			NORTH COMPLEX BUILDING		
4147	WEST CENTRAL SANITATION INC					
203	01-112-000-0000-6257		85.70	GARBAGE REMOVAL	10654901	Sewer, Water And Garbage
				07/01/2016 07/31/2016		
4147	WEST CENTRAL SANITATION INC		85.70		1 Transactions	
112	DEPT Total:		85.70	NORTH COMPLEX BUILDING	1 Vendors	1 Transactions
116	DEPT			HEALTH AND HUMAN SERVICES BUILDII		
4147	WEST CENTRAL SANITATION INC					

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
221 01-116-000-0000-6257		171.42	2 YARD ROLL SERVICE	10654900	Sewer, Water And Garbage Removal
4147 WEST CENTRAL SANITATION INC		171.42	1 Transactions		
116 DEPT Total:		171.42	HEALTH AND HUMAN SERVICES BUIL	1 Vendors	1 Transactions
117 DEPT			FAIRGROUNDS		
651 COMMISSIONER OF REVENUE					
19 01-117-000-0000-6303		52.00	JULY USE TAX		Repair And Maintenance Services
20 01-117-000-0000-6415		2.00	JULY USE TAX		Cleaning Supplies
21 01-117-000-0000-6425		9.00	JULY USE TAX		Repair And Maintenance Supplies
22 01-117-000-0000-6612		73.00	JULY USE TAX		Capital - \$100-\$5,000 (Inventory)
651 COMMISSIONER OF REVENUE		136.00	4 Transactions		
32875 HUTCHINSON UTILITIES COMMISSION					
104 01-117-000-0000-6253		113.87	ELECTRIC 898 CENTURY AVE SW 06/29/2016 07/28/2016	436962-045052	Electricity
98 01-117-000-0000-6253		1,172.63	ELECTRIC GRANDSTAND 06/29/2016 07/28/2016	436972-045045	Electricity
99 01-117-000-0000-6253		1,176.07	ELECTRIC ADMIN BUILDING 06/29/2016 07/28/2016	436973-045045	Electricity
100 01-117-000-0000-6253		537.53	ELECTRIC AGRIBITION 06/29/2016 07/28/2016	436974-045045	Electricity
107 01-117-000-0000-6255		129.26	GAS AGRIBITION 06/29/2016 07/28/2016	436974-045045	Natural Gas
101 01-117-000-0000-6253		304.30	ELECTRIC FAIRGROUNDS 06/29/2016 07/28/2016	436975-045045	Electricity
102 01-117-000-0000-6253		45.91	ELECTRIC MAINT BUILDING 06/29/2016 07/28/2016	436976-045045	Electricity
108 01-117-000-0000-6255		33.83	GAS MAINT BUILDING 06/29/2016 07/28/2016	436976-045045	Natural Gas
109 01-117-000-0000-6255		122.62	GAS FAIRGROUNDS 06/29/2016 07/28/2016	436978-045045	Natural Gas
105 01-117-000-0000-6253		442.40	ELECTRIC 820 CENTURY AVE SW 06/29/2016 07/28/2016	436979-045045	Electricity
110 01-117-000-0000-6255		33.83	GAS 820 CENTURY AVE SW 06/29/2016 07/28/2016	436979-045045	Natural Gas
103 01-117-000-0000-6253		31.15	ELECTRIC SIGN 06/29/2016 07/28/2016	436981-045045	Electricity
106 01-117-000-0000-6253		46.56	ELECTRIC 816 CENTURY AVE SW	437020-045045	Electricity

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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8/12/16 10:51AM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
32875	HUTCHINSON UTILITIES COMMISSION		4,189.96	06/29/2016 07/28/2016 13 Transactions		
117	DEPT Total:		4,325.96	FAIRGROUNDS	2 Vendors	17 Transactions
121	DEPT			VETERAN SERVICES		
6412	VERIZON WIRELESS					
236	01-121-000-0000-6203		15.73	CELL PHONE USE 08/03/2016 09/02/2016 1 Transactions	58371352-00001	Communications
6412	VERIZON WIRELESS		15.73			
121	DEPT Total:		15.73	VETERAN SERVICES	1 Vendors	1 Transactions
251	DEPT			COUNTY JAIL		
6412	VERIZON WIRELESS					
237	01-251-000-0000-6203		25.44	CELL PHONE USE 08/03/2016 09/02/2016 1 Transactions	58371352-00001	Communications
6412	VERIZON WIRELESS		25.44			
251	DEPT Total:		25.44	COUNTY JAIL	1 Vendors	1 Transactions
255	DEPT			COUNTY COURT SERVICES		
6412	VERIZON WIRELESS					
238	01-255-000-0000-6203		37.30	CELL PHONE USE 08/03/2016 09/02/2016 1 Transactions	58371352-00001	Communications
6412	VERIZON WIRELESS		37.30			
255	DEPT Total:		37.30	COUNTY COURT SERVICES	1 Vendors	1 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
6412	VERIZON WIRELESS					
239	01-485-000-0000-6203		42.13	CELL PHONE USE 08/03/2016 09/02/2016	58371352-00001	Communications
245	01-485-000-0000-6203		420.12	WIRELESS CHARGES (CASE MGMT) 08/03/2016 09/02/2016	9764751034	Communications
246	01-485-000-0000-6203		35.01	WIRELESS CHARGES (SHIP) 08/03/2016 09/02/2016	9764751034	Communications
247	01-485-000-0000-6203		140.06	WIRELESS CHARGES (ADMIN)	9764751034	Communications

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POOL  
8/12/16 10:51AM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
250 01-485-472-0000-6203		35.01	08/03/2016 09/02/2016 AIRCARD CAHRGES (CHS WIC) 9764751034	Communications
6412 VERIZON WIRELESS		672.33	08/03/2016 09/02/2016 5 Transactions	
485 DEPT Total:		672.33	COUNTY PUBLIC HEALTH NURSING 1 Vendors	5 Transactions
501 DEPT			CULTURE & RECREATION	
910 MCLEOD COUNTY HISTORICAL SOCIETY				
146 01-501-000-0000-6879		12,945.00	SALARY BUDGET ALLOTMENT	Allocation-Historical Society
910 MCLEOD COUNTY HISTORICAL SOCIETY		12,945.00	1 Transactions	
501 DEPT Total:		12,945.00	CULTURE & RECREATION 1 Vendors	1 Transactions
520 DEPT			COUNTY PARK'S	
5906 CENTURYLINK				
3 01-520-000-0000-6203		92.62	525 CARETAKER OFFICE PHONE 313540758	Communications
2 01-520-000-0000-6203		65.96	525 SHOP 314102204	Communications
5906 CENTURYLINK		158.58	2 Transactions	
651 COMMISSIONER OF REVENUE				
23 01-520-000-0000-6257		22.00	JULY USE TAX	Sewer, Water And Garbage
24 01-520-000-0000-6303		33.00	JULY USE TAX	Repair And Maintenance Services
25 01-520-000-0000-6425		5.00	JULY USE TAX	Repair And Maintenance Supplies
651 COMMISSIONER OF REVENUE		60.00	3 Transactions	
6412 VERIZON WIRELESS				
244 01-520-000-0000-6203		35.01	PARKS LM SHOP 58371352-00001	Communications
6412 VERIZON WIRELESS		35.01	08/03/2016 09/02/2016 1 Transactions	
520 DEPT Total:		253.59	COUNTY PARK'S 3 Vendors	6 Transactions
1 Fund Total:		129,083.28	GENERAL REVENUE FUND	108 Transactions

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POOL  
8/12/16 10:51AM  
3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
1241	MADISON NATIONAL LIFE INSURANCE C					
137	03-000-000-0000-2041		153.72	STD PREMIUM HIGHWAY FUND 08/01/2016 08/31/2016		Short Term Disability Payable
127	03-000-000-0000-2050		167.30	LTD PREMIUM HIGHWAY FUND 08/01/2016 08/31/2016		Long Term Disability Payable
1241	MADISON NATIONAL LIFE INSURANCE C		321.02		2 Transactions	
1360	MINNESOTA MUTUAL					
182	03-000-000-0000-2049		439.62	LIFE PREMIUM HIGHWAT FUND 08/01/2016 08/31/2016		Life Insurance Payable
1360	MINNESOTA MUTUAL		439.62		1 Transactions	
1874	MN COUNTIES INTERGOVERNMENTAL TI					
166	03-000-000-0000-2045		15,044.00	MEDICAL PREVIUM HIGHWAY FUND 08/01/2016 08/31/2016		Health Insurance Payable
1874	MN COUNTIES INTERGOVERNMENTAL TI		15,044.00		1 Transactions	
0	DEPT Total:		15,804.64	...	3 Vendors	4 Transactions
310	DEPT			HIGHWAY MAINTENANCE		
8187	G & K SERVICES					
62	03-310-000-0000-6145		10.41	UNIFORM SERVICES-GLENCOE	1043519222	Uniform Allowance
58	03-310-000-0000-6145		29.10	UNIFORM SERVICES-SLATS	1043519224	Uniform Allowance
67	03-310-000-0000-6145		77.31	UNIFORM SERVICES-HATS	1043520392	Uniform Allowance
63	03-310-000-0000-6145		21.01	UNIFORM SERVICES-GLENCOE	1043524760	Uniform Allowance
59	03-310-000-0000-6145		24.30	UNIFORM SERVICES-SLATS	1043524762	Uniform Allowance
68	03-310-000-0000-6145		50.31	UNIFORM SERVICES-HATS	1043525938	Uniform Allowance
64	03-310-000-0000-6145		21.01	UNIFORM SERVICES-GLENCOE	1043530235	Uniform Allowance
60	03-310-000-0000-6145		29.10	UNIFORM SERVICES-SLATS	1043530237	Uniform Allowance
69	03-310-000-0000-6145		50.31	UNIFORM SERVICES-HATS	1043531407	Uniform Allowance
65	03-310-000-0000-6145		21.01	UNIFORM SERVICES-GLENCOE	1043535763	Uniform Allowance
61	03-310-000-0000-6145		24.30	UNIFORM SERVICES-SLATS	1043535765	Uniform Allowance
70	03-310-000-0000-6145		51.51	UNIFORM SERVICES-HATS	1043536934	Uniform Allowance
8187	G & K SERVICES		409.68		12 Transactions	
465	XCEL ENERGY					
215	03-310-000-0000-6254		10.11	TRAFFIC LIGHT CSAH 9 & 3	51-0276939-7	Intersection Lighting
216	03-310-000-0000-6254		9.48	TRAFFIC LIGHT CSAH 1 & CR 56	51-0276939-7	Intersection Lighting

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
217 03-310-000-0000-6254		10.42	TRAFFIC LIGHT CSAH 2 & 10	51-0276939-7	Intersection Lighting
218 03-310-000-0000-6254		10.45	TRAFFIC LIGHT CSAH 1 & 10	51-0276939-7	Intersection Lighting
219 03-310-000-0000-6254		7.70	TRAFFIC LIGHT CSAH 1 & 3	51-0276939-7	Intersection Lighting
213 03-310-000-0000-6254		47.82	TRAFFIC LIGHT TH 7 & CSAH 9	51-9068278-5	Intersection Lighting
214 03-310-000-0000-6254		50.16	TRAFFIC LIGHT TH 7 & CSAH 2	51-9068278-5	Intersection Lighting
212 03-310-000-0000-6254		33.87	TRAFFIC LIGHT 7 & CSAH 1	5100111308803	Intersection Lighting
465 XCEL ENERGY		180.01	8 Transactions		
310 DEPT Total:		589.69	HIGHWAY MAINTENANCE	2 Vendors	20 Transactions
330 DEPT			HIGHWAY ADMINISTRATION		
6412 VERIZON WIRELESS					
251 03-330-000-0000-6203		93.80	CELL PHONE USE	9769718371	Communications
			08/03/2016 09/02/2016		
6412 VERIZON WIRELESS		93.80	1 Transactions		
330 DEPT Total:		93.80	HIGHWAY ADMINISTRATION	1 Vendors	1 Transactions
340 DEPT			HIGHWAY EQUIPMENT MAINTENANCE		
8187 G & K SERVICES					
66 03-340-000-0000-6145		10.60	UNIFORM SERVICES-SCHRUPP	1043519222	Uniform Allowance
8187 G & K SERVICES		10.60	1 Transactions		
6412 VERIZON WIRELESS					
252 03-340-000-0000-6203		70.04	SLATS & HWY SHOP	9769718371	Communications
			08/03/2016 09/02/2016		
6412 VERIZON WIRELESS		70.04	1 Transactions		
4147 WEST CENTRAL SANITATION INC					
205 03-340-000-0000-6257		24.49	GARBAGE REMOVAL GLENCOE	10431129	Sewer, Water And Garbage Removal
204 03-340-000-0000-6257		24.49	GARBAGE REMOVAL BROWNTON	10431130	Sewer, Water And Garbage Removal
206 03-340-000-0000-6257		67.35	GARBAGE REMOVAL-SLATS	10431135	Sewer, Water And Garbage Removal
4147 WEST CENTRAL SANITATION INC		116.33	3 Transactions		
465 XCEL ENERGY					
211 03-340-000-0000-6253		19.51	ELECTRIC LP SHOP 18454 CO RD 9	51-4752670-7	Electricity
210 03-340-000-0000-6253		309.89	ELECTRIC SL SHOP 19955 FALCON	5100101225915	Electricity

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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
465	XCEL ENERGY		329.40	2 Transactions		
340	DEPT Total:		526.37	HIGHWAY EQUIPMENT MAINTENANCE	4 Vendors	7 Transactions
3	Fund Total:		17,014.50	ROAD & BRIDGE FUND		32 Transactions

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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
391	DEPT			SOLID WASTE TIP FEE		
651	COMMISSIONER OF REVENUE					
26	05-391-000-0000-6269		83.00	JULY USE TAX		Contracts
27	05-391-000-0000-6350		8.00	JULY USE TAX		Other Services & Charges
28	05-391-000-0000-6402		1.00	JULY USE TAX		Office Supplies
29	05-391-000-0000-6415		27.00	JULY USE TAX		Cleaning Supplies
30	05-391-000-0000-6561		12.00	JULY USE TAX		Repair And Maintenance-Other
651	COMMISSIONER OF REVENUE		131.00		5 Transactions	
32875	HUTCHINSON UTILITIES COMMISSION					
112	05-391-000-0000-6253		909.60	ELECTRIC 06/29/2016 07/28/2016	00410076027482	Electricity
115	05-391-000-0000-6255		6.28	GAS 06/29/2016 07/28/2016	00410076027482	Natural Gas
32875	HUTCHINSON UTILITIES COMMISSION		915.88		2 Transactions	
1241	MADISON NATIONAL LIFE INSURANCE C					
138	05-391-000-0000-2041		22.04	STD PREMIUM SOLID WASTE FUND 08/01/2016 08/31/2016		Short Term Disability Payable
128	05-391-000-0000-2050		13.20	LTD PREMIUM SOLID WASTE FUND 08/01/2016 08/31/2016		Long Term Disability Payable
1241	MADISON NATIONAL LIFE INSURANCE C		35.24		2 Transactions	
1360	MINNESOTA MUTUAL					
183	05-391-000-0000-2049		147.90	LIFE PREMIUM SOLID WASTE FUND 08/01/2016 08/31/2016		Life Insurance Payable
1360	MINNESOTA MUTUAL		147.90		1 Transactions	
1874	MN COUNTIES INTERGOVERNMENTAL TI					
167	05-391-000-0000-2045		4,188.00	MEDICAL PREMIUM SW FUND 08/01/2016 08/31/2016	N	Health Insurance Payable
1874	MN COUNTIES INTERGOVERNMENTAL TI		4,188.00		1 Transactions	
391	DEPT Total:		5,418.02	SOLID WASTE TIP FEE	5 Vendors	11 Transactions
393	DEPT			MATERIALS RECOVERY FACILITY		
651	COMMISSIONER OF REVENUE					
31	05-393-000-0000-6259		612.00	JULY USE TAX		Recycling
32	05-393-000-0000-6269		1,482.00	JULY USE TAX		Contracts

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
33	05-393-000-0000-6350		10.00	JULY USE TAX		Other Services & Charges
34	05-393-000-0000-6415		22.00	JULY USE TAX		Cleaning Supplies
35	05-393-000-0000-6560		320.00	JULY USE TAX		Repair And Maintenance-Equipment
36	05-393-000-0000-6561		222.00	JULY USE TAX		Repair And Maintenance-Other
651	COMMISSIONER OF REVENUE		2,668.00		6 Transactions	
32875	HUTCHINSON UTILITIES COMMISSION					
111	05-393-000-0000-6253		3,739.49	ELECTRIC 06/29/2016 07/28/2016	00410076027482	Electricity
114	05-393-000-0000-6255		25.82	GAS 06/29/2016 07/28/2016	00410076027482	Natural Gas
32875	HUTCHINSON UTILITIES COMMISSION		3,765.31		2 Transactions	
664	LENTSCH TRUCKING					
123	05-393-000-0000-6269		1,450.00	RECYCLABLES PICKED UP		Contracts
124	05-393-000-0000-6269		2,715.00	RECYCLED MATL SHIPPING		Contracts
125	05-393-000-0000-6269		100.00	PICKUP TRAILERS		Contracts
664	LENTSCH TRUCKING		4,265.00		3 Transactions	
1241	MADISON NATIONAL LIFE INSURANCE C					
139	05-393-000-0000-2041		26.00	STD PREMIUM MRF FUND 08/01/2016 08/31/2016		Short Term Disability Payable
129	05-393-000-0000-2050		20.14	LTD PREMIUM MRF FUND 08/01/2016 08/31/2016		Long Term Disability Payable
1241	MADISON NATIONAL LIFE INSURANCE C		46.14		2 Transactions	
1360	MINNESOTA MUTUAL					
184	05-393-000-0000-2049		52.80	LIFE PREMIUM MRF FUND 08/01/2016 08/31/2016		Life Insurance Payable
1360	MINNESOTA MUTUAL		52.80		1 Transactions	
1874	MN COUNTIES INTERGOVERNMENTAL TI					
168	05-393-000-0000-2045		2,958.00	MEDICAL PREMIUM MRF FUND 08/01/2016 08/31/2016		Health Insurance Payable
1874	MN COUNTIES INTERGOVERNMENTAL TI		2,958.00		1 Transactions	
4170	WASTE MANAGEMENT OF WI MN					
201	05-393-000-0000-6257		1,248.00	RECYCLING RESIDUE GARBAGE	13599-1702-6	Sewer, Water And Garbage Removal
200	05-393-000-0000-6257		364.62	ILLEGAL DUMP	13611-1702-9	Sewer, Water And Garbage Removal

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
4170 WASTE MANAGEMENT OF WI MN		1,612.62	2 Transactions	
393 DEPT Total:		15,367.87	MATERIALS RECOVERY FACILITY	7 Vendors 17 Transactions
397 DEPT			HOUSEHOLD HAZARDOUS WASTE	
651 COMMISSIONER OF REVENUE				
37 05-397-000-0000-6259		68.00	JULY USE TAX	Recycling
38 05-397-000-0000-6402		9.00	JULY USE TAX	Office Supplies
39 05-397-000-0000-6410		2.00	JULY USE TAX	Building And Safety Supplies
651 COMMISSIONER OF REVENUE		79.00	3 Transactions	
32875 HUTCHINSON UTILITIES COMMISSION				
113 05-397-000-0000-6253		404.27	ELECTRIC	00410076027482 Electricity
			06/29/2016 07/28/2016	
116 05-397-000-0000-6255		2.79	GAS	00410076027482 Natural Gas
			06/29/2016 07/28/2016	
32875 HUTCHINSON UTILITIES COMMISSION		407.06	2 Transactions	
1241 MADISON NATIONAL LIFE INSURANCE C				
140 05-397-000-0000-2041		37.92	STD PREMIUM HHW FUND	Short Term Disability Payable
			08/01/2016 08/31/2016	
130 05-397-000-0000-2050		8.56	LTD PREMIUM HHW FUND	Long Term Disability Payable
			08/01/2016 08/31/2016	
1241 MADISON NATIONAL LIFE INSURANCE C		46.48	2 Transactions	
1360 MINNESOTA MUTUAL				
185 05-397-000-0000-2049		9.85	LIFE PREMIUM HHW FUND	Life Insurance Payable
			08/01/2016 08/31/2016	
1360 MINNESOTA MUTUAL		9.85	1 Transactions	
397 DEPT Total:		542.39	HOUSEHOLD HAZARDOUS WASTE	4 Vendors 8 Transactions
5 Fund Total:		21,328.28	SOLID WASTE FUND	36 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT			INCOME MAINTENANCE		
5251	INFORMATION SYSTEMS CORP					
122	11-420-640-0010-6612		270.00-	CREDIT	24113	Capital - \$100-\$5,000 (Inventory)
119	11-420-600-0010-6321		13,784.25	SOC MAINT FOR EDMS COMPONENTS	24225	Maintenance Agreements
120	11-420-640-0010-6321		2,756.85	SOC MAINT FOR EDMS COMPONENTS	24225	Maintenance Agreements
5251	INFORMATION SYSTEMS CORP		16,271.10	3 Transactions		
1241	MADISON NATIONAL LIFE INSURANCE C					
141	11-420-000-0000-2041		243.10	STD PREMIUM INC MAINT FUND 08/01/2016 08/31/2016		Short Term Disability Payable
131	11-420-000-0000-2050		129.24	LTD PREMIUM INC MAINT FUND 08/01/2016 08/31/2016		Long Term Disability Payable
1241	MADISON NATIONAL LIFE INSURANCE C		372.34	2 Transactions		
1360	MINNESOTA MUTUAL					
186	11-420-000-0000-2049		458.04	LIFE PREMIUM INC MAINT FUND 08/01/2016 08/31/2016		Life Insurance Payable
1360	MINNESOTA MUTUAL		458.04	1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
169	11-420-000-0000-2045		15,042.17	MEDICAL PREMIUM INC MAINT FUND 08/01/2016 08/31/2016		Health Insurance Payable
1874	MN COUNTIES INTERGOVERNMENTAL TI		15,042.17	1 Transactions		
6412	VERIZON WIRELESS					
241	11-420-600-0010-6203		200.98	CELL PHONE USE 08/03/2016 09/02/2016	58371352-00001	Communications/Postage
6412	VERIZON WIRELESS		200.98	1 Transactions		
420	DEPT Total:		32,344.63	INCOME MAINTENANCE	5 Vendors	8 Transactions
430	DEPT			INDIVIDUAL AND FAMILY SOCIAL SERVI		
5251	INFORMATION SYSTEMS CORP					
121	11-430-700-0010-6321		1,837.90	SOC MAINT FOR EDMS COMPONENTS	24225	Maintenance Agreements
5251	INFORMATION SYSTEMS CORP		1,837.90	1 Transactions		
1241	MADISON NATIONAL LIFE INSURANCE C					
142	11-430-000-0000-2041		1,197.66	STD PREMIUM WELFARE FUND 08/01/2016 08/31/2016		Short Term Disability Payable

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Description	On Behalf of Name
132		11-430-000-0000-2050		476.10	LTD PREMIUM WELFARE FUND	08/01/2016 08/31/2016		Long Term Disability Payable	
	1241	MADISON NATIONAL LIFE INSURANCE C		1,673.76			2 Transactions		
	1360	MINNESOTA MUTUAL							
187		11-430-000-0000-2049		1,513.56	LIFE PREMIUM WELFARE FUND	08/01/2016 08/31/2016		Life Insurance Payable	
	1360	MINNESOTA MUTUAL		1,513.56			1 Transactions		
	1874	MN COUNTIES INTERGOVERNMENTAL TI							
170		11-430-000-0000-2045		46,759.60	MEDICAL PREMIUM WELFARE FUND	08/01/2016 08/31/2016		Health Insurance Payable	
	1874	MN COUNTIES INTERGOVERNMENTAL TI		46,759.60			1 Transactions		
	6412	VERIZON WIRELESS							
242		11-430-700-0010-6203		468.95	CELL PHONE USE	08/03/2016 09/02/2016	58371352-00001	Communications/Postage	
	6412	VERIZON WIRELESS		468.95			1 Transactions		
430	DEPT Total:			52,253.77	INDIVIDUAL AND FAMILY SOCIAL SER		5 Vendors	6 Transactions	
11	Fund Total:			84,598.40	HUMAN SERVICE FUND			14 Transactions	

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
667 DEPT				
2294 WICK/BRAD				
208 20-667-000-0000-6302		742.50	REDETERMINATION HOURS 16.5	Construction And Repairs
209 20-667-000-0000-6302		32.40	REDETERMINATION MILES 32.4	Construction And Repairs
2294 WICK/BRAD		774.90	2 Transactions	
667 DEPT Total:		774.90	JOINT DITCH #8 MCS	1 Vendors 2 Transactions
20 Fund Total:		774.90	COUNTY DITCH FUND	2 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
15	DEPT			LAW LIBRARY		
220	1393 MINNESOTA CONTINUING LEGAL EDUCA 25-015-000-0000-6451		134.00	RULINGS ON EVIDENCE HANDBOOK	784484	Books
	1393 MINNESOTA CONTINUING LEGAL EDUCA		134.00	1 Transactions		
207	358 WEST PAYMENT CENTER 25-015-000-0000-6451		125.00	WEST INFORMATION CHARGES	834447540	Books
	358 WEST PAYMENT CENTER		125.00	07/01/2016 07/31/2016 1 Transactions		
15	DEPT Total:		259.00	LAW LIBRARY	2 Vendors	2 Transactions
101	DEPT			COUNTY RECORDER'S		
118	5251 INFORMATION SYSTEMS CORP 25-101-000-0000-6350		8,132.00	REC MAINT FOR EDMS COMPONENTS	24225	Other Services & Charges
	5251 INFORMATION SYSTEMS CORP		8,132.00	1 Transactions		
101	DEPT Total:		8,132.00	COUNTY RECORDER'S	1 Vendors	1 Transactions
102	DEPT			COUNTY RECORDER'S COMPLIANCE FU		
197	2589 SHI INTERNATIONAL CORP 25-102-000-0000-6612		629.00	DESKTOP PC	B05311764	Captial - \$100-\$5,000 (Inventory)
198	2589 SHI INTERNATIONAL CORP 25-102-000-0000-6612		629.00	DESKTOP PC	B05311764	Captial - \$100-\$5,000 (Inventory)
	2589 SHI INTERNATIONAL CORP		1,258.00	2 Transactions		
102	DEPT Total:		1,258.00	COUNTY RECORDER'S COMPLIANCE FI	1 Vendors	2 Transactions
122	DEPT			VETERAN SERVICES-GRANTS		
57	91 FRANKLIN PRINTING INC 25-122-000-0000-6403		53.50	BUSINESS CARDS	160713	Printed Paper Supplies
	91 FRANKLIN PRINTING INC		53.50	1 Transactions		
122	DEPT Total:		53.50	VETERAN SERVICES-GRANTS	1 Vendors	1 Transactions
220	DEPT			BOAT & WATER SAFETY-GRANT		
143	1241 MADISON NATIONAL LIFE INSURANCE C 25-220-000-0000-2041		1.02	STD PREMIUM SPECIAL REV FUND		Short Term Disability Payable

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
133	25-220-000-0000-2050		0.19	08/01/2016 08/31/2016 LTD PREMIUM BOAT & WATER FUND		Long Term Disability Payable
1241	MADISON NATIONAL LIFE INSURANCE C		1.21	08/01/2016 08/31/2016 2 Transactions		
1360	MINNESOTA MUTUAL					
188	25-220-000-0000-2049		0.13	LIFE PREMIUM BOAT & WATER 08/01/2016 08/31/2016		Life Insurance Payable
1360	MINNESOTA MUTUAL		0.13	1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
171	25-220-000-0000-2045		11.39	MEDICAL PREMIUM BOAT & WATER 08/01/2016 08/31/2016		Health Insurance Payable
1874	MN COUNTIES INTERGOVERNMENTAL TI		11.39	1 Transactions		
220	DEPT Total:		12.73	BOAT & WATER SAFETY-GRANT	3 Vendors	4 Transactions
225	DEPT			MCLEOD COUNTY SHERIFFS POSSE		
91	FRANKLIN PRINTING INC					
56	25-225-000-0000-6241		141.75	INVESTIGATION NOTES	160567	Printing And Publishing
91	FRANKLIN PRINTING INC		141.75	1 Transactions		
1360	MINNESOTA MUTUAL					
189	25-225-000-0000-2049		0.64	LIFE PREMIUM POSSE FUND 08/01/2016 08/31/2016		Life Insurance Payable
1360	MINNESOTA MUTUAL		0.64	1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
172	25-225-000-0000-2045		8.23	MEDICAL PREMIUM POSSE FUND 08/01/2016 08/31/2016		Health Insurance Payable
1874	MN COUNTIES INTERGOVERNMENTAL TI		8.23	1 Transactions		
225	DEPT Total:		150.62	MCLEOD COUNTY SHERIFFS POSSE	3 Vendors	3 Transactions
255	DEPT			COUNTY COURT SERVICES		
977	MIDWEST MONITORING & SURVEILLANC					
163	25-255-000-0000-6350		157.75	JULY LAB/UA		Other Services & Charges

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
977	MIDWEST MONITORING & SURVEILLANC		157.75		1 Transactions	
255	DEPT Total:		157.75	COUNTY COURT SERVICES	1 Vendors	1 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
1241	MADISON NATIONAL LIFE INSURANCE C					
134	25-485-000-0000-2050		11.70	LTD PREMIUM PRIME WEST FUND 08/01/2016 08/31/2016		Long Term Disability Payable
1241	MADISON NATIONAL LIFE INSURANCE C		11.70		1 Transactions	
1360	MINNESOTA MUTUAL					
190	25-485-000-0000-2049		8.50	LIFE PREIMIUM PRIME WEST 08/01/2016 08/31/2016		Life Insurance Payable
1360	MINNESOTA MUTUAL		8.50		1 Transactions	
1874	MN COUNTIES INTERGOVERNMENTAL TI					
173	25-485-000-0000-2045		505.00	MEDICAL PREMIUM PW FUND 08/01/2016 08/31/2016		Health Insurance Payable
1874	MN COUNTIES INTERGOVERNMENTAL TI		505.00		1 Transactions	
485	DEPT Total:		525.20	COUNTY PUBLIC HEALTH NURSING	3 Vendors	3 Transactions
612	DEPT			SHORELAND-GRANT		
1360	MINNESOTA MUTUAL					
191	25-612-000-0000-2049		5.82	LIFE PREMIUM SHORELAND FUND 08/01/2016 08/31/2016		Life Insurance Payable
1360	MINNESOTA MUTUAL		5.82		1 Transactions	
1874	MN COUNTIES INTERGOVERNMENTAL TI					
174	25-612-000-0000-2045		24.75	MEDICAL PREMIUM SHORELAND FUND 08/01/2016 08/31/2016		Health Insurance Payable
1874	MN COUNTIES INTERGOVERNMENTAL TI		24.75		1 Transactions	
612	DEPT Total:		30.57	SHORELAND-GRANT	2 Vendors	2 Transactions
613	DEPT			WATER RESOURCE MANAGEMENT -GRAI		
1360	MINNESOTA MUTUAL					
192	25-613-000-0000-2049		9.36	LIFE PREMIUM WATER RESOURCE		Life Insurance Payable

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
8/12/16 10:51AM  
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
1360	MINNESOTA MUTUAL		9.36	08/01/2016 08/31/2016	1 Transactions	
175	1874 MN COUNTIES INTERGOVERNMENTAL TI 25-613-000-0000-2045		39.64	MEDICAL PREMIUM WATER RESOURCE 08/01/2016 08/31/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		39.64	1 Transactions		
613	DEPT Total:		49.00	WATER RESOURCE MANAGEMENT-GR	2 Vendors	2 Transactions
614	DEPT			WETLANDS ADMINISTRATION-GRANT		
193	1360 MINNESOTA MUTUAL 25-614-000-0000-2049		22.16	LIFE PREMIUM WETLANDS FUND 08/01/2016 08/31/2016		Life Insurance Payable
	1360 MINNESOTA MUTUAL		22.16	1 Transactions		
176	1874 MN COUNTIES INTERGOVERNMENTAL TI 25-614-000-0000-2045		94.11	MEDICAL PREMIUM WETLANDS FUND 08/01/2016 08/31/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		94.11	1 Transactions		
614	DEPT Total:		116.27	WETLANDS ADMINISTRATION-GRANT	2 Vendors	2 Transactions
694	DEPT			AQUATIC INVASIVE SPECIES		
202	3498 WATER BILLBOARDS 25-694-000-0000-6241		305.40	17 CASES WATER W/LABEL	3524	PRINTING AND PUBLISHING
	3498 WATER BILLBOARDS		305.40	1 Transactions		
253	3479 WILDLIFE FOREVER 25-694-000-0000-6241		1,110.00	BOBBERS/BOOKS/BROCHURES	42887	PRINTING AND PUBLISHING
	3479 WILDLIFE FOREVER		1,110.00	1 Transactions		
694	DEPT Total:		1,415.40	AQUATIC INVASIVE SPECIES	2 Vendors	2 Transactions
886	DEPT			COUNTY FEEDLOT PROGRAM		
194	1360 MINNESOTA MUTUAL 25-886-000-0000-2049		29.22	LIFE PREMIUM FEEDLOT FUND 08/01/2016 08/31/2016		Life Insurance Payable

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
8/12/16 10:51AM  
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1360	MINNESOTA MUTUAL		29.22	1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
177	25-886-000-0000-2045		714.42	MEDICAL PREMIUM FEEDLOT FUND		Health Insurance Payable
				08/01/2016 08/01/2016		
1874	MN COUNTIES INTERGOVERNMENTAL TI		714.42	1 Transactions		
886	DEPT Total:		743.64	COUNTY FEEDLOT PROGRAM	2 Vendors	2 Transactions
25	Fund Total:		12,903.68	SPECIAL REVENUE FUND		27 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
852	DEPT			PROJECT HARMONY GRANT		
6412	VERIZON WIRELESS					
248	82-852-000-0000-6203		20.32-	IPAD (PROJECT HARMONY) 08/03/2016 09/02/2016	9764751034	Communications
6412	VERIZON WIRELESS		20.32-	1 Transactions		
852	DEPT Total:		20.32-	PROJECT HARMONY GRANT	1 Vendors	1 Transactions
853	DEPT			LOCAL PUBLIC HEALTH GRANT		
1241	MADISON NATIONAL LIFE INSURANCE C					
144	82-853-000-0000-2041		26.80	STD PREMIUM SHNFP FUND 08/01/2016 08/31/2016		SHORT TERM DISABILITY PAYABLE
135	82-853-000-0000-2050		11.90	LTD PREMIUM CHS FUND 08/01/2016 08/31/2016		LONG TERM DISABILITY PAYABLE
1241	MADISON NATIONAL LIFE INSURANCE C		38.70	2 Transactions		
222	MEEKER COUNTY TREASURER					
223	82-853-000-0000-6860		483.25	2ND QTR FAP 2016		Follow Along Program
222	MEEKER COUNTY TREASURER		483.25	1 Transactions		
1360	MINNESOTA MUTUAL					
195	82-853-000-0000-2049		102.43	LIFE PREMIUM CHS FUND 08/01/2016 08/31/2016		LIFE INSURANCE PAYABLE
1360	MINNESOTA MUTUAL		102.43	1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
178	82-853-000-0000-2045		1,206.00	MEDICAL PREMIUM CHS FUND 08/01/2016 08/01/2016		HEALTH INSURANCE PAYABLE
1874	MN COUNTIES INTERGOVERNMENTAL TI		1,206.00	1 Transactions		
314	SIBLEY COUNTY TREASURER					
229	82-853-000-0000-6860		483.25	2ND QTR FAP 2016		Follow Along Program
314	SIBLEY COUNTY TREASURER		483.25	1 Transactions		
6412	VERIZON WIRELESS					
249	82-853-000-0000-6203		35.01	1 AIRCARD CHARGES (CHS) 08/03/2016 09/02/2016	9764751034	Communications
6412	VERIZON WIRELESS		35.01	1 Transactions		

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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #
				On Behalf of Name
853 DEPT Total:		2,348.64	LOCAL PUBLIC HEALTH GRANT	6 Vendors 7 Transactions
856 DEPT			FPSP	
222 MEEKER COUNTY TREASURER				
224 82-856-000-0000-6858		7,301.11	2ND QTR FPSP 2016	Fpsp
222 MEEKER COUNTY TREASURER		7,301.11		1 Transactions
314 SIBLEY COUNTY TREASURER				
231 82-856-000-0000-6858		3,622.47	2ND QTR FPSP 2016	Fpsp
314 SIBLEY COUNTY TREASURER		3,622.47		1 Transactions
856 DEPT Total:		10,923.58	FPSP	2 Vendors 2 Transactions
862 DEPT			SHIP	
222 MEEKER COUNTY TREASURER				
226 82-862-000-0000-6850		6,736.34	MAY SHIP 2016	Collections For Other Agencies
222 MEEKER COUNTY TREASURER		6,736.34		1 Transactions
314 SIBLEY COUNTY TREASURER				
230 82-862-000-0000-6850		6,009.87	MAY SHIP 2016	Collections For Other Agencies
314 SIBLEY COUNTY TREASURER		6,009.87		1 Transactions
862 DEPT Total:		12,746.21	SHIP	2 Vendors 2 Transactions
866 DEPT			EMERGENCY PREPAREDNESS TO BIOTER	
222 MEEKER COUNTY TREASURER				
225 82-866-000-0000-6850		4,549.90	2ND QTR EP 2016	Collections For Other Agencies
222 MEEKER COUNTY TREASURER		4,549.90		1 Transactions
314 SIBLEY COUNTY TREASURER				
232 82-866-000-0000-6850		3,920.83	2ND QTR EP 2016	Collections For Other Agencies
314 SIBLEY COUNTY TREASURER		3,920.83		1 Transactions
866 DEPT Total:		8,470.73	EMERGENCY PREPAREDNESS TO BIOTI	2 Vendors 2 Transactions
82 Fund Total:		34,468.84	COMMUNITY HEALTH SERVICE	14 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
8/12/16 10:51AM  
86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
833	DEPT			MORTGAGE REGISTRY TAX		
	1004 MINNESOTA DEPARTMENT OF REVENUE					
227	86-833-000-0000-6850		44,218.66	JULY MTG REG		Collections For Other Agencies
	1004 MINNESOTA DEPARTMENT OF REVENUE		44,218.66		1 Transactions	
833	DEPT Total:		44,218.66	MORTGAGE REGISTRY TAX	1 Vendors	1 Transactions
834	DEPT			DEED TAX		
	1004 MINNESOTA DEPARTMENT OF REVENUE					
228	86-834-000-0000-6850		52,233.66	JULY DEED TAX		Collections For Other Agencies
	1004 MINNESOTA DEPARTMENT OF REVENUE		52,233.66		1 Transactions	
834	DEPT Total:		52,233.66	DEED TAX	1 Vendors	1 Transactions
930	DEPT			VICTIMS ASSISTANCE PROGRAM-LOCAL		
	7612 MCLEOD ALLIANCE FOR VICTIMS					
145	86-930-000-0000-6850		795.16	2ND QTR 2016 VA PROGRAM		Collections For Other Agencies
	7612 MCLEOD ALLIANCE FOR VICTIMS		795.16		1 Transactions	
930	DEPT Total:		795.16	VICTIMS ASSISTANCE PROGRAM-LOC.	1 Vendors	1 Transactions
935	DEPT			REAL ESTATE ASSURANCE-REGISTERED		
	3411 COMMISSIONER OF FINANCE					
5	86-935-000-0000-6850		202.50	REGISTERED LAND		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		202.50	07/01/2016 07/31/2016	1 Transactions	
935	DEPT Total:		202.50	REAL ESTATE ASSURANCE-REGISTERE	1 Vendors	1 Transactions
939	DEPT			STATE SURCHARGE 3%		
	3411 COMMISSIONER OF FINANCE					
6	86-939-000-0000-6850		6,121.50	REGISTRARS FEES		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		6,121.50	07/01/2016 07/31/2016	1 Transactions	
939	DEPT Total:		6,121.50	STATE SURCHARGE 3%	1 Vendors	1 Transactions



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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
940	DEPT 3411 COMMISSIONER OF FINANCE			VITAL RECORDS SURCHARGE-BIRTH&D		
7	86-940-000-0000-6850		3,824.00	BIRTH/DEATH SURCHARGE 07/01/2016 07/31/2016		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		3,824.00	1 Transactions		
940	DEPT Total:		3,824.00	VITAL RECORDS SURCHARGE-BIRTH&	1 Vendors	1 Transactions
950	DEPT 3411 COMMISSIONER OF FINANCE			BIRTH RECORD SURCHARGE		
8	86-950-000-0000-6850		3,380.00	BIRTH RECORD SURCHARGE 07/01/2016 07/31/2016		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		3,380.00	1 Transactions		
950	DEPT Total:		3,380.00	BIRTH RECORD SURCHARGE	1 Vendors	1 Transactions
952	DEPT 3411 COMMISSIONER OF FINANCE			CHILDREN'S TRUST FUND SURCHARGE-		
9	86-952-000-0000-6850		1,014.00	CHILDREN SURCHARGE 07/01/2016 07/31/2016		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		1,014.00	1 Transactions		
952	DEPT Total:		1,014.00	CHILDREN'S TRUST FUND SURCHARGE	1 Vendors	1 Transactions
954	DEPT 3411 COMMISSIONER OF FINANCE			MARRIAGE LICENSE		
10	86-954-000-0000-6850		825.00	MARR LIC SURCHARGE 07/01/2016 07/31/2016		Collections For Other Agencies
11	86-954-000-0000-6850		72.00	MARR LIC SUPRVD VISIT 07/01/2016 07/31/2016		Collections For Other Agencies
12	86-954-000-0000-6850		48.00	MARR LIC/MN ENABLE 07/01/2016 07/31/2016		Collections For Other Agencies
13	86-954-000-0000-6850		375.00	MARR LIC/DISPL HOME REG 07/01/2016 07/31/2016		Collections For Other Agencies
14	86-954-000-0000-6850		90.00	MARR LIC/HEALTHY MARR 07/01/2016 07/31/2016		Collections For Other Agencies
15	86-954-000-0000-6850		75.00	MARR LIC/COUPLES ON BRINK 07/01/2016 07/31/2016		Collections For Other Agencies

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3411	COMMISSIONER OF FINANCE		1,485.00		6 Transactions	
954	DEPT Total:		1,485.00	MARRIAGE LICENSE	1 Vendors	6 Transactions
956	DEPT			SALES TAX		
18	651 COMMISSIONER OF REVENUE 86-956-000-0000-6850		1,673.00	JULY SALES TAX (24,335)		Collections For Other Agencies
	651 COMMISSIONER OF REVENUE		1,673.00		1 Transactions	
956	DEPT Total:		1,673.00	SALES TAX	1 Vendors	1 Transactions
958	DEPT			TIF ADMINISTRATION FEES		
16	3411 COMMISSIONER OF FINANCE 86-958-000-0000-6850		1,244.78	TIF ADMINISTRATIVE FEE 07/01/2016 07/31/2016		Collections For Other Agencies
	3411 COMMISSIONER OF FINANCE		1,244.78		1 Transactions	
958	DEPT Total:		1,244.78	TIF ADMINISTRATION FEES	1 Vendors	1 Transactions
965	DEPT			HUTCHINSON CITY LODGING TAX 3%		
4	134 CITY OF HUTCHINSON 86-965-000-0000-6850		2.72	JULY LODGING TAX		Collections For Other Agencies
	134 CITY OF HUTCHINSON		2.72		1 Transactions	
965	DEPT Total:		2.72	HUTCHINSON CITY LODGING TAX 3%	1 Vendors	1 Transactions
966	DEPT			HUTCHINSON CITY SALES TAX		
17	651 COMMISSIONER OF REVENUE 86-966-000-0000-6850		10.00	JULY HUTCHINSON TAX (1,961)		Collections For Other Agencies
	651 COMMISSIONER OF REVENUE		10.00		1 Transactions	
966	DEPT Total:		10.00	HUTCHINSON CITY SALES TAX	1 Vendors	1 Transactions
975	DEPT			DNR CLEARING ACCOUNT		
180	509 MINNESOTA DNR 86-975-000-0000-6850		249.00	DNR 08/02/2016 08/08/2016		Collections For Other Agencies

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
509 MINNESOTA DNR		249.00	1 Transactions		
975 DEPT Total:		249.00	DNR CLEARING ACCOUNT	1 Vendors	1 Transactions
976 DEPT			GAME & FISH CLEARING ACCOUNT		
509 MINNESOTA DNR					
179 86-976-000-0000-6850		92.00	G & F		Collections For Other Agencies
			08/02/2016 08/08/2016		
509 MINNESOTA DNR		92.00	1 Transactions		
976 DEPT Total:		92.00	GAME & FISH CLEARING ACCOUNT	1 Vendors	1 Transactions
86 Fund Total:		116,545.98	TRUST & AGENCY FUND		20 Transactions
Final Total:		416,717.86	117 Vendors	253 Transactions	

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	129,083.28	GENERAL REVENUE FUND	
	3	17,014.50	ROAD & BRIDGE FUND	
	5	21,328.28	SOLID WASTE FUND	
	11	84,598.40	HUMAN SERVICE FUND	
	20	774.90	COUNTY DITCH FUND	
	25	12,903.68	SPECIAL REVENUE FUND	
	82	34,468.84	COMMUNITY HEALTH SERVICE	
	86	116,545.98	TRUST & AGENCY FUND	
	All Funds	416,717.86	Total	Approved by, .....
				.....
				.....

