

**AUGUST 2, 2016
MCLEOD COUNTY
BOARD MEETING WILL
BE HELD AT
THE GLENCOE CITY
CENTER
1107 11TH STREET E
GLENCOE, MN**

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
AUGUST 2, 2016**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:08 CONSENT AGENDA*

- A. July 19, 2016 Meeting Minutes and Synopsis.
- B. July 15, 2016 Auditor's Warrants.
- C. July 22, 2016 Auditor's Warrants.
- D. Approve the 2016 Emergency Management Performance Grant (EMPG) agreement which is received every year. Grant amount this year is \$25,127.
- E. Approve contract to continue use of City of Hutchinson fiber to the Extension Office.
- F. Approve contract to continue use of City of Hutchinson fiber to the Solid Waste Building.
- G. Approve the purchase of 2 desktop computers at \$629 each and 1 monitor at \$177.21 for the Highway/GIS Department for a total of \$1435.21 from SHI (Sumerset, NJ) with funding coming from the Compliance Fund.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS*

6 9:10 PUBLIC HEALTH – Director Jennifer Hauser

- A. Consider approval of amended Meeker-McLeod-Sibley Community Health Board Joint Powers Agreement.*

On July 14, 2016, the Meeker-McLeod-Sibley (MMS) Community Health Board reviewed the amended Joint Powers Agreement for Meeker, McLeod and Sibley counties and made a recommendation that each County Board review and approve the amended Joint Powers Agreement.

Revisions and updates to the Joint Powers Agreement occurred through the work of the Meeker-McLeod-Sibley Community Health Board Governance Committee with the assistance of Scott Lepak, attorney/consultant, who was contracted by the MMS Community Health Board.

- B. Consider approval of out-of-state travel for Kerry Ward – Public Health Educator to attend the Open Forum for Quality Improvement (QI) in Public Health in Salt Lake City, Utah, October 6th and 7th, 2016. Training registration cost along with travel expenses will be paid for out of the Meeker-McLeod-Sibley Community Health Services training budget.*

The Open Forum is sponsored by the Robert Wood Johnson Foundation and convenes leaders and practitioners representing key organizations and investments shaping quality in public health today. These public health practitioners meet to share resources, tools, and experiences. Kerry is an integral part of the Performance Management work for the CHS and this would strengthen her skills and broaden her network for people and resources to help her do her work. Kerry is the liaison between the CHS Teams and the Management Team and CHS Board in regards to working with the teams to provide performance management goals that are data driven and is used to report back to the Management Team, the CHB and the public about the work we are doing, the progress we are making (especially related to data) and how anyone is better because of it.

7 9:20 INFORMATION TECHNOLOGY – Director Vince Traver

- A. Consider approval of Memorandum of Agreement with Carver County to join other counties in purchasing Adobe Acrobat at a lower rate.*

The agreement is for three years after which Carver County will negotiate pricing again. Adobe Acrobat is used to create and edit PDF documents. There are a large number of documents created at DHS for Public Health and Social Services that end users have to deal with. The majority of end users are on version 9 which is no longer supported.

8 9:25 HUMAN RESOURCES – Director Mary Jo Wieseler

- A. Consider approval to enter into agreement with Hire Image to perform Background Checks.*

9 9:30 ENVIRONMENTAL SERVICES – Environmental Technician Emily Gable

- A. Consider adoption and implementation of a one year extension for the Minnesota Clean Water Partnership Project Loan Agreement as Project and Loan Sponsor along with the MPCA to conduct the High Island Creek-McLeod County SSTS Project identified as Loan Agreement No. SRF0273.*

10 10:00 PLANNING AND ZONING – Administrator Larry Gasow

- A. Consider approval of an Application for Licenses for Assemblage of Large Numbers of People for the Annual St. Mary's Craft Beer Festival scheduled for Saturday, September 10, 2016 in Winsted on the site of the Winstock Festival.*

The assembly will be a one day event on September 10th from the hours of 2:00 p.m. to 6:00 p.m. There will be food and live music provided on site. A Large Assembly License is required at the time of more than 500 people when alcohol is served; the attendance is expected to be approximately 750 persons.*

The purpose is to raise funds to help support St. Mary's Care Center in Winsted, MN. St. Mary's provides long term, short term and memory care in its facility. This event is a major fundraiser in their Foundations annual budget. St. Mary's Care Center is a non-profit religious organization under the Benedictine Healthy System.

Also requested is an Application and Permit for one day Temporary On-Site Liquor License from the City of Winsted, McLeod County and the State of Minnesota.

Required signatures have been received from Rev. Anthony Stubeda, Pastor Church of the Holy Trinity, Lisa Bayerl, Clerk of Winsted Township, Steve Stotko, Mayor City of Winsted, Larry Gasow, McLeod County Zoning Administrator, Scott Rehmann McLeod County Sheriff.

11 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since July 19, 2016.
- A. Appoint Kevin Miller to replace Herman Miller on High Island Watershed District.*
 - B. Consider setting a closed session following the Board Workshop to conduct Pat Melvin's Performance Review.*

OTHER

Open Forum
Press Relations

RECESS

Next board meeting August 16, 2016 at 9:00 a.m. at the Glencoe City Center.

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING MINUTES – July 19, 2016**

CALL TO ORDER

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Paul Wright at the Glencoe City Center. Commissioners Nies, Shimanski, Nagel and Krueger were present. County Administrator Patrick Melvin, Administrative Assistant Donna Rickeman, County Attorney Michael Junge and County Auditor-Treasurer Cindy Schultz were also present.

PLEDGE OF ALLEGIANCE

At the request of the Board Chair, all present recited the Pledge of Allegiance.

CONSIDERATION OF AGENDA ITEMS

- A) Add under Administration Item B: Consider setting a closed meeting for July 28 from 1:00 – 2:30 at the North Complex to discuss 2017 negotiations.
- B) Add under Administration Item C: Pending approval from the County Attorney authorize signature on the Benchmark Clinical Pharmacists Business Associate Agreement. This allows the Prime West pharmacist to work with members to review medication and communicate recommendations directly to the prescribing physician.

Krueger/Nagel motion carried unanimously to approve the agenda as revised.

CONSENT AGENDA

- A) July 5, 2016 Meeting Minutes and Synopsis.
- B) July 1, 2016 Auditor's Warrants.
- C) July 8, 2016 Auditor's Warrants.
- D) Approve gambling permit for Ducks Unlimited to conduct a raffle on September 8, 2016 at Crow River Winery, 14848 Highway 7 E, Hutchinson, MN. The application is acknowledged with no waiting period as allowed under Minnesota Statute 349.213.
- E) Approve an application for a 1 day transient merchant's license for Clothing Concepts, Inc. for David Wajema from Overland Park, KS. The event is being held on August 4, 2016 at the Hutchinson Event Center located in Hutchinson, MN.
- F) Approve the Sale of Cigarette and other Tobacco Products License for Dollar General in Silver Lake, MN from August 1, 2016 through December 31, 2016.

- G) Approve an application and permit for a 1 day temporary on-sale liquor license for St. Mary's Care Center, Winsted, Minnesota for their event being held on September 10, 2016 at 230th St., Winsted, Minnesota.

Nies/Nagel motion carried unanimously to approve the consent agenda.

PAYMENT OF BILLS – COMMISSIONER WARRANT LIST

General Revenue Fund	\$96,826.44
Road & Bridge Fund	\$35,998.01
Solid Waste Fund	\$37,114.66
Capital Projects Fund	\$1,341.16

Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$171,280.27 from the aforementioned funds.

ROAD & BRIDGE – Highway Engineer John Brunkhorst

- A) John Brunkhorst presented an update to the board on CP 16-054-01, County Road 54 (Tagus Avenue) rehabilitation project. McLeod County is proposing to do a cement stabilized full depth reclamation (CSFDR) pilot project on County Road 54, located south of Hutchinson, MN. County Road 54 is a gravel road that primarily serves a rural housing development and seasonal agricultural traffic. The goal of the project is to find the most cost effective optimal cement content and stabilization depth. If this is successful it is envisioned to be used on other County gravel roads as an alternative to traditional paving.

The project will be divided into four segments that will have varying cement content and/or depth. After the CSFDR is complete a double chip seal will be applied as a waterproofing layer and final wearing course.

- B) John Brunkhorst requested approval to purchase approximately 400 tons of Portland cement from Lehigh Cement Company (Victoria, MN) for a delivered price of \$112/ton with funding coming from the wheelage tax.

Additional quotes included: Continental Cement (Chesterfield, MO) \$141/ton, Lafarge Holcim (Eagan, MN) \$133.93/ton, GCC (Sioux Falls, SD) \$132.77/ton.

Nies/Krueger motion carried unanimously to approve the purchase of approximately 400 tons of Portland cement from Lehigh Cement Company (Victoria, MN) for a delivered price of \$112/ton with funding coming from the wheelage tax.

- C) John Brunkhorst requested approval to hire Midstate Reclamation and Trucking (Lakeville, MN) to perform the cement stabilization on the County Road 54 project for \$15,940 with funding coming from the wheelage tax.

Additional quote included: Allstate Pavement Recycling & Reclamation (Rogers, MN) \$17,190.

Wright/Nies motion carried unanimously to approve hiring Midstate Reclamation and Trucking (Lakeville, MN) to perform the cement stabilization on the County Road 54 project for \$15,940 with funding coming from the wheelage tax.

- D) John Brunkhorst requested approval to hire Reiner Contracting (Hutchinson, MN) to perform laydown and compaction on the County Road 54 project for an estimated fee of \$17,000 with funding coming from the wheelage tax.

The Highway Department is considering renting rollers from Reiner Contracting and using internal operators to reduce costs.

Nies/Nagel motion carried unanimously to approve hiring Reiner Contracting (Hutchinson, MN) to perform laydown and compaction on the County Road 54 project for an estimated fee of \$17,000 with funding coming from the wheelage tax.

- E) John Brunkhorst requested approval to hire ASTECH Corp. (St. Cloud, MN) to perform bituminous surface treatment on the County road 54 project for \$46,260.45 with funding coming from the wheelage tax.

Additional quote included: Pearson Bros. (Hanover, MN) \$51,962.35.

Nagel/Nies motion carried unanimously to approve hiring ASTECH Corp. (St. Cloud, MN) to perform bituminous surface treatment on the County road 54 project for \$46,260.45 with funding coming from the wheelage tax.

SAFE AVENUES- Executive Director Jen Johnson

- A) Jen Johnson presented background information on Safe Avenues which serves 700 families each year throughout the county who have experienced domestic or sexual violence. Approximately 100 women and up to 120 children stay in their shelter facility each year, which serves an 18 county area.

Safe Avenues is requesting funding from McLeod County of \$2,200. After further discussion, it was determined that this request will be brought forward to the budget committee.

PLANNING & ZONING – Assistant Zoning Administrator Marc Telecky

- A) Marc Telecky requested adoption of Resolution 16-CB-26, Opting-Out of the Requirements of Minnesota Statutes, Section 394.307 for Temporary Family Health Care Dwellings.

On May 12, 2016, the Governor of Minnesota signed into law Chapter 111 of the 89th Legislature of the State of Minnesota establishing definitions and requirements for Temporary Family Health Care Dwellings, which was introduced during the 2016 legislative session as Senate File 2555 and on House File 2497. Subdivision 9 of Minnesota Statute 394.307 and allows a county to “opt-out” of the regulations through the passage of a county board resolution. McLeod County elects to regulate Temporary Family Health Care Dwellings through already existing permitting standards of the McLeod County Zoning Ordinance.

Krueger/Nagel motion carried unanimously to adopt Resolution 16-CB-26, Opting-Out of the Requirements of Minnesota Statutes, Section 394.307 for Temporary Family Health Care Dwellings.

ECUMEN RSVP– Program Director Donna Whitcomb

- A) Donna Whitcomb presented background information on Ecumen RSVP (Retired Senior Volunteer Program). RSVP connects volunteers with service opportunities that promote positive change and meet critical needs in their community. Currently there are 163 volunteers serving hours at 33 RSVP stations across four counties. These volunteers served a total of 17,922 hours in 2015.

Ecumen RSVP is requesting funding from McLeod County of \$2,500. After further discussion, it was determined that this request will be brought forward to the budget committee.

MN DEPARTMENT OF NATURAL RESOURCES – Area Wildlife Supervisor Joseph Stangel

- A) Joe Stangel notified the board Pheasants Forever intends to donate a 55.11 acre State Wildlife Management Area (WMA) within the county described as: South 10 acres of the East half of the Northeast Quarter, the Northeast Quarter of the Southeast Quarter except the South 283.00 feet of said Northeast Quarter of the Southeast Quarter and the East 575.00 feet of the Northwest Quarter of the Southeast Quarter except the South 283.00 feet of said East 575.00 feet of the Northwest Quarter of the Southeast Quarter, all

in Section 28, Township 116 north, Range 30 West, McLeod County, Minnesota.

Pheasants Forever is very interested in seeing their land conserved as wildlife habitat and available for public use.

Whereas, a county board resolution is required for MN-DNR Wildlife Management Area direct acquisitions, donations of WMA land by conservation groups like Pheasants Forever utilizing Lessard-Sams Outdoor Heritage (Legacy) Council funding requires county board notification. State of Minnesota PILT payments will be made to McLeod County when this parcel becomes state WMA land. Pheasants Forever intend to donate this parcel to the Minnesota DNR, Section of Wildlife as Bakers Lake WMA Addition in Penn Township.

RECORDERS OFFICE – County Recorder Lynn Ette Schrupp

A) Lynn Ette requested approval of changes to the Compliance Fund procedures.

The following changes were made:

- Requests \$5000 - \$50,000 shall be emailed by the County Recorder to the Compliance Fund Committee for a vote to recommend the request. If approved, the purchase must still be acted on by the County Board.
- Requests less than \$5000 shall be placed on the County Board consent agenda by the County Recorder.

Nies/Shimanski motion carried to approve changes to the Compliance Fund procedures as stated above.

CONTEGRITY GROUP – Construction Manager Sam Lauer

A) Larry Filippi and Sam Lauer with Contegrity informed the Board rain, a need to move water and sewer services and an unexpected issue with a coal bin wall has put the jail expansion project slightly behind schedule. Foundation walls are to be started once footings are complete within the next one to two weeks.

The infrastructure on the new Judd Avenue also is done, and the concrete workers will begin curb and gutter work. The city of Glencoe and the county have agreed to leave off the final lift of bituminous until next year to see if any settling occurs.

HUMAN RESOURCES – Director Mary Jo Wieseler

A) Mary Jo Wieseler requested consideration of July 12, 2016 Personnel Recommendations.

1. Discuss new position in Information Technology.

Recommendation: Hire Information Technology Technician III (grade 20). This is a new position to help to alleviate some of the work load from another IT Tech III, allowing the current position to be the Network Administrator and this position would be a Systems Administrator. If successful candidate is a current employee, post to fill resulting vacancy.

Wright/Kruger motion carried unanimously to hire Information Technology Technician III (grade 20). This is a new position to help to alleviate some of the work load from another IT Tech III, allowing the current position to be the Network Administrator and this position would be a Systems Administrator. If successful candidate is a current employee, post to fill resulting vacancy.

2. Discuss part-time (28 hour/wk.) vacancy for Technical Specialist I in Auditor-Treasurer Office.

Recommendation: Hire part-time (28 hours per week) Technical Specialist I in Auditor-Treasurer's Office due to vacancy.

Nagel/Shimanski motion carried unanimously to hire part-time (28 hours per week) Technical Specialist I in Auditor-Treasurer's Office due to vacancy.

3. Discuss Household Hazardous Waste Technician vacancy in Solid Waste.

Recommendation: Work with Temp Agency to have temp Household Hazardous Waste Technician assist while discussion concerning restructuring of Solid Waste Department is being held.

Recommendation: Hire full-time Household Hazardous Waste Technician (grade 17) due to resignation.

Nies/Wright motion carried unanimously to work with Temp Agency to have temp Household Hazardous Waste Technician assist while discussion concerning restructuring of Solid Waste Department is being held and hire full-time Household Hazardous Waste Technician (grade 17) due to resignation.

Krueger/Nies motion carried unanimously to close the Household Hazardous Waste (HHW) 2 days a week (Tuesdays & Fridays) to allow for material processing while under staffed until further notice.

4. Discuss new Minimum Wage effective Aug 1, 2016.

Recommendation: Increase wage to \$9.50 per hour of employees below that effective July 24, 2016 (beginning of a pay period) due to the Minnesota Minimum Wage being increased.

Shimanski/Krueger motion carried unanimously to increase wage to \$9.50 per hour of employees below that effective July 24, 2016 (beginning of a pay period) due to the Minnesota Minimum Wage being increased.

B) Mary Jo Wieseler requested approval of Memorandum of Agreement with Teamsters Clerical for Health Care Savings Plan for employees hired prior to July 13, 1997.

Nies/Krueger motion carried unanimously to approve Memorandum of Agreement with Teamsters Clerical for Health Care Savings Plan for employees hired prior to July 13, 1997.

COUNTY ADMINISTRATION

A) Pat Melvin requested approval of upcoming August workshop agenda item including: Armored vehicle presentation.

Nagel/Krueger motion carried unanimously to approve August workshop agenda item.

B) Pat Melvin requested setting a closed meeting for July 28 from 1:00 – 2:30 at the North Complex to discuss 2017 negotiations.

Nagel/Shimanski motion carried unanimously to set a closed meeting for July 28 from 1:00 – 2:30 at the North Complex to discuss 2017 negotiations.

C) Pat Melvin requested approval of the Benchmark Clinical Pharmacists Business Associate Agreement pending county attorney approval.

This allows the Prime West pharmacist to work with members to review medication and communicate recommendations directly to the prescribing physician.

Shimanski/Krueger motion carried unanimously to approve the Benchmark Clinical Pharmacists Business Associate Agreement pending county attorney approval.

Nagel/Krueger motion carried unanimously to recess at 10:34 a.m. until 9:00 a.m. August 2, 2016 at the Glencoe City Center.

ATTEST:

Paul Wright, Board Chair

Patrick Melvin, County Administrator

McLEOD COUNTY
BOARD OF COMMISSIONERS
SYNOPSIS – July 19, 2016

1. Commissioners Wright, Nies, Shimanski, Krueger and Nagel were present.
2. Krueger/Nagel motion carried unanimously to approve the agenda as revised.
3. Nies/Nagel motion carried unanimously to approve the consent agenda including July 5, 2016 Meeting Minutes and Synopsis; July 1, 2016 Auditor's Warrants; July 8, 2016 Auditor's Warrants; Approve gambling permit for Ducks Unlimited to conduct a raffle on September 8, 2016 at Crow River Winery, 14848 Highway 7 E, Hutchinson, MN; Approve an application for a 1 day transient merchant's license for Clothing Concepts, Inc. for David Wajcma from Overland Park, KS; Approve the Sale of Cigarette and other Tobacco Products License for Dollar General in Silver Lake, MN from August 1, 2016 through December 31, 2016; Approve an application and permit for a 1 day temporary on-sale liquor license for St. Mary's Care Center, Winsted, Minnesota for their event being held on September 10, 2016 at 230th St., Winsted, Minnesota.
4. Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$171,280.27 from the aforementioned funds.
5. Nies/Krueger motion carried unanimously to approve the purchase of approximately 400 tons of Portland cement from Lehigh Cement Company (Victoria, MN) for a delivered price of \$112/ton with funding coming from the wheelage tax.
6. Wright/Nies motion carried unanimously to approve hiring Midstate Reclamation and Trucking (Lakeville, MN) to perform the cement stabilization on the County Road 54 project for \$15,940 with funding coming from the wheelage tax.
7. Nies/Nagel motion carried unanimously to approve hiring Reiner Contracting (Hutchinson, MN) to perform laydown and compaction on the County Road 54 project for an estimated fee of \$17,000 with funding coming from the wheelage tax.
8. Nagel/Nies motion carried unanimously to approve hiring ASTECH Corp. (St. Cloud, MN) to perform bituminous surface treatment on the County road 54 project for \$46,260.45 with funding coming from the wheelage tax.
9. Krueger/Nagel motion carried unanimously to adopt Resolution 16-CB-26, Opting-Out of the Requirements of Minnesota Statutes, Section 394.307 for Temporary Family Health Care Dwellings.
10. Nies/Shimanski motion carried to approve changes to the Compliance Fund procedures as stated above.
11. Wright/Krueger motion carried unanimously to hire Information Technology Technician III (grade 20). This is a new position to help to alleviate some of the work load from another IT Tech III, allowing the current position to be the

Network Administrator and this position would be a Systems Administrator. If successful candidate is a current employee, post to fill resulting vacancy.

12. Nagel/Shimanski motion carried unanimously to hire part-time (28 hours per week) Technical Specialist I in Auditor-Treasurer's Office due to vacancy.
13. Nies/Wright motion carried unanimously to work with Temp Agency to have temp Household Hazardous Waste Technician assist while discussion concerning restructuring of Solid Waste Department is being held and hire full-time Household Hazardous Waste Technician (grade 17) due to resignation.
14. Krueger/Nies motion carried unanimously to close the Household Hazardous Waste (HHW) 2 days a week (Tuesdays & Fridays) to allow for material processing while under staffed until further notice.
15. Shimanski/Krueger motion carried unanimously to increase wage to \$9.50 per hour of employees below that effective July 24, 2016 (beginning of a pay period) due to the Minnesota Minimum Wage being increased.
16. Nies/Krueger motion carried unanimously to approve Memorandum of Agreement with Teamsters Clerical for Health Care Savings Plan for employees hired prior to July 13, 1997.
17. Nagel/Krueger motion carried unanimously to approve August workshop agenda item.
18. Shimanski/Krueger motion carried unanimously to approve the Benchmark Clinical Pharmacists Business Associate Agreement pending county attorney approval.

Complete minutes are on file in the County Administrator's Office. The meeting recessed at 10:20 a.m. until July 19, 2016.

