

**APRIL 19, 2016
MCLEOD COUNTY
BOARD MEETING WILL
BE HELD AT
THE TRAILBLAZER
TRANSIT BUILDING
207 11th ST W
GLENCOE, MN**

**McLEOD COUNTY
BOARD OF COMMISSIONERS
PROPOSED MEETING AGENDA
APRIL 19, 2016**

1 9:00 CALL TO ORDER

PLEDGE OF ALLEGIANCE

2 9:03 CONSIDERATION OF AGENDA ITEMS*

3 9:08 CONSENT AGENDA*

- A. April 5, 2016 Meeting Minutes and Synopsis.
- B. April 1, 2016 Auditor's Warrants.
- C. April 8, 2016 Auditor's Warrants.
- D. Approve the Sale of Cigarette and other Tobacco Products License for Casey's General Store #3505 in Stewart, MN from April 1, 2016 through December 31, 2016.
- E. Approve annual contract agreement between McLeod County and Safe Assure Consultants, Inc. (Willmar, MN) to provide annual OSHA safety training for a lump sum fee of \$3,677.10. This price has increased 2% (\$72.10) this year.
- F. Approve agreement with SafeAssure Consultants, Inc. (Willmar, MN) to provide annual OSHA safety training for the Highway Department for a lump sum fee of \$5,298.90.

4 PAYMENT OF BILLS - COMMISSIONER WARRANT LIST*

5 PAYMENT OF BILLS - ADDITIONAL MISCELLANEOUS BILLS TO BE PAID BY AUDITORS WARRANTS*

6 9:10 ROAD AND BRIDGE –Highway Engineer John Brunkhorst

- A. Consider award and contract approval of SAP 43-703-01, rehabilitation project on CSAH 103 in Biscay to WM Mueller & Sons (Hamburg, MN) for a grand total of \$168,897.19. with funding coming from State Aid.*

Other bids include: Duininck, Inc. (Prinsburg , MN) \$170,225.30; Knife River (Sauk Rapids, MN) \$183,541.18; Hard Drives (Rogers, MN) \$193,127.84.

The Highway Department believes this is a good bid and recommends award to WM Mueller & Sons.

7 9:15 ASSESSORS OFFICE- Assessor Sue Schulz

- A. Consider approval to hire Clay Dodd for an appraisal for S J & F tax court petition for payable years 2013,2014,2015.*

8 9:25 JAIL - Administrator Kate Jones

- A. Consider adoption of Resolution 16-CB-17 Recognition of National Correctional Officer's Week from May 1st thru May 7th 2016.*

9 9:30 HUMAN RESOURCES – Director Mary Jo Wieseler

- A. Consider April 12, 2016 Personnel Committee Recommendations.*

10 9:35 ENVIRONMENTAL SERVICES – Environmentalist Roger Berggren

- A. Consider approval of agreement between McLeod County and Central Applicators Inc. (Foley, MN) to continue brush spraying in the county ditches for 2016 at a rate of \$50.00 per hour per application unit plus chemicals.*

11 9:40 PARKS – Director Al Koglin

- A. Discuss open house scheduled for May 9th from 5:30 to 7:00 p.m. at the Depot in Hutchinson for public input on the Dakota Trail Master Plan to be designated as a regional trail by the Greater Minnesota Regional Parks and Trails Commission.

12 9:50 AUDITOR-TREASURER – Auditor-Treasurer Cindy Schultz Ford

- A. Consider setting Public Hearing of the Ditch Authority on County Ditch #22 for May 17 at 10:00 a.m. to receive and review Engineer's Report.*

13 10:00 PLANNING AND ZONING – Administrator Larry Gasow

- A. Consider approval of Conditional Use Permit 16-09 requested by Calvin Dolezal on property owned by John Klaustermeier for salvaging and recycling of vehicles, white goods and similar products in Auditor's Plat Section 2 of Bergen Township.*

The City Council of Lester Prairie met March 8, 2016 and had concerns which were addressed as conditions at the Planning Advisory Commission meeting on March 23, 2016.

The Board of Bergen Township met March 10, 2016 and had concerns of ground contaminates which were addressed at the Planning Advisory Committee meeting on March 23, 2016.

The Planning Advisory Committee recommended approval on March 23, 2016 with the following conditions:

- 1) Applicant shall obtain a permit from the Minnesota Pollution Control Agency (MPCA) as well as any other permits as required by other State, Federal and Local Agencies.
- 2) Copies of MPCA and EPA permits including inspection reports shall be provided to the County Zoning Administrator and to the City of Lester Prairie.

- 3) An Eight (8) foot steel fence, earth tone in color, shall be constructed all the way to the driveway (west side).
- 4) The gate must be moved to the west side and must have a lock.
- 5) The driveway must be inspected by the County Highway Department.
- 6) A \$50,000 Bond or Bank Letter of Credit shall be provided to the Zoning Office.
- 7) All recyclable materials must be kept inside the fenced in area or the accessory structure.
- 8) All conditions must be met by October 2016.

14 COUNTY ADMINISTRATION

- Review of Commissioners Calendar
 - Commissioner reports of committee meetings attended since April 5, 2016.
- A. Consider approval of April 12, 2016 Budget Committee recommendations.*
 - B. Consider appointment of Dr. Randy Jurgenson to the McLeod County Extension Committee.*
 - C. Update on proposed May Workshop.
 - D. Discuss PrimeHealth Employee Insurance.

OTHER

Open Forum
Press Relations

RECESS

Next board meeting May 3, 2016 at 9:00 a.m. in South Ballroom of the Glencoe City Center.