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
8/19/16 1:49PM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
66	1969 ASSURANT EMPLOYEE BENEFITS 01-000-000-0000-2051		2,597.17	DENTAL PREMIUM 08/01/2016 08/31/2016	C236079	Dental Insurance Payable
67	01-000-000-0000-2054		98.00	DENTAL PREMIUM 08/01/2016 08/31/2016	C236079	Cobra Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		2,695.17	2 Transactions		
105	3028 MINNESOTA CHILD SUPPORT PAYMENT 01-000-000-0000-2056		317.48	CHILD SUPPORT 07/24/2016 08/06/2016	001124208702	Child Support Garnishment Payable
107	01-000-000-0000-2056		117.67	CHILD SUPPORT 07/24/2016 08/06/2016	001436294701	Child Support Garnishment Payable
104	01-000-000-0000-2056		257.96	CHILD SUPPORT 07/24/2016 08/06/2016	001447664801	Child Support Garnishment Payable
106	01-000-000-0000-2056		130.13	CHILD SUPPORT 07/24/2016 08/06/2016	001499730601	Child Support Garnishment Payable
108	01-000-000-0000-2056		148.59	CHILD SUPPORT 07/24/2016 08/06/2016	001527027301	Child Support Garnishment Payable
109	01-000-000-0000-2056		327.64	CHILD SUPPORT 07/24/2016 08/06/2016	001530953002	Child Support Garnishment Payable
	3028 MINNESOTA CHILD SUPPORT PAYMENT		1,299.47	6 Transactions		
0	DEPT Total:		3,994.64	...	2 Vendors	8 Transactions
41	DEPT			COUNTY AUDITOR-TREASURER'S		
290	12008 KRUSE/BRADLEY 01-041-000-0000-6810		186.69	REVENUE RECAPTURE REFUND		Refunds And Reimbursements
	12008 KRUSE/BRADLEY		186.69	1 Transactions		
116	963 MINNESOTA STATE AUDITOR 01-041-000-0000-6269		13,305.71	AUDIT ENDING 12/31/2015 12/30/2015 07/26/2016	67387	Contracts
	963 MINNESOTA STATE AUDITOR		13,305.71	1 Transactions		
41	DEPT Total:		13,492.40	COUNTY AUDITOR-TREASURER'S	2 Vendors	2 Transactions
103	DEPT			COUNTY ASSESSOR'S		

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
64	10326 AMAZON 01-103-000-0000-6402		243.21	3 TAPE MEASURES	298477802202	Office Supplies
	10326 AMAZON		243.21	1 Transactions		
103	DEPT Total:		243.21	COUNTY ASSESSOR'S	1 Vendors	1 Transactions
111	DEPT			COURTHOUSE BUILDING		
81	539 CENTER POINT ENERGY 01-111-000-0000-6255		115.86	GAS BILL CH 06/30/2016 07/31/2016	5969231-9	Natural Gas
	539 CENTER POINT ENERGY		115.86	1 Transactions		
111	DEPT Total:		115.86	COURTHOUSE BUILDING	1 Vendors	1 Transactions
112	DEPT			NORTH COMPLEX BUILDING		
82	539 CENTER POINT ENERGY 01-112-000-0000-6255		517.00	GAS BILL NC 07/06/2016 08/04/2016	5987110-3	Natural Gas
	539 CENTER POINT ENERGY		517.00	1 Transactions		
112	DEPT Total:		517.00	NORTH COMPLEX BUILDING	1 Vendors	1 Transactions
116	DEPT			HEALTH AND HUMAN SERVICES BUILDII		
83	539 CENTER POINT ENERGY 01-116-000-0000-6255		122.67	GAS BILL HHS 07/06/2016 08/04/2016	6008184-1	Natural Gas
84	01-116-000-0000-6255		15.85	GAS BILL ANNEX 07/06/2016 08/04/2016	7484082-8	Natural Gas
	539 CENTER POINT ENERGY		138.52	2 Transactions		
116	DEPT Total:		138.52	HEALTH AND HUMAN SERVICES BUILI	1 Vendors	2 Transactions
117	DEPT			FAIRGROUNDS		
85	134 CITY OF HUTCHINSON 01-117-000-0000-6257		199.65	WATER SEWER GARBAGE 07/01/2016 07/31/2016	13008200300	Sewer, Water And Garbage Removal
86	01-117-000-0000-6257		554.41	WATER SEWER GARBAGE 07/01/2016 07/31/2016	13008600400	Sewer, Water And Garbage Removal

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8/19/16 1:49PM  
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
87	01-117-000-0000-6257		126.73	WATER SEWER GARBAGE 07/01/2016 07/31/2016	13008601200	Sewer, Water And Garbage Removal
88	01-117-000-0000-6257		46.89	WATER SEWER GARBAGE 07/01/2016 07/31/2016	13008602000	Sewer, Water And Garbage Removal
134	CITY OF HUTCHINSON		927.68	4 Transactions		
4147	WEST CENTRAL SANITATION INC 01-117-000-0000-6257		446.90	CONTRACTED SERVICES 07/01/2016 07/31/2016	10654899	Sewer, Water And Garbage Removal
4147	WEST CENTRAL SANITATION INC		446.90	1 Transactions		
117	DEPT Total:		1,374.58	FAIRGROUNDS	2 Vendors	5 Transactions
121	DEPT 10326 AMAZON			VETERAN SERVICES		
65	01-121-000-0000-6612 10326 AMAZON		495.00 495.00	VARI DESK 1 Transactions	238156331896	Capital - \$100-\$5,000 (Inventory)
121	DEPT Total:		495.00	VETERAN SERVICES	1 Vendors	1 Transactions
201	DEPT 150 VERIZON WIRELESS			COUNTY SHERIFF'S OFFICE		
128	01-201-000-0000-6203		246.62	SO CELL PHONE USAGE 08/03/2016 09/02/2016	9769694025	Communications
130	01-201-000-0000-6203		30.27	CO ATTY CELL PHONE USAGE 08/03/2016 09/02/2016	9769694046	Communications
132	01-201-000-0000-6203		300.61	MCSO CELL PHONE USAGE 08/03/2016 09/02/2016	9769694046	Communications
133	01-201-000-0000-6203		910.30	MCSO AIR SOURCE CARDS 08/03/2016 09/02/2016	9769694046	Communications
131	01-201-000-9001-6350		26.02	BROWNTON PD AIR SOURCE CARDS 08/03/2016 09/02/2016	9769694046	Other Services & Charges-Brownton CI
134	01-201-000-9003-6350		119.72	GPD AIR SOURCE CARDS 08/03/2016 09/02/2016	9769694046	Other Services & Charges-Glencoe Compu
135	01-201-000-9004-6350		70.02	LPPD AIR SOURCE CARDS 08/03/2016 09/02/2016	9769694046	Other Services & Charges-Lp Computer
136	01-201-000-9005-6350		105.03	WPD AIR SOURCE CARDS 08/03/2016 09/02/2016	9769694046	Other Services & Charges-Winsted Compu

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1 GENERAL REVENUE FUND

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
137	01-201-000-9006-6350		35.01	SLPD AIR SOURCE CARDS 08/03/2016 09/02/2016	9769694046	Other Services & Charges-Silver Lake
150	VERIZON WIRELESS		1,843.60		9 Transactions	
201	DEPT Total:		1,843.60	COUNTY SHERIFF'S OFFICE	1 Vendors	9 Transactions
251	DEPT			COUNTY JAIL		
2469	SAMS CLUB					
9	01-251-000-0000-6415		9.01	SPRAY BOTTLES	77150905750938	Cleaning Supplies
2469	SAMS CLUB		9.01		1 Transactions	
150	VERIZON WIRELESS					
129	01-251-000-0000-6203		17.04	JAIL CELL PHONE USAGE 08/03/2016 09/02/2016	9769694025	Communications
150	VERIZON WIRELESS		17.04		1 Transactions	
251	DEPT Total:		26.05	COUNTY JAIL	2 Vendors	2 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
2928	MCLEOD FOR TOMORROW					
95	01-485-000-0000-6245		375.00	TUITION-S JENKINS		Dues And Registration Fees
96	01-485-000-0000-6245		375.00	TUITION-A MERESH		Dues And Registration Fees
97	01-485-000-0000-6245		375.00	TUITION-M MCGRAW		Dues And Registration Fees
2928	MCLEOD FOR TOMORROW		1,125.00		3 Transactions	
485	DEPT Total:		1,125.00	COUNTY PUBLIC HEALTH NURSING	1 Vendors	3 Transactions
520	DEPT			COUNTY PARK'S		
213	MCLEOD COOP POWER ASSN					
5	01-520-000-0000-6253		1,401.13	525 POWER	140900	Electricity
1	01-520-000-0000-6253		46.27	521 POWER	205200	Electricity
6	01-520-000-0000-6253		321.42	526 POWER HOUSE	416900	Electricity
4	01-520-000-0000-6253		58.10	524 POWER	424600	Electricity
3	01-520-000-0000-6253		46.60	523 POWER	483200	Electricity
2	01-520-000-0000-6253		59.08	522 POWER	518000	Electricity
7	01-520-000-0000-6253		1,703.69	526 POWER	572300	Electricity
213	MCLEOD COOP POWER ASSN		3,636.29		7 Transactions	

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 1 GENERAL REVENUE FUND

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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
520	DEPT Total:		COUNTY PARK'S	1 Vendors	7 Transactions
603	DEPT		COUNTY EXTENSION		
	2928 MCLEOD FOR TOMORROW				
102	01-603-000-0000-6245	375.00	TUITION-C LUDEWIG		Dues And Registration Fees
	2928 MCLEOD FOR TOMORROW	375.00		1 Transactions	
603	DEPT Total:	375.00	COUNTY EXTENSION	1 Vendors	1 Transactions
1	Fund Total:	27,377.15	GENERAL REVENUE FUND		43 Transactions

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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
68	1969 ASSURANT EMPLOYEE BENEFITS 03-000-000-0000-2051		599.00	DENTAL PREMIUM 08/01/2016 08/31/2016	C236079	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		599.00		1 Transactions	
94	3328 GURSTEL CHARGO PA 03-000-000-0000-2055		277.00	GARNISHMENT 07/24/2016 08/06/2016	683730	Garnishments Payable
	3328 GURSTEL CHARGO PA		277.00		1 Transactions	
0	DEPT Total:		876.00	...	2 Vendors	2 Transactions
310	DEPT			HIGHWAY MAINTENANCE		
264	253 LIGHT & POWER COMMISSION 03-310-000-0000-6254		14.54	TRAFFIC LIGHT CSAH 4 & CR 62	14-459100-00	Intersection Lighting
265	03-310-000-0000-6254		18.04	TRAFFIC LIGHT CSAH 15 & 3	14-606200-00	Intersection Lighting
	253 LIGHT & POWER COMMISSION		32.58		2 Transactions	
266	213 MCLEOD COOP POWER ASSN 03-310-000-0000-6254		44.98	TRAFFIC LIGHT TH 212 & CSAH 1	861100	Intersection Lighting
267	03-310-000-0000-6254		40.90	TRAFFIC LIGHT TH 7 & CSAH 115	903000	Intersection Lighting
268	03-310-000-0000-6254		41.02	TRAFFIC LIGHT TH 15 & CSAH 18	903100	Intersection Lighting
269	03-310-000-0000-6254		44.08	TRAFFIC LIGHT CSAH 13 & 23	906900	Intersection Lighting
270	03-310-000-0000-6254		44.21	TRAFFIC LIGHT CSAH 2 & 3	907100	Intersection Lighting
271	03-310-000-0000-6254		43.57	TRAFFIC LIGHT CSAH 25 & 26	907200	Intersection Lighting
272	03-310-000-0000-6254		43.70	TRAFFIC LIGHT 7 & 115	907300	Intersection Lighting
273	03-310-000-0000-6254		44.47	TRAFFIC LIGHT CSAH 18 & 7	907400	Intersection Lighting
274	03-310-000-0000-6254		37.33	TRAFFIC LIGHT CSAH 2 & 22	907500	Intersection Lighting
275	03-310-000-0000-6254		43.45	TRAFFIC LIGHT CSAH 115 & 25W	907600	Intersection Lighting
276	03-310-000-0000-6254		44.34	TRAFFIC LIGHT CSAH 115 & 25E	907700	Intersection Lighting
277	03-310-000-0000-6254		43.32	TRAFFIC LIGHT CSAH 25 & 62	907800	Intersection Lighting
278	03-310-000-0000-6254		43.57	TRAFFIC LIGHT CSAH 4 & 11	907900	Intersection Lighting
279	03-310-000-0000-6254		43.83	TRAFFIC LIGHT CSAH 12 & 19	908000	Intersection Lighting
280	03-310-000-0000-6254		33.63	TRAFFIC LIGHT 115 & 14	908100	Intersection Lighting
281	03-310-000-0000-6254		41.02	TRAFFIC LIGHT CSAH 5 & 2	908200	Intersection Lighting
282	03-310-000-0000-6254		42.68	TRAFFIC LIGHT CSAH 5 & 31	908300	Intersection Lighting
283	03-310-000-0000-6254		46.89	TRAFFIC LIGHT CSAH 4 & 79	908400	Intersection Lighting
284	03-310-000-0000-6254		43.06	TRAFFIC LIGHT CSAH 7 & 79	908500	Intersection Lighting

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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
285 03-310-000-0000-6254		55.94	TRAFFIC LIGHT TH 22 & CR 11	908701 Intersection Lighting
286 03-310-000-0000-6254		40.77	TRAFFIC LIGHT TH 15 & CR 32	917600 Intersection Lighting
287 03-310-000-0000-6254		41.02	TRAFIC LIGHT TH 15 & CR 3	917700 Intersection Lighting
213 MCLEOD COOP POWER ASSN		947.78	22 Transactions	
310 DEPT Total:		980.36	HIGHWAY MAINTENANCE	2 Vendors 24 Transactions
320 DEPT			HIGHWAY CONSTRUCTION	
252 WM MUELLER & SONS INC				
256 03-320-000-0000-6652		98,797.43	PAYMENT #1 16-055-01	16-055-01 WHEELAGE PROJECTS
258 03-320-000-0000-6648		592,803.36	PAYMENT #2 043-064-014	6014-014-1 Federal Aid Road Construction Projects
257 03-320-000-0000-6643		148,200.83	PAYMENT #2 043-604-014	604-014-1 County Road Construction
255 03-320-000-0000-6643		207,014.63	PAYMENT #1 043-611-012	611-012 County Road Construction
259 03-320-000-0000-6642		39,896.40	PAYMENT #2 043-703-001	703-001-1 State Aid-Municipal Construction
252 WM MUELLER & SONS INC		1,086,712.65	5 Transactions	
320 DEPT Total:		1,086,712.65	HIGHWAY CONSTRUCTION	1 Vendors 5 Transactions
330 DEPT			HIGHWAY ADMINISTRATION	
2928 MCLEOD FOR TOMORROW				
98 03-330-000-0000-6245		375.00	TUITION-T FLECK	Dues And Registration Fees
2928 MCLEOD FOR TOMORROW		375.00	1 Transactions	
330 DEPT Total:		375.00	HIGHWAY ADMINISTRATION	1 Vendors 1 Transactions
340 DEPT			HIGHWAY EQUIPMENT MAINTENANCE	
539 CENTER POINT ENERGY				
260 03-340-000-0000-6255		54.82	GLENCOE SHOP	5987115-2 Natural Gas
			07/06/2016 08/04/2016	
539 CENTER POINT ENERGY		54.82	1 Transactions	
32 CITY OF BROWNTON				
261 03-340-000-0000-6253		78.86	ELECTRIC	4440 Electricity
263 03-340-000-0000-6255		24.94	NATURAL GAS	4440 Natural Gas
262 03-340-000-0000-6257		41.94	WATER SEWER	4440 Sewer, Water And Garbage Removal
32 CITY OF BROWNTON		145.74	3 Transactions	
1083 WEX BANK				

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
288	03-340-000-0000-6455		UNLEADED FUEL-JULY	46176107	Motor Fuels And Lubrication
1083	WEX BANK				
			1 Transactions		
340	DEPT Total:		HIGHWAY EQUIPMENT MAINTENANCE	3 Vendors	5 Transactions
		226.72			
3	Fund Total:		ROAD & BRIDGE FUND		37 Transactions
		1,089,170.73			



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
391	DEPT			SOLID WASTE TIP FEE		
1969	ASSURANT EMPLOYEE BENEFITS					
69	05-391-000-0000-2051		220.00	DENTAL PREMIUM 08/01/2016 08/31/2016	C236079	Dental Insurance Payable
1969	ASSURANT EMPLOYEE BENEFITS		220.00	1 Transactions		
134	CITY OF HUTCHINSON					
90	05-391-000-0000-6257		60.86	WATER SEWER 07/01/2016 07/31/2016	30850651000	Sewer, Water And Garbage Removal
134	CITY OF HUTCHINSON		60.86	1 Transactions		
4147	WEST CENTRAL SANITATION INC					
11	05-391-000-0000-6259		816.00	23486 230TH ST	10661143	Recycling
12	05-391-000-0000-6259		6.44	23486 230TH ST JUNE ADJ	10661143	Recycling
13	05-391-000-0000-6259		6.96	23486 230TH ST MAY ADJ	10661143	Recycling
14	05-391-000-0000-6259		879.90	CO RD 9 RECYCLING	10661143	Recycling
15	05-391-000-0000-6259		8.70	CO RD 9 RECYCLING JUNE ADJ	10661143	Recycling
16	05-391-000-0000-6259		8.70	CO RD 9 RECYCLING MAY ADJ	10661143	Recycling
17	05-391-000-0000-6259		351.96	CO RD 9 OCC	10661143	Recycling
18	05-391-000-0000-6259		3.48	CO RD 9 JUNE ADJ	10661143	Recycling
19	05-391-000-0000-6259		3.48	CO RD 9 MAY ADJ	10661143	Recycling
20	05-391-000-0000-6259		351.96	RECYCLING AMES ST	10661143	Recycling
21	05-391-000-0000-6259		3.48	RECYCLING AMES ST	10661143	Recycling
22	05-391-000-0000-6259		3.48	RECYCLING AMES ST MAY ADJ	10661143	Recycling
23	05-391-000-0000-6259		0.70-	RECYCLING AMES ST MAY ADJ	10661143	Recycling
24	05-391-000-0000-6259		351.96	14995 CO RD 7 RECYCLING	10661143	Recycling
25	05-391-000-0000-6259		3.48	14995 CO RD 7 JUNE ADJ	10661143	Recycling
26	05-391-000-0000-6259		3.48	14995 CO RD 7 MAY ADJ	10661143	Recycling
27	05-391-000-0000-6259		175.98	14995 CO RD 7 OCC	10661143	Recycling
28	05-391-000-0000-6259		1.74	14995 CO RD 7 OCC JUNE ADJ	10661143	Recycling
29	05-391-000-0000-6259		1.74	14995 CO RD 7 OCC MAY ADJ	10661143	Recycling
30	05-391-000-0000-6259		879.90	CO RD 7 RECYCLING	10661143	Recycling
31	05-391-000-0000-6259		8.70	CO RD 7 RECYCLING JUNE ADJ	10661143	Recycling
32	05-391-000-0000-6259		8.70	CO RD 7 RECYCLING MAY ADJ	10661143	Recycling
33	05-391-000-0000-6259		351.96	CO RD 7 OCC	10661143	Recycling
34	05-391-000-0000-6259		3.48	CO RD 7 OCC JUNE ADJ	10661143	Recycling
35	05-391-000-0000-6259		1.74	CO RD 7 OCC MAY ADJ	10661143	Recycling
36	05-391-000-0000-6259		879.90	305 MAIN ST RECYCLING	10661143	Recycling
37	05-391-000-0000-6259		8.70	305 MAIN ST RECYCLING JUNE ADJ	10661143	Recycling



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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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38	05-391-000-0000-6259		8.70	305 MAIN ST RECYCLING MAY ADJ	10661143	Recycling
39	05-391-000-0000-6259		351.96	305 MAIN ST OCC	10661143	Recycling
40	05-391-000-0000-6259		3.48	305 MAIN ST OCC JUNE ADJ	10661143	Recycling
41	05-391-000-0000-6259		3.48	305 MAIN ST OCC MAY ADJ	10661143	Recycling
42	05-391-000-0000-6259		4,192.43	2385 HENNEPIN AVE RECYCLING	10661143	Recycling
43	05-391-000-0000-6259		41.47	2385 HENNEPIN RECYCLE JUNE ADJ	10661143	Recycling
44	05-391-000-0000-6259		41.47	2385 HENNEPIN RECYCLE MAY ADJ	10661143	Recycling
45	05-391-000-0000-6259		879.90	208 1ST AVE RECYCLING	10661143	Recycling
46	05-391-000-0000-6259		8.70	208 1ST AVE RECYCLING JUNE ADJ	10661143	Recycling
47	05-391-000-0000-6259		8.70	208 1ST AVE RECYCLING MAY ADJ	10661143	Recycling
48	05-391-000-0000-6259		351.96	208 1ST AVE OCC	10661143	Recycling
49	05-391-000-0000-6259		3.48	208 1ST AVE OCC JUNE ADJ	10661143	Recycling
50	05-391-000-0000-6259		3.48	208 1ST AVE OCC MAY ADJ	10661143	Recycling
51	05-391-000-0000-6259		351.96	2944 110TH ST RECYCLING	10661143	Recycling
52	05-391-000-0000-6259		3.48	2944 110TH ST RECYCLE JUNE ADJ	10661143	Recycling
53	05-391-000-0000-6259		1.74	2944 110TH ST RECYCLE MAY ADJ	10661143	Recycling
54	05-391-000-0000-6259		175.98	2944 110TH ST OCC	10661143	Recycling
55	05-391-000-0000-6259		1.74	2944 110TH ST OCC JUNE ADJ	10661143	Recycling
56	05-391-000-0000-6259		3.48	2944 110TH ST OCC MAY ADJ	10661143	Recycling
57	05-391-000-0000-6259		175.98	11655 HWY 15 S RECYCLING	10661143	Recycling
58	05-391-000-0000-6259		1.74	11655 HWY 15 S RECYCLE JUNE A	10661143	Recycling
59	05-391-000-0000-6259		1.74	11655 HWY 15 S RECYCLE MAY AD	10661143	Recycling
60	05-391-000-0000-6259		90.90	840 CENTURY AVE RECYCLING	10661143	Recycling
61	05-391-000-0000-6259		45.45	840 CENTURY AVE RECYCLING	10661143	Recycling
62	05-391-000-0000-6259		0.45	840 CENUTRY AVE RECYCLE JUNE A	10661143	Recycling
63	05-391-000-0000-6259		0.45	840 CENUTRY AVE RECYCLE MAY AD	10661143	Recycling
139	05-391-000-0000-6258		1.11	CNTY/SCH/CITY RECYCLE JUNE ADJ	10661234	School Recycling
140	05-391-000-0000-6258		1.11	CNTY/SCH/CITY RECYCLE MAY ADJ	10661234	School Recycling
141	05-391-000-0000-6258		1.16	CNTY/SCH/CITY RECYCLE JUNE ADJ	10661234	School Recycling
142	05-391-000-0000-6258		1.16	CNTY/SCH/CITY RECYCLE MAY ADJ	10661234	School Recycling
143	05-391-000-0000-6258		6.40	CNTY/SCH/CITY RECYCLE JUNE ADJ	10661234	School Recycling
144	05-391-000-0000-6258		6.40	CNTY/SCH/CITY RECYCLE MAY ADJ	10661234	School Recycling
145	05-391-000-0000-6258		4.88	CNTY/SCH/CITY RECYCLE JUNE ADJ	10661234	School Recycling
146	05-391-000-0000-6258		4.88	CNTY/SCH/CITY RECYCLE MAY ADJ	10661234	School Recycling
147	05-391-000-0000-6258		1.20	CNTY/SCH/CITY RECYCLE JUNE ADJ	10661234	School Recycling
148	05-391-000-0000-6258		1.20	CNTY/SCH/CITY RECYCLE MAY ADJ	10661234	School Recycling
149	05-391-000-0000-6258		112.11	CNTY&SCHOOL COLLECTION RECYCLE	10661234	School Recycling
150	05-391-000-0000-6258		117.16	CNTY&SCHOOL COLLECTION RECYCLE	10661234	School Recycling
151	05-391-000-0000-6258		646.40	CNTY&SCHOOL COLLECTION RECYCLE	10661234	School Recycling

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5 SOLID WASTE FUND

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152	05-391-000-0000-6258		529.48	CNTY&SCHOOL COLLECTION RECYCLE	10661234	School Recycling
153	05-391-000-0000-6258		128.40	CNTY&SCHOOL COLLECTION RECYCLE	10661234	School Recycling
4147	WEST CENTRAL SANITATION INC		13,442.65	68 Transactions		
391	DEPT Total:		13,723.51	SOLID WASTE TIP FEE	3 Vendors	70 Transactions
393	DEPT			MATERIALS RECOVERY FACILITY		
1969	ASSURANT EMPLOYEE BENEFITS					
70	05-393-000-0000-2051		138.00	DENTAL PREMIUM 08/01/2016 08/31/2016	C236079	Dental Insurance Payable
1969	ASSURANT EMPLOYEE BENEFITS		138.00	1 Transactions		
134	CITY OF HUTCHINSON					
89	05-393-000-0000-6257		291.13	WATER SEWER 07/01/2016 07/31/2016	30850650200	Sewer, Water And Garbage Removal
134	CITY OF HUTCHINSON		291.13	1 Transactions		
4147	WEST CENTRAL SANITATION INC					
154	05-393-000-0000-6259		0.30	RURAL RDU COLLECTION JUNE ADJ	10661234	Recycling
155	05-393-000-0000-6259		0.30	RURAL RDU COLLECTION MAY ADJ	10661234	Recycling
156	05-393-000-0000-6259		30.80	RURAL RDU COLLECTION	10661234	Recycling
157	05-393-000-0000-6259		1.35	BISCAY COLLECTION JUNE ADJ	10661234	Recycling
158	05-393-000-0000-6259		1.35	BISCAY COLLECTION MAY ADJ	10661234	Recycling
159	05-393-000-0000-6259		138.60	BISCAY COLLECTION	10661234	Recycling
160	05-393-000-0000-6259		9.48	BROWNTON COLLECTION JUNE ADJ	10661234	Recycling
161	05-393-000-0000-6259		9.48	BROWNTON COLLECTION MAY ADJ	10661234	Recycling
162	05-393-000-0000-6259		973.28	BROWNTON COLLECTION	10661234	Recycling
163	05-393-000-0000-6259		0.84	BROWNTON MUD COLLECTION JUNE	10661234	Recycling
164	05-393-000-0000-6259		0.84	BROWNTON MUD COLLECTION MAY	10661234	Recycling
165	05-393-000-0000-6259		72.24	BROWNTON MUD COLLECTION	10661234	Recycling
166	05-393-000-0000-6259		67.11	GLENCOE COLLECTION JUNE ADJ	10661234	Recycling
167	05-393-000-0000-6259		67.11	GLENCOE COLLECTION MAY ADJ	10661234	Recycling
168	05-393-000-0000-6259		6,889.96	GLENCOE COLLECTION	10661234	Recycling
169	05-393-000-0000-6259		3.27	GLENCOE MUD COLLECTION JUNE	10661234	Recycling
170	05-393-000-0000-6259		3.27	GLENCOE MUD COLLECTION MAY	10661234	Recycling
171	05-393-000-0000-6259		281.22	GLENCOE MUD COLLECTION	10661234	Recycling
172	05-393-000-0000-6259		0.07	VALET 1609 KNIGHT COLLECT JUNE	10661234	Recycling
173	05-393-000-0000-6259		0.07	VALET 1609 KNIGHT COLLECT MAY	10661234	Recycling
174	05-393-000-0000-6259		6.91	GLENCOE VALET COLLECTION	10661234	Recycling



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
175	05-393-000-0000-6259		178.44	HUTCHINSON COLLECTION JUNE ADJ	10661234	Recycling
176	05-393-000-0000-6259		178.44	HUTCHINSON COLLECTION MAY ADJ	10661234	Recycling
177	05-393-000-0000-6259		18,319.84	HUTCHINSON COLLECTION	10661234	Recycling
178	05-393-000-0000-6259		3,384.96	HUTCHINSON MUD COLLECTION	10661234	Recycling
179	05-393-000-0000-6259		39.36	HUTCHINS MUD COLLECTION JUNE	10661234	Recycling
180	05-393-000-0000-6259		39.36	HUTCHINSON MUD COLLECTION MAY	10661234	Recycling
181	05-393-000-0000-6259		2.73	HUTCH VALET COLLECTION JUNE	10661234	Recycling
182	05-393-000-0000-6259		0.07	HUTCH VALET COLLECTION MAY	10661234	Recycling
183	05-393-000-0000-6259		0.07	HUTCH VALET COLLECTION MAY	10661234	Recycling
184	05-393-000-0000-6259		0.07	HUTCH VALET COLLECTION MAY	10661234	Recycling
185	05-393-000-0000-6259		0.07	HUTCH VALET COLLECTION MAY	10661234	Recycling
186	05-393-000-0000-6259		6.91	VALET 1023 LEWIS	10661234	Recycling
187	05-393-000-0000-6259		6.91	VALET 1108 JEFE	10661234	Recycling
188	05-393-000-0000-6259		6.91	VALET 119 LEWIS	10661234	Recycling
189	05-393-000-0000-6259		13.82	VALET 1127 LEWIS	10661234	Recycling
190	05-393-000-0000-6259		6.91	VALET 1169 OAKW	10661234	Recycling
191	05-393-000-0000-6259		6.91	VALET 1223 BRAD	10661234	Recycling
192	05-393-000-0000-6259		6.91	1229 BRAD	10661234	Recycling
193	05-393-000-0000-6259		6.91	VALET 132 COLLEG	10661234	Recycling
194	05-393-000-0000-6259		6.91	VALET 168 FLORI	10661234	Recycling
195	05-393-000-0000-6259		6.91	VALET 177TH 4TH	10661234	Recycling
196	05-393-000-0000-6259		6.91	VALET 201 4TH	10661234	Recycling
197	05-393-000-0000-6259		6.91	VALET 266 1ST AVE	10661234	Recycling
198	05-393-000-0000-6259		6.91	VALET 325 WASHI	10661234	Recycling
199	05-393-000-0000-6259		6.91	VALET 332 HWY 7	10661234	Recycling
200	05-393-000-0000-6259		6.91	VALET 336 HWY 7	10661234	Recycling
201	05-393-000-0000-6259		6.91	VALET 352 SCHOO	10661234	Recycling
202	05-393-000-0000-6259		6.91	VALET 362 SCHOO	10661234	Recycling
203	05-393-000-0000-6259		6.91	VALET 384 LARSO	10661234	Recycling
204	05-393-000-0000-6259		6.91	VALET 420 GROVE	10661234	Recycling
205	05-393-000-0000-6259		6.91	VALET 430 GROVE	10661234	Recycling
206	05-393-000-0000-6259		6.91	VALET 435 WASHI	10661234	Recycling
207	05-393-000-0000-6259		6.91	VALET 450 DALE	10661234	Recycling
208	05-393-000-0000-6259		6.91	VALET 456 SHADY	10661234	Recycling
209	05-393-000-0000-6259		6.91	VALET 510 MONR	10661234	Recycling
210	05-393-000-0000-6259		6.91	VALET 512 KAY ST	10661234	Recycling
211	05-393-000-0000-6259		6.91	VALET 539 HURON	10661234	Recycling
212	05-393-000-0000-6259		13.82	VALET 546 SCHOO	10661234	Recycling
213	05-393-000-0000-6259		6.91	VALET 566 LYNN	10661234	Recycling



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
214	05-393-000-0000-6259		6.91	VALET 561 GLEN	10661234	Recycling
215	05-393-000-0000-6259		6.91	VALET 656 JUUL	10661234	Recycling
216	05-393-000-0000-6259		6.91	VALET 851 MAIN	10661234	Recycling
217	05-393-000-0000-6259		6.91	VALET 926 HASSA	10661234	Recycling
218	05-393-000-0000-6259		6.91	VALET 968 HAYDE	10661234	Recycling
219	05-393-000-0000-6259		6.91	VALET 1005 PRAIRI	10661234	Recycling
220	05-393-000-0000-6259		6.91	VALET 168 HAYDE	10661234	Recycling
221	05-393-000-0000-6259		6.91	VALET 495 OTTER	10661234	Recycling
222	05-393-000-0000-6259		20.07	LP COLLECTION JUNE ADJ	10661234	Recycling
223	05-393-000-0000-6259		20.07	LP COLLECTION MAY ADJ	10661234	Recycling
224	05-393-000-0000-6259		2,060.52	LP COLLECTION	10661234	Recycling
225	05-393-000-0000-6259		0.12	LP MUD COLLECTION JUNE ADJ	10661234	Recycling
226	05-393-000-0000-6259		0.12	LP MUD COLLECTION MAY ADJ	10661234	Recycling
227	05-393-000-0000-6259		10.32	LP MUD COLLECTION	10661234	Recycling
228	05-393-000-0000-6259		0.07	LP VALET JUNE ADJ	10661234	Recycling
229	05-393-000-0000-6259		0.07	LP VALET MAY ADJ	10661234	Recycling
230	05-393-000-0000-6259		6.91	VALET 200 JUNIPE	10661234	Recycling
231	05-393-000-0000-6259		4.26	PLATO COLLECTION JUNE ADJ	10661234	Recycling
232	05-393-000-0000-6259		4.26	PLATO COLLECTION MAY ADJ	10661234	Recycling
233	05-393-000-0000-6259		437.36	PLATO COLLECTION	10661234	Recycling
234	05-393-000-0000-6259		0.14	PLATO VALET COLLECTION JUNE	10661234	Recycling
235	05-393-000-0000-6259		0.14	PLATO VALET COLLECTION MAY	10661234	Recycling
236	05-393-000-0000-6259		13.82	VALET 8 & 16 MCLE	10661234	Recycling
237	05-393-000-0000-6259		10.68	SILVER LAKE COLLECTION JUNE	10661234	Recycling
238	05-393-000-0000-6259		10.68	SILVER LAKE COLLECTION MAY	10661234	Recycling
239	05-393-000-0000-6259		1,096.48	SILVER LAKE COLLECTION	10661234	Recycling
240	05-393-000-0000-6259		0.72	SILVER LAKE MUD COLLECTION JUN	10661234	Recycling
241	05-393-000-0000-6259		0.72	SILVER LAKE MUD COLLECTION MAY	10661234	Recycling
242	05-393-000-0000-6259		61.92	SILVER LAKE MUD COLLECTION	10661234	Recycling
243	05-393-000-0000-6259		0.07	SL VALET COLLECTION JUNE ADJ	10661234	Recycling
244	05-393-000-0000-6259		0.07	SL VALET COLLECTION MAY ADJ	10661234	Recycling
245	05-393-000-0000-6259		6.91	VALET 313 GROVE	10661234	Recycling
246	05-393-000-0000-6259		6.96	STEWART COLLECTION JUNE ADJ	10661234	Recycling
247	05-393-000-0000-6259		6.96	STEWART COLLECTION MAY ADJ	10661234	Recycling
248	05-393-000-0000-6259		714.56	STEWART COLLECTION	10661234	Recycling
249	05-393-000-0000-6259		28.11	WINSTED COLLECTION JUNE ADJ	10661234	Recycling
250	05-393-000-0000-6259		28.11	WINSTED COLLECTION MAY ADJ	10661234	Recycling
251	05-393-000-0000-6259		2,885.96	WINSTED COLLECTION	10661234	Recycling
252	05-393-000-0000-6259		1.20	WINSTED MUD COLLECTION JUNE	10661234	Recycling

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>		<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No.</u>	<u>Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
253	05-393-000-0000-6259		WINSTED MUD COLLECTION MAY	10661234	Recycling
254	05-393-000-0000-6259		WINSTED MUD COLLECTION	10661234	Recycling
4147	WEST CENTRAL SANITATION INC		101 Transactions		
393	DEPT Total:		MATERIALS RECOVERY FACILITY	3 Vendors	103 Transactions
397	DEPT		HOUSEHOLD HAZARDOUS WASTE		
	5281 TASC				
126	05-397-000-0000-6350		TRUE UP J STRAZZINSKI	IN843903	Other Services & Charges
	5281 TASC		1 Transactions		
397	DEPT Total:		HOUSEHOLD HAZARDOUS WASTE	1 Vendors	1 Transactions
5	Fund Total:		SOLID WASTE FUND		174 Transactions