Attest:

Paul Wright, Board Chair

Patrick Melvin, County Administrator

***** McLeod County IFS *****



POOL
7/15/16 1:47PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N



POOL
7/15/16 1:47PM
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
		<u>Amount</u>			
5	DEPT		BOARD OF COUNTY COMMISSIONERS		
	6412 VERIZON WIRELESS				
131	01-005-000-0000-6203	35.01	CELL PHONE USAGE 07/03/2016 08/02/2016	58374352-00001	Communications
134	01-005-000-0000-6203	35.01	I PAD USE 07/03/2016 08/02/2016	58374352-00001	Communications
	6412 VERIZON WIRELESS	70.02	2 Transactions		
5	DEPT Total:	70.02	BOARD OF COUNTY COMMISSIONERS	1 Vendors	2 Transactions
13	DEPT		COURT ADMINISTRATOR'S		
	9555 CONKEL/JEANNE M V				
1	01-013-000-0000-6272	93.75	COURT APPOINT KW/MW/TJ	JV-16-37	Court Appt Atty-Dep/Neg/Ter
2	01-013-000-0000-6272	172.50	COURT APPOINT CP/RB/RW	JV-16-90	Court Appt Atty-Dep/Neg/Ter
8	01-013-000-0000-6273	52.50	COURT APPOINT D LECHKO	PR-09-847	Court Appt Atty-Other
7	01-013-000-0000-6273	82.50	COURT APPOINT K YERKS	PR-11-667	Court Appt Atty-Other
3	01-013-000-0000-6273	112.50	COURT APPOINT VW	PR-15-815	Court Appt Atty-Other
4	01-013-000-0000-6273	60.00	COURT APPOINT A ALSLEBEN	PR-16-350	Court Appt Atty-Other
9	01-013-000-0000-6273	18.75	COURT APPOINT S GULSO	PR-16-570	Court Appt Atty-Other
5	01-013-000-0000-6273	283.56	COURT APPOINT B RICKERTSEN	PR-16-756	Court Appt Atty-Other
6	01-013-000-0000-6273	228.75	COURT APPOINT G POST	PR-16-796	Court Appt Atty-Other
10	01-013-000-0000-6273	18.75	COURT APPOINT A JANKOWSKI	PR-16-868	Court Appt Atty-Other
	9555 CONKEL/JEANNE M V	1,123.56	10 Transactions		
	812 GAVIN WINTERS & LONG LTD				
30	01-013-000-0000-6273	217.50	COURT APPT DS PR-16-760	20090519-000M	Court Appt Atty-Other
20	01-013-000-0000-6272	93.75	COURT APPT HW/JW JV-15-139	20120122-000M	Court Appt Atty-Dep/Neg/Ter
29	01-013-000-0000-6273	37.50	COURT APPT FA FA-12-182	20130076-000M	Court Appt Atty-Other
21	01-013-000-0000-6272	120.00	COURT APPT NV/DM/EE JV-15-62	20150150-000M	Court Appt Atty-Dep/Neg/Ter
12	01-013-000-0000-6272	138.75	COURT APPT JG/PG/CY JV-15-156	20150254-000M	Court Appt Atty-Dep/Neg/Ter
24	01-013-000-0000-6272	15.00	COURT APPT JK/CN JV-15-186	20150272-000M	Court Appt Atty-Dep/Neg/Ter
15	01-013-000-0000-6272	18.75	COURT APPT CP/JD JV-15-189	20150276-000M	Court Appt Atty-Dep/Neg/Ter
13	01-013-000-0000-6272	288.75	COURT APPT DL/CV JV-15-159	20150334-000M	Court Appt Atty-Dep/Neg/Ter
17	01-013-000-0000-6272	15.00	COURT APPT CJ/BH/CR JV-15-196	20160036-000M	Court Appt Atty-Dep/Neg/Ter
11	01-013-000-0000-6272	1,226.25	COURT APPT JM/RB JV-16-39	20160064-000M	Court Appt Atty-Dep/Neg/Ter
16	01-013-000-0000-6272	60.00	COURT APPT VR/TM JV-16-40	20160069-000M	Court Appt Atty-Dep/Neg/Ter
27	01-013-000-0000-6273	52.50	COURT APPT VR FA-16-789	20160069-001M	Court Appt Atty-Other
19	01-013-000-0000-6272	82.50	CRT APPT TWB/RH/DE/CH JV-16-52	20160079-000M	Court Appt Atty-Dep/Neg/Ter
14	01-013-000-0000-6272	15.00	COURT APPT CT/JW JV-16-36	20160084-000M	Court Appt Atty-Dep/Neg/Ter



POOL
7/15/16 1:47PM
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
22	01-013-000-0000-6272		146.25	COURT APPT RT/MJ JV-16-54	20160089-000M	Court Appt Atty-Dep/Neg/Ter
18	01-013-000-0000-6272		71.25	COURT APPT KH/DM JV-16-20	20160105-000M	Court Appt Atty-Dep/Neg/Ter
26	01-013-000-0000-6272		15.00	COURT APPT JH/AV JV-16-53	20160110-000M	Court Appt Atty-Dep/Neg/Ter
28	01-013-000-0000-6273		116.25	COURT APPT BH PR-16-480	20160132-000M	Court Appt Atty-Other
23	01-013-000-0000-6272		150.00	COURT APPT HS/RR JV-16-75	20160154-000M	Court Appt Atty-Dep/Neg/Ter
25	01-013-000-0000-6272		131.25	COURT APPT PJ/JH JV-16-88	20160155-000M	Court Appt Atty-Dep/Neg/Ter
812	GAVIN WINTERS & LONG LTD		3,011.25	20 Transactions		
283	GLENCOE LAW OFFICE					
32	01-013-000-0000-6272		652.50	COURT APPT CT/LT JV-16-22	850	Court Appt Atty-Dep/Neg/Ter
33	01-013-000-0000-6272		78.75	COURT APPT KS/GS JV-16-9	851	Court Appt Atty-Dep/Neg/Ter
34	01-013-000-0000-6272		123.75	COURT APPT NV/DM/EE JV-16-70	852	Court Appt Atty-Dep/Neg/Ter
35	01-013-000-0000-6272		41.25	COURT APPT JW/CT JV-16-36	853	Court Appt Atty-Dep/Neg/Ter
36	01-013-000-0000-6272		142.50	COURT APPT SP/JR/BH JV-16-29	854	Court Appt Atty-Dep/Neg/Ter
31	01-013-000-0000-6272		1,121.25	COURT APPT JM/RB JV-16-39	855	Court Appt Atty-Dep/Neg/Ter
43	01-013-000-0000-6273		225.00	COURT APPT PB PR-15-1786	856	Court Appt Atty-Other
37	01-013-000-0000-6272		183.75	COURT APPT EW/JW/SJ JV-15-175	857	Court Appt Atty-Dep/Neg/Ter
38	01-013-000-0000-6272		210.00	COURT APPT JG/PG/CY JV-15-156	858	Court Appt Atty-Dep/Neg/Ter
39	01-013-000-0000-6272		63.75	COURT APPT HW/JW JV-15-193	859	Court Appt Atty-Dep/Neg/Ter
40	01-013-000-0000-6272		243.75	COURT APPT AB/DN JV-15-119	860	Court Appt Atty-Dep/Neg/Ter
41	01-013-000-0000-6272		146.25	COURT APPT KS/IM JV-15-98	861	Court Appt Atty-Dep/Neg/Ter
42	01-013-000-0000-6272		217.50	COURT APPT AG/TK JV-15-209	862	Court Appt Atty-Dep/Neg/Ter
283	GLENCOE LAW OFFICE		3,450.00	13 Transactions		
377	THE LAW OFFICE OF TROY A SCOTTING					
60	01-013-000-0000-6273		15.00	COURT APPOINT	F6-02-467	Court Appt Atty-Other
62	01-013-000-0000-6273		52.50	COURT APPOINT	F9-95-68	Court Appt Atty-Other
61	01-013-000-0000-6273		15.00	COURT APPOINT	FA-13-1109	Court Appt Atty-Other
59	01-013-000-0000-6273		112.50	COURT APPOINT	FA-16-705	Court Appt Atty-Other
58	01-013-000-0000-6273		270.00	COURT APPOINT	FA-16-824	Court Appt Atty-Other
69	01-013-000-0000-6272		172.50	COURT APPOINT RH/TH/KS	JV-14-235	Court Appt Atty-Dep/Neg/Ter
65	01-013-000-0000-6272		195.00	COURT APPOINT SW/JW	JV-15-182	Court Appt Atty-Dep/Neg/Ter
67	01-013-000-0000-6272		232.50	COURT APPOINT NA/MA	JV-15-207	Court Appt Atty-Dep/Neg/Ter
71	01-013-000-0000-6272		37.50	COURT APPOINT AG/TK	JV-15-209	Court Appt Atty-Dep/Neg/Ter
68	01-013-000-0000-6272		30.00	COURT APPOINT MM/CC	JV-16-1	Court Appt Atty-Dep/Neg/Ter
64	01-013-000-0000-6272		150.00	COURT APPOINT TWB/RH/DE/CH	JV-16-52	Court Appt Atty-Dep/Neg/Ter
66	01-013-000-0000-6272		30.00	COURT APPOINT CS/MB	JV-16-77	Court Appt Atty-Dep/Neg/Ter
70	01-013-000-0000-6272		105.00	COURT APPOINT PJ/JH	JV-16-88	Court Appt Atty-Dep/Neg/Ter
63	01-013-000-0000-6272		262.50	COURT APPOINT CP/RB/RW	JV-16-90	Court Appt Atty-Dep/Neg/Ter

***** McLeod County IFS *****



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
377	THE LAW OFFICE OF TROY A SCOTTING		1,680.00		14 Transactions	
13	DEPT Total:		9,264.81	COURT ADMINISTRATOR'S	4 Vendors	57 Transactions
65	DEPT			INFORMATION SYSTEMS		
6412	VERIZON WIRELESS					
125	01-065-000-0000-6203		176.28	CELL PHONE USAGE	58374352-00001	Communications
				07/03/2016 08/02/2016		
6412	VERIZON WIRELESS		176.28		1 Transactions	
65	DEPT Total:		176.28	INFORMATION SYSTEMS	1 Vendors	1 Transactions
111	DEPT			COURTHOUSE BUILDING		
6412	VERIZON WIRELESS					
126	01-111-000-0000-6203		55.41	CELL PHONE USAGE	58374352-00001	Communications
				07/03/2016 08/02/2016		
6412	VERIZON WIRELESS		55.41		1 Transactions	
4147	WEST CENTRAL SANITATION INC					
172	01-111-000-0000-6257		238.76	8 YARD ROLL SERVICE	10628501	Sewer, Water And Garbage
4147	WEST CENTRAL SANITATION INC		238.76		1 Transactions	
111	DEPT Total:		294.17	COURTHOUSE BUILDING	2 Vendors	2 Transactions
112	DEPT			NORTH COMPLEX BUILDING		
4147	WEST CENTRAL SANITATION INC					
138	01-112-000-0000-6257		85.70	GARBAGE REMOVAL	10628500	Sewer, Water And Garbage
				06/01/2016 06/30/2016		
4147	WEST CENTRAL SANITATION INC		85.70		1 Transactions	
112	DEPT Total:		85.70	NORTH COMPLEX BUILDING	1 Vendors	1 Transactions
116	DEPT			HEALTH AND HUMAN SERVICES BUILDII		
4147	WEST CENTRAL SANITATION INC					
171	01-116-000-0000-6257		171.42	2 YARD ROLL SERVICE	10628499	Sewer, Water And Garbage Removal
4147	WEST CENTRAL SANITATION INC		171.42		1 Transactions	

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #
				On Behalf of Name
116 DEPT Total:		171.42	HEALTH AND HUMAN SERVICES BUIL	1 Vendors 1 Transactions
117 DEPT			FAIRGROUNDS	
134 CITY OF HUTCHINSON				
179 01-117-000-0000-6257		177.95	WATER SEWER GARBAGE 06/01/2016 06/30/2016	13008200300 Sewer, Water And Garbage Removal
180 01-117-000-0000-6257		503.14	WATER SEWER GARBAGE 06/01/2016 06/30/2016	13008600400 Sewer, Water And Garbage Removal
181 01-117-000-0000-6257		80.12	WATER SEWER GARBAGE 06/01/2016 06/30/2016	13008601200 Sewer, Water And Garbage Removal
182 01-117-000-0000-6257		42.23	WATER SEWER GARBAGE 06/01/2016 06/30/2016	13008602000 Sewer, Water And Garbage Removal
134 CITY OF HUTCHINSON		803.44		4 Transactions
32875 HUTCHINSON UTILITIES COMMISSION				
190 01-117-000-0000-6253		76.28	ELECTRIC 898 CENTURY AVE SW 05/27/2016 06/29/2016	436962-045052 Electricity
184 01-117-000-0000-6253		1,277.35	ELECTRIC GRANDSTAND 05/27/2016 06/29/2016	436972-045045 Electricity
185 01-117-000-0000-6253		935.66	ELECTRIC ADMIN BUILDING 05/27/2016 06/29/2016	436973-045045 Electricity
186 01-117-000-0000-6253		412.02	ELECTRIC AGRIBITION 05/27/2016 06/29/2016	436974-045045 Electricity
193 01-117-000-0000-6255		135.69	GAS AGRIBITION 05/27/2016 06/29/2016	436974-045045 Natural Gas
187 01-117-000-0000-6253		271.26	ELECTRIC FAIRGROUNDS 05/27/2016 06/29/2016	436975-045045 Electricity
188 01-117-000-0000-6253		32.35	ELECTRIC MAINT BUILDING 05/29/2016 06/29/2016	436976-045045 Electricity
194 01-117-000-0000-6255		33.83	GAS MAINT BUILDING 05/27/2016 06/29/2016	436976-045045 Natural Gas
195 01-117-000-0000-6255		88.46	GAS FAIRGROUNDS 05/27/2016 06/29/2016	436978-045045 Natural Gas
191 01-117-000-0000-6253		401.85	ELECTRIC 820 CENTURY AVE SW 05/27/2016 06/29/2016	436979-045045 Electricity
196 01-117-000-0000-6255		33.83	GAS 820 CENTURY AVE SW HOUSE 05/27/2016 06/29/2016	436979-045045 Natural Gas
189 01-117-000-0000-6253		30.79	ELECTRIC SIGN 05/27/2016 06/29/2016	436981-045045 Electricity

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
192	01-117-000-0000-6253		62.58	ELECTRIC 816 CENTURY AVE SW	437020-045045	Electricity
				05/27/2016 06/29/2016		
32875	HUTCHINSON UTILITIES COMMISSION		3,791.95	13 Transactions		
117	DEPT Total:		4,595.39	FAIRGROUNDS	2 Vendors	17 Transactions
121	DEPT			VETERAN SERVICES		
6412	VERIZON WIRELESS					
127	01-121-000-0000-6203		19.52	CELL PHONE USAGE	58374352-00001	Communications
				07/03/2016 08/02/2016		
6412	VERIZON WIRELESS		19.52	1 Transactions		
121	DEPT Total:		19.52	VETERAN SERVICES	1 Vendors	1 Transactions
201	DEPT			COUNTY SHERIFF'S OFFICE		
46470	MINNESOTA UC FUND					
54	01-201-000-0000-6177		6,108.00	QTR 2 2016-D BRENNHOFER	7970346	Unemployment Compensation
46470	MINNESOTA UC FUND		6,108.00	1 Transactions		
150	VERIZON WIRELESS					
115	01-201-000-0000-6203		260.60	SO CELL PHONE USAGE	9768045294	Communications
				07/03/2016 08/02/2016		
117	01-201-000-0000-6203		30.07	CO ATTY CELL PHONE USAGE	9768045315	Communications
				07/03/2016 08/02/2016		
119	01-201-000-0000-6203		308.50	MCSO CELL PHONE USAGE	9768045315	Communications
				07/03/2016 08/02/2016		
120	01-201-000-0000-6203		875.27	MCSO AIR SOURCE CARDS	9768045315	Communications
				07/03/2016 08/02/2016		
118	01-201-000-9001-6350		26.02	BROWNTON PD AIR SOURCE CARDS	9768045315	Other Services & Charges-Brownton CI
				07/03/2016 08/02/2016		
121	01-201-000-9003-6350		175.05	GPD AIR SOURCE CARDS	9768045315	Other Services & Charges-Glencoe Compu
				07/03/2016 08/02/2016		
122	01-201-000-9004-6350		105.03	LPPD AIR SOURCE CARDS	9768045315	Other Services & Charges-Lp Computer
				07/03/2016 08/02/2016		
123	01-201-000-9005-6350		105.03	WPD AIR SOURCE CARDS	9768045315	Other Services & Charges-Winsted Compu
				07/03/2016 07/03/2016		
124	01-201-000-9006-6350		35.01	SLPD AIR SOURCE CARDS	9768045315	Other Services & Charges-Silver Lake
				07/03/2016 07/03/2016		

***** McLeod County IFS *****



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
150 VERIZON WIRELESS		1,920.58	9 Transactions	
201 DEPT Total:		8,028.58	COUNTY SHERIFF'S OFFICE	2 Vendors 10 Transactions
251 DEPT			COUNTY JAIL	
116 150 VERIZON WIRELESS 01-251-000-0000-6203		16.93	JAIL CELL PHONE USAGE 07/03/2016 08/02/2016	9768045294 Communications
150 VERIZON WIRELESS		16.93	1 Transactions	
128 6412 VERIZON WIRELESS 01-251-000-0000-6203		25.48	CELL PHONE USAGE 07/03/2016 08/02/2016	58374352-00001 Communications
6412 VERIZON WIRELESS		25.48	1 Transactions	
143 1083 WEX BANK 01-251-000-0000-6455		471.40	FUEL	45999639 Motor Fuels And Lubrication
1083 WEX BANK		471.40	1 Transactions	
251 DEPT Total:		513.81	COUNTY JAIL	3 Vendors 3 Transactions
255 DEPT			COUNTY COURT SERVICES	
129 6412 VERIZON WIRELESS 01-255-000-0000-6203		38.35	CELL PHONE USAGE 07/03/2016 08/02/2016	58374352-00001 Communications
6412 VERIZON WIRELESS		38.35	1 Transactions	
255 DEPT Total:		38.35	COUNTY COURT SERVICES	1 Vendors 1 Transactions
485 DEPT			COUNTY PUBLIC HEALTH NURSING	
50 46470 MINNESOTA UC FUND 01-485-000-0000-6177		2,962.00	QTR 2 2016-T ENGFER	7970346 Unemployment Compensation
46470 MINNESOTA UC FUND		2,962.00	1 Transactions	
169 295 STATE OF MN TREASURER 01-485-000-0000-6359		4,970.50	2ND 1/4 2016 MNCARE TAX	Miscellaneous Charges
295 STATE OF MN TREASURER		4,970.50	1 Transactions	

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
6412 VERIZON WIRELESS				
130 01-485-000-0000-6203		49.50	CELL PHONE USAGE	58374352-00001 Communications
			07/03/2016 08/02/2016	
173 01-485-000-0000-6203		420.12	WIRELESS CHARGES (CASE MGMT)	9764751034 Communications
174 01-485-000-0000-6203		35.01	WIRELESS CHARES (SHIP)	9764751034 Communications
175 01-485-000-0000-6203		140.04	WIRELESS CHAREGES (ADMIN)	9764751034 Communications
178 01-485-472-0000-6203		35.01	AIRCARD CHARGE (CHS WIC)	9764751034 Communications
6412 VERIZON WIRELESS		679.68	5 Transactions	
485 DEPT Total:		8,612.18	COUNTY PUBLIC HEALTH NURSING	3 Vendors 7 Transactions
520 DEPT			COUNTY PARK'S	
3370 FRANKE/BRUCE				
72 01-520-000-0000-6350		120.00	OPEN AND CLOSE GATE	Other Services & Charges
3370 FRANKE/BRUCE		120.00	1 Transactions	
3356 VEJROSTA/JAMES				
114 01-520-000-0000-6350		120.00	OPEN AND CLOSE GATE	Other Services & Charges
3356 VEJROSTA/JAMES		120.00	1 Transactions	
6412 VERIZON WIRELESS				
135 01-520-000-0000-6203		35.01	PARKS LM SHOP	58374352-00001 Communications
			07/03/2016 08/02/2016	
6412 VERIZON WIRELESS		35.01	1 Transactions	
520 DEPT Total:		275.01	COUNTY PARK'S	3 Vendors 3 Transactions
1 Fund Total:		32,145.24	GENERAL REVENUE FUND	106 Transactions



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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
310	DEPT			HIGHWAY MAINTENANCE		
8187	G & K SERVICES					
78	03-310-000-0000-6145		10.76	UNIFORM SERVICES-GLENCOE	1043491669	Uniform Allowance
73	03-310-000-0000-6145		51.30	UNIFORM SERVICES-SLATS	1043491671	Uniform Allowance
84	03-310-000-0000-6145		45.76	UNIFORM SERVICES-HATS	1043492848	Uniform Allowance
79	03-310-000-0000-6145		21.36	UNIFORM SERVICES-GLENCOE	1043497161	Uniform Allowance
74	03-310-000-0000-6145		45.09	UNIFORM SERVICES-SLATS	1043497163	Uniform Allowance
85	03-310-000-0000-6145		67.09	UNIFORM SERVICES-HATS	1043498342	Uniform Allowance
80	03-310-000-0000-6145		21.01	UNIFORM SERVICES-GLENCOE	1043502722	Uniform Allowance
75	03-310-000-0000-6145		24.30	UNIFORM SERVICES-SLATS	1043502724	Uniform Allowance
86	03-310-000-0000-6145		50.31	UNIFORM SERVICES-HATS	1043503896	Uniform Allowance
81	03-310-000-0000-6145		21.01	UNIFORM SERVICES-GLENCOE	1043508206	Uniform Allowance
76	03-310-000-0000-6145		29.10	UNIFORM SERVICES-SLATS	1043508208	Uniform Allowance
87	03-310-000-0000-6145		50.31	UNIFORM SERVICES-HATS	1043509382	Uniform Allowance
82	03-310-000-0000-6145		21.01	UNIFORM SERVICES-GLENCOE	1043513735	Uniform Allowance
77	03-310-000-0000-6145		24.30	UNIFORM SERVICES-SLATS	1043513737	Uniform Allowance
88	03-310-000-0000-6145		51.51	UNIFORM SERVICES-HATS	1043514901	Uniform Allowance
8187	G & K SERVICES		534.22	15 Transactions		
253	LIGHT & POWER COMMISSION					
236	03-310-000-0000-6254		14.42	TRAFFIC LIGHT CSAH 4 & CR 62	14-459100-00	Intersection Lighting
237	03-310-000-0000-6254		17.63	TRAFFIC LIGHT CSAH 15 & 3	14-606200-00	Intersection Lighting
253	LIGHT & POWER COMMISSION		32.05	2 Transactions		
213	MCLEOD COOP POWER ASSN					
92	03-310-000-0000-6254		44.08	TRAFFIC LIGHT TH 212 & CSAH 1	861100	Intersection Lighting
93	03-310-000-0000-6254		40.39	TRAFFIC LIGHT TH 7 & CSAH 115	903000	Intersection Lighting
94	03-310-000-0000-6254		40.39	TRAFFIC LIGHT TH 15 & CSAH 18	903100	Intersection Lighting
95	03-310-000-0000-6254		43.32	TRAFFIC LIGHT CSAH 13 & 23	906900	Intersection Lighting
96	03-310-000-0000-6254		43.45	TRAFFIC LIGHT CSAH 2 & 3	907100	Intersection Lighting
97	03-310-000-0000-6254		42.81	TRAFFIC LIGHT CSAH 25 & 26	907200	Intersection Lighting
98	03-310-000-0000-6254		42.68	TRAFFIC LIGHT CSAH 7 & 115	907300	Intersection Lighting
99	03-310-000-0000-6254		43.57	TRAFFIC LIGHT CSAH 18 & 7	907400	Intersection Lighting
100	03-310-000-0000-6254		36.94	TRAFFIC LIGHT CSAH 2 & 22	907500	Intersection Lighting
101	03-310-000-0000-6254		42.68	TRAFFIC LIGHT CSAH 115 & 25W	907600	Intersection Lighting
102	03-310-000-0000-6254		43.45	TRAFFIC LIGHT CSAH 115 & 25E	907700	Intersection Lighting
103	03-310-000-0000-6254		42.55	TRAFFIC LIGHT CSAH 25 & 62	907800	Intersection Lighting
104	03-310-000-0000-6254		42.94	TRAFFIC LIGHT CSAH 4 & 11	907900	Intersection Lighting
105	03-310-000-0000-6254		42.94	TRAFFIC LIGHT CSAH 12 & 19	908000	Intersection Lighting

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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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No. Account/Formula	Accr	Amount Service Dates	Paid On Bhf #	On Behalf of Name
106 03-310-000-0000-6254		33.63 TRAFFIC LIGHT CSAH 115 & 14	908100	Intersection Lighting
107 03-310-000-0000-6254		40.51 TRAFFIC LIGHT CSAH 5 & 2	908200	Intersection Lighting
108 03-310-000-0000-6254		41.92 TRAFFIC LIGHT CSAH 5 & 31	908300	Intersection Lighting
109 03-310-000-0000-6254		46.12 TRAFFIC LIGHT CSAH 4 & 79	908400	Intersection Lighting
110 03-310-000-0000-6254		42.30 TRAFFIC LIGHT CSAH 7 & 79	908500	Intersection Lighting
111 03-310-000-0000-6254		54.16 TRAFFIC LIGHT TH 22 & CR 11	908701	Intersection Lighting
112 03-310-000-0000-6254		40.26 TRAFFIC LIGHT TH 15 & CR 32	917600	Intersection Lighting
113 03-310-000-0000-6254		40.39 TRAFFIC LIGHT TH 15 & CR 3	917700	Intersection Lighting
213 MCLEOD COOP POWER ASSN		931.48		22 Transactions
465 XCEL ENERGY				
152 03-310-000-0000-6254		9.78 TRAFFIC LIGHT CSAH 9 & 3	51-0276939-7	Intersection Lighting
153 03-310-000-0000-6254		9.57 TRAFFIC LIGHT CSAH 1 & CR 56	51-0276939-7	Intersection Lighting
154 03-310-000-0000-6254		10.04 TRAFFIC LIGHT CSAH 2 & 10	51-0276939-7	Intersection Lighting
155 03-310-000-0000-6254		10.17 TRAFFIC LIGHT CSAH 1 & 10	51-0276939-7	Intersection Lighting
156 03-310-000-0000-6254		7.53 TRAFFIC LIGHT CSAH 1 & 3	51-0276939-7	Intersection Lighting
150 03-310-000-0000-6254		48.20 TRAFFIC LIGHT TH 7 & CSAH 9	51-9068278-5	Intersection Lighting
151 03-310-000-0000-6254		47.95 TRAFFIC LIGHT TH 7 & CSAH 2	51-9068278-5	Intersection Lighting
149 03-310-000-0000-6254		31.73 TRAFFIC LIGHT 7 & CSAH 1	5100111308803	Intersection Lighting
465 XCEL ENERGY		174.97		8 Transactions
310 DEPT Total:		1,672.72		HIGHWAY MAINTENANCE 4 Vendors 47 Transactions
320 DEPT				HIGHWAY CONSTRUCTION
130 SCOTT CONSTRUCTION INC				
165 03-320-000-0000-6531		414,473.41	#1 CP 16-000-02 SEAL COAT 1602-1	SEALCOATING
130 SCOTT CONSTRUCTION INC		414,473.41		1 Transactions
252 WM MUELLER & SONS INC				
144 03-320-000-0000-6643		142,387.96	PAYMENT #1 043-604-014 604-014-1	County Road Construction
145 03-320-000-0000-6648		569,551.82	PAYMENT #1 043-604-014 604-014-1	Federal Aid Road Construction Projects
252 WM MUELLER & SONS INC		711,939.78		2 Transactions
320 DEPT Total:		1,126,413.19		HIGHWAY CONSTRUCTION 2 Vendors 3 Transactions
330 DEPT				HIGHWAY ADMINISTRATION
6412 VERIZON WIRELESS				
136 03-330-000-0000-6203		102.75	CELL PHONE USE 9768069661	Communications

