

**APRIL 19, 2016
MCLEOD COUNTY
BOARD MEETING WILL
BE HELD AT
THE TRAILBLAZER
TRANSIT BUILDING
207 11th ST W
GLENCOE, MN**

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
APRIL 19, 2016**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:08 CONSENT AGENDA*

- A. April 5, 2016 Meeting Minutes and Synopsis.
- B. April 1, 2016 Auditor's Warrants.
- C. April 8, 2016 Auditor's Warrants.
- D. Approve the Sale of Cigarette and other Tobacco Products License for Casey's General Store #3505 in Stewart, MN from April 1, 2016 through December 31, 2016.
- E. Approve annual contract agreement between McLeod County and Safe Assure Consultants, Inc. (Willmar, MN) to provide annual OSHA safety training for a lump sum fee of \$3,677.10. This price has increased 2% (\$72.10) this year.
- F. Approve agreement with SafeAssure Consultants, Inc. (Willmar, MN) to provide annual OSHA safety training for the Highway Department for a lump sum fee of \$5,298.90.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS*

6 9:10 ROAD AND BRIDGE –Highway Engineer John Brunkhorst

- A. Consider award and contract approval of SAP 43-703-01, rehabilitation project on CSAH 103 in Biscay to WM Mueller & Sons (Hamburg, MN) for a grand total of \$168,897.19. with funding coming from State Aid.*

Other bids include: Duininck, Inc. (Prinsburg , MN) \$170,225.30; Knife River (Sauk Rapids, MN) \$183,541.18; Hard Drives (Rogers, MN) \$193,127.84.

The Highway Department believes this is a good bid and recommends award to WM Mueller & Sons.

7 9:15 ASSESSORS OFFICE- Assessor Sue Schulz

- A. Consider approval to hire Clay Dodd for an appraisal for S J & F tax court petition for payable years 2013,2014,2015.*

8 9:25 JAIL - Administrator Kate Jones

- A. Consider adoption of Resolution 16-CB-17 Recognition of National Correctional Officer's Week from May 1st thru May 7th 2016.*

9 9:30 HUMAN RESOURCES – Director Mary Jo Wieseler

- A. Consider April 12, 2016 Personnel Committee Recommendations.*

10 9:35 ENVIRONMENTAL SERVICES – Environmentalist Roger Berggren

- A. Consider approval of agreement between McLeod County and Central Applicators Inc. (Foley, MN) to continue brush spraying in the county ditches for 2016 at a rate of \$50.00 per hour per application unit plus chemicals.*

11 9:40 PARKS – Director Al Koglin

- A. Discuss open house scheduled for May 9th from 5:30 to 7:00 p.m. at the Depot in Hutchinson for public input on the Dakota Trail Master Plan to be designated as a regional trail by the Greater Minnesota Regional Parks and Trails Commission.

12 9:50 AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford

- A. Consider setting Public Hearing of the Ditch Authority on County Ditch #22 for May 17 at 10:00 a.m. to receive and review Engineer's Report.*

13 10:00 PLANNING AND ZONING – Administrator Larry Gasow

- A. Consider approval of Conditional Use Permit 16-09 requested by Calvin Dolezal on property owned by John Klaustermeier for salvaging and recycling of vehicles, white goods and similar products in Auditor's Plat Section 2 of Bergen Township.*

The City Council of Lester Prairie met March 8, 2016 and had concerns which were addressed as conditions at the Planning Advisory Commission meeting on March 23, 2016.

The Board of Bergen Township met March 10, 2016 and had concerns of ground contaminates which were addressed at the Planning Advisory Committee meeting on March 23, 2016.

The Planning Advisory Committee recommended approval on March 23, 2016 with the following conditions:

- 1) Applicant shall obtain a permit from the Minnesota Pollution Control Agency (MPCA) as well as any other permits as required by other State, Federal and Local Agencies.
- 2) Copies of MPCA and EPA permits including inspection reports shall be provided to the County Zoning Administrator and to the City of Lester Prairie.

- 3) An Eight (8) foot steel fence, earth tone in color, shall be constructed all the way to the driveway (west side).
- 4) The gate must be moved to the west side and must have a lock.
- 5) The driveway must be inspected by the County Highway Department.
- 6) A \$50,000 Bond or Bank Letter of Credit shall be provided to the Zoning Office.
- 7) All recyclable materials must be kept inside the fenced in area or the accessory structure.
- 8) All conditions must be met by October 2016.

14 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since April 5, 2016.
- A. Consider approval of April 12, 2016 Budget Committee recommendations.*
 - B. Consider appointment of Dr. Randy Jurgenson to the McLeod County Extension Committee.*
 - C. Update on proposed May Workshop.
 - D. Discuss PrimeHealth Employee Insurance.

OTHER

Open Forum
Press Relations

RECESS

Next board meeting May 3, 2016 at 9:00 a.m. in South Ballroom of the Glencoe City Center.

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING MINUTES – April 5, 2016**

CALL TO ORDER

The regular meeting of the McLeod County Board of Commissioners was called to order at 9:00 a.m. by Chair Paul Wright in the Hutchinson High School Auditorium. Commissioners Nies, Shimanski, Nagel and Krueger were present. County Administrator Patrick Melvin, Administrative Assistant Donna Rickeman and County Auditor-Treasurer Cindy Schultz were also present.

PLEDGE OF ALLEGIANCE

At the request of the Board Chair, all present recited the Pledge of Allegiance.

Recognition of Student Government Day and review of schedule.

CONSIDERATION OF AGENDA ITEMS

Nagel/Krueger motion carried unanimously to approve the agenda.

CONSENT AGENDA

- A) March 22, 2016 Meeting Minutes and Synopsis.
- B) March 18, 2016 Auditor's Warrants.
- C) March 25, 2016 Auditor's Warrants.
- D) Approve Conditional Use Permit JP-C1 requested by Sandi Sportelli to construct an accessory building on her residential property for the purpose of operating a pet grooming, boarding and retail business located in Section 30, Hutchinson Township and within the Hutchinson Joint Planning Area. The Hutchinson Area Joint Planning Board unanimously recommended approval at their March 16, 2016 meeting.
- E) Approve Conditional Use Permit 16-07 requested by Brian Roushar for a kennel (West Country Kennels) for boarding and training up to 70 hunting dogs, of which 15 dogs will be used for breeding purposes. This property is located on 7.39 acres Section 26 of Bergen Township. The Board of Bergen Township unanimously recommended approval at their March 10, 2016 meeting. The Planning Advisory Committee unanimously recommended approval at their March 23, 2016 meeting with the following conditions:
 - 1. The hours of operation shall be Monday through Saturday from 8:00 AM to 5:00 PM. Pick up of boarding dogs shall be Sunday from 2:00 to 4:00 PM.

2. The maximum number of dogs shall be seventy 70.
 3. A licensed veterinary shall conduct a kennel inspection each year.
 4. Westside Country Kennels shall be licensed through the State of Minnesota.
- F) Approve Conditional Use Permit 16-08 requested by Jerry & Stacy Stibal of Lester Prairie to amend their original permit to increase an existing 20 dog kennel to a 30 dog kennel for the purpose of raising and breeding Woodland Beagles. This property is located within the Agricultural District on 4.24 acres Section 35 of Winsted Township. The Board of Winsted Township unanimously recommended approval at their March 17, 2016 meeting. The Planning Advisory Committee unanimously recommended approval at their March 23, 2016 meeting with the following conditions:
1. Applicant shall continue to monitor barking.
 2. The hours of operation are 7:00 AM to 7:00 PM.
- G) Approve Conditional Use Permit 16-10 requested by Mr. Jan T.A. Meske to construct an accessory structure to be 24' X 40' X 9' (960 sq. ft.) to be used for personal storage located in the front yard area on a parcel less than 3 acres within the Agricultural District, Section 11, Hutchinson Township. The Board of Hutchinson Township recommended approval on March 10, 2016. The Planning Advisory Committee recommended approval on March 23, 2016.
- H) Upon appeal, the Personnel Committee met on March 22, 2016 and confirmed Ed Homan's last day of employment will remain January 7, 2016.
- I) Approve Confession of Judgment for Jacob Zimmerman on Property ID 16.052.0150 in the City of Brownton.
- J) Approve agreement with the State of Minnesota for the annual Boat and Water Safety Grant. Matching funds will be \$3,533.00.

Nies/Shimanski motion carried unanimously to approve the consent agenda.

PAYMENT OF BILLS – COMMISSIONER WARRANT LIST

General Revenue	\$73,560.79
Road & Bridge	\$89,613.57
Solid Waste	\$18,302.96

Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$181,477.32 from the aforementioned funds.

ROAD AND BRIDGE –Highway Engineer John Brunkhorst

- A) John Brunkhorst requested adoption of Resolution 16-RB04-15 which designates the remainder of Adams Street as a County State Aid Highway.

This is part of a jurisdictional State Aid road transfer in the City of Hutchinson in accordance with the cooperative agreement that was approved on 9/6/11.

This is contingent upon the City of Hutchinson adopting similar resolutions.

Shimanski/Nagel motion carried unanimously to adopt Resolution 16-RB04-15 which designates the remainder of Adams Street as a County State Aid Highway in accordance with the cooperative agreement that was approved on 9/6/11.

- B) John Brunkhorst requested adoption of Resolution 16-RB05-16 which revokes portions of County State Aid Highway 115 (South Grade Road). This is part of a jurisdictional State Aid road transfer in the City of Hutchinson in accordance with the cooperative agreement that was approved on 9/6/11.

This is contingent upon the City of Hutchinson adopting similar resolutions.

Nies/Shimanski motion carried unanimously to adopt Resolution 16-RB05-16 which revokes portions of County State Aid Highway 115 (South Grade Road) in accordance with the cooperative agreement that was approved on 9/6/11.

- C) John Brunkhorst requested approval of attendance at the 45th Annual MN Transportation Alliance Washington Fly In June 7th through June 9th.

Krueger/Nagel motion carried unanimously to approve out of state travel for County Highway Engineer John Brunkhorst and a Commissioner to attend the 45th Annual MN Transportation Alliance Washington Fly In June 7th through June 9th.

PARKS – Director Al Koglin

- A) Al Koglin requested approval to set a Public Hearing for the McLeod County Trails Plan on May 3rd at 9:30 A.M.

Krueger/Shimanski motion carried unanimously to set Public Hearing for the McLeod County Trails Plan on May 3rd at 9:30 A.M.

AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford

- A) Cindy Schultz Ford requested adoption of Resolution 16-CB-14 to amend Lease Agreement Number PS0332 with the State of Minnesota, Department of Public Safety, Driver and Vehicle Service for North Complex Meeting room rental. The amended lease will extend for 5 years with rent being \$1,500 a year and an additional \$100 each subsequent year.

Shimanski/Nies motion carried unanimously to adopt Resolution 16-CB-14 to amend Lease Agreement Number PS0332 with the State of Minnesota, Department of Public Safety, Driver and Vehicle Service for North Complex Meeting room rental.

SOLID WASTE – Recycling Manager Don Hopp

- A) Don Hopp requested approval of quote submitted Vik's Landscaping & Lawn Care (Hutchinson, MN) to build a glass conveyor enclosure for a cost of \$12,390.00.

This purchase will help comply with Conditional Use Permit and outdoor storage requirements which will eliminate blowing of shredded paper from the glass collection area.

Additional quote received: Vos Construction (Green Isle, MN) \$48,900.00.

Nies/Nagel motion carried unanimously to approve quote from Vik's Landscaping & Lawn Care (Hutchinson, MN) to build a glass conveyor enclosure for a cost of \$12,390.00.

- B) Don Hopp requested approval of a contract extension with Adult Training & Habilitation Center (ATHC) for six months, with revisions of monthly rental fee from \$19,250 to \$15,000 and equipment maintenance language (Currently expires on 4-30-2016).

Nies/Shimanski motion carried unanimously to approve a contract extension with Adult Training & Habilitation Center (ATHC) for six months, with revisions of monthly rental fee from \$19,250 to \$15,000 and equipment maintenance language.

- C) Don Hopp requested approval of a pilot project for rural curbside recycling collection for identified rural neighborhoods located in Acoma, Hutchinson, and Helen townships for a \$3.00 per month fee per household for approximately 275 households.

Project timeline to be effective from May 1, 2016 to April 30, 2017.

Nagel/Krueger motion carried unanimously to approve a pilot project for rural curbside recycling collection for identified rural neighborhoods located in Acoma, Hutchinson, and Helen townships for a \$3.00 per month fee per household for approximately 275 households.

- D) Don Hopp requested approval to provide refreshments at the 2016 Earth Day Open House Event on Friday, April 22nd at a cost not to exceed \$650.00.

Nies/Nagel motion carried unanimously to provide refreshments at the 2016 Earth Day Open House Event on Friday, April 22nd at a cost not to exceed \$650.00.

PLANNING AND ZONING – Administrator Larry Gasow

- A) Tom Ollig of the Holy Trinity 2016 Winstock Country Music Festival requested approval for application of “Licenses to Permit Large Assemblies in McLeod County for the upcoming 2016 Winstock Country Music Festival. The event is scheduled June 9th through June 11th.

The purpose is to raise funds to help support Holy Trinity Schools in Winsted, MN. Holy Trinity has an enrollment in grades Preschool through 12th grade. This is a major fundraiser in their annual budget.

The assembly will begin on the 9th day of June, 2016 at 5:00 P.M. and end on the 11th day of June, 2016 at 11:59 P.M. The maximum number of persons anticipated to attend is 20,000 each day. The maximum number of tickets to be issued, sold or distributed is 20,000.

This property is located in the Northwest Quarter of the Northeast Quarter of Section (15) in the Township (117) North of Range (27) West.

Approvals have been granted by the property owners, Township and City. All appropriate signatures have been obtained for the City of Winsted and the State of Minnesota for the application to conduct annual Off-site Gambling and Permit for 1 to 4 day temporary on-sales liquor license. Both the pull tab booth and beer tent are located on property within the City of Winsted. Because of their location it is not necessary to secure approval for these licenses from either the Township or County.

McLeod County Sheriff granted written approval on March 16, 2016.

McLeod County Zoning Administrator granted written approval on March 17, 2016.

Shimanski/Krueger motion carried unanimously to approve application of “Licenses to Permit Large Assemblies in McLeod County for the upcoming 2016 Winstock Country Music Festival. The event is scheduled June 9th through June 11th.

- B) Larry Gasow requested approval of Conditional Use Permit 16-01 requested by CleodSun LLC on behalf of SunShare, LLC as an Essential Service on property owned by Steinkraus Lester Prairie LLC for the purpose of a Community Solar Garden. SunShare, LLC is planning an up to a 3 Megawatt (MW) garden upon approval by Xcel Energy of their application to provide them with renewable energy on the Xcel Energy power grid. The proposed Solar Garden meets all setbacks and requirements of the Zoning

Ordinance. The property will be fenced for security and safety reasons. Appropriate applications shall be submitted to local and State Agencies. This property is located within approximately 25 AC parcel in NW ¼ of NE ¼ of Section 32, Winsted Township.

Winsted Township did not make recommendation of the proposed application at their regular meeting on January 14, 2016 due to the request for additional information, which was provided on January 22, 2016.

On January 27, 2016, the Planning Advisory Committee recommended approval by majority vote being taken In Favor - 2; being In Opposition - 1, with the following conditions being applied:

1. Proof of Insurance shall be provided to the Zoning Office prior to any permits being issued.
2. A Bond or Letter of Credit in the amount of \$60,000 shall be submitted to the Zoning Office prior to any permits being issued. (3 MW @ \$20,000 each = \$60,000).
3. Copy of MnDOT proposal granting access to utilize the gravel access road to site location shall be provided to the Zoning Office prior to any permits being issued.
4. SunShare will do preliminary stray voltage checks on-site and on 7 neighboring sites at a total cost not to exceed \$3,000.00. SunShare will test for on-site stray voltage quarterly for one year and annually for next five years. A copy shall be provided to the Zoning Office.
5. A contact person for noxious weeds and other concerns shall be identified by a placard sign at the sight with contact name and phone number.
6. A contact name shall be provided to the Zoning Office for decommission and reclamation once the essential service is no longer in use.
7. A landscape buffer plan and vegetative management shall be added including one row of maintained healthy living 4' trees with vegetative shrubbery along Highway 7 frontage, Southeast corner and east along Mr. Neaton's property. A copy shall be provided to the Zoning Office.
8. A wetland Delineation shall be performed by contacting Environmental Services Officer.
9. Applicant shall meet all NPDES Permit requirements.
10. 6' agricultural fencing with no barb wire shall be installed.

On February 16, 2016, the County Board of Commissioners tabled this item to allow the concerns from the residents that reside close to the proposed Community Solar Garden to be further addressed regarding weed control,

stray voltage, proper set back, and the possibility of reduces real estate values.

After further discussion, the County Board added the following condition to Conditional Use Permit 16-01:

11. If stray voltage is found with SunShare being liable responsible measures will be taken immediately.

After further discussion, the County Board made changes to conditions #4, 7 10, (see new wording in above conditions).

Nies/Nagel motion carried unanimously to approve Conditional Use Permit 16-01 requested by CleodSun LLC on behalf of SunShare, LLC as an Essential Service on property owned by Steinkraus Lester Prairie LLC for the purpose of a Community Solar Garden. SunShare, LLC is planning an up to a 3 Megawatt (MW) garden upon approval by Xcel Energy of their application to provide them with renewable energy on the Xcel Energy power grid with the addition of condition 11 listed above and changes to conditions 4, 7 10.

Shimanski/Krueger motion carried unanimously to recess at 11:40 a.m.

COUNTY ADMINISTRATION

- A) Pat Melvin requested approval to hire a full-time Sheriff Deputy (grade 19) due to resignation.

Nagel/Krueger motion carried unanimously to approve hiring a full-time Sheriff Deputy (grade 19) due to resignation.

- B) Pat Melvin requested approval to hire an Extension Summer Intern for up to 12 weeks at 40 hours per week. The University of Minnesota Extension will take care of the recruitment process and the funding for the position will come out of the Extension budget.

Nies/Shimanski motion carried unanimously to hire an Extension Summer Intern for up to 12 weeks at 40 hours per week.

- C) Pat Melvin requested approval to an Amendment to Trailblazer Joint Powers Agreement which stipulates that a quorum for Trailblazer Joint Powers Board consist of four board members instead of three.