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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT			INCOME MAINTENANCE		
71	1969 ASSURANT EMPLOYEE BENEFITS 11-420-000-0000-2051		745.70	DENTAL PREMIUM 08/01/2016 08/31/2016	C236079	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		745.70	1 Transactions		
99	2928 MCLEOD FOR TOMORROW 11-420-600-0007-6245		375.00	TUITION-R NELSON		Registration Expense - Financial Workers
	2928 MCLEOD FOR TOMORROW		375.00	1 Transactions		
420	DEPT Total:		1,120.70	INCOME MAINTENANCE	2 Vendors	2 Transactions
430	DEPT			INDIVIDUAL AND FAMILY SOCIAL SERVI		
72	1969 ASSURANT EMPLOYEE BENEFITS 11-430-000-0000-2051		3,366.30	DENTAL PREMIUM 08/01/2016 08/31/2016	C236079	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		3,366.30	1 Transactions		
100	2928 MCLEOD FOR TOMORROW 11-430-709-0009-6245		375.00	TUITION-C MORGANDO		Registration Expense - Technical Staff
101	11-430-709-0009-6245		375.00	TUITION-V COATES		Registration Expense - Technical Staff
	2928 MCLEOD FOR TOMORROW		750.00	2 Transactions		
110	3028 MINNESOTA CHILD SUPPORT PAYMENT 11-430-000-0000-2056		276.88	CHILD SUPPORT 07/24/2016 08/06/2016	001486828601	Child Support Garnishment Payable
	3028 MINNESOTA CHILD SUPPORT PAYMENT		276.88	1 Transactions		
430	DEPT Total:		4,393.18	INDIVIDUAL AND FAMILY SOCIAL SER	3 Vendors	4 Transactions
11	Fund Total:		5,513.88	HUMAN SERVICE FUND		6 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
635	DEPT			COUNTY DITCH #22 REDETERMINED		
120	9825 SHORT ELLIOTT HENDRICKSON INC 20-635-000-0000-6302		1,297.13	ENGINEERING WORK CD #22	319150	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		1,297.13	1 Transactions		
635	DEPT Total:		1,297.13	COUNTY DITCH #22 REDETERMINED	1 Vendors	1 Transactions
637	DEPT			COUNTY DITCH #26		
91	2029 ED RETTMANN JR EXCAVATING 20-637-000-0000-6302		9,506.84	REPAIR CD #26		Construction And Repairs
92	20-637-000-0000-6302		19,365.79	REPAIR CD #27		Construction And Repairs
	2029 ED RETTMANN JR EXCAVATING		28,872.63	2 Transactions		
122	9825 SHORT ELLIOTT HENDRICKSON INC 20-637-000-0000-6302		1,493.59	ENGINEERING WORK CD #26	319368	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		1,493.59	1 Transactions		
637	DEPT Total:		30,366.22	COUNTY DITCH #26	2 Vendors	3 Transactions
638	DEPT			COUNTY DITCH #27		
123	9825 SHORT ELLIOTT HENDRICKSON INC 20-638-000-0000-6302		7,105.10	ENGINEERING WORK CD #27	319368	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		7,105.10	1 Transactions		
638	DEPT Total:		7,105.10	COUNTY DITCH #27	1 Vendors	1 Transactions
669	DEPT			JUDICIAL DITCH #9 MCLEOD		
121	9825 SHORT ELLIOTT HENDRICKSON INC 20-669-000-0000-6302		472.50	ENGINEERING WORK JD #9	319151	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		472.50	1 Transactions		
669	DEPT Total:		472.50	JUDICIAL DITCH #9 MCLEOD	1 Vendors	1 Transactions
20	Fund Total:		39,240.95	COUNTY DITCH FUND		6 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
220	DEPT			BOAT & WATER SAFETY-GRANT		
73	1969 ASSURANT EMPLOYEE BENEFITS 25-220-000-0000-2051		1.08	DENTAL PREMIUM 08/01/2016 08/31/2016	C236079	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		1.08	1 Transactions		
220	DEPT Total:		1.08	BOAT & WATER SAFETY-GRANT	1 Vendors	1 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
74	1969 ASSURANT EMPLOYEE BENEFITS 25-485-000-0000-2051		49.00	DENTAL PREMIUM 08/01/2016 08/31/2016	C236079	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		49.00	1 Transactions		
485	DEPT Total:		49.00	COUNTY PUBLIC HEALTH NURSING	1 Vendors	1 Transactions
619	DEPT			CROW RIVER SEPTIC SYSTEM LOANS-7		
293	3856 BORKA EXCAVATING 25-619-000-0000-6350		14,000.00	SEPTIC SYSTEM-A MICKOLICHEK 08-04-16-6	08-04-16-6	Other Services & Charges
	3856 BORKA EXCAVATING		14,000.00	1 Transactions		
294	2042 HJERPE CONTRACTING INC 25-619-000-0000-6350		11,995.00	SEPTIC SYSTEM-P SAUTER	5946	Other Services & Charges
	2042 HJERPE CONTRACTING INC		11,995.00	1 Transactions		
619	DEPT Total:		25,995.00	CROW RIVER SEPTIC SYSTEM LOANS-7	2 Vendors	2 Transactions
807	DEPT			DESIGNATED FOR CAPITAL ASSETS		
124	9825 SHORT ELLIOTT HENDRICKSON INC 25-807-000-0000-6610		1,404.00	JAIL ADDITIONAL STAKING	319369	Capital - Over \$5,000 (Fixed Assets)
	9825 SHORT ELLIOTT HENDRICKSON INC		1,404.00	1 Transactions		
807	DEPT Total:		1,404.00	DESIGNATED FOR CAPITAL ASSETS	1 Vendors	1 Transactions
885	DEPT			ESCROW DEPOSITS		
295	3856 BORKA EXCAVATING 25-885-000-0000-6350		12,000.00	SEPTIC SYSTEM-J BAIRD	07-25-16-12	Other Services & Charges

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
3856 BORKA EXCAVATING		12,000.00	1 Transactions	
885 DEPT Total:		12,000.00	ESCROW DEPOSITS	1 Vendors 1 Transactions
886 DEPT			COUNTY FEEDLOT PROGRAM	
1969 ASSURANT EMPLOYEE BENEFITS				
75 25-886-000-0000-2051		44.50	DENTAL PREMIUM	C236079 Dental Insurance Payable
			08/01/2016 08/31/2016	
1969 ASSURANT EMPLOYEE BENEFITS		44.50	1 Transactions	
886 DEPT Total:		44.50	COUNTY FEEDLOT PROGRAM	1 Vendors 1 Transactions
25 Fund Total:		39,493.58	SPECIAL REVENUE FUND	7 Transactions



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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
853 DEPT		LOCAL PUBLIC HEALTH GRANT			
1969 ASSURANT EMPLOYEE BENEFITS					
76 82-853-000-0000-2051		115.00	DENTAL PREMIUM	C236079	DENTAL INSURANCE PAYABLE
			08/01/2016 08/31/2016		
1969 ASSURANT EMPLOYEE BENEFITS		115.00		1 Transactions	
3525 BARNAL, GUZY & STEFFEN LTD					
77 82-853-000-0000-6265		5,000.00	JPA REVISIONS	161591	Professional Services
3525 BARNAL, GUZY & STEFFEN LTD		5,000.00		1 Transactions	
718 BUERKLE/RHONDA					
78 82-853-000-0000-6121		1,344.00	LPGH GRANT TIME		Personnel Wages
80 82-853-000-0000-6203		23.16	LPHG COMMUNICATIONS		Communications
79 82-853-000-0000-6335		16.20	LPHG GRANT MILEAGE		Mileage Expense
718 BUERKLE/RHONDA		1,383.36		3 Transactions	
3520 FAIRVIEW COMMUNITY HEALTH					
93 82-853-000-0000-6350		2,000.00	ADULT MHFA INSTRUCTOR TRAINING	#MCPH_0001	Other Services & Charges
3520 FAIRVIEW COMMUNITY HEALTH		2,000.00		1 Transactions	
658 MCLEOD PUBLISHING INC					
103 82-853-000-0000-6241		73.36	WIC DIETICIAN ADS		Printing And Publishing
658 MCLEOD PUBLISHING INC		73.36		1 Transactions	
9820 MINNESOTA COUNTIES COMPUTER COO					
113 82-853-000-0000-6265		6,489.66	2ND QTR PH DOC SOFTWAER	2Y1604036	Professional Services
111 82-853-000-0000-6265		119.17	2ND QTR CHS USER GROUP EXPENSE	2Y1607125	Professional Services
112 82-853-000-0000-6265		3,839.45	PH DOC TRAINING	2Y1607125	Professional Services
9820 MINNESOTA COUNTIES COMPUTER COO		10,448.28		3 Transactions	
714 NACCHO					
118 82-853-000-0000-6245		440.00	NACCHO MEMBERSHIP DUES 2016-17	MN030	Dues And Registration Fees
714 NACCHO		440.00		1 Transactions	
66205 TANFARE TRAVEL					
125 82-853-000-0000-6336		25.00	TRAVEL AGENCY FARE		Meals, Lodging, Parking & Miscellaneous
66205 TANFARE TRAVEL		25.00		1 Transactions	
3526 THE HOKEY POKEY CLINIC					

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
<u>No.</u> <u>Account/Formula</u>	<u>Accr</u> <u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
127 82-853-000-0000-6360	750.00	STAFF DEVELOPMENT TRAINING	1002	Training
3526 THE HOKEY POKEY CLINIC	750.00	1 Transactions		
3523 WELLNESS IN THE WOOD				
138 82-853-000-0000-6265	1,500.00	ADULT MENTAL HEALTH 1ST AID		Professional Services
3523 WELLNESS IN THE WOOD	1,500.00	1 Transactions		
853 DEPT Total:	21,735.00	LOCAL PUBLIC HEALTH GRANT	10 Vendors	14 Transactions
859 DEPT		HEALTHY COMMUNITIES ACTIVITIES		
4834 RAMSEY PRINTING INC				
119 82-859-000-0000-6241	231.00	HEALTHY COMMUNITIES BROCHURE	56767	Printing And Publishing
4834 RAMSEY PRINTING INC	231.00	1 Transactions		
859 DEPT Total:	231.00	HEALTHY COMMUNITIES ACTIVITIES	1 Vendors	1 Transactions
872 DEPT		CHILD & TEEN CHECKUPS (C&TC)		
963 MINNESOTA STATE AUDITOR				
117 82-872-000-0000-6265	1,616.00	2015 AUDIT SRVS FOR YEAR 2014	67429	Professional Services
963 MINNESOTA STATE AUDITOR	1,616.00	1 Transactions		
872 DEPT Total:	1,616.00	CHILD & TEEN CHECKUPS (C&TC)	1 Vendors	1 Transactions
82 Fund Total:	23,582.00	COMMUNITY HEALTH SERVICE		16 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
834 DEPT		DEED TAX		
1004 MINNESOTA DEPARTMENT OF REVENUE				
8 86-834-000-0000-6850		1,000.00	JULY DEED TAX	Collections For Other Agencies
1004 MINNESOTA DEPARTMENT OF REVENUE		1,000.00	1 Transactions	
834 DEPT Total:		1,000.00	DEED TAX	1 Vendors 1 Transactions
975 DEPT		DNR CLEARING ACCOUNT		
509 MINNESOTA DNR				
115 86-975-000-0000-6850		433.00	DNR	Collections For Other Agencies
509 MINNESOTA DNR		433.00	08/09/2016 08/15/2016 1 Transactions	
975 DEPT Total:		433.00	DNR CLEARING ACCOUNT	1 Vendors 1 Transactions
976 DEPT		GAME & FISH CLEARING ACCOUNT		
509 MINNESOTA DNR				
114 86-976-000-0000-6850		30.00	G & F	Collections For Other Agencies
509 MINNESOTA DNR		30.00	08/09/2016 08/15/2016 1 Transactions	
976 DEPT Total:		30.00	GAME & FISH CLEARING ACCOUNT	1 Vendors 1 Transactions
86 Fund Total:		1,463.00	TRUST & AGENCY FUND	3 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



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87 TAX & PENALTY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #
				On Behalf of Name
984 DEPT				
24865 GLEN KNOLL				
289 87-984-000-0000-6810		44.00	ADVANCE TAX COLLECTIONS	
24865 GLEN KNOLL		44.00	OVER PAID PROPERTY TAX	22.999.0280 Refunds And Reimbursements
			1 Transactions	
3531 LINAREE/FRANCISCA				
291 87-984-000-0000-6810		40.00	ADVANCE TAX COLLECTIONS	
3531 LINAREE/FRANCISCA		40.00	OVER PAID PROPERTY TAX	23.999.1362 Refunds And Reimbursements
			1 Transactions	
3532 REMUS/VIRGIL & BRECHT/TRAVIS & STE				
292 87-984-000-0000-6810		520.00	ADVANCE TAX COLLECTIONS	
3532 REMUS/VIRGIL & BRECHT/TRAVIS & STE		520.00	PROPERTY TAX PAID TWICE	20.999.01108 Refunds And Reimbursements
			1 Transactions	
984 DEPT Total:		604.00	ADVANCE TAX COLLECTIONS	3 Vendors 3 Transactions
87 Fund Total:		604.00	TAX & PENALTY FUND	3 Transactions
Final Total:		1,279,734.53	68 Vendors	295 Transactions

\*\*\*\*\*  
\*\*\*\*\*  
**McLeod County IFS**  
\*\*\*\*\*  
\*\*\*\*\*



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	27,377.15	GENERAL REVENUE FUND	
	3	1,089,170.73	ROAD & BRIDGE FUND	
	5	53,289.24	SOLID WASTE FUND	
	11	5,513.88	HUMAN SERVICE FUND	
	20	39,240.95	COUNTY DITCH FUND	
	25	39,493.58	SPECIAL REVENUE FUND	
	82	23,582.00	COMMUNITY HEALTH SERVICE	
	86	1,463.00	TRUST & AGENCY FUND	
	87	604.00	TAX & PENALTY FUND	
All Funds		1,279,734.53	Total	Approved by, .....
				.....
				.....

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
8/22/16 11:32AM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name  
on Audit List?: N

Type of Audit List: D D - Detailed Audit List  
S - Condensed Audit List

Save Report Options?: N

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
8/22/16 11:32AM  
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
619 DEPT		CROW RIVER SEPTIC SYSTEM LOANS-7		
1119 MID MN SEPTIC SERVICES				
2 25-619-000-0000-6350		SEPTIC SYSTEM-G ELLIS	3466	Other Services & Charges
1119 MID MN SEPTIC SERVICES		1 Transactions		
619 DEPT Total:		CROW RIVER SEPTIC SYSTEM LOANS-7	1 Vendors	1 Transactions
25 Fund Total:		SPECIAL REVENUE FUND		1 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



POOL  
8/22/16 11:32AM  
87 TAX & PENALTY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
984 DEPT				ADVANCE TAX COLLECTIONS
3532 REMUS &/VIRGIL				
1 87-984-000-0000-6810		520.00	PROPERTY TAX PAID TWICE	20.999.0108 Refunds And Reimbursements
3532 REMUS &/VIRGIL		520.00	1 Transactions	
984 DEPT Total:		520.00	ADVANCE TAX COLLECTIONS	1 Vendors 1 Transactions
87 Fund Total:		520.00	TAX & PENALTY FUND	1 Transactions
Final Total:		10,490.00	2 Vendors	2 Transactions

\*\*\*\*\* McLeod County IFS \*\*\*\*\*

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	25	9,970.00	SPECIAL REVENUE FUND
	87	520.00	TAX & PENALTY FUND
All Funds		10,490.00	Total

Approved by, .....

.....

.....

**MCLEOD COUNTY BOARD  
AGENDA REQUEST**

Please provide the following coversheet to process each individual request for Board consideration and/or action:

Board meeting date:	<u>8/30/16</u>	Originating department:	<u>Highway</u>
Consent or regular agenda:	<u>consent</u>	Preferred agenda time:	<u>na</u>
Amount of time needed:	<u>na</u>	Funding source (if applicable):	<u>na</u>
Contact person for more info:	<u>Deb/John</u>	Are funds in Dept. budget:	<u>na</u>
Representative (present at the meeting):	<u>na</u>	Number of signed copies:	<u>0</u>

---

**MOTION REQUESTED:**

Consider approval of the Highway Department 2015 Annual Report.

---

**JUSTIFICATION FOR MOTION:**

This is our standard report that covers in detail the various accounts within the Road and Bridge Fund pertaining to revenues and expenditures for 2015.

---

**South Grade Road  
Ultra-Thin Bonded Wearing Course**



# HIGHWAY DEPARTMENT 2015 ANNUAL REPORT



**SAP 43-626-005 CSAH 26  
Rehabilitation Project**



**CSAH 115  
Maintenance Forces  
Shouldering**



# McLEOD COUNTY HIGHWAY DEPARTMENT

1400 Adams Street SE, Hutchinson, MN 55350

(320) 484-4321 • Fax (320) 234-6971

**John Brunkhorst, P.E.**  
County Engineer

**Phil Schmalz, P.E.**  
Assistant County Engineer

**Elvis Voigt**  
Maintenance Superintendent

**Christy Christensen**  
GIS Director

June 1, 2016

Honorable Board of County Commissioners  
McLeod County, Minnesota

Re: 2015 Annual Report

Honorable Commissioners:

I present, herewith, a report of the activities of the McLeod County Highway Department for the year ended December 31, 2015.

The report covers in detail the various accounts within the Road and Bridge Fund pertaining to revenue and expenditures.

As always if you have any questions or concerns on any of the items feel free to give our office a call.

Respectfully submitted,

John T. Brunkhorst, P.E.  
McLeod County Engineer

Cc: Pat Melvin, County Administrator  
Todd Broadwell, MnDOT District State Aid Engineer



**COUNTY OF MCLEOD , MINNESOTA, HIGHWAY DEPARTMENT**  
**Year Ended December 31, 2015**

	Regular	Municipal	County
<b>Total Mileage</b>	240.200	14.810	144.870
<b>Construction Allotment</b>	\$2,359,800.00	\$219,499.00	
<b>Total Cost</b>	\$3,252,590.20	\$495,928.20	\$173.47
<b>Maintenance Allotment</b>	<u>\$1,573,200.00</u>	<u>\$146,332.00</u>	
<b>State Aid Bond Interest</b>	\$0.00		
<b>Maintenance Cost (*Includes costs below)</b>	<u>\$2,150,382.97</u>	<u>\$123,147.89</u>	\$928,514.51
<b>Total Maintenance Plus Bond Int.</b>	<u>\$2,150,382.97</u>	<u>\$123,147.89</u>	
<b>*Unallocated Costs</b>	\$167,912.85	\$11,194.20	\$100,747.77
<b>*Adj to Equalize Depreciation</b>	\$180,244.20	\$12,016.28	\$108,146.52

**CERTIFICATION STATEMENT**

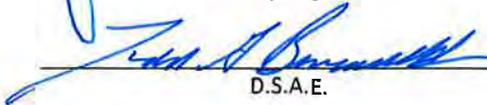
I certify that the above information is true and correct. I also certify that the McLeod County Highway Department has followed the accounting procedures as established in the State Aid Accounting Manual or an alternative method as approved by the Mn/DOT. It is understood that all records, books, documents, and accounting procedures pertaining to this information are subject to audit and examination by the Mn/DOT and the State Auditor's Office. It is also understood that the Mn/DOT reserves the right to withhold future State Aid payments if the county has not complied with the procedures and practices as approved and established.

Certified:

  
 \_\_\_\_\_  
 County Engineer

6/30/16  
 \_\_\_\_\_  
 Date

Approved:

  
 \_\_\_\_\_  
 D.S.A.E.

8/1/16  
 \_\_\_\_\_  
 Date

**McLeod County Highway Department  
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For the Year Ended December 31, 2015**

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**McLeod County Highway Department  
Summary of County Highway Information  
For the Year Ended December 31, 2015**

Mileage - CSAH Regular	240.2
Maintenance Costs - CSAH Regular	\$ 2,150,382.97
Mileage - CSAH Municipal	14.81
Maintenance Costs - CSAH Municipal	\$ 123,147.89
Mileage - County Roads	144.87
Maintenance Costs - County Roads	\$ 928,514.51
Construction - CSAH Regular	\$ 3,252,590.20
Construction - CSAH Municipal	\$ 495,928.20
Construction - County Roads	\$ 173.47

**McLeod County Highway Department  
Financial Statement  
For the Year Ended December 31, 2015**

**ASSETS**

Cash Balance as of December 31, 2015

Cash	\$ 5,427,787.83	
Petty Cash	100.00	
		\$ 5,427,887.83

Unapportioned Taxes Receivable	-	
Delinquent Taxes Receivable	-	
Tax Forfeited Property	-	
		-

**Accounts Receivable**

Due from Private Sector	13,567.54	
Due from Townships	9,069.38	
Due from Municipalities	3,970.55	
Due from Other Governments	-	
Due from Other County Funds	-	
		26,607.47

**Due from State Aid**

Regular Maintenance	157,320.00	
Regular Construction	1,903,798.74	
Municipal Maintenance	49,981.89	
Municipal Construction	35,000.00	
Town Bridge	337,824.95	
Bridge Bonding	-	
Turnback	-	
		2,483,925.58

**Allotments**

State Aid Regular Maintenance	-	
State Aid Regular Construction	1,644,294.68	
State Aid Municipal Maintenance	-	
State Aid Municipal Construction	224,670.53	
Town Bridge	367,602.27	
Bridge Bonding Grant	-	
LRIP Grant	20,000.00	
		2,256,567.48

Inventory		577,544.43

**TOTAL ASSETS**

**\$ 10,772,532.79**

**McLeod County Highway Department  
Financial Statement  
For the Year Ended December 31, 2015**

**LIABILITIES**

Vendors Payable		\$ 215,551.87
Contracts Payable		294,884.98

Personal Services		
Salaries Payable	72,104.88	
Vacation Payable	79,880.99	
Vested Sick Leave Payable	93,713.01	
Comp Time Payable	1,797.66	
Total Personal Services		247,496.54

**Deferred Revenue**

Regular Maintenance	-	
Regular Construction	2,011,261.84	
Municipal Maintenance	-	
Municipal Construction	370,567.21	
Town Bridge	367,602.27	
Bridge Bonding	-	
LRIP	20,000.00	
Total Deferred Revenue		2,769,431.32

**TOTAL LIABILITIES**

**\$ 3,527,364.71**

**FUND BALANCE**

Reserve for Petty Cash	100.00	
Reserve for Inventory	577,544.43	
Reserve for Cash Flow	3,608,612.24	
Reserve for Gravel Agreements	200,000.00	
Fund Balance (Undesignated)	2,858,911.41	

**TOTAL FUND BALANCE**

**\$ 7,245,168.08**

**TOTAL LIABILITIES AND FUND BALANCE**

**\$ 10,772,532.79**

**McLeod County Highway Department  
Accounts Receivable  
For the Year Ended December 31, 2015**

	Beginning Balance	Current Year Billings	Current Year Payments	Ending Balance
<b><u>Due from Townships</u></b>				
Acoma #1	\$ 6,421.22	\$ 9,656.50	\$ 13,445.53	\$ 2,632.19
Bergen #2	3,115.25	14,178.58	14,682.42	2,611.41
Collins #3	1,980.00	120.00	2,100.00	-
Glencoe #4	1,117.68	2,306.19	3,423.87	-
Hale #5	1,744.44	848.25	2,027.10	565.59
Hassan Valley #6	687.69	4,868.82	5,107.23	449.28
Helen #7	1,417.57	2,463.55	3,881.12	-
Hutchinson #8	4,562.50	9,633.39	11,627.50	2,568.39
Lynn #9	-	727.64	727.64	-
Penn #10	693.41	32,139.73	32,833.14	-
Rich Valley #11	12,733.88	2,495.12	15,229.00	-
Round Grove #12	345.96	1,064.78	1,410.74	-
Sumter #13	180.98	4,209.91	4,148.37	242.52
Winsted #14	-	2,487.19	2,487.19	-
<b>Total Due from Townships</b>	<b>\$ 35,000.58</b>	<b>\$ 87,199.65</b>	<b>\$ 113,130.85</b>	<b>\$ 9,069.38</b>
<b><u>Due from Municipalities</u></b>				
Biscay	\$ -	\$ -	\$ -	\$ -
Brownston	474.06	-	474.06	-
Glencoe	-	-	-	-
Hutchinson	-	48,070.75	48,070.75	-
Lester Prairie	7,556.21	6,100.00	13,656.21	-
Plato	-	-	-	-
Silver Lake	1,113.60	1,694.68	2,808.28	-
Stewart	-	326.32	326.32	-
Winsted	14,404.00	14,918.05	25,351.50	3,970.55
<b>Total From Municipalities</b>	<b>\$ 23,547.87</b>	<b>\$ 71,109.80</b>	<b>\$ 90,687.12</b>	<b>\$ 3,970.55</b>
<b><u>Due from Private Sector</u></b>				
Individuals	18,727.93	28,894.63	34,055.02	13,567.54
<b>Total Due from Private Sector</b>	<b>\$ 18,727.93</b>	<b>\$ 28,894.63</b>	<b>\$ 34,055.02</b>	<b>\$ 13,567.54</b>
<b><u>Due from Other Governments</u></b>				
Joint Project Reimbursements	\$ -	\$ -	\$ -	\$ -
State of Minnesota	-	17,558.46	17,558.46	-
Wright County	14,991.70	18,130.12	33,121.82	-
<b>Total Due fro Other Governments</b>	<b>\$ 14,991.70</b>	<b>\$ 35,688.58</b>	<b>\$ 50,680.28</b>	<b>\$ -</b>
<b><u>Due from Other County Funds</u></b>				
Ag Association	\$ 2,888.39	\$ (2,888.39)	\$ -	\$ -
Park Office	579.01	(579.01)	-	-
Lake Marion Park #5	1,353.32	(1,353.32)	-	-
Fairgrounds	1,215.59	6,118.97	7,334.56	-
Solid Waste	547.62	67.84	615.46	-
Sheriffs Office	706.23	(706.23)	-	-
<b>Total Due from Other County Funds</b>	<b>\$ 7,290.16</b>	<b>\$ 659.86</b>	<b>\$ 7,950.02</b>	<b>\$ -</b>
<b><u>Due from Intragovernmental</u></b>				
Property Taxes - Current	\$ -	\$ 3,153,916.77	\$ 3,153,916.77	\$ -
Property Taxes - Delinquent	-	37,444.26	37,444.26	-
<b>Total Due from Intragovernmental</b>	<b>\$ -</b>	<b>\$ 3,191,361.03</b>	<b>\$ 3,191,361.03</b>	<b>\$ -</b>
<b><u>Due from State Aid</u></b>				
Regular Maintenance	\$ 149,246.00	\$ 1,573,200.00	\$ 1,565,126.00	\$ 157,320.00
Regular Construction	1,150,220.36	1,638,636.46	885,058.08	1,903,798.74
Municipal Maintenance	65,474.86	123,147.89	138,640.86	49,981.89
Municipal Construction	45,000.00	300,000.00	310,000.00	35,000.00
Town Bridge	12,305.92	483,892.66	158,373.63	337,824.95
Turnback	-	-	-	-
Federal DCP	-	561,032.64	561,032.64	-
LRIP	-	380,000.00	380,000.00	-
Bridge Bonding	-	34,934.39	34,934.39	-
<b>Total Due from State Aid</b>	<b>\$ 1,422,247.14</b>	<b>\$ 5,094,844.04</b>	<b>\$ 4,033,165.60</b>	<b>\$ 2,483,925.58</b>
<b>Total Receivables</b>	<b>\$ 1,521,805.38</b>	<b>\$ 8,509,757.59</b>	<b>\$ 7,521,029.92</b>	<b>\$ 2,510,533.05</b>

**McLeod County Highway Department  
Town Road Allotment  
For the Year Ended December 31, 2015**

Acoma	\$ 25,227.50
Bergen	24,227.75
Collins	13,857.10
Glencoe	13,057.97
Hale	22,593.24
Hassan Valley	18,792.86
Helen	18,703.31
Hutchinson	23,180.38
Lynn	13,922.72
Penn	14,405.45
Rich Valley	19,894.90
Round Grove	12,816.84
Sumter	15,248.79
Winsted	22,849.19
<b>Total Town Road Allotment</b>	<b>\$ 258,778.00</b>

**McLeod County Highway Department  
Inventory of Supplies and Materials  
For the Year Ended December 31, 2015**

**Parts and Replacements**

Cutting Edges, Snowplow & Wing C.E.	\$ 104,188.73	
<b>Total Parts and Replacements</b>	<b>104,188.73</b>	<b>\$ 104,188.73</b>

**Field Materials and Supplies**

Bituminous Materials	\$ 96,476.86	
Ice Control Materials	110,511.59	
Aggregate Materials / Stockpiles Etc.	24,288.00	
Buckshot / Black Dirt / Misc Aggregate	124,560.96	
Culverts	33,127.60	
Erosion / Weed Control Materials	1,298.32	
Signs/Posts/Guardrails	83,092.37	
<b>Total Field Materials and Supplies</b>	<b>473,355.70</b>	<b>\$ 473,355.70</b>

<b>Total Inventory and Supplies</b>		<b>\$ 577,544.43</b>
-------------------------------------	--	----------------------

**McLeod County Highway Department  
Accounts Payable  
For the Year Ended December 31, 2015**

**Payables**

	Admin. 330	Road Const. 320	Road Maint. 310	Shop Equip. 340	GIS 105	Total Payable
<b>Accounts Payable</b>	\$ 412.45	\$ 19,478.27	\$ 3,680.34	\$ 191,980.81	\$ -	\$ 215,551.87

**Salaries and Benefits Payable**

Salaries Payable	\$ 15,414.35	\$ 8,198.25	\$ 38,904.99	\$ 3,718.05	\$ 5,869.24	\$ 72,104.88
Vacation Payable	10,727.06	8,166.52	50,767.13	3,768.40	6,451.88	79,880.99
Vested Sick Leave Payable	-	-	60,447.78	16,818.48	16,446.75	93,713.01
Comp Time Payable	47.25	346.03	1,404.38	-	-	1,797.66
<b>Total Salaries and Benefits Payable</b>	<b>\$ 26,188.66</b>	<b>\$ 16,710.80</b>	<b>\$ 151,524.28</b>	<b>\$ 24,304.93</b>	<b>\$ 28,767.87</b>	<b>\$ 247,496.54</b>

	CSAH Reg. Const.	CSAH Mun. Const.	Town Bridge	Bridge Bonding	County Const.	
<b><u>Contracts Payable</u></b>						
SAP 043-617-009	\$ 95,000.00		\$ -	\$ -	\$ 19,187.58	\$ 114,187.58
SAP 043-626-005		-	-	-	54,771.01	54,771.01
SAP 043-598-014	-	-		1,129.46	101.55	1,231.01
SAP 043-599-041	-	-	1,229.25		96.51	1,325.76
SAP 043-599-042	-	-	1,270.32	-	100.00	1,370.32
SP 043-070-006	-	-		-	5,000.00	5,000.00
SP 043-070-009	6,270.19				1,470.79	7,740.98
SP 043-070-010	1,399.43				1,710.41	3,109.84
CP 13550 (New Building)	-	-			6,754.85	6,754.85
SAP 043-594-001	14,546.40	-		5,453.60	-	20,000.00
SAP 043-711-005	57,135.26	-		-	-	57,135.26
SAP 043-602-030	22,258.38	-		-	-	22,258.38
	-	-		-	-	-
<b>Total Contracts Payable</b>	<b>\$ 196,609.66</b>	<b>\$ -</b>	<b>\$ 2,499.57</b>	<b>\$ 6,583.06</b>	<b>\$ 89,192.70</b>	<b>\$ 294,884.99</b>

**McLeod County Highway Department  
Accounts Payable Addendum  
For the Year Ended December 31, 2015**

<u>Accounts Payable</u>	Admin.	Road Const.	Road Maint.	Shop Equip.	GIS	Total
<u>Vendor Name</u>	330	320	310	340	105	Payable
AUTO VALUE GLENCOE				\$ 72.99		\$ 72.99
BAUM HYDRAULICS CORPORATION				12.43		12.43
BRAUN INTERTEC ENGINEERING INC		14,352.10				14,352.10
BROWNTON CITY				809.92		809.92
CENTERPOINT ENERGY				677.37		677.37
CITY OF HUTCHINSON				5,471.43		5,471.43
CITY OF HUTCHINSON	90.93					90.93
CRA PAYMENT CENTER				149.50		149.50
CRYTEEL TRUCK				11,695.00		11,695.00
FARM RITE EQUIPMENT			900.00			900.00
G&K SERVICES			783.85			783.85
GLENCOE CO OP ASSN				5,894.28		5,894.28
HOLT MOTORS, INC				138.91		138.91
HUTCHINSON UTILITIES COMM				295.16		295.16
JERRY'S TRANSMISSION SERVICE				1,256.00		1,256.00
LIGHT & POWER COMMISSION			40.40			40.40
MCLEOD COOPERATIVE POWER			900.53			900.53
MCLEOD COUNTY AUDITOR	17.42					17.42
MENARDS				237.71		237.71
MN DEPT OF TRANSPORTATION			215.25			215.25
NORTHERN STATES SUPPLY INC				3,009.90		3,009.90
OFFICE DEPOT	195.30					195.30
PELLINEN LAND SURVEYING		3,020.00				3,020.00
PRECISE MRM LLC	108.80					108.80
QUADE ELECTRIC			301.85			301.85
RUNNINGS SUPPLY				40.77		40.77
RUNNINGS SUPPLY			53.99			53.99
STONEBROOKE ENGINEERING, INC		1,640.77				1,640.77
SWANSTON EQUIPMENT CORP				28,125.00		28,125.00
TIMBER GARAGE DOOR				105.00		105.00
TOWMASTER				130,818.00		130,818.00
WEST CENTRAL SANITATION INC				116.15		116.15
WEX BANK FLEET SERVICES				2,504.01		2,504.01
WILSON DEVELOPMENT SERVICES		465.40				465.40
WM MUELLER & SONS			116.00			116.00
XCEL ENERGY				551.28		551.28
XCEL ENERGY			368.47			368.47
<b>Total Accounts Payable</b>	<b>\$ 412.45</b>	<b>\$ 19,478.27</b>	<b>\$ 3,680.34</b>	<b>\$ 191,980.81</b>	<b>\$ -</b>	<b>\$ 215,551.87</b>

Date: 4/26/2016

Time: 12:38:54

Acquired Date Range:

From 1/1/1900

Thru 12/31/2015

## MCLEOD COUNTY HIGHWAY COSTING SYSTEM

Page 1 of 9  
d\_fixed\_assets\_reportFixed Assets Report  
As Of DECEMBER 31, 2015

Equipment Code	Description	Org. Cost	Begin Bal	Cost Added	Capital Improv.	Equip Rental	Adjust To Equalize Depr.	Yearly Depr.	Ending Balance
0990	RENTAL	.00	.00	53.33	.00	340.75	287.42	0.00	0
	Acq Dt. 1/1/1997 Est. Life 0 Status <b>Active</b>								
	<b>SubTotal</b>	.00	.00	53.33	.00	340.75	287.42	.00	.00
<b>M-ADMN</b>									
3874	RICOH COPIER/PRINTER/SCANNER	20,484.21	4,990.98	.00	.00	.00	-2,603.88	2,603.88	2387.10
	Acq Dt. 12/19/2008 Est. Life 8 Status <b>Active</b>								
	<b>SubTotal</b>	20,484.21	4,990.98	.00	.00	.00	-2,603.88	2,603.88	2,387.10
<b>M-CONS</b>									
6403	TRIMBLE R8 GPS	16,868.08	.00	.00	.00	.00	.00	0.00	0
	Acq Dt. 1/1/2011 Est. Life 5 Status <b>Active</b>								
6404	TRIMBLE R10 GPS INSTRUMENT & PC/ #7377	31,387.05	31,387.05	.00	.00	.00	-2,615.60	2,615.60	28771.45
	Acq Dt. 5/22/2015 Est. Life 8 Status <b>New</b>								
	<b>SubTotal</b>	48,255.13	31,387.05	.00	.00	.00	-2,615.60	2,615.60	28,771.45
<b>MJ GRD</b>									
3050	2007 CATERPILLAR 12H GRADER #3402	54,612.14	2,978.55	29,471.57	.00	46,410.00	13,959.88	2,978.55	0
	Acq Dt. 6/30/2007 Est. Life 8 Status <b>Active</b>								
3051	2010 WALK N ROLL PACKER #6422	35,035.00	1,751.63	2,096.50	.00	3,690.00	-158.13	1,751.63	0
	Acq Dt. 4/1/2010 Est. Life 5 Status <b>Active</b>								
4070	2006 CATERPILLAR MOTOR GRADER #3233	63,676.35	.00	25,540.34	.00	36,725.00	11,184.66	0.00	0
	Acq Dt. 3/29/2006 Est. Life 8 Status <b>Active</b>								
5070	2011 CAT 12M MOTOR GRADER #6791	151,075.91	94,422.35	17,261.28	.00	46,150.00	10,004.20	18,884.52	75537.83
	Acq Dt. 1/1/2012 Est. Life 8 Status <b>Active</b>								
	<b>SubTotal</b>	304,399.40	99,152.53	74,369.69	.00	132,975.00	34,990.61	23,614.70	75,537.83
<b>MJ LDR</b>									
0430	2008 CAT 430E BACKHOE #3621	71,760.00	24,234.92	5,875.08	.00	13,380.00	234.48	7,270.44	16964.48
	Acq Dt. 5/20/2008 Est. Life 10 Status <b>Active</b>								





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## MCLEOD COUNTY HIGHWAY COSTING SYSTEM

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Equipment Code	Description	Org. Cost	Begin Bal	Cost Added	Capital Improv.	Equip Rental	AdjustTo Equalize Depr.	Yearly Depr.	Ending Balance
<b>MJ PKP</b>									
1502	2015 GMC SIERRA WT #7376 Acq Dt. 5/11/2015 Est. Life 5 Status <b>New</b>	25,889.44	.00	6,581.57	.00	2,560.50	-4,021.07	0.00	0
1506	2016 FORD F550 4X4 SUPER CAB #7387 Acq Dt. 12/3/2015 Est. Life 8 Status <b>New</b>	61,422.60	61,422.60	402.85	.00	.00	-1,042.67	639.82	60782.78
<b>SubTotal</b>		616,382.14	168,208.49	99,345.67	.00	56,013.50	-80,875.54	37,543.37	130,665.12
<b>MJ TCR</b>									
0670	2008 JD 5425 TRACTOR WITH 742 #3873 Acq Dt. 9/17/2008 Est. Life 7 Status <b>Active</b>	37,410.21	3,643.90	4,534.69	.00	17,778.75	9,600.16	3,643.90	0
0680	2005 JD 5425 UTILITY TRACTOR #2653 Acq Dt. 4/25/2005 Est. Life 7 Status <b>Active</b>	36,156.43	.00	5,394.03	.00	14,217.50	8,823.47	0.00	0
0682	2012 KUHN ROTARY MOWER #7346 Acq Dt. 6/29/2012 Est. Life 5 Status <b>Active</b>	6,946.88	.00	.00	.00	.00	.00	0.00	0
0690	2005 6615 JOHN DEERE TRACTOR #2638 Acq Dt. 5/2/2005 Est. Life 7 Status <b>Active</b>	51,264.86	.00	11,864.58	.00	16,183.75	4,319.17	0.00	0
0691	2005 DIAMOND MOWER #2637 Acq Dt. 6/15/2005 Est. Life 5 Status <b>Active</b>	19,809.00	.00	482.57	.00	.00	-482.57	0.00	0
0710	2007 JOHN DEERE TRACTOR #3354 Acq Dt. 4/6/2007 Est. Life 7 Status <b>Active</b>	38,060.06	.00	9,813.73	.00	16,706.25	6,892.52	0.00	0
0711	2007 JOHN DEERE DISK MOWER #3355 Acq Dt. 4/11/2007 Est. Life 5 Status <b>Active</b>	7,300.00	.00	1,010.22	.00	.00	-1,010.22	0.00	0
0720	2010 JOHN DEERE 5083E TRACTOR #6427 Acq Dt. 6/24/2010 Est. Life 5 Status <b>Active</b>	29,254.05	2,140.46	7,135.36	.00	11,962.50	2,686.68	2,140.46	0
0721	2010 JOHN DEERE 265 MOWER #6426 Acq Dt. 6/24/2010 Est. Life 5 Status <b>Active</b>	8,726.29	638.57	875.31	.00	.00	-1,513.88	638.57	0
0742	2006 KUHN MOWER ON 0670 #3234 Acq Dt. 6/21/2006 Est. Life 5 Status <b>Active</b>	5,668.00	.00	.00	.00	.00	.00	0.00	0
1501	2015 KUHN MOUNTED DISK MOWER #4077 Acq Dt. 4/3/2015 Est. Life 5 Status <b>New</b>	9,200.00	3,300.00	1,048.88	.00	.00	-1,543.88	495.00	2805.00
<b>SubTotal</b>		249,795.78	9,722.93	42,159.37	.00	76,848.75	27,771.45	6,917.93	2,805.00

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Acquired Date Range:

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Equipment Code	Description	Org. Cost	Begin Bal	Cost Added	Capital Improv.	Equip Rental	AdjustTo Equalize Depr.	Yearly Depr.	Ending Balance
<b>MJ TLR</b>									
0250	2004 QUIP NET TRAILER #2587	4,942.54	.00	8.59	.00	319.00	310.41	0.00	0
	Acq Dt. 5/26/2004 Est. Life 8								
	Status <b>Active</b>								
0260	2008 J-CRAFT PUP TRAILER #3618	32,443.81	4,731.39	862.64	.00	2,442.00	-2,476.16	4,055.52	675.87
	Acq Dt. 3/14/2008 Est. Life 8								
	Status <b>Active</b>								
0270	2003 BELLYDUMP #5332	30,408.77	.00	3,854.15	.00	5,871.25	2,017.10	0.00	0
	Acq Dt. 5/23/2003 Est. Life 8								
	Status <b>Active</b>								
0280	2009 TOWMASTER 12' TRAILER #6407	8,900.00	.00	154.90	.00	14.00	-140.90	0.00	0
	Acq Dt. 8/24/2009 Est. Life 5								
	Status <b>Active</b>								
0290	2011 TOWMASTER 16' TRAILER #6789	9,083.97	3,633.57	1,378.19	.00	750.75	-2,444.24	1,816.80	1816.77
	Acq Dt. 4/1/2011 Est. Life 5								
	Status <b>Active</b>								
0360	1980 HM PUP TRAILER (USED) #2656	17,882.50	.00	110.82	.00	77.00	-33.82	0.00	0
	Acq Dt. 3/1/2005 Est. Life 5								
	Status <b>Sold</b>		<b>10/10/2015</b>						
0460	2006 SIDE DMP TRAILER (SOLID WASTE)	.00	.00	.00	.00	404.25	404.25	0.00	0
	Acq Dt. 1/1/2006 Est. Life 0								
	Status <b>Active</b>								
0500	1999 US CARGO TRAILER #7413	1,500.00	374.91	168.44	.00	1,347.50	804.15	374.91	0
	Acq Dt. 10/1/2012 Est. Life 3								
	Status <b>Active</b>								
0810	2000 QUIPNET TAG TRAILER 32' #5034	16,906.58	.00	832.00	.00	706.75	-125.25	0.00	0
	Acq Dt. 7/14/2000 Est. Life 8								
	Status <b>Sold</b>		<b>03/22/2016</b>						
0820	1970 BUTLER TANK TRAILER #5035	5,500.00	.00	118.69	.00	176.00	57.31	0.00	0
	Acq Dt. 4/12/1990 Est. Life 8								
	Status <b>Active</b>								
0840	1987 PUP TRIAXLE TRAILER #5036	12,000.00	.00	3,201.77	.00	1,784.75	-1,417.02	0.00	0
	Acq Dt. 5/4/1990 Est. Life 8								
	Status <b>Active</b>								
0920	1965 COOK USED PUP TRAILER #5082	4,808.50	.00	955.56	.00	1,639.00	683.44	0.00	0
	Acq Dt. 12/6/1999 Est. Life 8								
	Status <b>Active</b>								
0940	1991 MIDLAND PUP TRLR USED #6626	13,357.00	6,198.65	7,123.67	.00	1,944.25	-6,869.86	1,690.44	4508.21
	Acq Dt. 9/28/2010 Est. Life 8								
	Status <b>Active</b>								
0950	1965 COOK USED PUP TRAILER #5083	4,286.00	.00	673.14	.00	1,479.50	806.36	0.00	0
	Acq Dt. 12/23/1999 Est. Life 8								
	Status <b>Active</b>								
0970	1987 HANS PUP TRAILER USED #6633	12,738.25	3,184.57	800.51	.00	77.00	-3,908.08	3,184.57	0
	Acq Dt. 4/26/2011 Est. Life 4								
	Status <b>Sold</b>		<b>10/10/2015</b>						



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Equipment Code	Description	Org. Cost	Begin Bal	Cost Added	Capital Improv.	Equip Rental	AdjustTo Equalize Depr.	Yearly Depr.	Ending Balance
<b>MJ TRK</b>									
2030	2005 STERLING LT9500 TANDEM #917	149,909.30	.00	30,049.77	.00	26,932.50	-3,117.27	0.00	0
	Acq Dt. 6/11/2004 Est. Life 8 Status <b>Active</b>								
2040	2006 STERLING LT9500 TANDEM #3231	160,194.65	.00	17,088.11	.00	19,495.00	2,406.89	0.00	0
	Acq Dt. 3/20/2006 Est. Life 8 Status <b>Active</b>								
2050	2010 STERLING LT9500 TANDEM #6411	186,853.67	58,391.87	33,388.77	.00	28,560.00	-28,185.57	23,356.80	35035.07
	Acq Dt. 7/1/2009 Est. Life 8 Status <b>Active</b>								
3040	2001 STERLING TANDEM #5051	119,662.31	.00	26,147.15	.00	15,697.50	-10,449.65	0.00	0
	Acq Dt. 3/26/2001 Est. Life 8 Status <b>Active</b>								
3080	2012 MACK TANDEM TRUCK #6793	190,816.47	119,260.35	45,423.81	.00	42,542.50	-26,733.35	23,852.04	95408.31
	Acq Dt. 1/1/2012 Est. Life 8 Status <b>Active</b>								
4030	1997 FORD TANDEM TRUCK #5054	55,381.36	.00	2,851.85	.00	4,270.00	1,418.15	0.00	0
	Acq Dt. 10/22/1996 Est. Life 8 Status <b>Traded</b>								
				<b>01/28/2016</b>					
4060	2004 STERLING TANDEM TRUCK #5806	150,943.23	.00	36,896.07	.00	29,592.50	-7,303.57	0.00	0
	Acq Dt. 5/22/2003 Est. Life 8 Status <b>Active</b>								
5020	1999 STERLING TANDEM PLOW TRK #5058	88,011.29	.00	33,480.59	.00	18,060.00	-15,420.59	0.00	0
	Acq Dt. 7/30/1998 Est. Life 8 Status <b>Active</b>								
5030	2000 STERLING TANDEM #5059	114,666.64	.00	26,780.92	.00	18,410.00	-8,370.92	0.00	0
	Acq Dt. 3/23/2000 Est. Life 8 Status <b>Active</b>								
5040	2006 STERLING LT9500 TANDEM #2704	158,224.40	.00	23,116.77	.00	23,362.50	245.73	0.00	0
	Acq Dt. 7/12/2005 Est. Life 8 Status <b>Active</b>								
5050	2008 STERLING LT9500 TANDEM #3619	96,150.00	15,318.01	29,911.11	.00	33,740.00	-8,425.39	12,254.28	3063.73
	Acq Dt. 4/30/2008 Est. Life 8 Status <b>Active</b>								
	<b>SubTotal</b>	2,793,418.60	673,931.27	529,167.52	.00	463,292.50	-183,782.56	117,907.54	556,023.73
<b>M-SHOP</b>									
0240	2008 GRACO PAINT SPRAYER #3628	6,075.00	.00	2,255.08	.00	1,407.00	-848.08	0.00	0
	Acq Dt. 6/15/2008 Est. Life 5 Status <b>Active</b>								
0300	1957 PNEUMATIC ROLLER (PULL) #5064	1,560.00	.00	.00	.00	.00	.00	0.00	0
	Acq Dt. 1/1/1957 Est. Life 8 Status <b>Sold</b>								
				<b>07/01/2012</b>					
0310	1957 ROAD BROOM (PULL) #5065	1,400.00	.00	267.54	.00	.00	-267.54	0.00	0
	Acq Dt. 1/1/1957 Est. Life 10 Status <b>Sold</b>								
				<b>10/10/2015</b>					



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Fixed Assets Report  
As Of DECEMBER 31, 2015

Equipment Code	Description	Org. Cost	Begin Bal	Cost Added	Capital Improv.	Equip Rental	AdjustTo Equalize Depr.	Yearly Depr.	Ending Balance
<b>M-SHOP</b>									
0800	1989 DUST CONTROL TANK #5033	6,432.72	.00	.00	.00	.00	.00	0.00	0
	Acq Dt. 6/15/1989 Est. Life 10 Status <b>Active</b>								
0880	ALL AMERICAN DISK, 3-POINT MNT #5039	5,218.50	.00	732.80	.00	2,592.00	1,859.20	0.00	0
	Acq Dt. 7/29/1993 Est. Life 8 Status <b>Active</b>								
0900	DUNN SHOULDERING MACHINE #5040	7,987.50	.00	115.02	.00	.00	-115.02	0.00	0
	Acq Dt. 6/30/1994 Est. Life 8 Status <b>Sold</b>								
			<b>06/01/2015</b>						
0960	2001 PREDATOR WELDER #5084	2,721.44	.00	.00	.00	.00	.00	0.00	0
	Acq Dt. 2/22/2001 Est. Life 5 Status <b>Active</b>								
1203	2012 LORENTZ 8' SNOW BLOWER on #690- #7	5,557.50	3,241.75	.00	.00	.00	-1,111.56	1,111.56	2130.19
	Acq Dt. 12/1/2012 Est. Life 5 Status <b>Active</b>								
1402	1981 BLANCHET SNOW BLOWER MOUNTED #7	12,000.00	9,333.36	1,289.62	.00	.00	-5,289.58	3,999.96	5333.40
	Acq Dt. 5/1/2014 Est. Life 3 Status <b>Active</b>								
1403	2014 MIDLAND WA SHOULDER WIDENER #737	97,624.00	89,488.64	490.50	.00	1,245.00	-11,448.54	12,203.04	77285.60
	Acq Dt. 8/15/2014 Est. Life 8 Status <b>Active</b>								
1404	2015 HD INDUSTRIES PRO-PATCH MODEL 600	82,400.00	.00	6,492.12	.00	2,130.00	-4,362.12	0.00	0
	Acq Dt. 2/5/2015 Est. Life 8 Status <b>Active</b>								
1410	1985 TENNANT POWER SWEEPER #4066	4,000.00	3,933.33	821.55	.00	67.50	-1,554.09	800.04	3133.29
	Acq Dt. 12/4/2014 Est. Life 5 Status <b>Active</b>								
1503	2008 HUSQVARNA CONCRETE WALK SAW TAG;	7,000.00	7,000.00	567.02	.00	369.00	-708.46	510.44	6489.56
	Acq Dt. 6/15/2015 Est. Life 8 Status <b>New</b>								
1507	FINN T75 HYDRO SEEDER #7389	28,125.00	28,125.00	.00	.00	.00	-292.97	292.97	27832.03
	Acq Dt. 12/30/2015 Est. Life 8 Status <b>New</b>								
4071	2014 KQ ROLLER PACKER #7351	26,800.00	23,729.13	118.82	.00	481.50	-2,987.36	3,350.04	20379.09
	Acq Dt. 2/7/2014 Est. Life 8 Status <b>Active</b>								
	<b>SubTotal</b>	531,007.42	203,001.65	25,633.93	.00	29,119.89	-30,701.88	34,187.84	168,813.81
	<b>FINAL TOTAL</b> 121	5,498,449.41	1,648,357.87	834,544.21	.00	831,413.14	-300,407.43	297,276.36	1,351,081.51

**McLeod County Highway Department  
Land Buildings  
For the Year Ended December 31, 2015**

	<b>ACQUIRE DATE</b>	<b>ORIGINAL COST</b>	<b>BEGINNING ACCUMULATED VALUE</b>	<b>COST ADDED</b>	<b>TYPE OF BETTERMENT</b>	<b>ENDING BALANCE DEC 2015</b>
7001 LESTER PRAIRIE SHOP	1/1/1954	54,164.87	54,164.87	0.00		54,164.87
7002 LAND FOR FUTURE SHOP	10/18/2007	75,247.50	75,247.50	0.00		75,247.50
7004 SILVER LAKE-LESTER PRAIRIE SHOP	6/1/2014	1,301,269.02	1,301,269.02	0.00		1,301,269.02
7005 SILVER LAKE SHOP	1/1/1952	60,093.55	60,093.55	0.00		60,093.55
7007 GLENCOE LAND	5/24/1971	11,192.00	55,309.20	0.00		55,309.20
7009 GLENCOE MECHANICS	7/25/1972	32,989.39	32,989.39	0.00		32,989.39
7010 GLENCOE MAINTENANCE	5/6/1971	55,272.60	60,722.60	0.00		60,722.60
7011 GLENCOE COLD STORAGE	6/1/1972	11,170.00	11,170.00	0.00		11,170.00
7012 BROWNTON LAND	12/27/1985	66,088.38	63,688.38	0.00		63,688.38
7015 SILVER LAKE LAND	4/21/1952	1,700.00	1,700.00	0.00		1,700.00
7016 LESTER PRAIRIE LAND	10/13/1954	1,000.00	1,000.00	0.00		1,000.00
7017 BROWNTON SHOP	10/24/1989	104,240.09	104,240.09	0.00		104,240.09
7018 HATS FACILITY IN HUTCHINSON	6/13/1995	734,665.00	734,665.00	0.00		734,665.00
7019 GATS SALT SHED PARKING LOT	01/20/2000	18,821.19	18,821.19	0.00		18,821.19
7020 BLACKTOP PAD - L. P. SHOP	10/18/2001	3,450.00	3,450.00	0.00		3,450.00
7022 GATS SALT SHED	09/26/2003	100,000.00	100,000.00	0.00		100,000.00
7024 SALT DOME - BROWNTON SHOP	5/30/2008	53,198.09	53,198.09	0.00		53,198.09
7025 BLACKTOP PAD - BROWNTON SHOP	11/04/2004	5,640.00	5,640.00	0.00		5,640.00
7026 HATS OFFICE ADDITION	11/15/2006	800,000.00	800,000.00	0.00		800,000.00
7027 HATS TEMPERED STORAGE	01/15/2007	227,022.99	227,022.99	0.00		227,022.99
		<u>3,717,224.67</u>	<u>3,764,391.87</u>	<u>0.00</u>		<u>3,764,391.87</u>

**McLeod County Highway Department  
State of Revenues and Expenditures  
For the Year Ended December 31, 2015**

<b>Revenues</b>	<b>Cash Receipts</b>	<b>Prior Year Receivable</b>	<b>Current Year Receivable</b>	<b>Transfers/ Adjustments</b>	<b>Modified Accrual Balance</b>
<b><u>Taxes</u></b>					
Property Taxes - Current	\$ 3,153,916.77	\$ -	\$ -	\$ -	\$ 3,153,916.77
Property Taxes - Delinquent	37,444.26	-	-	-	37,444.26
TIF	1,107.33	-	-	-	1,107.33
Tax Forfeited Property	-	-	-	-	-
Hutchinson - HRA	1,793.87	-	-	-	1,793.87
McLeod County - HRA	1,396.48	-	-	-	1,396.48
Wheelage Tax	381,774.79	-	-	-	381,774.79
<b>Total Taxes</b>	<b>\$ 3,577,433.50</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,577,433.50</b>
<b><u>Intergovernmental Revenue</u></b>					
State Aid - Regular Maintenance	\$ 1,565,126.00	\$ 149,246.00	\$ 157,320.00	\$ -	\$ 1,573,200.00
State Aid - Regular Construction	1,051,736.54	1,150,220.36	1,903,798.74	(165,195.84)	1,640,119.08
State Aid - Municipal Maintenance	138,640.86	65,474.86	49,981.89	-	123,147.89
State Aid - Municipal Construction	310,000.00	45,000.00	35,000.00	195,928.20	495,928.20
Town Bridge	158,373.63	12,305.92	337,824.95	3,767.87	487,660.53
Bridge Bonding	34,934.39	-	-	-	34,934.39
LRIP	380,000.00	-	-	-	380,000.00
PERA Aid	3,000.00	-	-	-	3,000.00
Market Value Credit	95,015.06	-	-	-	95,015.06
Local Participation - Joint Projects	200,328.70	-	-	-	200,328.70
Disaster - State	11,086.43	-	-	-	11,086.43
Disaster - Federal	36,954.80	-	-	-	36,954.80
Federal - DCP	561,032.64	-	-	-	561,032.64
<b>Total Intergovernmental Revenue</b>	<b>\$ 4,546,229.05</b>	<b>\$ 1,422,247.14</b>	<b>\$ 2,483,925.58</b>	<b>\$ 34,500.23</b>	<b>\$ 5,642,407.72</b>
<b><u>Fees for Services and Materials</u></b>					
Townships	\$ 112,525.88	\$ 35,000.58	\$ 9,069.38	\$ -	\$ 86,594.68
Municipalities	90,687.12	23,547.87	3,970.55	-	71,109.80
Other Governments	50,680.28	14,991.70	-	-	35,688.58
Other County Funds	7,950.02	7,290.16	-	-	659.86
Dust Control	-	-	-	-	-
Individuals	34,055.02	18,727.93	13,567.54	-	28,894.63
<b>Total Fees for Services and Materials</b>	<b>\$ 295,898.32</b>	<b>\$ 99,558.24</b>	<b>\$ 26,607.47</b>	<b>\$ -</b>	<b>\$ 222,947.55</b>
<b><u>Miscellaneous Revenue</u></b>					
Miscellaneous - GIS	\$ 872.75	\$ -	\$ -	\$ -	\$ 872.75
Permits	11,750.00	-	-	-	11,750.00
OPERA Grant	10,000.00	-	-	-	10,000.00
Sale of Materials	761.16	-	-	-	761.16
Sale of Fixed Assets	6,984.00	-	-	-	6,984.00
Capital Equipment Transfers In	1,200,000.00	-	-	-	1,200,000.00
Refunds and Reimbursements	6,030.71	-	-	-	6,030.71
<b>Total Miscellaneous Revenue</b>	<b>\$ 1,236,398.62</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,236,398.62</b>
<b><u>Non-Revenue</u></b>					
Town Road Allotment	258,778.00	-	-	-	\$ 258,778.00
<b>Total Revenue</b>	<b>9,914,737.49</b>	<b>1,521,805.38</b>	<b>2,510,533.05</b>	<b>34,500.23</b>	<b>10,937,965.39</b>

**McLeod County Highway Department  
State of Revenues and Expenditures  
For the Year Ended December 31, 2015**

Expenditures	Cash Disbursements	Prior Year Payable	Current Year Payable	Transfers/ Adjustments	Modified Accrual Balance
<b>Administration 330</b>					
Personal Services	\$ 612,653.08	\$ 19,818.71	\$ 26,188.66	\$ -	\$ 619,023.03
Other Services and Charges	144,781.76	9,245.47	412.45	-	135,948.74
Supplies	3,485.28	-	-	-	3,485.28
Capital Outlay	5,141.13	-	-	-	5,141.13
Refunds & Reimbursements	461.97	-	-	-	461.97
Total Administration	<b>\$ 766,523.22</b>	<b>\$ 29,064.18</b>	<b>\$ 26,601.11</b>	<b>\$ -</b>	<b>\$ 764,060.15</b>
<b>Highway Construction 320</b>					
Personal Services	\$ 454.50	\$ 14,852.15	\$ 16,710.80	\$ -	\$ 2,313.15
Other Services and Charges	47,749.44	8,736.73	19,478.27	-	58,490.98
Supplies	82,280.87	-	-	-	82,280.87
Contract Payments	4,078,094.26	193,133.63	288,130.13	-	4,173,090.76
Contract Payments - New Shop	-	6,754.85	6,754.85	-	-
Right of Way	-	-	-	-	-
Capital Outlay	232,492.03	-	-	-	232,492.03
Total Engineering and Construction	<b>\$ 4,441,071.10</b>	<b>\$ 223,477.36</b>	<b>\$ 331,074.05</b>	<b>\$ -</b>	<b>\$ 4,548,667.79</b>
<b>Highway Maintenance 310</b>					
Personal Services	\$ 912,348.99	\$ 140,528.66	\$ 151,524.28	\$ -	\$ 923,344.61
Other Services and Charges	58,270.16	-	-	-	58,270.16
Supplies	492,297.92	6,218.64	3,680.34	-	489,759.62
Maintenance Contracts	-	-	-	-	-
Capital Outlay	1,107.25	-	-	-	1,107.25
Total Highway Maintenance	<b>\$ 1,464,024.32</b>	<b>\$ 146,747.30</b>	<b>\$ 155,204.62</b>	<b>\$ -</b>	<b>\$ 1,472,481.64</b>
<b>Equipment Maintenance 340</b>					
Personal Services	\$ 82,835.37	\$ 21,470.84	\$ 24,304.93	\$ -	\$ 85,669.46
Other Services and Charges	53,686.01	-	-	-	53,686.01
Supplies	323,990.25	51,437.02	191,980.81	-	464,534.04
Contract Payments - Maintenance	608,599.89	-	-	-	608,599.89
Capital Outlay	305,226.88	-	-	-	305,226.88
Total Equipment and Shop	<b>\$ 1,374,338.40</b>	<b>\$ 72,907.86</b>	<b>\$ 216,285.74</b>	<b>\$ -</b>	<b>\$ 1,517,716.28</b>
<b>County Surveying &amp; GIS 105</b>					
Personal Services	\$ 147,454.43	\$ 25,461.83	\$ 28,767.87	\$ -	\$ 150,760.47
Other Services and Charges	4,263.60	-	-	-	4,263.60
Supplies	-	752.00	-	-	(752.00)
Capital Outlay	-	-	-	-	-
Total Unallocated General Expenses	<b>\$ 151,718.03</b>	<b>\$ 26,213.83</b>	<b>\$ 28,767.87</b>	<b>\$ -</b>	<b>\$ 154,272.07</b>
<b>Change in Liabilities - IFS</b>					
Accrued Salaries & Wages Payable	\$ (3,207.14)	\$ -	\$ -	\$ -	\$ (3,207.14)
Employers Contribution Payable	(448.11)	-	-	-	(448.11)
Short Term Disability Payable	-	-	-	-	-
HSA County Contribution Payable	1,050.00	-	-	-	1,050.00
Health Insurance Payable	14,863.13	-	-	-	14,863.13
Medical Flex Payable	-	-	-	-	-
Long Term Care Payable	(131.01)	-	-	-	(131.01)
Life Insurance Payable	5.00	-	-	-	5.00
Long Term Disability Payable	-	-	-	-	-
Dental Insurance Payable	-	-	-	-	-
Total Accounts Receivable	<b>\$ 12,131.87</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,131.87</b>
<b>Non-Expenditures</b>					
Town Road Allotment	258,778.00	-	-	-	258,778.00
Total Non-expenditures	<b>\$ 258,778.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
Total Expenditures	<b>\$ 8,468,584.94</b>	<b>\$ 498,410.53</b>	<b>\$ 757,933.39</b>	<b>\$ -</b>	<b>\$ 8,728,107.80</b>

**McLeod County Highway Department  
State of Revenues and Expenditures  
For the Year Ended December 31, 2015**

**Year-End Cash Reconciliation**

Beginning Cash 01-01-2015	\$ 3,981,635.28
Plus Receipts	9,914,737.49
Minus Disbursements	<u>8,468,584.94</u>
<b>Ending Cash 12-31-2015</b>	<b><u>\$ 5,427,787.83</u></b>

**Year-End Fund Balance Reconciliation**

Beginning Fund Balance 01-01-2015	649,074.03
Plus Revenues	10,937,965.39
Minus Expenditures	8,728,107.80
Adjustments	(20.21)
<b>Ending Fund Balance 12-31-2015</b>	<b><u>\$ 2,858,911.41</u></b>

Date: 4/26/2016

Time: 03:45 pm

Fringe Benefits Included Total Class

# MCLEOD COUNTY HIGHWAY COSTING SYSTEM

## Summary of Road Program Maintenance Costs

From: 1-1-2015

Through: 13-9999-2015

Account	Description	Account Code	Program 10 Through 19	Cost/Mile	Program 20 Through 29	Cost/Mile	Program 30 Through 39	Cost/Mile
<b>11-0000</b>	<b>ROUTINE MAINTENANCE</b>		847,943.66	3,536.34	50,408.16	3,340.50	515,922.94	3,587.03
<b>12-0000</b>	<b>REPAIRS AND REPLACEMENTS</b>		242,543.06	1,011.52	3,695.19	244.88	193,633.01	1,346.26
<b>13-0000</b>	<b>BETTERMENTS</b>		701,743.77	2,926.62	45,535.65	3,017.60	1,876.31	13.05
<b>14-0000</b>	<b>SPECIAL WORK</b>		9,995.33	41.69	298.41	19.78	8,187.96	56.93
	<b>Allocated Expense</b>		1,802,225.82	7,516.16	99,937.41	6,622.76	719,620.22	5,003.27
	<b>Unallocated Expense</b>		167,912.95	700.28	11,194.20	741.83	100,747.77	700.46
	<b>Adjustment to Equalize Depreciation</b>		180,244.20	751.71	12,016.28	796.31	108,146.52	796.31
<b>Total Expense</b>			2,150,382.97	8,968.15	123,147.89	8,160.89	928,514.51	6,455.64
<b>Total No of Miles</b>			239.7800		15.0900		143.8300	
<b>Proration Percent</b>			60.000 %		4.000 %		36.000 %	

Date: 4/26/2016

Time: 03:45 pm

Fringe Benefits Included Total Class

# MCLEOD COUNTY HIGHWAY COSTING SYSTEM

## Summary of Road Program Maintenance Costs

From: 1-1-2015

Through: 13-9999-2015

Account	Description	Account Code	Program 10 Through 19	Cost/Mile	Program 20 Through 29	Cost/Mile	Program 30 Through 39	Cost/Mile
<b>11-0000</b>	<b>ROUTINE MAINTENANCE</b>							
11-0100	SMOOTHING SURFACE-GRAVEL ROADS		35,425.51	147.74	1,955.34	129.58	175,747.42	1,221.91
11-0200	MINOR SURFACE MAINTENANCE-HARD		193,600.33	807.41	11,144.49	738.53	123,794.03	860.70
11-0300	CLEANING CULVERTS AND DITCHES		15,727.02	65.59	1,681.43	111.43	4,341.85	30.19
11-0400	BRUSH AND WEED CONTROL		93,871.11	391.49	2,465.55	163.39	56,788.76	394.83
11-0500	SNOW AND ICE CONTROL		303,431.36	1,265.46	18,190.37	1,205.46	89,664.61	623.41
11-0600	TRAFFIC SERVICES		205,888.33	858.66	14,970.98	992.11	65,586.27	456.00
<b>Total</b>	<b>11-0000</b>		<b>847,943.66</b>	<b>3,536.34</b>	<b>50,408.16</b>	<b>3,340.50</b>	<b>515,922.94</b>	<b>3,587.03</b>
<b>12-0000</b>	<b>REPAIRS AND REPLACEMENTS</b>							
12-0100	RESHAPING	MB1	128,618.88	536.40	1,245.89	82.56	6,262.74	43.54
12-0200	RESURFACING	MB2	1,379.72	5.75	498.84	33.06	181,681.12	1,263.17
12-0300	CULVERTS, BRIDGES, GUARD RAILS	MB3	110,134.47	459.31	1,947.94	129.09	4,511.72	31.37
12-0400	WASHOUTS	MB4	2,409.99	10.05	2.52	.17	1,177.43	8.19
<b>Total</b>	<b>12-0000</b>		<b>242,543.06</b>	<b>1,011.52</b>	<b>3,695.19</b>	<b>244.88</b>	<b>193,633.01</b>	<b>1,346.26</b>
<b>13-0000</b>	<b>BETTERMENTS</b>							
13-0100	NEW CULVERTS GUARD RAILS TILIN	MC1	83,070.85	346.45	281.35	18.64	1,678.30	11.67
13-0200	CUTS AND FILLS	MC2	291.44	1.22	23.71	1.57	198.01	1.38
13-0300	SODDING AND SEEDING	MC3	1,505.54	6.28	24.56	1.63	.00	.00
13-0400	BITUMINOUS TREATMENT	MC4	532,000.94	2,218.70	45,206.03	2,995.76	.00	.00
13-0500	MAINTENANCE OVERLAYS	MC5	84,875.00	353.97	.00	.00	.00	.00
<b>Total</b>	<b>13-0000</b>		<b>701,743.77</b>	<b>2,926.62</b>	<b>45,535.65</b>	<b>3,017.60</b>	<b>1,876.31</b>	<b>13.05</b>
<b>14-0000</b>	<b>SPECIAL WORK</b>							
14-0100	DUST TREATMENTS	MD1	.00	.00	.00	.00	6,284.80	43.70
14-0500	ENGINEERING/MISCELLANEOUS	MD7	9,995.33	41.69	298.41	19.78	1,903.16	13.23
<b>Total</b>	<b>14-0000</b>		<b>9,995.33</b>	<b>41.69</b>	<b>298.41</b>	<b>19.78</b>	<b>8,187.96</b>	<b>56.93</b>
<b>Total Expense</b>			<b>1,802,225.82</b>	<b>7,516.16</b>	<b>99,937.41</b>	<b>6,622.76</b>	<b>719,620.22</b>	<b>5,003.27</b>
<b>Total No of Miles</b>			<b>239.7800</b>		<b>15.0900</b>		<b>143.8300</b>	

## McLeod County Highway Department

### Summary of Construction Costs

For the Year Ended 12/31/2015

#### County State Aid Highway System - Regular Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
SAP 043-602-026	\$0.00	\$25.78	\$0.00	\$0.00	\$0.00	\$0.00	\$25.78
SAP 043-602-027	\$29,554.42	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$29,554.42
SAP 043-602-028	\$1,731.68	\$12,575.27	\$0.00	\$0.00	\$0.00	\$0.00	\$14,306.95
SAP 043-602-029	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
SAP 043-602-030	\$0.00	\$614.12	\$0.00	\$0.00	\$0.00	\$0.00	\$614.12
SAP 043-603-030	\$0.00	\$39,501.28	\$6,116.39	\$0.00	\$0.00	\$9,168.04	\$54,785.71
SAP 043-603-031	\$0.00	\$29,857.98	\$6,208.56	\$0.00	\$0.00	\$9,659.05	\$45,725.59
SAP 043-603-032	\$0.00	\$33.32	\$0.00	\$0.00	\$0.00	\$9.23	\$42.55
SAP 043-611-012	\$0.00	\$2,638.66	\$0.00	\$0.00	\$0.00	\$727.94	\$3,366.60
SAP 043-615-012	\$61,500.00	\$418.95	\$0.00	\$0.00	\$0.00	\$0.00	\$61,918.95
SAP 043-615-014	\$0.00	\$32,105.48	\$2,151.44	\$0.00	\$0.00	\$7,666.15	\$41,923.07
SAP 043-617-009	\$2,283,751.63	\$51,809.87	\$0.00	\$0.00	\$44,729.72	\$8,797.46	\$2,389,088.68
SAP 043-625-023	\$0.00	\$30.06	\$0.00	\$0.00	\$0.00	\$8.32	\$38.38
SAP 043-626-005	\$1,095,420.12	\$30,923.74	\$0.00	\$0.00	\$23,761.04	\$7,284.79	\$1,157,389.69
SAP 043-703-001	\$0.00	\$3,127.65	\$0.00	\$0.00	\$0.00	\$857.32	\$3,984.97
SP 043-070-006	\$6,536.00	\$15,738.43	\$0.00	\$0.00	\$0.00	\$767.77	\$23,042.20
SP 043-070-008	\$0.00	\$30.06	\$0.00	\$0.00	\$0.00	\$8.32	\$38.38
SP 043-604-014	\$0.00	\$10,059.27	\$0.00	\$0.00	\$0.00	\$2,776.02	\$12,835.29
SP 043-615-013	\$0.00	\$947.17	\$0.00	\$0.00	\$0.00	\$257.22	\$1,204.39
<b>Construction Total:</b>	<b>\$3,478,493.85</b>	<b>\$230,437.09</b>	<b>\$14,476.39</b>	<b>\$0.00</b>	<b>\$68,490.76</b>	<b>\$47,987.63</b>	<b>\$3,839,885.72</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SAP 043-602-026 **Alternate Project:**  
**Percent Completed:** 100.00% **Length:** 1.169MI  
**ROAD NUMBER/TWSP:** CSAH 2  
**LOCATION:** CSAH 2 700' NORTH OF CSAH 3 TO 18TH ST. CITY OF GLENCOE  
**DESCRIPTION:** CONCRETE PAVING/BITUMINOUS MILLING/BITUMINOUS PAVING CSAH 2  
**LETTING DATE:** 3 /18/2011 **AWARD DATE:** 3 /22/2011  
**CONTRACTOR:** DUININCK BROS., INC.

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$447,001.18	\$0.00	\$447,001.18
<b>Construction Engineering:</b>	\$2,438.30	\$25.78	\$2,464.08
<b>Project Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$2,482.50	\$0.00	\$2,482.50
<b>Other/Overhead Costs:</b>	\$183.17	\$0.00	\$183.17
<b>Total Project Costs:</b>	<b>\$452,105.15</b>	<b>\$25.78</b>	<b>\$452,130.93</b>

**Funding Sources**

<b>Regular Construction:</b>	\$452,707.88	\$0.00	\$452,707.88
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	(\$602.73)	\$25.78	(\$576.95)
<b>Total Funding:</b>	<b>\$452,105.15</b>	<b>\$25.78</b>	<b>\$452,130.93</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-602-027    Alternate Project:  
 Percent Completed: 100.00%    Length:  
 ROAD NUMBER/TWSP: CSAH 2  
 LOCATION: CSAH 2

**DESCRIPTION:**

LETTING DATE: 5 /15/2012    AWARD DATE: 5 /22/2012  
 CONTRACTOR: Mathiowetz Const Co.

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$641,780.38	\$29,554.42	\$671,334.80
Construction Engineering:	\$20,803.30	\$0.00	\$20,803.30
Project Engineering:	\$305.92	\$0.00	\$305.92
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$370.67	\$0.00	\$370.67
Other/Overhead Costs:	\$6,382.32	\$0.00	\$6,382.32
<b>Total Project Costs:</b>	<b>\$669,642.59</b>	<b>\$29,554.42</b>	<b>\$699,197.01</b>

**Funding Sources**

Regular Construction:	\$641,780.38	\$29,554.42	\$671,334.80
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$27,862.21	\$0.00	\$27,862.21
<b>Total Funding:</b>	<b>\$669,642.59</b>	<b>\$29,554.42</b>	<b>\$699,197.01</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-602-028 Alternate Project:  
 Percent Completed: 100.00% Length: .133  
 ROAD NUMBER/TWSP: 2  
 LOCATION: CSAH 2 .133 MI FROM N COUNTY LINE  
 DESCRIPTION: Grading/Concrete Joint Project with Wright County  
 LETTING DATE: 5 /15/2012 AWARD DATE: 5 /22/2012  
 CONTRACTOR: MATHIOWETZ CONST., INC.

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$124,020.98	\$1,731.68	\$125,752.66
Construction Engineering:	\$1,390.37	\$12,575.27	\$13,965.64
Project Engineering:	\$0.00	\$0.00	\$0.00
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$184.00	\$0.00	\$184.00
Other/Overhead Costs:	\$522.41	\$0.00	\$522.41
<b>Total Project Costs:</b>	<b>\$126,117.76</b>	<b>\$14,306.95</b>	<b>\$140,424.71</b>

Funding Sources			
Regular Construction:	\$124,020.98	\$1,731.68	\$125,752.66
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$2,096.78	\$12,575.27	\$14,672.05
<b>Total Funding:</b>	<b>\$126,117.76</b>	<b>\$14,306.95</b>	<b>\$140,424.71</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-602-029 Alternate Project:  
 Percent Completed: 63.53% Length:  
 ROAD NUMBER/TWSP: CSAH 2  
 LOCATION: City of Silver Lake

DESCRIPTION:

LETTING DATE: AWARD DATE:

CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$949,315.50	\$0.00	\$949,315.50
Construction Engineering:	\$168,463.18	\$0.00	\$168,463.18
Project Engineering:	\$32,161.73	\$0.00	\$32,161.73
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$1,534.21	\$0.00	\$1,534.21
Other/Overhead Costs:	\$3,345.56	\$0.00	\$3,345.56
<b>Total Project Costs:</b>	<b>\$1,154,820.18</b>	<b>\$0.00</b>	<b>\$1,154,820.18</b>

**Funding Sources**

Regular Construction:	\$778,037.73	(\$291,920.48)	\$486,117.25
Municipal Construction:	\$171,277.77	\$182,825.55	\$354,103.32
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$205,504.68	\$109,094.93	\$314,599.61
<b>Total Funding:</b>	<b>\$1,154,820.18</b>	<b>\$0.00</b>	<b>\$1,154,820.18</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SAP 043-602-030 **Alternate Project:**

**Percent Completed:** 100.00% **Length:**

**ROAD NUMBER/TWSP:** CSAH 2

**LOCATION:**

**DESCRIPTION:**

**LETTING DATE:** 3 /28/2013 **AWARD DATE:** 4 /2 /2013

**CONTRACTOR:** Hoffman Concrete, Inc

Construction Costs	Prior Years	Current Year	Total
<b>Contract Payments:</b>	\$445,167.56	\$0.00	\$445,167.56
<b>Construction Engineering:</b>	\$18,042.79	\$614.12	\$18,656.91
<b>Project Engineering:</b>	\$9,703.61	\$0.00	\$9,703.61
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$2,176.00	\$0.00	\$2,176.00
<b>Other/Overhead Costs:</b>	\$8,815.50	\$0.00	\$8,815.50
<b>Total Project Costs:</b>	\$483,905.46	\$614.12	\$484,519.58

**Funding Sources**

<b>Regular Construction:</b>	\$200,000.00	\$0.00	\$200,000.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$283,905.46	\$614.12	\$284,519.58
<b>Total Funding:</b>	\$483,905.46	\$614.12	\$484,519.58

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-603-030 Alternate Project:  
 Percent Completed: 0.00% Length:  
 ROAD NUMBER/TWSP: CSAH 3  
 LOCATION: FROM CSAH 9 TO EAST COUNTY LINE  
 DESCRIPTION: GRADING

LETTING DATE: AWARD DATE:  
 CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$0.00	\$0.00
Construction Engineering:	\$0.00	\$0.00	\$0.00
Project Engineering:	\$0.00	\$39,501.28	\$39,501.28
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$6,116.39	\$6,116.39
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$9,168.04	\$9,168.04
<b>Total Project Costs:</b>	<b>\$0.00</b>	<b>\$54,785.71</b>	<b>\$54,785.71</b>

**Funding Sources**

Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$0.00	\$54,785.71	\$54,785.71
<b>Total Funding:</b>	<b>\$0.00</b>	<b>\$54,785.71</b>	<b>\$54,785.71</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-603-031 Alternate Project:  
 Percent Completed: 0.00% Length: 2.5  
 ROAD NUMBER/TWSP: CSAH 3  
 LOCATION: CSAH 1 TO CSAH 9  
 DESCRIPTION: RECONSTRUCT CSAH 3 FROM CSAH 1 TO CSAH 9  
 LETTING DATE: AWARD DATE:  
 CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$0.00	\$0.00
Construction Engineering:	\$0.00	\$29,426.49	\$29,426.49
Project Engineering:	\$0.00	\$431.49	\$431.49
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$6,208.56	\$6,208.56
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$9,659.05	\$9,659.05
<b>Total Project Costs:</b>	<b>\$0.00</b>	<b>\$45,725.59</b>	<b>\$45,725.59</b>

**Funding Sources**

Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$0.00	\$45,725.59	\$45,725.59
<b>Total Funding:</b>	<b>\$0.00</b>	<b>\$45,725.59</b>	<b>\$45,725.59</b>

# McLeod County Highway Department

## Statement of Construction Costs

For the Year Ended 12/31/2015

Project: SAP 043-603-032 Alternate Project:  
Percent Completed: 0.00% Length:  
ROAD NUMBER/TWSP: CSAH 3  
LOCATION: CSAH 3 FROM COUNTY RD 75 - GLENCOE  
DESCRIPTION: PCC OVERLAY ON CSAH 3 FROM CR 75

LETTING DATE: AWARD DATE:  
CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$0.00	\$0.00
Construction Engineering:	\$0.00	\$0.00	\$0.00
Project Engineering:	\$109.73	\$33.32	\$143.05
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$9.23	\$9.23
<b>Total Project Costs:</b>	<b>\$109.73</b>	<b>\$42.55</b>	<b>\$152.28</b>

### Funding Sources

Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$109.73	\$42.55	\$152.28
<b>Total Funding:</b>	<b>\$109.73</b>	<b>\$42.55</b>	<b>\$152.28</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-611-012 Alternate Project:  
 Percent Completed: 0.00% Length:  
 ROAD NUMBER/TWSP: CSAH 11  
 LOCATION: CSAH 11 FROM TRUNK HWY 22 TO CSAH 2

DESCRIPTION: RECLAIM BITUMINOUS PAVING

LETTING DATE: AWARD DATE:  
 CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$0.00	\$0.00
Construction Engineering:	\$0.00	\$0.00	\$0.00
Project Engineering:	\$315.74	\$2,638.66	\$2,954.40
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$727.94	\$727.94
<b>Total Project Costs:</b>	<b>\$315.74</b>	<b>\$3,366.60</b>	<b>\$3,682.34</b>

**Funding Sources**

Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$315.74	\$3,366.60	\$3,682.34
<b>Total Funding:</b>	<b>\$315.74</b>	<b>\$3,366.60</b>	<b>\$3,682.34</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SAP 043-615-012 **Alternate Project:**  
**Percent Completed:** 100.00% **Length:**  
**ROAD NUMBER/TWSP:**  
**LOCATION:** CSAH 15 over S Fork Crow River @ 160th St.  
**DESCRIPTION:** New Bridge 43550 on CSAH 15 over S Fork Crow River  
**LETTING DATE:** 5 /7 /2012 **AWARD DATE:** 5 /22/2012  
**CONTRACTOR:** DUININCK, INC.

