

**AUGUST 30, 2016  
MCLEOD COUNTY  
BOARD MEETING WILL  
BE HELD AT  
THE GLENCOE CITY  
CENTER  
1107 11<sup>TH</sup> STREET E  
GLENCOE, MN**

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING AGENDA  
AUGUST 30, 2016**

**1 9:00 CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**2 9:03 CONSIDERATION OF AGENDA ITEMS\***

**3 9:08 CONSENT AGENDA\***

- A. August 16, 2016 Meeting Minutes and Synopsis.
- B. August 12, 2016 Auditor's Warrants.
- C. August 19, 2016 Auditor's Warrants.
- D. August 22, 2016 Auditor's Warrants.
- E. Approve Highway Department 2015 Annual Report.
- F. Approve Pat Melvin's mid-year performance evaluation summary.

**4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST\***

**5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS\***

**6 9:10 RECORDERS OFFICE – Recorder Lynn Ette Schrupp**

- A. Consider approval to purchase software and services for LandScan, Land Notification, Interface with A/T IFS and Interface with GeoMoose from TriMin Government Systems (Roseville, MN) at a cost of \$75,600 with funding coming from the Recorders Technology and Modernization Funds.\*

**7 9:15 INFORMATION TECHNOLOGY – Director Vince Traver**

- A. Consider approval to purchase a new flatbed scanner for the Records office from Information Systems Corporation (Fargo, ND) at a cost of \$10,945 with funding coming from the Recorders Technology Fund.\*

The current scanner hardware and software is no longer supported by the manufacturer. The scanner has a scratch on the glass that cannot be fixed, no parts can be purchased for it and it doesn't work with the new pcs and operating system. ISC is our current image support company and has recommended this scanner as well as shown the Scanner model is being used by other counties.

- B. Consider approval to send out Request for Proposals for a new Security/Surveillance system.\*

The County Attorney has reviewed the document and it's ready to be released to the public for responses. There currently are four access reader systems that run and are managed individually, one Honeywell and three Kerisys systems. Goal is to have one solution for better management and administration. Currently there are no access readers for the courthouse so it's long been noted we will need to add an access system after the remodel. Currently have numerous camera systems that Information Technology would like to get under one centralized system, as well as adding cameras in the courthouse.

**8 9:25 VETERAN SERVICES – Veteran Services Officer Jim Lauer and Assistant Veteran Services Officer Cassasndra Carrigan**

- A. Consider approval to transfer 2005 Sprinter Passenger Van from Veteran Services to the County Fleet with consideration in the amount of \$5,000.00 to be paid to the Veterans Van Replacement Fund from the Central Services Capital Assets Fund.\*

Once the 2016 Ford Flex authorized for purchase per County Board action on March 01, 2016 was placed into operation, guidance was to be sought for the disposition of the 2005 Sprinter Passenger Van purchased with Special Fund dollars. The new vehicle has been operating since July 17, 2016. The County fleet manager and Zoning staff have test driven the Sprinter and recommend it be transferred from Veteran Services to the County Fleet with consideration in the amount of \$5,000.00 to be paid to the Veterans Van Replacement Fund from the Central Services Capital Assets Fund.

- B. Beyond the Yellow Ribbon Annual Report.

**9 9:35 PUBLIC HEALTH – Director Jennifer Hauser**

- A. Consider approval of the 2017 Minnesota Uninsured and Underinsured Adult Vaccine Program Annual Provider Agreement, between the Minnesota Department of Health and McLeod County Public Health.\*

The Minnesota Department of Health, with federal funding, is providing vaccines to uninsured and underinsured adults (19 years and older) throughout the state. Local public health agencies and clinics were selected through an application process and will participate in this program to provide vaccinations to eligible adults October 1, 2016 - September 30, 2017. This program is referred to as UUAV (uninsured and underinsured adult vaccine).

**10 9:40 PARKS – Director Al Koglin**

- A. Consider approval to hire Foster Mechanical (Hutchinson, MN) to replace 2 air conditioner units in the commercial building at a cost of \$6,120 with funding coming from the 2016 fairground budget.\*

Additional quotes received: AE Mechanical (Hutchinson, MN) \$6,874.68 and Mikolichek Plumbing (Winsted, MN) \$9,360.

- B. Consider tabled request from August 16<sup>th</sup> board meeting for adoption of Resolution 16-CB-29 Support for the Legacy Grant application for the Dakota Rail Trail.\*

**11 COUNTY ADMINISTRATION**

- Review of Commissioners Calendar
  - Commissioner reports of committee meetings attended since August 16, 2016.
- A. Consider approval of the recommendation from McLeod/Sibley/Trailblazer Health Insurance Pool to increase health insurance premiums by 12%.\*
  - B. Consider setting a closed meeting on September 3 following the Board meeting with the Board to discuss 2017 negotiations.\*
  - C. Consider approval of August 23, 2016 Budget Committee recommendations.\*
  - D. Consider dismissal of excessive soil loss complaint against Parcel ID #09.027.0150.\*
  - E. Consider September 6, 2016 Board Workshop agenda. \*
  - F. Consider approval to hire a Solid Waste Director and Recycling Floor Lead.\*

**OTHER**

Open Forum  
Press Relations

**RECESS**

Next board meeting September 6, 2016 at 9:00 a.m. at the Glencoe City Center.