Nagel/Krueger motion carried unanimously to approve an Amendment to Trailblazer Joint Powers Agreement which stipulates that a quorum for Trailblazer Joint Powers Board consist of four board members instead of three.

D) Pat Melvin requested approval to establish a Building Committee consisting of Board Chairperson, Doug Krueger, Scott Rehmann, Tim Langenfeld, Scott Grivna and Pat Melvin to review change orders and address other issues that may arise during construction and require immediate attention. This committee will disband at the end of the project and all accounts are settled.

Nies/Shimanski motion carried unanimously to approve the establishment of a Building Committee consisting of Board Chairperson, Doug Krueger, Scott Rehmann, Tim Langenfeld, Scott Grivna and Pat Melvin to review change orders and address other issues that may arise during construction and require immediate attention.

E) Donna Rickeman requested approval of builders risk insurance for the upcoming jail expansion and courthouse security project for a coverage period of 4/4/2016 to 7/1/2017 at a cost of \$10,063.00.

Nies/Nagel motion carried unanimously to approve builders risk insurance for the upcoming jail expansion and courthouse security project for a coverage period of 4/4/2016 to 7/1/2017 at a cost of \$10,063.00.

F) Discussion on PrimeHealth Employee Insurance.

Wright/Shimanski motion carried unanimously to table discussion on PrimeHealth Employee Insurance until the April 19th Board Meeting.

Nagel/Shimanski motion carried unanimously to recess at 12:00 p.m. until 9:00 a.m. April 19, 2016 at the Trailblazer Transit Building.

ATTEST:

Paul Wright, Board Chair

Patrick Melvin, County Administrator

McLEOD COUNTY
BOARD OF COMMISSIONERS
SYNOPSIS – April 5, 2016

1. Commissioners Wright, Nies, Shimanski, Krueger and Nagel were present.
2. Nagel/Krueger motion carried unanimously to approve the agenda.
3. Nies/Shimanski motion carried unanimously to approve the consent agenda including March 22, 2016 Meeting Minutes and Synopsis; February 12, 2016 Auditor's Warrants; March 18, 2016 Auditor's Warrants; March 25, 2016 Auditor's Warrants; Approve Conditional Use Permit JP-C1 requested by Sandi Sportelli to construct an accessory building on her residential property for the purpose of operating a pet grooming, boarding and retail business located in Section 30, Hutchinson Township and within the Hutchinson Joint Planning Area; Approve Conditional Use Permit 16-07 requested by Brian Roushar for a kennel (West Country Kennels) for boarding and training up to 70 hunting dogs, of which 15 dogs will be used for breeding purposes. This property is located on 7.39 acres Section 26 of Bergen Township; Approve Conditional Use Permit 16-08 requested by Jerry & Stacy Stibal of Lester Prairie to amend their original permit to increase an existing 20 dog kennel to a 30 dig kennel for the purpose of raising and breeding Woodland Beagles; Approve Conditional Use Permit 16-10 requested by Mr. Jan T.A. Meske to construct an accessory structure to be 24' X 40' X 9' (960 sq. ft.) to be used for personal storage located in the front yard area on a parcel less than 3 acres within the Agricultural District, Section 11, Hutchinson Township; Upon appeal, the Personnel Committee met on March 22, 2016 and confirmed Ed Homan's last day of employment will remain January 7, 2016; Approve Confession of Judgment for Jacob Zimmerman on Property ID 16.052.0150 in the City of Brownston; Approve agreement with the State of Minnesota for the annual Boat and Water Safety Grant.
4. Shimanski/Krueger motion carried unanimously to approve payment of bills totaling \$181,477.32 from the aforementioned funds.
5. Shimanski/Nagel motion carried unanimously to adopt Resolution 16-RB04-15 which designates the remainder of Adams Street as a County State Aid Highway in accordance with the cooperative agreement that was approved on 9/6/11.
6. Nies/Shimanski motion carried unanimously to adopt Resolution 16-RB05-16 which revokes portions of County State Aid Highway 115 (South Grade Road) in accordance with the cooperative agreement that was approved on 9/6/11.
7. Krueger/Nagel motion carried unanimously to approve out of state travel for County Highway Engineer John Brunkhorst and a Commissioner to attend the 45th Annual MN Transportation Alliance Washington Fly In June 7th through June 9th.
8. Krueger/Shimanski motion carried unanimously to set Public Hearing for the McLeod County Trails Plan on May 3rd at 9:30 A.M.

9. Shimanski/Nies motion carried unanimously to adopt Resolution 16-CB-14 to amend Lease Agreement Number PS0332 with the State of Minnesota, Department of Public Safety, Driver and Vehicle Service for North Complex Meeting room rental.
10. Nies/Nagel motion carried unanimously to approve quote from Vik's Landscaping & Lawn Care (Hutchinson, MN) to build a glass conveyor enclosure for a cost of \$12,390.00.
11. Nies/Shimanski motion carried unanimously to approve a contract extension with Adult Training & Habilitation Center (ATHC) for six months, with revisions of monthly rental fee from \$19,250 to \$15,000 and equipment maintenance language.
12. Nagel/Krueger motion carried unanimously to approve a pilot project for rural curbside recycling collection for identified rural neighborhoods located in Acoma, Hutchinson, and Helen townships for a \$3.00 per month fee per household for approximately 275 households.
13. Nies/Nagel motion carried unanimously to provide refreshments at the 2016 Earth Day Open House Event on Friday, April 22nd at a cost not to exceed \$650.00.
14. Shimanski/Krueger motion carried unanimously to approve application of "Licenses to Permit Large Assemblies in McLeod County for the upcoming 2016 Winstock Country Music Festival. The event is scheduled June 9th through June 11th.
15. Nies/Nagel motion carried unanimously to approve Conditional Use Permit 16-01 requested by CleodSun LLC on behalf of SunShare, LLC as an Essential Service on property owned by Steinkraus Lester Prairie LLC for the purpose of a Community Solar Garden. SunShare, LLC is planning an up to a 3 Megawatt (MW) garden upon approval by Xcel Energy of their application to provide them with renewable energy on the Xcel Energy power grid with the addition of condition 11 listed above and changes to conditions 4, 7 10.
16. Shimanski/Krueger motion carried unanimously to recess at 11:40 a.m.
17. Nagel/Krueger motion carried unanimously to approve hiring a full-time Sheriff Deputy (grade 19) due to resignation.
18. Nies/Shimanski motion carried unanimously to hire an Extension Summer Intern for up to 12 weeks at 40 hours per week.
19. Nagel/Krueger motion carried unanimously to approve an Amendment to Trailblazer Joint Powers Agreement which stipulates that a quorum for Trailblazer Joint Powers Board consist of four board members instead of three.
20. Nies/Shimanski motion carried unanimously to approve the establishment of a Building Committee consisting of Board Chairperson, Doug Krueger, Scott Rehmann, Tim Langenfeld, Scott Grivna and Pat Melvin to review change orders and address other issues that may arise during construction and require immediate attention.

21. Nies/Nagel motion carried unanimously to approve builders risk insurance for the upcoming jail expansion and courthouse security project for a coverage period of 4/4/2016 to 7/1/2017 at a cost of \$10,063.00.
22. Wright/Shimanski motion carried unanimously to table discussion on PrimeHealth Employee Insurance until the April 19th Board Meeting.

Complete minutes are on file in the County Administrator's Office. The meeting recessed at 12:00 p.m. until April 19, 2016.

Attest:

Paul Wright, Board Chair

Patrick Melvin, County Administrator

DRAFT

***** McLeod County IFS *****



POOL
4/1/16 2:02PM

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By:	2	1 - Fund (Page Break by Fund)	Page Break By:	1	1 - Page Break by Fund
		2 - Department (Totals by Dept)			2 - Page Break by Dept
		3 - Vendor Number			
		4 - Vendor Name			

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N



POOL
4/1/16 2:02PM
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
3028	MINNESOTA CHILD SUPPORT PAYMENT					
43	01-000-000-0000-2056		314.25	CHILD SUPPORT 03/06/2016 03/19/2016	001124208702	Child Support Garnishment Payable
46	01-000-000-0000-2056		148.59	CHILD SUPPORT 03/06/2016 03/19/2016	001427027301	Child Support Garnishment Payable
45	01-000-000-0000-2056		114.90	CHILD SUPPORT 03/06/2016 03/19/2016	001436294701	Child Support Garnishment Payable
42	01-000-000-0000-2056		255.19	CHILD SUPPORT 03/06/2016 03/19/2016	001447664801	Child Support Garnishment Payable
134	01-000-000-0000-2056		493.12	CHILD SUPPORT JAYSON NEUBARTH	0014720624	Child Support Garnishment Payable
44	01-000-000-0000-2056		130.13	CHILD SUPPORT 03/06/2016 03/19/2016	001499730601	Child Support Garnishment Payable
47	01-000-000-0000-2056		327.64	CHILD SUPPORT 03/06/2016 03/19/2016	001530953002	Child Support Garnishment Payable
3028	MINNESOTA CHILD SUPPORT PAYMENT		1,783.82	7 Transactions		
0	DEPT Total:		1,783.82	...	1 Vendors	7 Transactions
5	DEPT			BOARD OF COUNTY COMMISSIONERS		
1886	BMO					
94	01-005-000-0000-6336		388.60	INTERCONTINENTAL HOTEL	1627	Meals, Lodging, Parking & Miscellaneous
95	01-005-000-0000-6336		429.50	INTERCONTINENTAL HOTEL	1627	Meals, Lodging, Parking & Miscellaneous
1886	BMO		818.10	2 Transactions		
5	DEPT Total:		818.10	BOARD OF COUNTY COMMISSIONERS	1 Vendors	2 Transactions
13	DEPT			COURT ADMINISTRATOR'S		
2651	BACHMAN PRINTING					
139	01-013-000-0000-6350		456.97	PRINTING OF BRIEF 43-JV-15-138	56814	Other Services & Charges
2651	BACHMAN PRINTING		456.97	1 Transactions		
283	GLENCOE LAW OFFICE					
10	01-013-000-0000-6272		176.25	COURT APPT CJ/BH JV-15-196	781	Court Appt Atty-Dep/Neg/Ter
21	01-013-000-0000-6273		337.50	COURT APPT MS PR-16-37	782	Court Appt Atty-Other
7	01-013-000-0000-6272		292.50	COURT APPT EW/JW/SJ JV-15-175	783	Court Appt Atty-Dep/Neg/Ter
8	01-013-000-0000-6272		393.75	COURT APPT JG/PG/CY JV-15-156	784	Court Appt Atty-Dep/Neg/Ter
22	01-013-000-0000-6273		112.50	COURT APPT DJ PR-16-384	787	Court Appt Atty-Other



POOL
4/1/16 2:02PM
1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
11	01-013-000-0000-6272		COURT APPT MM/CC JV-16-1	788	Court Appt Atty-Dep/Neg/Ter
12	01-013-000-0000-6272		COURT APPT SP/JR/BH JV-16-29	789	Court Appt Atty-Dep/Neg/Ter
20	01-013-000-0000-6273		COURT APPT DS PR-16-320	790	Court Appt Atty-Other
13	01-013-000-0000-6272		COURT APPT JM/R JV-16-39	791	Court Appt Atty-Dep/Neg/Ter
19	01-013-000-0000-6273		COURT APPT PB PR-15-1786	792	Court Appt Atty-Other
14	01-013-000-0000-6272		COURT APPT KT/LT JV-16-22	794	Court Appt Atty-Dep/Neg/Ter
15	01-013-000-0000-6272		COURT APPT AB/DN JV-15-119	795	Court Appt Atty-Dep/Neg/Ter
9	01-013-000-0000-6272		COURT APPT KS/IM JV-15-98	796	Court Appt Atty-Dep/Neg/Ter
17	01-013-000-0000-6272		COURT APPT SV/KV JV-15-97	797	Court Appt Atty-Dep/Neg/Ter
18	01-013-000-0000-6272		COURT APPT AE/IS JV-15-66	798	Court Appt Atty-Dep/Neg/Ter
6	01-013-000-0000-6272		COURT APPT AG/TM JV-15-209	799	Court Appt Atty-Dep/Neg/Ter
16	01-013-000-0000-6272		COURT APPT JO/SB JV-14-255	800	Court Appt Atty-Dep/Neg/Ter
283	GLENCOE LAW OFFICE		4,065.00	17 Transactions	
4583	JONES & MAGNUS LLC				
26	01-013-000-0000-6273		COURT APPT CF PR-06-318	4694	Court Appt Atty-Other
25	01-013-000-0000-6273		COURT APPT MK PR-09-1593	4695	Court Appt Atty-Other
24	01-013-000-0000-6273		COURT APPT MM PR-11-2016	4696	Court Appt Atty-Other
23	01-013-000-0000-6273		COURT APPT WO PR-10-1406	4697	Court Appt Atty-Other
27	01-013-000-0000-6273		COURT APPT SR P4-06-136	4698	Court Appt Atty-Other
4583	JONES & MAGNUS LLC		435.00	5 Transactions	
3140	ROGGE/RENEE A				
36	01-013-000-0000-6273		45.50	TRANSCRIPT-STATE VS MARTE	Court Appt Atty-Other
3140	ROGGE/RENEE A		45.50	1 Transactions	
13	DEPT Total:		5,002.47	COURT ADMINISTRATOR'S	4 Vendors 24 Transactions
65	DEPT			INFORMATION SYSTEMS	
1886	BMO				
57	01-065-000-0000-6404		11.78	MENARDS	1692 Computer Supplies
58	01-065-000-0000-6404		10.72	MENARDS	1692 Computer Supplies
1886	BMO		22.50	2 Transactions	
65	DEPT Total:		22.50	INFORMATION SYSTEMS	1 Vendors 2 Transactions
76	DEPT			CENTRAL SERVICES-COUNTY WIDE	
1886	BMO				

***** McLeod County IFS *****



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
70	01-076-000-0000-6205		122.55	USPS	9909	Postage And Postal Box Rental
	1886 BMO		122.55	1 Transactions		
5918	CENTURY LINK					
130	01-076-000-0000-6203		55.78	CIRCUIT CHARGE	66XCD6-S-16075	Communications
	5918 CENTURY LINK		55.78	1 Transactions		
5906	CENTURYLINK					
2	01-076-000-0000-6203		307.47	LOCAL SVC	313623769	Communications
1	01-076-000-0000-6203		2,424.17	LOCAL SVC	314019358	Communications
	5906 CENTURYLINK		2,731.64	2 Transactions		
76	DEPT Total:		2,909.97	CENTRAL SERVICES-COUNTY WIDE	3 Vendors	4 Transactions
91	DEPT			COUNTY ATTORNEY'S		
	1886 BMO					
59	01-091-000-0000-6245		252.00	SUPREME COURT LAWYER REG	1643	Dues And Registration Fees
	1886 BMO		252.00	1 Transactions		
91	DEPT Total:		252.00	COUNTY ATTORNEY'S	1 Vendors	1 Transactions
103	DEPT			COUNTY ASSESSOR'S		
	1886 BMO					
97	01-103-000-0000-6245		100.00	MAAO	9891	Dues And Registration Fees
96	01-103-000-0000-6450		22.86	BEEN VERIFIED	9891	Subscriptions
	1886 BMO		122.86	2 Transactions		
103	DEPT Total:		122.86	COUNTY ASSESSOR'S	1 Vendors	2 Transactions
111	DEPT			COURTHOUSE BUILDING		
	1886 BMO					
101	01-111-000-0000-6303		40.00	INSPEC	1650	Repair And Maintenance Services
98	01-111-000-0000-6425		477.62	MENARDS	1650	Repair And Maintenance Supplies
99	01-111-000-0000-6425		76.15	MENARDS	1650	Repair And Maintenance Supplies
102	01-111-000-0000-6425		46.27	MENARDS	1650	Repair And Maintenance Supplies
104	01-111-000-0000-6425		135.68	HARBOR FREIGHT	1650	Repair And Maintenance Supplies
	1886 BMO		775.72	5 Transactions		

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
111 DEPT Total:		775.72	COURTHOUSE BUILDING	1 Vendors 5 Transactions
112 DEPT			NORTH COMPLEX BUILDING	
1886 BMO				
100 01-112-000-0000-6425		3.52	WALMART	1650 Repair And Maintenance Supplies
1886 BMO		3.52		1 Transactions
112 DEPT Total:		3.52	NORTH COMPLEX BUILDING	1 Vendors 1 Transactions
116 DEPT			HEALTH AND HUMAN SERVICES BUILDII	
1886 BMO				
103 01-116-000-0000-6425		81.33	RACK SOLUTION	1650 Repair And Maintenance Supplies
1886 BMO		81.33		1 Transactions
116 DEPT Total:		81.33	HEALTH AND HUMAN SERVICES BUILI	1 Vendors 1 Transactions
201 DEPT			COUNTY SHERIFF'S OFFICE	
1886 BMO				
107 01-201-000-0000-6327		200.00	POLICETEES.COM	1585 General Auto Maintenance
108 01-201-000-0000-6402		57.33	AMAZON.COM	1585 Office Supplies
109 01-201-000-0000-6402		105.06	AMAZON.COM	1585 Office Supplies
110 01-201-000-0000-6402		41.30	AMAZON.COM	1585 Office Supplies
105 01-201-000-0000-6402		609.74	4 IMPRINT	1593 Office Supplies
106 01-201-000-0000-6456		64.71	LENCOE FLEET SUPPLY	1593 Shooting Supplies For Firearms Program
1886 BMO		1,078.14		6 Transactions
5906 CENTURYLINK				
129 01-201-000-0000-6203		47.86	PHONES CHARGES	313138411 Communications
			03/18/2016 04/17/2016	
5906 CENTURYLINK		47.86		1 Transactions
1160 MCLEOD COUNTY AUDITOR TREASURER				
132 01-201-000-0000-6610		1,715.30	#164 TITLE & TAX FEE	Capital - Over \$5,000 (Fixed Assets)
1160 MCLEOD COUNTY AUDITOR TREASURER		1,715.30		1 Transactions
5400 NELSON AUTO CENTER				
135 01-201-000-0000-6610		25,746.95	SQUAD 16-164	F6487 Capital - Over \$5,000 (Fixed Assets)