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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
6412 VERIZON WIRELESS		102.75	07/03/2016 08/02/2016 1 Transactions	
330 DEPT Total:		102.75	HIGHWAY ADMINISTRATION	1 Vendors 1 Transactions
340 DEPT			HIGHWAY EQUIPMENT MAINTENANCE	
539 CENTER POINT ENERGY				
232 03-340-000-0000-6255		54.15	GAS GLENCOE SHOP 06/06/2016 07/06/2016 1 Transactions	5987115-2 Natural Gas
539 CENTER POINT ENERGY		54.15		
32 CITY OF BROWNTON				
233 03-340-000-0000-6253		78.27	ELECTRIC	4440 Electricity
235 03-340-000-0000-6255		26.42	NATURAL GAS	4440 Natural Gas
234 03-340-000-0000-6257		41.90	WATER SEWER	4440 Sewer, Water And Garbage Removal
32 CITY OF BROWNTON		146.59		3 Transactions
8187 G & K SERVICES				
83 03-340-000-0000-6145		10.60	UNIFORM SERVICES-SCHRUPP	1043491669 Uniform Allowance
8187 G & K SERVICES		10.60		1 Transactions
1899 JMS CUSTOM SERVICES				
89 03-340-000-0000-6610		1,550.00	LED TOPPER	Capital - Over \$5,000 (Fixed Assets)
1899 JMS CUSTOM SERVICES		1,550.00		1 Transactions
1600 RAM GENERAL CONTRACTING INC				
91 03-340-000-0000-6610		3,377.42	#11 CP 13-5500 NEW SHOP	5500-11 Capital - Over \$5,000 (Fixed Assets)
1600 RAM GENERAL CONTRACTING INC		3,377.42		1 Transactions
6412 VERIZON WIRELESS				
137 03-340-000-0000-6203		70.04	SLATS & HWY SHOP 07/03/2016 08/02/2016 1 Transactions	9768069661 Communications
6412 VERIZON WIRELESS		70.04		
4147 WEST CENTRAL SANITATION INC				
140 03-340-000-0000-6257		24.49	GARBAGE REMOVAL-GLENCOE	10628496 Sewer, Water And Garbage Removal
139 03-340-000-0000-6257		24.49	GARBAGE REMOVAL-BROWNTON	10628497 Sewer, Water And Garbage Removal
141 03-340-000-0000-6257		67.35	GARBAGE REMOVAL-SLATS	10628512 Sewer, Water And Garbage Removal

***** McLeod County IFS *****



POOL
7/15/16 1:47PM
3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
4147	WEST CENTRAL SANITATION INC		116.33			
	465 XCEL ENERGY					
147	03-340-000-0000-6253		270.20	ELECTRIC SL 19955 FALCON AVE	5100101225915	Electricity
148	03-340-000-0000-6253		18.49	ELECTRIC LP SHOP	5147526707	Electricity
	465 XCEL ENERGY		288.69			
				2 Transactions		
340	DEPT Total:		5,613.82	HIGHWAY EQUIPMENT MAINTENANCE	8 Vendors	13 Transactions
3	Fund Total:		1,133,802.48	ROAD & BRIDGE FUND		64 Transactions

***** McLeod County IFS *****



POOL 7/15/16 1:47PM
5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
391	DEPT			SOLID WASTE TIP FEE		
32875	HUTCHINSON UTILITIES COMMISSION					
158	05-391-000-0000-6253		846.64	ELECTRIC 05/27/2016 06/29/2016	00410076-02748	Electricity
161	05-391-000-0000-6255		94.87	GAS 05/27/2016 06/29/2016	00410076-02748	Natural Gas
32875	HUTCHINSON UTILITIES COMMISSION		941.51	2 Transactions		
130	SCOTT CONSTRUCTION INC					
166	05-391-000-0000-6561		3,598.02	#1 CP 16-000-02 SEAL COAT-SW	1602-1	Repair And Maintenance-Other
130	SCOTT CONSTRUCTION INC		3,598.02	1 Transactions		
4147	WEST CENTRAL SANITATION INC					
197	05-391-000-0000-6259		847.84	23486 230TH ST	10634751	Recycling
198	05-391-000-0000-6259		871.20	CO RD 9 S RECYCLING	10634751	Recycling
199	05-391-000-0000-6259		348.48	CO RD 9 S OCC	10634751	Recycling
200	05-391-000-0000-6259		348.48	RECYCLING AMES ST	10634751	Recycling
201	05-391-000-0000-6259		348.48	14995 CO RD 7 RECYCLING	10634751	Recycling
202	05-391-000-0000-6259		174.24	14995 CO RD 7 OCC	10634751	Recycling
203	05-391-000-0000-6259		871.20	CO RD 7 RECYCLING	10634751	Recycling
204	05-391-000-0000-6259		348.48	CO RD 7 OCC	10634751	Recycling
205	05-391-000-0000-6259		871.20	305 MAIN ST RECYCLING	10634751	Recycling
206	05-391-000-0000-6259		348.48	305 MAIN ST OCC	10634751	Recycling
207	05-391-000-0000-6259		4,150.96	2385 HENNEPIN AVE RECYCLING	10634751	Recycling
208	05-391-000-0000-6259		871.20	208 1ST AVE RECYCLING	10634751	Recycling
209	05-391-000-0000-6259		348.48	208 1ST AVE OCC	10634751	Recycling
210	05-391-000-0000-6259		348.48	2944 110TH ST RECYCLING	10634751	Recycling
211	05-391-000-0000-6259		174.24	2911 110TH ST OCC	10634751	Recycling
212	05-391-000-0000-6259		174.24	11655 HWY 15 S RECYCLING	10634751	Recycling
213	05-391-000-0000-6259		45.00	840 CENTURY AVE RECYCLING	10634751	Recycling
214	05-391-000-0000-6258		1,518.80	COUNTY & SCHOOL COLLECTION REC	10634858	School Recycling
4147	WEST CENTRAL SANITATION INC		13,009.48	18 Transactions		
391	DEPT Total:		17,549.01	SOLID WASTE TIP FEE	3 Vendors	21 Transactions
393	DEPT			MATERIALS RECOVERY FACILITY		
32875	HUTCHINSON UTILITIES COMMISSION					
157	05-393-000-0000-6253		3,480.65	ELECTRIC 05/27/2016 06/29/2016	00410076-02748	Electricity

***** McLeod County IFS *****



POOL
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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
160	05-393-000-0000-6255		390.03	GAS 05/27/2016 06/29/2016	00410076-02748	Natural Gas
32875	HUTCHINSON UTILITIES COMMISSION		3,870.68		2 Transactions	
46470	MINNESOTA UC FUND					
53	05-393-000-0000-6177		871.16	QTR 2 2016--A LIETZAU	7970346	Unemployment Compensation
46470	MINNESOTA UC FUND		871.16		1 Transactions	
130	SCOTT CONSTRUCTION INC					
167	05-393-000-0000-6561		14,791.86	#1 CP 16-000-02 SEAL COAT-SW	1602-1	Repair And Maintenance-Other
130	SCOTT CONSTRUCTION INC		14,791.86		1 Transactions	
4170	WASTE MANAGEMENT OF WI MN					
170	05-393-000-0000-6257		893.86	GLASS FIND DISPOSAL	13510-1702-3	Sewer, Water And Garbage Removal
4170	WASTE MANAGEMENT OF WI MN		893.86		1 Transactions	
4147	WEST CENTRAL SANITATION INC					
215	05-393-000-0000-6259		30.50	RURAL RDU COLLECTION	10634858	Recycling
216	05-393-000-0000-6259		137.25	BISCAY COLLECTION	10634858	Recycling
217	05-393-000-0000-6259		963.80	BROWNTON COLLECTION	10634858	Recycling
218	05-393-000-0000-6259		71.40	BROWNTON MUD COLLECTION	10634858	Recycling
219	05-393-000-0000-6259		6,822.85	GLENCOE COLLECTION	10634858	Recycling
220	05-393-000-0000-6259		277.95	GLENCOE MUD COLLECTION	10634858	Recycling
221	05-393-000-0000-6259		18,141.40	HUTCHINSON COLECTION	10634858	Recycling
222	05-393-000-0000-6259		3,345.60	HUTCHINSON MUD COLLECTION	10634858	Recycling
223	05-393-000-0000-6259		2,040.45	LESTER PREAIRIE COLLECTION	10634858	Recycling
224	05-393-000-0000-6259		10.20	LESTER PRAIRIE MUD COLLECTION	10634858	Recycling
225	05-393-000-0000-6259		433.10	PLATO COLLECTION	10634858	Recycling
226	05-393-000-0000-6259		1,085.80	SILVER LAKE COLLECTION	10634858	Recycling
227	05-393-000-0000-6259		61.20	SILVER LAKE MUD COLLECTION	10634858	Recycling
228	05-393-000-0000-6259		707.60	STEWART COLLECTION	10634858	Recycling
229	05-393-000-0000-6259		2,857.85	WINSTED COLLECTION	10634858	Recycling
230	05-393-000-0000-6259		102.00	WINSTED MUD COLLECTION	10634858	Recycling
231	05-393-000-0000-6259		300.96	VALET SERVICE	10634858	Recycling
4147	WEST CENTRAL SANITATION INC		37,389.91		17 Transactions	
393	DEPT Total:		57,817.47	MATERIALS RECOVERY FACILITY	5 Vendors	22 Transactions
397	DEPT			HOUSEHOLD HAZARDOUS WASTE		

***** McLeod County IFS *****



POOL
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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Account/Formula Description
							Paid On Bhf #	On Behalf of Name
32875	HUTCHINSON UTILITIES COMMISSION							
159		05-397-000-0000-6253		376.29	ELECTRIC	05/27/2016 06/29/2016	00410076-02748	Electricity
162		05-397-000-0000-6255		42.17	GAS	05/27/2016 06/29/2016	00410076-02748	Natural Gas
32875	HUTCHINSON UTILITIES COMMISSION			418.46		2 Transactions		
130	SCOTT CONSTRUCTION INC							
168		05-397-000-0000-6561		1,599.12	#1 CP 16-000-02 SEAL COAT-SW		1602-1	Repair And Maintenance-Other
130	SCOTT CONSTRUCTION INC			1,599.12		1 Transactions		
397	DEPT Total:			2,017.58	HOUSEHOLD HAZARDOUS WASTE		2 Vendors	3 Transactions
5	Fund Total:			77,384.06	SOLID WASTE FUND			46 Transactions

***** McLeod County IFS *****



POOL
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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
420 DEPT				
6412 VERIZON WIRELESS				
132 11-420-600-0010-6203		201.70	58374352-00001	Communications/Postage
			07/03/2016 08/02/2016	
6412 VERIZON WIRELESS		201.70	1 Transactions	
420 DEPT Total:		201.70	1 Vendors	1 Transactions
430 DEPT				
46470 MINNESOTA UC FUND				
51 11-430-709-0000-6177		4,671.00	7970346	Unemployment Compensation
46470 MINNESOTA UC FUND		4,671.00	1 Transactions	
6412 VERIZON WIRELESS				
133 11-430-700-0010-6203		470.61	58374352-00001	Communications/Postage
			07/03/2016 08/02/2016	
6412 VERIZON WIRELESS		470.61	1 Transactions	
430 DEPT Total:		5,141.61	2 Vendors	2 Transactions
11 Fund Total:		5,343.31		3 Transactions

***** McLeod County IFS *****



POOL
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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
15	DEPT			LAW LIBRARY		
6	MATTHEW BENDER & CO INC					
44	25-015-000-0000-6451		149.43	MN FAMILY LAW PRAC	83637915	Books
45	25-015-000-0000-6451		396.31	DUNNELL MN DIGEST 2016	84163186	Books
6	MATTHEW BENDER & CO INC		545.74		2 Transactions	
3408	RELX INC					
57	25-015-000-0000-6451		359.00	LEXISNEXIS SUBSCRIPTION	3090599430	Books
				06/01/2016 06/30/2016		
3408	RELX INC		359.00		1 Transactions	
358	WEST PAYMENT CENTER					
142	25-015-000-0000-6451		125.00	WEST INFORMATION CHARGES	834259995	Books
				06/01/2016 06/30/2016		
358	WEST PAYMENT CENTER		125.00		1 Transactions	
15	DEPT Total:		1,029.74	LAW LIBRARY	3 Vendors	4 Transactions
102	DEPT			COUNTY RECORDER'S COMPLIANCE FUI		
5	RTVISION INC					
56	25-102-000-0000-6350		3,390.00	SUPPORT/MNT	12436	Other Services & Charges
				09/01/2016 09/30/2017		
5	RTVISION INC		3,390.00		1 Transactions	
102	DEPT Total:		3,390.00	COUNTY RECORDER'S COMPLIANCE FI	1 Vendors	1 Transactions
225	DEPT			MCLEOD COUNTY SHERIFFS POSSE		
46470	MINNESOTA UC FUND					
49	25-225-000-0000-6177		28.32	QTR 2 2016-B PLATZ	7970346	Unemployment Compensation
46470	MINNESOTA UC FUND		28.32		1 Transactions	
225	DEPT Total:		28.32	MCLEOD COUNTY SHERIFFS POSSE	1 Vendors	1 Transactions
252	DEPT			JAIL CANTEEN ACCOUNT		
4336	PEOPLE EN ESPANOL					
55	25-252-000-0000-6450		26.40	33 ISSUES		Subscriptions
4336	PEOPLE EN ESPANOL		26.40		1 Transactions	

***** McLeod County IFS *****



POOL
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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>		<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
252	DEPT Total:		26.40	JAIL CANTEEN ACCOUNT	1 Vendors	1 Transactions
255	DEPT			COUNTY COURT SERVICES		
	977 MIDWEST MONITORING & SURVEILLANC					
46	25-255-000-0000-6350		37.25	JUNE LAB/UA		Other Services & Charges
	977 MIDWEST MONITORING & SURVEILLANC		37.25		1 Transactions	
255	DEPT Total:		37.25	COUNTY COURT SERVICES	1 Vendors	1 Transactions
807	DEPT			DESIGNATED FOR CAPITAL ASSETS		
	1600 RAM GENERAL CONTRACTING INC					
90	25-807-000-0000-6610		3,377.43	#11 CP 13-5500 NEW SHOP	5500-11	Capital - Over \$5,000 (Fixed Assets)
	1600 RAM GENERAL CONTRACTING INC		3,377.43		1 Transactions	
	1116 WOLD ARCHITECTS & ENGINEERS INC					
146	25-807-000-0000-6610		5,060.31	SECURITY IMPROVEMENT PALNNING	49925	Capital - Over \$5,000 (Fixed Assets)
	1116 WOLD ARCHITECTS & ENGINEERS INC		5,060.31		1 Transactions	
807	DEPT Total:		8,437.74	DESIGNATED FOR CAPITAL ASSETS	2 Vendors	2 Transactions
840	DEPT			JUVENILE RESTITUTION FUND		
	3438 KERBER/TIMOTHY					
163	25-840-000-0000-6850		250.00	CSW DP		Collections For Other Agenices
	3438 KERBER/TIMOTHY		250.00		1 Transactions	
840	DEPT Total:		250.00	JUVENILE RESTITUTION FUND	1 Vendors	1 Transactions
25	Fund Total:		13,199.45	SPECIAL REVENUE FUND		11 Transactions

***** McLeod County IFS *****



POOL
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74 FORFEITED TAX FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
987 DEPT		FORFEITED TAX SALE		
134 CITY OF HUTCHINSON				
183 74-987-000-0000-6350		4.03 705 PARK ISLAND DR SW	27910701000	Other Services & Charges
		06/01/2016 06/30/2016		
134 CITY OF HUTCHINSON		4.03	1 Transactions	
987 DEPT Total:		4.03	FORFEITED TAX SALE	1 Vendors 1 Transactions
74 Fund Total:		4.03	FORFEITED TAX FUND	1 Transactions

***** McLeod County IFS *****



POOL
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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
852	DEPT			PROJECT HARMONY GRANT		
6412	VERIZON WIRELESS					
176	82-852-000-0000-6203		35.01	IPAD (PROJECT HARMONY)	9764751034	Communications
6412	VERIZON WIRELESS		35.01	1 Transactions		
852	DEPT Total:		35.01	PROJECT HARMONY GRANT	1 Vendors	1 Transactions
853	DEPT			LOCAL PUBLIC HEALTH GRANT		
222	MEEKER COUNTY TREASURER					
238	82-853-000-0000-6859		5,453.87	1ST QTR MCH 2016		Mch
222	MEEKER COUNTY TREASURER		5,453.87	1 Transactions		
46470	MINNESOTA UC FUND					
52	82-853-000-0000-6177		234.79	QTR 2 2016-J VARLAND	7970346	UNEMPLOYMENT COMPENSATION
46470	MINNESOTA UC FUND		234.79	1 Transactions		
314	SIBLEY COUNTY TREASURER					
241	82-853-000-0000-6859		3,598.60	1ST QTR MCH 2016		Mch
314	SIBLEY COUNTY TREASURER		3,598.60	1 Transactions		
6412	VERIZON WIRELESS					
177	82-853-000-0000-6203		35.01	I AIRCARD CHARGES (CHS)	9764751034	Communications
6412	VERIZON WIRELESS		35.01	1 Transactions		
853	DEPT Total:		9,322.27	LOCAL PUBLIC HEALTH GRANT	4 Vendors	4 Transactions
872	DEPT			CHILD & TEEN CHECKUPS (C&TC)		
222	MEEKER COUNTY TREASURER					
239	82-872-000-0000-6850	DTG 6	18,867.00	4TH QTR C&TC 2016		Collections For Other Agencies
240	82-872-000-0000-6850		22,157.00	1ST QTR C&TC 2016		Collections For Other Agencies
222	MEEKER COUNTY TREASURER		41,024.00	2 Transactions		
314	SIBLEY COUNTY TREASURER					
242	82-872-000-0000-6850	DTG 6	20,174.51	4TH QTR C&TC 2016		Collections For Other Agencies
243	82-872-000-0000-6850		25,607.07	1ST QTR C&TC 2016		Collections For Other Agencies
314	SIBLEY COUNTY TREASURER		45,781.58	2 Transactions		

***** McLeod County IFS *****



POOL
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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>
				<u>On Behalf of Name</u>
872 DEPT Total:		86,805.58	CHILD & TEEN CHECKUPS (C&TC)	2 Vendors 4 Transactions
82 Fund Total:		96,162.86	COMMUNITY HEALTH SERVICE	9 Transactions

***** McLeod County IFS *****



POOL
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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
975	DEPT			DNR CLEARING ACCOUNT		
48	509 MINNESOTA DNR 86-975-000-0000-6850		519.50	DNR 07/06/2016 07/11/2016		Collections For Other Agencies
	509 MINNESOTA DNR		519.50		1 Transactions	
975	DEPT Total:		519.50	DNR CLEARING ACCOUNT	1 Vendors	1 Transactions
976	DEPT			GAME & FISH CLEARING ACCOUNT		
47	509 MINNESOTA DNR 86-976-000-0000-6850		22.00	G & F 07/06/2016 07/11/2016		Collections For Other Agencies
	509 MINNESOTA DNR		22.00		1 Transactions	
976	DEPT Total:		22.00	GAME & FISH CLEARING ACCOUNT	1 Vendors	1 Transactions
86	Fund Total:		541.50	TRUST & AGENCY FUND		2 Transactions

***** McLeod County IFS *****



POOL
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87 TAX & PENALTY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
980	DEPT			TAX COLLECTIONS		
	1576 SCHOOL DISTRICT OF GSL 2859					
164	87-980-000-0000-6849		279.17	JUNE DELINQUENT SETTLEMENT		Collections For School Districts
	1576 SCHOOL DISTRICT OF GSL 2859		279.17	1 Transactions		
980	DEPT Total:		279.17	TAX COLLECTIONS	1 Vendors	1 Transactions
87	Fund Total:		279.17	TAX & PENALTY FUND		1 Transactions
	Final Total:		1,358,862.10	74 Vendors	243 Transactions	

McLeod County IFS

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund

<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
1	32,145.24	GENERAL REVENUE FUND
3	1,133,802.48	ROAD & BRIDGE FUND
5	77,384.06	SOLID WASTE FUND
11	5,343.31	HUMAN SERVICE FUND
25	13,199.45	SPECIAL REVENUE FUND
74	4.03	FORFEITED TAX FUND
82	96,162.86	COMMUNITY HEALTH SERVICE
86	541.50	TRUST & AGENCY FUND
87	279.17	TAX & PENALTY FUND
All Funds	1,358,862.10	Total

Approved by,
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***** McLeod County IFS *****



POOL
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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N

***** McLeod County IFS *****



POOL
7/22/16 1:43PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

1 GENERAL REVENUE FUND

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
1	1969 ASSURANT EMPLOYEE BENEFITS 01-000-000-0000-2051		4,115.26	DENTAL PREMIUM 07/01/2016 07/31/2016	C235171	Dental Insurance Payable
2	01-000-000-0000-2054		98.00	DENTAL PREMIUM 07/01/2016 07/31/2016	C235171	Cobra Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		4,213.26	2 Transactions		
104	4547 AVESIS THIRD PARTY ADMINISTRATOR: 01-000-000-0000-2044		434.50	VISION PREMIUM GENERAL FUND 08/01/2016 08/31/2016		Vision Insurance PAYABLE
	4547 AVESIS THIRD PARTY ADMINISTRATOR:		434.50	1 Transactions		
24	3470 EBERT/JOSEPH 01-000-000-0000-2057		60.00	REFUND-OVER CHARGE		Tolerance Collection
	3470 EBERT/JOSEPH		60.00	1 Transactions		
47	3028 MINNESOTA CHILD SUPPORT PAYMENT 01-000-000-0000-2056		317.48	CHILD SUPPORT 06/26/2016 07/09/2016	001124208702	Child Support Garnishment Payable
49	01-000-000-0000-2056		117.67	CHILD SUPPORT 06/26/2016 07/09/2016	001436294701	Child Support Garnishment Payable
46	01-000-000-0000-2056		257.96	CHILD SUPPORT 06/26/2016 07/09/2016	001447664801	Child Support Garnishment Payable
48	01-000-000-0000-2056		130.13	CHILD SUPPORT 06/26/2016 07/09/2016	001499730601	Child Support Garnishment Payable
50	01-000-000-0000-2056		148.59	CHILD SUPPORT 06/26/2016 07/09/2016	001527027301	Child Support Garnishment Payable
51	01-000-000-0000-2056		327.64	CHILD SUPPORT 06/26/2016 07/09/2016	001530953002	Child Support Garnishment Payable
	3028 MINNESOTA CHILD SUPPORT PAYMENT		1,299.47	6 Transactions		
0	DEPT Total:		6,007.23	...	4 Vendors	10 Transactions
3	DEPT			COUNTY WIDE		
59	5816 UNITED STATES TREASURY 01-003-000-0000-6350		837.62	PCORI FEE		Other Services & Charges
	5816 UNITED STATES TREASURY		837.62	1 Transactions		



Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
3 DEPT Total:		837.62	COUNTY WIDE	1 Vendors	1 Transactions
13 DEPT			COURT ADMINISTRATOR'S		
4583 JONES & MAGNUS LLC					
71 01-013-000-0000-6273		75.00	COURT APPT C FIEDLER PR-06-318	6719	Court Appt Atty-Other
72 01-013-000-0000-6273		195.00	COURT APPT M MABLE PR-11-2016	6720	Court Appt Atty-Other
73 01-013-000-0000-6273		30.00	COURT APPT S RANNOV P4-06-136	6721	Court Appt Atty-Other
74 01-013-000-0000-6273		15.00	CRT APPT W TERWEDOW PR-10-583	6722	Court Appt Atty-Other
75 01-013-000-0000-6273		247.50	COURT APPT M MEYER P1-95-2	6944	Court Appt Atty-Other
4583 JONES & MAGNUS LLC		562.50		5 Transactions	
3146 MELCHERT HUBERT SJODIN PLLP					
83 01-013-000-0000-6272		270.00	CRT APPT TWB/RH/DE/CH JV-16-52	126497	Court Appt Atty-Dep/Neg/Ter
82 01-013-000-0000-6272		217.50	COURT APPT RT/MJ JV-16-54	126498	Court Appt Atty-Dep/Neg/Ter
84 01-013-000-0000-6272		378.75	COURT APPT HS/RR JV-16-75	126509	Court Appt Atty-Dep/Neg/Ter
90 01-013-000-0000-6272		251.25	COURT APPT CP/RB/RW JV-16-90	126511	Court Appt Atty-Dep/Neg/Ter
94 01-013-000-0000-6273		165.00	COURT APPT JDH FA-14-114	126643	Court Appt Atty-Other
91 01-013-000-0000-6273		990.00	COURT APPT J KABLE PR-16-536	126644	Court Appt Atty-Other
86 01-013-000-0000-6272		30.00	COURT APPT MS/TS JV-15-54	126647	Court Appt Atty-Dep/Neg/Ter
95 01-013-000-0000-6273		15.00	COURT APPT A POULIOT PR-16-543	126651	Court Appt Atty-Other
92 01-013-000-0000-6273		390.00	COURT APPT D DOLEZAL PR-15-353	126654	Court Appt Atty-Other
81 01-013-000-0000-6272		885.00	COURT APPT AB/DN JV-15-119	126658	Court Appt Atty-Dep/Neg/Ter
87 01-013-000-0000-6272		22.50	COURT APPT JO/SB JV-14-255	126660	Court Appt Atty-Dep/Neg/Ter
88 01-013-000-0000-6272		15.00	COURT APPT CJ/BH/CR JV-15-196	126662	Court Appt Atty-Dep/Neg/Ter
85 01-013-000-0000-6272		315.00	COURT APPT KH/DM JV-15-11	126665	Court Appt Atty-Dep/Neg/Ter
96 01-013-000-0000-6273		60.00	COURT APPT TN FA-14-1700	126666	Court Appt Atty-Other
89 01-013-000-0000-6272		82.50	COURT APPT KW/MW/TJ JV-16-37	126668	Court Appt Atty-Dep/Neg/Ter
97 01-013-000-0000-6273		195.00	COURT APPT KP FA-16-700	126669	Court Appt Atty-Other
98 01-013-000-0000-6273		735.00	COURT APPT NF PR-16-910	126672	Court Appt Atty-Other
93 01-013-000-0000-6273		60.00	COURT APPT JEG FA-15-892	126673	Court Appt Atty-Other
3146 MELCHERT HUBERT SJODIN PLLP		5,077.50		18 Transactions	
6440 MELCHERT HUBERT SJODIN PLLP					
78 01-013-000-0000-6272		360.00	CRT APPT NJ/EF/AC/JF JV-16-84	126542	Court Appt Atty-Dep/Neg/Ter
79 01-013-000-0000-6272		45.00	COURT APPT RH/LH JV-12-205	126571	Court Appt Atty-Dep/Neg/Ter
80 01-013-000-0000-6272		150.00	COURT APPT KS/DM JV-15-98	126576	Court Appt Atty-Dep/Neg/Ter
6440 MELCHERT HUBERT SJODIN PLLP		555.00		3 Transactions	

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name		Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
13	DEPT Total:		COURT ADMINISTRATOR'S	3 Vendors	26 Transactions
111	DEPT		COURTHOUSE BUILDING		
17	539 CENTER POINT ENERGY 01-111-000-0000-6255	131.66	GAS BILL CH 05/31/2016 06/30/2016	5969231-9	Natural Gas
	539 CENTER POINT ENERGY	131.66		1 Transactions	
33	253 LIGHT & POWER COMMISSION 01-111-000-0000-6253	10.89	ELECTRIC GARAGE 06/01/2016 07/01/2016	07-814100-00	Electricity
29	01-111-000-0000-6253	11,466.35	ELECTRIC CH 06/01/2016 07/01/2016	13-857000-00	Electricity
30	01-111-000-0000-6257	3,454.06	WATER/SEWER CH 06/01/2016 07/01/2016	13-857000-00	Sewer, Water And Garbage
	253 LIGHT & POWER COMMISSION	14,931.30		3 Transactions	
111	DEPT Total:	15,062.96	COURTHOUSE BUILDING	2 Vendors	4 Transactions
112	DEPT		NORTH COMPLEX BUILDING		
18	539 CENTER POINT ENERGY 01-112-000-0000-6255	533.00	GAS BILL NC 06/06/2016 07/06/2016	5987110-3	Natural Gas
	539 CENTER POINT ENERGY	533.00		1 Transactions	
34	253 LIGHT & POWER COMMISSION 01-112-000-0000-6253	2,249.53	ELECTRIC NC 06/01/2016 07/01/2016	15-800100-00	Electricity
35	01-112-000-0000-6257	676.46	WATER/SEWER NC 06/01/2016 07/01/2016	15-800100-00	Sewer, Water And Garbage
	253 LIGHT & POWER COMMISSION	2,925.99		2 Transactions	
112	DEPT Total:	3,458.99	NORTH COMPLEX BUILDING	2 Vendors	3 Transactions
116	DEPT		HEALTH AND HUMAN SERVICES BUILDII		
19	539 CENTER POINT ENERGY 01-116-000-0000-6255	165.91	GAS BILL HHS 06/06/2016 07/06/2016	6008184-1	Natural Gas

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice #	Paid On Bhf #	Account/Formula Description	On Behalf of Name
20		01-116-000-0000-6255		16.33	GAS BILL ANNEX	06/06/2016 07/06/2016	7484082-8		Natural Gas	
	539	CENTER POINT ENERGY		182.24		2 Transactions				
	253	LIGHT & POWER COMMISSION								
27		01-116-000-0000-6253		2,198.92	ELECTRIC HHS	06/01/2016 07/01/2016	02-803800-00		Electricity	
28		01-116-000-0000-6257		828.27	SEWER/WATER HHS	06/01/2016 07/01/2016	02-803800-00		Sewer, Water And Garbage Removal	
31		01-116-000-0000-6253		407.90	ELECTRIC ANNEX	06/01/2016 07/01/2016	14-899800-00		Electricity	
32		01-116-000-0000-6257		135.37	WATER/WESWER ANNEX	06/01/2016 07/01/2016	14-899800-00		Sewer, Water And Garbage Removal	
	253	LIGHT & POWER COMMISSION		3,570.46		4 Transactions				
116	DEPT Total:			3,752.70	HEALTH AND HUMAN SERVICES BUIL		2 Vendors		6 Transactions	
117	DEPT				FAIRGROUNDS					
	307	SCHAUER & SONS CONSTRUCTION INC								
54		01-117-000-0000-6610		5,155.00	INSTALL GOAT & SHEEP WASHING		10055		Capital - Over \$5,000 (Fixed Assets)	
55		01-117-000-0000-6610		3,000.00	INSTALL GOAT & SHEEP WASHING		10055		Capital - Over \$5,000 (Fixed Assets)	
	307	SCHAUER & SONS CONSTRUCTION INC		2,155.00		2 Transactions				
	4147	WEST CENTRAL SANITATION INC								
61		01-117-000-0000-6257		446.90	CONTRACTED SERVICES	06/01/2016 06/30/2016	10628498		Sewer, Water And Garbage Removal	
	4147	WEST CENTRAL SANITATION INC		446.90		1 Transactions				
117	DEPT Total:			2,601.90	FAIRGROUNDS		2 Vendors		3 Transactions	
121	DEPT				VETERAN SERVICES					
	776	MCLEOD COUNTY AG ASSOCIATION								
77		01-121-000-0000-6350		200.00	COUNTY FAIR BOOTH REGISTRATION		2016		Other Services & Charges	
	776	MCLEOD COUNTY AG ASSOCIATION		200.00		1 Transactions				
121	DEPT Total:			200.00	VETERAN SERVICES		1 Vendors		1 Transactions	
201	DEPT				COUNTY SHERIFF'S OFFICE					

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
12	2108 BEST WESTERN PLUS 01-201-206-0000-6336		543.90	5 NIGHT-T SCHULTZ 04/10/2016 04/15/2016	18080	Meals, Lodging, Parking & Miscellaneous
	2108 BEST WESTERN PLUS		543.90		1 Transactions	
21	539 CENTER POINT ENERGY 01-201-000-0000-6255		24.22	GAS STORAGE 06/06/2016 07/06/2016	5987117-8	Natural Gas
	539 CENTER POINT ENERGY		24.22		1 Transactions	
36	253 LIGHT & POWER COMMISSION 01-201-000-0000-6253		189.58	ELECTRIC BAXTER AVE 06/01/2016 07/01/2016	01-802120-03	Electricity
	253 LIGHT & POWER COMMISSION		189.58		1 Transactions	
60	3465 VERIZON WIRELESS-VSAT NORTH 01-201-000-0000-6265		100.00	#16-006382 SMS CONTENT	160154564	Professional Services
	3465 VERIZON WIRELESS-VSAT NORTH		100.00		1 Transactions	
201	DEPT Total:		857.70	COUNTY SHERIFF'S OFFICE	4 Vendors	4 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
22	3433 DOHERTY STAFFING SOLUTIONS 01-485-472-0000-6350		1,949.21	STAFFING SERVICE WIC PEER BF	101712	Other Services & Charges
23	01-485-472-0000-6350		596.97	STAFFING SERVICE WIC PEER BF	102133	Other Services & Charges
	3433 DOHERTY STAFFING SOLUTIONS		2,546.18		2 Transactions	
485	DEPT Total:		2,546.18	COUNTY PUBLIC HEALTH NURSING	1 Vendors	2 Transactions
520	DEPT			COUNTY PARK'S		
41	213 MCLEOD COOP POWER ASSN 01-520-000-0000-6253		1,248.51	525 POWER	140900	Electricity
37	01-520-000-0000-6253		45.72	521 POWER	205200	Electricity
42	01-520-000-0000-6253		273.04	526 POWER HOUSE	416900	Electricity
40	01-520-000-0000-6253		56.32	524 POWER	424600	Electricity
39	01-520-000-0000-6253		46.60	523 POWER	483200	Electricity
38	01-520-000-0000-6253		57.99	522 POWER	518000	Electricity
43	01-520-000-0000-6253		1,158.63	526 POWER	572300	Electricity

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

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Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
213	MCLEOD COOP POWER ASSN		2,886.81	7 Transactions		
520	DEPT Total:		2,886.81	COUNTY PARK'S	1 Vendors	7 Transactions
1	Fund Total:		44,407.09	GENERAL REVENUE FUND		67 Transactions

***** McLeod County IFS *****



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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
3	1969 ASSURANT EMPLOYEE BENEFITS 03-000-000-0000-2051		599.00	DENTAL PREMIUM 07/01/2016 07/31/2016	C235171	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		599.00	1 Transactions		
105	4547 AVESIS THIRD PARTY ADMINISTRATOR: 03-000-000-0000-2044		56.40	VISION PREMIUM HIGHWAY FUND 08/01/2016 08/31/2016		Vision Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR:		56.40	1 Transactions		
25	3328 GURSTEL CHARGO PA 03-000-000-0000-2055		277.00	GARNISHMENT 06/26/2016 07/09/2016	683730	Garnishments Payable
	3328 GURSTEL CHARGO PA		277.00	1 Transactions		
0	DEPT Total:		932.40	...	3 Vendors	3 Transactions
320	DEPT			HIGHWAY CONSTRUCTION		
101	252 WM MUELLER & SONS INC 03-320-000-0000-6642		115,388.93	PAYMENT #1 043-703-001	703-001-1	State Aid-Municipal Construction
	252 WM MUELLER & SONS INC		115,388.93	1 Transactions		
320	DEPT Total:		115,388.93	HIGHWAY CONSTRUCTION	1 Vendors	1 Transactions
3	Fund Total:		116,321.33	ROAD & BRIDGE FUND		4 Transactions

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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
391	DEPT			SOLID WASTE TIP FEE		
4	1969 ASSURANT EMPLOYEE BENEFITS 05-391-000-0000-2051		220.00	DENTAL PREMIUM 07/01/2016 07/31/2016	C235171	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		220.00	1 Transactions		
106	4547 AVESIS THIRD PARTY ADMINISTRATOR: 05-391-000-0000-2044		7.52	VISION PREMIUM SW FUND 08/01/2016 08/31/2016		Vision Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR:		7.52	1 Transactions		
391	DEPT Total:		227.52	SOLID WASTE TIP FEE	2 Vendors	2 Transactions
393	DEPT			MATERIALS RECOVERY FACILITY		
5	1969 ASSURANT EMPLOYEE BENEFITS 05-393-000-0000-2051		138.00	DENTAL PREMIUM 07/01/2016 07/31/2016	C235171	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		138.00	1 Transactions		
107	4547 AVESIS THIRD PARTY ADMINISTRATOR: 05-393-000-0000-2044		34.60	VISION PREMIUM MRF FUND 08/01/2016 08/31/2016		Vision Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR:		34.60	1 Transactions		
115	134 CITY OF HUTCHINSON 05-393-000-0000-6257		291.13	WATER SEWER 06/01/2016 06/30/2016	3-085-0650-2	Sewer, Water And Garbage Removal
116	05-393-000-0000-6257		56.21	WATER SEWER 06/01/2016 06/30/2016	3-085-0651-1	Sewer, Water And Garbage Removal
	134 CITY OF HUTCHINSON		347.34	2 Transactions		
117	664 LENTSCH TRUCKING 05-393-000-0000-6269		3,495.00	RECYCLED MATL SHIPPING		Contracts
118	05-393-000-0000-6269		540.00	RECYCLABLES PICKED UP		Contracts
119	05-393-000-0000-6269		440.00	PICKUP TRAILERS		Contracts
	664 LENTSCH TRUCKING		4,475.00	3 Transactions		
126	4170 WASTE MANAGEMENT OF WI MN 05-393-000-0000-6257		2,248.10	RECYCLING RESIDUE GARBAGE	6935741-1593-9	Sewer, Water And Garbage Removal

***** McLeod County IFS *****



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Amount	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr		Service Dates	Paid On Bhf #	On Behalf of Name
4170	WASTE MANAGEMENT OF WI MN		2,248.10		1 Transactions	
393	DEPT Total:		7,243.04	MATERIALS RECOVERY FACILITY	5 Vendors	8 Transactions
5	Fund Total:		7,470.56	SOLID WASTE FUND		10 Transactions

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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT			INCOME MAINTENANCE		
6	1969 ASSURANT EMPLOYEE BENEFITS 11-420-000-0000-2051		745.68	DENTAL PREMIUM 07/01/2016 07/31/2016	C235171	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		745.68	1 Transactions		
108	4547 AVESIS THIRD PARTY ADMINISTRATOR: 11-420-000-0000-2044		53.84	VISION PREMIUM INC MAINT FUND 08/01/2016 08/31/2016		Vision Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR:		53.84	1 Transactions		
420	DEPT Total:		799.52	INCOME MAINTENANCE	2 Vendors	2 Transactions
430	DEPT			INDIVIDUAL AND FAMILY SOCIAL SERVI		
7	1969 ASSURANT EMPLOYEE BENEFITS 11-430-000-0000-2051		3,366.32	DENTAL PREMIUM 07/01/2016 07/31/2016	C235171	Dental Insurance Payable
	1969 ASSURANT EMPLOYEE BENEFITS		3,366.32	1 Transactions		
109	4547 AVESIS THIRD PARTY ADMINISTRATOR: 11-430-000-0000-2044		216.52	VISION PREMIUM WELFARE FUND 08/01/2016 08/31/2016		Vison Insurance Payable
	4547 AVESIS THIRD PARTY ADMINISTRATOR:		216.52	1 Transactions		
52	3028 MINNESOTA CHILD SUPPORT PAYMENT 11-430-000-0000-2056		276.88	CHILD SUPPORT 06/26/2016 07/09/2016	001486828601	Child Support Garnishment Payable
	3028 MINNESOTA CHILD SUPPORT PAYMENT		276.88	1 Transactions		
430	DEPT Total:		3,859.72	INDIVIDUAL AND FAMILY SOCIAL SER	3 Vendors	3 Transactions
11	Fund Total:		4,659.24	HUMAN SERVICE FUND		5 Transactions



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20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
633	DEPT			COUNTY DITCH #20 REDETERMINED		
120	9825 SHORT ELLIOTT HENDRICKSON INC					
	20-633-000-0000-6302		1,029.25	CD #20 REPLACEMENT 131902	317831	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		1,029.25	1 Transactions		
633	DEPT Total:		1,029.25	COUNTY DITCH #20 REDETERMINED	1 Vendors	1 Transactions
635	DEPT			COUNTY DITCH #22 REDETERMINED		
121	9825 SHORT ELLIOTT HENDRICKSON INC					
	20-635-000-0000-6302		4,003.20	CD #22 REPLACEMENT 134728	317832	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		4,003.20	1 Transactions		
635	DEPT Total:		4,003.20	COUNTY DITCH #22 REDETERMINED	1 Vendors	1 Transactions
637	DEPT			COUNTY DITCH #26		
123	9825 SHORT ELLIOTT HENDRICKSON INC					
	20-637-000-0000-6302		572.02	ENGINEERING WORK CD # 26	318025	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		572.02	1 Transactions		
637	DEPT Total:		572.02	COUNTY DITCH #26	1 Vendors	1 Transactions
638	DEPT			COUNTY DITCH #27		
124	9825 SHORT ELLIOTT HENDRICKSON INC					
	20-638-000-0000-6302		2,721.12	ENGINEERING WORK CD #27	318025	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		2,721.12	1 Transactions		
638	DEPT Total:		2,721.12	COUNTY DITCH #27	1 Vendors	1 Transactions
669	DEPT			JUDICIAL DITCH #9 MCLEOD		
122	9825 SHORT ELLIOTT HENDRICKSON INC					
	20-669-000-0000-6302		11,495.90	JD #9 REPAIR 137010	317833	Construction And Repairs
	9825 SHORT ELLIOTT HENDRICKSON INC		11,495.90	1 Transactions		
669	DEPT Total:		11,495.90	JUDICIAL DITCH #9 MCLEOD	1 Vendors	1 Transactions
20	Fund Total:		19,821.49	COUNTY DITCH FUND		5 Transactions

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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
102	DEPT			COUNTY RECORDER'S COMPLIANCE FU		
49020	NEOPOST USA INC					
100	25-102-000-0000-6612		3,087.00	DS-35 2 SHEET 1 INSERT FEEDER	14911266	Capital - \$100-\$5,000 (Inventory)
49020	NEOPOST USA INC		3,087.00	1 Transactions		
102	DEPT Total:		3,087.00	COUNTY RECORDER'S COMPLIANCE FI	1 Vendors	1 Transactions
220	DEPT			BOAT & WATER SAFETY-GRANT		
1969	ASSURANT EMPLOYEE BENEFITS					
8	25-220-000-0000-2051		2.59	DENTAL PREMIUM	C235171	Dental Insurance Payable
				07/01/2016 07/31/2016		
1969	ASSURANT EMPLOYEE BENEFITS		2.59	1 Transactions		
4547	AVESIS THIRD PARTY ADMINISTRATOR:					
110	25-220-000-0000-2044		0.54	VISION PREMIUM SPECIAL REVENUE		Vision Insurance Payable
				08/01/2016 08/31/2016		
4547	AVESIS THIRD PARTY ADMINISTRATOR:		0.54	1 Transactions		
220	DEPT Total:		3.13	BOAT & WATER SAFETY-GRANT	2 Vendors	2 Transactions
254	DEPT			ANNAMARIE TUDHOPE DONATION		
3258	DULAS EXCAVATING INC					
69	25-254-000-0000-6610		22,918.75	CONTRACT PAYMENT	PR00005	Capital - Over \$5,000 (Fixed Assets)
3258	DULAS EXCAVATING INC		22,918.75	1 Transactions		
254	DEPT Total:		22,918.75	ANNAMARIE TUDHOPE DONATION	1 Vendors	1 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
1969	ASSURANT EMPLOYEE BENEFITS					
9	25-485-000-0000-2051		49.00	DENTAL PREMIUM	C235171	Dental Insurance Payable
				07/01/2016 07/31/2016		
1969	ASSURANT EMPLOYEE BENEFITS		49.00	1 Transactions		
485	DEPT Total:		49.00	COUNTY PUBLIC HEALTH NURSING	1 Vendors	1 Transactions
603	DEPT			COUNTY EXTENSION		
5862	MASTER GARDENERS					

***** McLeod County IFS *****



POOL
7/22/16 1:43PM
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Vendor Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Description	On Behalf of Name
44		25-603-000-0000-6350		170.00	DAY CAMP REGISTRATIONS			Other Services & Charges	
	5862	MASTER GARDENERS		170.00		1 Transactions			
60380	SCIENCE MUSEUM OF MINNESOTA								
56		25-603-000-0000-6350		650.00	SPECIAL EVENT PROGRAMMING			Other Services & Charges	
	60380	SCIENCE MUSEUM OF MINNESOTA		650.00		1 Transactions			
603	DEPT Total:			820.00	COUNTY EXTENSION		2 Vendors	2 Transactions	
612	DEPT				SHORELAND-GRANT				
	4547	AVESIS THIRD PARTY ADMINISTRATOR'S							
111		25-612-000-0000-2044		0.64	VISION PREMIUM SPECIAL REVENUE			Vision Insurance Payable	
					08/01/2016	08/31/2016			
	4547	AVESIS THIRD PARTY ADMINISTRATOR'S		0.64		1 Transactions			
612	DEPT Total:			0.64	SHORELAND-GRANT		1 Vendors	1 Transactions	
613	DEPT				WATER RESOURCE MANAGEMENT-GRAN				
	4547	AVESIS THIRD PARTY ADMINISTRATOR'S							
112		25-613-000-0000-2044		1.00	VISION PREMIUM SPECIAL REVENUE			Vision Insurance Payable	
					08/01/2016	08/31/2016			
	4547	AVESIS THIRD PARTY ADMINISTRATOR'S		1.00		1 Transactions			
613	DEPT Total:			1.00	WATER RESOURCE MANAGEMENT-GR		1 Vendors	1 Transactions	
614	DEPT				WETLANDS ADMINISTRATION-GRANT				
	4547	AVESIS THIRD PARTY ADMINISTRATOR'S							
113		25-614-000-0000-2044		2.45	VISION PREMIUM SPECIAL REVENUE			Vision Insurance Payable	
					08/01/2016	08/31/2016			
	4547	AVESIS THIRD PARTY ADMINISTRATOR'S		2.45		1 Transactions			
614	DEPT Total:			2.45	WETLANDS ADMINISTRATION-GRANT		1 Vendors	1 Transactions	
807	DEPT				DESIGNATED FOR CAPITAL ASSETS				
	3473	ALL STATE COMMUNICATION							
62		25-807-000-0000-6610		420.00	REROUTE CABLES		21592.01	Capital - Over \$5,000 (Fixed Assets)	

***** McLeod County IFS *****



POOL
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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
3473	ALL STATE COMMUNICATION		420.00		1 Transactions	
3271	CONTEGRITY GROUP					
67	25-807-000-0000-6610		8,005.84	CONSTRUCTION MANAGEMENT FEE	2016097	Capital - Over \$5,000 (Fixed Assets)
63	25-807-000-0000-6610		12,100.00	ON SITE SUPERVISION FEE	2016098	Capital - Over \$5,000 (Fixed Assets)
64	25-807-000-0000-6610		1,800.00	REIMBURSABLES	2016098	Capital - Over \$5,000 (Fixed Assets)
65	25-807-000-0000-6610		450.00	TEMPORARY JOB OFFICE/TRAILER	2016098	Capital - Over \$5,000 (Fixed Assets)
66	25-807-000-0000-6610		279.77	S LAUER	2016098	Capital - Over \$5,000 (Fixed Assets)
3271	CONTEGRITY GROUP		22,635.61		5 Transactions	
1326	CULLIGAN WATER CONDITIONING					
68	25-807-000-0000-6610		56.90	DRINKING WATER CHARGES	173-10758225-1	Capital - Over \$5,000 (Fixed Assets)
1326	CULLIGAN WATER CONDITIONING		56.90		1 Transactions	
2042	HJERPE CONTRACTING INC					
70	25-807-000-0000-6610		1,200.00	INSTALL TEMP WATER	5898	Capital - Over \$5,000 (Fixed Assets)
2042	HJERPE CONTRACTING INC		1,200.00		1 Transactions	
253	LIGHT & POWER COMMISSION					
76	25-807-000-0000-6610		179.30	ELECTRIC	06-811700-00	Capital - Over \$5,000 (Fixed Assets)
				06/01/2016 07/01/2016		
253	LIGHT & POWER COMMISSION		179.30		1 Transactions	
4117	MINI BIFF INC					
99	25-807-000-0000-6610		85.54	PORTA-JOHN RENTAL SERVICE	A-79514	Capital - Over \$5,000 (Fixed Assets)
4117	MINI BIFF INC		85.54		1 Transactions	
9825	SHORT ELLIOTT HENDRICKSON INC					
125	25-807-000-0000-6610		702.00	JAIL ADDITIONAL STAKING	318026	Capital - Over \$5,000 (Fixed Assets)
9825	SHORT ELLIOTT HENDRICKSON INC		702.00		1 Transactions	
3296	YAMRY CONSTRUCTION					
102	25-807-000-0000-6610		377.00	ADD TO SCUPPER PIPE	268	Capital - Over \$5,000 (Fixed Assets)
3296	YAMRY CONSTRUCTION		377.00		1 Transactions	
807	DEPT Total:		25,656.35	DESIGNATED FOR CAPITAL ASSETS	8 Vendors	12 Transactions
886	DEPT			COUNTY FEEDLOT PROGRAM		
1969	ASSURANT EMPLOYEE BENEFITS					

