

**APRIL 5, 2016
MCLEOD COUNTY
BOARD MEETING WILL BE
HELD AT
THE HUTCHINSON HIGH
SCHOOL AUDITORIUM
1200 ROBERTS ROAD SW
HUTCHINSON, MN**

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
APRIL 5, 2016**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

Recognition of Student Government Day and review of schedule.

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:08 CONSENT AGENDA*

- A. March 22, 2016 Meeting Minutes and Synopsis.
- B. March 18, 2016 Auditor's Warrants.
- C. March 25, 2016 Auditor's Warrants.
- D. Approve Conditional Use Permit JP-C1 requested by Sandi Sportelli to construct an accessory building on her residential property for the purpose of operating a pet grooming, boarding and retail business located in Section 30, Hutchinson Township and within the Hutchinson Joint Planning Area. The Hutchinson Area Joint Planning Board unanimously recommended approval at their March 16, 2016 meeting.
- E. Approve Conditional Use Permit 16-07 requested by Brian Roushar for a kennel (West Country Kennels) for boarding and training up to 70 hunting dogs, of which 15 dogs will be used for breeding purposes. This property is located on 7.39 acres Section 26 of Bergen Township. The Board of Bergen Township unanimously recommended approval at their March 10, 2016 meeting. The Planning Advisory Committee unanimously recommended approval at their March 23, 2016 meeting with the following conditions:
 - 1. The hours of operation shall be Monday through Saturday from 8:00 AM to 5:00 PM. Pick up of boarding dogs shall be Sunday from 2:00 to 4:00 PM.
 - 2. The maximum number of dogs shall be seventy 70.
 - 3. A licensed veterinary shall conduct a kennel inspection each year.
 - 4. Westside Country Kennels shall be licensed through the State of Minnesota.
- F. Approve Conditional Use Permit 16-08 requested by Jerry & Stacy Stibal of Lester Prairie to amend their original permit to increase an existing 20 dog kennel to a 30 dog kennel for the purpose of raising and breeding Woodland Beagles. This property is located within the Agricultural District on 4.24 acres Section 35 of Winsted Township. The Board of Winsted Township unanimously recommended approval at their March 17, 2016 meeting. The Planning Advisory Committee unanimously recommended approval at their March 23, 2016 meeting with the following conditions:
 - 1. Applicant shall continue to monitor barking.
 - 2. The hours of operation are 7:00 AM to 7:00 PM.
- G. Approve Conditional Use Permit 16-10 requested by Mr. Jan T.A. Meske to construct an accessory structure to be 24' X 40' X 9' (960 sq. ft.) to be used for personal storage located in the front yard area on a parcel less than 3 acres within the Agricultural District, Section 11, Hutchinson Township. The Board of Hutchinson Township recommended approval on

March 10, 2016. The Planning Advisory Committee recommended approval on March 23, 2016.

- H. Upon appeal, the Personnel Committee met on March 22, 2016 and confirmed Ed Homan's last day of employment will remain January 7, 2016.
- I. Approve Confession of Judgment for Jacob Zimmerman on Property ID 16.052.0150 in the City of Brownton.
- J. Approve agreement with the State of Minnesota for the annual Boat and Water Safety Grant. Matching funds will be \$3,533.00.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS*

6 9:10 ROAD AND BRIDGE –Highway Engineer John Brunkhorst

- A. Consider adoption of Resolution 16-RB04-15 which designates the remainder of Adams Street as a County State Aid Highway for jurisdictional State Aid road transfers in the City of Hutchinson in accordance with the cooperative agreement that was approved on 9/6/11.*

This is contingent upon the City of Hutchinson adopting similar resolutions.

- B. Consider adoption of Resolution 16-RB05-16 which revokes portions of County State Aid Highway 115 (South Grade Road) for jurisdictional State Aid road transfers in the City of Hutchinson in accordance with the cooperative agreement that was approved on 9/6/11.*

This is contingent upon the City of Hutchinson adopting similar resolutions.

- C. Consider approval of out of state travel for County Highway Engineer John Brunkhorst to attend the 45th Annual MN Transportation Alliance Washington Fly In June 7th through June 9th.*

7 9:20 PARKS – Director Al Koglin

- A. Consider setting a Public Hearing for the McLeod County Trails Plan.*

8 9:35 AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford

- A. Consider adoption of Resolution 16-CB-14 to amend Lease Agreement Number PS0332 with the State of Minnesota, Department of Public Safety, Driver and Vehicle Service for North Complex Meeting room rental.*

9 9:40 SOLID WASTE – Recycling Manager Don Hopp

- A. Consider approval of quote submitted Vik's Landscaping & Lawn Care (Hutchinson, MN) to build a glass conveyor enclosure for a cost of \$12,390.00.*

This purchase will help comply with Conditional Use Permit and outdoor storage requirements which will eliminate blowing of shredded paper from the glass collection area.

Additional quote received: Vos Construction (Green Isle, MN) \$48,900.00

- B. Consider approval of a contract extension with Adult Training & Habilitation Center (ATHC) for six months, with revisions made to monthly rental fee and equipment maintenance language (Currently expires on 4-30-2016).*
- C. Consider approval of a pilot project for rural curbside recycling collection for identified rural neighborhoods located in Acoma, Hutchinson, and Helen townships for a \$3.00 per month fee per household (approximately 275 households).*

Pilot Project timeline to be effective from May 1, 2016 to April 30, 2017.