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
5400 NELSON AUTO CENTER		25,746.95	1 Transactions		
201 DEPT Total:		28,588.25	COUNTY SHERIFF'S OFFICE	4 Vendors	9 Transactions
251 DEPT			COUNTY JAIL		
1886 BMO					
60 01-251-000-0000-6268		57.15	AMAZON.COM	1528	Medical Aid To Prisoners
62 01-251-000-0000-6327		543.29	KEVINS AUTO SERVICE INC	1528	General Auto Maintenance
63 01-251-000-0000-6327		16.29-	KEVINS AUTO SERVICE INC	1528	General Auto Maintenance
61 01-251-000-0000-6461		87.50	METROTRANSIT STORE	1528	Inmate Supplies
1886 BMO		671.65	4 Transactions		
251 DEPT Total:		671.65	COUNTY JAIL	1 Vendors	4 Transactions
485 DEPT			COUNTY PUBLIC HEALTH NURSING		
1886 BMO					
76 01-485-000-0000-6245		139.00	SCIENCE MUSEUM OF MN	9556	Dues And Registration Fees
71 01-485-000-0000-6245		75.00	ARROWHEAD EMS	9556	Dues And Registration Fees
74 01-485-000-0000-6402		7.33	RAM TTIFLOORCARE	9556	Office Supplies
75 01-485-000-0000-6402		85.95	AMAZON.COM	9556	Office Supplies
77 01-485-000-0000-6402		183.86	WM SUPERCENTER	9556	Office Supplies
78 01-485-000-0000-6402		53.15	GLENCOE FLEET SUPPLY	9556	Office Supplies
72 01-485-000-0000-6402		51.78	WM SUPERCENTER	9556	Office Supplies
73 01-485-000-0000-6402		7.05	WALGREENS	9556	Office Supplies
1886 BMO		603.12	8 Transactions		
485 DEPT Total:		603.12	COUNTY PUBLIC HEALTH NURSING	1 Vendors	8 Transactions
501 DEPT			CULTURE & RECREATION		
1802 HEARTLAND COMMUNIITY ACTION AGE					
39 01-501-000-0000-6887		16,000.00	2016 ALLOCATION		Allocation-Outreach (Hcaa)
1802 HEARTLAND COMMUNIITY ACTION AGE		16,000.00	1 Transactions		
7612 MCLEOD ALLIANCE FOR VICTIMS					
40 01-501-000-0000-6881		7,500.00	2016 ALLOCATION		Allocation-Mcleod Victims Alliance
7612 MCLEOD ALLIANCE FOR VICTIMS		7,500.00	1 Transactions		
1304 PIONEERLAND LIBRARY SYSTEM					

***** McLeod County IFS *****



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt Accr	Amount	Warrant Description	Service Dates	Invoice # Paid On Bhf #	Account/Formula Description	On Behalf of Name
49	1304	01-501-000-0000-6877 PIONEERLAND LIBRARY SYSTEM		48,554.25 48,554.25	1ST QTR 2016 ALLOCATION			Allocation-Pioneerland Library System	
	3242	SAFE AVENUES				1 Transactions			
50	3242	01-501-000-0000-6890 SAFE AVENUES		2,100.00 2,100.00	2016 ALLOCATION			ALLOCATION-SAFE AVENUES	
						1 Transactions			
53	183	01-501-000-0000-6894 SOUTHWEST INITIATIVE FOUNDATION		5,897.00 5,897.00	2016 ALLOCATION			Allocation-Southwest Minnesota Foundat	
						1 Transactions			
52	1499	01-501-000-0000-6876 SOUTHWEST MINNESOTA ARTS & HUM#		983.00 983.00	2016 MEMBERSHIP			Allocation-Sw Mn Arts & Humanities	
						1 Transactions			
501	DEPT Total:			81,034.25	CULTURE & RECREATION		6 Vendors	6 Transactions	
520	DEPT				COUNTY PARK'S				
	1886	BMO							
66		01-520-000-0000-6350		28.98	SEARS		1684	Other Services & Charges	
64		01-520-000-0000-6612		428.42	SEARS		1684	Capital - \$100-\$5,000 (Inventory)	
65		01-520-000-0000-6612		515.39	SEARS		1684	Capital - \$100-\$5,000 (Inventory)	
	1886	BMO		972.79		3 Transactions			
	5906	CENTURYLINK							
4		01-520-000-0000-6203		74.61	525 CARETAKER OFFICE PHONE		313540758	Communications	
3		01-520-000-0000-6203		64.76	525 SHOP		314102204	Communications	
	5906	CENTURYLINK		139.37		2 Transactions			
520	DEPT Total:			1,112.16	COUNTY PARK'S		2 Vendors	5 Transactions	
601	DEPT				CONSERVATION & NATURAL RESOURCE				
	447	MCLEOD SOIL & WATER CONSERVATION							
41		01-601-000-0000-6893		60,000.00	2016 ALLOCATION			Allocation-Soil & Water District	
	447	MCLEOD SOIL & WATER CONSERVATION		60,000.00		1 Transactions			
601	DEPT Total:			60,000.00	CONSERVATION & NATURAL RESOUR		1 Vendors	1 Transactions	

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
615	DEPT			ISTS COMMITTEE		
	1886 BMO					
67	01-615-000-0000-6336		87.20	AMERICINN ALEXANDRIA	0963	Meals, Lodging, Parking & Miscellaneous
	1886 BMO		87.20	1 Transactions		
615	DEPT Total:		87.20	ISTS COMMITTEE	1 Vendors	1 Transactions
1	Fund Total:		183,868.92	GENERAL REVENUE FUND		83 Transactions



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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
330 DEPT		HIGHWAY ADMINISTRATION		
1886 BMO				
117 03-330-000-0000-6205		USPS	9937	Postage And Postal Box Rental
118 03-330-000-0000-6245		U OF M CONT LEARING	9937	Dues And Registration Fees
119 03-330-000-0000-6245		MN TRANSPORTATION ALLIANCE	9937	Dues And Registration Fees
120 03-330-000-0000-6245		ATSSA	9937	Dues And Registration Fees
121 03-330-000-0000-6336		HOME2 SUITES FARGO	9937	Meals, Lodging, Parking & Miscellaneous
122 03-330-000-0000-6336		HOME2 SUITES FARGO	9937	Meals, Lodging, Parking & Miscellaneous
123 03-330-000-0000-6402		AMAZON.COM	9937	Office Supplies
124 03-330-000-0000-6402		AMAZON.COM	9937	Office Supplies
125 03-330-000-0000-6402		AMAZON.COM	9937	Office Supplies
1886 BMO	1,209.11		9 Transactions	
1160 MCLEOD COUNTY AUDITOR TREASURER				
133 03-330-000-0000-6352	35.03	2016 PROPERTY TAX R01.052.0010	16448	Ditch Levies
1160 MCLEOD COUNTY AUDITOR TREASURER	35.03		1 Transactions	
330 DEPT Total:	1,244.14	HIGHWAY ADMINISTRATION	2 Vendors	10 Transactions
340 DEPT		HIGHWAY EQUIPMENT MAINTENANCE		
1886 BMO				
126 03-340-000-0000-6425	700.00	PATRIOT DIAMOND IND	9945	Repair And Maintenance Supplies
1886 BMO	700.00		1 Transactions	
340 DEPT Total:	700.00	HIGHWAY EQUIPMENT MAINTENANCE	1 Vendors	1 Transactions
3 Fund Total:	1,944.14	ROAD & BRIDGE FUND		11 Transactions



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
391	DEPT			SOLID WASTE TIP FEE		
	1886 BMO					
88	05-391-000-0000-6243		398.72	AMERICMARK DIRECT	1550	Public Education
89	05-391-000-0000-6243		1,000.00	AMERICMARK DIRECT	1550	Public Education
87	05-391-000-0000-6245		199.00	FRED PRYOR CAREER TRACK	1550	Dues And Registration Fees
	1886 BMO		1,597.72		3 Transactions	
	664 LENTSCH TRUCKING					
30	05-391-000-0000-6269		40.00	PAPER DRIVE		Contracts
	664 LENTSCH TRUCKING		40.00		1 Transactions	
391	DEPT Total:		1,637.72	SOLID WASTE TIP FEE	2 Vendors	4 Transactions
393	DEPT			MATERIALS RECOVERY FACILITY		
	340 ADULT TRAINING AND HABILITATION II					
55	05-393-000-0000-6269		19,250.00	WATERTOWN LEASE		Contracts
56	05-393-000-0000-6412		6,979.50	SORT LINE	151199	Fiber Recovery
	340 ADULT TRAINING AND HABILITATION II		26,229.50		03/01/2016 03/11/2016 2 Transactions	
	1886 BMO					
90	05-393-000-0000-6243		1,000.00	AMERICMARK DIRECT	1550	Public Education
92	05-393-000-0000-6245		40.00	RAM	1550	Dues And Registration Fees
93	05-393-000-0000-6245		40.00	RAM	1550	Dues And Registration Fees
86	05-393-000-0000-6410		138.35	SAFETY COMPANY.COM	1550	Building And Safety Supplies
	1886 BMO		1,218.35		4 Transactions	
	664 LENTSCH TRUCKING					
28	05-393-000-0000-6269		480.00	RECYCLABLES PICKED UP		Contracts
29	05-393-000-0000-6269		2,405.00	RECYCLED MATL SHIPPING		Contracts
	664 LENTSCH TRUCKING		2,885.00		2 Transactions	
	4370 MCLEOD COUNTY ALUMINUM REDEMPTI					
31	05-393-000-0000-6411		6,867.70	REPLENISH CHECKS 33933-34181		Aluminum Recovery
	4370 MCLEOD COUNTY ALUMINUM REDEMPTI		6,867.70		12/10/2015 03/25/2016 1 Transactions	

***** McLeod County IFS *****



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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
393	DEPT Total:		37,200.55	MATERIALS RECOVERY FACILITY	4 Vendors	9 Transactions
397	DEPT			HOUSEHOLD HAZARDOUS WASTE		
	1886 BMO					
91	05-397-000-0000-6243		253.41	AMERICMARK DIRECT	1550	Public Education
	1886 BMO		253.41		1 Transactions	
397	DEPT Total:		253.41	HOUSEHOLD HAZARDOUS WASTE	1 Vendors	1 Transactions
5	Fund Total:		39,091.68	SOLID WASTE FUND		14 Transactions



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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
420 DEPT				INCOME MAINTENANCE
1886 BMO				
79 11-420-600-0002-6336		160.22	9531	Meals Lodging & Parking - Director
1886 BMO		160.22		1 Transactions
420 DEPT Total:		160.22	1 Vendors	1 Transactions
430 DEPT				INDIVIDUAL AND FAMILY SOCIAL SERVI
1886 BMO				
116 11-430-710-1020-6041		176.87	0930	Para-Prof FBS - PIF Mentor Trng - Care C
112 11-430-710-1160-6040		100.00	0930	Social Service Transportation
113 11-430-710-1160-6040		100.00	0930	Social Service Transportation
114 11-430-710-1160-6040		100.00	0930	Social Service Transportation
115 11-430-710-1160-6040		100.00	0930	Social Service Transportation
142 11-430-709-0008-6336		381.36	0940	Meals Lodging Parking & Misc - MH Unit
140 11-430-709-0200-6098		954.60	0940	Other Social Services
145 11-430-709-0200-6098		30.00	0940	Other Social Services
141 11-430-741-4030-6071		60.00	0940	Client Outreach - CSP
143 11-430-741-4030-6071		21.84	0940	Client Outreach - CSP
144 11-430-741-4030-6071		5.13	0940	Client Outreach - CSP
146 11-430-741-4030-6071		134.30	0940	Client Outreach - CSP
147 11-430-741-4030-6071		7.12	0940	Client Outreach - CSP
148 11-430-741-4030-6071		17.80	0940	Client Outreach - CSP
149 11-430-741-4030-6071		25.00	0940	Client Outreach - CSP
150 11-430-741-4030-6071		50.52	0940	Client Outreach - CSP
80 11-430-700-0002-6336		373.87	9531	Meals Lodging & Parking - Director
85 11-430-700-0010-6402		123.86	9531	Office Supplies
82 11-430-709-0000-6336		890.15	9531	Meals Lodging & Parking - Childrens Unit
84 11-430-709-0008-6336		356.06	9531	Meals Lodging Parking & Misc - MH Unit
81 11-430-709-0009-6336		178.03	9531	Meals Lodging & Parking-Technical Staff
83 11-430-709-0010-6336		1,424.24	9531	Meals Lodging & Parking - Adult Unit
1886 BMO		5,610.75		22 Transactions
3028 MINNESOTA CHILD SUPPORT PAYMENT				
48 11-430-000-0000-2056		276.88	001486828601	Child Support Garnishment Payable
3028 MINNESOTA CHILD SUPPORT PAYMENT		276.88		1 Transactions

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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No.	Account/Formula	Accr	Service Dates	Paid On Bhf #	On Behalf of Name
430	DEPT Total:		INDIVIDUAL AND FAMILY SOCIAL SER	2 Vendors	23 Transactions
11	Fund Total:		HUMAN SERVICE FUND		24 Transactions

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20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf # On Behalf of Name
637 DEPT			COUNTY DITCH #26	
3078 REINERT LOGGING & LUMBER				
136 20-637-000-0000-6302		5,600.00	CD 26 TREE REMOVAL & TREATMENT	1007 Construction And Repairs
3078 REINERT LOGGING & LUMBER		5,600.00	1 Transactions	
637 DEPT Total:		5,600.00	COUNTY DITCH #26	1 Vendors 1 Transactions
20 Fund Total:		5,600.00	COUNTY DITCH FUND	1 Transactions

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25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
101	DEPT			COUNTY RECORDER'S		
	1886 BMO					
68	25-101-000-0000-6350		13.99	AMAZON MARKETPLACE	0963	Other Services & Charges
69	25-101-000-0000-6350		12.99	AMAZON MARKETPLACE	0963	Other Services & Charges
	1886 BMO		26.98	2 Transactions		
101	DEPT Total:		26.98	COUNTY RECORDER'S	1 Vendors	2 Transactions
121	DEPT			VETERAN SERVICES		
	319 FIRST MINNESOTA BANK NA					
131	25-121-000-0000-6403		9.54	DEPOSIT SLIPS ACCT#4117054		Printed Paper Supplies
	319 FIRST MINNESOTA BANK NA		9.54	1 Transactions		
121	DEPT Total:		9.54	VETERAN SERVICES	1 Vendors	1 Transactions
224	DEPT			NEW CANINE ACCOUNT		
	1886 BMO					
111	25-224-000-0000-6336		91.62	COMFORT SUITES & CONFERENCE	1585	MEALS, LODGING, PARKING & MISCELLAN
	1886 BMO		91.62	1 Transactions		
224	DEPT Total:		91.62	NEW CANINE ACCOUNT	1 Vendors	1 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
	1269 HUTCHINSON HEALTH					
137	25-485-000-0000-6265		74,742.00	PRIMEWEST CIG FEES	01020	PROFESSIONAL SERVICES
	1269 HUTCHINSON HEALTH		74,742.00	1 Transactions		
485	DEPT Total:		74,742.00	COUNTY PUBLIC HEALTH NURSING	1 Vendors	1 Transactions
613	DEPT			WATER RESOURCE MANAGEMENT-GRAI		
	3241 FRESHWATER SOCIETY					
38	25-613-000-0000-6245		280.00	STATE OF WATER CONF REG	SWC1006	Dues And Registration Fees
	3241 FRESHWATER SOCIETY		280.00	1 Transactions		
	1992 SILVER LAKE SPORTSMENS CLUB					
51	25-613-000-0000-6890		1,000.00	2016 ALLOCATION		Allocation

***** McLeod County IFS *****



POOL
4/1/16 2:02PM
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor	Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No.	Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
1992	SILVER LAKE SPORTSMENS CLUB		1,000.00	1 Transactions		
54	882 WINSTED LAKE WATERSHED ASSOCIATI 25-613-000-0000-6890		1,000.00	2016 ALLOCATION		Allocation
	882 WINSTED LAKE WATERSHED ASSOCIATI		1,000.00	1 Transactions		
613	DEPT Total:		2,280.00	WATER RESOURCE MANAGEMENT-GR	3 Vendors	3 Transactions
25	Fund Total:		77,150.14	SPECIAL REVENUE FUND		8 Transactions

***** McLeod County IFS *****



POOL
4/1/16 2:02PM
82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
852	DEPT			PROJECT HARMONY GRANT		
6009	INNOVATIVE OFFICE SOLUTIONS LLC					
138	82-852-000-0000-6402		30.48	CHS SUPPLIE PROJECT HARMONY	IN1129693	Office Supplies
6009	INNOVATIVE OFFICE SOLUTIONS LLC		30.48	1 Transactions		
852	DEPT Total:		30.48	PROJECT HARMONY GRANT	1 Vendors	1 Transactions
853	DEPT			LOCAL PUBLIC HEALTH GRANT		
1886	BMO					
127	82-853-000-0000-6336		366.74	INTERCONTINENTAL	0955	Meals, Lodging, Parking & Miscellaneous
1886	BMO		366.74	1 Transactions		
853	DEPT Total:		366.74	LOCAL PUBLIC HEALTH GRANT	1 Vendors	1 Transactions
856	DEPT			FPSP		
1886	BMO					
128	82-856-000-0000-6265		60.00	CONSTANT CONTACT	0955	Professional Services
1886	BMO		60.00	1 Transactions		
856	DEPT Total:		60.00	FPSP	1 Vendors	1 Transactions
862	DEPT			SHIP		
91	FRANKLIN PRINTING INC					
5	82-862-000-0000-6241		310.91	POST ITS-VEGETABLE REMINDER	160238	Printing And Publishing
91	FRANKLIN PRINTING INC		310.91	1 Transactions		
1993	JOANNE MOZE LLC					
34	82-862-000-0000-6265		1,647.21	SHIP 4 EVALUATION SERVICES	109	Professional Services
1993	JOANNE MOZE LLC		1,647.21	11/01/2015 01/31/2016 1 Transactions		
2243	PARAGON PRINTING & MAILING					
35	82-862-000-0000-6241		198.74	POSTCARD PRINTING SHIP TOBACCO	102488	Printing And Publishing
2243	PARAGON PRINTING & MAILING		198.74	1 Transactions		
862	DEPT Total:		2,156.86	SHIP	3 Vendors	3 Transactions

***** McLeod County IFS *****



POOL
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82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
872	DEPT			CHILD & TEEN CHECKUPS (C&TC)		
	3240 THOMPSON/ANGELA					
37	82-872-000-0000-6350		9.62	CTC REGIONAL MEETING		Other Services & Charges
	3240 THOMPSON/ANGELA		9.62	1 Transactions		
872	DEPT Total:		9.62	CHILD & TEEN CHECKUPS (C&TC)	1 Vendors	1 Transactions
82	Fund Total:		2,623.70	COMMUNITY HEALTH SERVICE		7 Transactions