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$545,341.05	\$61,500.00	\$606,841.05
<b>Construction Engineering:</b>	\$16,497.05	\$418.95	\$16,916.00
<b>Project Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$3,071.08	\$0.00	\$3,071.08
<b>Other/Overhead Costs:</b>	\$4,379.16	\$0.00	\$4,379.16
<b>Total Project Costs:</b>	\$569,288.34	\$61,918.95	\$631,207.29

**Funding Sources**

<b>Regular Construction:</b>	\$211,859.07	\$8,015.92	\$219,874.99
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$412,752.13	\$21,723.80	\$434,475.93
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	(\$55,322.86)	\$32,179.23	(\$23,143.63)
<b>Total Funding:</b>	\$569,288.34	\$61,918.95	\$631,207.29

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-615-014 Alternate Project:  
 Percent Completed: 0.00% Length: 2 MILES  
 ROAD NUMBER/TWSP: CSAH 15  
 LOCATION: CSAH 15 FROM TRUNK HWY 7 TO CSAH 22  
 DESCRIPTION: RECONSTRUCT CSAH 15

LETTING DATE: AWARD DATE:  
 CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$0.00	\$0.00
Construction Engineering:	\$0.00	\$0.00	\$0.00
Project Engineering:	\$0.00	\$32,105.48	\$32,105.48
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$2,151.44	\$2,151.44
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$7,666.15	\$7,666.15
<b>Total Project Costs:</b>	<b>\$0.00</b>	<b>\$41,923.07</b>	<b>\$41,923.07</b>

**Funding Sources**

Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$0.00	\$41,923.07	\$41,923.07
<b>Total Funding:</b>	<b>\$0.00</b>	<b>\$41,923.07</b>	<b>\$41,923.07</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SAP 043-617-009 **Alternate Project:**  
**Percent Completed:** 100.00% **Length:**  
**ROAD NUMBER/TWSP:** CSAH 17  
**LOCATION:** CSAH 17 FROM CSAH 7 TO ECL  
**DESCRIPTION:** RECLAIM BITUMINOUS PAVING

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$2,283,751.63	\$2,283,751.63
<b>Construction Engineering:</b>	\$0.00	\$43,148.60	\$43,148.60
<b>Project Engineering:</b>	\$11,163.00	\$8,661.27	\$19,824.27
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$44,729.72	\$44,729.72
<b>Other/Overhead Costs:</b>	\$0.00	\$8,797.46	\$8,797.46
<b>Total Project Costs:</b>	\$11,163.00	\$2,389,088.68	\$2,400,251.68

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$1,900,000.00	\$1,900,000.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$11,163.00	\$489,088.68	\$500,251.68
<b>Total Funding:</b>	\$11,163.00	\$2,389,088.68	\$2,400,251.68

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SAP 043-625-023 **Alternate Project:**  
**Percent Completed:** 100.00% **Length:**  
**ROAD NUMBER/TWSP:** CSAH 25  
**LOCATION:**

**DESCRIPTION:**

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$1,923,604.88	\$0.00	\$1,923,604.88
<b>Construction Engineering:</b>	\$48,647.94	\$30.06	\$48,678.00
<b>Project Engineering:</b>	\$6,928.72	\$0.00	\$6,928.72
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$27,427.43	\$0.00	\$27,427.43
<b>Other/Overhead Costs:</b>	\$0.00	\$8.32	\$8.32
<b>Total Project Costs:</b>	<b>\$2,006,608.97</b>	<b>\$38.38</b>	<b>\$2,006,647.35</b>

**Funding Sources**

<b>Regular Construction:</b>	\$1,025,000.00	\$0.00	\$1,025,000.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$981,608.97	\$38.38	\$981,647.35
<b>Total Funding:</b>	<b>\$2,006,608.97</b>	<b>\$38.38</b>	<b>\$2,006,647.35</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SAP 043-626-005 **Alternate Project:**  
**Percent Completed:** 99.99% **Length:**  
**ROAD NUMBER/TWSP:** CSAH 26  
**LOCATION:** FROM CSAH 7 TO CSAH 25  
**DESCRIPTION:** RECLAIM BITUMINOUS PAVING

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$1,095,420.12	\$1,095,420.12
<b>Construction Engineering:</b>	\$0.00	\$25,443.22	\$25,443.22
<b>Project Engineering:</b>	\$4,369.72	\$5,480.52	\$9,850.24
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$23,761.04	\$23,761.04
<b>Other/Overhead Costs:</b>	\$0.00	\$7,284.79	\$7,284.79
<b>Total Project Costs:</b>	\$4,369.72	\$1,157,389.69	\$1,161,759.41

**Funding Sources**

<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$4,369.72	\$1,157,389.69	\$1,161,759.41
<b>Total Funding:</b>	\$4,369.72	\$1,157,389.69	\$1,161,759.41

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-703-001 Alternate Project:  
 Percent Completed: 0.00% Length:  
 ROAD NUMBER/TWSP: CSAH 103  
 LOCATION: CSAH 103 IN BISCAY

DESCRIPTION: RECLAIM BITUMINOUS PAVING

LETTING DATE: AWARD DATE:  
 CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$0.00	\$0.00
Construction Engineering:	\$0.00	\$0.00	\$0.00
Project Engineering:	\$109.73	\$3,127.65	\$3,237.38
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$857.32	\$857.32
<b>Total Project Costs:</b>	<b>\$109.73</b>	<b>\$3,984.97</b>	<b>\$4,094.70</b>

**Funding Sources**

Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$109.73	\$3,984.97	\$4,094.70
<b>Total Funding:</b>	<b>\$109.73</b>	<b>\$3,984.97</b>	<b>\$4,094.70</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SP 043-070-006      **Alternate Project:**

**Percent Completed:** 99.99%      **Length:**

**ROAD NUMBER/TWSP:** CSAH 115

**LOCATION:** CSAH 115

**DESCRIPTION:** Roundabout

**LETTING DATE:** 5 /6 /2013

**AWARD DATE:** 5 /7 /2013

**CONTRACTOR:** Duininck, Inc.

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$5,996,641.86	\$6,536.00	\$6,003,177.86
<b>Construction Engineering:</b>	\$329,202.68	\$15,082.93	\$344,285.61
<b>Project Engineering:</b>	\$0.00	\$655.50	\$655.50
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$290.02	\$0.00	\$290.02
<b>Other/Overhead Costs:</b>	\$3,764.52	\$767.77	\$4,532.29
<b>Total Project Costs:</b>	\$6,329,899.08	\$23,042.20	\$6,352,941.28

**Funding Sources**

<b>Regular Construction:</b>	\$75,974.78	(\$0.03)	\$75,974.75
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$1,298,394.53	\$0.00	\$1,298,394.53
<b>County - Other Local:</b>	\$4,955,529.77	\$23,042.23	\$4,978,572.00
<b>Total Funding:</b>	\$6,329,899.08	\$23,042.20	\$6,352,941.28





**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SP 043-615-013 **Alternate Project:**  
**Percent Completed:** 0.00% **Length:**  
**ROAD NUMBER/TWSP:** CSAH 15  
**LOCATION:** CSAH 15 from Railroad X to 16th Street, Glencoe  
**DESCRIPTION:** Grade & Resurface

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$7,001.79	\$947.17	\$7,948.96
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$356.68	\$257.22	\$613.90
<b>Total Project Costs:</b>	<b>\$7,358.47</b>	<b>\$1,204.39</b>	<b>\$8,562.86</b>

**Funding Sources**

<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$7,358.47	\$1,204.39	\$8,562.86
<b>Total Funding:</b>	<b>\$7,358.47</b>	<b>\$1,204.39</b>	<b>\$8,562.86</b>

**McLeod County Highway Department**

**Summary of Construction Costs**

**For the Year Ended 12/31/2015**

**County State Aid Highway System - Municipal Construction**

<b>Project</b>	<b>Contract Payments</b>	<b>Engineering</b>	<b>ROW</b>	<b>Utility Relocation</b>	<b>Force</b>	<b>Other Costs</b>	<b>Total Costs</b>
SAP 043-711-005	(\$290,927.97)	\$1,187.10	\$0.00	\$0.00	\$0.00	\$328.63	(\$289,412.24)
Construction Total:	(\$290,927.97)	\$1,187.10	\$0.00	\$0.00	\$0.00	\$328.63	(\$289,412.24)

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-711-005 Alternate Project:  
 Percent Completed: 99.99% Length: .74 MILE  
 ROAD NUMBER/TWSP:  
 LOCATION: CSAH 111 from TH 212 to Main St. in City of Stewart  
 DESCRIPTION: Reconstruct CSAH 111 in City of Stewart  
 LETTING DATE: 5 /31/2012 AWARD DATE: 7 /7 /2012  
 CONTRACTOR: HOLTMEIER CONST., INC.

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$1,433,633.57	(\$290,927.97)	\$1,142,705.60
Construction Engineering:	\$78,960.58	\$1,187.10	\$80,147.68
Project Engineering:	\$0.00	\$0.00	\$0.00
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$442.13	\$328.63	\$770.76
<b>Total Project Costs:</b>	<b>\$1,513,036.28</b>	<b>(\$289,412.24)</b>	<b>\$1,223,624.04</b>

Funding Sources	Prior Years	Current Year	Total
Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$386,897.35	\$313,102.65	\$700,000.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$1,126,138.93	(\$602,514.89)	\$523,624.04
<b>Total Funding:</b>	<b>\$1,513,036.28</b>	<b>(\$289,412.24)</b>	<b>\$1,223,624.04</b>

**McLeod County Highway Department**

**Summary of Construction Costs**

**For the Year Ended 12/31/2015**

**County Highway Construction**

<b>Project</b>	<b>Contract Payments</b>	<b>Engineering</b>	<b>ROW</b>	<b>Utility Relocation</b>	<b>Force</b>	<b>Other Costs</b>	<b>Total Costs</b>
CP 000-005-026	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$173.47	\$173.47
Construction Total:	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$173.47	\$173.47

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** CP 000-005-026 **Alternate Project:** 5026

**Percent Completed:** 0.00% **Length:**

**ROAD NUMBER/TWSP:** RING ROAD EXTENSION

**LOCATION:** TRK HWY 7 TO CR 61 TO TRK HWY 15

**DESCRIPTION:** PRELIMINARY ENGINEERING

**LETTING DATE:** **AWARD DATE:**

**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$8,319.02	\$0.00	\$8,319.02
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$600.00	\$0.00	\$600.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$8,244.56	\$173.47	\$8,418.03
<b>Total Project Costs:</b>	\$17,163.58	\$173.47	\$17,337.05

**Funding Sources**

<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$17,163.58	\$173.47	\$17,337.05
<b>Total Funding:</b>	\$17,163.58	\$173.47	\$17,337.05

# McLeod County Highway Department

## Summary of Construction Costs

For the Year Ended 12/31/2015

### Bridge Construction

Project	Contract Payments	Engineering	ROW	Utility Relocation	Force	Other Costs	Total Costs
SAP 043-598-014	\$123,101.15	\$7,586.92	\$0.00	\$0.00	\$0.00	\$1,905.63	\$132,593.70
SAP 043-598-015	\$0.00	\$181.14	\$0.00	\$0.00	\$0.00	\$50.14	\$231.28
SAP 043-599-036	\$0.00	\$60.12	\$0.00	\$0.00	\$0.00	\$16.65	\$76.77
SAP 043-599-037	\$0.00	\$184.87	\$0.00	\$0.00	\$0.00	\$48.07	\$232.94
SAP 043-599-038	\$0.00	\$576.44	\$38.70	\$0.00	\$0.00	\$165.11	\$780.25
SAP 043-599-039	\$0.00	\$689.49	\$38.70	\$0.00	\$0.00	\$198.47	\$926.66
SAP 043-599-040	\$0.00	\$333.17	\$38.70	\$0.00	\$0.00	\$97.75	\$469.62
SAP 043-599-041	\$132,573.00	\$5,250.13	\$0.00	\$0.00	\$0.00	\$1,284.93	\$139,108.06
SAP 043-599-042	\$137,031.50	\$10,339.88	\$0.00	\$0.00	\$0.00	\$2,376.72	\$149,748.10
SAP 043-599-043	\$0.00	\$60.12	\$0.00	\$0.00	\$0.00	\$16.65	\$76.77
SAP 043-611-013	\$0.00	\$40,951.38	\$0.00	\$0.00	\$0.00	\$492.80	\$41,444.18
SAP 043-624-001	\$0.00	\$1,245.22	\$0.00	\$0.00	\$0.00	\$344.71	\$1,589.93
SAP 043-715-004	\$0.00	\$120.25	\$0.00	\$0.00	\$0.00	\$33.29	\$153.54
Construction Total:	\$392,705.65	\$67,579.13	\$116.10	\$0.00	\$0.00	\$7,030.92	\$467,431.80

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-598-014 Alternate Project:  
 Percent Completed: 99.99% Length:  
 ROAD NUMBER/TWSP: CR 58  
 LOCATION: New Bridge 43J17 over Ulk Stream - Rich Valley Twp  
 DESCRIPTION: New Bridge

LETTING DATE: AWARD DATE:  
 CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$123,101.15	\$123,101.15
Construction Engineering:	\$1,753.02	\$6,392.96	\$8,145.98
Project Engineering:	\$5,293.75	\$1,193.96	\$6,487.71
Permanent ROW:	\$302.94	\$0.00	\$302.94
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$704.47	\$1,905.63	\$2,610.10
<b>Total Project Costs:</b>	<b>\$8,054.18</b>	<b>\$132,593.70</b>	<b>\$140,647.88</b>

Funding Sources			
Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$8,054.18	\$132,593.70	\$140,647.88
<b>Total Funding:</b>	<b>\$8,054.18</b>	<b>\$132,593.70</b>	<b>\$140,647.88</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SAP 043-598-015 **Alternate Project:**  
**Percent Completed:** 0.00% **Length:**  
**ROAD NUMBER/TWSP:** CR 90  
**LOCATION:** CR 90(KOALA RD) 4 MILES SO SILVER LAKE  
**DESCRIPTION:** NEW BRIDGE

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$181.14	\$181.14
<b>Project Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$0.00	\$50.14	\$50.14
<b>Total Project Costs:</b>	\$0.00	\$231.28	\$231.28

**Funding Sources**

<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$0.00	\$231.28	\$231.28
<b>Total Funding:</b>	\$0.00	\$231.28	\$231.28

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SAP 043-599-036 **Alternate Project:**

**Percent Completed:** 100.00% **Length:**

**ROAD NUMBER/TWSP:**

**LOCATION:**

**DESCRIPTION:**

**LETTING DATE:** 11/28/2012 **AWARD DATE:** 12/5 /2012

**CONTRACTOR:** Structural Specialties, Inc.

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$252,197.39	\$0.00	\$252,197.39
<b>Construction Engineering:</b>	\$38,565.73	\$60.12	\$38,625.85
<b>Project Engineering:</b>	\$666.85	\$0.00	\$666.85
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$433.58	\$0.00	\$433.58
<b>Other/Overhead Costs:</b>	\$1,889.04	\$16.65	\$1,905.69
<b>Total Project Costs:</b>	<b>\$293,752.59</b>	<b>\$76.77</b>	<b>\$293,829.36</b>

**Funding Sources**

<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$242,350.48	\$53,400.58	\$295,751.06
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$51,402.11	(\$53,323.81)	(\$1,921.70)
<b>Total Funding:</b>	<b>\$293,752.59</b>	<b>\$76.77</b>	<b>\$293,829.36</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SAP 043-599-037 **Alternate Project:**  
**Percent Completed:** 100.00% **Length:**  
**ROAD NUMBER/TWSP:** Lynn Twp  
**LOCATION:** Walden Ave 2 miles w of City of Hutchinson over JD 1 Lynn Twp  
**DESCRIPTION:** New Bridge 43J20

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$102,578.00	\$0.00	\$102,578.00
<b>Construction Engineering:</b>	\$2,293.16	\$184.87	\$2,478.03
<b>Project Engineering:</b>	\$2,836.51	\$0.00	\$2,836.51
<b>Permanent ROW:</b>	\$121.18	\$0.00	\$121.18
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$386.40	\$48.07	\$434.47
<b>Total Project Costs:</b>	\$108,215.25	\$232.94	\$108,448.19

**Funding Sources**

<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$96,435.00	\$96,435.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$108,215.25	(\$96,202.06)	\$12,013.19
<b>Total Funding:</b>	\$108,215.25	\$232.94	\$108,448.19



**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SAP 043-599-039 **Alternate Project:**  
**Percent Completed:** 100.00% **Length:**  
**ROAD NUMBER/TWSP:** Lynn Twp  
**LOCATION:** Yacht Ave 3 miles west of Hutchinson over JD1 Lynn Twp  
**DESCRIPTION:** New Bridge 43J19

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$119,823.70	\$0.00	\$119,823.70
<b>Construction Engineering:</b>	\$4,793.95	\$689.49	\$5,483.44
<b>Project Engineering:</b>	\$3,171.12	\$0.00	\$3,171.12
<b>Permanent ROW:</b>	\$121.18	\$0.00	\$121.18
<b>Temporary ROW:</b>	\$0.00	\$38.70	\$38.70
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$638.59	\$198.47	\$837.06
<b>Total Project Costs:</b>	\$128,548.54	\$926.66	\$129,475.20

**Funding Sources**

<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$113,770.30	\$113,770.30
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$128,548.54	(\$112,843.64)	\$15,704.90
<b>Total Funding:</b>	\$128,548.54	\$926.66	\$129,475.20

# McLeod County Highway Department

## Statement of Construction Costs

For the Year Ended 12/31/2015

Project: SAP 043-599-040 Alternate Project:  
Percent Completed: 100.00% Length:  
ROAD NUMBER/TWSP: Round Grive Twp  
LOCATION: Yacht Ave 6 miles south of Stewart over JD15 Round Grove Twp  
DESCRIPTION: New Bridge 43J22

LETTING DATE: AWARD DATE:  
CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$117,144.56	\$0.00	\$117,144.56
Construction Engineering:	\$3,546.98	\$333.17	\$3,880.15
Project Engineering:	\$2,098.96	\$0.00	\$2,098.96
Permanent ROW:	\$121.18	\$0.00	\$121.18
Temporary ROW:	\$0.00	\$38.70	\$38.70
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$363.53	\$97.75	\$461.28
<b>Total Project Costs:</b>	<b>\$123,275.21</b>	<b>\$469.62</b>	<b>\$123,744.83</b>

### Funding Sources

Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$107,144.56	\$107,144.56
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$123,275.21	(\$106,674.94)	\$16,600.27
<b>Total Funding:</b>	<b>\$123,275.21</b>	<b>\$469.62</b>	<b>\$123,744.83</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-599-041 Alternate Project:  
 Percent Completed: 99.99% Length:  
 ROAD NUMBER/TWSP: Winsted Twp  
 LOCATION: Eagle Ave 4 miles sw of Winsted over CD#10  
 DESCRIPTION: New Bridge

LETTING DATE: AWARD DATE:  
 CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$132,573.00	\$132,573.00
Construction Engineering:	\$2,114.70	\$4,670.40	\$6,785.10
Project Engineering:	\$5,560.18	\$579.73	\$6,139.91
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$848.58	\$1,284.93	\$2,133.51
<b>Total Project Costs:</b>	<b>\$8,523.46</b>	<b>\$139,108.06</b>	<b>\$147,631.52</b>

**Funding Sources**

Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$8,523.46	\$139,108.06	\$147,631.52
<b>Total Funding:</b>	<b>\$8,523.46</b>	<b>\$139,108.06</b>	<b>\$147,631.52</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SAP 043-599-042 **Alternate Project:**  
**Percent Completed:** 99.99% **Length:**  
**ROAD NUMBER/TWSP:** Winsted Twp  
**LOCATION:** Grass Lake Road .5 miles nw Winsted over CD#11  
**DESCRIPTION:** New Bridge

**LETTING DATE:** **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$137,031.50	\$137,031.50
<b>Construction Engineering:</b>	\$1,773.70	\$9,380.65	\$11,154.35
<b>Project Engineering:</b>	\$2,669.89	\$959.23	\$3,629.12
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$19.10	\$2,376.72	\$2,395.82
<b>Total Project Costs:</b>	<b>\$4,462.69</b>	<b>\$149,748.10</b>	<b>\$154,210.79</b>

**Funding Sources**

<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$4,462.69	\$149,748.10	\$154,210.79
<b>Total Funding:</b>	<b>\$4,462.69</b>	<b>\$149,748.10</b>	<b>\$154,210.79</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-599-043 Alternate Project:  
 Percent Completed: 0.00% Length:  
 ROAD NUMBER/TWSP: HAMLET AVE  
 LOCATION: HAMLET AVE IN GLENCOE TWSP  
 DESCRIPTION: NEW BRIDGE #43561

LETTING DATE: AWARD DATE:  
 CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$0.00	\$0.00
Construction Engineering:	\$0.00	\$0.00	\$0.00
Project Engineering:	\$0.00	\$60.12	\$60.12
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$16.65	\$16.65
<b>Total Project Costs:</b>	<b>\$0.00</b>	<b>\$76.77</b>	<b>\$76.77</b>

Funding Sources	Prior Years	Current Year	Total
Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$0.00	\$76.77	\$76.77
<b>Total Funding:</b>	<b>\$0.00</b>	<b>\$76.77</b>	<b>\$76.77</b>

## McLeod County Highway Department

### Statement of Construction Costs

For the Year Ended 12/31/2015

Project: SAP 043-611-013    Alternate Project:  
 Percent Completed: 0.00%    Length:  
 ROAD NUMBER/TWSP: CSAH 11  
 LOCATION: CSAH 11 500 FT EAST OF CSAH 24  
 DESCRIPTION: NEW BRIDGE #43560 OVER CSAH 11

LETTING DATE:    AWARD DATE:  
 CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$0.00	\$0.00
Construction Engineering:	\$0.00	\$0.00	\$0.00
Project Engineering:	\$0.00	\$40,951.38	\$40,951.38
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$492.80	\$492.80
<b>Total Project Costs:</b>	<b>\$0.00</b>	<b>\$41,444.18</b>	<b>\$41,444.18</b>

#### Funding Sources

Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$0.00	\$41,444.18	\$41,444.18
<b>Total Funding:</b>	<b>\$0.00</b>	<b>\$41,444.18</b>	<b>\$41,444.18</b>

## McLeod County Highway Department

### Statement of Construction Costs

For the Year Ended 12/31/2015

**Project:** SAP 043-624-001    **Alternate Project:**  
**Percent Completed:** 0.00%                      **Length:**  
**ROAD NUMBER/TWSP:** CSAH 24  
**LOCATION:** CSAH 24 over Unk Stream - Lynn Twp  
  
**DESCRIPTION:** New Box Culvert 43J18 over Unk Stream

**LETTING DATE:**    **AWARD DATE:**  
**CONTRACTOR:**

Construction Costs	Prior Years	Current Year	Total
<b>Contract Payments:</b>	\$0.00	\$0.00	\$0.00
<b>Construction Engineering:</b>	\$0.00	\$0.00	\$0.00
<b>Project Engineering:</b>	\$5,903.20	\$1,245.22	\$7,148.42
<b>Permanent ROW:</b>	\$361.18	\$0.00	\$361.18
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$778.19	\$344.71	\$1,122.90
<b>Total Project Costs:</b>	\$7,042.57	\$1,589.93	\$8,632.50

#### Funding Sources

<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$0.00	\$0.00
<b>County - Other Local:</b>	\$7,042.57	\$1,589.93	\$8,632.50
<b>Total Funding:</b>	\$7,042.57	\$1,589.93	\$8,632.50

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-715-004 Alternate Project:

Percent Completed: 100.00% Length:

ROAD NUMBER/TWSP: CSAH 115

LOCATION:

DESCRIPTION:

LETTING DATE: 7 /1 /2013 AWARD DATE: 7 /2 /2013

CONTRACTOR: Structural Specialties, Inc

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$537,697.27	\$0.00	\$537,697.27
Construction Engineering:	\$40,421.10	\$120.25	\$40,541.35
Project Engineering:	\$22,576.69	\$0.00	\$22,576.69
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$1,558.88	\$0.00	\$1,558.88
Other/Overhead Costs:	\$10,978.61	\$33.29	\$11,011.90
<b>Total Project Costs:</b>	<b>\$613,232.55</b>	<b>\$153.54</b>	<b>\$613,386.09</b>

**Funding Sources**

Regular Construction:	\$270,962.35	(\$7,262.43)	\$263,699.92
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$251,001.26	\$13,210.59	\$264,211.85
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$91,268.94	(\$5,794.62)	\$85,474.32
<b>Total Funding:</b>	<b>\$613,232.55</b>	<b>\$153.54</b>	<b>\$613,386.09</b>

**McLeod County Highway Department**

**Summary of Construction Costs**

**For the Year Ended 12/31/2015**

**Miscellaneous Construction**

<b>Project</b>	<b>Contract Payments</b>	<b>Engineering</b>	<b>ROW</b>	<b>Utility Relocation</b>	<b>Force</b>	<b>Other Costs</b>	<b>Total Costs</b>
SAP 043-594-001	\$290,927.97	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$290,927.97
SP 043-070-009	\$154,819.58	\$3,577.49	\$0.00	\$0.00	\$0.00	\$902.54	\$159,299.61
SP 043-070-010	\$62,196.68	\$1,925.14	\$0.00	\$0.00	\$0.00	\$456.23	\$64,578.05
<b>Construction Total:</b>	<b>\$507,944.23</b>	<b>\$5,502.63</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$1,358.77</b>	<b>\$514,805.63</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SAP 043-594-001    Alternate Project:  
 Percent Completed: 100.00%    Length:  
 ROAD NUMBER/TWSP:  
 LOCATION: Hall Street in City of Stewart  
 DESCRIPTION: LRIP Funding \$400,000 to Stewart for Hall St.  
 LETTING DATE: 5 /31/2012    AWARD DATE: 7 /7 /2012  
 CONTRACTOR: HOLTMEIER CONST., INC.

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$109,072.03	\$290,927.97	\$400,000.00
Construction Engineering:	\$0.00	\$0.00	\$0.00
Project Engineering:	\$0.00	\$0.00	\$0.00
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$0.00	\$0.00
<b>Total Project Costs:</b>	<b>\$109,072.03</b>	<b>\$290,927.97</b>	<b>\$400,000.00</b>

Funding Sources	Prior Years	Current Year	Total
Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$380,000.00	\$380,000.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$0.00	\$0.00
County - Other Local:	\$109,072.03	(\$89,072.03)	\$20,000.00
<b>Total Funding:</b>	<b>\$109,072.03</b>	<b>\$290,927.97</b>	<b>\$400,000.00</b>

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

**Project:** SP 043-070-009    **Alternate Project:**  
**Percent Completed:** 98.53%                      **Length:**  
**ROAD NUMBER/TWSP:** COUNTYWIDE  
**LOCATION:** COUNTYWIDE

**DESCRIPTION:** 2015 HSIP GROUND IN WET REFLECTIVE

**LETTING DATE:**    **AWARD DATE:**  
**CONTRACTOR:**

<b>Construction Costs</b>	<b>Prior Years</b>	<b>Current Year</b>	<b>Total</b>
<b>Contract Payments:</b>	\$0.00	\$154,819.58	\$154,819.58
<b>Construction Engineering:</b>	\$0.00	\$2,301.94	\$2,301.94
<b>Project Engineering:</b>	\$2,128.55	\$1,275.55	\$3,404.10
<b>Permanent ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Temporary ROW:</b>	\$0.00	\$0.00	\$0.00
<b>Utility Relocation:</b>	\$0.00	\$0.00	\$0.00
<b>County Forces:</b>	\$0.00	\$0.00	\$0.00
<b>Other/Overhead Costs:</b>	\$0.00	\$902.54	\$902.54
<b>Total Project Costs:</b>	\$2,128.55	\$159,299.61	\$161,428.16

<b>Funding Sources</b>			
<b>Regular Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Municipal Construction:</b>	\$0.00	\$0.00	\$0.00
<b>Town Bridge:</b>	\$0.00	\$0.00	\$0.00
<b>Bridge Bonding:</b>	\$0.00	\$0.00	\$0.00
<b>Other Grants:</b>	\$0.00	\$0.00	\$0.00
<b>State Park:</b>	\$0.00	\$0.00	\$0.00
<b>County Turnback:</b>	\$0.00	\$0.00	\$0.00
<b>Federal:</b>	\$0.00	\$132,370.74	\$132,370.74
<b>County - Other Local:</b>	\$2,128.55	\$26,928.87	\$29,057.42
<b>Total Funding:</b>	\$2,128.55	\$159,299.61	\$161,428.16

**McLeod County Highway Department**

**Statement of Construction Costs**

**For the Year Ended 12/31/2015**

Project: SP 043-070-010      Alternate Project:  
 Percent Completed: 87.94%      Length:  
 ROAD NUMBER/TWSP: COUNTYWIDE  
 LOCATION: COUNTYWIDE

DESCRIPTION: 2015 HSIP 6" EDGELINE

LETTING DATE:      AWARD DATE:  
 CONTRACTOR:

Construction Costs	Prior Years	Current Year	Total
Contract Payments:	\$0.00	\$62,196.68	\$62,196.68
Construction Engineering:	\$0.00	\$1,446.47	\$1,446.47
Project Engineering:	\$1,458.03	\$478.67	\$1,936.70
Permanent ROW:	\$0.00	\$0.00	\$0.00
Temporary ROW:	\$0.00	\$0.00	\$0.00
Utility Relocation:	\$0.00	\$0.00	\$0.00
County Forces:	\$0.00	\$0.00	\$0.00
Other/Overhead Costs:	\$0.00	\$456.23	\$456.23
<b>Total Project Costs:</b>	<b>\$1,458.03</b>	<b>\$64,578.05</b>	<b>\$66,036.08</b>

**Funding Sources**

Regular Construction:	\$0.00	\$0.00	\$0.00
Municipal Construction:	\$0.00	\$0.00	\$0.00
Town Bridge:	\$0.00	\$0.00	\$0.00
Bridge Bonding:	\$0.00	\$0.00	\$0.00
Other Grants:	\$0.00	\$0.00	\$0.00
State Park:	\$0.00	\$0.00	\$0.00
County Turnback:	\$0.00	\$0.00	\$0.00
Federal:	\$0.00	\$53,178.16	\$53,178.16
County - Other Local:	\$1,458.03	\$11,399.89	\$12,857.92
<b>Total Funding:</b>	<b>\$1,458.03</b>	<b>\$64,578.05</b>	<b>\$66,036.08</b>

## 2016 REVENUE BUDGET

<u>ACCOUNT NUMBER</u>	<u>DESCRIPTION</u>	<u>BUDGET AMOUNT</u>
03-300-000-0000-5001	Property Taxes - Current	3,262,097
03-300-000-0000-5004	Property Taxes - Delinquent	25,000
03-300-000-0000-5020	Hutchinson Hra	1,500
03-300-000-0000-5021	Mcleod County Hra	1,500
03-300-000-0000-5023	WHEELAGE TAX	350,000
03-300-000-0000-5178	Permits-Highway Dept	10,000
03-300-000-0000-5226	Regular Maintenance Aid	1,600,000
03-300-000-0000-5227	Regular Construction Aid	70,000
03-300-000-0000-5228	Municipal Maintenance Aid	150,000
03-300-000-0000-5229	Municipal Construction Aid	150,000
03-300-000-0000-5231	Bridge Bonding Aid	80,000
03-300-000-0000-5233	Pera Aid	2,000
03-300-000-0000-5240	Gis Projects	1,000
03-300-000-0000-5241	Town Road Aid	264,000
03-300-000-0000-5428	Federal Aid Road Construction Projects	1,640,000
03-300-000-0000-5501	Fees For Services	1,000
03-300-000-0000-5538	Municipal Services	65,000
03-300-000-0000-5539	Township Services	80,000
03-300-000-0000-5540	Other Government Services	15,000
03-300-000-0000-5541	Miscellaneous Services A/R Individual	3,000
03-300-000-0000-5590	Internal County Services	1,000
03-300-000-0000-5810	Rental Income	6,000
03-300-000-0000-5863	Sale Of Supplies	1,000
03-300-000-0000-5912	Transfers In	1,200,000
03-300-000-0000-5920	Sales Of Capital Assets	45,000

## 2016 EXPENDITURE BUDGET

<u>ACCOUNT NUMBER</u>	<u>ACCOUNT DESCRIPTION</u>	<u>BUDGET AMOUNT</u>
03-105-000-0000-6105	Salaries And Wages - Full Time	106,104
03-105-000-0000-6106	Severance And Unused Sick Leave	2,400
03-105-000-0000-6110	Salaries And Wages - Part Time	4,000
03-105-000-0000-6115	Salaries And Wages - Overtime Full	500
03-105-000-0000-6153	Health & Life Insurance - County	17,400
03-105-000-0000-6163	Pera - County Share	7,995
03-105-000-0000-6175	Fica - County Share	8,645
03-105-000-0000-6245	Dues And Registration Fees	500
03-105-000-0000-6265	Professional Services	4,000
03-105-000-0000-6335	Mileage Expense	200
03-105-000-0000-6336	Meals, Lodging, Parking &	500
03-105-000-0000-6350	Other Services & Charges	400
03-105-000-0000-6402	Office Supplies	500
03-105-000-0000-6530	Remonumentation Program	500
03-105-000-0000-6612	Capital - \$100-\$5,000 (Inventory)	3,000
03-300-000-0000-5001	Property Taxes - Current	3,262,097
03-300-000-0000-5004	Property Taxes - Delinquent	25,000
03-300-000-0000-5020	Hutchinson Hra	1,500
03-300-000-0000-5021	Mcleod County Hra	1,500
03-300-000-0000-5023	WHEELAGE TAX	350,000
03-300-000-0000-5178	Permits-Highway Dept	10,000
03-300-000-0000-5226	Regular Maintenance Aid	1,600,000
03-300-000-0000-5227	Regular Construction Aid	70,000
03-300-000-0000-5228	Municipal Maintenance Aid	150,000
03-300-000-0000-5229	Municipal Construction Aid	150,000
03-300-000-0000-5231	Bridge Bonding Aid	80,000
03-300-000-0000-5233	Pera Aid	2,000
03-300-000-0000-5240	Gis Projects	1,000
03-300-000-0000-5241	Town Road Aid	264,000
03-300-000-0000-5428	Federal Aid Road Construction	1,640,000
03-300-000-0000-5501	Fees For Services	1,000
03-300-000-0000-5538	Municipal Services	65,000
03-300-000-0000-5539	Township Services	80,000
03-300-000-0000-5540	Other Government Services	15,000
03-300-000-0000-5541	Miscellaneous Services A/R Individual	3,000
03-300-000-0000-5590	Internal County Services	1,000
03-300-000-0000-5810	Rental Income	6,000
03-300-000-0000-5863	Sale Of Supplies	1,000
03-300-000-0000-5912	Transfers In	1,200,000
03-300-000-0000-5920	Sales Of Capital Assets	45,000
03-310-000-0000-6105	Salaries And Wages - Full Time	673,410
03-310-000-0000-6106	Severance And Unused Sick Leave	3,620
03-310-000-0000-6110	Salaries And Wages - Part Time	12,000
03-310-000-0000-6115	Salaries And Wages - Overtime Full	45,000
03-310-000-0000-6120	Salaries And Wages - Overtime Part	500
03-310-000-0000-6145	Uniform Allowance	7,500
03-310-000-0000-6153	Health & Life Insurance - County	148,740
03-310-000-0000-6163	Pera - County Share	53,881
03-310-000-0000-6175	Fica - County Share	56,795
03-310-000-0000-6203	Communications	1,080
03-310-000-0000-6245	Dues And Registration Fees	250
03-310-000-0000-6254	Intersection Lighting	17,000
03-310-000-0000-6265	Professional Services	10,000

03-310-000-0000-6303	Repair And Maintenance Services	20,000
03-310-000-0000-6336	Meals, Lodging, Parking &	500
03-310-000-0000-6347	Rentals - Equipment	1,500
03-310-000-0000-6350	Other Services & Charges	1,000
03-310-000-0000-6425	Repair And Maintenance Supplies	1,500
03-310-000-0000-6502	Aggregates Material	80,000
03-310-000-0000-6503	Traffic Signs & Post	45,000
03-310-000-0000-6504	Culverts	20,000
03-310-000-0000-6505	Winter Salt	195,000
03-310-000-0000-6506	Bituminous Material	40,000
03-310-000-0000-6507	Crackfiller	500
03-310-000-0000-6508	Weed Spray	5,000
03-310-000-0000-6509	Sand	5,000
03-310-000-0000-6512	Seeds	2,000
03-310-000-0000-6514	Culvert Repair/Replacements	45,000
03-310-000-0000-6533	Dust Control	7,000
03-310-000-0000-6534	Hat's Operating Costs	79,310
03-310-000-0000-6559	Other Miscellaneous Road Materials	5,000
03-310-000-0000-6568	Safety Code Regulations	12,000
03-310-000-0000-6850	Town Road Aid	264,000
03-320-000-0000-6265	Professional Services	200,000
03-320-000-0000-6501	Engineering & Surveying Supplies	3,500
03-320-000-0000-6531	SEALCOATING	550,000
03-320-000-0000-6532	TRAFFIC MARKING	85,000
03-320-000-0000-6610	Capital - Over \$5,000 (Fixed Assets)	25,000
03-320-000-0000-6612	Capital - \$100-\$5,000 (Inventory)	5,000
03-320-000-0000-6639	Right-Of-Way Acquisition-Temp	10,000
03-320-000-0000-6640	Right-Of-Way Acquisition	400,000
03-320-000-0000-6641	State Aid-Regular Construction	70,000
03-320-000-0000-6642	State Aid-Municipal Construction	150,000
03-320-000-0000-6643	County Road Construction	2,645,000
03-320-000-0000-6646	Bridge Bonding	80,000
03-320-000-0000-6648	Federal Aid Road Construction	1,640,000
03-320-000-0000-6652	WHEELAGE PROJECTS	650,000
03-330-000-0000-6105	Salaries And Wages - Full Time	453,536
03-330-000-0000-6106	Severance And Unused Sick Leave	2,000
03-330-000-0000-6110	Salaries And Wages - Part Time	12,000
03-330-000-0000-6115	Salaries And Wages - Overtime Full	12,000
03-330-000-0000-6120	Salaries And Wages - Overtime Part	2,000
03-330-000-0000-6145	Uniform Allowance	1,000
03-330-000-0000-6153	Health & Life Insurance - County	69,600
03-330-000-0000-6163	Pera - County Share	34,915
03-330-000-0000-6175	Fica - County Share	36,914
03-330-000-0000-6179	Workers Comp Insurance	45,927
03-330-000-0000-6203	Communications	3,500
03-330-000-0000-6205	Postage And Postal Box Rental	400
03-330-000-0000-6241	Printing And Publishing	700
03-330-000-0000-6245	Dues And Registration Fees	15,000
03-330-000-0000-6265	Professional Services	3,000
03-330-000-0000-6321	Maintenance Agreements	25,000
03-330-000-0000-6335	Mileage Expense	12,000
03-330-000-0000-6336	Meals, Lodging, Parking &	6,000
03-330-000-0000-6350	Other Services & Charges	500
03-330-000-0000-6352	Ditch Levies	10,000
03-330-000-0000-6354	Property/Casualty Insurance	63,351
03-330-000-0000-6402	Office Supplies	3,000

03-330-000-0000-6612	Capital - \$100-\$5,000 (Inventory)	3,500
03-340-000-0000-6105	Salaries And Wages - Full Time	59,072
03-340-000-0000-6106	Severance And Unused Sick Leave	2,000
03-340-000-0000-6115	Salaries And Wages - Overtime Full	3,000
03-340-000-0000-6145	Uniform Allowance	500
03-340-000-0000-6153	Health & Life Insurance - County	8,700
03-340-000-0000-6163	Pera - County Share	4,655
03-340-000-0000-6175	Fica - County Share	4,940
03-340-000-0000-6203	Communications	1,200
03-340-000-0000-6253	Electricity	8,000
03-340-000-0000-6255	Natural Gas	45,000
03-340-000-0000-6257	Sewer, Water And Garbage Removal	2,500
03-340-000-0000-6303	Repair And Maintenance Services	12,000
03-340-000-0000-6320	Radio Repair	500
03-340-000-0000-6336	Meals, Lodging, Parking &	200
03-340-000-0000-6350	Other Services & Charges	1,000
03-340-000-0000-6359	Miscellaneous Charges	1,500
03-340-000-0000-6425	Repair And Maintenance Supplies	110,000
03-340-000-0000-6455	Motor Fuels And Lubrication	35,000
03-340-000-0000-6563	Tires, Tubes & Batteries	30,000
03-340-000-0000-6564	Cutting Edges & Carbids	70,000
03-340-000-0000-6567	Diesel Fuel & Tax	190,000
03-340-000-0000-6590	Tools & Shop Materials	12,000
03-340-000-0000-6610	Capital - Over \$5,000 (Fixed Assets)	381,000
03-340-000-0000-6612	Capital - \$100-\$5,000 (Inventory)	6,000

