

**AUGUST 16, 2016  
MCLEOD COUNTY  
BOARD MEETING WILL  
BE HELD AT  
THE GLENCOE CITY  
CENTER  
1107 11<sup>TH</sup> STREET E  
GLENCOE, MN**

**McLEOD COUNTY  
BOARD OF COMMISSIONERS  
PROPOSED MEETING AGENDA  
AUGUST 16, 2016**

**1 9:00 CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**2 9:03 CONSIDERATION OF AGENDA ITEMS\***

**3 9:08 CONSENT AGENDA\***

- A. August 2, 2016 Meeting Minutes and Synopsis.
- B. August 3, 2016 Auditor's Warrants.
- C. August 5, 2016 Auditor's Warrants.
- D. August 8, 2016 Auditor's Warrants.
- E. Approve Mining Conditional Use Permit 16-17 applied for by Thomas and LaMae Maiers for continued excavation of gravel mining, to include crushing, stockpiling, and recycling of concrete and bituminous material within the existing surveyed area. The restoration will be used for wildlife purposes. This property is located in Section 30 of Collins Township.

The Collins Township Board recommended approval at their meeting on June 14, 2016. The Preston Lake Township Board has no opposition. The McLeod County Planning Commission recommended approval on July 27, 2016 with the following conditions:

- 1) A \$10,000 bond shall list both Preston Lake Township and Collins Township.
  - 2) The hours of operation shall be 6:00 AM to 8:00 P.M.
  - 3) No wetland or floodplain impacts shall take place unless prior approval from any agency with jurisdiction.
  - 4) All MPCA Permits shall be maintained.
  - 5) All gravel pit conditions shall be adhered to, such as maintaining the haul route and applying appropriate dust control measures.
  - 6) Applicant shall follow restoration plan with backsloping at a 4:1 grade.
  - 7) Applicant shall notify Zoning Office as restoration takes place so an inspection can be made.
- F. Approve payment to McLeod County Dare and Hunger Free McLeod Backpack programs in an amount not to exceed \$5,000 for the Penny per Pound program for PET plastic collected from March 2015 to February 2016.
  - G. Approve renewal of Abatement Facility License for the Waste Management Demolition Landfill to operate as a demolition disposal facility from July 1, 2016 to June 30<sup>th</sup>, 2017.
  - H. Approve renewal of Abatement Facility License for Spruce Ridge Resource Management Facility to operate as a recycling, MSW, and demolition disposal facility from July 1, 2016 to June 30<sup>th</sup>, 2017.

- I. Approve the change to paper drive rebate program to reflect a 60% rebate for less than 5 tons, 65% rebate for 5-10 tons, and a 70% rebate for fiber exceeding 10 tons per event.
- J. Approve submittal of an Environment Assistance grant to the MPCA, from Solid Waste, to assist in waste handling and processing for agricultural and other problem materials.
- K. Approve School Nursing Contract between McLeod County Public Health and New Discoveries Montessori Academy (Hutchinson, MN) to provide 4 hours/week of Registered Nursing Services for 38 weeks @ \$40/hour for the 2016-2017 School Year.
- L. Approve School Nursing Contract between McLeod County Public Health and Lester Prairie School District #424 to provide 6 hours/week of Registered Nursing Services for 38 weeks @ \$40/hour for the 2016-2017 School Year.
- M. Approve School Nursing Contract between McLeod County Public Health and New Century Academy (Hutchinson, MN) to provide 4 hours/week of Registered Nursing Services for 38 weeks @ \$40/hour for the 2016-2017 School Year.
- N. Appoint Donna Rickeman to replace Pat Melvin on Wellness Committee.

**4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST\***

**5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS\***

**6 9:10 CONTEGRITY – Construction Manager Sam Lauer**

- A. Construction Update.

**7 9:15 ROAD AND BRIDGE – Engineer John Brunkhorst**

- A. Consider rescinding Resolution 16-RB04-15 which was approved on April 5, 2016.\*
- B. Consider adopting Resolution 16-RB04-15-REV for the jurisdictional State Aid road transfer of County State Aid Highway 25 in the City of Hutchinson in accordance with the cooperative agreement that was approved on 9/6/11.\*

MnDOT has informed us that the road needs to be described to the centerline rather than the right of way limits, which was how the original resolution was worded.

- C. Consider approval of MnDOT Agreement 1026236 and corresponding Resolution 16-RB08-28 for federal participation in preliminary engineering for SP 43-070-014, County Road Safety Plan Update.\*

This project will update the County Road Safety Plan (CRSP) which was done in 2010-2011. 16 Counties are planned to be a part of this CRSP update. The 2010-2011 CRSP was prepared as part of the Minnesota statewide highway safety planning process. The Plan was data driven, with a goal to reduce severe crashes by documenting at-risk locations, identifying effective safety improvement strategies and better positioning the county to compete for available safety funds.

McLeod County's Plan included a description of the Safety Emphasis Areas, Identification of a short list of high priority, low-cost Safety Strategies and documentation of at-risk locations along the County's highway system that are considered candidates for safety investment.

Estimated Project cost: \$100,000

Federal Funds - \$80,000

State Aid Funds - \$20,000

## **8 9:25 PUBLIC HEALTH – Director Jennifer Hauser**

- A. Consider approval of contract agreement between Metropolitan Area Agency on Aging, Inc. and McLeod County Public Health for the provision of Living Well with Chronic Conditions: Chronic Disease Self-Management workshops which will be staffed by McLeod County Public Health. The term of this agreement will commence on July 6, 2016 and continue until November 15, 2017.\*

Research shows that persons who complete this program have improved symptom management, more active lives, less depression, better quality of life and fewer sick days, along with lower medical costs compared to those who have not completed the program.