***** McLeod County IFS *****



POOL
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86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Vendor Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
975	DEPT			DNR CLEARING ACCOUNT		
33	509 MINNESOTA DNR 86-975-000-0000-6850		826.50	DNR 03/22/2016 03/28/2016		Collections For Other Agencies
	509 MINNESOTA DNR		826.50		1 Transactions	
975	DEPT Total:		826.50	DNR CLEARING ACCOUNT	1 Vendors	1 Transactions
976	DEPT			GAME & FISH CLEARING ACCOUNT		
32	509 MINNESOTA DNR 86-976-000-0000-6850		277.00	G & F 03/22/2016 03/28/2016		Collections For Other Agencies
	509 MINNESOTA DNR		277.00		1 Transactions	
976	DEPT Total:		277.00	GAME & FISH CLEARING ACCOUNT	1 Vendors	1 Transactions
86	Fund Total:		1,103.50	TRUST & AGENCY FUND		2 Transactions
	Final Total:		317,429.93	61 Vendors	150 Transactions	

McLeod County IFS

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>	
	1	183,868.92	GENERAL REVENUE FUND	
	3	1,944.14	ROAD & BRIDGE FUND	
	5	39,091.68	SOLID WASTE FUND	
	11	6,047.85	HUMAN SERVICE FUND	
	20	5,600.00	COUNTY DITCH FUND	
	25	77,150.14	SPECIAL REVENUE FUND	
	82	2,623.70	COMMUNITY HEALTH SERVICE	
	86	1,103.50	TRUST & AGENCY FUND	
	All Funds	317,429.93	Total	Approved by,
			
			

***** McLeod County IFS *****



POOL
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Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Print List in Order By: 2 1 - Fund (Page Break by Fund) Page Break By: 1 1 - Page Break by Fund
2 - Department (Totals by Dept) 2 - Page Break by Dept
3 - Vendor Number
4 - Vendor Name

Explode Dist. Formulas Y

Paid on Behalf Of Name
on Audit List?: N

Type of Audit List: D D - Detailed Audit List
S - Condensed Audit List

Save Report Options?: N



POOL

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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
0	DEPT			...		
68	1874 MN COUNTIES INTERGOVERNMENTAL TI 01-000-000-0000-2045		81,823.84	MEDICAL PREMIUM GENERAL FUND 04/01/2016 04/30/2016		Health Insurance Payable
67	01-000-000-0000-2052		2,080.00	MEDICAL PREMIUM SELF PAY FUND 04/01/2016 04/30/2016		Cobra Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		83,903.84	2 Transactions		
0	DEPT Total:		83,903.84	...	1 Vendors	2 Transactions
13	DEPT			COURT ADMINISTRATOR'S		
5	11580 CENTURYLINK 01-013-000-0000-6203		49.75	LONG DISTANCE	320439462	Communications
	11580 CENTURYLINK		49.75	1 Transactions		
28	812 GAVIN WINTERS & LONG LTD 01-013-000-0000-6273		15.00	COURT APPT AMS FA-14-1088	2007980-001M	Court Appt Atty-Other
16	01-013-000-0000-6272		502.50	COURT APPT HW/JW JV-15-139	20120122-000M	Court Appt Atty-Dep/Neg/Ter
15	01-013-000-0000-6272		123.75	COURT APPT AD/GD/AV JV-15-153	20150246-000M	Court Appt Atty-Dep/Neg/Ter
17	01-013-000-0000-6272		135.00	COURT APPT JG/PB/CY JV-15-156	20150254-000M	Court Appt Atty-Dep/Neg/Ter
24	01-013-000-0000-6272		26.25	CRT APPT AG/MA/RM/DB JV-15-180	20150265-000M	Court Appt Atty-Dep/Neg/Ter
26	01-013-000-0000-6273		15.00	COURT APPT AG FA-15-1579	20150265-001M	Court Appt Atty-Other
14	01-013-000-0000-6272		112.50	COURT APPT JK/CN JV-15-186	20150272-000M	Court Appt Atty-Dep/Neg/Ter
20	01-013-000-0000-6272		127.50	COURT APPT CP/JD JV-15-189	20150276-000M	Court Appt Atty-Dep/Neg/Ter
18	01-013-000-0000-6272		82.50	COURT APPT DL.CV JV-15-159	20150334-000M	Court Appt Atty-Dep/Neg/Ter
27	01-013-000-0000-6273		150.00	COURT APPT KM FA-16-28	20160025-000M	Court Appt Atty-Other
25	01-013-000-0000-6272		127.50	COURT APPT CB/RB JV-16-15	20160034-000M	Court Appt Atty-Dep/Neg/Ter
22	01-013-000-0000-6272		720.00	COURT APPT NM/BG JV-16-23	20160051-000M	Court Appt Atty-Dep/Neg/Ter
23	01-013-000-0000-6272		243.75	COURT APPT JM/RB JV-16-39	20160064-000M	Court Appt Atty-Dep/Neg/Ter
19	01-013-000-0000-6272		116.25	COURT APPT VR/TM JV-16-40	20160069-000M	Court Appt Atty-Dep/Neg/Ter
21	01-013-000-0000-6272		56.25	CRT APPT TB/RH/DE/CH JV-16-52	20160079-000M	Court Appt Atty-Dep/Neg/Ter
	812 GAVIN WINTERS & LONG LTD		2,553.75	15 Transactions		
29	283 GLENCOE LAW OFFICE 01-013-000-0000-6272		1,500.00	COURT APPT HW/JW JV-15-193	793	Court Appt Atty-Dep/Neg/Ter
	283 GLENCOE LAW OFFICE		1,500.00	1 Transactions		

***** McLeod County IFS *****



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1 GENERAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
13	DEPT Total:		4,103.50	COURT ADMINISTRATOR'S	3 Vendors	17 Transactions
75	DEPT			CENTRAL SERVICES-CHARGE BACKS		
	1083 WEX BANK					
66	01-075-000-0000-6338		1,021.12	FUEL MARCH 2016 MOTOR POOL	44548908	Motor Pool Expenses
	1083 WEX BANK		1,021.12		1 Transactions	
75	DEPT Total:		1,021.12	CENTRAL SERVICES-CHARGE BACKS	1 Vendors	1 Transactions
76	DEPT			CENTRAL SERVICES-COUNTY WIDE		
	11580 CENTURYLINK					
4	01-076-000-0000-6203		538.94	LONG DISTANCE	320439462	Communications
	11580 CENTURYLINK		538.94		1 Transactions	
	5771 NU-TELECOM					
63	01-076-000-0000-6203		1,484.37	EXT, PRI, SW B1	81670181	Communications
	5771 NU-TELECOM		1,484.37		1 Transactions	
76	DEPT Total:		2,023.31	CENTRAL SERVICES-COUNTY WIDE	2 Vendors	2 Transactions
117	DEPT			FAIRGROUNDS		
	5771 NU-TELECOM					
37	01-117-000-0000-6203		92.58	PHONE FOR APRIL	81716620	Communications
	5771 NU-TELECOM		92.58		1 Transactions	
117	DEPT Total:		92.58	FAIRGROUNDS	1 Vendors	1 Transactions
201	DEPT			COUNTY SHERIFF'S OFFICE		
	11580 CENTURYLINK					
6	01-201-000-0000-6203		65.01	LONG DISTANCE	320439462	Communications
	11580 CENTURYLINK		65.01		1 Transactions	
	6009 INNOVATIVE OFFICE SOLUTIONS LLC					
34	01-201-000-0000-6402		178.34	OFFICE SUPPLIES	IN1119139	Office Supplies
	6009 INNOVATIVE OFFICE SOLUTIONS LLC		178.34		1 Transactions	
	5771 NU-TELECOM					
39	01-201-000-0000-6203		143.68	111-2290 SPEC ACC VOICE	81716210	Communications

POOL
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1 GENERAL REVENUE FUND

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
5771	NU-TELECOM		143.68	04/01/2016 04/30/2016	1 Transactions	
45	1083 WEX BANK					
	01-201-000-0000-6455		4,995.42	FUEL TRHOUGH 03/31/2016	44549462	Motor Fuels
	1083 WEX BANK		4,995.42		1 Transactions	
201	DEPT Total:		5,382.45	COUNTY SHERIFF'S OFFICE	4 Vendors	4 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
	11580 CENTURYLINK					
7	01-485-000-0000-6203		94.53	LONG DISTANCE	320439462	Communications
	11580 CENTURYLINK		94.53		1 Transactions	
485	DEPT Total:		94.53	COUNTY PUBLIC HEALTH NURSING	1 Vendors	1 Transactions
520	DEPT			COUNTY PARK'S		
	5251 INFORMATION SYSTEMS CORP					
33	01-520-000-0000-6612		970.06	SCANNER FOR OFFICE	24119	Capital - \$100-\$5,000 (Inventory)
	5251 INFORMATION SYSTEMS CORP		970.06		1 Transactions	
	5771 NU-TELECOM					
64	01-520-000-0000-6203		40.04	PIEPENBURG 587-2082	81670181	Communications
	5771 NU-TELECOM		40.04		1 Transactions	
520	DEPT Total:		1,010.10	COUNTY PARK'S	2 Vendors	2 Transactions
603	DEPT			COUNTY EXTENSION		
	5900 REGENTS OF THE UNIVERSITY OF MINNE					
40	01-603-000-0000-6265		17,220.24	2016 MOA-4-H COORDINATOR	0300015269	Professional Services
				01/01/2016 04/30/2016		
41	01-603-000-0000-6265		16,596.75	2016 MOA-AG EDUCATOR	0300015269	Professional Services
				01/01/2016 04/30/2016		
	5900 REGENTS OF THE UNIVERSITY OF MINNE		33,816.99		2 Transactions	
603	DEPT Total:		33,816.99	COUNTY EXTENSION	1 Vendors	2 Transactions

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1 GENERAL REVENUE FUND

***** McLeod County IFS *****



Audit List for Board AUDITOR'S VOUCHERS ENTRIES

<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>
<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>On Behalf of Name</u>
1 Fund Total:		131,448.42	GENERAL REVENUE FUND	32 Transactions

***** McLeod County IFS *****



POOL
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3 ROAD & BRIDGE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
0	DEPT		...			
	1874 MN COUNTIES INTERGOVERNMENTAL TI					
69	03-000-000-0000-2045		14,498.00	MEDICAL PREMIUM HIGHWAY FUND		Health Insurance Payable
				04/01/2016 04/30/2016		
	1874 MN COUNTIES INTERGOVERNMENTAL TI		14,498.00		1 Transactions	
0	DEPT Total:		14,498.00	...	1 Vendors	1 Transactions
340	DEPT			HIGHWAY EQUIPMENT MAINTENANCE		
	32875 HUTCHINSON UTILITIES COMMISSION					
31	03-340-000-0000-6253		103.38	ELECTRIC TEMP STORAGE	31021-045101	Electricity
32	03-340-000-0000-6255		152.26	GAS TEMP STORAGE	31021-045101	Natural Gas
	32875 HUTCHINSON UTILITIES COMMISSION		255.64		2 Transactions	
	1083 WEX BANK					
46	03-340-000-0000-6455		92.06	UNLEADED FUEL-MARCH	44600171	Motor Fuels And Lubrication
47	03-340-000-0000-6455		193.21	UNLEADED FUEL-MARCH	44600171	Motor Fuels And Lubrication
48	03-340-000-0000-6455		135.41	UNLEADED FUEL-MARCH	44600171	Motor Fuels And Lubrication
49	03-340-000-0000-6455		35.33	UNLEADED FUEL-MARCH	44600171	Motor Fuels And Lubrication
50	03-340-000-0000-6455		46.84	UNLEADED FUEL-MARCH	44600171	Motor Fuels And Lubrication
51	03-340-000-0000-6455		83.40	UNLEADED FUEL-MARCH	44600171	Motor Fuels And Lubrication
58	03-340-000-0000-6455		24.99-	MISC PREV PER REBATE	44600171	Motor Fuels And Lubrication
52	03-340-000-0000-6567		154.29	DIESEL FUEL-MARCH	44600171	Diesel Fuel & Tax
53	03-340-000-0000-6567		169.71	DIESEL FUEL-MARCH	44600171	Diesel Fuel & Tax
54	03-340-000-0000-6567		102.10	DIESEL FUEL-MARCH	44600171	Diesel Fuel & Tax
55	03-340-000-0000-6567		122.20	DIESEL FUEL-MARCH	44600171	Diesel Fuel & Tax
56	03-340-000-0000-6567		114.11	DIESEL FUEL-MARCH	44600171	Diesel Fuel & Tax
57	03-340-000-0000-6567		119.83	DIESEL FUEL-MARCH	44600171	Diesel Fuel & Tax
	1083 WEX BANK		1,343.50		13 Transactions	
340	DEPT Total:		1,599.14	HIGHWAY EQUIPMENT MAINTENANCE	2 Vendors	15 Transactions
3	Fund Total:		16,097.14	ROAD & BRIDGE FUND		16 Transactions

***** McLeod County IFS *****



POOL
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5 SOLID WASTE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
391	DEPT			SOLID WASTE TIP FEE		
11580	CENTURYLINK					
8	05-391-000-0000-6203		8.64	LONG DISTANCE	320439462	Communications
11580	CENTURYLINK		8.64	1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
70	05-391-000-0000-2045		2,782.00	MEDICAL PREMIUM SW FUND		Health Insurance Payable
				04/01/2016 04/30/2016		
1874	MN COUNTIES INTERGOVERNMENTAL TI		2,782.00	1 Transactions		
391	DEPT Total:		2,790.64	SOLID WASTE TIP FEE	2 Vendors	2 Transactions
393	DEPT			MATERIALS RECOVERY FACILITY		
11580	CENTURYLINK					
9	05-393-000-0000-6203		11.21	LONG DISTANCE	320439462	Communications
11580	CENTURYLINK		11.21	1 Transactions		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
71	05-393-000-0000-2045		2,958.00	MEDICAL PREMIUM MRF FUND		Health Insurance Payable
				04/01/2016 04/30/2016		
1874	MN COUNTIES INTERGOVERNMENTAL TI		2,958.00	1 Transactions		
4170	WASTE MANAGEMENT OF WI MN					
44	05-393-000-0000-6257		1,325.03	RECYCLING RESIDUE GARBAGE	6904319-1593-1	Sewer, Water And Garbage Removal
4170	WASTE MANAGEMENT OF WI MN		1,325.03	1 Transactions		
393	DEPT Total:		4,294.24	MATERIALS RECOVERY FACILITY	3 Vendors	3 Transactions
397	DEPT			HOUSEHOLD HAZARDOUS WASTE		
1874	MN COUNTIES INTERGOVERNMENTAL TI					
72	05-397-000-0000-2045		520.00	MEDICAL PREMIUM HHW FUND		Health Insurance Payable
				04/01/2016 04/30/2016		
1874	MN COUNTIES INTERGOVERNMENTAL TI		520.00	1 Transactions		
397	DEPT Total:		520.00	HOUSEHOLD HAZARDOUS WASTE	1 Vendors	1 Transactions
5	Fund Total:		7,604.88	SOLID WASTE FUND		6 Transactions

***** McLeod County IFS *****



POOL
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11 HUMAN SERVICE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
420	DEPT			INCOME MAINTENANCE		
	11580 CENTURYLINK					
10	11-420-600-0010-6203		141.97	LONG DISTANCE	320439462	Communications/Postage
	11580 CENTURYLINK		141.97	1 Transactions		
	1874 MN COUNTIES INTERGOVERNMENTAL TI					
73	11-420-000-0000-2045		15,089.23	MEDICAL PREMIUM INC MAINT FUND 04/01/2016 04/30/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		15,089.23	1 Transactions		
420	DEPT Total:		15,231.20	INCOME MAINTENANCE	2 Vendors	2 Transactions
430	DEPT			INDIVIDUAL AND FAMILY SOCIAL SERVI		
	11580 CENTURYLINK					
11	11-430-700-0010-6203		331.25	LONG DISTANCE	320439462	Communications/Postage
	11580 CENTURYLINK		331.25	1 Transactions		
	1874 MN COUNTIES INTERGOVERNMENTAL TI					
74	11-430-000-0000-2045		45,119.77	MEDICAL PREMIUM WELFARE FUND 04/01/2016 04/30/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		45,119.77	1 Transactions		
430	DEPT Total:		45,451.02	INDIVIDUAL AND FAMILY SOCIAL SER	2 Vendors	2 Transactions
11	Fund Total:		60,682.22	HUMAN SERVICE FUND		4 Transactions

***** McLeod County IFS *****



POOL
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20 COUNTY DITCH FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description	
No. Account/Formula	Accr	Amount	Service Dates	Paid On Bhf #	On Behalf of Name
624 DEPT				COUNTY DITCH #11	
5480 CENTRAL APPLICATORS					
59 20-624-000-0000-6302		87,882.50	CD 11 CLEANING BRUSH & TREES	9656	Construction And Repairs
5480 CENTRAL APPLICATORS		87,882.50	1 Transactions		
624 DEPT Total:		87,882.50	COUNTY DITCH #11	1 Vendors	1 Transactions
638 DEPT				COUNTY DITCH #27	
3078 REINERT LOGGING & LUMBER					
65 20-638-000-0000-6302		6,900.00	CD 27 TREE REMOVAL & TREATMENT	1008	Construction And Repairs
3078 REINERT LOGGING & LUMBER		6,900.00	1 Transactions		
638 DEPT Total:		6,900.00	COUNTY DITCH #27	1 Vendors	1 Transactions
20 Fund Total:		94,782.50	COUNTY DITCH FUND		2 Transactions