***** McLeod County IFS *****



POOL
7/22/16 1:43PM
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
10	25-886-000-0000-2051		44.50	DENTAL PREMIUM 07/01/2016 07/31/2016	C235171	Dental Insurance Payable
1969	ASSURANT EMPLOYEE BENEFITS		44.50	1 Transactions		
114	4547 AVESIS THIRD PARTY ADMINISTRATOR: 25-886-000-0000-2044		3.11	VISION PREMIUM SPECIAL REVENUE 08/01/2016 08/31/2016		Vision Insurance Payable
4547	AVESIS THIRD PARTY ADMINISTRATOR:		3.11	1 Transactions		
886	DEPT Total:		47.61	COUNTY FEEDLOT PROGRAM	2 Vendors	2 Transactions
25	Fund Total:		52,585.93	SPECIAL REVENUE FUND		24 Transactions

***** McLeod County IFS *****



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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
853	DEPT			LOCAL PUBLIC HEALTH GRANT		
11	1969 ASSURANT EMPLOYEE BENEFITS 82-853-000-0000-2051		115.00	DENTAL PREMIUM 07/01/2016 07/31/2016	C235171	DENTAL INSURANCE PAYABLE
	1969 ASSURANT EMPLOYEE BENEFITS		115.00		1 Transactions	
13	718 BUERKLE/RHONDA 82-853-000-0000-6121		1,344.00	LPHG GRANT TIME		Personnel Wages
15	82-853-000-0000-6203		23.13	LPHG COMMUNICATIONS		Communications
14	82-853-000-0000-6335		16.20	LPHG GRANT MILEAGE		Mileage Expense
	718 BUERKLE/RHONDA		1,383.33		3 Transactions	
26	4158 HEWLETT-PACKARD COMPANY 82-853-000-0000-6612		189.39	HP MONITOR	97227	Capital - \$100-\$5,000 (Inventory)
	4158 HEWLETT-PACKARD COMPANY		189.39		1 Transactions	
103	9820 MINNESOTA COUNTIES COMPUTER COO 82-853-000-0000-6265		6,489.66	3RD QTR PH DOC SOFTWARE	2Y1607037	Professional Services
	9820 MINNESOTA COUNTIES COMPUTER COO		6,489.66		1 Transactions	
45	2195 PUBLIC HEALTH ACCREDITATION BOAR 82-853-000-0000-6350		3,100.00	CATEGORY 2 ACCREDITITION FEE	INV-40215	Other Services & Charges
	2195 PUBLIC HEALTH ACCREDITATION BOAR		3,100.00		1 Transactions	
853	DEPT Total:		11,277.38	LOCAL PUBLIC HEALTH GRANT	5 Vendors	7 Transactions
866	DEPT			EMERGENCY PREPAREDNESS TO BIOTER		
58	2589 SHI INTERNATIONAL CORP 82-866-000-0000-6612		123.00	DOCKING STATION	B05177811	Capital - \$100-\$5,000 (Inventory)
57	82-866-000-0000-6612		940.00	NOTEBOOK COMPUTER	B05195052	Capital - \$100-\$5,000 (Inventory)
	2589 SHI INTERNATIONAL CORP		1,063.00		2 Transactions	
866	DEPT Total:		1,063.00	EMERGENCY PREPAREDNESS TO BIOTI	1 Vendors	2 Transactions
82	Fund Total:		12,340.38	COMMUNITY HEALTH SERVICE		9 Transactions

***** McLeod County IFS *****



POOL
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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
205	DEPT			CARRY CONCEAL PERMIT		
16	3781 BUREAU OF CRIMINAL APPREHENSION 86-205-000-0000-6850		1,290.00	PERMIT TO CARRY 04/01/2016 06/30/2016	43-000049	Collections For Other Agencies
	3781 BUREAU OF CRIMINAL APPREHENSION		1,290.00		1 Transactions	
205	DEPT Total:		1,290.00	CARRY CONCEAL PERMIT	1 Vendors	1 Transactions
975	DEPT			DNR CLEARING ACCOUNT		
53	509 MINNESOTA DNR 86-975-000-0000-6850		604.00	DNR 07/12/2016 07/18/2016		Collections For Other Agencies
	509 MINNESOTA DNR		604.00		1 Transactions	
975	DEPT Total:		604.00	DNR CLEARING ACCOUNT	1 Vendors	1 Transactions
86	Fund Total:		1,894.00	TRUST & AGENCY FUND		2 Transactions
	Final Total:		259,500.02	72 Vendors	126 Transactions	

***** McLeod County IFS *****

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	44,407.09	GENERAL REVENUE FUND
	3	116,321.33	ROAD & BRIDGE FUND
	5	7,470.56	SOLID WASTE FUND
	11	4,659.24	HUMAN SERVICE FUND
	20	19,821.49	COUNTY DITCH FUND
	25	52,585.93	SPECIAL REVENUE FUND
	82	12,340.38	COMMUNITY HEALTH SERVICE
	86	1,894.00	TRUST & AGENCY FUND

All Funds 259,500.02

Total

Approved by,
.....
.....



Minnesota Department of Public Safety (“State”) Homeland Security and Emergency Management Division 445 Minnesota Street, Suite 223 St. Paul, Minnesota 55101	Grant Program: Emergency Management Performance Grant 2016 Grant Agreement No.: A-EMPG-2016-MCLEODCO-048
Grantee: McLeod County Emergency Management 801 East 10th Street Glencoe, MN 55336	Grant Agreement Term: Effective Date: 1/1/2016 Expiration Date: 12/31/2016
Grantee’s Authorized Representative: Kevin Mathews McLeod County Emergency Management 801 East 10th Street Glencoe, MN 55336 Phone: (320) 864-1339 e-mail: kevin.mathews@co.mcleod.mn.us	Grant Agreement Amount: Original Agreement \$ 25,127.00 Matching Requirement \$ 25,127.00
State’s Authorized Representative: Matti Gurney Homeland Security and Emergency Management 445 Minnesota St., Suite 223 St. Paul, Minnesota 55101 Phone: 651-201-7422 Matti.Gurney@state.mn.us	Federal Funding: CFDA 97.042 State Funding: none Special Conditions: None

Under Minn. Stat. § 299A.01, Subd 2 (4) the State is empowered to enter into this grant agreement.

Term: Effective date is the date shown above or the date the State obtains all required signatures under Minn. Stat. § 16B.98, subd. 7, whichever is later. Once this grant agreement is fully executed, the Grantee may claim reimbursement for expenditures incurred pursuant to the Payment clause of this grant agreement. Reimbursements will only be made for those expenditures made according to the terms of this grant agreement. Expiration date is the date shown above or until all obligations have been satisfactorily fulfilled, whichever occurs first.

The Grantee, who is not a state employee will:
 Perform and accomplish such purposes and activities as specified herein and in the Grantee’s approved Emergency Management Performance Grant 2016 Application (“Application”) which is incorporated by reference into this grant agreement and on file with the State at Homeland Security and Emergency Management Division, 445 Minnesota Street, Suite 223, St. Paul, Minnesota 55101. The Grantee shall also comply with all requirements referenced in the Emergency Management Performance Grant 2016 Guidelines and Application which includes the Terms and Conditions and Grant Program Guidelines (<https://app.dps.mn.gov/EGrants>), which are incorporated by reference into this grant agreement.

Budget Revisions: The breakdown of costs of the Grantee’s Budget is contained in Exhibit A, which is attached and incorporated into this grant agreement. As stated in the Grantee’s Application and Grant Program Guidelines, the Grantee will submit a written change request for any substitution of budget items or any deviation and in accordance with the Grant Program Guidelines. Requests must be approved prior to any expenditure by the Grantee.

Matching Requirements: (If applicable.) As stated in the Grantee’s Application, the Grantee certifies that the



matching requirement will be met by the Grantee.

Payment: As stated in the Grantee’s Application and Grant Program Guidance, the State will promptly pay the Grantee after the Grantee presents an invoice for the services actually performed and the State's Authorized Representative accepts the invoiced services and in accordance with the Grant Program Guidelines. Payment will not be made if the Grantee has not satisfied reporting requirements.

Certification Regarding Lobbying: (If applicable.) Grantees receiving federal funds over \$100,000.00 must complete and return the Certification Regarding Lobbying form provided by the State to the Grantee.

1. ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05.

Signed: _____

Date: _____

3. STATE AGENCY

By: _____
(with delegated authority)

Title: _____

Date: _____

Grant Agreement No. A-EMPG-2016-MCLEODCO-048 / PO# 3000041691

2. GRANTEE

The Grantee certifies that the appropriate person(s) have executed the grant agreement on behalf of the Grantee as required by applicable articles, bylaws, resolutions, or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Distribution: DPS/FAS
Grantee
State’s Authorized Representative

Budget Summary (Report)

EMPG	Budget Category	Award	Match
	Planning		
	Wages & benefits for county emergency manager	\$24,127.00	\$24,127.00
	Total	\$24,127.00	\$24,127.00
	Training		
	Training & conference expenses	\$1,000.00	\$1,000.00
	Total	\$1,000.00	\$1,000.00
	Total	\$25,127.00	\$25,127.00
	Allocation	\$25,127.00	\$25,127.00
	Balance	\$0.00	\$0.00

AGREEMENT FOR CONTRACTED SERVICES

Whereas the City of Hutchinson owns and operates a fiber optic network serving local government and educational facilities; and Whereas McLeod County is a governmental facility,

THEREFORE, it is hereby agreed as follows:

The City of Hutchinson shall provide the following contracted services:

1. One pair of single fiber optic cables from McLeod County Extension/Parks to the HATS building for the purpose of providing connectivity between McLeod County Extension/Parks at 840 Century Ave SW and HATS at 1400 Adams St SE which allows connection to the OET network.
2. McLeod County shall pay a monthly sum of \$500.00 for the services provided to the above listed site. The City of Hutchinson will invoice McLeod County on a monthly basis.
3. The Agreement shall remain in effect from 8/31/2016 through 8/31/2019 at which time the agreement will be reviewed and mutually agreed to continue or not.
4. The City of Hutchinson shall have access to the fiber cable within the County Building for maintenance and trouble shooting. McLeod County will be responsible for any costs associated with maintenance and repair of the termination points within McLeod County owned or controlled buildings.
5. This agreement may be cancelled by the either party at any time, with or without cause, upon one hundred twenty (120) days written notice. In the event of such cancellation, the City of Hutchinson shall be entitled to payment for services provided.
6. This agreement and any amendments and supplements thereto shall be governed by the laws of the State of Minnesota.
7. Any amendments to this agreement shall be in writing, and shall be executed by the same parties who executed the original agreement or their successors.
8. Whenever, under this agreement, a provision is made for notice of any kind, such notice shall be in writing, and it shall be deemed sufficient notice and service thereof if such notice is sent by registered or certified mail, postage prepaid and addressed as follows:

If to McLeod County:

Vincent Traver
830 11th St East
Suite 111
Glencoe, MN 55336

If to the City of Hutchinson:

Tom Kloss
City of Hutchinson
111 Hassan St SE
Hutchinson, MN 55350

McLeod County Board Chair
McLeod County

Date

McLeod County Administrator
McLeod County

Date

Matt Jaunich, City Administrator
City of Hutchinson

Date

AGREEMENT FOR CONTRACTED SERVICES

Whereas the City of Hutchinson owns and operates a fiber optic network serving local government and educational facilities; and Whereas McLeod County is a governmental facility,

THEREFORE, it is hereby agreed as follows:

The City of Hutchinson shall provide the following contracted services:

1. One pair of single fiber optic cables from McLeod County Solid Waste to the HATS building for the purpose of providing connectivity between McLeod County Solid Waste at 1065 5th Ave SE and HATS at 1400 Adams St SE which allows connection to the OET network.
2. McLeod County shall pay a monthly sum of \$500.00 for the services provided to the above listed site. The City of Hutchinson will invoice McLeod County on a monthly basis.
3. The Agreement shall remain in effect from 8/31/2016 through 8/31/2019 at which time the agreement will be reviewed and mutually agreed to continue or not.
4. The City of Hutchinson shall have access to the fiber cable within the County Building for maintenance and trouble shooting. McLeod County will be responsible for any costs associated with maintenance and repair of the termination points within McLeod County owned or controlled buildings.
5. This agreement may be cancelled by the either party at any time, with or without cause, upon one hundred twenty (120) days written notice. In the event of such cancellation, the City of Hutchinson shall be entitled to payment for services provided.
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If to McLeod County:

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830 11th St East
Suite 111
Glencoe, MN 55336

If to the City of Hutchinson:

Tom Kloss
City of Hutchinson
111 Hassan St SE
Hutchinson, MN 55350

McLeod County Board Chair
McLeod County

Date

McLeod County Administrator
McLeod County

Date

Matt Jaunich, City Administrator
City of Hutchinson

Date



ONLINE PRICE QUOTATION

Quote Number: 11102409

Today's Date : 7/22/2016 5:51:48 PM

Created By: vincent.traver@co.mcleod.mn.us

Quote Name: 24 inch monitor

Quote Created Date : 6/7/2016 4:09:40 PM

Contract: MN - STATE OF MINNESOTA (NASPO VP PC)
(97227)

Product availability and product discontinuation are subject to change without notice. The prices in this quotation are valid for 30 days from quote date above. Please include the quote number and contract from this quote on the corresponding purchase order.

Use the File - Print option to print this form for your future reference.

Items/description	Part no	Unit price	Qty	Ext price
New! HP Promo EliteDisplay E232 Monitor (ENERGY STAR) M1N98A8#ABA	Base	\$177.21	1	\$177.21
HP EliteDisplay E232 Monitor	M1N98A8#ABA			
Contrast ratio				
1000:1 Contrast Ratio				
Brightness (typical)				
250 nits				
Tilt				
Tilt: -5° to +25°				
Height adjustability range				
Yes, 150mm adjustment range				
Input Signal				
(1) DisplayPort 1.2, (1) HDMI 1.4, (1) VGA				
HDCP support on DisplayPort and HDMI				
Pivot rotation				
90° pivot rotation				
Horizontal/Vertical viewing angle (typical)				
178/178 degrees				
Max Power Rating				
35 Watts				
Native resolution				
1920 x 1080				
Response rate (typical, rise and fall)				
7 ms response time				
Asset Control				
None				
Integrated speakers				
No Integrated speakers				
Anti-Glare and Anti-Static				
Anti-Glare: Yes				
Anti-Static: No				
Energy Efficiency				
ENERGY STAR® qualified				
Warranty				
Protected by HP, including a 3 year standard limited warranty. Optional Care Pack Services are extended service contracts which go beyond your standard warranties.				

Subtotal: \$177.21

The terms and conditions of the MN - STATE OF MINNESOTA (NASPO VP PC) will apply to any order placed as a result of this inquiry, no other terms or conditions shall apply.

To access the HP Public Sector Online Store where this quote was created, go to:
<http://gem.compaq.com/gemstore/entry.asp?SiteID=14446>

* HP is not liable for pricing errors. If you place an order for a product that was incorrectly priced, we will cancel your order and credit you for any charges. In the event that we inadvertently ship an order based on a pricing error, we will issue a revised invoice to you for the correct price and contact you to obtain your authorization for the additional charge, or assist you with return of the product. If the pricing error results in an overcharge to you, HP will credit your account for the amount overcharged.

* This quotation may contain open market products which are sold in accordance with HP's Standard Terms and Conditions. HP makes no representation regarding the TAA status for open market products. Third party items that may be included in this quote are covered under the terms of the manufacturer warranty, not the HP warranty.

* Please contact HP Public Sector Sales with any questions or for additional information:

K12 Education:	800-888-3224	Higher Education:	877-480-4433
State Local Govt:	888-202-4682	Federal Govt:	800-727-5472
Fax:	800-825-2329	Returns:	800-888-3224

* For detailed warranty information, please go to www.hp.com/go/specificwarrantyinfo. Sales taxes added where applicable. Freight is FOB Destination.

The attached quote was created on <https://www.shi.com> by Vincent Traver.



Pricing Proposal

Quotation #:	11928024
Description:	HWY PCs
Created On:	Jul-22-2016
Valid Until:	Jul-31-2016

MN MCLEOD COUNTY

Vincent Traver

Phone: 320-864-1204

Fax:

Email: vincent.traver@co.mcleod.mn.us

All Prices are in US Dollar(USD)

Product	Qty	Your Price	Total
1 M900 SFF Pro Desktop Lenovo - Part#: 10FGS0LB00	2	\$629.00	\$1,258.00
		Total	\$1,258.00

Additional Comments

Retrieve your quote:

<https://www.shi.com/Quotes/QuoteInfo.aspx>

The Products offered under this proposal are subject to the [SHI Return Policy](#), unless there is an existing agreement between SHI and the Customer.

**SECOND AMENDED
JOINT POWERS AGREEMENT BETWEEN
MEEKER, MCLEOD AND SIBLEY COUNTIES
CREATING THE JOINT COMMUNITY HEALTH BOARD**

**ARTICLE I
ENABLING AUTHORITY**

THIS AGREEMENT (hereinafter referred to as the Agreement) is made by and between Meeker, McLeod and Sibley Counties (each hereinafter referred to as a Member County). Each Member County is a political subdivision and governmental unit. These Member Counties shall hereinafter collectively be referred to as the Member Counties or the parties.

This Agreement amends and supersedes the Joint Powers Agreement originally dated April 19, 1990 and first amended August 8, 2006.

This Agreement is established pursuant to the authority granted pursuant to the Minnesota Constitution, laws of the State of Minnesota and, more specifically, Minnesota Statutes, Section 471.59 regarding joint powers entities and Minnesota Statutes, Section 145A regarding community health boards.

**ARTICLE II
PURPOSE**

By this Agreement, the parties have determined that they are jointly able to provide better and more efficient local public health services than as individual counties and that their powers under Minnesota Statutes and other applicable law may best be exercised jointly.

Accordingly, the parties desire to enter into this Agreement to establish the method by which this purpose shall be accomplished and the manner in which its powers shall be exercised.

**ARTICLE III
NAME OF ORGANIZATION AND BOUNDARIES**

Name of Organization. The parties do hereby establish a joint community health board to be called the “Meeker, McLeod and Sibley Community Health Board.” This shall hereinafter be referred to as the Health Board.

Area of Organization. The area covered by the Agreement is the area contained within the boundaries of the parties. This area shall hereinafter be referred to as the Community Health Service Area.

**ARTICLE IV
JOINT POWERS COMMUNITY HEALTH BOARD**

A Joint Powers Community Health Board (hereinafter referred to as “the Board”) is hereby created.

1. Board Composition. The Board shall consist of six (6) members:
 - a. Two members and one alternate shall be annually appointed by the County Board of each Member County from its membership to serve until replaced by the County Board of that County.
 - i. In the event that a County does not appoint a board member or alternate, the County’s prior designated individual shall continue to serve until such time as a new individual is appointed.
 - ii. Vacancies in the position of board member or alternate shall be promptly filled by the County Board of that County.
 - c. The Board shall annually select the following Officers from Board Members: a Chair, Vice Chair and Secretary. Each Member County shall be represented among the Chair, Vice Chair and Secretary. These three Officers shall serve as an Executive Committee.
 - i. The Chair shall be a revolving annual appointment so that each Member County representative serves as Board Chair once every three (3) years. This shall be determined by a representative from the Member County who served as the Vice Chair in the prior year assuming the position of Chair the following year. A representative from the Member County who served as the Secretary in the prior year shall then assume the Vice Chair the following year. A representative from the Member County who served as the Chair in the prior year shall assume the Secretary position.
 - d. The Board shall annually appoint a Treasurer by either:
 1. selecting a Board member to serve in such capacity
 2. appointing a combined Secretary-Treasurer.
 3. utilizing an employee of a Member County with experience in finances; or
 4. contracting said services

In the event that the Board utilizes an employee of a Member County or contracts for said services, the Treasurer shall not be a voting member.
 - e. The Chair, or in the Chair’s absence, the Vice – Chair shall preside at meetings of the Health Board and sign or authorize an agent to sign contracts and other documents requiring signatures on behalf of the Health Board.

2. Vacancies defined. Vacancies shall occur upon:

- a. The resignation, retirement or death of the member or alternate.
- b. The member or alternate being removed as a Board member for the appointing Member County.
- c. The member or alternate ceasing to be a County Commissioner.
- d. The member or alternate being removed by motion and at least three (3) affirmative votes of the other Board members.

3. Duties of the Board. The Board shall have the powers and duties of a Community Health Board, including but not limited to those powers and duties outlined in Minn. Stat. Sec. 145A as now enacted or as may be amended. The Board shall also have the powers and duties common to the parties as is necessary and proper to fulfill its purposes and perform its duties, including those which are the same except for the territorial limits within which they may be exercised. Such authority shall include the specific powers enumerated in this Agreement or in the bylaws.

Specific powers of the Board include the following:

- a. To control and direct the administration of the affairs of the Health Board.
- b. To adopt and amend By-Laws consistent with this Agreement.
- c. To employ or contract with a Community Health Services Administrator, other administrators, officers, employees, agents, consultants, contractors and such other individuals as may be determined by the Board as qualified to provide services for the Health Board and as necessary to carry out the provisions of this Agreement and the requirements of Minn. Stat. Sec. 145A.
- d. To acquire, by any lawful means, including gifts, purchase, lease or transfer of custodial control, such lands, buildings, facilities and equipment necessary and incident to the accomplishment of the purposes of Minn. Stat. Sec. 145A.
- e. To accept gifts, grants and subsidies from any lawful source.
- f. To apply for and accept local, state and federal funds.
- g. To establish and collect reasonable fees for community health services to the extent permitted by law.
- h. To enter into contracts on behalf of the Health Board.
- i. To make recommendations to the County Boards of the Member Counties relating to the Health Board.

- j. In the event that an appropriation from each Member County is required, to submit a proposed annual Health Board budget to the governing body of each Member County before July 1 in the applicable year. The budget of the Health Board shall be established in January of the applicable year.
 - k. To authorize the expenditure of subjected funds for the applicable fiscal year.
 - l. To delegate to the Executive Board the authority to purchase supplies and equipment necessary for the proper operation, care, maintenance and preservation of Health Board facilities and equipment, provided that such purchases do not exceed budgeted amounts in the Health Board's budget.
 - m. To lease and purchase capital equipment included within the Health Board's budget.
 - n. To sell, lease or dispose of surplus property.
 - o. To act as paying agent for any bonds, contracts of indebtedness and loans made in the name of the Health Board.
 - p. To cause an annual audit to be made of its accounts, books, vouchers and funds.
 - q. To appoint one or more Member County as financial, human resources and/or other administrative services agent for the Health Board and to compensate the Member County serving as agent for said services.
 - r. To enter into insurance agreements providing for liability and property insurance and such other insurance as the Health Board deems necessary as otherwise provided in this Agreement.
 - s. To enter into a Delegation Agreement with the Member Counties to the extent that such delegation is permitted by applicable law.
 - t. To ensure that community health services are accessible to all persons on the basis of need and to ensure that no one shall be denied services because of race, color, sex, age, language, religion, nationality, inability to pay, political persuasion or place of residence.
4. Board Meetings. The Board shall meet at least quarterly in each calendar year. The Board may meet more frequently as provided in the By-laws.
- a. A quorum for the purposes of conducting board business shall consist of one member or alternate from each Member County.
 - b. Procedures of the board shall generally follow Robert's Rules of Order except that the board may adopt other rules of procedure as it deems fit and consistent with this agreement. Failure to strictly adhere to procedural rules other than the

required number of votes and required notice of meetings shall not invalidate any resulting decision.

- c. The Board shall adopt written procedures in its Bylaws for transacting business and shall keep a public record of its transactions, findings, and determinations.
- d. Members may receive a per diem plus travel and other eligible expenses while engaged in official duties.