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



REVENUE GUIDELINE - YTD SUMMARY

Report Basis: Cash

Report For 01/2015 To 12/2015

03 FUND  
ROAD & BRIDGE FUND

Percent of Year: 100 %

<u>Account</u>	<u>Description</u>	<u>BUDGET</u> <u>2015</u>	<u>Actual For</u> <u>12/2015</u>	<u>Actual For</u> <u>01/2015 - 12/2015</u>	<u>BDGT - ACT</u> <u>Difference</u>	<u>Pct</u>
03	ROAD & BRIDGE FUND					
300	COUNTY ROAD & BRIDGE REVENUE					
000	...					
5001	PROPERTY TAXES - CURRENT	3,262,097.00	31,684.43	3,153,916.77	108,180.23	97
5004	PROPERTY TAXES - DELINQUENT	25,000.00	1,825.01	37,444.26	12,444.26 -	150
5009	EXCESS - TAX INCREMENT FINANCING	0.00	0.00	1,107.33	1,107.33 -	0
5020	HUTCHINSON HRA	1,500.00	0.00	1,793.87	293.87 -	120
5021	MCLEOD COUNTY HRA	1,000.00	0.00	1,396.48	396.48 -	140
5023	WHEELAGE TAX	350,000.00	24,421.60	381,774.79	31,774.79 -	109
5000-5099	PROPERTY TAXES AND PENALTIES	3,639,597.00	57,931.04	3,577,433.50	62,163.50	98
5178	PERMITS- HIGHWAY DEPT	10,000.00	250.00	11,750.00	1,750.00 -	118
5226	REGULAR MAINTENANCE AID	1,400,000.00	0.00	1,565,126.00	165,126.00 -	112
5227	REGULAR CONSTRUCTION AID	2,070,000.00	0.00	1,051,736.54	1,018,263.46	51
5228	MUNICIPAL MAINTENANCE AID	134,000.00	0.00	138,640.86	4,640.86 -	103
5229	MUNICIPAL CONSTRUCTION AID	0.00	0.00	310,000.00	310,000.00 -	0
5230	TOWN BRIDGE AID	240,000.00	96,435.00	188,561.58	51,438.42	79
5231	BRIDGE BONDING AID	60,000.00	0.00	34,934.39	25,065.61	58
5233	PERA AID	2,000.00	1,000.00	3,000.00	1,000.00 -	150
5238	MARKET VALUE CREDIT	0.00	37,461.13	95,015.06	95,015.06 -	0
5240	GIS PROJECTS	2,000.00	55.57	872.75	1,127.25	44
5241	TOWN ROAD AID	236,000.00	0.00	258,778.00	22,778.00 -	110
5281	JOINT HIGHWAY PROJECTS	0.00	0.00	594,312.54	594,312.54 -	0
5100-5299	FEES AND SERVICE CHARGES	4,154,000.00	135,201.70	4,252,727.72	98,727.72 -	102
5383	DISASTER- STATE	0.00	0.00	11,086.43	11,086.43 -	0
5300-5399	FINES AND FORFEITURES	0.00	0.00	11,086.43	11,086.43 -	0
5449	FEDERAL SAFETY PROGRAMS	247,482.00	185,548.90	561,032.64	313,550.64 -	227
5493	DISASTER- FEDERAL	0.00	0.00	36,954.80	36,954.80 -	0
5400-5499	LICENSES AND PERMITS	247,482.00	185,548.90	597,987.44	350,505.44 -	242
5501	FEES FOR SERVICES	1,000.00	0.00	1,080.00	80.00 -	108
5538	MUNICIPAL SERVICES	75,000.00	575.00	57,353.75	17,646.25	76
5539	TOWNSHIP SERVICES	100,000.00	3,010.59	106,707.04	6,707.04 -	107
5540	OTHER GOVERNMENT SERVICES	1,500.00	0.00	50,680.28	49,180.28 -	3379
5541	MISCELLANEOUS SERVICES A/R INDIVIDUAL	1,000.00	139.66	23,826.91	22,826.91 -	2383
5590	INTERNAL COUNTY SERVICES	5,000.00	181.24	8,085.02	3,085.02 -	162
5500-5599	OTHER REVENUES	183,500.00	3,906.49	247,733.00	64,233.00 -	135
5810	RENTAL INCOME	0.00	0.00	3,993.53	3,993.53 -	0
5860	MISCELLANEOUS	2,000.00	0.00	10,000.00	8,000.00 -	500

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\*\*\*\*\* McLeod County IFS \*\*\*\*\*



REVENUE GUIDELINE - YTD SUMMARY

Report Basis: Cash

Report For 01/2015 To 12/2015

03 FUND  
ROAD & BRIDGE FUND

Percent of Year: 100 %

<u>Account</u>	<u>Description</u>	<u>BUDGET</u> <u>2015</u>	<u>Actual For</u> <u>12/2015</u>	<u>Actual For</u> <u>01/2015 - 12/2015</u>	<u>BDGT - ACT</u> <u>Difference</u>	<u>Pct</u>
5863	SALE OF SUPPLIES	1,000.00	0.00	191.15	808.85	19
5870	MISCELLANEOUS OTHER REVENUE CASH SALES	1,000.00	0.00	570.01	429.99	57
5709- 5899	INTERGOVERNMENTAL REVENUE - STATE	4,000.00	0.00	14,754.69	10,754.69-	369
5912	TRANSFERS IN	1,200,000.00	1,200,000.00	1,200,000.00	0.00	100
5920	SALES OF CAPITAL ASSETS	85,000.00	0.00	6,984.00	78,016.00	8
5990	REFUNDS & REIMBURSEMENTS	0.00	128.35	6,030.71	6,030.71-	0
5900- 5999	TRANSFERS IN	1,285,000.00	1,200,128.35	1,213,014.71	71,985.29	94
	TOTAL ...	9,513,579.00	1,582,716.48	9,914,737.49	401,158.49-	104
	TOTAL COUNTY ROAD & BRIDGE REVENUE	9,513,579.00	1,582,716.48	9,914,737.49	401,158.49-	104
	TOTAL ROAD & BRIDGE FUND	9,513,579.00	1,582,716.48	9,914,737.49	401,158.49-	104
Final Totals	34 Accounts	9,513,579.00	1,582,716.48	9,914,737.49	401,158.49-	104

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\*\*\*\*\* McLeod County IFS \*\*\*\*\*



EXPENDITURE GUIDELINE - YTD SUMMARY

Report Basis: Cash

Report For 01/2015 To 12/2015

03 FUND  
ROAD & BRIDGE FUND

Percent of Year: 100 %

<u>Account</u>	<u>Descriptor</u>	<u>BUDGET</u> <u>2015</u>	<u>Actual For</u> <u>12/2015</u>	<u>Actual For</u> <u>01/2015 - 12/2015</u>	<u>BDGT - ACT</u> <u>Difference</u>	<u>Pct</u>
03 ROAD & BRIDGE FUND						
105 COUNTY SURVEYING & GIS						
000 ...						
6105	SALARIES AND WAGES - FULL TIME	104,894.00	8,865.44	106,487.70	1,593.70 -	102
6106	SEVERANCE AND UNUSED SICK LEAVE	1,500.00	0.00	2,432.01	932.01 -	162
6110	SALARIES AND WAGES - PART TIME	4,000.00	0.00	4,093.44	93.44 -	102
6115	SALARIES AND WAGES - OVERTIME FULL TIME	500.00	0.00	486.29	13.71	97
6153	HEALTH & LIFE INSURANCE - COUNTY SHARE	17,029.00	1,435.00	17,055.00	26.00 -	100
6163	PERA - COUNTY SHARE	7,905.00	664.91	8,023.05	118.05 -	101
6175	FICA - COUNTY SHARE	8,176.00	693.76	8,876.94	700.94 -	109
6100-6199	PERSONAL SERVICES	144,004.00	11,659.11	147,454.43	3,450.43 -	102
6245	DUES AND REGISTRATION FEES	1,000.00	0.00	1,305.00	305.00 -	131
6265	PROFESSIONAL SERVICES	3,500.00	113.75	2,043.50	1,456.50	58
6335	MILEAGE EXPENSE	200.00	0.00	67.90	132.10	34
6336	MEALS, LODGING, PARKING & MISCELLANEOUS	500.00	0.00	847.20	347.20 -	169
6350	OTHER SERVICES & CHARGES	400.00	0.00	0.00	400.00	0
6200-6399	SERVICES AND CHARGES	5,600.00	113.75	4,263.60	1,336.40	76
6402	OFFICE SUPPLIES	500.00	0.00	0.00	500.00	0
6530	REMONUMENTATION PROGRAM	1,000.00	0.00	0.00	1,000.00	0
6400-6599	SUPPLIES AND MATERIALS	1,500.00	0.00	0.00	1,500.00	0
6612	CAPITAL - \$100- \$5,000 (INVENTORY)	3,000.00	0.00	0.00	3,000.00	0
6600-6699	CAPITAL EXPENDITURES	3,000.00	0.00	0.00	3,000.00	0
TOTAL ...		154,104.00	11,772.86	151,718.03	2,385.97	98
TOTAL	COUNTY SURVEYING & GIS	154,104.00	11,772.86	151,718.03	2,385.97	98
310 HIGHWAY MAINTENANCE						
000 ...						
6105	SALARIES AND WAGES - FULL TIME	666,578.00	50,999.98	653,649.17	12,928.83	98
6106	SEVERANCE AND UNUSED SICK LEAVE	2,300.00	2,698.13	6,309.52	4,009.52 -	274
6110	SALARIES AND WAGES - PART TIME	12,000.00	84.75	11,509.48	490.52	96
6115	SALARIES AND WAGES - OVERTIME FULL TIME	45,000.00	3,704.86	11,882.51	33,117.49	26
6120	SALARIES AND WAGES - OVERTIME PART TIME	500.00	0.00	0.00	500.00	0
6145	UNIFORM ALLOWANCE	3,600.00	0.00	3,000.00	600.00	83
6153	HEALTH & LIFE INSURANCE - COUNTY SHARE	144,872.00	9,960.00	125,013.75	19,858.25	86
6163	PERA - COUNTY SHARE	52,993.00	4,102.88	49,913.66	3,079.34	94
6175	FICA - COUNTY SHARE	55,029.00	4,233.17	50,494.00	4,535.00	92
6177	UNEMPLOYMENT COMPENSATION	0.00	0.00	576.90	576.90 -	0
6100-6199	PERSONAL SERVICES	982,872.00	75,783.77	912,348.99	70,523.01	93

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



EXPENDITURE GUIDELINE - YTD SUMMARY

Report Basis: Cash

Report For 01/2015 To 12/2015

03 FUND  
ROAD & BRIDGE FUND

Percent of Year: 100 %

Account	Description	BUDGET 2015	Actual For 12/2015	Actual For 01/2015 - 12/2015	BDGT - ACT Difference	Pct
6203	COMMUNICATIONS	840.00	90.00	1,080.00	240.00-	129
6245	DUES AND REGISTRATION FEES	0.00	297.00	422.00	422.00-	0
6254	INTERSECTION LIGHTING	17,000.00	1,358.00	19,419.93	2,419.93-	114
6265	PROFESSIONAL SERVICES	16,000.00	7,153.40	15,089.76	910.24	94
6303	REPAIR AND MAINTENANCE SERVICES	16,000.00	12,466.50	21,455.05	5,455.05-	134
6335	MILEAGE EXPENSE	200.00	0.00	0.00	200.00	0
6336	MEALS, LODGING, PARKING & MISCELLANEOUS	100.00	0.00	429.97	329.97-	430
6347	RENTALS - EQUIPMENT	1,500.00	0.00	300.00	1,200.00	20
6350	OTHER SERVICES & CHARGES	1,000.00	0.00	73.45	926.55	7
6200-6399	SERVICES AND CHARGES	52,640.00	21,364.90	58,270.16	5,630.16-	111
6425	REPAIR AND MAINTENANCE SUPPLIES	1,500.00	989.68	4,413.99	2,913.99-	294
6502	AGGREGATES MATERIAL	90,000.00	520.88	72,456.13	17,543.87	81
6503	TRAFFIC SIGNS & POST	45,000.00	30.25	29,370.85	15,629.15	65
6504	CULVERTS	15,000.00	8,180.40	25,585.40	10,585.40-	171
6505	WINTER SALT	175,000.00	42,261.89	136,009.84	38,990.16	78
6506	BITUMINOUS MATERIAL	40,000.00	1,270.78	14,521.33	25,478.67	36
6507	CRACKFILLER	35,000.00	0.00	19,556.00	15,444.00	56
6508	WEED SPRAY	6,000.00	0.00	4,362.60	1,637.40	73
6509	SAND	4,500.00	0.00	4,741.72	241.72-	105
6512	SEEDS	2,000.00	0.00	769.04	1,230.96	38
6514	CULVERT REPAIR/REPLACEMENTS	45,000.00	23,407.64	82,489.86	37,489.86-	183
6532	TRAFFIC MARKING *INAC	0.00	0.00	775.00	775.00-	0
6533	DUST CONTROL	5,500.00	0.00	6,284.80	784.80-	114
6534	HAT'S OPERATING COSTS	78,475.00	0.00	77,000.00	1,475.00	98
6559	OTHER MISCELLANEOUS ROAD MATERIALS	5,000.00	0.00	5,621.23	621.23-	112
6568	SAFETY CODE REGULATIONS	10,000.00	1,061.60	8,340.13	1,659.87	83
6400-6599	SUPPLIES AND MATERIALS	557,975.00	77,723.12	492,297.92	65,677.08	88
6612	CAPTIAL - \$100- \$5,000 (INVENTORY)	0.00	0.00	1,107.25	1,107.25-	0
6600-6699	CAPITAL EXPENDITURES	0.00	0.00	1,107.25	1,107.25-	0
6850	TOWN ROAD AID	236,000.00	0.00	258,778.00	22,778.00-	110
6800-6899	NON- EXPENSE	236,000.00	0.00	258,778.00	22,778.00-	110
TOTAL ...		1,829,487.00	174,871.79	1,722,802.32	106,684.68	94
TOTAL	HIGHWAY MAINTENANCE	1,829,487.00	174,871.79	1,722,802.32	106,684.68	94
320	HIGHWAY CONSTRUCTION					
000	...					
6163	PERA - COUNTY SHARE	0.00	0.00	225.00	225.00-	0
6175	FICA - COUNTY SHARE	0.00	0.00	229.50	229.50-	0
6100-6199	PERSONAL SERVICES	0.00	0.00	454.50	454.50-	0

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



EXPENDITURE GUIDELINE - YTD SUMMARY

Report Basis: Cash

Report For 01/2015 To 12/2015

03 FUND  
ROAD & BRIDGE FUND

Percent of Year: 100 %

<u>Account</u>	<u>Description</u>	<u>BUDGET</u> <u>2015</u>	<u>Actual For</u> <u>12/2015</u>	<u>Actual For</u> <u>01/2015 - 12/2015</u>	<u>BDGT - ACT</u> <u>Difference</u>	<u>Pct</u>
6265	PROFESSIONAL SERVICES	200,000.00	4,032.98	47,749.44	152,250.56	24
6200-6399	SERVICES AND CHARGES	200,000.00	4,032.98	47,749.44	152,250.56	24
6501	ENGINEERING & SURVEYING SUPPLIES	4,000.00	13.61	1,445.99	2,554.01	36
6513	MATERIALS FOR ROAD CONSTRUCTION	0.00	0.00	2,554.55	2,554.55-	0
6531	SEALCOATING	650,000.00	0.00	620,364.55	29,635.45	95
6532	TRAFFIC MARKING	100,000.00	0.00	66,515.67	33,484.33	67
6400-6599	SUPPLIES AND MATERIALS	754,000.00	13.61	690,880.76	63,119.24	92
6610	CAPITAL - OVER \$5,000 (FIXED ASSETS)	5,500.00	0.00	0.00	5,500.00	0
6612	CAPITAL - \$100- \$5,000 (INVENTORY)	5,000.00	0.00	4,923.81	76.19	98
6639	RIGHT- OF- WAY ACQUISITION- TEMP	15,000.00	0.00	0.00	15,000.00	0
6641	STATE AID- REGULAR CONSTRUCTION	2,070,000.00	4,666.72	1,996,623.29	73,376.71	96
6643	COUNTY ROAD CONSTRUCTION	1,768,852.00	138,461.70	1,596,330.65	172,521.35	90
6644	TOWN BRIDGE	240,000.00	0.00	264,702.03	24,702.03-	110
6646	BRIDGE BONDING	60,000.00	0.00	133,540.49	73,540.49-	223
6647	JOINT ROAD PROJECTS	40,000.00	2,899.72	44,831.41	4,831.41-	112
6649	FEDERAL SAFETY PROGRAMS	247,482.00	0.00	185,548.90	61,933.10	75
6652	WHEELAGE PROJECTS	350,000.00	23,415.95-	84,085.71	265,914.29	24
6600-6699	CAPITAL EXPENDITURES	4,801,834.00	122,612.19	4,310,586.29	491,247.71	90
TOTAL ...		5,755,834.00	126,658.78	5,049,670.99	706,163.01	88
TOTAL HIGHWAY CONSTRUCTION		5,755,834.00	126,658.78	5,049,670.99	706,163.01	88
330 HIGHWAY ADMINISTRATION						
000 ...						
6105	SALARIES AND WAGES - FULL TIME	397,004.00	32,201.44	418,309.95	21,305.95-	105
6106	SEVERANCE AND UNUSED SICK LEAVE	1,900.00	0.00	955.12	944.88	50
6110	SALARIES AND WAGES - PART TIME	15,000.00	0.00	8,803.52	6,196.48	59
6115	SALARIES AND WAGES - OVERTIME FULL TIME	12,000.00	0.00	10,014.40	1,985.60	83
6120	SALARIES AND WAGES - OVERTIME PART TIME	2,500.00	0.00	0.00	2,500.00	0
6145	UNIFORM ALLOWANCE	5,500.00	491.45	6,998.16	1,498.16-	127
6149	PER DIEM	700.00	0.00	0.00	700.00	0
6152	HSA INSURANCE - COUNTY SHARE	0.00	250.00	3,550.00	3,550.00-	0
6153	HEALTH & LIFE INSURANCE - COUNTY SHARE	59,601.00	4,502.50	51,066.25	8,534.75	86
6163	PERA - COUNTY SHARE	30,525.00	2,415.11	32,113.37	1,588.37-	105
6175	FICA - COUNTY SHARE	33,477.00	2,580.44	34,915.31	1,438.31-	104
6179	WORKERS COMP INSURANCE	45,927.00	0.00	45,927.00	0.00	100
6100-6199	PERSONAL SERVICES	604,134.00	42,440.94	612,653.08	8,519.08-	101
6203	COMMUNICATIONS	5,000.00	333.73	3,331.39	1,668.61	67
6205	POSTAGE AND POSTAL BOX RENTAL	500.00	18.52	568.28	68.28-	114
6241	PRINTING AND PUBLISHING	700.00	0.00	282.69	417.31	40

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\*\*\*\*\* McLeod County IFS \*\*\*\*\*



EXPENDITURE GUIDELINE - YTD SUMMARY

Report Basis: Cash

Report For 01/2015 To 12/2015

03 FUND  
ROAD & BRIDGE FUND

Percent of Year: 100 %

<u>Account</u>	<u>Description</u>	<u>BUDGET</u> <u>2015</u>	<u>Actual For</u> <u>12/2015</u>	<u>Actual For</u> <u>01/2015 - 12/2015</u>	<u>BDGT - ACT</u> <u>Difference</u>	<u>Pct</u>
6245	DUES AND REGISTRATION FEES	15,000.00	1,070.00	15,498.00	498.00 -	103
6265	PROFESSIONAL SERVICES	4,000.00	0.00	3,772.00	228.00	94
6321	MAINTENANCE AGREEMENTS	25,000.00	879.83	36,465.35	11,465.35 -	146
6335	MILEAGE EXPENSE	12,000.00	969.57	12,484.77	484.77 -	104
6336	MEALS, LODGING, PARKING & MISCELLANEOUS	6,000.00	650.21	5,715.47	284.53	95
6350	OTHER SERVICES & CHARGES	500.00	0.00	377.52	122.48	76
6352	DITCH LEVIES	6,000.00	0.00	2,935.29	3,064.71	49
6354	PROPERTY/CASUALTY INSURANCE	63,351.00	0.00	63,351.00	0.00	100
6200-6399	SERVICES AND CHARGES	138,051.00	3,921.86	144,781.76	6,730.76 -	105
6402	OFFICE SUPPLIES	4,000.00	220.42	2,835.30	1,164.70	71
6425	REPAIR AND MAINTENANCE SUPPLIES	0.00	0.00	649.98	649.98 -	0
6400-6599	SUPPLIES AND MATERIALS	4,000.00	220.42	3,485.28	514.72	87
6612	CAPITAL - \$100-\$5,000 (INVENTORY)	4,000.00	0.00	5,141.13	1,141.13 -	129
6600-6699	CAPITAL EXPENDITURES	4,000.00	0.00	5,141.13	1,141.13 -	129
6810	REFUNDS AND REIMBURSEMENTS	0.00	0.00	461.97	461.97 -	0
6800-6899	NON-EXPENSE	0.00	0.00	461.97	461.97 -	0
TOTAL ...		750,185.00	46,583.22	766,523.22	16,338.22 -	102
TOTAL	HIGHWAY ADMINISTRATION	750,185.00	46,583.22	766,523.22	16,338.22 -	102
340	HIGHWAY EQUIPMENT MAINTENANCE					
000 ...						
6105	SALARIES AND WAGES - FULL TIME	59,072.00	5,260.94	60,516.18	1,444.18 -	102
6106	SEVERANCE AND UNUSED SICK LEAVE	2,200.00	0.00	1,931.42	268.58	88
6115	SALARIES AND WAGES - OVERTIME FULL TIME	3,000.00	383.40	1,065.00	1,935.00	36
6145	UNIFORM ALLOWANCE	200.00	0.00	200.00	0.00	100
6152	HSA INSURANCE - COUNTY SHARE	0.00	100.00	1,200.00	1,200.00 -	0
6153	HEALTH & LIFE INSURANCE - COUNTY SHARE	8,515.00	717.50	8,613.75	98.75 -	101
6163	PERA - COUNTY SHARE	4,655.00	423.32	4,618.59	36.41	99
6175	FICA - COUNTY SHARE	4,913.00	420.88	4,690.43	222.57	95
6100-6199	PERSONAL SERVICES	82,555.00	7,306.04	82,835.37	280.37 -	100
6203	COMMUNICATIONS	1,200.00	20.00	1,322.77	122.77 -	110
6253	ELECTRICITY	5,000.00	621.51	6,930.62	1,930.62 -	139
6255	NATURAL GAS	40,000.00	1,201.71	25,631.17	14,368.83	64
6257	SEWER, WATER AND GARBAGE REMOVAL	2,500.00	338.13	2,598.13	98.13 -	104
6303	REPAIR AND MAINTENANCE SERVICES	10,000.00	9,016.58	15,347.84	5,347.84 -	153
6320	RADIO REPAIR	500.00	115.00	719.00	219.00 -	144
6336	MEALS, LODGING, PARKING & MISCELLANEOUS	0.00	0.00	6.41	6.41 -	0
6350	OTHER SERVICES & CHARGES	1,000.00	0.00	389.57	610.43	39
6359	MISCELLANEOUS CHARGES	2,000.00	0.00	740.50	1,259.50	37

dcrooks  
5/16/16 3:46PM

\*\*\*\*\* McLeod County IFS \*\*\*\*\*



EXPENDITURE GUIDELINE - YTD SUMMARY

Report Basis: Cash

Report For 01/2015 To 12/2015

03 FUND  
ROAD & BRIDGE FUND

Percent of Year: 100 %

<u>Account</u>	<u>Description</u>	<u>BUDGET</u> <u>2015</u>	<u>Actual For</u> <u>12/2015</u>	<u>Actual For</u> <u>01/2015 - 12/2015</u>	<u>BDGT - ACT</u> <u>Difference</u>	<u>Pct</u>
6200- 6399	SERVICES AND CHARGES	62,200.00	11,312.93	53,686.01	8,513.99	86
6425	REPAIR AND MAINTENANCE SUPPLIES	110,000.00	9,157.52	73,667.16	36,332.84	67
6455	MOTOR FUELS AND LUBRICATION	40,000.00	1,720.55	30,343.44	9,656.56	76
6563	TIRES, TUBES & BATTERIES	35,000.00	3,822.48	26,412.46	8,587.54	75
6564	CUTTING EDGES & CARBIDS	60,000.00	15,832.80	60,174.34	174.34 -	100
6567	DIESEL FUEL & TAX	210,000.00	7,541.50	123,573.87	86,426.13	59
6590	TOOLS & SHOP MATERIALS	10,000.00	1,493.32	9,818.98	181.02	98
6400- 6599	SUPPLIES AND MATERIALS	465,000.00	39,568.17	323,990.25	141,009.75	70
6610	CAPITAL - OVER \$5,000 (FIXED ASSETS)	405,000.00	153,882.18	295,846.43	109,153.57	73
6612	CAPITAL - \$100- \$5,000 (INVENTORY)	5,000.00	1,100.00	9,380.45	4,380.45 -	188
6600- 6699	CAPITAL EXPENDITURES	410,000.00	154,982.18	305,226.88	104,773.12	74
TOTAL ...		1,019,755.00	213,169.32	765,738.51	254,016.49	75
TOTAL	HIGHWAY EQUIPMENT MAINTENANCE	1,019,755.00	213,169.32	765,738.51	254,016.49	75
TOTAL	ROAD & BRIDGE FUND	9,509,365.00	573,055.97	8,456,453.07	1,052,911.93	89
Final Totals	121 Accounts	9,509,365.00	573,055.97	8,456,453.07	1,052,911.93	89

August 2, 2016 closed session for review of Pat Melvin's performance

The full Board met in a closed session on Tuesday, August 2 to discuss the County Administrator Patrick Melvin's performance. Discussion focused on how to address issues of scheduling, accountability and leadership in the Administration department and throughout the County. The Board and Melvin discussed future goals and processes for working together to address these issues.

## **Proposal for Board regarding TriMin Products**

### **LandScan Module:**

Is a fully integrated software module for TriMin Systems Land Records Management System-LandLink. LandScan is an auto indexing application that utilizes Optical Character Recognition (OCR) technology with rule based logic to identify key recording information. The data is then formatted to meet McLeod County's indexing criteria and then moved to the LandLink database where the information can be verified.

### **Key Features:**

- Improved document turnaround time
- 60-80% average capture rate of data
- Improved office efficiency through reduced key strokes
- Staff validates vs. entering document grantor/grantee information
- Used with current paper documents, electronic documents, and historical documents.

### **Land Notification Module:**

Is a fully integrated software module for TriMin Systems Land Records Management System-LandLink. Land Notification is a property/mortgage fraud prevention module that will assist McLeod County property owners in preventing fraud by arming them with information about documents being recorded against their name, business, or property. Each time there is recording activity on a specific name or property, an email is generated, notifying the appropriate individual of this activity.

### **Key Features:**

- Lowers the risk of fraud
- Offered as free/subscription based service to residents
- Fully customizable website home page and email letter
- Valuable service we can offer our taxpayers

**LandLink Interface with the Integrated Financial System (IFS) in the A/T office:**

A LandLink/IFS interface will allow for specified data fields to be sent electronically from LandLink to IFS by the Recorder's office. This data will be sent by designated recorder staff initiating the process in LandLink and then pushing the data into the Auditor/Treasurers IFS system. This integration will increase office efficiency and improve the accuracy of the data shared between the two systems.

**LandLink Interface with GeoMoose:**

A LandLink/GeoMoose interface will allow for LandLink/LandShark to pass Grantor/Grantee or Parcel ID information to the GeoMoose application. It will also allow for GeoMoose to pass the same information to LandLink/LandShark (user must be logged into LandShark before results will be provided). This interface will produce a more user friendly system, which will allow users to move between the two systems with ease.

**McLeod Quote Details**

8/8/2016

**Support Renewal Date: September 1**

2016 Gold	\$ 14,211.00
2016 Platinum	\$ 18,900.00
Difference	\$ 4,689.00

2017 Gold	\$ 14,923.00
2017 Platinum	\$ 19,845.00
Difference	\$ 4,922.00

Total 2 Year Difference	\$ 9,611.00
-------------------------	-------------

Package:	Software	Prof Serv	Support	
LandScan	\$ 40,000.00	\$ 20,000.00	\$ 5,000.00	
Land Notification	\$ 10,000.00	\$ 2,000.00	\$ 2,000.00	
IFS Interface	\$ 4,000.00	\$ 1,000.00	\$ 800.00	
GIS Interface	\$ 4,000.00	\$ 1,000.00	\$ 800.00	
<b>Total</b>	<b>\$ 58,000.00</b>	<b>\$ 24,000.00</b>	<b>\$ 8,600.00</b>	
<b>Total Investment</b>				<b>\$ 90,600.00</b>

**Discount Package:**

**\*McLeod County Remains  
on Platium Plan through 2017**

**\*Purchased in 2016**

	Discount \$	Prof Serv	Support	
LandScan	\$ 35,000.00	\$ 20,000.00	\$ 5,000.00	
Land Notification	\$ 10,000.00	\$ 2,000.00	\$ 2,000.00	
IFS Interface	\$ -	\$ -	\$ 800.00	
GIS Interface	\$ -	\$ -	\$ 800.00	
<b>Total</b>	<b>\$ 45,000.00</b>	<b>\$ 22,000.00</b>	<b>\$ 8,600.00</b>	
<b>Total Investment w/Discount \$</b>				<b>\$ 75,600.00</b>

<b>McLeod County Software Savings</b>	<b>\$ 15,000.00</b>
---------------------------------------	---------------------



3210 Fiechtner Dr. SW  
 Fargo, ND 58103

Tel: 701-232-7495  
 Fax: 701-232-4648

# Quote

Quote No.:  
 MCLEOD-KIP720

Quote Date:  
 Aug 16, 2016

Page:  
 1

**Sold To:**

McLeod County  
 Attn: Vincent Traver  
 830 11th ST E, Suite 111  
 Glencoe, MN 55336

**Ship To:**

McLeod County  
 Attn: Vincent Traver  
 830 11th ST E, Suite 111  
 Glencoe, MN 55336

Customer ID	Customer Order Number	Due Date	Payment Terms	Sales Rep
MCLEOD01		9/15/16	Net 10 Days	ALTENB

Quantity	Item	Description	Unit Price	Extension
1.00	KI-SYS720S	KIP 720 Scanner with Color Advanced Scan to File - Stand-alone configuration  SN#:	9,995.0000	9,995.00
1.00	MAINT-KIP 720	12 Month Maintenance Agreement for KIP 720 Scanner Pro-rated to match existing agreements ending . Standard rate is \$990.00.	990.0000	990.00
1.00	SERVICE-INSTALLATION	Delivery, Installation, and Training	950.0000	950.00

To accept this quote, please sign below and return via email or fax to 701-232-4648.

**X**

Subtotal	11,935.00
Sales Tax	
<b>Total</b>	<b>11,935.00</b>

# **McLeod County**

*Security/Surveillance System*

*Request for Proposal*

August 30<sup>th</sup>, 2016

McLeod County  
REQUEST FOR PROPOSAL

**FOR: County Security/Surveillance System**

**Scope and Specifications of the Proposal**

**SCOPE:** McLeod County (referenced to as the COUNTY throughout this proposal) would like to implement a County-wide, pure TCP/IP-based surveillance camera system that is fully compatible with any existing analog cameras at all county sites. All solutions must address the needs of both new IP cameras and existing analog cameras to operate within the same system and consider IP replacements as analog cameras fail. Further, the proposed system must fully comply and integrate with the existing Cisco based network infrastructure and systems throughout the COUNTY. We currently have multiple sites with individual recording devices and would like to create a more centralized solution to only two locations; The Glencoe Court House and the Highway building in Hutchinson. The solution will need to address future growth for additional cameras.

Additionally, the COUNTY would like to implement the management application software and hardware for an IP-based Access Control solution that provides integration and convergence with the above mentioned camera surveillance system. The Access Control System should have two primary component areas, door control hardware and the management application software that can run in a virtual environment. We would also like to implement a system that can scale as we combine the four separate systems we currently have into one. It would be a big advantage if the system could utilize Active Directory groups to manage access. Utilizing components of the current systems can be taken into consideration.

McLeod County reserves the right to modify the Scope and Specifications as circumstances require, including but not limited to adding, changing, or deleting proposed locations.

**PROPOSAL SUBMITTED BY:**

---

(Company Name)

---

(Address)

---

(State/Zip Code)

---

---

(Typed Name of Person Submitting the Proposal)

---

(Phone #)

(Fax #)

---

(Date of Proposal Submission)

**IMPORTANT DATES:**

RFP Advertised	Thursday, September 1st
Mandatory Pre-Proposal Conference	Friday, September 16th
Last Day for Questions	Wednesday, September 21st
Last Addendum Issued:	Friday, September 23rd
Proposal Due Date	Friday, September 30th
Present at Board	Tuesday, October 18th
Project Completion:	Friday, January 27 <sup>th</sup> , 2017

**SEALED SUBMITTAL REQUIREMENTS:** Please include one (1) original and one (1) paper copy, as well as, one (1) electronic copy in PDF format for a total of three (3) complete sets of the Proposal for a Security/Surveillance. Submittal shall be **SEALED** and submitted by **Friday, September 30<sup>th</sup>, 2016**. Send proposals to the following address:

<b>One original for time/date stamp, one (1) paper copy, and one electronic copy with original.</b>	
McLeod County Attn: Scott Grivna 830 11th Street East Suite 10 Glencoe, MN 55336-2200	

Proposal is to be signed only by persons authorized to enter into a contract with McLeod County.

\_\_\_\_\_  
RESPONDENT'S SIGNATURE

\_\_\_\_\_  
COMPANY NAME

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## 1 SUBMITTAL REQUIREMENTS AND PROPOSAL FORMAT

- 1.01 Respondent agrees not to hold the Owner of the project responsible for simple typos, minor omissions, misspelling of words, or other specification inconsistencies, where reasonable persons, familiar with the type of work specified herein, would understand the scope as though such conditions did not exist.
- 1.02 **Proposal Clarification Questions:** After reviewing all proposals received in response to this RFP, the County may develop a list of clarification questions to be addressed by the Respondent. The County or its agent shall send these questions to the Respondent for clarification. The Respondent shall provide a response within three (3) working days following the inquiry.
- 1.03 **Submittal Requirements:** Proposals shall be submitted by tab number as instructed below. The Respondent agrees and shall comply with all provisions and specifications as stated in this RFP unless otherwise stated in the Exceptions section of this RFP. Any additional cost or factors to meet a specification or requirement must be noted in the Exceptions section. Failure to respond to these requirements may result in the proposal being considered non-responsive.

### A. Tab 1 – Minimum Criteria

1. Cover letter – with overall price, any special conditions, and signature
2. A brief profile of the firm, including the following:
  - a. A brief history of the business
  - b. Organizational structure of business
3. The overall qualifications of the business to provide the services requested

### B. Tab 2 – Required Documents

1. Proposal Bond (original – with seal – in original Proposal)
2. Proof of required insurance
3. Certifications and/or letter from manufacturer(s) that the firm is an authorized installer and maintenance provider
4. Five-year maintenance support guarantee from manufacturer and Respondent
5. Addenda – Any addenda issued subsequent to the release of this solicitation must be signed and returned with the firm's proposal. Failure to return signed addenda may be cause for the proposal to be considered non-responsive.

### C. Tab 3 – Executive Summary/Overview

1. Written summary of the understanding of the scope of work to be performed
  2. Technical summary of the system proposed, including details about any “improvements” over and above the base request (for example, resiliency/redundancy, system management, database consolidation, or larger number of ports)
- D. Tab 4 – Main Body of Response (Sections 1-8) **(With original only)**
- E. Tab 5 – Cost
- F. Tab 6 – Bill of Material, Equipment Specifications, and Drawings
- G. Tab 7 – Respondent Assumptions
- H. Tab 8 – Installation Methodology and Drawings
- I. Tab 9 – Acceptance Testing
- J. Tab 10 – Software Upgrades and Active Directory Interface
- K. Tab 11 – Respondent and Subcontractor Qualifications, Support Capabilities, and References
- L. Tab 12 – Project Team and Maintenance Team Resumes/Certifications
- M. Tab 13 – Exceptions and Clarifications
- N. Tab 14 – Exhibits
- O. Tab 15 – Sales Documents and Brochures
- 1.04 **Exceptions to the RFP:** Respondents may find instances where they must take exception with certain requirements or specifications of the RFP. All exceptions shall be clearly identified in the Exceptions section, and written explanations shall include the scope of the exceptions, the ramifications of the exceptions for the COUNTY, and a description of the advantage to be gained or disadvantages to be incurred by the COUNTY as a result of these exceptions.
- 1.05 **Alternate Proposals:** Respondents who wish to submit an alternate premise-based proposal may do so. If more than one proposal is submitted, all must be complete and comply with the instructions set forth in this RFP.
- 1.06 Respondent Contact/Questions about the RFP:

- A. Respondent communications shall be limited to contacts defined herein. Failure to comply with this provision may result in disqualification or evaluation penalty.
  - B. It shall be the Respondent's responsibility to learn all aspects of the RFP requirements. Should any details necessary for a clear and comprehensive understanding be omitted or any error appear in the RFP documents, or should the Respondent note facts or conditions that in any way conflict with the letter or spirit of the RFP documents, it shall be the responsibility of the Respondent to obtain clarifications before submitting a proposal.
  - C. Questions may be submitted up to **Wednesday, September 21st**. After that time, no further questions shall be accepted. Submit questions to: Scott Grivna at Scott.Grivna@co.mcleod.mn.us
- 1.07 **Addenda:** It is incumbent upon each Respondent to carefully examine all specifications, terms, and conditions contained herein. Any inquiries, suggestions, or requests concerning interpretation, clarification, or additional information shall be made in writing, through the recipient named above. The County shall not be responsible for any oral representation(s) given by any employee, representative, or others. The issuance of a written addendum is the only official method by which interpretation, clarification, or additional information can be given. No addenda shall be issued later than five (5) business days prior to the date for receipt of proposals, except an addendum postponing or withdrawing the request for proposals. Respondents must acknowledge receipt of addenda in their proposals.
- 1.08 **Request for Proposal:** It is the sole responsibility of the Respondent to ensure that they have received the entire Request for Proposal.
- 1.09 **Proposal Bond:** A Proposal Bond in the amount of 5% of the proposal price, payable to McLeod County, is required for this RFP. The Proposal Bond can be in the form of a bond or cashier's check. The bond shall be issued by an agency authorized to do business in the State of Minnesota and with a rating of "A" or higher as listed in the A.M. Best & Company latest published rating guide. The bond or cashier's check shall not expire until the Contract is awarded and shall guarantee that (1) a Respondent shall not withdraw its proposal after the closing time and date of this RFP, or (2) the awarded Respondent shall promptly execute a Contract and deliver any specifications required by the County prior to start-up of the Contract. The bond or cashier's check shall be invoked by the County to ensure payment of the Respondent of damages incurred by withdrawal of a proposal, or failure to enter into a Contract after award. Proposal bonds, without interest, shall be returned upon

receipt of appropriate insurance documents and/or a Performance Bond, where/if applicable. No proposal shall be considered without a proper form of security.

- 1.10 **Performance Bond:** The successful Respondent shall furnish within ten (10) days of notification of award a Performance Bond in the amount of 100% of the proposed price, payable to McLeod County as security for the faithful performance of the Contract. The bond shall be issued by an agency authorized to do business in the State of Minnesota with a rating of "A" or higher, as listed in the A.M. Best & Company latest published rating. An attorney in fact who signs a Performance Bond must file with the bond a certified copy of his/her power of attorney to assign said bond. The awarded Respondent, upon failure or refusal to furnish within ten (10) days of notification the required Performance Bond, shall pay to the County, as liquidated damages for such failure or refusal, an amount in cash equal to the Proposal Bond.
- 1.11 **Payment Bond:** The successful Respondent shall furnish within ten (10) days of notification of award a Payment Bond in the amount of 100% of the proposed price, payable to McLeod County as security for payment as required by statute of all persons supplying labor and material. The bond shall be issued by an agency authorized to do business in the State of Minnesota with a rating of "A" or higher, as listed in the A.M. Best & Company latest published rating. An attorney in fact who signs a Payment Bond must file with the bond a certified copy of his/her power of attorney to assign said bond. The awarded Respondent, upon failure or refusal to furnish within ten (10) days of notification the required Payment Bond, shall pay to the County, as liquidated damages for such failure or refusal, an amount in cash equal to the Proposal Bond.
- 1.12 **Descriptive Material:** The County is not responsible for locating or securing any information that is not identified in the Respondent's proposal and reasonably available to the County. To ensure that sufficient information is available, Respondent must furnish as a part of the proposal all descriptive material necessary for the County to (1) determine whether the product offered meets the requirements of the RFP and (2) establish exactly what the Respondent proposes to furnish in terms of supplies, materials, and services.
- 1.13 **Diagrams:** Diagrams shall be submitted with the RFP. The diagrams shall include the proposed system, any construction work needed, connections to the network, location of equipment, etc.
- 1.14 **Subcontractors:** If Respondent's organization will use subcontractors, they must be identified under the References tab of your response.

- 1.15 **Request for Additional Information:** Prior to the final selection, Respondents may be required to submit additional information regarding the Respondent's qualifications and experience that the County may deem necessary to further evaluate the proposal's qualifications.
- 1.16 **Proposal Award:** The RFP consists of a base proposal configuration that shall be accepted or rejected in its entirety and proposal options that the County may accept or reject individually without regard to the listing order of the option, but only as the County determines is in its best interest.
- 1.17 **Right to Accept/Reject:** The County reserves the right to reject any or all proposals and waive any irregularities. The County also reserves the right to choose the proposal that is deemed in the best interest of the County based on any or all criteria, etc. In addition, the County reserves the right to negotiate any or all items and terms of proposal.
- 1.18 **After Hours Cost:** Some work may have to be done after hours depending on the intrusion of that work to McLeod County Employees or Constituents. These costs shall be included in the total price presented in the RFP response.
- 1.19 **Denial of Reimbursement:** The County shall not reimburse Respondents for any costs associated with the preparation and submittal of any proposal, or for any travel and/or per diem costs that are incurred.
- 1.20 **Gratuity Prohibition:** Respondents shall not offer any gratuities, favors, or anything of monetary value to any official, employee, or agent of McLeod County for the purpose of influencing consideration of this proposal.
- 1.21 **Right of Withdrawal:** A proposal may not be withdrawn before the expiration ninety (90) days from the proposal due date.
- 1.22 **Rights to Submitted Material:**
  - A. All proposals, responses, inquiries, or correspondence relating to or in reference to this RFP, and all reports, charts, and other documentation submitted by Respondents shall become the property of McLeod County when received.
  - B. The County reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the Respondent of the conditions contained in this Request for Proposal.
- 1.23 **Selection Criteria:** Proposals shall be evaluated based on, but not limited to, the following criteria:

- A. Cost – The price included in the RFP response shall be the price evaluated. There SHALL NOT be an opportunity for a BEST AND FINAL OFFER. Respondent is encouraged to include their best prices in their initial response. Evaluation shall include up-front costs as well as long-term maintenance protection.
  - B. Technology – Ability to meet the County’s security configuration goals, hardware/door/network configuration, feature functionality, and system management.
  - C. Respondent/Manufacturer – Financial stability, references, installation methodology, project and maintenance teams experience and certifications, and long-term product support.
  - D. Support – Number of trained technicians, remote and on-site response time guarantee, dispatch distance, remote monitoring maintenance capabilities, and adherence to maintenance requirements.
- 1.24 **Selection Committee:** Proposals may be evaluated by a Selection Committee. The Selection Committee may, at its option, request any or all Respondents to provide on-site demonstrations of the proposed system.
- 1.25 **Submittal of Qualifications:** Respondents should submit experience and qualifications as described in the RFP. Additional information may be submitted as appropriate to further describe vendor and provide product capabilities.