***** McLeod County IFS *****



POOL
4/8/16 1:34PM
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
15	DEPT			LAW LIBRARY		
61	6 MATTHEW BENDER & CO INC 25-015-000-0000-6451		147.43	MN FAMILY LAW PRAC MNL	81677871	Books
	6 MATTHEW BENDER & CO INC		147.43	1 Transactions		
15	DEPT Total:		147.43	LAW LIBRARY	1 Vendors	1 Transactions
224	DEPT			NEW CANINE ACCOUNT		
75	1874 MN COUNTIES INTERGOVERNMENTAL TI 25-224-000-0000-2045		6.94	MEDICAL PREMIUM POSSE FUND 04/01/2016 04/30/2016		HEALTH INSURANCE PAYABLE
	1874 MN COUNTIES INTERGOVERNMENTAL TI		6.94	1 Transactions		
224	DEPT Total:		6.94	NEW CANINE ACCOUNT	1 Vendors	1 Transactions
255	DEPT			COUNTY COURT SERVICES		
62	977 MIDWEST MONITORING & SURVEILLANC 25-255-000-0000-6350		58.53	MARCH LAB/UA		Other Services & Charges
	977 MIDWEST MONITORING & SURVEILLANC		58.53	1 Transactions		
255	DEPT Total:		58.53	COUNTY COURT SERVICES	1 Vendors	1 Transactions
285	DEPT			E-911 SYSTEM MAINTENANCE - GRANT		
38	5771 NU-TELECOM 25-285-000-0000-6203		588.30	587-0405 E-911 04/01/2016 04/30/2016	81416612	Communications - Telephone Equipment
	5771 NU-TELECOM		588.30	1 Transactions		
285	DEPT Total:		588.30	E-911 SYSTEM MAINTENANCE - GRAN	1 Vendors	1 Transactions
485	DEPT			COUNTY PUBLIC HEALTH NURSING		
76	1874 MN COUNTIES INTERGOVERNMENTAL TI 25-485-000-0000-2045		487.31	MEDICAL PREMIUM PW FUND 04/01/2016 04/30/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		487.31	1 Transactions		

***** McLeod County IFS *****



POOL
4/8/16 1:34PM
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
485	DEPT Total:		487.31	COUNTY PUBLIC HEALTH NURSING	1 Vendors	1 Transactions
612	DEPT			SHORELAND-GRANT		
81	1874 MN COUNTIES INTERGOVERNMENTAL TI 25-612-000-0000-2045		24.75	MEDICAL PREMIUM SHORELAND FUND 04/01/2016 04/30/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		24.75		1 Transactions	
612	DEPT Total:		24.75	SHORELAND-GRANT	1 Vendors	1 Transactions
613	DEPT			WATER RESOURCE MANAGEMENT-GRAN		
77	1874 MN COUNTIES INTERGOVERNMENTAL TI 25-613-000-0000-2045		39.64	MEDICAL PREMIUM WATER RESOURCE 04/01/2016 04/30/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		39.64		1 Transactions	
613	DEPT Total:		39.64	WATER RESOURCE MANAGEMENT-GR	1 Vendors	1 Transactions
614	DEPT			WETLANDS ADMINISTRATION-GRANT		
78	1874 MN COUNTIES INTERGOVERNMENTAL TI 25-614-000-0000-2045		94.10	MEDICAL PREMIUM WETLANDS FUND 04/01/2016 04/30/2016		Health Insurance Payable
	1874 MN COUNTIES INTERGOVERNMENTAL TI		94.10		1 Transactions	
614	DEPT Total:		94.10	WETLANDS ADMINISTRATION-GRANT	1 Vendors	1 Transactions
694	DEPT			AQUATIC INVASIVE SPECIES		
12	3251 CLIMB THEATRE 25-694-000-0000-6243		2,052.00	PERFORMANCE CLASS 283	47969	PUBLIC EDUCATION
	3251 CLIMB THEATRE		2,052.00		1 Transactions	
694	DEPT Total:		2,052.00	AQUATIC INVASIVE SPECIES	1 Vendors	1 Transactions
807	DEPT			DESIGNATED FOR CAPITAL ASSETS		
60	775 DAVE WITTHUS CONSTRUCTION 25-807-000-0000-6610		1,525.00	REMOVE SECURE WINDOW		Capital - Over \$5,000 (Fixed Assets)

***** McLeod County IFS *****



POOL
4/8/16 1:34PM
25 SPECIAL REVENUE FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name	Account/Formula	Rpt	Accr	Amount	Warrant Description	Invoice #	Account/Formula Description
						Service Dates	Paid On Bhf #	On Behalf of Name
775	DAVE WITTHUS CONSTRUCTION				1,525.00		1 Transactions	
807	DEPT Total:				1,525.00	DESIGNATED FOR CAPITAL ASSETS	1 Vendors	1 Transactions
886	DEPT					COUNTY FEEDLOT PROGRAM		
1874	MN COUNTIES INTERGOVERNMENTAL TI							
79	25-886-000-0000-2045				714.42	MEDICAL PREMIUM FEEDLOT FUND		Health Insurance Payable
						04/01/2016 04/30/2016		
1874	MN COUNTIES INTERGOVERNMENTAL TI				714.42		1 Transactions	
886	DEPT Total:				714.42	COUNTY FEEDLOT PROGRAM	1 Vendors	1 Transactions
25	Fund Total:				5,738.42	SPECIAL REVENUE FUND		11 Transactions

***** McLeod County IFS *****



POOL
4/8/16 1:34PM
82 COMMUNITY HEALTH SER

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor No.	Name Account/Formula	Rpt Accr	Amount	Warrant Description Service Dates	Invoice # Paid On Bhf #	Account/Formula Description On Behalf of Name
853	DEPT			LOCAL PUBLIC HEALTH GRANT		
	718 BUERKLE/RHONDA					
2	82-853-000-0000-6121		1,680.00	LPHG GRANT TIME		Personnel Wages
3	82-853-000-0000-6335		16.20	LPHG MILEAGE		Mileage Expense
	718 BUERKLE/RHONDA		1,696.20		2 Transactions	
80	1874 MN COUNTIES INTERGOVERNMENTAL TI					
	82-853-000-0000-2045		1,206.00	MEDICAL PREMIUM CHS FUND		HEALTH INSURANCE PAYABLE
				04/01/2016 04/30/2016		
	1874 MN COUNTIES INTERGOVERNMENTAL TI		1,206.00		1 Transactions	
853	DEPT Total:		2,902.20	LOCAL PUBLIC HEALTH GRANT	2 Vendors	3 Transactions
856	DEPT			FPSP		
	8125 APMC LITCHFIELD					
1	82-856-000-0000-6261		1,483.31	EXAMS MMS CHS	ACCT#49-10782	Physical Examinations
	8125 APMC LITCHFIELD		1,483.31		1 Transactions	
	4006 FAMILY REXALL DRUG					
13	82-856-000-0000-6439		45.59	PRESCRIPTION MMS CHS		Prescriptions
	4006 FAMILY REXALL DRUG		45.59		1 Transactions	
	1269 HUTCHINSON HEALTH					
30	82-856-000-0000-6261		125.65	EXAMS MMS CHS		Physical Examinations
	1269 HUTCHINSON HEALTH		125.65		1 Transactions	
856	DEPT Total:		1,654.55	FPSP	3 Vendors	3 Transactions
82	Fund Total:		4,556.75	COMMUNITY HEALTH SERVICE		6 Transactions

***** McLeod County IFS *****



POOL
4/8/16 1:34PM
84 SUPPORTING HANDS N F F

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

	<u>Vendor Name</u>	<u>Rpt</u>	<u>Warrant Description</u>	<u>Invoice #</u>	<u>Account/Formula Description</u>	
	<u>No. Account/Formula</u>	<u>Accr</u>	<u>Amount</u>	<u>Service Dates</u>	<u>Paid On Bhf #</u>	<u>On Behalf of Name</u>
490	DEPT					
	3147 SHNFP					
42	84-490-000-0000-6350		453,169.06			Other Services & Charges
	3147 SHNFP		453,169.06	1 Transactions		
490	DEPT Total:		453,169.06	SUPPORTING HANDS NURSE FAMILY P	1 Vendors	1 Transactions
493	DEPT					
	3147 SHNFP					
43	84-493-000-0000-6350		5,985.92			Other Services & Charges
	3147 SHNFP		5,985.92	1 Transactions		
493	DEPT Total:		5,985.92	MIECHV	1 Vendors	1 Transactions
84	Fund Total:		459,154.98	SUPPORTING HANDS N F P FUN		2 Transactions

***** McLeod County IFS *****



POOL
4/8/16 1:34PM
86 TRUST & AGENCY FUND

Audit List for Board AUDITOR'S VOUCHERS ENTRIES

Vendor Name	Rpt	Warrant Description	Invoice #	Account/Formula Description
No. Account/Formula	Accr	Amount	Service Dates	On Behalf of Name
			Paid On Bhf #	
975 DEPT				
509 MINNESOTA DNR				
36 86-975-000-0000-6850		1,111.50		Collections For Other Agencies
			03/29/2016 04/04/2016	
509 MINNESOTA DNR		1,111.50	1 Transactions	
975 DEPT Total:		1,111.50	1 Vendors	1 Transactions
976 DEPT				
509 MINNESOTA DNR				
35 86-976-000-0000-6850		289.75		Collections For Other Agencies
			03/29/2016 04/04/2016	
509 MINNESOTA DNR		289.75	1 Transactions	
976 DEPT Total:		289.75	1 Vendors	1 Transactions
86 Fund Total:		1,401.25		2 Transactions
Final Total:		781,466.56	51 Vendors	81 Transactions

McLeod County IFS *****

Audit List for Board AUDITOR'S VOUCHERS ENTRIES



Recap by Fund	<u>Fund</u>	<u>AMOUNT</u>	<u>Name</u>
	1	131,448.42	GENERAL REVENUE FUND
	3	16,097.14	ROAD & BRIDGE FUND
	5	7,604.88	SOLID WASTE FUND
	11	60,682.22	HUMAN SERVICE FUND
	20	94,782.50	COUNTY DITCH FUND
	25	5,738.42	SPECIAL REVENUE FUND
	82	4,556.75	COMMUNITY HEALTH SERVICE
	84	459,154.98	SUPPORTING HANDS N F P FUN
	86	1,401.25	TRUST & AGENCY FUND

All Funds	781,466.56	Total	Approved by,
		
		

License Application to Make Retail Sales of Cigarette and Other Tobacco Products

To be completed by applicant when applying for a license with a city or county.

Print or type

Applicant's Minnesota tax ID number

The Minnesota tax ID must be issued in the same legal name of the licensee below.

FOR MUNICIPAL USE ONLY

License number, Period covered, Date of issuance

Cigarettes/tobacco products will be sold (a separate license is required for each location or vending machine):

Over counter, Through vending machine, Both

Licensee's legal name, Business trade name, Complete address, City, State, Zip code, Mailing address, Daytime phone, Other phone number, Fax number, Email address

Business information

Type of legal organization (check one):

Sole proprietor, Partnership, Other, Minnesota corporation, Out-of-state corporation, Iowa, Are you registered to do business in Minnesota?

Corporate officers or partners (attach a list if necessary)

Name, Title, Address, City, State, Zip code

Statement of understanding

As a licensed tobacco products or cigarette retailer, I understand that:

- 1. I can purchase cigarettes only from a Minnesota distributor or subjobber who holds a license with the Minnesota Department of Revenue.
2. I must obtain a tobacco products distributor license if I purchase untaxed tobacco products from an out-of-state company.
3. I may not sell cigarettes affixed with Minnesota Native American stamps unless my retail business is located on a reservation that has a tax agreement with the State of Minnesota.
4. I may not purchase from or exchange cigarettes or tobacco products with another retailer.
5. I must keep complete and legible cigarette and tobacco products invoices on the licensed premises, or make invoices available within one hour of request, for at least one year after the date of the purchase.
6. I know that the Minnesota Department of Revenue and/or law enforcement may conduct cigarette and tobacco inspections of the premises, including inspections of inventory, invoices and licenses, and I understand that a refusal to allow an inspection is grounds for revocation of my license.
7. I know that failure to comply with all requirements can result in criminal penalties, including the loss of cigarettes and tobacco products.

Sign here

Licensee signature, Title, Print name, Date, Daytime phone, Licensing agent's signature, Title, Print name, Date, Daytime phone

License applicant: Submit this form to the licensing authority along with the license application.
Licensing authority: Mail or fax a copy of approved form to: Minnesota Revenue, Mail Station 3331, St. Paul, MN 55146-3331.

The United States Department of Labor, Division of Occupational Safety and Health Administration and the Minnesota Department of Labor, Division of Occupational Safety and Health Administration require employers to have documented proof of employee training and written procedures for certain specific standards. **The attached addendum and training schedule clarifies written and training requirements.**

The required standards that apply to McLeod County General Services are listed below:

A.W.A.I.R.

MN Statute 182.653

"An employer covered by this section must establish a written Work-place Accident & Injury program that promotes safe & healthful working conditions".

EMERGENCY ACTION PLAN

29 CFR 1910.35 THRU .38

"The emergency action plan shall be in writing and shall cover the designated actions employers & employees must take to insure employee safety from fire & other emergencies".

CONTROL OF HAZARDOUS ENERGY

29 CFR 1910.147 &

MN Statute 5207.0600

"Procedures shall be developed, documented & utilized for the control of potentially hazardous energy when employees are engaged in the activities covered by this section".

HAZARD COMMUNICATIONS

29 CFR 1910.1200 &

MN Statute 5206.0100 thru 5206.1200

"Evaluating the potential hazards of chemicals, and communicating information concerning hazards and appropriate protective measures to employees may include, but is not limited to, provision for: development & maintaining a written hazard communication program for the work-place..."

RECORDING AND REPORTING OCCUPATIONAL INJURIES AND ILLNESSES 29 CFR 1904

"Each employer shall maintain in each establishment a log and summary of all occupational injuries and illnesses for that establishment....."

CONFINED SPACE

29 CFR 1910.146

If the employer decides that its employees will enter permit spaces, the employer shall develop and implement a written permit space program....."

RESPIRATORY PROTECTION

29 CFR 1910.134

Written standard operating procedures governing the selection and use of respirators shall be established.

OCCUPATIONAL NOISE EXPOSURE

29 CFR 1910.95

The employer shall institute a training program for all employees who are exposed to noise at or above an 8-hour time weighted average of 85 decibels, and shall ensure employee participation in such a program.

BLOODBORNE PATHOGENS

29 CFR 1910.1030

Each employer having an employee(s) with occupational exposure as defined by paragraph (b) of this section shall establish a written Exposure Control Plan designed to eliminate or minimize employee exposure.

POWERED INDUSTRIAL TRUCKS

29 CFR 1910.178

"Only trained and authorized operators shall be permitted to operate a powered industrial truck. Methods shall be devised to train operators in the safe operation of Powered Industrial Trucks".

GENERAL DUTY CLAUSE

PL91-596

"Hazardous conditions or practices not covered in an O.S.H.A. Standard may be covered under section 5(a)(1) of the act, which states: Each employer shall furnish to each of {their} employees employment and a place of employment which is free from recognized hazards that are causing or are likely to cause death or serious physical harm to {their} employees."

PERSONAL PROTECTIVE EQUIPMENT

1926.95 a)

"Application." Protective equipment, including personal protective equipment for eyes, face, head, and extremities, protective clothing, respiratory devices, and protective shields and barriers, shall be provided, used, and maintained in a sanitary and reliable condition wherever it is necessary by reason of hazards of processes or environment, chemical hazards, radiological hazards, or mechanical irritants encountered in a manner capable of causing injury or impairment in the function of any part of the body through absorption, inhalation or physical contact.

OVERHEAD CRANES

1910.179(j)(3)

Periodic inspection. Complete inspections of the crane shall be performed at intervals as generally defined in paragraph (j)(1)(ii)(b) of this section, depending upon its activity.....

ERGONOMICS

29 CFR PART 1910.900 THRU 1910.944

"Training required for each employee and their supervisors must address signs and symptoms of MSD's, MSD hazards and controls used to address MSD hazards."

MOBILE EARTHMOVING EQUIPMENT

MN RULES 5207.1000

Mobile earth-moving equipment operators and all other employees working on the ground exposed to mobile earth-moving equipment shall be trained in the safe work procedures pertaining to mobile earth-moving equipment and in the recognition of unsafe or hazardous conditions.

In the interest of Quality Safety Management, it may be recommended that written procedures and documented employee training also be provided for the following Subparts. (Subparts represent multiple standards)

1910 Subparts

Subpart D - Walking - Working Surfaces

Subpart E - Means of Egress

Subpart F - Powered Platforms, Man-lifts, and Vehicle-Mounted Work Platforms

Subpart G - Occupational Health and Environmental Control

Subpart H - Hazardous Materials

Subpart I - Personal Protective Equipment

Subpart J - General Environmental Controls

Subpart K - Medical and First Aid

Subpart L - Fire Protection

Subpart M - Compressed Gas and Compressed Air Equipment

Subpart N - Materials Handling and Storage

Subpart O - Machinery and Machine Guarding

Subpart P - Hand and Portable Powered Tools and Other Hand-Held Equipment.

Subpart Q - Welding, Cutting, and Brazing.

Subpart S - Electrical

Subpart Z - Toxic and Hazardous Substances

1926 Subparts

Subpart C - General Safety and Health Provisions

Subpart D - Occupational Health and Environmental Controls

Subpart E - Personal Protective and Life Saving Equipment

Subpart F - Fire Protection and Prevention

Subpart G - Signs, Signals, and Barricades

Subpart H - Materials Handling, Storage, Use, and Disposal

Subpart I - Tools - Hand and Power

Subpart J - Welding and Cutting

Subpart K - Electrical

Subpart L - Scaffolds

Subpart M - Fall Protection

Subpart N - Cranes, Derricks, Hoists, Elevators, and Conveyors

Subpart O - Motor Vehicles, Mechanized Equipment, and Marine Operations

Subpart P - Excavations

Subpart V - Power Transmission and Distribution

Subpart W - Rollover Protective Structures; Overhead Protection

Subpart X - Stairways and Ladders

Subpart Z - Toxic and Hazardous Substances

Applicable MN OSHA 5205 Rules

Applicable MN OSHA 5207 Rules

Applicable MN OSHA 5206 Rules (Employee Right to Know)

All training on the programs written by SafeAssure Consultants, Inc. will meet or exceed State and/or Federal OSHA requirements.

These programs/policies and procedures listed on the addendum **do not** include the cost of hardware such as labels, signs, etc. and will be the responsibility of McLeod County General Services to obtain as required to comply with OSHA standards.

Our contract year will begin on the signing of this proposal/contract. Classroom training will be accomplished at a time convenient to most employees/management and so selected as to disrupt the workday as little as possible.

All documents and classroom training produced by SafeAssure Consultants for McLeod County General Services are for the sole and express use by McLeod County General Services and its employees and not to be shared, copied, recorded, filmed or used by any division, department, subsidiary, or parent organization or any entity whatsoever, without prior written approval of SafeAssure Consultants.