Public Health has been providing these workshops in the community since 2011. We have charged a nominal fee of \$5.00 per participant.

With this contract, we have an opportunity to be reimbursed \$125 per participant through a MNRAAA grant. This will help to cover staffing costs and allow for more outreach. MNRAAA is working with insurance companies with the goal that by the end of this grant period there will be ongoing insurance reimbursement.

- B. Consider the approval of Memorandum of Understanding between Grand Canyon University College of Nursing and McLeod County Public Health to fulfill the Public Health Nursing clinical experience for graduate student Beth Jerabek.\*

The purpose of this Memorandum of Agreement is to outline the terms of the Public Health Nursing clinical learning experience for Grand Canyon University and Health Care Professions student, Beth Jerabek, and McLeod County Public Health and Jennifer Hauser to work collaboratively to fulfill the clinical field experience requirements for the Master's of Nursing degree. The time periods will be mutually arranged and agreed upon by the preceptor/mentor and the student within the field experience course dates.

## **9 9:30 PARKS – Director Al Koglin**

- A. Discuss hiring a firm to design the rebuilding of main bathhouse at the campgrounds in Piepenburg Park.

Bathhouse is over 30 years old. Plan is to keep the current shell and remodel into 4 family bathrooms.

- B. Consider adoption of Resolution 16-CB-29 Support for the Legacy Grant application for the Dakota Rail Trail.\*

**10 9:40 SHERIFFS OFFICE – Chief Deputy Sheriff Tim Langenfeld**

- A. Consider approval of out-of-state travel for Barb Rieger – Software Specialist, Leah Moll – Dispatcher and Loni Schroeder – Correctional Officer to attend the Users Conference for law enforcement software (Zuercher, formally LETG) in Sioux Falls, South Dakota, September 14th through September 16th, 2016. There is no charge to attend conference, only expenses will be lodging, some meals and mileage at an estimated cost of \$900.00.\*

This is the Software provider for the Sheriff's Office and all the Police Departments in the county. Zuercher's mail office is located in the South Dakota. In the past, this conference was held in St. Cloud.

**11 9:45 BUILDING SERVICES – Building Maintenance Supervisor Scott Grivna**

- A. Consider approval to replace the existing Trane BAS at the North Complex with Alerton from NAC Mechanical & Electrical Services (Vadnais Heights, MN) for a cost of \$16,950.00 with funding coming from County Buildings Major Repairs.\*
- B. Consider approval to purchase a UPS Redundant Battery Cabinet from Misubishi Electric (Minneapolis, MN) for a cost of \$15,460.00 with funding coming from Information Technology Capital Equipment Budget.\*

Additional quote received: DC Group (Charles, Kentucky) \$13,195.43 which does not include an electrician for all electrical work.

**12 10:00 PLANNING AND ZONING – Assistant Administrator Marc Telecky**

- A. Consider approval of Rezoning Application 16-01 for Frank Kaczmarek and Gerald Kasella to rezone a 2.62 acre tract of an existing platted lot from Agricultural to Highway Business in order to construct a mini-storage unit. The property is serviced by County Road 2, adjacent to the Luce Line Trail and located within 2 miles of the City of Silver Lake. The property is described as Lot 001, Block 001 of Condon Subdivision in Section 27 of Hale Township.\*

Per the McLeod County Zoning Ordinance, mini-storage and warehousing is a permitted use within the Highway Business District. Hale Township recommended approval July 14, 2016. The Planning Advisory Committee unanimously recommended approval July 27, 2016.

**13 10:05 SOLID WASTE – Coordinator Sarah Young**

- A. Consider approval to purchase a ZW3000 Screw Compactor with precrusher for processing EPS from Zero Waste (Stephensville, TX) for a total project cost of \$53,425.00.\*

Pricing includes purchase, installation, training, delivery, and electrical upgrades. A grant from the Foam Packaging Institute of \$50,000 will be used to fund this equipment purchase.

**14 10:10 ATTORNEYS OFFICE – Attorney Mike Junge**

- A. Consider approval of State of Minnesota, Department of Public Safety, Bureau of Criminal Apprehension Joint Powers Agreement on behalf of its County Attorney and Sheriff and adoption of corresponding Resolution 16-CB-30.\*
- B. Consider approval of Court Data Services Subscriber Amendment to CJDN Subscriber Amendment.\*

**15 10:15 SOCIAL SERVICES – Director Gary Sprynczynatyk**

- A. Consider adoption of Resolution 16-CB-31 authorizing Social Service Director as authorized representative to sign Joint Powers Agreement with Department of Public Safety, Bureau of Criminal Apprehension (BCA) and Social Service Supervisor as authorized representative designee.\*

**16 COUNTY ADMINISTRATION**

- Review of Commissioners Calendar
  - Commissioner reports of committee meetings attended since August 2, 2016.
- A. Consider approval of Aug 9, 2016 Personnel Committee Recommendations.\*
- B. Consider approval of Program Agreement between University of Minnesota and McLeod County/McLeod for Tomorrow for the Leadership Program, September 2016 – May 2017.\*
- C. Notification of Minnesota Counties Intergovernmental Trust (MCIT) dividend payment to McLeod County.
- D. Notification of annual McLeod County employee pork chop feed, Thursday, September 1<sup>st</sup> 11:00 AM-1:00 PM at North Complex.

**OTHER**

Open Forum  
Press Relations

**RECESS**

Next board meeting August 30, 2016 at 9:00 a.m. at the Glencoe City Center.