## 2 TERMS AND CONDITIONS

- 2.01 **Contract:** Any award of a contract resulting from this RFP will be made only by written authorization from McLeod County upon approval by the McLeod County Board of Commissioners. The Sample Contract is included in the Exhibits section as 18.01. The contract between McLeod County and the Contractor shall consist of (1) the Request for Proposal (RFP) and any amendments thereto and (2) the proposal submitted by the Contractor in response to the RFP. In the event of a conflict in language between these two documents, the provisions and requirements set forth and/or referenced in the RFP shall govern. The County also reserves the right to clarify any contractual relationship in writing with the concurrence of the Contractor, and such written clarification shall govern in case of conflict with the applicable requirements stated in the RFP or the Contractor's proposal. In all other matters not affected by the written clarifications, if any, the RFP shall govern...
- 2.02 **Termination/Cancellation of Contract:** McLeod County may cancel the contract at any time for breach of contractual obligation, convenience, or non-appropriation of funds by providing the Contractor with a written notice of such cancellation. Should the County exercise its right to cancel the contract for such reasons, the cancellation shall become effective on the date as specified in the notice of cancellation sent to the Contractor.
- 2.03 **Compliance with Laws:** In connection with the furnishing of supplies or performance of work under the contract, the Contractor agrees to comply with the Fair Labor Standard Act, Equal Opportunity Employment Act, and all other applicable Federal and State laws, regulations, and executive orders to the extent that the same may be applicable, and further agrees to insert the foregoing provision in all subcontracts awarded hereunder.
- 2.04 **Incurred Expenses:** This RFP does not commit the County to award a contract, nor shall the County be responsible for any cost or expense that may be incurred by the Respondent in preparing and submitting the proposal called for in this RFP, or any cost or expense incurred by the Respondent prior to the execution of a contract agreement.
- 2.05 **Indemnification:** The Contractor agrees it shall defend, indemnify, and hold harmless the County, its officers, and its employees against any and all liability, loss, costs, damages, and expenses, including attorneys fees that the County, its officers, or its employees may hereafter sustain, incur, or be required to pay arising out of the negligent or intentional acts or omissions of the Contractor's officers or employees

## 2.06 Insurance

- A. The Contractor agrees, in order to protect itself and the County under the indemnity provision set forth above, to at all times during the term of this contract have and keep in force insurance policies that meet the following minimum requirements:

\$1,500,000 Each Occurrence

\$3,000,000 General Aggregate

\$3,000,000 Products and Completed Operations Aggregate

The policy should be written on an occurrence basis, not a claims-made basis

The Member will be included as Additional Insured

An Excess or Umbrella Liability policy may be used in conjunction with primary coverage limits to meet the minimum limit requirements

The Contractor agrees to name the County as an additional insured on said policy.

- B. An automobile liability insurance policy that meets the following minimum requirements:

\$1,500,000 on a Combined Single Limit Basis

Auto coverage should include: Any Auto, including Hired and Non-owned

The member will be included as Additional Insured

Note: Auto coverage should be waived only when the contractor's work under the contract clearly does not involve the use of a vehicle on the Member's behalf.

- C. Workers Compensation insurance in the statutory amounts.

1. Bodily injury by Accident: \$500,000 each accident
2. Bodily injury by Disease: \$500,000 each employee
3. Bodily injury by Disease: \$500,000 policy limit

- D. Professional liability should be required for individuals who perform professional or semi-professional services. Some examples of professionals who should obtain this type of coverage include, but are not limited to individuals who are medical service providers, architects, engineers, attorneys, and consultants. Minimum limits of liability should be:

1. \$2,000,000 per Wrongful Act or Occurrence
  2. \$4,000,000 Annual Aggregate Level 1
- E. Certificates of insurance showing the coverage listed above shall be provided to the County prior to the effective date of this contract, and the County shall be named as an additional insured under the liability policy required above.
- 2.07 **Safety:** Respondent shall take the necessary precautions and bear the sole responsibility for the safety of the methods employed in performing the work. The Respondent shall at all times comply with the regulations set forth by federal, state, and local laws, rules, and regulations concerning OSHA and all applicable state labor laws, regulations, and standards. The Respondent shall indemnify and hold harmless the County from and against all liabilities, suits, damages, costs, and expenses (including attorney's fees and court costs) that may be imposed on the County because of the Respondent's, Subcontractor's, or supplier's failure to comply with the regulations.
- 2.08 **Ownership of Work Product(s):** Any work product, including but not limited to software programs, documentation, memoranda, correspondence, and/or files generated by the Contractor in the course of this work for the County is the sole property of the County. All work products must be surrendered to the County at the completion of the Contract. The Contractor shall prepare and maintain all records required by the County to substantiate the amount and types of services rendered and for other purposes. The County shall inform the Contractor of the need for and nature of all such records.
- 2.09 **Warranty of Integrated Security System:** In a contract resulting from this RFP, Contractor shall warrant that during the warranty period, all hardware, equipment, and licensed software (including third-party software installed or recommended by Contractor or its subcontractors) of the integrated security system solution shall perform at a minimum in all material aspects within the specifications and functional requirements defined by the Scope of Service/Work of the RFP. The foregoing representations and warranties shall be in force as to each version or release of software, system, components, networks, and equipment.
- 2.10 **Independent Contractor:** Nothing contained in this agreement is intended or should be construed as creating the relationship of co-partners or joint ventures within the County. The Contractor shall remain an independent contractor, and all employees of the Contractor or its subcontractors shall remain the employees of the Contractor or subcontractor and shall not become the employees of the County. No tenure or any rights or benefits, including worker's compensation, unemployment insurance, medical care, sick leave,

vacation leave, severance pay, or other benefits available to County employees shall accrue to the Contractor or employees of the Contractor performing services under this agreement.

- 2.11 **Nondiscrimination:** All Contractors agree that during the life of the contract, the Contractor shall not discriminate against any employee or applicant for employment because of race, color, creed, national origin, sex, marital status, disability, sexual orientation, age, religion, or status with regard to public assistance, and shall intend a similar provision in all subcontracts entered into for the performance thereof. All proposals shall be accompanied by a signed statement of this fact, with failure to sign reason for proposal rejection.
- 2.12 **Default and Cancellation:**
- A. If the Contractor fails to perform any of the provisions of this Request for Proposal or so fails to administer the work as to endanger the performance of the contract, this shall constitute default. Unless the Contractor's default is excused, the County may, upon written notice, immediately cancel this agreement in its entirety.
  - B. Back orders, failure to meet delivery requirements, or failures to meet specifications in the contract authorizes the ordering entity to cancel the contract, or any portion of it, purchase elsewhere, and charge the full increase in cost and administrative handling to the defaulting Contractor. In the event of default, the County reserves the right to pursue any other remedy available by law. A Contractor may be removed from the Contractors list, suspended, or debarred from receiving a contract for failure to comply with terms and conditions of the contract or for failure to pay the County for the cost incurred on the defaulted contract.
- 2.13 **Severability:** Every section, provision, or part of this agreement is declared severable from every other section, provision, or part thereof, to the extent that if any section, provision, or part of this agreement shall be held invalid by a court of competent jurisdiction, it shall not invalidate any other section, provision, or part thereof.
- 2.14 **Third-Party Products:** Contractor agrees to assign or pass through to the County or otherwise make available for the benefit of County, any manufacturer's or supplier's warranties applicable to any third-party software, hardware, or equipment provided by Contractor or its subcontractors under a contract resulting from this RFP.
- 2.15 **Title to Software:** By submitting a proposal, the Respondent represents and warrants that it is the sole owner of the software or, if not the owner, that it has received all legally required authorizations from the owner to license the software, has the full

power to grant the rights required by this solicitation, and that neither the software nor its use in accordance with the contract shall violate or infringe upon any patent, copyright, trade secret, or any other property rights of another person or organization.

- 2.16 **New Material:** Unless otherwise provided for in this specification, the Respondent represents and warrants that the goods, materials, supplies, or components offered to the County under this RFP solicitation are new, not used or reconditioned. It represents that they are not of such age or so deteriorated as to impair their usefulness or safety and that the goods, materials, supplies, or components offered are current production models of the respective manufacturer.
- 2.17 **Ownership of Intellectual Property:** All copyright and patent rights to all papers, reports, forms, materials, creations, or inventions created or developed in the performance of this contract shall become the sole property of the County. Upon request, the Contractor shall promptly provide an acknowledgment or assignment in a tangible form satisfactory to the County to evidence the County's sole ownership of specifically identified intellectual property created or developed in the performance of the contract. This excludes ownership of proprietary software belonging to the vendor, except software developed specifically for the County for which the County pays.
- 2.18 **Term of Software License:** Unless otherwise stated in the solicitation, the software license(s) identified in the pricing schedule shall be purchased on a perpetual basis and shall continue in perpetuity. The County reserves the right to terminate the license at any time, although the mere expiration or termination of this contract shall not be construed as intent to terminate the license. All acquired license(s) shall be for use at any computing facilities, on any equipment, by any number of users, and for any purposes for which it is procured. The County further reserves the right to transfer all rights under the license to another state agency to which some or all of its functions are transferred.
- 2.19 **Return of Assets:** Except as otherwise provided in the Contract, or upon termination of the Contract, the Contractor shall return all County-owned assets, including but not limited to stored data and information.
- 2.20 **Excessive Downtime:** Equipment or software furnished under the contract shall be capable of continuous operation. Should any part of the equipment or software become inoperable for a period of more than four (4) hours, the Contractor agrees to pro-rate maintenance charges to account for each full hour of inoperability beyond four (4) hours. The period of inoperability shall commence upon initial notification. In the event the equipment or software

remains inoperable for more than three (3) consecutive calendar days, the Contractor shall promptly replace the equipment or software at no charge upon request of the County. Such replacement shall be with new, or refurbished product(s) of comparable quality, and must be installed and operational within three (3) consecutive calendar days following the request for replacement.

2.21 **Proposal Acceptance/Rejection:** The County reserves the right to accept or reject any or all proposals received as a result of this RFP, or to negotiate separately with competing respondents, and to waive any informalities, defects, or irregularities in any proposal, or to accept the proposal or proposals that, in the judgment of the proper officials, are in the best interest of the County.

2.22 **Firearms:** No provider of services pursuant to this Contract, including but not limited to employees, agents, or subcontractors of the Contractor, shall carry or possess a firearm on County premises or while acting on behalf of McLeod County pursuant to the terms of this agreement. Violation of this provision shall be considered a substantial breach of the Agreement and is grounds for immediate suspension or termination of this contract.

2.23 Other Contract Terms:

1. Compliance with Laws/Standards

2. General: The Contractor shall abide by all Federal, State, and local laws, statutes, ordinances, rules, and regulations now in effect or hereinafter adopted pertaining to this Contract or to the facilities, programs, and staff for which the Contractor is responsible.

3. Licenses and Permits: The Contractor shall procure all licenses, permits, or other rights necessary for the fulfillment of its obligation under this Contract. The Contractor indemnifies, saves, and holds harmless the County and any agents, commissioners, officers, employees, or volunteer workers thereof from any and all claims, demands, actions, or causes of action of whatsoever nature or character arising out of, allegedly arising from, or related to the execution or performance of the services of the successful Respondent provided for herein.

4. Force Majeure: Neither party shall be held responsible for delay or failure to perform when such delay or failure is due to any of the following, unless the act or occurrence could have been foreseen and reasonable action could have been taken to prevent the delay or failure: fire, flood, epidemic, strikes, wars, acts of God, unusually severe weather, acts of public authorities, or delays or defaults caused by public

carriers, provided the defaulting party gives notice as soon as possible to the other party of the inability to perform.

5. **Inability to Perform:** Contractor shall make every reasonable effort to maintain staff, facilities, and equipment to deliver the services to be purchased by the County. The Contractor shall immediately notify the County in writing whenever it is unable to provide the agreed upon quality and quantity of services or reasonably believes it is going to be unable to provide this level of service. Upon such notification, the County shall determine whether such inability requires a modification or cancellation of this Contract.
- B. In the event the County terminates the Contract for cause in whole or in part as provided above, the County may procure, upon such terms and in such manner as the County may deem appropriate, services similar to those so terminated, and the Contractor shall be liable to the County for any excess costs for such similar goods or services. The Contractor shall continue the performance of the Contract to the extent not terminated under the provisions for this section.
- C. The rights and remedies of the County provided in this section shall not be exclusive and are in addition to any other rights and remedies provided by law or under this contract.
- D. **Payment Terms:** Payment terms shall be event based and negotiated with the successful vendor prior to contract signing. The County shall issue no payment until they have verified the invoice. The County shall retain at least 10% of all authorized payments until acceptance of the work is authorized.
- E. **Software Licensing Agreements:** Within the RFP response, Contractor agrees to provide copies of software licensing agreements for all proposed software applications and operating systems.

### 3 SCOPE OF SERVICES

- 3.01 The COUNTY plans to procure a premise-based County-wide security system to replace the current four separate door access systems, as well as a surveillance system to replace a number of separate systems and anticipates that the entire system shall be completed by to January, 2017.
- 3.02 Upon completion of this project, the County shall have a security/surveillance system capable of providing the following:
- A. All cameras and door hardware must be fully compatible with the COUNTY's existing Cisco based network infrastructure. Purposed equipment must be new from the manufacturer and qualify for warranty and maintenance services.
  - B. All new cameras shall be TCP/IP cameras that utilize PoE. (No Analog Cameras or converting to I/P) Cameras and overall system must integrate fully with COUNTY's existing Cisco VLAN technology and Quality of Service requirements. Further, video streams between camera and the agreed upon network video storage solution must be able to be configured for both uni-cast and multi-cast transmission modes.
  - C. All cameras shall be full-featured, vandal resistant, fixed dome, and wall mount TCP/IP cameras designed for indoor and outdoor applications. Outdoor cameras shall be sealed for outdoor use and provide IP66 protection against water, wind or dust.
  - D. All new cameras shall be high resolution, high sensitivity integral color cameras and should accommodate monitoring visibility day and night under parking light illumination conditions. IP cameras must offer Wide Dynamic Range and provide a mechanical cut filter for IR Sensitivity. Administrative user(s) must have the ability to adjust the color and brightness of each camera. Cameras must support 4CIF D1 resolution at 30fps.
  - E. All new cameras shall be immune to shock and vibration and be vandal-resistant by being able to withstand the equivalent of 120lbs of force.
  - F. Proposed video surveillance system shall be network video storage agnostic, and scalable to accommodate our requirements for retention and performance.
  - G. Proposed video surveillance system must allow recorded video to be played back in the forward or reverse direction, frame by frame, and from beginning or end of the clip using standard VCR-like buttons. Solution must be able to record from 1–30

FPS on a per camera basis. System must have the capability to record when motion occurs and suppress video recording at other times at the camera end, not the video storage. Must also have the ability to define zones where a recording trigger would not be enabled. System must also have the ability to define recording schedules through Internet browser only.

- H. Proposed video surveillance system must provide video authentication, checksums, and reporting to ensure videos are not altered in any way to ensure the chain of evidence.
- I. Proposed video surveillance system must provide simultaneous viewing of both live and recorded video through a web browser interface exclusively. Complete system must be able to be administered through a web browser including full control of any PTZ cameras.
- J. Proposed video surveillance system must be able to view up to 16 images on a single display with at least a resolution of 1024x768. Internet browser display must allow for viewing of different cameras from the network video storage simultaneously.
- K. Proposed video surveillance system must provide a comprehensive authentication system that allows user authentication against Microsoft Active Directory for simultaneous access to all the network video storage for County-wide cameras. Further, the system must also provide comprehensive role-based authorization for each user. Administrative user(s) must have the capability to create new users and define granular control over all system and camera functions.
- L. Proposed system must be expandable for future camera installations without forklift upgrades or visible topology changes to the end-user through the web interface. The system shall not require individual client licenses and the system shall not require any reoccurring license fees.
- M. Contractor shall provide property notices at each county site of installed video surveillance systems.
- N. The successful Contractor shall warrant all materials and equipment furnished under the contract are in good working order, free from defects and in conformance with system specifications. All installed equipment must conform to the manufacturer's official published specifications.
- O. Contractor must provide pricing for three years warranty and support on the proposed project. Vendor technical support shall

be available for business hours support and Next Business Day Replacement.

- P. Contractor must detail what is included and define if provided by manufacturer or by Contractor in the standard warranty for each item proposed.
- Q. Contractor must provide warranty service availability beyond the initial three years for each item proposed. Specify annual cost and period of extension.
- R. Solution must support Motion based recording that can be configured to save disk space, change operators views and send alerts.
- S. Central Operations Manager must be able to access video from the network video storage, instantly.
- T. The video management solution must have the ability for the operator to trigger any camera that is not actively archiving video. This trigger shall be initiated from an http call to the system.
- U. Solution must provide the ability for multiple cameras to be updated at once using the Batch administration feature from the Operations Manager leveraging an Excel template.
- V. Video surveillance solution must entail internal Digital zoom capabilities that can focus in on any object instantly using the inbuilt zoom feature on non PTZ cameras. This feature must be able to be turned off if deemed necessary.
- W. Video Surveillance Operations Manager must provide full converged integration with Physical Access Control Manager
- X. Vendor must provide an IP-based Access Control Management solution that can provide door access and monitoring of any dry contact point.
- Y. The IP-based Physical Access Control System should have two primary components, door control hardware (gateways and modules) and an appliance based web management application.
- Z. The access control solution should support a thin client model. Clients from computers running a Windows operating system can contact the Physical Access Manager and download and install an application that allows interaction with the Physical Access Manager for administrative purposes.

- A. All users on the Physical Access Manager can be configured to use Microsoft Active Directory groups for authentication and door access.
- B. The physical access manager should enable the creation of badge templates, badge printing, taking user photographs, and enrolling users into Physical Access Manager User database.
- C. No additional licensing or fees should be charged for the integration with the Video Surveillance Management Solution and the Physical Access Control System.
- D. HTTP/S URLs can be invoked as a result of any event or alarm by way of the Physical Access Manager. Event data can be inserted in the URL to integrate with any external application that accepts URL invocations, such as Cisco Digital Media Signage solution.
- E. Access Manager Appliance and Video Management Solution should be qualified to run in a virtual environment.
- F. The Physical Access Control System must allow Physical Access Gateway images to be upgraded using the Physical Access Manager.
- G. The Physical Access Manager client should support a 1click client application which gives the administrator access to live and archive video from the Video Surveillance System.
- H. Motion Detection events in Video Surveillance System can also be recorded in the Physical Access Manager Events window. System also should allow the Physical Access Manager to trigger local door alarms or other annunciation devices attached to the Physical Access Control System when motion detection events occur in Video Surveillance System.
- I. The Physical Access Manager must have the ability to plot cameras and any controlled access point on a graphical map or floor plan. Physical Access Manager should integrate with Video Surveillance System and enable video to be pushed to the administrators and users of the Physical Access Control Solution based on Events.
- J. Administrators of the Physical Access Solution should have the ability to access live camera views from the system.
- K. The Physical Access solution should entail gateways that can support 250,000 cached credentials and 150,000 cached events. All communication should be 256-bit Advanced Encryption Standard (AES) FIPS 140-2 certified encrypted.

### 3.03 Existing Infrastructure

A. The County's primary network infrastructure consists of a mix of cisco network switches.

1. We have 6 buildings in Glencoe
2. We have 3 buildings in Hutchinson

B. Wide Area Network

1. Glencoe

- a. Single mode fiber between the Courthouse and the following three locations:
  - i. Health & Human Services
  - ii. North Complex
  - iii. Annex
- b. State of Minnesota MN.IT Connection: The County shares a 1 gigabit fiber connection to MN.IT with Courts and the City of Glencoe PD, and State Department of Corrections.

2. Hutchinson

- a. The County has a 10 gigabit point to point connection between their HATS facility in Hutchinson:
  - i. Extension Office
  - ii. Solid Waste
- b. State of Minnesota MN.IT Connection: The County HATS facility has a backup 100 megabit connection to MN.IT in case of a fiber down issue between Glencoe and Hutchinson

C. Cable

1. CAT 6 cable will be required for any new cable runs.

D. UPS

1. Courthouse and LEC

- a. The County Courthouse and LEC MER locations are equipped with UPS system and backup generator power.
  - b. All TER locations have existing APC UPS systems and utilize APC Network Manager Management system.
2. All other County facilities MER and TER are equipped with APC UPS systems and utilize APC Network Manager Management system.

## 4 GENERAL ROLES AND RESPONSIBILITIES

### 4.01 Permission to Proceed

- A. The Contractor's first task shall be to submit a Statement of Work with an estimate of schedules and benchmarks. The document should identify in detail the exact tasks that the County and Contractor must perform and/or be responsible for in order to accomplish the delivery and installation of the system. The Contractor shall project delivery date and installation period by function (cable, under-carpet wiring, switch, stations, etc.), which shall allow the Contractor to meet the required completion date.
- B. The Contractor shall provide the County with shop drawings of the proposed equipment placement for each location prior to the procurement of equipment or commencement of work. The Contractor shall make corrections and additions as necessary to the design documents. Equipment lists, data sheets, etc., shall be provided in MS Word, MS Excel, and MS Visio.
- C. The submittals must be received and approved by the County prior to the procurement of material or the commencement of work. Any procurement or work performed prior to this approval is at the Contractor's own risk.
- D. The project timeline shall not be altered due to lateness of submittals. The Contractor shall remain bound to deliver a timely, complete, and finished project as stipulated in their contract.
- E. The failure of the Contractor to provide submittals as required herein may result in the cancellation of the contract.
- F. Contractor must obtain the County's permission before proceeding with any work necessitating cutting into or through any part of a building structure.

### 4.02 Damage and Cleanup

- A. Existing floors, walls, ceilings, or any structural piece shall not be drilled or cut without prior approval of the County. The Contractor shall be held responsible for and make payment on any damage caused from the delivery and/or installation of its work.
- B. The Contractor shall keep the premises clean from debris and rubbish. After each workday, the Contractor shall remove any rubbish or waste from the working area. If the County is required to clean up, the cost shall be charged back to the Contractor.

#### 4.03 Project Manager

- A. The Contractor shall appoint a Project Manager who shall be the main point of contact regarding the project for the County. The Project Manager is responsible for the following:
1. Ensuring the contract is completed successfully in a timely manner.
  2. Guaranteeing the work and performance of all employees and subcontractors that have been hired by the Contractor.
  3. Completing and submitting all required submittals and documentation.
  4. Attending all project coordination and/or construction meetings as required by the County, plus chairing a weekly project status meeting throughout the duration of the project.
  5. Maintaining the project status meeting minutes and distributing them to all participants within two days following the meeting.
  6. Providing written status reports to the County Project Manager on a regular interval.
  7. Informing the County of all unexpected conditions and problems that may result in delay or expense. The Contractor must report issues immediately upon discovery and must provide the County with the option(s) for resolving them.
- B. If the Contractor seeks to change the Project Manager during the course of the project, such change is subject to prior written approval from the County.
- C. The County reserves the right to request a new Project Manager during the course of the project if the Project Manager does not perform to the County's satisfaction.
- D. The Contractor shall re-verify closet locations with the County's Project Manager prior to installation.
- E. Prior to ordering, furnishing, or installing any equipment, the Contractor shall obtain the County's written approval of equipment, locations, layout, and installation.
- F. If other Contractors' work delays the Contractor, that information must immediately be communicated to the County's Project Manager and appropriate extra time may be allowed. Shipping delays are the sole responsibility of the Contractor.

#### 4.04 Cable Management System

- A. The Contractor shall use the County's cable management system where equipped to provide a neat and efficient means for routing and protecting fiber and copper cables and patch cords on telecommunication racks and enclosures.

#### 4.05 Installation Requirements

- A. The Contractor shall perform the upgrades, installation, configuration, training for the County's personnel, and support of the proposed systems.
- B. Contractor and/or its subcontractors are fully authorized/certified to supply, upgrade, install, configure, provide warranty service, and troubleshoot/support the proposed equipment.
- C. All installing personnel have completed certified manufacturer training, or the Contractor shall contract with manufacturer for installation of all proposed components.
- D. For any equipment items/systems accepted by the County and made part of the contract, the delivery, installation, configuration, testing, user training, and documentation must be included in the project schedule.
- E. The Contractor shall take responsibility for proper ordering, shipping charges and delivery of all component parts. This includes any components to be ordered from any third-party companies. The Contractor shall be responsible for proper storage of delivered equipment.
- F. The personnel listed in the Respondent's proposal shall be the personnel assigned to this project. If changes are required, the Contractor shall gain written approval from the County's Project Manager prior to assignment of substitutes.
- G. Manufacturer(s) or a certified training agency thereof must be offered to the County employees on products supplied.
- H. The Contractor has, with staff employees, previously configured and operated a system with components as quoted.
- I. Any technician(s) dispatched to install or fix a failed component shall have been factory trained and certified by the manufacturer of the proposed equipment. The Contractor is responsible for following industry standards and all manufacturer installation and maintenance practices.
- J. The Contractor is responsible for working with the County to understand its IP addressing scheme and for implementing this scheme in the furnished devices. Currently, the County uses a

mixture of static addressing and DHCP. The County shall work with the vendor to enable DHCP addressing for all new devices.

- K. The Contractor must install hardware in a secure manner. Screws shall be tightened to a torque just sufficient to secure equipment without deforming washers beyond their original diameter.
- L. All rack-mount equipment shall be secured as recommended by the manufacturer with consideration to airflow, power, and patch cable connections.
- M. The Contractor shall be responsible for labeling all cables and equipment components installed as part of this project. In doing so, make the labeling of each component...
  - 1. Unique, to prevent it from being confused with other similar components.
  - 2. Legible and permanent enough to last the life of the component. Handwritten labels shall not be permitted.
- N. Velcro straps shall be installed snugly without deforming cable insulation. Straps shall be spaced at uneven intervals not to exceed 4-foot. No sharp burrs should remain where excess length of the cable tie has been cut.
- O. The Contractor shall make the system properly operational and physically secure by mounting equipment and related accessories into walls, consoles, and racks as required. Manufacturer's guidelines for installation shall be followed. Discrepancies in installation procedure or inability to complete a given task due to a shortage of materials or malfunctioning equipment shall be reported to the County immediately upon discovery.
- P. Systems described in this document, once configured by the Contractor, shall be delivered to the customer installation location and installed by the Contractor without any additional cost or expense to the County, and the County shall not be deemed to have accepted any equipment until the date of acceptance.
- Q. The Contractor shall unpack equipment from shipping material and organize equipment into the kits from which it shall be used. This includes checking to ensure that all equipment is complete and fully functional. Empty boxes and packaging shall be neatly organized per the County's instructions and removed if requested.

- R. The Contractor shall be responsible for the removal of existing equipment not incorporated. That equipment shall be inventoried, boxed, and removed by Contractor and placed in a specified location as designated by the County. The boxes shall clearly show the inventoried contents. The County shall be responsible for disposal of equipment.
- S. The Contractor shall provide a weekly update to the County Project Manager on the project status.
- T. Client quantities included in this RFP are estimates. The Contractor shall be required to perform station surveys to verify quantities. Any increases in components prior to acceptance shall be at pre-cutover costs, and deletions shall not be charged restocking fees.
- U. The Contractor shall supply one complete set of hardware and software documentation/manuals for all provided items at no additional cost.

#### 4.06 Security

- A. When deploying any product, software, or application associated with this RFP, the Contractor shall harden the resulting system(s). Hardening includes the following actions:
  1. Determining the purpose of the system and minimum software and hardware requirements
  2. Documenting the minimum hardware, software, and services to be included on the system
  3. Installing the minimum hardware, software, and services necessary to meet the requirements using a documented installation procedure
  4. Installing necessary patches
  5. Installing the most secure and up-to-date versions of applications
  6. Configuring privilege and access controls by first denying all, then granting back the minimum necessary to each user
  7. Configuring security settings as appropriate, enabling allowed activity and disallowing other activity
  8. Enabling logging sufficient for the County staff to determine equipment faults or configuration problems in the equipment
  9. Archiving the configuration and checksums in secure storage prior to system deployment
  10. Testing the system to ensure a secure configuration

11. Using secure replication procedures for additional, identically configured systems, making configuration changes on a case-by-case basis
12. Changing all default passwords
13. Testing the resulting systems

#### 4.07 Project Closeout and Acceptance

- A. Punch List – Work or materials found to be incomplete, of unsatisfactory quality, failing to meet the specifications in the RFP package and resulting contract, and/or unacceptable to the County shall be documented in a punch list by the County and provided to the Contractor to rectify.
- B. Punch List Approval – The punch list shall be considered complete only after having been signed by the County.
- C. Acceptance – Acceptance shall occur after all of the following conditions have been met:
  1. All items/systems have been delivered, installed, configured, tested, and transitioned into service.
  2. The system, including all ancillary devices, applications, and options made part of the contract, has had 30 consecutive days with 100 percent availability.
  3. All of the work has been completed in accordance with the contract and RFP specifications (including testing procedures as outlined in the accepted response).
  4. Training as specified is complete.
  5. The system operates in conformance with manufacturer's published specifications.
  6. The system is transitioned to service.
  7. All of the documentation requirements have been met.
  8. All outstanding punch list items have been completed.
  9. The system post-cutover requirements have been completed.
  10. The Contractor has supplied test results needed to verify compliance with the specifications found in this RFP package.
  11. The Contractor has certified in writing to the County that the system is installed and operational in accordance with these specifications and is ready for use.
  12. The County or the County's designated representative has inspected the installation and provided written approval.

13. Software refresh has been completed (to ensure all systems operate on the latest software).

D. At this time, upon the County's written acceptance, operational control becomes the responsibility of the County. This constitutes Date of Acceptance. The warranty for the entire system and all components begins as of this date.

#### 4.08 Service and Support

A. Server and Software Maintenance – The Contractor shall provide all necessary server and software maintenance on a turnkey basis during the first year warranty period and any subsequent maintenance term. The Respondent shall be responsible for operating system and database tuning, patches, hardware, and software diagnosis, recovery, and version upgrades as needed. Contractor shall work directly with the County on application modifications, diagnosis, recovery, customization, configuration, and how-to questions. Contractor shall manage backups of data, application, operating system, and database management system as required to provide for full recovery in the event of a disaster or hardware failure. The Contractor shall coordinate and work with the server hardware maintenance provider in the diagnosis and repair of the server hardware. Contractor shall perform restores and recovery without the County's assistance.

B. Warranty Period and Maintenance – The Contractor, by entering into a contract with the County, warrants and represents that all materials, equipment, and services delivered to the County pursuant to the contract conforms to all of the specifications contained or referred herein. The Contractor further guarantees to replace all materials, equipment, software, or services that may be rejected by the County due to defective materials or workmanship for a minimum of one year following final acceptance of all systems. Failure or neglect of the County to require compliance with any term or condition of the contract specifications shall not be deemed a waiver of such term or condition.

C. The following must be included in the warranty period and under maintenance contract:

1. Monday-Friday, 8:00 a.m. - 5:00 p.m. call-out on minor alarms
2. Seven day per week 24-hour call-out coverage shall be provided for the items listed below.
  - a. Critical alarms
  - b. System outages

3. Three-hour on-site response time for critical alarms and system outages
  4. Software upgrades
  5. Patches
  6. Corrective maintenance
  7. All labor except for upgrades to major software releases
  8. Materials
  9. Next business day for non-critical components
  10. Remote support
  11. Telephone support to assist County Building personnel with technical and system management issues and questions
  12. Database backups for business continuity
  13. Off-site software storage
  14. Work to completion
  15. 24 hour x 7 days a week service center
  16. 24 hour x 7 days a week alarm monitoring and remote trouble resolution (Respondent must include all hardware and software required to support this application in base surveillance system cost.)
- D. Maintenance Guarantee – A signed letter from both the Respondent and manufacturer is required guaranteeing maintenance of the proposed system over its five (5) year life. Should the manufacturer discontinue this product or cease to do business, the Respondent guarantees to stock an adequate supply of components to maintain the system over its five (5) year life. Further, should the Respondent cease to do business, the manufacturer guarantees to provide components and services for this installation over its five (5) year life.

**5 BASE SYSTEM REQUIREMENTS**

5.01 The COUNTY reserves the right to accept or reject in any combination which buildings are selected for final approval based on budgetary constraints.

5.02 McLeod County Court House

Add Door Access Readers and Applicable Hardware	18 access readers.
Add Cameras	8 new cameras
Management Software for Access	1 Software program
Management Software for Cameras	1 Software program

5.03 McLeod County Court Administration

Door Access Readers and Applicable Hardware	Replace 6 current access readers from Old Keri System
---	---

5.03 McLeod County Law Enforcement

Door Access Readers and Applicable Hardware	6 current doors with access readers. 8 new doors with access readers
Incorporate Current Analog Cameras not part of the Jail Video System	6 current analog cameras

5.04 McLeod County North Complex

Door Access Readers and Applicable Hardware	6 current access readers and need 1 new
Incorporate Current Analog	5 current analog cameras

Cameras and add	and 3 new cameras
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5.05 McLeod County Annex

Add Door Access Readers and Applicable Hardware	Add 2 access readers
Add New Camera	1 360 degree camera in main hallway

5.06 McLeod County Glencoe HWY/LEC Shed

Add Door Access Readers and Applicable Hardware	Add 2 access readers
Add Cameras	2 camera outside covering both buildings

5.07 McLeod County Health and Human Services

Door Access Readers and Applicable Hardware	14 current badge readers and 2 new doors
Incorporate Current Analog Cameras and add new	4 current cameras and 1 new outside and 360 camera upstairs

5.08 McLeod County Solid Waste

Door Access Readers and Applicable Hardware	20 current access readers on Keri System. Add 2 readers. 4 Current Honeywell readers
Incorporate Current Analog and IP Cameras	29 current cameras to integrate into new system

5.09 McLeod County Fairgrounds

Door Access Readers and Applicable Hardware	Add 8 access readers
Add Cameras	Add 3 cameras in Commercial Building and 1 in Dairy Building

5.10 McLeod County Brownton HWY Shop

Door Access Readers and Applicable Hardware	1 access readers for walk in door
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5.11 McLeod County Silver Lake/Lester Prairie HWY Shop

Door Access Readers and Applicable Hardware	2 access readers for walk in doors on each end of building
---	--

**6 OPTIONAL SECURITY SYSTEM REQUIREMENTS**

6.01 McLeod County Court House

Scalable Video Storage Solution	Current requirements to hold video for 30 days and over right
	Scalable to incorporate the contents of the LEC DVR, HHS DVR, and NC DVR

6.02 McLeod County HATS

Secondary Scalable Video Storage Solution	Current requirements to hold video for 30 days and over right
	Scalable to incorporate SW DVRs and New Fairground's cameras.

## 7 DATA NETWORK REQUIREMENTS

- 7.01 The Contractor shall have as a part of its implementation team someone completely capable of analyzing and implementing proper Quality of Service configurations necessary to support this surveillance system utilizing current and new customer provided Cisco network devices. This person shall be available throughout the implementation phase of the project to assist the project team with each building assessment, engineering and configuration recommendations for implementing the surveillance system across the County's existing LAN.
- 7.02 The Contractor must provide a complete network assessment and make recommendations on any configuration changes needed to support the proposed system.
- 7.03 The Contractor shall provide a report that identifies any errors, including any latency and jitter issues, and shall provide recommended resolutions.
- 7.04 The Contractor shall provide detailed LAN configuration specification and best practices required to support all installed surveillance components.
- 7.05 Implementation
  - A. The Contractor is responsible for working with the County to understand its IP addressing scheme and for implementing this scheme to support all applications provided under the RFP.
  - B. The Contractor is responsible for working with the County to ensure the proper VLAN and QoS configurations are implemented to support all applications provided under this RFP.
  - C. The Contractor shall be responsible for understanding the County's network device naming convention and shall implement device names on all new devices and all relocated devices.
- 7.06 When installation is complete, the Contractor shall furnish the County with two complete sets (in three-ring binders) and on soft copy in MS Office format of data network project documentation. Contractor shall provide documentation as follows:
  - A. Logical diagrams showing all installed equipment.
  - B. IP addresses assigned to all equipment shall be noted both on diagrams and on a separate table/spreadsheet.

## **8 COUNTY RESPONSIBILITIES**

- 8.01 Patch Cord Connections – The County shall provide and complete all patch cord connections required in all (MER) and (TER) locations.
- 8.02 VMware environment to create servers on which to load the required management applications.

## 9 SUMMARY RFP COSTS

### 9.01 Base

McLeod County Court House	
McLeod County Court Administration	
McLeod County Law Enforcement	
McLeod County North Complex	
McLeod County Annex	
McLeod County HWY/LEC Shed	
McLeod County Health and Human Services	
McLeod County Solid Waste	
McLeod County Fairgrounds	
McLeod County HATS	
Base Total	

### 9.02 Option 1

McLeod County Court House Option 1	
McLeod County HATS Option 1	
Option Total	

## **10 BILL OF MATERIAL AND EQUIPMENT SPECIFICATIONS**

- 10.01 Provide an itemized bill of material (BOM) including all hardware, software, and the labor for all software, cabling, card readers, door hardware, control panel hardware, and optional hardware proposed in response to this RFP.
- 10.02 Provide the quantity of network connections by location that shall be required to connect the cameras, access card readers, control panels, and all peripheral equipment to the data network.

## **11 RESPONDENT ASSUMPTIONS**

- 11.01 Provide a complete list of any equipment that the County will need to provide, such as hardware, software, and servers required to support the proposed security system, and all optional equipment/applications. The list shall include detailed specifications and be organized to allow the County to determine which alternate or option the equipment shall support.
- 11.02 The Contractor must provide all equipment, including but not limited to hardware, software, and labor required for supporting and installing the proposed surveillance system, and all optional equipment/applications proposed, unless it has been identified in this section.
- 11.03 Provide details of any other assumptions taken in preparing your response to the RFP.

## **12 INSTALLATION METHODOLOGY AND DRAWINGS**

### 12.01 Installation Methodology

A. Provide a detailed description with diagrams of how the proposed system shall be phased in over a period of weeks or months. Include the following:

1. Time line for each phase beginning with contract signing
2. Logical description of how the equipment/systems shall be rolled out to all locations
3. Database collection
4. Network assessment
5. Application deployment
6. Training
7. Acceptance and warranty

12.02 Provide diagram for all locations, including any new equipment currently not there.

12.03 Provide a complete network diagram depicting all physical and logical inter- and intra-building network facilities to be utilized in the installation, including the required number of network ports.

### **13 ACCEPTANCE TESTING**

13.01 Provide the manufacturer's recommended installation and acceptance test plan for all proposed products and applications.

## 14 SOFTWARE UPGRADES AND LDAP INTERFACE

- 14.01 Provide a detailed description of what is included in the proposed software upgrade maintenance, including the following:
- A. What type of upgrades are included (e.g., major or release, minor or versions, updates and patches)?
  - B. What is the frequency of each upgrade?
  - C. How many of each type of upgrade were required over the past year on the proposed products?
  - D. How is each of the upgrades accomplished/implemented, and what impact do they have on the system availability?
  - E. What tools are used to manage the upgrades?
  - F. Who installs the upgrades?
- 14.02 LDAP Integration with MS Active Directory (AD) – Provide a detailed description of the system management functions that can be accessed from AD utilizing LDAP for the proposed Access/Surveillance system, and optional applications. At a minimum, you should address the following activities:
- A. Importing users and groups to manage access
  - B. How changes to AD sync with the surveillance system
  - C. Dealing with a lost badge and disabling the AD account

## **15 RESPONDENT AND SUBCONTRACTOR QUALIFICATIONS, SUPPORT CAPABILITIES, AND REFERENCES**

### 15.01 Information about the Respondent

- A. Company name
- B. Legal name (if different)
- C. Years in business
- D. Number of years selling systems similar to this Proposal
- E. Contact person
- F. Full mailing address
- G. Telephone number
- H. Fax number
- I. E-mail address
- J. Name and phone number of bonding company
- K. Number of full-time employees
- L. Number of technical/installation personnel (minimum of four dedicated to this project)
- M. Names and titles of personnel who would be providing the training for the equipment in this project (attach listing of experience with similar projects)
- N. Name of person who would be project manager for this project (attach listing of experience with similar projects)
- O. Dunn and Bradstreet Number
  - 1. Respondent - \_\_\_\_\_
  - 2. Equipment Manufacturer - \_\_\_\_\_

### 15.02 Qualification and Requirements

- A. If more than one (1) company is involved in the installation, training, and/or support after installation, there must be a Prime Contractor. This Prime Contractor assumes responsibility for all other entities involved.