ARTICLE V BUDGET AND FUNDS

1. Quarterly Payment of Budgeted Amounts. On the first business day of January, April, July, and October of each year, each Member County shall pay to a joint Community fund an amount equal to one quarter of that Member County's share of the annual budget, if any. A Member County may choose to pay its share at one time or every six months rather than quarterly.
2. Accrual of Interest. Interest accruing to the Health Board funds shall become part of the fund. Funds on hand at year end shall be reserved for future Health Board operations.
3. Reports. The Health Board shall ensure strict accountability for all funds of the organization and shall require reports on all receipts and disbursements made to, or on behalf of the Health Board. The Board Chair shall cause a written quarterly financial report and such other reports as may be directed by the Board to be prepared and submitted to the Board for review and approval.
4. Deposit of funds. Fees and payments from all Health Board contracts and other services rendered shall be deposited into the joint operating Health Board fund upon receipt. Fees and payments for Health Board contracts and other services rendered shall be estimated for the following budget year before the annual assessment for each governmental unit, if any, is computed.

ARTICLE VI OWNERSHIP OF JOINT EQUIPMENT

The Member Counties shall acquire an undivided interest in any jointly purchased property and equipment in proportion to the amount that each has contributed to the cost. A master Community Health Board inventory of all newly purchased non-disposable or consumable items shall be maintained. The inventory shall indicate a description of the item, identification or serial numbers, Community Health Board inventory number, the year of purchase, and the total cost of the item. When jointly purchased equipment is traded or sold, the trade-in value or sale price shall be credited back to the Joint Community Health Board fund for use in equipment purchases.

**ARTICLE VII
REAL ESTATE, BUILDINGS AND FACILITIES**

Each Member County shall be responsible for providing adequate office space and facilities, including telephone services and internet connectivity, as may be determined by the Board. This may include the Member County or Member Counties purchasing necessary land and for the cost of construction of buildings necessary for housing the Health Board operations and services. Adequate and Necessary as used in this paragraph shall be determined by the Board.

Land and buildings in each Member County utilized for Health Board services and operations shall remain the property of the Member County in which it lies and shall be returned to the Member County upon withdrawal or dissolution. Remodeling and all repairs to said land and buildings shall be the responsibility of the Member County in which the land or structure lies.

Each Member County shall provide, at no cost to the Health Board, office cleaning, grounds maintenance, snow and ice control services and such other services common to business operation.

This article does not apply to land and buildings that may be purchased by the Health Board.

**ARTICLE VIII
INSURANCE AND LIABILITY**

1 Applicability. The Health Board shall be considered a separate and distinct public entity to which the Parties have transferred all responsibility and control for actions taken pursuant to this Agreement. The Health Board shall comply with all laws and rules that govern a public entity in the State of Minnesota and shall be entitled to the protection of M.S. 466.

2 Indemnification and Hold Harmless. The Health Board shall fully defend, indemnify and hold harmless the Member Counties against all claims, losses, liability, suits, judgments, costs and expenses by reason of the action or inaction of the Board and/or employees and/or the agents of the Health Board. This Agreement to indemnify and hold harmless does not constitute a waiver by any participant of limitations on liability provided under Minnesota Statutes, Section 466.04.

To the full extent permitted by law, actions by the Parties pursuant to this Agreement are intended to be and shall be construed as a “cooperative activity” and it is the intent of the Parties that they shall be deemed a “single governmental unit” for the purpose of liability, as set forth in Minnesota Statutes, Section 471.59, subd. 1a(a); provided further that for purposes of that statute, each Party to this Agreement expressly declines responsibility for the acts or omissions of the other Party.

The Parties of this Agreement are not liable for the acts or omissions of the other participants to this Agreement except to the extent to which they have agreed in writing to be responsible for acts or omissions of the other Parties.

3. Insurance. The Health Board shall procure its own insurance as an independent entity. Insurance for jointly owned equipment and costs/liabilities associated with the Health Board's employment of individuals, shall be paid for out of the Health Board fund. This shall include but not be limited to the payment of workers compensation and all other mandated employer contributions.

Insurance on individual County-owned buildings or facilities shall be the responsibility of the Member County owning the buildings.

ARTICLE IX DATA PRACTICES COMPLIANCE

The books and records, including minutes and fully executed Agreements of the Board shall be subject to the provisions of the Minnesota Government Data Practices Act (Minn. Stat. Sec. 13). Said data shall be maintained at the primary office of the Health Board. Records, accounts and reports shall be maintained by the Community Health Services Administrator.

ARTICLE X PROVISION FOR AMENDMENTS TO JOINT POWERS AGREEMENT

This agreement may be amended, including the provision for adding new members, upon recommendation of the Board and by ratification by the County Board of each Member County.

ARTICLE XI DISSOLUTION AND WITHDRAWAL

1. Perpetual Duration Unless Dissolved. Unless dissolved pursuant to this Agreement, the duration of this Agreement shall be perpetual.
2. Dissolution. This Agreement shall be dissolved upon unanimous written agreement of all parties.
 - a. Said dissolution shall occur following a two (2) year period during which the Health Board shall continue to operate and attempt to reach agreement upon the distribution of assets and liabilities, discharge of obligations and such other matters as may be needed to be addressed.
 - b. The Board shall continue to exist after dissolution as long as is necessary to wind up and conclude the affairs subject to this Agreement.
3. Dissolution Process. Upon dissolution, all Health Board debts and expenses shall be satisfied prior to distribution of any assets to the Member Counties.
 - a. This paragraph shall not apply to real property and buildings that remained the property of the Member County. Real property purchased by the Health Board and any improvements, buildings and fixtures upon said property shall have a fair market

value established by appraisal prior to the effective date of the dissolution. The Member County in which said real property is located shall have the first right to purchase for the appraised price. In the event that the Member County in which the property is located does not exercise its right to purchase within three (3) months of the effective date of the dissolution, the real property shall be sold and the net proceeds shall be distributed according to the percentage that each Member County contributed to the last budget for the Health Board. If no Member County contributed to the last budget for the Health Board, said distribution shall occur evenly.

- b. An inventory of all Health Board personal property and equipment shall be compiled by June 30 in the year preceding the dissolution. Values for said personal property and equipment shall be established by appraisal or, upon agreement of all Member Counties, any other commercially reasonable method.
- c. The property and equipment shall be distributed to each Member County as follows:
 - i. Each Member County shall be assigned an available credit amount based upon the total value of the property and equipment established above multiplied by the percentage that each Member County contributed to the last annual budget for the Board. If no Member County contributed to the last budget for the Health Board, said distribution shall occur evenly.

For example, if a Member County contributed 40% of the last annual budget and the total value of the property and equipment was \$100,000, the Member County would have an available credit of \$40,000.

- ii. Each Member County shall alternate selecting items with the initial order selected by drawing numbers. Selection shall occur as follows:
 - 1. The Member County with the first selection in the first round shall select last in the second round, first in the third round, etc.
 - 2. The Member County with the second selection in the first round shall select second to last in the second round, second in the third round, etc.
 - 3. The Member County with the third selection in the first round shall select first in the second round, third in the third round, etc.
 - 4. A Member County may pass on its turn at any given point in the process.
 - d. Each selection shall be charged against the available credit amount for the selecting Member County and subsequent rounds shall occur until all property and equipment is distributed or each Member County declines to select the property and equipment.
 - i. Member County may exceed the available credit available on the purchase of one piece of capital equipment or one other equipment item of the Board. In the event a Member County exceeds its available credit, the

Member County hereby agrees that it shall reimburse the other Member Counties said excess amount (hereinafter called an excess payment) upon said selection.

- ii. Said excess payment shall be distributed to the other Member Counties based upon the same percentage of the total budget that the other Member County contributed excluding the Member County making the excess payment. If no Member County contributed to the last budget for the Health Board, said distribution shall occur evenly.
 - e. Property and equipment that is not selected following this process shall be declared surplus and sold with the proceeds distributed according to the percentage of available funds each Member County had when all Member Counties passed on the remaining equipment.
 - i. Property that is not sold after 60 calendar days of it being declared surplus shall be deemed to have a value of \$0 and may be disposed of in any reasonable manner.
4. Withdrawal. Member Counties may withdraw from this Agreement only in accordance with this Article. Unless there is a mutual written agreement from all Member Counties permitting earlier withdrawal, any party wishing to withdraw from this Joint Powers Agreement must give at least two calendar years advance notice to the other parties to this Agreement and the Commissioner of Health. In such instance, withdrawal shall occur on the January 1 that is at least two (2) years after said notice. Any Member County giving notice of withdrawal may rescind said notice and determine to stay in the Health Board only upon consent of the remaining Member Counties.
- a. Withdrawal Damages. Any Member County that withdraws shall forfeit all ~~interest, claim or ownership to any~~ Community Health Board owned equipment. In addition, the withdrawing Member County shall pay a withdrawal amount equal to one-half (1/2) its annual contribution in the prior budget year, if any.
 - b. Effect of Withdrawal. The Member County that withdraws shall have no liability or obligation to the Health Board after the effective date of withdrawal for debts or claims incurred after the effective date of withdrawal.

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ARTICLE XII GENERAL PROVISIONS

1. Counterparts. This Agreement may be executed in several counterparts and all so executed shall constitute one agreement, binding on all of the parties hereto notwithstanding that all of the parties may not be signatories to the original or the same counterparts. Counterparts shall be filed with, and maintained by the office of the Public Health Administrator.

2. Severability. In the event that any provision of this Agreement is held to be contrary to law, that provision shall be deemed severed from this Agreement and the balance of this Agreement shall remain in force between the parties to the fullest extent permitted by law.
3. Modification. Any amendments, alterations, modifications or waivers of the provisions of this Agreement shall be valid only when they have been reduced to writing and duly signed by the parties.
4. Minnesota Law. The law of the State of Minnesota shall govern all questions as to the validity, performance and enforcement of this contract. This Agreement shall be interpreted and constructed according to the laws of the State of Minnesota.
5. Notice. All notices, requests, demands and other communications hereunder shall be in writing and shall be deemed to have been duly given if delivered or mailed (registered or certified mail, postage prepaid, return receipt requested) to each County Board Chair at the Government Center for that County .
6. Headings. Section and subsection headings are not to be considered part of this Agreement, are included solely for convenience, and are not intended to be full or accurate descriptions of the content thereof.

**ARTICLE XIII
TERM AND EFFECTIVE DATE**

This Agreement shall become effective upon approval by each party and shall remain in effect until dissolved as noted above.

In Witness Whereof, the parties have caused this Agreement to be executed by the persons authorized to act for their respective Parties on the dates show below.

COUNTY OF MEEKER

By: _____
County Board Chair

Date:

ATTEST:

Clerk to the Board

COUNTY OF MCLEOD

By: _____
County Board Chair

Date:

ATTEST:

Clerk to the Board

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COUNTY OF SIBLEY

By: _____
County Board Chair

Date:

ATTEST:

Clerk to the Board

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**BY-LAWS OF THE
MEEKER, MCLEOD and SIBLEY COMMUNITY HEALTH BOARD**

ARTICLE I.
MEMBERSHIP

Section 1. The initial participating entities in the Meeker, McLeod and Sibley Community Health Board are listed below:

Meeker County, McLeod County and Sibley County

Section 2. Additional entities may participate pursuant to the terms of the Meeker, McLeod and Sibley Community Health Board Joint Powers Agreement upon recommendation of the Board and the affirmative vote of all then existing members and ratification of the amendment of the existing Joint Powers Agreement.

ARTICLE II.
DEFINITIONS

Section 1. For the purpose of these By-Laws, the terms defined in this Article have the meanings given them.

Section 2. "Agreement" or "Joint Powers Agreement" means the Second Amended Joint Powers Agreement between Meeker, McLeod and Sibley Counties Creating the Joint Community Health Board.

Section 3. "Board" means the Joint Powers Community Health Board, as defined in the Joint Powers Agreement.

Section 4. "Commissioner" means the Commissioner of Health as defined by Minn. Stat. Sec. 245A.02 or authorized designee as permitted by statute.

Section 5. "County" means a county which is participating in the Joint Powers Agreement in accordance with the terms of the Agreement.

Section 6. "County Board" means the governing board of a member county.

Section 7. "Day" means calendar day unless otherwise indicated.

Section 8. "Department" means the entity created by the Joint Powers Agreement.

Section 9. "District" means the area serviced by the Second Amended Joint Powers Agreement between Meeker, McLeod and Sibley Counties Creating the Joint Community Health Board and these By-Laws.

ARTICLE III.
THE BOARD

Section 1. The governing body of the Meeker, McLeod and Sibley Community Health Board is its Board. Makeup of the Board is described in the Agreement.

ARTICLE IV.
POWERS AND DUTIES OF THE BOARD

Section 1. The powers and duties of the Board are those set forth in the Joint Powers Agreement.

Section 2. Consistent with the powers and duties outlined as set forth in the Joint Powers Agreement, the Board reserves all powers necessary to control and administer personnel providing services to the Department. Accordingly, the Board establishes the following duties related to control and administration of personnel providing services to the Department:

- A. Community Health Services Administrator. A Community Health Services Administrator shall be appointed by the Board. The Community Health Services Administrator shall work under a written agreement with, employed by, or under contract with the Board. The Community Health Services Administrator shall provide public health leadership and discharge the administrative and program responsibilities on behalf of the board. The Community Health Services Administrator shall be responsible for overall supervision of the day to day affairs of the Department.

In addition to the duties and responsibilities outlined in the preceding paragraph and any job description, the Community Health Services Administrator shall:

- i. serve as the Board's agent according to Minnesota Statutes Section 145A in communicating with the Commissioner of Health between Board meetings, including receiving information from the Commissioner and disseminating information to the Commissioner on the Board's behalf;
- ii. prepare or review, sign and submit to the Commissioner the established local public health priorities and the mechanisms to address the priorities and achieve statewide outcomes within the limits of available funding according to Minnesota Statutes Section 145A;
- iii. prepare or review, sign and submit to the Commissioner any required data, including but not limited to the Board's annual budget, revisions to the budget and expenditure reports;
- iv. prepare or review, sign and execute, on behalf of the Board, contracts for funding under grants and contracts administered by the Commissioner of Health or other entities as deemed appropriate by the Board.

The Community Health Services Administrator shall be subject to the authority of the Board. The Community Health Services Administrator's job description shall be approved by the Board and shall outline the Community Health Services Administrator's duties and responsibilities. Any document or practice limiting or creating contrary duties and responsibilities to those outlined in the Community Health Services Administrator's job description, except as otherwise provided in these By-laws, shall be of no effect. The Community Health Services Administrator may be disciplined, including dismissal from the Department, for inefficiency, breach of duty, misconduct or other cause as determined by the Board at a Board Meeting.

- B. Medical Consultant. A medical consultant shall be annually appointed by the Board. The Medical Consultant shall work under a written agreement with, employed by, or on contract with the Board. The Medical Consultant shall provide advice and information, to authorize medical procedures through protocols, and to assist the Board and its staff in coordinating their activities with local medical practitioners and health care institutions. The Medical Consultant must be a physician licensed to practice medicine in Minnesota.
- C. Administration. The Board may have administrative services provides as follows:
1. By annually selecting one or more member counties to provide financial, human resources and other designated administrative services for the Board. The Board shall also annually approve a written fee for services to compensate the member county or counties for administrative services provided to the Joint Powers Board. Further, administration of any policy used or adopted by the Joint Powers Board rests solely with the Board and not with any county individually; or
 2. By utilizing its own employees to provide said services, utilize outside consultants or contract for services as it sees fit to either supplement or serve in lieu of a member city; or
 3. By utilizing any combination of these options.
- D. Policies. The Department shall adopt its own policies or adopt the Policies of a member county. Utilization of a member county as an administrative resource shall represent a convenience to the Board. Nothing in this Section or any document between the parties may be construed as creating any employer-employee relationship between any member of the Board, the Community Health Services Administrator, any other employees of the Board and the county providing administrative services.
- E. Delegation. All delegation of authority shall be pursuant to a written Delegation Agreement. Said written Delegations shall include a mechanism for coordinating the collection and retention of data by each county in a manner in which the data is transmitted to the Board as the official depository of all data as that term is utilized in the Minnesota Government Data Practices Act. Matters not specifically delegated by

written Delegation Agreement shall be retained by the Board.

Section 3: Consistent with the powers and duties outlined as set forth in the Joint Powers Agreement, the Board remains an independent entity from its Member Counties and therefore holds final responsible authority for all actions and decisions made by and on behalf of the Board.

ARTICLE V.
FINANCIAL MATTERS

Section 1. Board funds shall be expended by the Board in accordance with procedures established by law for expending funds for counties. Orders, checks, and drafts shall be signed by the Treasurer or designee and either the Community Health Services Administrator or designee or the Board Chair or designee. Other legal instruments shall be executed on behalf of the Board by authority of its Board by the Chair. The Community Health Services Administrator shall authorize the payment for previously authorized and budgeted recurring items or services and payment of utilities. The Executive Committee shall authorize the expenditure of budgeted funds up to \$1,000 per budgeted item purchased.

Section 2. Board Members are permitted to inspect the financial records of the Board at all reasonable times.

Section 3. The fiscal year of the Board is the calendar year.

Section 4. A depository for Board funds shall be designated by the Board.

Section 5. The Board is authorized to enter into contracts only to the extent of its budget for any given calendar year.

Section 6. At the end of each calendar year, the Treasurer shall make an annual financial report and submit the same in writing to the Board at its Annual Meeting.

ARTICLE VI.
OFFICERS

Section 1. The officers of the Board shall be the Chair, Vice-Chair and Secretary.

Section 2. The Chair shall be the chief presiding officer of the Board. The Chair shall preside at all meetings of the Board and shall have the primary responsibility for seeing that all orders and resolutions of the Board are carried into effect.

Section 3. The Vice-Chair shall, in the absence or disability of the Chair, perform the duties and exercise the powers of the Chair and shall perform such other duties as the Board shall prescribe.

Section 4. The Secretary, or designated-secretary, shall attend all sessions of the

Board and cause to be recorded all votes and minutes of all proceedings in a minutes book kept for that purpose; and the Secretary shall perform like duties for the committees of the Board when so directed by the Board. The Secretary, or designated-secretary, shall cause to be given notice of all meetings of the Board and of committees, and shall perform such other duties as may be prescribed by the Board.

Section 5. The duties of the Treasurer of the Board shall be carried out by a Board member, an employee of a member county or said duties may be contracted to an outside party. The Treasurer shall carry out the duties described in Article V of these By Laws and such other related duties as assigned by the Board. The function of Treasurer shall include the care and custody of the funds of the Board and shall deposit them for the Board in such bank or banks as the Board directs. The Treasurer or designee shall be one of multiple signatories on all orders, checks and drafts for the payment of money and shall pay out and disburse such monies only upon appropriate authorization by the Board or Community Health Services Administrator consistent with the Joint Powers Agreement, these By-Laws or other applicable Policy. The Treasurer shall keep regular books of accounts, showing receipts and expenditures and shall render quarterly to the Board, and when requested, an account of transactions and of the financial condition of the Board.

Section 6. The officers of the Board shall give bond as required by the Board, at Board expense, with corporate sureties satisfactory to the Board, for the faithful performance of their duties and for the restoration to the Board, in case of death, resignation, retirement or removal from office, of all books, papers, vouchers, money, and property of whatever kind in their possession or under their control belonging to the Board.

Section 7. The Chair, Vice-Chair, and Secretary shall be selected as outlined in the Agreement.

ARTICLE VII. BOARD MEETINGS

Section 1. The Annual Meeting of the Board shall be held in January of each calendar year. An annual report of department activities from the previous year shall be presented by the Community Health Services Administrator at the Annual Meeting, as well as goals and objectives for the department for the next year.

Section 2. Regular meetings of the Board shall be held at least quarterly at a location and time to be designated by the Board. The Board may regularly meet more often than quarterly.

Section 3. Written notice of all meetings of the Board shall be sent to all Board members and alternate Board members, and the Community Health Services Administrator as they appear on the record of the Secretary.

Section 4. Special meetings of the Board shall be called by the Chair or any three members. The purpose of any special meeting shall be stated in the notice of the meeting, and

business transacted at any special meeting shall be confined to the purposes stated in such notice.

Section 5. Written notice of the quarterly regular meetings shall be mailed at least five (5) calendar days prior to each meeting and written notice of special meetings shall be mailed at least three days prior to each such meeting.

Section 6. Notices of all meetings shall specify the time and place of such meetings and shall include the agenda of said meeting. The time and place of all meetings called by the Chair shall be determined by the Chair. The time and place of special meetings called by others shall be determined by the persons calling the meetings.

Section 7. A quorum for purposes of conducting Board business shall be as defined in the Joint Powers Agreement.

Section 8. Any resolution, election, or other formal action of the Board shall be adopted upon the affirmative vote of a majority of the members present at any meeting of the Board, provided said meeting is duly called pursuant to these By-Laws.

Section 9. Copies of the minutes of any meeting of the Board shall be promptly distributed to each person to whom notice of the meeting is required to be sent under the provisions of these By-Laws.

Section 10. Procedures of the Board shall generally follow Robert's Rules of Order except that the Board may adopt other rules of procedure as it deems fit and consistent with this agreement. Failure to strictly adhere to procedural rules other than the required number of votes and required notice of meetings under the Open Meeting Law shall not invalidate any resulting decision.

Section 11.

1. Call to Order
2. Roll Call
3. Changes to the Agenda
4. Adopt Minutes of Previous Meeting
5. Consent Agenda
6. Reports of Committees
7. Requested Action Items
8. Unfinished Business
9. New Business
10. Adjournment

ARTICLE VIII.
COMMITTEES

Section 1. The Board may appoint such committees in addition to those required by these By-Laws and the Agreement, as the Board shall, from time to time, deem necessary. Such committees shall be selected in the manner determined by the Board.

Section 2. Pursuant to Section 1 of this Article, the Board has established an Executive Committee comprised of the Board Chair, Vice Chair and Secretary. The Community Health Services Administrator shall serve on this board in an ex officio capacity but shall not have a vote. This Committee was established to provide each member county with an active role in the operation of the Department. Through this Committee, each county shall be regularly informed of the activity within the Department and provided with a means for routinely evaluating performance of the Department. This Committee shall also serve as a continuous liaison with the Board. Nothing in this section shall be construed to mean that counties may only be informed of Department matters through this Committee. This Committee may consider and approve the payment of budgeted amounts for authorized goods and services.

Section 3. Pursuant to Section 1 of this Article, the Board has established an Administrative Committee comprised of the administrative head of each member county (or their designee) and the Community Health Services Administrator. This Committee was established to address operational issues not requiring the development of policies. This Committee may provide recommendations to the Executive Committee and Board.

Section 4. Pursuant to Section 1 of this Article and applicable law, the Board may establish such public input committees as may be deemed necessary or appropriate.

ARTICLE IX.
AMENDMENTS TO BY-LAWS

Section 1. These By-Laws may be amended at any regular, special, or annual meeting of the Board provided a five calendar day prior notice of the proposed amendment has been furnished to each person to whom notice of the Board meetings must be sent pursuant to these By-Laws. An amendment may be proposed in writing, filed with the Chair, by any member or by the Board on its own motion.

Section 2. A majority vote of the members present shall be necessary to adopt any proposed amendment to these By-Laws. There must be at least one member from each participating County voting with the majority.

Section 3. In any instance where these By-Laws are in conflict with the Joint Powers Agreement, said Agreement shall control.

Section 4. These By-Laws are effective upon their adoption by the Board.

Dates of Adoption and Revision:

_____ - By-Laws Adopted.

680496-v3

MEMORANDUM OF AGREEMENT

The purpose of this agreement is to provide the cooperative exercise of the Parties' powers in securing the licensing of Adobe Acrobat DC Pro software for their constituents. **Carver County** and participating agencies are interested in sharing the cost of this Enterprise Term License Agreement ("ETLA") starting August 15, 2016. The savings for each user license over the three years is \$281.

The parties listed in the table below agree that the elements of the agreements will be based on the following responsibilities:

Carver County Agrees:

1. To pay \$27,836 each year from August 2016 to 2018 to SHI, the reseller of Adobe.
2. To be responsible for managing the Adobe ETLA.
3. To provide the software keycode to the participating agencies.
4. To send out True-Up notice reminders and invoices for years of 2017 and 2018 (Additional deployment of Acrobat DC Pro is \$42 per user per year).
5. To invoice participating agencies on August 15th, 2016, August 15th 2017 and August 15th 2018 as per the pricing schedule below.

Participating Agencies Agree:

1. To share the cost of purchasing Adobe Acrobat DC Pro with Carver County for years of 2016, 2017 and 2018 as per the pricing schedule below.
2. To sign the Memorandum of Agreement.
3. To notify Carver County of the True-Up number in July 2017 and 2018.
4. To pay the True-Up cost for the years of 2017 and 2018 as enumerated by Carver County.
5. To follow the terms and conditions of the Adobe ETLA (Pricing based on 3-year Term, paid annually).