It is always the practice of SafeAssure Consultants to make modifications and/or additions to your program when necessary to comply with changing OSHA standards/statutes. These changes or additions, when made during a contract year, will be made at no additional cost to McLeod County General Services.

All written programs/services that are produced by SafeAssure Consultants, Inc. are **guaranteed to meet the requirements set forth by MNOSHA/OSHA. SafeAssure Consultants, Inc. will reimburse McLeod County General Services should MNOSHA/OSHA assess a fine for a deficient or inadequate written program that was produced by SafeAssure Consultants, Inc. SafeAssure Consultants, Inc. does not take responsibility for financial loss due to MNOSHA/OSHA fines that are unrelated to written programs mentioned above.**

ADDENDUM
SAFETY PROGRAM RECOMMENDATIONS
McLeod County General Services

Written Programs & Training

A.W.A.I.R. (A Workplace Accident and Injury Reduction Act)

- review/modify or write site specific program
- documented training of all personnel
- accident investigation
- simulated OSHA inspection

Employee Right to Know/Hazard Communication

- review/modify or write site specific program
- documented training of all personnel (general and specific training)
- various labeling requirements
- assist with installing and initiating DAMARCO Solutions, LLC, MSDS and data base program

Lock Out/Tag Out (Control of Hazardous Energy)

- review/modify or write site specific program
- documented training of all personnel

Emergency Action Plan

- review/modify or write site specific program
- documented training of all personnel

Respiratory Protection

- review/modify or write site specific program
- documented training of all personnel

Bloodborne Pathogens

- review/modify or write site specific program
- documented training of all personnel

Cranes-Chains-Slings

- review/modify or write site specific program
- documented training of all personnel (inspections)

Hearing Conservation (Occupational Noise Exposure)

- review/modify or write site specific program
- documented training of all personnel
- decibel testing and documentation

Personal Protective Equipment

- review/modify or write site specific program
- documented training of all personnel

Confined Space

- review/modify or write site specific program
- documented training of all personal

Powered Industrial Trucks/Forklifts

- review/modify or write site specific program
- documented training of all personnel
- testing and licensing

Ergonomics

- review/modify or write site specific program
- documented training of all personnel
 - job hazards-recognition
 - control steps
 - reporting
 - management leadership requirements
 - employee participation requirements

Mobile Earthmoving Equipment

- review/modify or write site specific program
- documented training of all personal

General Safety Requirements

- review/modify or write site specific program
- documented training of all personnel

The "SafeAssure Advantage"

- On-Line training available for AWAIR, EAP, ERTK, ERGO, Bloodborne
- Safety Committee Advisor
- Employee Safety Progress Analysis
- SafeAssure "Client Discount Card" from Fastenal Stores or Catalogs (15% off any item)
- Job Hazard Analysis (JHA for more hazardous tasks/jobs)
- Training manual maintenance
- Safety manual maintenance
- Documented decibel testing
- Documented air quality readings-(CO2 testing in shops with 5 or more vehicle capacity)
- Documented foot-candle readings (if needed)
- OSHA recordkeeping
- General Duty Clause
- Assistance during an actual OSHA inspection
- General safety recommendations
- "ALERT" data base
- Unlimited consulting services

Contract/ Agreement

THIS AGREEMENT is made this first day of May, 2016, between McLeod County General Services, Glencoe, Minnesota, herein referred to as McLeod County General Services and SafeAssure Consultants, Inc. 200 S.W. Fourth Street, Willmar, Minnesota, herein referred to as SafeAssure.

SafeAssure agrees to abide by all applicable federal and state laws including, but not limited to, OSHA regulations and local/state/national building codes. Additionally, SafeAssure will practice all reasonable and appropriate safety and loss control practices.

SafeAssure agrees to provide, at the time of execution of this contract/agreement, McLeod County General Services (upon request) with a current Certificate of Insurance with proper coverage lines and a **minimum of \$2,000,000.00** in insurance limits of general liability and statutory for workers' compensation insurance. SafeAssure is insured by "The Hartford" insurance companies.

SafeAssure further agrees that McLeod County General Services will not be held liable for any claims, injuries, or damages of whatever nature due to negligence, alleged negligence, acts or omissions of SafeAssure to third parties. SafeAssure expressly forever releases and discharges McLeod County General Services, its agents, members, officers, employees, heirs and assigns from any such claims, injuries, or damages. SafeAssure will also agree to defend, indemnify and hold harmless McLeod County General Services, its agents, members and heirs from any and all claims, injuries, or damages of whatever nature pursuant to the provisions of this agreement.

SafeAssure and its employees is an independent contractor of McLeod County General Services, and nothing in this agreement shall be considered to create the relationship of an employer/employee.

In consideration of this signed agreement/contract, for the period of **Twelve Months** from the signing month, SafeAssure Consultants, Inc. agrees to provide McLeod County General Services, the aforementioned features and services. These features and services include but are not limited to OSHA compliance recommendations and consultations, providing scheduled classroom-training sessions, writing and maintaining mandatory OSHA programs. These features and services will be prepared to meet the specific needs of McLeod County General Services.

ANNUAL \$3,677.10

IN TESTIMONY WHEREOF, we agree to the day and year first above written and, if representing an organization or similar entity, further certify the undersigned are a duly authorized agent of said entity and authorized to sign on behalf of identified entity.

TWELVE MONTH CONTRACT 

X _____
McLeod County General Services

X _____
McLeod County General Services

X  _____ **040616**
SafeAssure Consultants, Inc.

SafeAssure Consultants Inc.

200 4th St SW
PO Box 281
Willmar, MN 56201

Invoice

Date	Invoice #
4/6/2016	1015

Bill To
McLeod County General Services Kevin Mathews, Emergency Mgmt. 801 10th Street East Glencoe MN 55336

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due by April 30th		4/6/2016			

Quantity	Item Code	Description	Price Each	Amount
1	Consulting	Safety Training	3,677.10	3,677.10

Thank you!! Work Safely!	Total	\$3,677.10
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The United States Department of Labor, Division of Occupational Safety and Health Administration and the Minnesota Department of Labor, Division of Occupational Safety and Health Administration require employers to have documented proof of employee training and written procedures for certain specific standards. **The attached addendum and training schedule clarifies written and training requirements.**

The required standards that apply to McLeod County Highway Dept. are listed below:

A.W.A.I.R.

MN Statute 182.653

"An employer covered by this section must establish a written Work-place Accident & Injury program that promotes safe & healthful working conditions".

EMERGENCY ACTION PLAN

29 CFR 1910.35 THRU .38

"The emergency action plan shall be in writing and shall cover the designated actions employers & employees must take to insure employee safety from fire & other emergencies".

CONTROL OF HAZARDOUS ENERGY

29 CFR 1910.147 &

MN Statute 5207.0600

"Procedures shall be developed, documented & utilized for the control of potentially hazardous energy when employees are engaged in the activities covered by this section".

HAZARD COMMUNICATIONS

29 CFR 1910.1200 &

MN Statute 5206.0100 thru 5206.1200

"Evaluating the potential hazards of chemicals, and communicating information concerning hazards and appropriate protective measures to employees may include, but is not limited to, provision for: development & maintaining a written hazard communication program for the work-place..."

RECORDING AND REPORTING OCCUPATIONAL INJURIES AND ILLNESSES 29 CFR 1904

"Each employer shall maintain in each establishment a log and summary of all occupational injuries and illnesses for that establishment....."

CONFINED SPACE

29 CFR 1910.146

If the employer decides that its employees will enter permit spaces, the employer shall develop and implement a written permit space program....."

RESPIRATORY PROTECTION

29 CFR 1910.134

Written standard operating procedures governing the selection and use of respirators shall be established.

OCCUPATIONAL NOISE EXPOSURE

29 CFR 1910.95

The employer shall institute a training program for all employees who are exposed to noise at or above an 8-hour time weighted average of 85 decibels, and shall ensure employee participation in such a program.

BLOODBORNE PATHOGENS

29 CFR 1910.1030

Each employer having an employee(s) with occupational exposure as defined by paragraph (b) of this section shall establish a written Exposure Control Plan designed to eliminate or minimize employee exposure.

POWERED INDUSTRIAL TRUCKS

29 CFR 1910.178

"Only trained and authorized operators shall be permitted to operate a powered industrial truck. Methods shall be devised to train operators in the safe operation of Powered Industrial Trucks".

GENERAL DUTY CLAUSE

PL91-596

"Hazardous conditions or practices not covered in an O.S.H.A. Standard may be covered under section 5(a)(1) of the act, which states: Each employer shall furnish to each of {their} employees employment and a place of employment which is free from recognized hazards that are causing or are likely to cause death or serious physical harm to {their} employees."

PERSONAL PROTECTIVE EQUIPMENT

1926.95 a)

"Application." Protective equipment, including personal protective equipment for eyes, face, head, and extremities, protective clothing, respiratory devices, and protective shields and barriers, shall be provided, used, and maintained in a sanitary and reliable condition wherever it is necessary by reason of hazards of processes or environment, chemical hazards, radiological hazards, or mechanical irritants encountered in a manner capable of causing injury or impairment in the function of any part of the body through absorption, inhalation or physical contact.

OVERHEAD CRANES

1910.179(j)(3)

Periodic inspection. Complete inspections of the crane shall be performed at intervals as generally defined in paragraph (j)(1)(ii)(b) of this section, depending upon its activity.....

ERGONOMICS

29 CFR PART 1910.900 THRU 1910.944

"Training required for each employee and their supervisors must address signs and symptoms of MSD's, MSD hazards and controls used to address MSD hazards."

MOBILE EARTHMOVING EQUIPMENT

MN RULES 5207.1000

Mobile earth-moving equipment operators and all other employees working on the ground exposed to mobile earth-moving equipment shall be trained in the safe work procedures pertaining to mobile earth-moving equipment and in the recognition of unsafe or hazardous conditions.

In the interest of Quality Safety Management, it may be recommended that written procedures and documented employee training also be provided for the following Subparts. (Subparts represent multiple standards)

1910 Subparts

- Subpart D - Walking - Working Surfaces
- Subpart E - Means of Egress
- Subpart F - Powered Platforms, Man-lifts, and Vehicle-Mounted Work Platforms
- Subpart G - Occupational Health and Environmental Control
- Subpart H - Hazardous Materials
- Subpart I - Personal Protective Equipment
- Subpart J - General Environmental Controls
- Subpart K - Medical and First Aid
- Subpart L - Fire Protection
- Subpart M - Compressed Gas and Compressed Air Equipment
- Subpart N - Materials Handling and Storage
- Subpart O - Machinery and Machine Guarding
- Subpart P - Hand and Portable Powered Tools and Other Hand-Held Equipment.
- Subpart Q - Welding, Cutting, and Brazing.
- Subpart S - Electrical
- Subpart Z - Toxic and Hazardous Substances

1926 Subparts

- Subpart C - General Safety and Health Provisions
 - Subpart D - Occupational Health and Environmental Controls
 - Subpart E - Personal Protective and Life Saving Equipment
 - Subpart F - Fire Protection and Prevention
 - Subpart G - Signs, Signals, and Barricades
 - Subpart H - Materials Handling, Storage, Use, and Disposal
 - Subpart I - Tools - Hand and Power
 - Subpart J - Welding and Cutting
 - Subpart K - Electrical
 - Subpart L - Scaffolds
 - Subpart M - Fall Protection
 - Subpart N - Cranes, Derricks, Hoists, Elevators, and Conveyors
 - Subpart O - Motor Vehicles, Mechanized Equipment, and Marine Operations
 - Subpart P - Excavations
 - Subpart V - Power Transmission and Distribution
 - Subpart W - Rollover Protective Structures; Overhead Protection
 - Subpart X - Stairways and Ladders
 - Subpart Z - Toxic and Hazardous Substances
 - Applicable MN OSHA 5205 Rules
 - Applicable MN OSHA 5207 Rules
 - Applicable MN OSHA 5206 Rules (Employee Right to Know)
- All training on the programs written by SafeAssure Consultants, Inc. will meet or exceed State and/or Federal OSHA requirements.

These programs/policies and procedures listed on the addendum **do not** include the cost of hardware such as labels, signs, etc. and will be the responsibility of McLeod County Highway Dept. to obtain as required to comply with OSHA standards.

Our contract year will begin on the signing of this proposal/contract. Classroom training will be accomplished at a time convenient to most employees/management and so selected as to disrupt the workday as little as possible.

All documents and classroom training produced by SafeAssure Consultants for McLeod County Highway Dept. are for the sole and express use by McLeod County Highway Dept. and its employees and not to be shared, copied, recorded, filmed or used by any division, department, subsidiary, or parent organization or any entity whatsoever, without prior written approval of SafeAssure Consultants.

It is always the practice of SafeAssure Consultants to make modifications and/or additions to your program when necessary to comply with changing OSHA standards/statutes. These changes or additions, when made during a contract year, will be made at no additional cost to McLeod County Highway Dept..

All written programs/services that are produced by SafeAssure Consultants, Inc. are **guaranteed to meet the requirements set forth by MNOSHA/OSHA. SafeAssure Consultants, Inc. will reimburse McLeod County Highway Dept. should MNOSHA/OSHA assess a fine for a deficient or inadequate written program that was produced by SafeAssure Consultants, Inc. SafeAssure Consultants, Inc. does not take responsibility for financial loss due to MNOSHA/OSHA fines that are unrelated to written programs mentioned above.**

ADDENDUM
SAFETY PROGRAM RECOMMENDATIONS
McLeod County Highway Dept.

Written Programs & Training

A.W.A.I.R. (A Workplace Accident and Injury Reduction Act)

- review/modify or write site specific program
- documented training of all personnel
- accident investigation
- simulated OSHA inspection

Employee Right to Know/Hazard Communication

- review/modify or write site specific program
- documented training of all personnel (general and specific training)
- various labeling requirements
- assist with installing and initiating DAMARCO Solutions, LLC, MSDS and data base program

Lock Out/Tag Out (Control of Hazardous Energy)

- review/modify or write site specific program
- documented training of all personnel

Emergency Action Plan

- review/modify or write site specific program
- documented training of all personnel

Respiratory Protection

- review/modify or write site specific program
- documented training of all personnel

Bloodborne Pathogens

- review/modify or write site specific program
- documented training of all personnel

Cranes-Chains-Slings

- review/modify or write site specific program
- documented training of all personnel (inspections)

Hearing Conservation (Occupational Noise Exposure)

- review/modify or write site specific program
- documented training of all personnel
- decibel testing and documentation

Personal Protective Equipment

- review/modify or write site specific program
- documented training of all personnel

Confined Space

- review/modify or write site specific program
- documented training of all personal

Powered Industrial Trucks/Forklifts

- review/modify or write site specific program
- documented training of all personnel
- testing and licensing

Ergonomics

- review/modify or write site specific program
- documented training of all personnel
 - job hazards-recognition
 - control steps
 - reporting
 - management leadership requirements
 - employee participation requirements

Mobile Earthmoving Equipment

- review/modify or write site specific program
- documented training of all personal

General Safety Requirements

- review/modify or write site specific program
- documented training of all personnel

The "SafeAssure Advantage"

- On-Line training available for AWAIR, EAP, ERTK, ERGO, Bloodborne
- Safety Committee Advisor
- Employee Safety Progress Analysis
- SafeAssure "Client Discount Card" from Fastenal Stores or Catalogs (15% off any item)
- Job Hazard Analysis (JHA for more hazardous tasks/jobs)
- Training manual maintenance
- Safety manual maintenance
- Documented decibel testing
- Documented air quality readings-(CO2 testing in shops with 5 or more vehicle capacity)
- Documented foot-candle readings (if needed)
- OSHA recordkeeping
- General Duty Clause
- Assistance during an actual OSHA inspection
- General safety recommendations
- "ALERT" data base
- Unlimited consulting services

Contract/ Agreement

THIS AGREEMENT is made this first day of May, 2016 between McLeod County Highway Dept., Hutchinson, Minnesota, herein referred to as McLeod County Highway Dept. and SafeAssure Consultants, Inc. 200 S.W. Fourth Street, Willmar, Minnesota, herein referred to as SafeAssure.

SafeAssure agrees to abide by all applicable federal and state laws including, but not limited to, OSHA regulations and local/state/national building codes. Additionally, SafeAssure will practice all reasonable and appropriate safety and loss control practices.

SafeAssure agrees to provide, at the time of execution of this contract/agreement, McLeod County Highway Dept. (upon request) with a current Certificate of Insurance with proper coverage lines and a **minimum of \$2,000,000.00** in insurance limits of general liability and statutory for workers' compensation insurance. SafeAssure is insured by "The Hartford" insurance companies.

SafeAssure further agrees that McLeod County Highway Dept. will not be held liable for any claims, injuries, or damages of whatever nature due to negligence, alleged negligence, acts or omissions of SafeAssure to third parties. SafeAssure expressly forever releases and discharges McLeod County Highway Dept., its agents, members, officers, employees, heirs and assigns from any such claims, injuries, or damages. SafeAssure will also agree to defend, indemnify and hold harmless McLeod County Highway Dept., its agents, members and heirs from any and all claims, injuries, or damages of whatever nature pursuant to the provisions of this agreement.

SafeAssure and its employees is an independent contractor of McLeod County Highway Dept., and nothing in this agreement shall be considered to create the relationship of an employer/employee.

In consideration of this signed agreement/contract, for the period of **Twelve Months** from the signing month, SafeAssure Consultants, Inc. agrees to provide McLeod County Highway Dept., the aforementioned features and services. These features and services include but are not limited to OSHA compliance recommendations and consultations, providing scheduled classroom-training sessions, writing and maintaining mandatory OSHA programs. These features and services will be prepared to meet the specific needs of McLeod County Highway Dept.

ANNUAL CONTRACT	\$ 5,298.90
DAMARCO SERVICES (MSDS ON-LINE)	\$ included
ANNUAL	\$5,298.90

IN TESTIMONY WHEREOF, we agree to the day and year first above written and, if representing an organization or similar entity, further certify the undersigned are a duly authorized agent of said entity and authorized to sign on behalf of identified entity.

TWELVE MONTH CONTRACT 

X _____
McLeod County Highway Dept.

X _____
McLeod County Highway Dept.

X  _____ **040616**
SafeAssure Consultants, Inc.