1. List Prime Contractor here:

\_\_\_\_\_

B. The response shall include a statement from all involved Respondents agreeing that the configuration shall work as specified and that all Respondents shall work under the Prime Contractor to resolve any configuration or interoperability problems during the installation process at no additional cost to the County. Write statement below.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

15.03 Experience and Existing Customers – How many similar systems has the Respondent sold/installed?

A. In the area: \_\_\_\_\_

B. Statewide: \_\_\_\_\_

C. Nationwide: \_\_\_\_\_

15.04 Surveillance System – All prospective Respondents must provide a minimum of three installation and three maintenance references using the reference format provided below. The references must be in the State of Minnesota, similar in scope and size to the County’s project and must demonstrate the following:

A. At minimum, two of the three references must have the exact system you are proposing.

B. References must demonstrate that the Respondent has extensive knowledge of all equipment proposed and has at least one (1) year of experience with the same system(s) in the same environment.

**C. References will be contacted – please verify information before submitting.** Use the format below for all references. All references will be called. Please inform your contacts that a 10 to 15 minute call may be anticipated.

Reference Format:

Organization Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_

Type of Business \_\_\_\_\_

Contact Person \_\_\_\_\_

Telephone Number \_\_\_\_\_

Contact Email Address \_\_\_\_\_

Dates of Installation \_\_\_\_\_

Description of System \_\_\_\_\_

Number of Networked Locations \_\_\_\_\_

**D. Subcontractors/Partners**

1. The applicable terms and provisions of the contract documents shall bind every subcontractor. Further information about subcontractors may be requested prior to award.
2. Identify all subcontractors or partners used for any purposes. Failure to disclose subcontractors/partners may lead to disqualification. Include separate sheet(s) labeled "Subcontractors/Partners," if necessary.

Business Name   Years Experience   Type of Work   Percent of Project

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

- E. References for Subcontractors/Partners – Include below three (3) references for EACH subcontractor. (Duplicate this page if needed for multiple subcontractors.) Again, preference shall be given to Respondents with references for implementations at organizations most similar to the client.

**Subcontractor References will be contacted – please verify information before submitting.** Utilize the format below for all subcontractor references. All references will be called. Please inform your contacts that a 10 to 15 minute call may be anticipated.

Subcontractor Reference Format

Organization Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Type of Business \_\_\_\_\_

Contact Person \_\_\_\_\_

Telephone Number \_\_\_\_\_

Contact Email Address \_\_\_\_\_

Dates of Installation \_\_\_\_\_

Description of System \_\_\_\_\_

Number of Networked Locations\_ \_\_\_\_\_

15.05 Surveillance System Service after Installation

- A. How many service personnel trained in maintaining the proposed systems does Respondent employ in the County's area? Please indicate location closest to the County.

1. Trained Service Personnel: \_\_\_\_\_

2. Location: \_\_\_\_\_

- B. Provide the address of Respondent's service center(s) closest to the County:

1. Company \_\_\_\_\_

2. Address \_\_\_\_\_

3. Telephone Number \_\_\_\_\_

- C. Who shall maintain parts inventory? At what location?

1. Company \_\_\_\_\_
2. Address \_\_\_\_\_
3. Telephone Number \_\_\_\_\_
4. What critical component parts are kept in stock at this location?

15.06 Financial statements – Upon request, financial statements from the Respondent, Manufacturer, and subcontractor(s) inclusive of cash flow sheet, income sheet, balance sheet, and asset liability statement for the last three (3) years shall be provided.

## **16 PROJECT AND MAINTENANCE TEAM**

- 16.01 Provide names, titles, resumes, and training certificates of installation project team members.
- 16.02 Provide names, job titles, and training certificates of service personnel who will be assigned to the County after installation.

## 17 EXCEPTIONS AND CLARIFICATIONS

## 2017 Minnesota Uninsured and Underinsured Adult Vaccine Program Annual Provider Agreement

Your participation in the Minnesota Uninsured and Underinsured Adult Vaccine (UUAV) program is an important service that will protect individuals and the public against vaccine preventable diseases. The vaccine provided to you is purchased with federal vaccine funds. All sites enrolled in the UUAV program must submit a signed UUAV program provider agreement by November 30 each year. We prefer you complete the online version of this form, which is available on the [Uninsured and Underinsured Adult Vaccine](http://www.health.state.mn.us/divs/idepc/immunize/adultvax/index.html) ([www.health.state.mn.us/divs/idepc/immunize/adultvax/index.html](http://www.health.state.mn.us/divs/idepc/immunize/adultvax/index.html)) web page. The paper version of this form can be returned by email or mail. The use of fax is discouraged.

### **Provider Duties:**

To receive vaccines at no cost through the Minnesota Department of Health's (MDH) UUAV program, on behalf of myself and all site staff for whom I am responsible:

1. I agree to screen each adult, 19 years of age and older, in need of immunizations to determine eligibility for the UUAV program at each visit before administering vaccine. I will administer UUAV vaccine only to patients identified as eligible to receive UUAV vaccine, using the appropriate eligibility screening form.
2. I will comply with the most recent immunization schedule, dosage, and contraindications established by the Advisory Committee on Immunization Practices (ACIP) unless:
  - a. in making a medical judgment in accordance with accepted medical practice, I deem such compliance to be medically inappropriate or
  - b. the patient declines particular immunizations.
3. I will not charge for the cost of UUAV vaccine.
4. I will not charge a vaccine administration fee to UUAV-eligible patients that exceeds the administration fee cap of \$21.22 per vaccine dose.
5. I will not deny administration of any vaccine received from the UUAV program to a patient due to the inability of an individual to pay the administration fee.
6. I will distribute the most current Vaccine Information Statement (VIS) each time a vaccine is administered and report clinically significant adverse events to the [Vaccine Adverse Event Reporting System \(VAERS\)](http://vaers.hhs.gov/index) (<http://vaers.hhs.gov/index>).
7. I will retain the patient's written responses about UUAV eligibility status and all records related to the UUAV program for a period of three years. If requested, I will make the records available to MDH. Release of such records will be bound by applicable federal and state privacy laws.
8. I will comply with requirements, as found in the MnVFC policies and procedures manual, for vaccine ordering, vaccine management, and vaccine accountability, which include, but are not limited to, the following:
  - a. Maintain appropriate refrigerator/freezers and thermometers.
  - b. Manage vaccine inventory efficiently.
  - c. Receive and store vaccine according to a written plan.
  - d. Post an anaphylaxis protocol.
  - e. Have a written emergency plan for power outages.

2017 MINNESOTA UNINSURED AND UNDERINSURED ADULT VACCINE PROGRAM  
ANNUAL PROVIDER AGREEMENT

- f. Complete and submit the UUAV provider agreement each year, and annual report form by November 30 of each year.
  - g. Replace vaccine that has been wasted due to negligence.
9. I agree to operate within the UUAV program guidelines intended to avoid fraud and abuse.

I will permit visits to my facility by authorized representatives of the UUAV program to review compliance with UUAV and MnVFC policies and procedures. Release of such records will be bound by all federal and state privacy laws.

I understand that I or the state may terminate this agreement at any time for any reason including failure to comply with these requirements. I understand that if this agreement is terminated, I must return all UUAV program unused (viable and non-viable) vaccine that has been provided by MDH.

By signing this form, I agree to abide by the provisions in this agreement and the policies and procedures outlined in the *2017 Minnesota Vaccines for Children: Policies and Procedure Manual* and I attest that I am able to legally bind the organization/facility to the obligations set forth in this agreement for Oct. 1, 2016 through Sept. 30, 2017.

\_\_\_\_\_

**Print name**

\_\_\_\_\_

**PIN\***

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Date**

\_\_\_\_\_

**Name of Organization**

Minnesota Department of Health  
UUAV Program  
P.O. Box 64975  
St. Paul, MN 55164-0975  
Email: [health.uuadultvax@state.mn.us](mailto:health.uuadultvax@state.mn.us)  
Fax: 651-201-5501

\* Attach a list of all satellite PIN numbers that receive, store, and administer UUAV vaccine.

# Proposal

Plumbing  
Heating

Air Conditioning  
Refrigeration



Proposal # 8333

Lic. #34376PM  
#TS00739

1115 Hwy 7 W., P.O. Box 85 ~ Hutchinson, MN 55350  
(320) 587-0991 ~ Fax (320) 587-0992

PROPOSAL SUBMITTED TO	CUSTOMER PHONE	DATE	8/8/2016
McLeod County Fairgrounds 840 Century Ave SW P.O. Box 142 Hutchinson, MN 55350	JOB LOCATION		
	JOB PHONE		
	JOB NAME		

**WE HEREBY SUBMIT ESTIMATES FOR:**

All labor and material to replace the compressor in a 5 ton condensing unit. Includes flushing line set.  
\$3,437.34 × 2

All labor and material to replace 5 ton, R-22 condensing unit. Includes flushing line set.  
\$4,137.34

All labor and material to remove existing 5 ton air conditioning system and install a new 5 ton system with current industry standard refrigerant.  
\$6,789.53

We Propose - hereby to furnish (Material and Labor) for the sum of -	<b>dollars</b> \$0.00
AS ABOVE	

**PAYMENT TO BE MADE AS FOLLOWS:**

**UPON COMPLETION**

A service charge of one and a half (1.5) percent per month will be charged on accounts not paid in full within thirty (30) days from the due date. The undersigned does agree to pay all costs of collection incurred by AEM, including reasonable attorney's fees, that result from my default. All material is guaranteed to be as specified. All work will be completed by AEM in a workmanlike manner according to standard practices in the area. Any alterations or deviation from the above specifications, including any change orders, must be completed in writing and executed by all parties. Additional charges resulting from such alteration, deviations or change orders shall become an extra charge over and above this estimate.

NOTE: This proposal is good for 30 days.

Authorized Signature

Acceptance of Proposal The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signed and Dated

Date of Acceptance

Owner

Company

7/1/89



**Licensed-Bonded-Insured**

**Brian Mikolichuk**  
21484 Eagle Ave  
Winsted, Minnesota 55395  
320-395-2002

MCFG  
Main Office AC  
Randy Starke  
August 5, 2016

**AC:**

**Remove (2) Existing AC Units and Coils  
Nitro Purge Lines**

**Install (2) Daikin 13 Seer 5 Ton R410 3-Phase Condensers  
Install (2) 5 Ton Horizontal A-Coils  
Units Charge and Testing**

**Total Amount: \$9,360.00**

**ADDITIONAL OPTIONS:**

**NOTES:**

Prices listed are considered current until 45 days after date above.  
Labor Included for All Listed

**TERMS:**

Balance Due After Completion  
Options/Extras Due at Term Applied

Thank You for the Opportunity to Bid your Project.

Brian Mikolichuk  
Mikolichuk Plumbing & Heating LLC

# FOSTER MECHANICAL

Phone: 320-587-4003 Fax: 320-587-4450  
945 5th Ave. S.E. #12 Hutchinson, MN 55350

Foster Mechanical is a Minnesota Corporation

8/8/2016

Proposal

Submitted to: McLeod County Fairgrounds

ATTN: Randy Starke

We will furnish all labor & materials to replace 2 – Trane 5 ton condensing units and 2 – Trane evaporator coils. We are pricing 2 options, 1 option is for Goodman equipment and 1 option is for Trane equipment.

The following is included with option 1:

- 2 – Goodman model DSX13A0603 5-ton condensing units. 208\230\3-Ø
- 2 – Goodman model CHPF4860D6A evaporator coils
- 2 – RX-11 flush kits. The existing units use R-22 refrigerant and the new units use R-410A refrigerant, the oil is not compatible so either the line sets have to be replaced or they have to be flushed.
- All pipe & fittings needed to re-connect the line sets and condensate drains
- Labor
- Proper demo of the old units. The good condensing unit will be turned over to the owner to keep for spare parts
- Permit

The cost for option 1 is: \$6,120.00

The following is included with option 1:

- 2 – Trane model 4TTA3060D30000C 5-ton condensing units. 208\230\3-Ø
- 2 – Trane model TG36660D245B2505AP evaporator coils
- 2 – RX-11 flush kits. The existing units use R-22 refrigerant and the new units use R-410A refrigerant, the oil is not compatible so either the line sets have to be replaced or they have to be flushed.
- All pipe & fittings needed to re-connect the line sets and condensate drains
- Labor
- Proper demo of the old units. The good condensing unit will be turned over to the owner to keep for spare parts
- Permit

The cost for option 1 is: \$6,920.00

Thank You  
Gary Wrege  
Foster Mechanical, Inc.  
945 5<sup>th</sup> Ave S.E. # 12  
Hutchinson, MN 55350  
OFC 320-587-4003  
Cell 320-583-7507  
Fax 866-203-3156  
[gary@fostermech.com](mailto:gary@fostermech.com)

# Dakota Trail Maintenance Plan

- 1) Weekly trail inspections and garbage pickup
  - a. \$1890.00 (1 time per week for 30 weeks)
  - b. Hopefully we will be able to have sponsor groups to take care of sections of trail
  
- 2) Mowing of the shoulders
  - a. \$762.00 (1 time per month for 6 months)
  
- 3) Weed Control (spraying as needed)
  - a. \$3500.00
  - b. We are hoping that the local snowmobile clubs who have been spraying the trail for a number of years will be able to maintain the spraying in the future.
  
- 4) Misc trail work
  - a. \$2000.00 (sign work, spot repair, branch pick-up, etc)

**Total maintenance costs:** \$8152.00 / 18 miles = **\$452.88 / mile**

- 1) \$1890.00
- 2) \$ 762.00
- 3) \$3500.00
- 4) \$2000.00

**Total maintenance costs (if help with spraying) :** \$4652.00 / 18 miles = **\$258.44 / mile**

- 1) \$1890.00
- 2) \$ 762.00
- 3) \$0
- 4) \$2000.00

We have been approached by the City of Lester Prairie, who said there is a very good chance that they will maintain two miles of the trail through Lester Prairie (Carver line to County Rd 1). Additionally, the City of Hutchinson might maintain the Dakota Trail within the city limits (two miles to County Rd 22)

If the above statements follow through, McLeod County would then be responsible for only 14 of the 18 miles of trails. Additionally we could have other groups that would want to sponsor and maintain sections of the trail.



**Office of the City Administrator**

111 Hassan Street SE  
Hutchinson, MN 55350-2522  
320-234-4241/Fax 320-234-4240

August 23, 2016

Mr. Al Koglin  
Park Superintendent  
McLeod County  
830 E. 11<sup>th</sup> Street  
Glencoe, MN 55336

RE: Support for the Dakota Rail Trail Project

Dear Mr. Koglin:

On behalf of the Hutchinson City Council, I am writing to you today in an effort to express the City of Hutchinson's support in McLeod County's application for the Parks and Trails Legacy Fund to develop the Dakota Rail Trail from the McLeod/Carver County line to the City of Hutchinson, a distance of 18-miles. We are excited to hear about this application. With the recent paving of the Luce Line Trail, Hutchinson understands the benefit a regional trail system can bring not only to a community, but a region as a whole.

The City of Hutchinson believes that the Dakota Rail Trail will become a critical link in McLeod County's trail system because it will provide off-road connections between several communities across the county and it will connect with the Luce-Line State Trail in Hutchinson to provide additional opportunities for residents and visitors to recreate and commute. West of McLeod County, the Dakota Rail Trail crosses Carver County and Hennepin County and is one of the most popular trails in the region, with over 573,000 annual visits. The McLeod County connection to the Carver County segment will allow thousands of users to continue traveling on the trail across McLeod County, generating more tourism revenue for the cities of Lester Prairie, Silver Lake and Hutchinson.

The Dakota Rail Trail will be one of the longest paved trails in McLeod County. This will provide opportunities for residents to commute to work and bike, walk, or run for exercise. The health benefits of the trail will be realized in all connecting communities and across the county. As you as well know, the Dakota Rail Trail ends at the Depot Marketplace here in Hutchinson. The City envisions a bigger picture with the Dakota Trail connecting to the Luce Line State Trail. The connection of the Luce Line State Trail to the Dakota Rail Trail would create one of the longest contiguous trail sections in the upper Midwest and would create a regional attraction for the area.

In an effort to help make this a reality, the City of Hutchinson is willing to provide assistance to make this project financially more feasible. That assistance would include the following:

- We would be willing to work with the County's engineering staff and provide an in-kind contribution of our engineering staff to help engineer this project. We estimate that this in-kind contribution would be valued at about \$160,000.
- We would be willing to construct a trail that would connect the Dakota Rail Trail at Ranch Ave to the existing city trail under the 5<sup>th</sup> Ave Bridge. This would provide Dakota Rail Trail users the option to connect with the newly paved trail over to the Depot Marketplace (which will also serve as a trail head), the Luce Line State Trail or the city trail system. We estimate this cost to be approximately \$80,000.
- We would be willing to cover future maintenance costs along that portion of the Dakota Rail Trail that is within city limits, and would be willing to explore partnerships on the maintenance of the trail adjacent to city limits.

Once again, the City of Hutchinson whole heartily extends its support in your effort of seeking funding for the Dakota Rail Trail. As noted above, we are also willing to be a partner in this effort. If we can be of any assistance to you in this project, please don't hesitate to contact us.

Sincerely,



Matthew Jaunich  
City Administrator

CC: Pat Melvin, County Administrator



# County of McLeod

830 11th Street East  
Glencoe, Minnesota 55336  
FAX (320) 864-1809

**COMMISSIONER RON SHIMANSKI**

1st District  
Phone (320) 327-0112  
23808 Jet Avenue  
Silver Lake, MN 55381  
[Ron.Shimanski@co.mcleod.mn.us](mailto:Ron.Shimanski@co.mcleod.mn.us)

**COMMISSIONER DOUG KRUEGER**

2nd District  
Phone (320) 864-5944  
9525 County Road 2  
Glencoe, MN 55336  
[Doug.Krueger@co.mcleod.mn.us](mailto:Doug.Krueger@co.mcleod.mn.us)

**COMMISSIONER PAUL WRIGHT**

3<sup>rd</sup> District  
Phone (320) 587-7332  
15215 County Road 7  
Hutchinson, MN 55350  
[Paul.Wright@co.mcleod.mn.us](mailto:Paul.Wright@co.mcleod.mn.us)

**COMMISSIONER SHELDON NIES**

4th District  
Phone (320) 587-5117  
1118 Jefferson Street South  
Hutchinson, MN 55350  
[Sheldon.Nies@co.mcleod.mn.us](mailto:Sheldon.Nies@co.mcleod.mn.us)

**COMMISSIONER JOE NAGEL**

5th District  
Phone (320) 587-8693  
20849 196<sup>th</sup> Road  
Hutchinson, MN 55350  
[Joseph.Nagel@co.mcleod.mn.us](mailto:Joseph.Nagel@co.mcleod.mn.us)

**COUNTY ADMINISTRATOR**

**PATRICK MELVIN**  
Phone (320) 864-1363  
830 11<sup>th</sup> Street East, Suite 110  
Glencoe, MN 55336  
[Pat.Melvin@co.mcleod.mn.us](mailto:Pat.Melvin@co.mcleod.mn.us)

## RESOLUTION 16-CB-29

### A RESOLUTION OF SUPPORT FOR THE LEGACY GRANT APPLICATION FOR THE DAKOTA RAIL TRAIL

**WHEREAS**, McLeod County supports the grant application made to the Greater Minnesota Regional Parks and Trails Commission for the Parks and Trails Legacy Grant Program. The Dakota Rail Trail grant application is for the construction of 18 miles of paved, multi-use trail between the McLeod/Carver County line and the City of Hutchinson in McLeod County along the Dakota Rail corridor.

**NOW, THEREFORE, BE IT RESOLVED**, that if McLeod County is awarded a grant by the Greater Minnesota Parks and Trails Commission, McLeod County agrees to accept the grant award and may enter into an agreement with the State of Minnesota for the above referenced project. McLeod County will comply with all applicable laws, environmental requirements and regulations as stated in the grant agreement, and;

**BE IT FURTHER RESOLVED**, McLeod County names the fiscal agent for McLeod County for this project as:

Cindy Schultz  
Auditor/Treasurer  
McLeod County  
2391 Hennepin Avenue N.  
Glencoe, MN 55336

**BE IT FURTHER RESOLVED**, McLeod County hereby assures the Dakota Rail Trail will be maintained for a period of no less than 20 years.

PASSED AND ADOPTED BY THE MCLEOD COUNTY BOARD OF COMMISSIONERS THIS 16<sup>th</sup> DAY OF AUGUST, 2016.

\_\_\_\_\_  
McLeod County Board Chair

### CERTIFICATION

I do hereby certify that the foregoing resolution is a true and correct copy of a resolution presented and adopted by the McLeod County Board of Commissioners at a duly authorized meeting thereof, on the 16<sup>th</sup> day of August, 2016.

\_\_\_\_\_  
Patrick Melvin, County Administrator

## McLeod 2017 Health Insurance

Bronze Single	<u>Insurance Cost/Month</u>	<u>Employer Contribution</u>	<u>Employee out-of-pocket</u>
2014	\$ 520.00	\$ 692.50	\$ (172.50)
2015	\$ 520.00	\$ 707.50	\$ (187.50)
2016	\$ 520.00	\$ 722.50	\$ (202.50)
*2017	\$ 582.00	\$ 722.50	\$ (140.50)

Bronze Family	<u>Insurance Cost/Month</u>	<u>Employer Contribution</u>	<u>Employee out-of-pocket</u>
2014	\$ 1,406.00	\$ 907.50	\$ 498.50
2015	\$ 1,406.00	\$ 947.50	\$ 458.50
2016	\$ 1,406.00	\$ 987.50	\$ 418.50
*2017	\$ 1,575.00	\$ 987.50	\$ 587.50

Silver Single	<u>Insurance Cost/Month</u>	<u>Employer Contribution</u>	<u>Employee out-of-pocket</u>
2014	\$ 826.00	\$ 692.50	\$ 133.50
2015	\$ 826.00	\$ 707.50	\$ 118.50
2016	\$ 826.00	\$ 722.50	\$ 103.50
*2017	\$ 925.00	\$ 722.50	\$ 202.50

no County employees have Silver Family insurance

H.S.A. Single	<u>Insurance Cost/Month</u>	<u>Employer Contribution</u>	<u>Employee out-of-pocket</u>
2014	\$ 446.00	\$ 692.50	\$ (246.50)
2015	\$ 446.00	\$ 707.50	\$ (261.50)
2016	\$ 446.00	\$ 722.50	\$ (276.50)
*2017	\$ 500.00	\$ 722.50	\$ (222.50)

H.S.A. Family	<u>Insurance Cost/Month</u>	<u>Employer Contribution</u>	<u>Employee out-of-pocket</u>
2014	\$ 1,206.00	\$ 907.50	\$ 298.50
2015	\$ 1,206.00	\$ 947.50	\$ 258.50
2016	\$ 1,206.00	\$ 987.50	\$ 218.50
*2017	\$ 1,351.00	\$ 987.50	\$ 363.50

\* assumes no increase in employer contribution for 2017  
 \$15/ month credit available in 2017 for those who completed the Wellness requirements  
 Opt out payment to employee = \$140.5 month

The McLeod/Sibley/Trailblazer Health Insurance Committee takes these 2017 increases of 12% seriously and want employees to know that these increases are being driven by losses in previous years including a \$500,000 deficit between premiums and

claims for 2016 as of July. Please contact your Health Insurance Representative for more information.

<b>Silver Family</b>	<b><u>Insurance Cost/Month</u></b>	<b><u>Employer Contribution</u></b>	<b><u>Employee out- of-pocket</u></b>
2014	\$ 2,254.00	\$ 907.50	\$ 1,346.50
2015	\$ 2,254.00	\$ 947.50	\$ 1,306.50
2016	\$ 2,254.00	\$ 987.50	\$ 1,266.50
2017	\$ 2,524.00	\$ 987.50	\$ 1,536.50

**Budget Committee Recommendations**

**Tuesday, August 23, 2016**

**9:00 AM, North Complex North Half**

**AGENDA**

- A) Consider funding for improvements to the sound system for Courtroom #2.

Improvements to the sound system in Courtroom #2 are estimated by SDA Consulting, Inc. to cost \$24,560, This includes new microphones, speakers, control panel and sound system. Six additional acoustical panels for an added cost of \$6,000 were suggested for better sound quality. Karen Messner will obtain some State Contract quotes for pricing of this equipment and return to the Budget Committee for final approval.

- B) Consider replacing County's fleet of vehicles with vehicles leased through Enterprise.

Dan Kennedy from Enterprise Fleet Management met to discuss a lease program which would allow the County to have newer fleet vehicles and not have to be responsible for maintenance at a cost of slightly more than what the County currently pays in purchasing two new fleet vehicles per year. This might expand to include Highway and Sheriff's Department vehicles but can't be extended to a vehicle whose main purpose is patrol. There is no mileage penalty and the County can elect how long to keep a vehicle but typically the retention period is about 5 years based on the ability to still get high resale values. Maintenance gets done anywhere and is billed directly to Enterprise. No tax on the maintenance but the County would pay Enterprise tax on purchase of vehicles. At any point the County can opt out and will receive the difference between value in fleet vehicles sold and incurred lease costs. Auditor-Treasurer is reviewing costs incurred for County fleet in the last five years and will bring back to Budget Committee for further discussion.

- C) Consider 2017 funding requests from outside organizations.

Recommendation- See attached funding recommendations

- D) Questions about 2017 budget and preliminary approval in September.

Preliminary levy approval planned for the September 20 Board meeting

## Organization Allocations

Code	Organization	2014 Budget Allocation	2015 Budget Allocation	2016 Budget Allocation	2017 Budget Allocation	Percent of Change
<b><i>Culture &amp; Recreation</i></b>						
501-6872	McLeod Emergency Food Shelf	0	0	0	0	100%
501-6873	Safe Avenues	0	0	2,100	2,200	5%
501-6874	Small Business Development Center	0	0	0	0	100%
501-6875	Memorial Day Costs	2,700	2,700	2,700	2,700	0%
501-6876	Southwest Minnesota Arts & Humanities Council	983	983	1,000	1,000	0%
501-6877	Pioneerland Library System	187,513	187,513	194,217	198,101	2%
501-6878	Retired Senior Volunteer Program	0	0	0	0	100%
<b>Heartland Community Action Agency</b>						
501-6887	Local Activities - Outreach	16,000	16,000	16,000	16,000	0%
501-6881	McLeod Alliance for Victims of Domestic Violence	7,500	7,500	7,500	7,500	0%
501-6879	McLeod County Historical Society	49,000	50,500	57,225	85,000	49%
501-6894	Southwest Minnesota Foundation	5,897	5,897	5,897	5,897	0%
	<b>Totals</b>	<b><u>269,593</u></b>	<b><u>271,093</u></b>	<b><u>286,639</u></b>	<b><u>318,398</u></b>	<b><u>11%</u></b>
<b><i>Conservation &amp; Natural Resources</i></b>						
601-6893	McLeod County Soil & Water District	60,000	60,000	60,000	82,750	38%
	<b>Totals</b>	<b><u>60,000</u></b>	<b><u>60,000</u></b>	<b><u>60,000</u></b>	<b><u>82,750</u></b>	<b><u>38%</u></b>
<b><i>Social Services</i></b>						
11	McLeod County Treatment Program - Visitation/Exchange Center	4,725	4,725	4,725	4,725	0%
	<b>Totals</b>	<b><u>4,725</u></b>	<b><u>4,725</u></b>	<b><u>4,725</u></b>	<b><u>4,725</u></b>	<b><u>0%</u></b>
<b><i>Water Resource Management Grant</i></b>						
25-613	Crow River Joint Powers	5732	5732	5732	5732	0%
25-613	Silver Lake Sportsmen's Club	1000	1000	1000	1000	0%
25-613	Winsted Watershed Lake Association	1000	1000	1000	1000	0%
25-613	Brownnton Rod & Gun Club	1000	1000	1000	1000	0%
	<b>Totals</b>	<b><u>9,045</u></b>	<b><u>8,732</u></b>	<b><u>8,732</u></b>	<b><u>8,732</u></b>	<b><u>0%</u></b>



## McLeod Soil & Water Conservation District

1103 Gruenhagen Drive, Glencoe, MN 55336

Phone: 320/864-5176 Fax: 320/864-5737

Website: [www.mcleodswcd.org](http://www.mcleodswcd.org)

### Excessive Soil Loss Complaint

#### Evaluation and Report

Owner: \_\_\_\_\_

Address: 14212 County Road 7, Hutchinson MN 55350

P.I.D: 09.027.0150

Location: Sec. 27, T116N, R30W

1. Presence or rill and/or gully erosion? There is a gully that has formed on the west property edge. The gully has formed parallel to the private road ditch.
2. Extent of adverse impacts on adjoining land or a waterbody from sedimentation? There has been deposition of lighter soil on the neighboring property. This occurred within the road ditch prior to the culvert. There is also an area within the field that deposition occurred as well. The area around the culvert also had crop residue. There was a gully that has been cut along the property line. See attachment "A" for photos.
3. Average rate of soil loss from water or wind erosion in tons per acre per year:  
Actual average soil loss as calculated by RUSLEII: 1.60 Tons per acre per year  
Average tolerable soil loss as calculated by RUSLEII: 4.84 Tons per acre per year

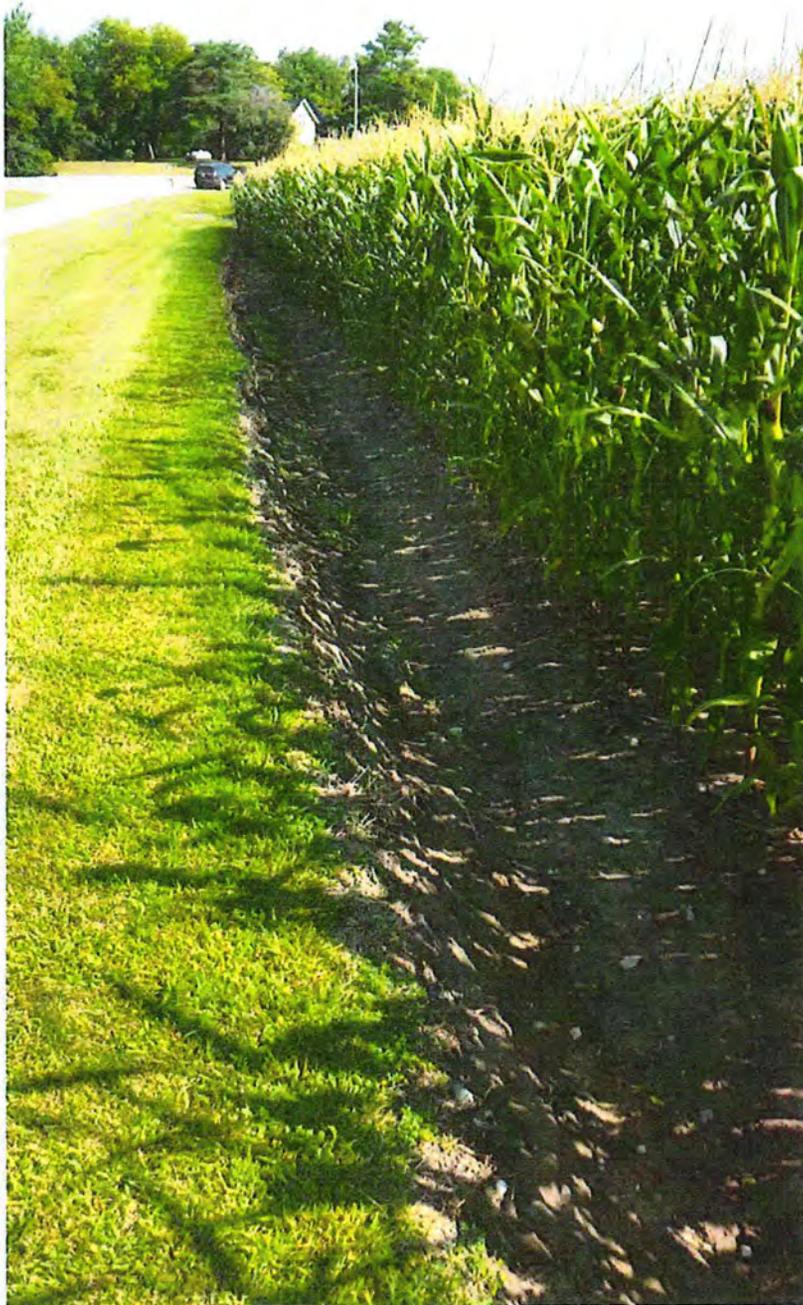
Does the tract exceed the tolerable soil loss: NO. The calculated tolerable soil loss on this field is 4.48 Tons, the actual tolerable soil loss is 1.6 tons.

#### Summary:

While the site does not exceed the tolerable soil loss, there appears to be a relatively easy and inexpensive fix for this site. If the water could be directed into the driveway road ditch, it would eliminate the erosion on the edge of the field. One example would be an earthen diversion that could be farmed over, or a small waterway directing it into the road ditch.

Cost share funds are available through the SWCD if the landowners would like to look at options for this field.

Attachment "A"



Gully adjacent to the property line.



Deposition in the crop field.



Deposition in the ditch off property.



# Excessive Soil Loss Complaints – Agricultural Activities for Counties and SWCDs without a County Soil Loss Ordinance

## Interim Guidance

May 25, 2016

### Background

Minnesota's soil erosion law is found in Minnesota Statutes (M.S.) sections 103F.401 through 103F.455. The law, which dates back to 1984, sets forth a strong public policy stating that a person may not cause excessive soil loss. However, the law was entirely permissive in that it only encouraged local governments to adopt soil erosion ordinances and could not be implemented without a local government ordinance. The soil erosion law was changed in 2015 when a number of revisions were made by the Legislature and approved by the Governor to broaden its applicability.

Minnesota Laws 2015, regular and 1<sup>st</sup> special sessions changed the law by: 1) repealing M.S. 103F.451 "Applicability", which eliminates the requirement that the law is only applicable with a local government ordinance; 2) creating specific Administrative Penalty Order (APO) authority in M.S. 103B.101, subd. 12a. for BWSR and counties to enforce the law; and 3) amending M.S. 103F.421 "Enforcement" to remove local enforcement only through civil penalty and to revise requirements for state cost-share of conservation practices required to correct excessive soil loss. By definition excessive soil loss means soil loss that is greater than established soil loss limits or evidenced by sedimentation on adjoining land or in a body of water.

**The result of the combined changes now sets forth statewide regulation of excessive soil loss regardless of whether or not a local government has a soil loss ordinance<sup>1</sup>.**

The following procedural steps are guided by M.S. 103F.401 – 103F.455 (Soil Erosion Law), together with the companion Minnesota Rule (M.R.) Parts 8400.4000 through 8400.4080 (Excessive Soil Loss Control).

### Procedural Steps for Complaints Associated with Agricultural Activities:

- **Step 1** - County (or SWCD, if a designated agent of the county) receives written complaint which complies with part 8400.4040, subpart 1. Complaints are confidential data and are not public information.
  - a. The law allows a county to designate the SWCD as its agent for carrying out administrative and mediation duties (103F.401, subd. 8., 8400.4002, subpart 13. & 103F.405, subd. 2.). This is an option for counties that do not want to administer the law directly. M.S. section 103C.331, subd. 19 provides SWCDs authority to accept delegation from a county to administer soil and water conservation-related official controls. If delegated, then the SWCD could be the recipient of the complaint.

<sup>1</sup> Counties with an existing soil loss ordinance are Fillmore, Goodhue, Mower, Olmsted and Winona

- **Step 2** - County forwards complaint to SWCD to initiate investigation and report (8400.4040, subparts 2. & 3.)
  - a. The SWCD starts a confidential file documenting correspondence and records relating to the complaint filed.
  - b. SWCD contacts BWSR Board Conservationist for assistance.
  - c. SWCD notifies landowner of complaint and provides opportunity for landowner to be at a site visit (8400.4040, subpart 2.).
  - d. SWCD makes a site visit to investigate evidence of excessive erosion and/or sedimentation. (Permitted soil loss and sedimentation limits are defined in 8400.4025, subparts 1. & 2.)
  - e. SWCD conducts an investigation in accordance with M.S. 103F.421, subd. 2. and M.R. 8400.4040, subpart 3. to evaluate and prepare a written report that includes:
    - i. Presence of rill and/or gully erosion
    - ii. Extent of adverse impacts on adjoining land or a waterbody from sedimentation
    - iii. Average rate of soil loss from water or wind erosion in tons per acre per year
    - iv. If excessive soil loss is determined, a conservation plan with practicable soil conservation practices to prevent excessive soil loss or reduce the soil loss to the most practicable extent
    - v. A summary of the findings, and a conservation plan with one or more options, as applicable
- **Step 3** - SWCD submits report to County and BWSR. If the report documents that excessive soil loss is not occurring, the county, or SWCD as its designated agent, dismisses the complaint.
- **Step 4** - If the report documents excessive soil loss, written notice, by the county, must be given to landowner, in accordance with part 8400.4040, subpart 4.
- **Step 5** - If the report documents excessive soil loss, then the county can choose one of the following two paths to proceed with reaching agreement on a conservation plan and timeframe for completion of corrective actions and enforcement.
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- The following two paths should be used until the administrative rule 8400.4000 through 8400.4080 is revised and adopted which will provide clear administrative procedures for implementing the law, as amended, on a state-wide basis the following two paths are suggested.

COUNTY PATH for counties without a local ordinance	SWCD/BWSR PATH
County adopts local Administrative Penalty Order Plan	Request SWCD/BWSR to proceed under BWSR Administrative Penalty Order Plan
1. SWCD offers technical assistance and State Cost-Share is offered for financial assistance. The SWCD and landowner are encouraged to seek additional funding, if needed, through other applicable state, federal or local programs.	1. SWCD offers technical assistance and State Cost-Share is offered for financial assistance. The SWCD and landowner are encouraged to seek additional funding, if needed, through other applicable state, federal or local programs.

<p>2. The landowner has 90 days after the complaint is substantiated to apply for State Cost-Share program assistance or the cost-share is reduced to 50 percent, unless the SWCD or the board approves an extension. An extension must be granted if funds are not available. (M.S. 103E.421, subd. 4.)</p> <p>3. If the landowner does not agree with SWCD findings of excessive soil loss and an associated conservation plan, the County requests the landowner to participate in a mediation process with the county, in accordance with M.S. 103F.421, subd. 3.,.</p> <p>4. When State Cost-Share program funds are available and the landowner does not comply with the mediated agreement/conservation plan and recommended practicable soil conservation practices, the landowner may be subject to a County APO plan and penalty up to \$500.</p> <p>5. If the landowner refuses to participate in mediation or the landowner and local government do not agree to a mediated settlement, the local government forwards the complaint to the county attorney. The county attorney may dismiss the complaint or petition for a district court hearing under M.S. 103F.425.</p>	<p>2. The landowner has 90 days after the complaint is substantiated to apply for State Cost-Share program assistance or the cost-share is reduced to 50 percent, unless the SWCD or the board approves an extension. An extension must be granted if funds are not available. (M.S. 103E.421, subd. 4.)</p> <p>3. If the landowner does not agree with SWCD findings of excessive soil loss and an associated conservation plan, the SWCD requests the landowner to participate in mediation process as defined in the BWSR APO plan.</p> <p>4. When State Cost-Share program funds are available and the landowner does not comply with the conservation plan and recommended practicable soil conservation practices, the landowner may be subject to a BWSR APO plan and penalty up to \$500.</p> <p>5. Administrative penalties may be appealed in accordance with section 116.072, as indicated in section 103B.101, subd. 12.</p>
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- **Step 6** - SWCD certifies soil conservation practice installation or conservation plan completion, as applicable.
- **Step 7** – Structural or vegetative soil conservation practices must be recorded with the county recorder on the tracts where they occur if cost-sharing funds are issued to the landowner.

### Confidential Data

Under M.S. 13.44, subd. 1 of the Minnesota Government Data Practices Act, “The identities of individuals who register complaints with government entities concerning violations of state laws or local ordinances concerning the use of real property are classified as confidential data.” Confidential data are not public, and are accessible

only to BWSR or SWCD personnel whose work assignments reasonably require access, and to those authorized by state or federal law. They are not accessible to the subject of the data (i.e. the person whom the complaint is alleged against). Thus, neither the data subject, nor the public at large, can know the identity of the complainant. (The identity of the person whom the complaint is alleged against is not classified.)

Even though individuals cannot access confidential data about themselves, they have a right to know whether confidential data is maintained by BWSR or an SWCD. If an individual asks whether s/he is the subject of a property complaint, that inquiry should be confirmed, and they should be advised that the data is classified as confidential.

Please only share property complaint data with your supervisor and associated staff who are directly working on the specific complaint. SWCD staff and boards should treat this information as confidential unless advised differently by their legal counsel.

This guidance may be periodically updated as authorized via Board resolution. The most recent version is available on the BWSR website. [www.bwsr.state.mn.us/soils](http://www.bwsr.state.mn.us/soils)

**Board Workshop**

**September 6, 2016**

**Following Closed Meeting of the Board**

**AGENDA**

- A. Discussion regarding elected or appointed positions.

CC: Commissioners