- D. Consider approval to provide refreshments at the 2016 Earth Day Open House Event at a cost not to exceed \$650.00.*

10 10:00 PLANNING AND ZONING – Administrator Larry Gasow

- A. Tom Ollig of the Holy Trinity 2016 Winstock Country Music Festival requested approval for application of "Licenses to Permit Large Assemblies in McLeod County for the upcoming 2016 Winstock Country Music Festival. The event is scheduled June 9th through June 11th.*

The purpose is to raise funds to help support Holy Trinity Schools in Winsted, MN. Holy Trinity has an enrollment in grades Preschool through 12th grade. This is a major fundraiser in their annual budget.

The assembly will begin on the 9th day of June, 2016 at 5:00 P.M. and end on the 11th day of June, 2016 at 11:59 P.M. The maximum number of persons anticipated to attend is 20,000 each day. The maximum number of tickets to be issued, sold or distributed is 20,000.

This property is located in the Northwest Quarter of the Northeast Quarter of Section (15) in the Township (117) North of Range (27) West.

Approvals have been granted by the property owners, Township and City. All appropriate signatures have been obtained for the City of Winsted and the State of Minnesota for the application to conduct annual Off-site Gambling and Permit for 1 to 4 day temporary on-sales liquor license. Both the pull tab booth and beer tent are located on property within the City of Winsted. Because of their location it is not necessary to secure approval for these licenses from either the Township or County.

McLeod County Sheriff granted written approval on March 16, 2016.

McLeod County Zoning Administrator granted written approval on March 17, 2016.

- A. Consider approval of Conditional Use Permit 16-01 requested by CleodSun LLC on behalf of SunShare, LLC as an Essential Service on property owned by Steinkraus Lester Prairie LLC for

the purpose of a Community Solar Garden. SunShare, LLC is planning an up to a 3 Megawatt (MW) garden upon approval by Xcel Energy of their application to provide them with renewable energy on the Xcel Energy power grid. The proposed Solar Garden meets all setbacks and requirements of the Zoning Ordinance. The property will be fenced for security and safety reasons. Appropriate applications shall be submitted to local and State Agencies. This property is located within approximately 25 AC parcel in NW ¼ of NE ¼ of Section 32, Winsted Township.

Winsted Township did not make recommendation of the proposed application at their regular meeting on January 14, 2016 due to the request for additional information, which was provided on January 22, 2016.

On January 27, 2016, the Planning Advisory Committee recommended approval by majority vote being taken In Favor - 2; being In Opposition - 1, with the following conditions being applied:

1. Proof of Insurance shall be provided to the Zoning Office prior to any permits being issued.
2. A Bond or Letter of Credit in the amount of \$60,000 shall be submitted to the Zoning Office prior to any permits being issued. (3 MW @ \$20,000 each = \$60,000.
3. Copy of MnDOT proposal granting access to utilize the gravel access road to site location shall be provided to the Zoning Office prior to any permits being issued.
4. Xcel Energy shall check for stray voltage on site and neighboring sites on a monthly basis for one year. A copy shall be provided to the Zoning Office.
5. A contact person for noxious weeds and other concerns shall be identified by a placard sign at the sight with contact name and phone number.
6. A contact name shall be provided to the Zoning Office for decommission and reclamation once the essential service is no longer in use.
7. A landscape buffer plan and vegetative management plan shall be provided to the Zoning Office.
8. A wetland Delineation shall be performed by contacting Environmental Services Officer.
9. Applicant shall meet all NPDES Permit requirements.
10. Agricultural fencing with two strands barbed wire shall be installed for site safety and security.

On February 16, 2016, the County Board of Commissioners tabled this item to allow the concerns from the residents that reside close to the proposed Community Solar Garden to be further addressed regarding weed control, stray voltage, proper set back, and the possibility of reduces real estate values.

11 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since March 22, 2016.
- A. Consider approval to hire a full-time Sheriff Deputy (grade 19) due to resignation.*

- B. Consider approval to hire Extension Summer Intern for up to 12 weeks at 40 hours per week. The University of Minnesota Extension will take care of the recruitment process and the funding for the position will come out of the Extension budget.*
- C. Consider approving the Amendment to Trailblazer Joint Powers Agreement which stipulates that a quorum for Trailblazer Joint Powers Board consist of four board members instead of three.*
- D. Consider approval to establish a Building Committee consisting of Paul Wright, Doug Krueger, Scott Rehmann, Tim Langenfeld, Scott Grivna and Pat Melvin to review change orders and address other issues that may arise during construction and require immediate attention.*
- E. Consider approval of builders risk insurance for the upcoming jail expansion and courthouse security project for a coverage period of 4/4/2016 to 7/1/2017 at a cost of \$10,063.00.*
- F. Discuss PrimeHealth Employee Insurance.

OTHER

Open Forum

Press Relations

RECESS

Next board meeting April 19, 2016 at 9:00 a.m. at the Trailblazer Transit Building in Glencoe.