4/12/2016



**McLeod County Highway Department
Project Bid Abstract**

Project Name: **CSAH 103 Reclaim/Overlay in Biscay** Contract No.: **10301**
 Client: **McLeod County Highway Department** Project No.: **SAP 043-703-001**
 Bid Opening: **04/12/2016 1:00 PM** Owner: **McLeod County Highway Department**

Line No.	Item	Units	Quantity	Engineers Estimate		Wm. Mueller & Sons, Inc.		Duininck, Inc.		Knife River		Hardrives	
				Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price	Unit Price	Total Price
1	2021.501 MOBILIZATION	LUMP SUM	1	\$10,000.00	\$10,000.00	\$10,500.00	\$10,500.00	\$8,000.00	\$8,000.00	\$17,000.00	\$17,000.00	\$5,695.93	\$5,695.93
3	2104.505 REMOVE BITUMINOUS PAVEMENT	S Y	5622	\$5.00	\$28,110.00	\$3.75	\$21,082.50	\$4.50	\$25,299.00	\$4.50	\$25,299.00	\$6.23	\$35,025.06
14	2104.513 SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	L F	350	\$5.00	\$1,750.00	\$3.00	\$1,050.00	\$2.00	\$700.00	\$1.95	\$682.50	\$2.09	\$731.50
12	2112.501 SUBGRADE PREPARATION	RDST	16	\$100.00	\$1,600.00	\$300.00	\$4,800.00	\$275.00	\$4,400.00	\$400.00	\$6,400.00	\$401.69	\$6,427.04
13	2123.503 MOTOR GRADER	HOURL	5	\$200.00	\$1,000.00	\$148.00	\$740.00	\$150.00	\$750.00	\$165.00	\$825.00	\$122.17	\$610.85
2	2211.501 AGGREGATE BASE CLASS 5	TON	160	\$20.00	\$3,200.00	\$18.00	\$2,880.00	\$13.50	\$2,160.00	\$28.00	\$4,480.00	\$67.86	\$10,857.60
4	2357.502 BITUMINOUS MATERIAL FOR TACK COAT	GALLONS	284	\$2.50	\$710.00	\$3.00	\$852.00	\$2.20	\$624.80	\$0.01	\$2.84	\$2.70	\$766.80
5	2360.501 TYPE SP 12.5 WEARING COURSE MIXTURE (2,C)	TON	629	\$57.00	\$35,853.00	\$62.65	\$39,406.85	\$65.00	\$40,885.00	\$62.00	\$38,998.00	\$66.99	\$42,136.71
6	2360.502 TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,C)	TON	1255	\$57.00	\$71,535.00	\$61.40	\$77,057.00	\$64.00	\$80,320.00	\$62.00	\$77,810.00	\$64.23	\$80,608.65
15	2506.522 ADJUST FRAME AND RING CASTING	EACH	3	\$200.00	\$600.00	\$850.00	\$2,550.00	\$400.00	\$1,200.00	\$800.00	\$2,400.00	\$392.95	\$1,178.85
7	2540.602 MAIL BOX SUPPORT	EACH	19	\$100.00	\$1,900.00	\$105.00	\$1,995.00	\$105.00	\$1,995.00	\$105.00	\$1,995.00	\$112.48	\$2,137.12
8	2563.601 TRAFFIC CONTROL	LUMP SUM	1	\$5,000.00	\$5,000.00	\$2,200.00	\$2,200.00	\$800.00	\$800.00	\$4,000.00	\$4,000.00	\$961.99	\$961.99
10	2563.602 RAISED PAVEMENT MARKER TEMPORARY	EACH	30	\$2.00	\$60.00	\$5.00	\$150.00	\$5.00	\$150.00	\$5.50	\$165.00	\$11.11	\$333.30
9	2574.525 COMMON TOPSOIL BORROW (LV)	CU YD	75	\$65.00	\$4,875.00	\$42.00	\$3,150.00	\$32.50	\$2,437.50	\$40.00	\$3,000.00	\$68.52	\$5,139.00
11	2582.502 "4" BROKEN LINE PAINT"	L F	336	\$0.08	\$26.88	\$1.44	\$483.84	\$1.50	\$504.00	\$1.44	\$483.84	\$1.54	\$517.44
Totals for Project SAP 043-703-001					\$166,219.88		\$168,897.19		\$170,225.30		\$183,541.18		\$193,127.84
% of Estimate for Project SAP 043-703-001							1.61%		2.41%		10.42%		16.19%

I hereby certify that this is an exact reproduction of bids received.

Certified By: _____ License No. _____
 Date: _____

**STATE OF MINNESOTA
COUNTY OF McLEOD**

Project Number: **SAP 043-703-001**
Class of Work: **PAVEMENT REMOVAL & REPLACEMENT**
Letting Date: **April 12, 2016**

CONTRACT

This Contract is between the County of McLeod in the state of Minnesota, (hereinafter "County"), and **WM MUELLER & SONS, INC. - 831 PARK AVE. HAMBURG, MN 55339** hereinafter ("Contractor").

The Contractor, in consideration of the payment of the contract price of \$ **168,897.19**, shall furnish all materials (except such as are specified to be furnished by the County, if any), all necessary tools and equipment, and do and perform all the necessary work and labor for the full completion of Project No. **SAP 043-703-001** on **CSAH 103**.

The above work shall be in accordance with this Contract which includes the advertisement for bids, proposal, contract form, contract bonds, standard specifications, supplemental specifications, special provisions, including all Addenda, plans, notice to proceed, work orders, and supplemental agreements, which are made a part of this contract as though fully set forth herein.

The Contractor shall perform the work in a proper and skillful manner. The work and all materials and labor shall be in conformity with the contract documents, including but not limited to the plans, standard specifications, supplemental specifications, and special provisions, and shall be subject to inspection and approval of the County or its authorized representatives.

Time is of the essence for prompt completion of the work. If the Contractor fails to complete the work within the Contract Time herein specified, the County shall have the right to assess liquidated damages as specified in the contract documents.

The County designates the County Engineer or his/her successors as the Engineer for this Contract.

COUNTY OF McLEOD

NAME OF CONTRACTOR

Date: _____

Date: _____

By: _____
County Board Chair

By: _____
(Officer)

By: _____
County Administrator

By: _____
(Officer)

Approved as to form and execution this _____ day of _____, _____.

County Attorney



County of McLeod

830 11th Street East
Glencoe, Minnesota 55336
FAX (320) 864-1809

COMMISSIONER RON SHIMANSKI
1st District
Phone (320) 327-0112
23808 Jet Avenue
Silver Lake, MN 55381
Ron.Shimanski@co.mcleod.mn.us

COMMISSIONER DOUG KRUEGER
2nd District
Phone (320) 864-5944
9525 County Road 2
Glencoe, MN 55336
Doug.Krueger@co.mcleod.mn.us

COMMISSIONER PAUL WRIGHT
3rd District
Phone (320) 587-7332
15215 County Road 7
Hutchinson, MN 55350
Paul.Wright@co.mcleod.mn.us

COMMISSIONER SHELDON NIES
4th District
Phone (320) 587-5117
1118 Jefferson Street South
Hutchinson, MN 55350
Sheldon.Nies@co.mcleod.mn.us

COMMISSIONER JOE NAGEL
5th District
Phone (320) 587-8693
20849 196th Road
Hutchinson, MN 55350
Joseph.Nagel@co.mcleod.mn.us

COUNTY ADMINISTRATOR
PATRICK MELVIN
Phone (320) 864-1363
830 11th Street East, Suite 110
Glencoe, MN 55336
Pat.Melvin@co.mcleod.mn.us

RESOLUTION 16-CB-17

CORRECTIONAL OFFICERS' WEEK May 1 – 7, 2016

WHEREAS, One week each May is officially designated as Correctional Officer's Week by the American Jail Association. This year, Correctional Officer' Week is May 1st to May 7th, 2016.

WHEREAS, the McLeod County Sheriff's Office has always supported the proposition that the men and women who perform the infinitely difficult task of supervising the County's inmates are deserving of this recognition,

WHEREAS, the McLeod County Sheriff's Office recognizes that detention staff are professionals equal in status and importance to other professionals in the effective administration of justice;

THEREFORE BE IT RESOLVED THAT we, the McLeod County Board of Commissioners, do hereby acknowledge the week of May 1st through May 7th, 2016 as "Correctional Officer's Week" in McLeod County in honor of the dedicated professionals who supervise the County's inmate population.

Adopted this 19th day in **April 2016**.

Paul Wright, Chairperson

Patrick T. Melvin, County Administrator

Personnel Committee

Tuesday, April 12, 2016

Lg Conf Room Room - North Complex

AGENDA

A. Discuss Health Promotion Coordinator II position

Recommendation: Approve reduction in hours for current Health Promotion Coordinator II (grade 25) from 40 to 20 so she can enroll in the PERA Phased Retirement Program. Approve hiring a Public Health Specialist (grade 25) to fill the 20 hour vacancy.

B. Discuss Social Services Supervisor responsibilities and emergency increase in hours for Social Worker

No recommendation, there will be more discussion regarding number of employees supervisors oversee.

Recommendation: Approve for temporary increase in hours for part time staff in Mental Health Chemical Dependency Unit in Social Services due to medical leave of another employee.

C. Discuss responsibilities of Technical Specialist II in Recorder's Dept

Recommendation: Re-grade one incumbant from Technical Specialist II (grade 12) in Recorder's Office to Technical Specialist IV (grade 15) due to employee permanently performing higher class responsibilities.

D. Discuss coverage in Veterans Office

Recommendation: Request that staff from MN Dept of Veterans Affairs assist in our Department while Veterans Service Officer and Assistant Veterans Service Officer are out of the office June 6-10. Office support will also adjust schedule to be in office during that week.

*Please note that the Committee Chairperson has responsibility to invite staff
not copied on this Agenda and expected to attend the meeting.*

CC: All Commissioners
All Department Heads
Mary Jo Wieseler
Pat Melvin

McLEOD COUNTY AGREEMENT WITH CENTRAL APPLICATORS, INC.

BRUSH SPRAYING IN COUNTY DITCHES - 2016

1. Central Applicators, Inc. shall be responsible for furnishing and applying herbicide, by a MN Department of Agriculture Certified and Licensed Operator, at the appropriate rate for controlling brush along the ditch banks.
2. Central Applicators, Inc. shall be responsible for maintaining a daily spray log which will include such data as date, wind direction and velocity, temperature, location, side of ditch sprayed, mix formula, amount of chemical used, operators name, and comments for any occurrences during the day.
3. Central Applicators, Inc. shall supply a copy of his license or certification to the County, and a Certificate of Insurance on behalf of McLeod County.
4. Central Applicators, Inc. shall indemnify and save harmless the State of Minnesota, the County of McLeod, the various Townships in McLeod County, their officers and employees from all suits, actions and claims of any character brought because of injuries or damages received or sustained by any person, persons, or property on account of the operations of said contractor; or on account of or in consequence of any neglect in safeguarding the work; or through the use of unacceptable materials in construction of the work; or because of any act or omission, neglect, or misconduct of said contractor; or because of any claims arising or amounts recovered from infringements of patent, trademark, or copyright; or because of any claims arising or amounts recovered under the Workers Compensation Act; or any other law, ordinance, or decree.
5. McLeod County will be responsible for providing a map to Central Applicators, Inc. showing both the location to be sprayed and the existing road/ditch right of way.
6. Central Applicators, Inc. will schedule and notify McLeod County when ditch spraying will take place and be in agreement of this scheduled time.
7. Central Applicators, Inc. will submit a bill for work performed for each individual County ditch that ditch spraying was completed in.
8. Spraying of drainage ditches for 2016 will be done at a rate of \$50.00 per hour per application unit, plus chemicals at the rate of Garlon 3A herbicide - \$90.00/gallon, DMA-4 herbicide - \$36.00/ gallon, and Activator - \$.40/oz.

Signed: , Central Applicators, Inc.
Bryan Bruening

Signed: _____, McLeod County, Board of Commissioners
Chairperson Paul Wright

Signed: _____, McLeod County Administrator
Patrick Melvin

STAFF REPORT

TO: McLeod County Planning Commission

Prepared By: Larry Gasow

Date: March 16, 2016

C.U.P. #16-09 Meeting Date: March 23, 2016

.....

GENERAL INFORMATION

Applicant: Calvin Dolezal
28 Fir St
Lester Prairie, MN 55354
612/702-3606

Owner: Hillard Klaustermeier
1000 Central Ave
Lester Prairie, MN 55354
320/395-2287
PID 02.050.0010

Requested Action: Request a conditional use permit to operate a junkyard/salvage yard within accessory buildings and building site within the Agricultural District.

Purpose: To use an existing agricultural farmstead on a residential building site as salvage and recycling business of vehicles, white goods and other similar products.

Existing Zoning: Agricultural.

Location: Auditors Plat Lots 1, 46, 47 of Section 2 of Bergen Township.

Size: Approximately 72 Acres.

Existing Land Use: Existing farmstead and building site with a residence, accessory buildings.

Surrounding Land "A" Agricultural and adjacent to the City of Lester Prairie, Casey's Gas Station and medical clinic.

Use & Zoning:

Zoning History: The owner has operated this business on a smaller scale over the years but it has grown to the point where a CUP is required.

Applicable Regulations: Section 7, Subdivision 3, Subpart 16.

SPECIAL INFORMATION

Transportation: CR #100
Physical Characteristics: Existing building site adjacent to Lester Prairie.

ANALYSIS

The Bergen Town Board has verbally notified this office of their recommendation of approval. The City of Lester Prairie has concerns regarding this operation with the growth they've experienced over the past several years in this area. The City has forwarded the following 7 concerns and recommendations if approved: There should be some type of barrier to prevent ground contamination. Spot inspections should be conducted to assure he is complying with condition set forth by McLeod County. Proper uniform enclosure and fencing should be made of wood or steel that would meet state standards. The enclosure and fence height should be adequate so no junk material is visible. All wrecking and storage should be done inside the enclosed area. A suitable locked gate should be provided. A remediation fund or bond should be posted for cleaning of the facility in the event of abandonment. The business has been operating for a few years without complaint from neighbors, Bergen Township and the City of Lester Prairie up until the last several months. A letter from a concerned neighbor was submitted being in opposition to the proposal. The owner would like to continue and grow the business at this site. The traffic generated would be located on a paved county road with parking available on site. The County Hwy Dept. has expressed no concerns. The proposed use and site will have an open collection and separating area with storage within buildings or covered by tarps.

RECOMMENDATIONS

Staff has concerns as to the proper handling of potential hazardous waste and disposable material kept on site. The facility shall be permitted and registered by the MPCA. The concerns of the City of Lester Prairie should be addressed and considered as conditions. There will be a one year review. All other local, county and state regulations and licensures shall be adhered to.

Marc Telecky
Ass't Zoning Adm.
McLeod County

RE: Storage of Salvage Material
PID # 02.050.0010

I have followed all EPA Rules and liquids are put in containers. I have put up fencing however it is not complete due to the weather but I plan to finish it as soon as weather permits. I have more scrap than I usually have now because the scrap prices have been so low. You are welcome at any time to come and take a tour of the yard. This has been a good recycling for the City of Lester Prairie.

Sincerely,

Calvin Dolezal

BUSINESS PLAN

Hog Shed

Hog shed is used to store parts that are to be sold.

Behind Hog Shed

Behind the hog shed that is out of sight, is light tin holding spot.

Woods

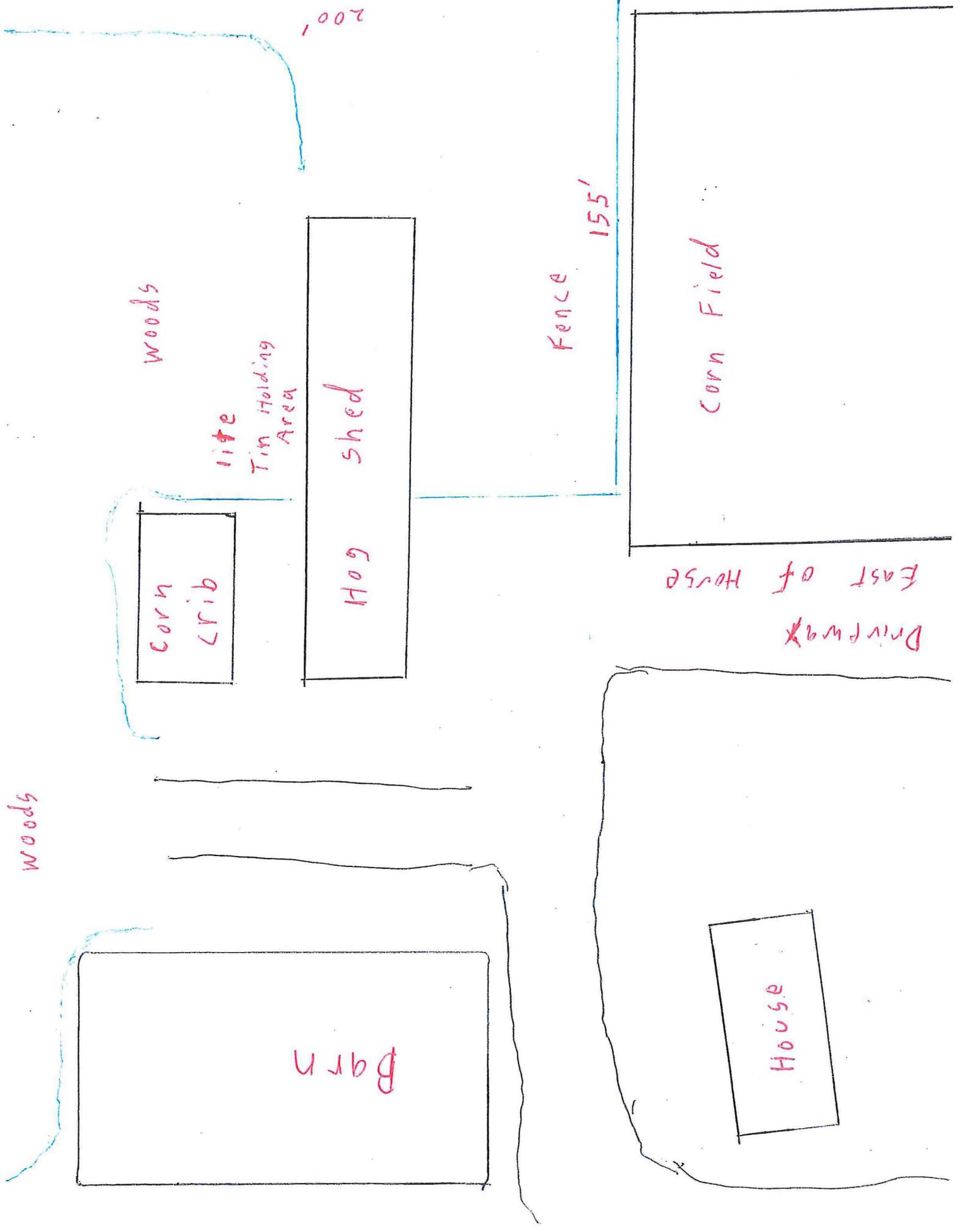
One small spot for large items to be sold and is out of sight.