Pricing Schedule:

Counties	Count	Cost/Per Yr.
Carver County	175	\$4,996
Crow Wing County	122	\$3,483
Goodhue County	103	\$2,941
McLeod County	120	\$3,426
Morrison County	80	\$2,284
Sherburne County	150	\$4,282
Southwest Health and Human Services	225	\$6,424
	<u>975</u>	<u>\$27,836</u>
Total per year cost	\$ 27,836.00	\$29

McLeod County

Authorized Representative:
Vincent M. Traver, IT Director

Phone: 320-864-1204

Address: 830 11th St. E
Glencoe, MN 55336

Carver County

Authorized Representative:
Lisa Wu, Manager of Application Services/PMO

Phone: 952-361-1556

Address: 604 East Fourth Street
Chaska, Minnesota 55318-2102

For COUNTY OF MCLEOD

By: _____

Title: Board Chairman

By: _____

Title: County Administrator

Date: _____

For COUNTY OF CARVER

By: _____

Title: County Administrator

Date: _____



THIS END-USER AGREEMENT (“Agreement”) is made and entered into by and between Hire Image, LLC, its parent, subsidiaries, predecessors, successors, affiliates, directors, officers, fiduciaries, insurers, employees and agents (jointly, “Hire Image”) and _____ (its parent, subsidiaries, predecessors, successors, affiliates, directors, officers, fiduciaries, insurers, employees and agents (jointly “End-User”). This Agreement shall be effective on the date of last signature below (the “Effective Date”).

General

Hire Image strives to deliver accurate and timely information products to assist End-User in making intelligent and informed decisions for a permissible purpose under applicable law. To this end, Hire Image assembles information from a variety of sources, including databases maintained by consumer reporting agencies containing information from public records, other information repositories and third-party researchers. End-User understands that these information sources and resources are not maintained by Hire Image. Therefore, Hire Image cannot be a guarantor that the information provided from these sources is absolutely accurate or current. Nevertheless, Hire Image will at all times use its best practices consistent with the industry standard to ensure the accuracy and completeness of its information products. Hire Image also has in place procedures designed to respond promptly to claims of incorrect or inaccurate information in accordance with applicable law.

End-User’s Certification of Fair Credit Reporting Act (FCRA) Permissible Purpose(s)

End-User hereby certifies that all of its orders for information products from Hire Image shall be made, and the resulting reports shall be used, for the following Fair Credit Reporting Act, 15 U.S.C. § 1681 et seq., permissible purposes only:
(Please check all that apply)

- Section 604(a)(1). As ordered by a court or federal grand jury subpoena.
- Section 604(a)(2). As instructed by the consumer in writing.
- Section 604(a)(3)(A). For the extension of credit as a result of an application from a consumer, or the review or collection of a consumer’s account.
- Section 604(a)(3)(B). For employment purposes including evaluating a consumer for employment, promotion, reassignment or retention as an employee, where the consumer has given prior written permission.
- Section 604(a)(3)(C). For the underwriting of insurance as a result of an application from the consumer.
- Section 604 (a)(3)(D). To determine a consumer’s eligibility for a license or other benefit granted by a governmental instrumentality required by law to consider an applicant’s financial responsibility or status.
- Section 604(a)(3)(E). For use by a potential investor or servicer, or current insurer, in evaluating and/or assembling the credit or prepayment risk associated with an existing credit obligation.
- Section 604(a)(3)(F)(i). Where there is a legitimate business need, in connection with a business transaction that is initiated by the consumer.
- Section 604(a)(3)(F)(ii). To review a consumer’s account to determine whether the consumer continues to meet the terms of the account.
- Section 604(a)(4) or (5). For use by state and/or local officials in connection with the determination of child support payments, or modifications and enforcement thereof.

End-User's Certification of Legal Compliance

End-User certifies to Hire Image that the information products it receives will not be used in violation of any applicable federal, state or local laws. End-User accepts full responsibility for complying with all such laws and for using the information products it receives from Hire Image in a legally acceptable fashion. End-User further accepts full responsibility for any and all consequences of use and/or dissemination of those products.

End-User further agrees to put into place reasonable procedures for the fair and equitable use of background information and to secure the confidentiality of private information.

End-User agrees to take precautionary measures to protect the security and dissemination of this information including, for example, restricting terminal access, utilizing passwords to restrict access to terminal devices, and securing access to, dissemination and destruction of electronic and hard copy reports.

End-User agrees to abide by Addendum A - Access Security Requirements. Likewise, as a condition of entering into this Agreement, End-User certifies that it has in place reasonable procedures designed to comply with all applicable local, state and federal laws. End-User also certifies that it will retain any information it receives from Hire Image for a period of five years from the date the report was received. End-Users seeking credit information must provide the information in Addendum B before Hire Image can provide credit information to End-User. Addendums A and B are incorporated into and are part of this End-User Agreement for Consumer Reports.

A. When Information Products are Used for Employment Purposes

If the information products End-User obtains from Hire Image are to be used for an employment purpose, End-User certifies that prior to obtaining or causing a "consumer report" and/or "investigative consumer report" to be obtained, a clear and conspicuous disclosure, in a document consisting solely of the disclosure, will be made in writing to the consumer explaining that a consumer report and/or investigative consumer report may be obtained for employment purposes. This disclosure will satisfy all requirements identified in Section 606(a)(1) of the FCRA, as well as any applicable state or local laws. The consumer will have authorized, in writing, the obtaining of the report by End-User.

If the consumer is denied employment, or other adverse employment action is taken based in whole or in part on the information products provided by Hire Image, End-User will provide to the consumer: (1) a copy of the report, and (2) a description, in writing, of the rights of the consumer entitled: "A Summary of Your Rights Under the Fair Credit Reporting Act." After the appropriate waiting period, End-User will issue to the consumer notice of the adverse action taken, including the statutorily required notices identified in Section 615 of the Fair Credit Reporting Act. End-User hereby acknowledges that it has received a copy of the Summary of Rights (16 C.F.R. Part 601, Appendix A) and Notice of Users of Consumer Reports (16 C.F.R. Part 601, Appendix C).

End-User understands that the credit bureaus require specific written approval from Hire Image before the following persons, entities and/or businesses may obtain credit reports: private detectives, private detective agencies, private investigative companies, bail bondsmen, attorneys, law firms, credit counseling firms, security services, members of the media, resellers, financial counseling firms, credit repair clinics, pawn shops (except companies that do only Title pawn), check cashing companies (except companies that do only loans, no check cashing), genealogical or heir research firms, dating services, massage or tattoo services, businesses that operate out of an apartment, individuals seeking information for their own private use, adult entertainment services of any kind, companies that locate missing children, companies that handle third party repossession, companies seeking information in connection with time shares, subscriptions companies, individuals involved in spiritual counseling or persons or entities that are not an End-User or decision maker.

B. Investigative Consumer Reports

In addition to the disclosure requirements identified above, if the consumer makes a written request within a reasonable amount of time, End-User will provide: (1) information about whether an investigative consumer report has been requested; (2) if an investigative consumer report has been requested, written disclosure of the nature and scope of the investigation requested; and (3) Hire Image's contact information, including complete address and toll-free telephone number. This information will be provided to the consumer no later than five (5) days after the request for such disclosure was received from the consumer or such report was first requested, whichever is the latter.

C. International Criminal Record Searches

End-User understands that searches of international background screening will be conducted through the services of third-party independent contractor. Because of differences in foreign laws, language, and in the manner in which foreign records are maintained and reported, Hire Image cannot be either an insurer or a guarantor of the accuracy of the information reported. End-User therefore releases Hire Image and its affiliated companies, officers, agents, employees, and independent contractors from any liability whatsoever in connection with erroneous information received as a result of an international background screening report.

Additional Requirements for Moving Violation Reports (MVRs) and Driving Records

End-User hereby certifies that Moving Violation Reports and/or Driving Records (MVRs) shall only be ordered in strict compliance with the Driver Privacy Protection Act ("DPPA", at 18 U.S.C. § 2721 et seq.) and any related state laws. End-User further certifies that no MVRs shall be ordered without first obtaining the written consent of the consumer to obtain "driving records," evidence of which shall be transmitted to Hire Image in the form of the consumer's signed release authorization form. End-User also certifies that it will use this information only in the normal course of business to obtain lawful information relating to the holder of a commercial driver's license or to verify information provided by an applicant or employee. End-User shall not transmit any data contained in the resulting MVR via the public internet, electronic mail or any other unsecured means.

General Provisions

End-User agrees not to resell, sub-license, deliver, display or otherwise distribute to any third party any of the information products addressed herein, except as required by law. End-User may not assign or transfer this Agreement without the prior written consent of Hire Image. If any of the provisions of this Agreement become invalid, illegal or unenforceable in any respect, the validity, legality and enforceability of the remaining provisions shall not in any way be impacted. By agreement of the parties, Rhode Island law shall guide the interpretation of this Agreement, if such interpretation is required. All litigation arising out of this Agreement shall be commenced in Rhode Island, and the parties hereby consent to such jurisdiction and venue. Any written notice by either party shall be delivered personally by messenger, private mail courier service, or sent by registered or certified mail, return receipt requested, postage prepaid to the addresses listed below. This Agreement shall be construed as if it were jointly prepared. Both parties agree that this Agreement constitutes all conditions of service, present and future. Changes to these conditions may be made only by mutual written consent of an authorized representative of End-User and an officer of Hire Image. The headings of each section shall have no effect upon the construction or interpretation of any part of this Agreement.

If End-User is permitted to request consumer reports for employment purposes via Hire Image's website then, in addition to all other obligations, End-User agrees to abide by such additional conditions that may be imposed to utilize the website, provide all required certifications electronically, to maintain complete and accurate files containing all required consent, authorization and disclosure forms with regard to each consumer for whom a report has been requested, and maintain strict security procedures and controls to assure that its personnel are not able to use End-User's Internet access to obtain reports for improper, illegal or unauthorized purposes. End-User agrees to allow Hire Image to audit its records at any time, upon reasonable notice given.

Breaches of this Agreement and/or violations of applicable law discovered by Hire Image may result in immediate suspension and/or termination of the account, legal action and/or referral to federal or state regulatory agencies.

Confidentiality

Neither party shall reveal, publish or otherwise disclose any Confidential Information to any third party without the prior written consent of the other party. "Confidential Information" means any and all proprietary or secret data; sales or pricing information relating to either party, its operations, employees, products or services; and, all information relating to any customer, potential customer, Agent, and/or independent sales outlet. The Parties agree to keep this information confidential at all times during the term of this Agreement, and continuing for five years after receipt of any Confidential Information. Notwithstanding anything to the contrary herein, in no event shall Hire Image, LLC be required to destroy, erase or return any consumer reports or applicant data related thereto in Hire Image, LLC's files, all of which Hire Image, LLC shall maintain as a consumer reporting agency in strict accordance with all applicable local, state, and federal laws.

Fees and Payment

End-User agrees to pay nonrefundable fees and other charges for Hire Image's background check services. At Hire Image's option, payments not received fifteen (15) days after the date of the invoice may cause the account to be placed on temporary interruption, with no additional requests being processed until the balance due is paid in full or arrangements have been made with Hire Image's Accounts Payable Department. Accounts with invoices unpaid ninety (90) days or more will be assessed an interest charge of 1 1/2 % per month, as allowed by applicable law. If the account goes to collection, End-User agrees to pay all collection expenses, including attorneys' fees and court costs. End-User agrees that providing credit card information and submitting it electronically to Hire Image represents a legal authorization to debit the card for the orders placed or for non-payment per the 15 day terms. End-User agrees that prices for services are subject to change without notice, although Hire Image will make every reasonable effort to give notice of such change before it becomes effective. Any account that remains inactive for a period of twelve (12) months will be deemed inactive and may be terminated by Hire Image.

Warranties and Remedies

End-User understands that Hire Image obtains the information reported in its information products from various third party sources "AS IS", and therefore is providing the information to End-User "AS IS". Hire Image makes no representation or warranty whatsoever, express or implied, including but not limited to, implied warranties of merchantability or fitness for particular purpose, or implied warranties arising from the course of dealing or a course of performance with respect to the accuracy, validity, or completeness of any information products and/or consumer reports, that the information products will meet End-User's needs, or will be provided on an uninterrupted basis; Hire Image expressly disclaims any and all such representations and warranties.

Hire Image will not be liable for any indirect, incidental, consequential, or special damages for loss of profits, whether incurred as a result of negligence or otherwise, even if Hire Image has been advised of the possibility of such damages. End-User shall indemnify, defend and hold harmless Hire Image from and against any and all claims, suits, proceedings, damages, costs, expenses (including, without limitation, reasonable attorneys' fees and court costs) brought or suffered by any third party arising or resulting from, or otherwise in connection with, any breach by End-User of any of its representations, warranties, or agreements in this Agreement or its negligence or willful misconduct.

Hire Image nevertheless agrees to be responsible for actual damages to the extent of and maximum stated herein for third party claims directly resulting from Hire Image's sole negligence in assembling the consumer report. Hire Image does not guarantee End-User's compliance with all applicable laws in its use of reported information, and makes no effort to provide compliance related services in connection with its furnishing of reports. End-User understands that any conversation or communication with Hire Image's representatives regarding searches, verifications or other services offered by Hire Image are not to be considered a legal opinion regarding such use. End-User agrees that it will consult with its own legal or other counsel regarding the legality of using or relying on reported information.

Hire Image, LLC may adjudicate any consumer reports based on criteria established and provided by End-User ("Criteria"). Hire Image, LLC makes no representations regarding the validity, legality or appropriateness of the Criteria. Adjudication services shall be deemed to be purely clerical in nature and shall be performed by Hire Image, LLC on behalf of the End-User. All employment-related decisions, including hiring, contracting and site-access decisions, are made by the End-User, not by Hire Image, LLC. End-User shall assume full responsibility for such decisions, and shall indemnify and hold End-User harmless from any and all claims, losses, damages and any costs (including attorneys' fees) that may be related to or arise therefrom.

Term and Termination

The term of this Agreement shall begin on the date it is executed by End-User and shall be in effect for one (1) year (term) beginning on the first day of the assigned date below and renewed automatically for one (1) year each year on its anniversary date, if no written notice is received by either party within thirty (30) days prior to end of term.

Hire Image reserves the right to change its fees under this Agreement upon ten (10) days notice to End-User; provided, Hire Image will not increase its own fees during the first six (6) months of this Agreement.

For clarification, references to Hire Image’s fees do not include changes based on entities other than Hire Image (such as surcharges and other fees levied by federal, state, county, other governmental agencies, educational institutions, employer verification lines and licensing agencies) since such changes are out of Hire Image’s control.

Either party may cancel this Agreement by giving sixty (60) day written notice to the other party. Hire Image may terminate or revise the provisions of this Agreement immediately upon written notice if End-User is the debtor in a bankruptcy action or in an assignment for the benefit of creditors or if End-User undergoes a change in ownership. Termination of this Agreement by either party does not release End-User from its obligation to pay for services rendered.

In addition to any and all other rights a party may have available according to law, if a party defaults by failing to perform any provision, term or condition of this Agreement the other party may terminate the Agreement by providing written notice to the defaulting party. This notice shall describe with sufficient detail the nature of the default. The party receiving such notice shall have fifteen (15) days from the receipt of such notice to cure the default(s). Unless waived by a party providing notice, the failure to cure the default(s) within such time period shall result in the automatic termination of this Agreement.

Force Majeure

End-User agrees that Hire Image is not responsible for any events or circumstances beyond its control (e.g., including but not limited to war, riots, embargoes, strikes and/or Acts of God) that prevent Hire Image from meeting its obligations under this Agreement.

Execution

This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which taken together shall constitute one and the same instrument. A signature on a copy of this Agreement received by either party by facsimile is binding upon the other party as an original. The parties shall treat a photocopy of such facsimile as a duplicate original. The individuals signing below represent that they are duly authorized to do so.

Signature of END USER’s

Authorized Agent _____ Date _____

Printed Name _____ Title _____

Company or Business Legal Name _____

Street
Address _____

Telephone &
Fax _____

Email _____

Please sign and fax completed End-User Agreement to 866-494-7191

Signature on Behalf of Hire Image, LLC _____ Date _____

Printed Name _____ Title _____

ADDENDUM A

Access Security Requirements

The parties acknowledge they must work together to protect the privacy of consumers. The following measures are designed to reduce unauthorized access of consumer reports. In accessing consumer information, End-User agrees to the following:

1. End-User will take reasonable procedures to protect its account number and password so that only key personnel employed by your company know this sensitive information, including not posting this information anywhere in the facility. End-User agrees to change account passwords immediately if a person who knows the password leaves its company or no longer needs to have access due to a change in duties.
2. End-User agrees that system access software, whether developed by your company or purchased from a third party vendor, will have End-User's account number and password "hidden" or embedded and be known only by supervisory personnel. End-User will assign each user of its system access software a unique logon password. If such system access software is replaced by different access software and therefore no longer is in use or, alternatively, the hardware upon which such system access software resides is no longer being used or is being disposed of, or if the password has been compromised or believed to be compromised in any way, End-User will change its password immediately.
3. End-User agrees it will not discuss its account number or password by telephone with any unknown caller, even if the caller claims to be an employee of Hire Image.
4. End-User will restrict the ability to obtain consumer information to a few key personnel.
5. End-User agrees to place all terminal devices used to obtain consumer information in a secure location within its facility so that unauthorized persons cannot easily access them.
6. End-User agrees it will turn off and lock all devices or systems used to obtain consumer information.
7. End-User will secure hard copies and electronic files of consumer reports within its facility so that unauthorized persons cannot easily access them.
8. End-User agrees to shred and/or destroy all hard copy consumer reports when they are no longer needed and erase and overwrite or scramble electronic files containing consumer information when no longer needed and when applicable regulation(s) permit destruction.
9. End-User agrees to notify its employees that End-User can access credit information only for the permissible purposes listed in the Fair Credit Reporting Act.

ADDENDUM B

Documents Required Before Requesting Credit Report Information

Before End-User will be allowed to access credit report information, Hire Image requires that End-User provide one (1) of the following (if End-User is not publicly traded):

1. Business license status from a government web site (please include entire web page print out);
2. Business license, copy or documented verification;
3. Documented corporation verification with state or federal government;
4. Copy of Articles of Incorporation with proof of filing;
5. State and/or federal tax records originating from the state or federal government;
6. FDIC Certification; or
7. 501(c)(3) certificate for non-profit organizations.

If End-User is a publicly traded company, the following items are acceptable methods for verifying that the End-User is a bona fide entity:

1. Documentation of ticker symbol information from trading website;
2. Certified copy of audited annual or quarterly statements submitted to the SEC.

ADDENDUM C

Customer Information Form

Company Name: _____

Company Address: _____

Primary contact: _____

Title: _____

Phone: _____

Fax: _____

E-mail: _____

Authorized users (each user will receive a secure login ID and password):

Name: _____

Name: _____

Title: _____

Title: _____

Phone: _____

Phone: _____

Fax: _____

Fax: _____

E-mail: _____

E-mail: _____

Name: _____

Name: _____

Title: _____

Title: _____

Phone: _____

Phone: _____

Fax: _____

Fax: _____

E-mail: _____

E-mail: _____

(Attach additional sheets if necessary)



CERTIFICATION FROM EMPLOYER TO CONSUMER REPORTING AGENCY

In compliance with the Fair Credit Reporting Act (the “Act”) and applicable state law, Employer hereby certifies to Hire Image LLC that it will comply with the following provisions:

Employer certifies that prior to obtaining or causing a “consumer report” and/or an “investigative consumer report” to be obtained for employment purposes:

1. A clear and conspicuous disclosure, **in a document consisting solely of the disclosure**, will be made in writing to the consumer. The disclosure will explain that a consumer report and/or an investigative consumer report may be obtained for employment purposes, and will be presented to the consumer before the report is procured or caused to be procured. The disclosure will satisfy all requirements identified in Section 606(a)(1) of the Act.
2. The consumer will have authorized, in writing, the obtaining of the report by Employer.

Should the consumer make a written request within a reasonable amount of time, Employer will provide:

1. Information about whether an investigative consumer report has been requested;
2. If an investigative consumer report has been requested, written disclosure of the nature and scope of the investigation requested; and
3. The name and address of the outside agency to whom requests for any of these reports has been made.

This information will be provided no later than five days after the date on which the request for such disclosure was received from the consumer or such report was first requested, whichever is the latter.

Should the consumer be denied employment, or other adverse action taken, in whole or in part on the basis of the report, Employer will provide to the applicant or employee:

1. A copy of the report; and
2. A description, in writing, of the rights of the consumer entitled: “A Summary of Your Rights Under the Fair Credit Reporting Act.”

The information from the report will not be used in violation of any applicable federal or state equal employment opportunity laws or regulations.

California Employers Only: In compliance with applicable provisions of California state law, Employer certifies the following:

Employer has made all disclosures required by California Civil Code section 1786.16(a) and will comply with all of the requirements of California Civil Code section 1786.16(b).

1. *[If a copy of the report will be provided to the consumer directly by the employer, include the following:* If an investigative consumer report is requested for reasons other than suspicion of wrongdoing or misconduct by the consumer, then Employer will provide the consumer with a copy of the report, as required by California Civil Code section 1786.16.] *[If a copy of the report will be provided to the consumer by the consumer reporting agency, include the following:* If an investigative consumer report is requested and the consumer checked the box on the authorization form signifying s/he wants a copy of the investigative consumer report when and if s/he is entitled to one under California law, then Employer hereby requests that a copy of the report be sent to the subject of the report **unless** the report is requested in connection with an investigation based upon suspicion of wrongdoing or misconduct by the consumer **and Employer has notified you that a copy should not be provided to the consumer**, in accordance with California Civil Code section 1786.16.]
2. If a credit report is requested, and if the consumer checked the box on the authorization form signifying s/he wants a copy of the credit report, then the Company hereby requests that a copy of the credit report be sent to the subject of the report, in accordance with California Civil Code section 1785.20.5.

Employer hereby acknowledges receipt of the Notice to Users of Consumer Reports.

Agency Representative

Title

Signature

Date

HIRE IMAGE LLC
6 Alcazar Avenue
Johnston RI 02919
Tel. (888) 433-0090
FAX: (866) 494-7191

CREDIT CARD ENSURANCE FORM

DATE: _____

CARDHOLDER NAME: _____

BILLING ADDRESS: _____

CREDIT CARD
TYPE: VISA:___ MC:___ AMEX:___

CREDIT CARD NUMBER: _____

SECURITY VERIFICATION NUMBER: _____

EXPIRATION DATE: _____

TERMS OF PAYMENT AND CREDIT CARD USE

Hire Image LLC will email or mail via US Postal Service an invoice to you/your company after the close of each month for any services ordered during the previous month. Invoices are payable upon receipt. **Please submit payments by check to the address listed on the invoice.**

If any invoice remains unpaid after 60 days from the date on the invoice, Hire Image LLC reserves the right to charge the credit card above for the amount of the past due invoice plus a 10% processing fee. The cardholder agrees by signing below.

SIGNATURE OF CARDHOLDER: _____

AMENDMENT NO. 1 TO LOAN AGREEMENT NO. SRF0273

Loan Agreement Start Date: 9/12/2013	Total Loan Agreement Amount: \$120,000.00
Original Project Implementation Period Expiration Date: 9/12/2016	Original Loan Agreement Amount: \$120,000.00
Current Project Implementation Period Expiration Date: 9/12/2016	Previous Amendment(s) Total: \$0.00
Requested Project Implementation Period Expiration Date: 9/12/2017	Current Amendment: \$0.00
Original Loan Agreement Expiration Date: 6/15/2026	
Requested Loan Agreement Expiration Date: 6/15/2027	

This Amendment no. 1 to Loan Agreement no. SRF0273 is by and between the State of Minnesota, through its Minnesota Pollution Control Agency (MPCA) and McLeod County (Project Sponsor & Loan Sponsor).

Recitals

1. The MPCA has a Minnesota Clean Water Partnership Project Loan Agreement with McLeod County (Project Sponsor & Loan Sponsor) identified as Loan Agreement No. SRF0273, dated September 12, 2013 (Original Agreement), to provide funding to support Best Management Practices (BMPs) activities for the High Island Creek-McLeod County SSTS Project.
2. McLeod County requests a one year extension of the project implementation period.
3. The MPCA and McLeod County are willing to amend Original Agreement accordingly, as stated below.

Agreement Amendment

[Deletions are struck out and Additions are underlined.]

REVISION 1. PURPOSE OF AGREEMENT/DESCRIPTION OF PROJECT "Section B" is amended as follows:

1. The purpose of this Agreement is to provide funding for the Best Management Practices (BMPs) described in the approved Project Work Plan for the High Island Creek-McLeod County SSTS Clean Water Partnership Project.
2. Prior to execution of this Agreement, the *Project Sponsor* submitted to the MPCA a proposed Project Work Plan that describes the Project and its BMPs. The MPCA is in the process of reviewing the proposed Project Work Plan, but has not yet approved it. When approved in writing by the MPCA Commissioner, the approved Project Work Plan, including the budget for the Project, shall be incorporated by reference into this Agreement as **Attachment 1-A**. The proposed Project Work Plan is now available for reference at the offices of the MPCA, Watershed Division, 520 Lafayette Rd., St. Paul, Minnesota.
3. There are two types of BMPs that could be included in a Project Work Plan. A First-Tier BMP is an activity that is directly undertaken by *Project Sponsor* or *Loan Sponsor*. A Second-Tier BMP is an activity that is undertaken by a person other than the *Project Sponsor* or *Loan Sponsor*. Whether funds provided by the MPCA under this Agreement may be used for First-Tier or Second Tier BMPs, or both, depends on whether the activities are part of the approved Project Work Plan.

