

**AUGUST 2, 2016
MCLEOD COUNTY
BOARD MEETING WILL
BE HELD AT
THE GLENCOE CITY
CENTER
1107 11TH STREET E
GLENCOE, MN**

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
AUGUST 2, 2016**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:08 CONSENT AGENDA*

- A. July 19, 2016 Meeting Minutes and Synopsis.
- B. July 15, 2016 Auditor's Warrants.
- C. July 22, 2016 Auditor's Warrants.
- D. Approve the 2016 Emergency Management Performance Grant (EMPG) agreement which is received every year. Grant amount this year is \$25,127.
- E. Approve contract to continue use of City of Hutchinson fiber to the Extension Office.
- F. Approve contract to continue use of City of Hutchinson fiber to the Solid Waste Building.
- G. Approve the purchase of 2 desktop computers at \$629 each and 1 monitor at \$177.21 for the Highway/GIS Department for a total of \$1435.21 from SHI (Sumerset, NJ) with funding coming from the Compliance Fund.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS*

6 9:10 PUBLIC HEALTH – Director Jennifer Hauser

- A. Consider approval of amended Meeker-McLeod-Sibley Community Health Board Joint Powers Agreement.*

On July 14, 2016, the Meeker-McLeod-Sibley (MMS) Community Health Board reviewed the amended Joint Powers Agreement for Meeker, McLeod and Sibley counties and made a recommendation that each County Board review and approve the amended Joint Powers Agreement.

Revisions and updates to the Joint Powers Agreement occurred through the work of the Meeker-McLeod-Sibley Community Health Board Governance Committee with the assistance of Scott Lepak, attorney/consultant, who was contracted by the MMS Community Health Board.

- B. Consider approval of out-of-state travel for Kerry Ward – Public Health Educator to attend the Open Forum for Quality Improvement (QI) in Public Health in Salt Lake City, Utah, October 6th and 7th, 2016. Training registration cost along with travel expenses will be paid for out of the Meeker-McLeod-Sibley Community Health Services training budget.*

The Open Forum is sponsored by the Robert Wood Johnson Foundation and convenes leaders and practitioners representing key organizations and investments shaping quality in public health today. These public health practitioners meet to share resources, tools, and experiences. Kerry is an integral part of the Performance Management work for the CHS and this would strengthen her skills and broaden her network for people and resources to help her do her work. Kerry is the liaison between the CHS Teams and the Management Team and CHS Board in regards to working with the teams to provide performance management goals that are data driven and is used to report back to the Management Team, the CHB and the public about the work we are doing, the progress we are making (especially related to data) and how anyone is better because of it.

7 9:20 INFORMATION TECHNOLOGY – Director Vince Traver

- A. Consider approval of Memorandum of Agreement with Carver County to join other counties in purchasing Adobe Acrobat at a lower rate.*

The agreement is for three years after which Carver County will negotiate pricing again. Adobe Acrobat is used to create and edit PDF documents. There are a large number of documents created at DHS for Public Health and Social Services that end users have to deal with. The majority of end users are on version 9 which is no longer supported.

8 9:25 HUMAN RESOURCES – Director Mary Jo Wieseler

- A. Consider approval to enter into agreement with Hire Image to perform Background Checks.*

9 9:30 ENVIRONMENTAL SERVICES – Environmental Technician Emily Gable

- A. Consider adoption of Resolution 16-CB-27 and implementation of a one year extension for the Minnesota Clean Water Partnership Project Loan Agreement as Project and Loan Sponsor along with the MPCA to conduct the High Island Creek-McLeod County SSTS Project identified as Loan Agreement No. SRF0273.*

10 10:00 PLANNING AND ZONING – Administrator Larry Gasow

- A. Consider approval of an Application for Licenses for Assemblage of Large Numbers of People for the Annual St. Mary's Craft Beer Festival scheduled for Saturday, September 10, 2016 in Winsted on the site of the Winstock Festival.*

The assembly will be a one day event on September 10th from the hours of 2:00 p.m. to 6:00 p.m. There will be food and live music provided on site. A Large Assembly License is required at the time of more than 500 people when alcohol is served; the attendance is expected to be approximately 750 persons.*

The purpose is to raise funds to help support St. Mary's Care Center in Winsted, MN. St. Mary's provides long term, short term and memory care in its facility. This event is a major fundraiser in their Foundations annual budget. St. Mary's Care Center is a non-profit religious organization under the Benedictine Healthy System.

Also requested is an Application and Permit for one day Temporary On-Site Liquor License from the City of Winsted, McLeod County and the State of Minnesota.

Required signatures have been received from Rev. Anthony Stubeda, Pastor Church of the Holy Trinity, Lisa Bayerl, Clerk of Winsted Township, Steve Stotko, Mayor City of Winsted, Larry Gasow, McLeod County Zoning Administrator, Scott Rehmann McLeod County Sheriff.

11 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since July 19, 2016.
- A. Appoint Kevin Miller to replace Herman Miller on High Island Watershed District.*
 - B. Consider setting a closed session following the Board Workshop to conduct Pat Melvin's Performance Review.*

OTHER

Open Forum
Press Relations

RECESS

Next board meeting August 16, 2016 at 9:00 a.m. at the Glencoe City Center.