Fence

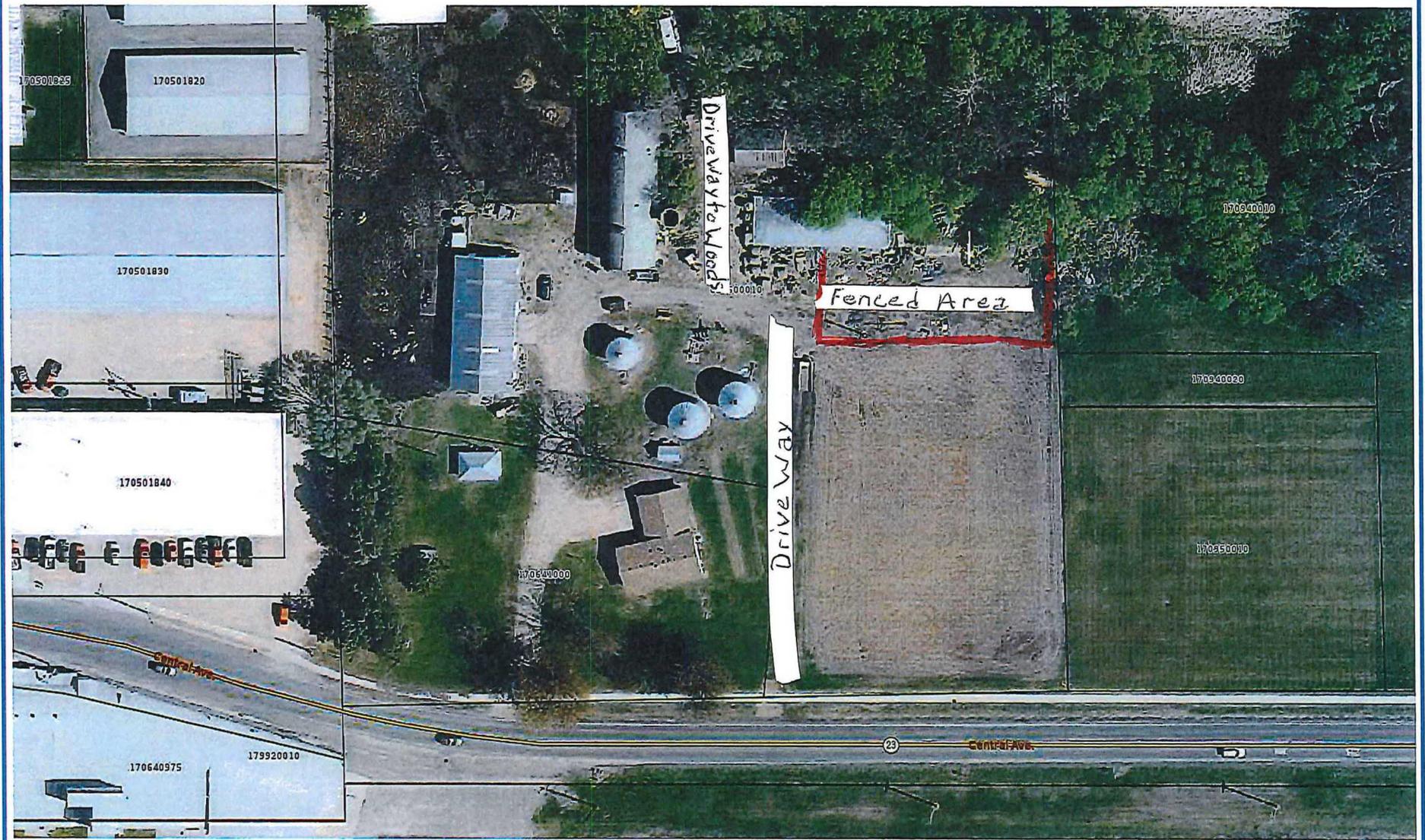
Fence is about 7' tall, 155" X 200" and you can't see through it.

In Fence

In fence is the work area to strip down scrap and separate items.



02.050.0010

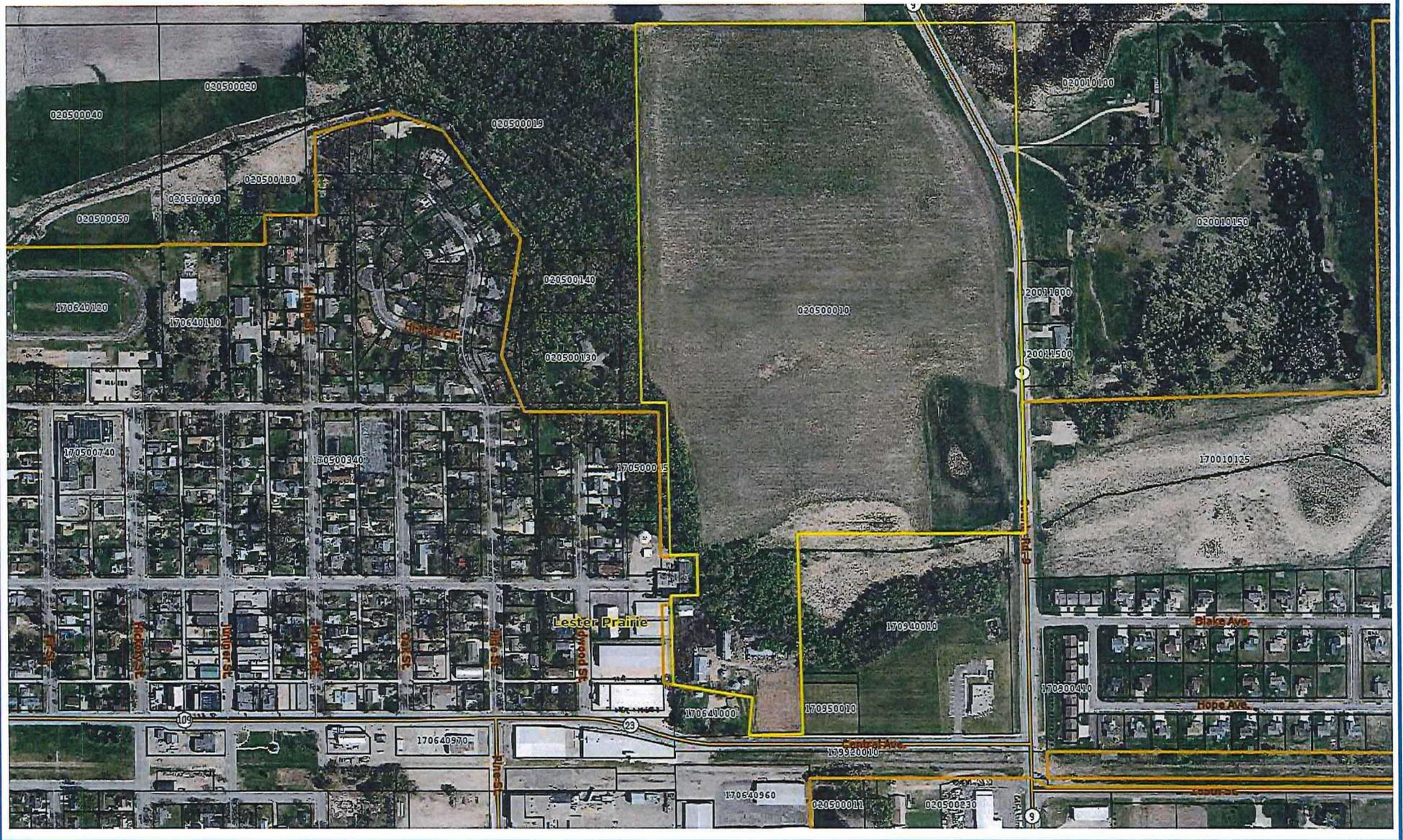


Disclaimer: McLeod County does not warrant or guarantee the accuracy of the data.
The data is meant for reference purposes only and should not be used for official decisions.
If you have questions regarding the data presented in this map, please contact the McLeod County GIS Department.

This information is to be used for reference purposes only.



CUP16-09, C_Dolezal



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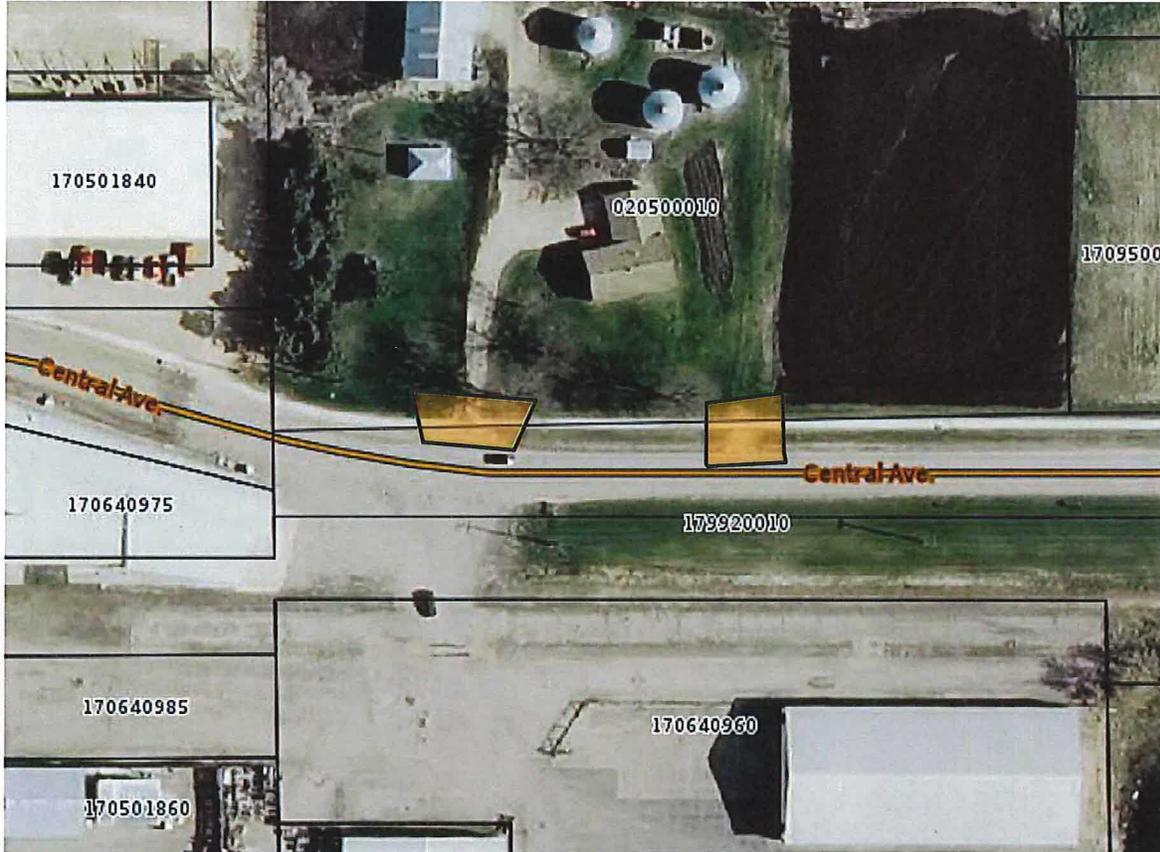


Permit Application

Application for Existing Entrance Permit

Permit#: 2016A-006
Road: County Highway 23

McLeod County Highway Department
1400 Adams Street SE
Hutchinson, MN 55350
Phone: (320) 484-4321
Fax: (320) 234-6971
mcleod.highway@co.mcleod.mn.us



Permit is for the construction of

WIDEN Field or Residential Entrance

Applicant

Name: Calvin Dolezal
Address: PO Box 395
Lester Prairie, MN 55354
Phone: (612) 702-3606
Pager:
Fax:

Property Owner

Name: Hillard Klaustermeier
Address: 1000 Central Avenue
Lester Prairie, MN 55354
Phone: (320) 395-2287

Contractor

Name: Calvin Dolezal
Address: PO Box 395
Lester Prairie, MN 55354
Phone: (612) 702-3606

Dates

Construction Start: 04/06/2016 Construction End: 06/30/2016

Location

The proposed entrance is on the N side of County Highway No. 23, 0.21 miles W of CSAH 9.

Street Address: 1000 Central Avenue, Lester Prairie

Public Land Survey System Information

Township: 116 Range: 27 Section: 2

Driveway

Width: 30 feet

Road ditch depth at driveway: 0.5 feet

Present number of driveways: 2

Distance from nearest driveway: 0 feet

Notice and Authorization

- NOTICE TO APPLICANT:

The application for and receipt of this entrance permit only satisfies the requirements of the McLeod County Highway Department.

Any other permits or clearances which may be required are the responsibility of the landowner.

If the intent is to construct a building, either at the same time as the entrance or at a future date, it is recommended the McLeod County Zoning Office be contacted to discuss possible future requirements in an effort to make the entrance compatible with future building requirements.

If the proposed entrance is part of a subdivision, be sure the proposed entrance location meets all subdivision requirements.

Standard Provisions

- No work under this application is to be started until application is approved and the permit issued. If work is not completed within 12 months of date of application approval, this permit is void.
- Only one driveway access to a residential lot shall be permitted. Wherever possible the one driveway access shall be located along a side lot line and shall be constructed to serve more than one existing or possible residential lot.
- The applicant must maintain present drainage patterns.
- The landowner shall provide and install the necessary pipe and aprons for the driveway. The minimum pipe size shall be 15". Larger pipe may be required to maintain proper drainage through the crossing. The pipe and aprons shall be "like" the pipe and aprons through the majority of driveways along the same road and within one mile of the improvement unless another type of pipe is specifically approved by the Highway Engineer.
- All pipe to be installed shall require the inspection and acceptance of the Highway Engineer prior to the covering of the pipe.
- The landowner may purchase pipe and aprons from the Highway Department's available stock at the price listed in the current fee schedule. These prices are set by the McLeod County Board of Commissioners and subject to change at any time. Pipe and aprons can be delivered to the driveway location for a fee as listed in the current fee schedule.
- Permittee must place stakes in exact location of the proposed driveway prior to highway department review and again prior to culvert delivery.
- If any excavation is to take place "Gopher State One Call" is to be notified. (800) 252-1166.
- Where work on traveled roadway is necessary, traffic must be protected, and signing and proper barricades must be placed in accordance with the engineer's standards.
- The landowner shall furnish and place all soils needed in the construction or reconstruction of the driveway embankment.
- Side slopes shall be 4:1 (1' rise to 4' run) and made of soil. No walls of landscape timber, concrete, or rock, shall be permitted in the right-of-way for reasons of safety. On various roads the side slopes shall be 6:1 due to previous safety designs on that road. These special requirements shall be identified in the remarks section if required.
- The Landowner shall surface the driveway with gravel within the road Right of Way. The gravel surfacing shall be a minimum of 6 inches in depth and uniformly spread and compacted.
- The Landowner may surface the driveway with material other than gravel provided the landowner has obtained the approval of the Highway Engineer prior to the start of the work. This surfacing shall be at the landowners expense.
- No foreign material such as dirt, gravel, or bituminous shall be left or deposited on the road during the construction permit.

- All disturbed areas within the road Right of Way shall be restored with seeding of similar characteristics to the surrounding area. Erosion control shall be the responsibility of permittee, including but not limited to: seeding, silt fence, erosion blanket, bio logs, etc.
- The roadside must be cleaned after work is completed and restored to a condition similar to that prior to construction
- After construction is completed the permittee shall notify the Highway Department Office that the work has been completed and is ready for approval by the Engineer.
- No changes or alternations in construction may be made at anytime without written permission from the Engineer
- The landowner shall provide an area within a residential or business lot for turning around vehicles to permit forward movements onto county roads.
- Further, the owner, his successors and assigns, hereby release the County of McLeod, its offices and agents, from any and all liability and claims concerning the hereinbefore described request.
- If use of entrance changes a new permit must be requested for approval.

Payment method

Payment details

PAYMENT TYPE REQUIRED

Widen Entrance

\$0.00

Total:

\$0.00

Add another sketch
Special Provisions

Special provisions:

- "Special Provisions" may be added to this permit by McLeod County Highway Department.

Notes:

Permit is to change use from field/farm to Commercial. No charge.

1. Any damage to existing sidewalk caused by Permittee shall be repaired at no cost to County or City.

2. County reserves right to require owner to install a right turn lane and/or bypass lane should future traffic and/or safety concerns warrant. Installation shall be at no cost to the County.

3. County reserves the right to require additional conditions should any unforeseen safety concerns develop or become apparent due to the commercial access; all costs responsibility of Permittee.

Approvals

Approval	Digital Signature
Applicant	John Brunkhorst - 04/06/2016 10:35 AM 62687601bf59c08c625895ecda40e10b 46b89ecfdfeb21c36ef6df9b5a47a0d2
#1 County Engineer/Designee	John Brunkhorst - 04/06/2016 10:39 AM f7f736dc01b39db416f9f4193cf0f1d8 f9c7b8022b0c8826378d8ac0b142adc9

Budget Committee

Tuesday, April 12, 2016

3:00 PM, NC Small Conference Room

AGENDA

- A) Consider request from Court Administration to pay for bringing in a consultant to evaluate the audio system in Courtroom 2 at an estimated cost of \$26,000.

Recommendation: Approve Court Services to have a audio consultant visit Courtroom 2 with Scott Grivna and prepare a proposal at a cost not to exceed \$1,000.

- B) Consider setting 2017 budget directive to department heads and approving budget timeline.

Recommendation: Schedule a workshop with department heads from the larger departments for April 19, time to be determined based on earlier Social Services meeting.

*Please note that the Committee Chairperson has responsibility to invite staff
not copied on this Agenda and expected to attend the meeting.*

CC: All Commissioners
Pat Melvin
Mary Jo Wieseler
Karen Messner
Gary Sprynczynatyk
Scott Grivna

Board Workshop

May 3, 2016

Following Board Meeting

AGENDA

A. Bonding for county drainage projects

B. Public Health Update

**CC: Commissioners
Department Heads**