AMENDMENT NO. 1 TO LOAN AGREEMENT NO. SRF0273

REVISION 2. INTEREST RATE AND TERM OF LOAN “Section D” is amended as follows:

1. The interest rate for this loan is **two (2) percent per annum**. However, if a payment is late, interest shall accrue at four (4) percent per annum on the principal and interest owed commencing on the date payment is due and continuing until the late payment is received by the MPCA.
2. Appended to this Agreement as **Attachment 2-A** is an Estimated Repayment Schedule, which establishes a loan term of **ten (10) years**. However, when the loan has been fully disbursed, the Project has been fully completed or the Project Implementation Period has expired (whichever comes first), the MPCA shall review the Estimated Repayment Schedule to determine if the payment amounts, due date and term of this Agreement should be revised. Based on this review, the MPCA will establish a Final Repayment Schedule. The Final Repayment Schedule will be based upon interest accrued during the project implementation period through the first payment due date and actual amounts disbursed under this Agreement for activities actually implemented before the expiration of the Project Implementation Period. At the sole discretion of the MPCA, the Final Repayment Schedule may provide a shorter or longer term than is stated in the Estimated Repayment Schedule first appended to this Agreement as **Attachment 2-A**. The MPCA will promptly forward to *Loan Sponsor* any revisions to the Estimated Repayment Schedule. The revisions will then become an integral and enforceable part of this Agreement.

REVISION 3. SECURITY FOR AND REPAYMENT OF THE LOAN “Section H” is amended as follows:

1. This loan is secured by the general obligation promissory note described in Part C.2.
2. The date to begin repaying this loan is deferred until the loan has been fully disbursed, the Project has been fully completed or the Project Implementation Period has expired, whichever comes first. The Project Implementation Period is defined as exactly ~~three (3)~~ **four (4)** years from the effective date of this agreement.
3. After the loan has been fully disbursed, the Project has been fully completed, or the Project Implementation Period has expired, whichever comes first, the repayment of this loan is as stated in the Estimated Repayment Schedule (**Attachment 2-A**).
4. Notwithstanding any other provision of this agreement, the semiannual payments of principal and interest due on this loan shall be due not later than one year after the loan has been fully disbursed, the project has been fully completed or the Project Implementation Period has expired, whichever is first. Payments by *Loan Sponsor* shall be due every six months. The first payment shall be submitted on the closest date of either June 15 or December 15 (based on the execution date of this Agreement) and shall be due semiannually on June 15 and December 15 after the first payment. Additional payments may be made at any time without penalty.
5. *Loan Sponsor* may prepay this loan in whole or in part from any funds legally available to *Loan Sponsor* for this purpose. When *Loan Sponsor* elects to pay off the loan in full, it shall give written notice to the MPCA and the MPCA shall then prepare and provide to *Loan Sponsor* a payoff statement. The payoff statement shall include all principal, interest and late fees, if any, due and payable to the MPCA.

AMENDMENT NO. 1 TO LOAN AGREEMENT NO. SRF0273

Attachment 1-A:

Revised Project Work Plan

(In accordance with Part B.2.)

AMENDMENT NO. 1 TO LOAN AGREEMENT NO. SRF0273

Attachment 2-A:

Revised Estimated Repayment Schedule

(In accordance with Parts D.2, H.3, and H.4.)

AMENDMENT NO. 1 TO LOAN AGREEMENT NO. SRF0273

Attachment 2-A

REVISED ESTIMATED REPAYMENT SCHEDULE
HIGH ISLAND CREEK-MCLEOD COUNTY SSTS PROJECT

Principal Amount	\$120,000.00
Estimated Interest Accrued (during project implementation)	\$ 6,000.00
Total Loan Balance	\$126,000.00
Term (years)	10
Annual Percentage Rate	2%
Number of Payments	20
Payment Amount	\$ 6,982.33

Year (Semiannual Payments)	Payment Due Date	Payment Amount Due	Principal	Interest	Total Loan Balance
					\$ 126,000.00
1	12/15/2017	\$ 6,982.33	\$ 5,722.33	\$ 1,260.00	\$ 120,277.67
	6/15/2018	\$ 6,982.33	\$ 5,779.55	\$ 1,202.78	\$ 114,498.12
2	12/15/2018	\$ 6,982.33	\$ 5,837.35	\$ 1,144.98	\$ 108,660.77
	6/15/2019	\$ 6,982.33	\$ 5,895.72	\$ 1,086.61	\$ 102,765.05
3	12/15/2019	\$ 6,982.33	\$ 5,954.68	\$ 1,027.65	\$ 96,810.37
	6/15/2020	\$ 6,982.33	\$ 6,014.23	\$ 968.10	\$ 90,796.14
4	12/15/2020	\$ 6,982.33	\$ 6,074.37	\$ 907.96	\$ 84,721.77
	6/15/2021	\$ 6,982.33	\$ 6,135.11	\$ 847.22	\$ 78,586.66
5	12/15/2021	\$ 6,982.33	\$ 6,196.46	\$ 785.87	\$ 72,390.20
	6/15/2022	\$ 6,982.33	\$ 6,258.43	\$ 723.90	\$ 66,131.77
6	12/15/2022	\$ 6,982.33	\$ 6,321.01	\$ 661.32	\$ 59,810.76
	6/15/2023	\$ 6,982.33	\$ 6,384.22	\$ 598.11	\$ 53,426.54
7	12/15/2023	\$ 6,982.33	\$ 6,448.06	\$ 534.27	\$ 46,978.47
	6/15/2024	\$ 6,982.33	\$ 6,512.54	\$ 469.78	\$ 40,465.93
8	12/15/2024	\$ 6,982.33	\$ 6,577.67	\$ 404.66	\$ 33,888.26
	6/15/2025	\$ 6,982.33	\$ 6,643.45	\$ 338.88	\$ 27,244.81
9	12/15/2025	\$ 6,982.33	\$ 6,709.88	\$ 272.45	\$ 20,534.93
	6/15/2026	\$ 6,982.33	\$ 6,776.98	\$ 205.35	\$ 13,757.95
10	12/15/2026	\$ 6,982.33	\$ 6,844.75	\$ 137.58	\$ 6,913.20
	6/15/2027	\$ 6,982.33	\$ 6,913.20	\$ 69.13	\$ 0.00
Totals		\$ 139,646.59	\$ 126,000.00	\$ 13,646.59	\$ -



County of McLeod

830 11th Street East
Glencoe, Minnesota 55336
FAX (320) 864-1809

COMMISSIONER RON SHIMANSKI

1st District
Phone (320) 327-0112
23808 Jet Avenue
Silver Lake, MN 55381
Ron.Shimanski@co.mcleod.mn.us

COMMISSIONER DOUG KRUEGER

2nd District
Phone (320) 864-5944
9525 County Road 2
Glencoe, MN 55336
Doug.Krueger@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT

3rd District
Phone (320) 587-7332
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER SHELDON NIES

4th District
Phone (320) 587-5117
1118 Jefferson Street South
Hutchinson, MN 55350
Sheldon.Nies@co.mcleod.mn.us

COMMISSIONER JOE NAGEL

5th District
Phone (320) 587-8693
20849 196th Road
Hutchinson, MN 55350
Joseph.Nagel@co.mcleod.mn.us

COUNTY ADMINISTRATOR

PATRICK MELVIN
Phone (320) 864-1363
830 11th Street East, Suite 110
Glencoe, MN 55336
Pat.Melvin@co.mcleod.mn.us

RESOLUTION 16-CB-27

BE IT RESOLVED by the McLeod County Board of Commissioners hereinafter called the Board) that, as Project and Loan Sponsor, on August 20, 2013, the Board passed Resolution No. 13-CB-32 to enter into the Minnesota Clean Water Partnership Project Loan Agreement as Project and Loan Sponsor along with the Minnesota Pollution Control Agency to conduct the High Island Creek-McLeod County SSTS Project.

BE IT FURTHER RESOLVED by the Board that Roger Berggren, McLeod County Environmentalist was authorized on August 20, 2013 by resolution of the Board, to serve as Project Representative and represent the County in all matters which, according to the conditions of the Minnesota Clean Water Partnership Project Loan Agreement, do not specifically require action by the Board.

BE IT FURTHER RESOLVED by the Board that Cindy Schultz, McLeod County Auditor was authorized on August 20, 2013 by resolution to execute loan disbursement requests for the above referenced project to the Minnesota Pollution Control Agency on behalf of the Board.

BE IT FURTHER RESOLVED by the Board that the County Board Chair, Paul Wright, be authorized to execute the Minnesota Clean Water Partnership Project Loan Agreement Amendment No. 1 for the above referenced Project on behalf of the Board, as Project and Loan Sponsor. This is retroactive to and amends the previous Resolution No. 13-CB-32 dated August 20th, 2013, with respect to the SRF0273 Clean Water Partnership Project Loan Agreement.

WHEREUPON the above resolution was adopted at regular meeting of the Board this 2nd day of August, 2016.

Title

Date

**MCLEOD COUNTY BOARD
AGENDA REQUEST**

Board meeting date:	<u>8/2/2016</u>	Originating department:	<u>Planning & Zoning</u>
Consent or regular agenda:	<u>Regular</u>	Preferred agenda time:	<u>10:00 a.m.</u>
Amount of time needed:	<u>10 minutes</u>	Funding source (if applicable):	_____
Contact person for more info:	<u>Larry Gasow</u>	Are funds in Dept. budget:	_____
Representative (present at the meeting to discuss):	<u>Larry Gasow X-1218</u>		

MOTION REQUESTED:

Approve the "Application for Licenses for Assemblage of Large Numbers of People" for the Annual St. Mary's Craft Beer Festival scheduled for Saturday, September 10, 2016 in Winsted on the site of the Winstock Festival. The assembly will be a one day event on September 10th from the hours of 2:00 p.m. to 6:00 p.m. There will be food and live music provided on site. A Large Assembly License is required at the time of more than 500 people when alcohol is served; the attendance is expected to be approximately 750 persons.

JUSTIFICATION FOR MOTION:

The purpose is to raise funds to help support St. Mary's Care Center in Winsted, MN. St. Mary's provides long term, short term and memory care in its facility. This event is a major fundraiser in their Foundations annual budget. St. Mary's Care Center is a non-profit religious organization under the Benedictine Healthy System.

Also requested is an Application and Permit for one day Temporary On-Site Liquor License from the City of Winsted, McLeod County and the State of Minnesota.

Required signatures have been received from Rev. Anthony Stubeda, Pastor Church of the Holy Trinity, Lisa Bayerl, Clerk of Winsted Township, Steve Stotko, Mayor City of Winsted, Larry Gasow, McLeod County Zoning Administrator, Scott Rehmann, McLeod County Sheriff.

2016 St. Mary's Craft Beer Festival

06/29/16

Mr. Larry Gasow
McLeod County Zoning Administrator
830 112th Street East, Suite 110
Glencoe, MN 55336

Dear Larry,

The 3rd Annual St. Mary's Craft Beer Festival will be held on Saturday September 10th in Winsted on the Winstock Festival grounds. Enclosed are documents for your review for this event.

Enclosed is the "Application for Licenses to Permit Large Assemblies in McLeod County". With regard to this document I have obtained all pertinent signatures as well as supplied the information requested. What is required now is the review and approval from your office, the McLeod County Sheriff and the McLeod County Board of Commissioners.

We are also requesting from the City of Winsted and McLeod County and the State of Minnesota a "Application and Permit for a one day Temporary On-Site Liquor License". Attendance is expected to be around 750 persons.

Please inform me of the day the Board of Commissioners will meet to review this request as either myself or another member of our event would like to be present to answer any questions the Commissioners may have. In the event you have any questions prior to the Commissioners meeting please call my cell (612) 219-0074 or my home (320) 485-3987.

Sincerely,



Tom Ollig, Development Director
St. Mary's Care Center – Winsted
(320) 485-3139

**Application for License to Permit
Large Assemblies McLeod County, MN**

Name of Applicant: **St. Mary's Care Center of Winsted part of the Benedictine Health System**

Address: **551 4th St. N., Suite 101 Winsted, MN 55395**

Phone Number: **(320) 485-2151**

Hereby make applicant on behalf of:

() a corporation, () a partnership, () a Society Group or Association, or (X) other – Non Profit

To the County of McLeod for a license to permit the lawful assembly of over 500 persons, on the following described property: (Legal Description)

The Northwest Quarter of the NE Quarter of Section (15) in the Township (117) North of Range (27) West

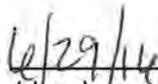
The nature and purpose of the assembly will be as follows.

The assembly "St. Mary's Craft Beer Festival". The purpose is to raise funds to help support St. Mary's Care Center in Winsted, MN. St. Mary's provides long term, short term and memory care in its facility, this event is a major fund raiser in their Foundations annual budget.

The assembly will begin on the **10th day of September** and ends on the **10th day of September 2016** the hours of the festival are from **2:00 p.m. to 6:00 p.m.** attendance is estimated to be **around 750 persons.**



(applicant)

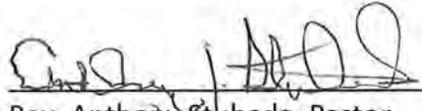


(date)

Terry Rieck, Administrator/CEO
St. Mary's Care Center

PROPERTY OWNER APPROVAL:

I am the owner/caretaker of the described property and hereby grant permission to the **St. Mary's Care Center, Winsted, MN** to hold an assembly according to the resolution regulating Large Assemblies in McLeod County on file in the office of the County Auditor.


Rev. Anthony Stubeda, Pastor
Church of The Holy Trinity

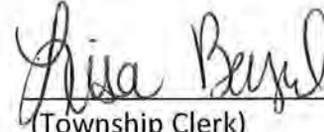
6-29-16
Date

TOWNSHIP APPROVAL:

This application of **St. Mary's Care Center** is hereby recommended to the McLeod County Board of Commissioners for approval subject to the following special conditions.

- a. **Winsted Township assumes no liability.**

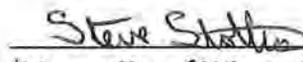

LISA BAYERL
Winsted Township Clerk, McLeod County Minnesota
Notarial Officer (ex-officio notary public)
My term expires January 7, 2019


(Township Clerk)

7-07-16
Date

CITY OF WINSTED APPROVAL:

The application of **St. Mary's Care Center** is hereby recommended to the McLeod County Board of Commissioners for approval.


(Mayor City of Winsted)

7-5-16
Date

APPLICATION

Section C

Question 1

The name, age residence and mailing address of all persons required to sign the application by Part B above and in the case of the corporation, a certificate copy of the articles of incorporation together with the name, age, residence and mailing address of each person holding 10% or more of the stock of said corporation.

Terry Rieck, Administrator/CEO
St. Mary's Care Center
551 4th Street N., Suite 101
Winsted, MN 55395

St. Mary's Care Center is a non-profit religious organization under the Benedictine Health System. A copy of the original Articles of incorporation are attached.

APPLICATON
Section C
Question 2

The address and legal description of all property upon which the assembly is to be held together with the name, residence and mailing address of the record owner(s) of all such property.

The legal description of the area where the main venue of St. Mary's Craft Beer Festival is being held on September 10th, 2016 land owned by Church of The Holy Trinity.

The Northwest Quarter of the Northeast Quarter of Section Fifteen (15) in the Township One Hundred Seventeen (117) North of Range Twenty Seven (27) West.

Rev. Anthony J. Stubeda, Paster
The Church of The Holy Trinity
111 West Winsted Avenue
P.O. Box 9
Winsted, MN 55395

The legal description of the area where general parking will be placed.

The Northwest Quarter of the Northeast Quarter of Section Fifteen (15) in the Township One Hundred Seventeen (117) North of Range Twenty Seven (27) West.

APPLICATION

Section C

Question 2 cont.

The legal description of the area where camping will be placed.

No camping is provided

APPLICATION

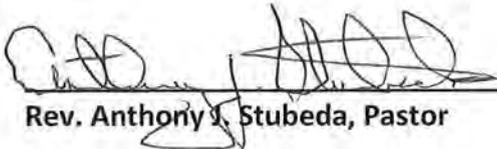
Section C

Question 3

Proof of ownership of all property upon which the assembly including parking is to be held or a statement made upon oath of affirmation by the record owner(s) of all such property that the applicant has permission to use such property for an assembly of 500 or more people or 250 or more people should alcoholic beverages be served or allowed on the premises.

St. Mary's Craft Beer Festival 2016

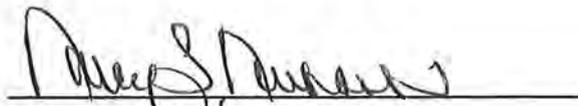
I, Rev. Anthony J. Stubeda the overseer of said property described below here by grant St. Mary's Craft Beer Festival (St. Mary's Care Center) permission to use described property for an assembly of 500 or more people or 250 or more people should alcoholic beverages be served or allowed on the premises. The property is to be used for general parking as well as the event venue area. The event itself will also be held on this property and I am the overseer of record of such property described below. There is no camping on said property.


Rev. Anthony J. Stubeda, Pastor 6-29-16
Date

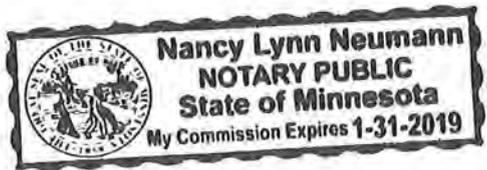
Property Description:

"The NW quarter of the NE quarter of Section fifteen (15) in the township one hundred seventeen (117) of range twenty seven (27) west, City of Winsted"

Notary: Nancy L. Neumann My Commission Expires 1-31-2019


(Notary signature)

6-29-16
(Date)



APPLICATION

Section C

Question 4

The nature or purpose of the assembly.

The sponsor of the assembly is St. Mary's Care Center located in Winsted, MN. The purpose of the assembly is to raise funds to help support long term, short term and memory care for aging and vulnerable adults in the Winsted area. This event is the major fund raiser in their annual budget.



APPLICATION

Section C

Question 5

The total number of days and or hours during which this assembly is to last.

Saturday September 10th, 2016

2:00 p.m. to 6:00 p.m.

APPLICATION

Section C

Question 6

The maximum number of persons which the applicant shall permit to assemble at any time, not to exceed the maximum number which can reasonably assemble at the location of the assembly. There is no camping for this event.

The anticipated number of persons attending is 500

APPLICATION

Section C

Question 7

The maximum number of tickets to be sold or distributed, if any.

The maximum number of tickets to be sold and distributed for this event will be around 500

APPLICATION

Section C

Question 8

The plans of the applicant to limit the maximum number of people permitted to assemble such as documents providing proof of the number of tickets sold or distributed.

Not applicable for this event.

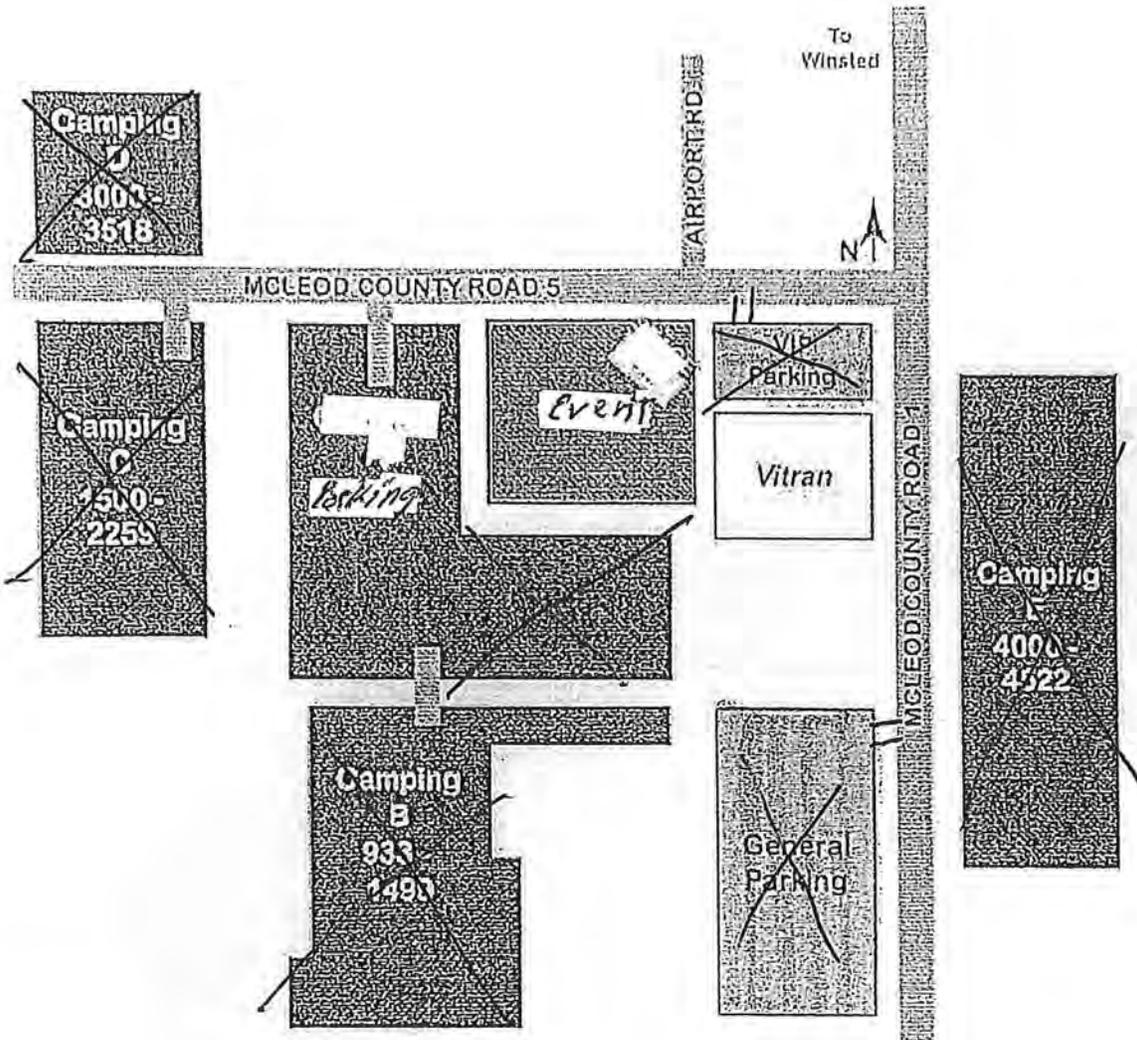
APPLICATION

Section C

Question 9

The plans for fencing the location of the assembly (venue) and the gates contained in such fence.

The event area (see attached) will be fenced with permanent fencing. Only persons with a ticket will be allowed access as well as volunteers and vendors working in concession stands. There will be two entry and exit points one for vendors and one for attendees. The parking area (see attached) is adjacent to the venue area and is not fenced as it does not boarder any residential land.



APPLICATION
Section C
Question 10

The plans for supplying water including the sources, amount available and location of sources.

Drinking water will be available to all persons within the viewing area.

If persons wish bottled water will be available for purchase at a minimal price.

APPLICATION
Section C
Question 11

The plans for providing toilet facilities including sources, number and location, type and means of disposing waste deposited and number of times the portable toilets will be cleaned.

There will be enclosed portable toilets for males and females meeting all State and Local specification. Per specifications of McLeod County using an assembly of 500 people as our criteria St. Mary's plans to have onsite more units than specifications require. Specifications call for one portable toilet per 150 persons. This would equate to 3 toilets for 500 persons. St. Mary's will have on site the following distributed throughout the event site and campgrounds.

- 6 Regular portable toilets
- 1 ADA Accessible units for the disabled
- 7 Portable hand-wash stations in each unit

Each portable toilet will be supplied with toilet tissue and within the venue area have close-by a portable hand wash unit for disinfecting person's hands. All units will be serviced after the event. No waste discharge will be left on site all waste is pumped into a tanker unit and removed by the vender "Mini Biff Inc." and disposed of in a lawful manner in the Hutchinson wastewater treatment facility.

APPLICATION

Section C

Question 15

The plans for parking vehicles including size and location of lots. Points of highway access and interior roads including routs between highway access and parking lots.

Parking will be handled by a separate committee and this committee will coordinate their efforts with The Winsted Police Department. The area indicated on the attached map will be used for parking.